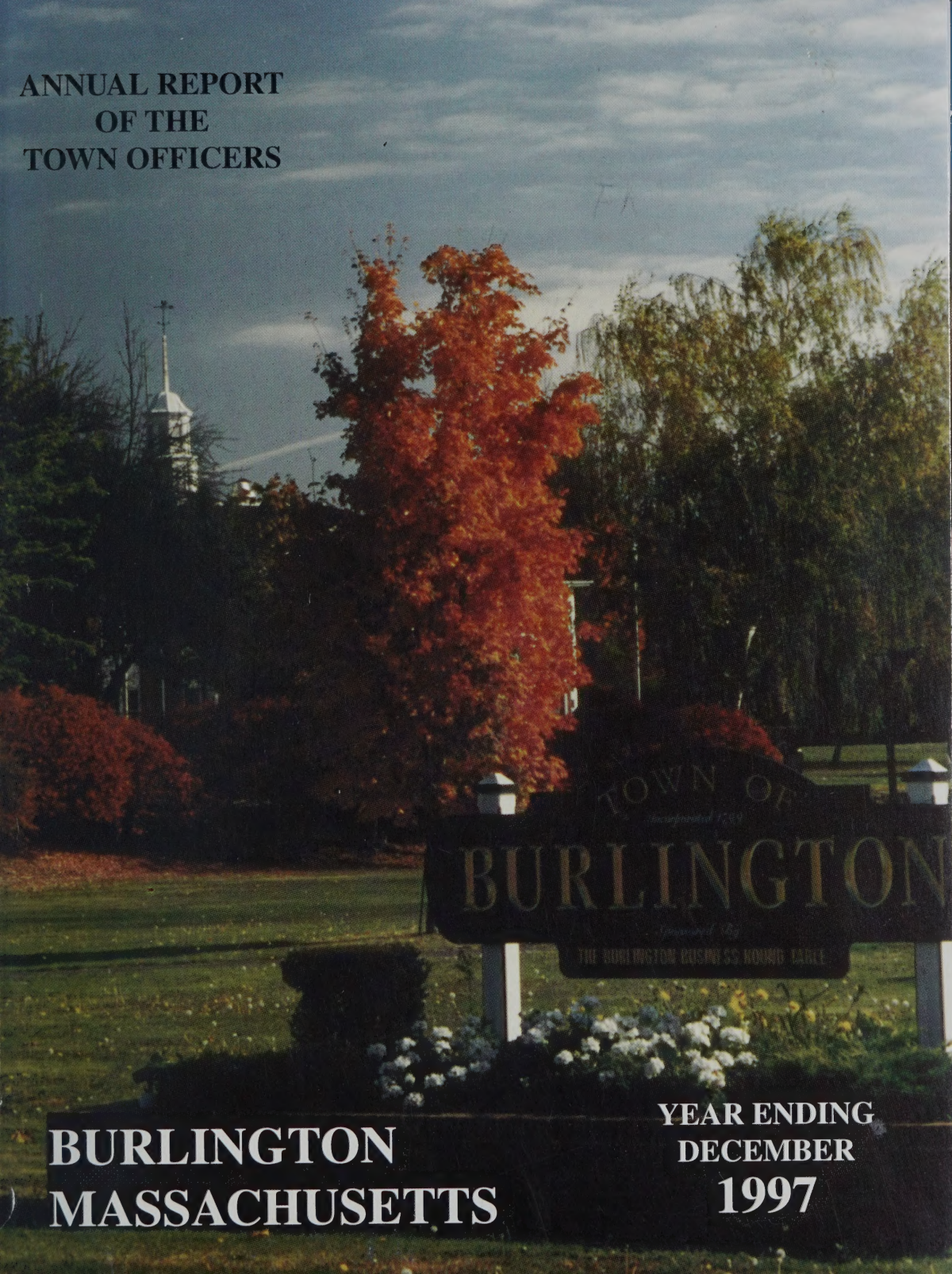
ANNUAL REPORT OF THE TOWN OFFICERS



BURLINGTON MASSACHUSETTS

YEAR ENDING DECEMBER 1997

Cover Photo By:
Alan C. Nelson

ANNUAL REPORT
OF THE TOWN OFFICERS OF

BURLINGTON
MASSACHUSETTS



YEAR ENDING
DECEMBER 31
1997

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IN MEMORIAM

TOWN HALL

Paul J. Arseneault
Head Custodian

Leo Doherty
Custodian

Marion Fagner
Clerk

Alfred D. Laing
Planning Board
Sealer of Weights and Measures

SCHOOL DEPARTMENT

Pauline Thylander
Clerk

Robert Murphy

Ruth Stone
Teachers

James Ronan
Town Meeting Member

ANNUAL REPORTS
OF THE
TOWN OF BURLINGTON, MA
1997

A part of Woburn in 1642, a Woburn Precinct as of 1730.

Incorporated as a town, February 28, 1799.

Population as of January, 1997: 22,575

Area of Town ~ 7,577 Acres or 11.88 square miles.

Tax Rate FY97	Residential:	$11.50
	Commercial:	$30.70

Elevation at Town Hall — 220 feet above sea level

Governor:	William F. Weld State House Boston, MA 02133	A. Paul Celluci, Acting Governor Appointed July 29, 1997
U.S. Senators:	Edward M. Kennedy John F. Kennedy Federal Bldg., Suite 409 Boston, MA 02203	
	John F. Kerry Transportation Bldg., Suite 3220 10 Park Plaza Boston, MA 02116	
Congressman: 6th District:	John Tierney 11 Peabody Square Peabody, MA 01960	
Councillor: 6th District:	Dorothy Kelly Gay State House, Room 184 Boston, MA 02133	
State Senator: 4th Middlesex	Robert A. Havern, III State House, Room 506 Boston, MA 02133	
Representative: 23rd Middlesex	Charles Murphy State House, Room 436 Boston, MA 02133	

TOWN GOVERNMENT SCHEDULE

Board of Appeals	—	First and third Tuesdays of the month, Burlington High School, 7 30 P.M.
Board of Health	—	Second and fourth Tuesdays of the month, Human Services Center, 6 00 P M.
Board of Selectmen	—	Second and fourth Mondays of the month, Burlington High School, 7:00 P.M.
Conservation Commission	—	Second and fourth Thursdays of the month, Burlington High School, 7:30 PM
Housing Authority	—	First Tuesday of the month, 15 Birchcrest St., noon
Library Trustees	—	Second Wednesday of the month, Library, 7:30 P.M.
Planning Board	—	First and third Thursdays of the month, Burlington High School, 7:30 P.M.
Recreation Commission	—	Second and fourth Mondays of the month, Recreation Dept., 7:00 P.M.
School Committee	—	Second and fourth Tuesdays of the month, Burlington High School, 7:30 P.M.
Town Meeting	—	January, May (annual), and September, Fogelberg Auditorium, Burlington High School, 7:30 P.M.

All other scheduled board/committee meetings are posted at Town Hall.

MEETING INFORMATION -270-1604

TOWN HALL SCHEDULE

Open Daily: All offices Except Holidays/Weekends	8:30 a.m. — 4:30 p.m., Monday thru Friday 4:30 p.m. — 6:30 p.m. 2nd & 4th Thursday of the month (Building Dept., Conservation Commission, by appointment) Town Clerk, Tax Collector 4:30 p.m. — 6:30 p.m. 4th Thursday of the month (Assessors)
	Nurse: Walk-in Clinic 2nd and 4th Thursdays from 3:30 p.m. — 6:30 p.m. at Human Services Center, 61 Center St.

ELECTED OFFICIALS

Town Clerk (5 Yrs)			
Jane L. Chew	7 Winn Valley Dr.	2001	
Moderator (1 Yr.)			
Thomas F. Murphy	3 Lexington St.	1998	
Selectmen (3 Yrs.)			
Gary J. Gianino, Chr.	11 Thornton Drive	1999	
Joseph A. Impemba	11 Briarwood Ln.	2000	
George L. Judge, Jr.	6 Spring Valley Rd.	2000	
Robert P. Marrano	14 Michael Dr.	1998	
Juliet M. Perdichizzi	239 Fox Hill Rd.	1998	Elected 1 yr Term 1997
Richard C. Wilde	13 Wyman Street	1998	Res. 4/97
Assessors (3 Yrs.)			
Timothy J. Cosgrove	56 Beaverbrook Rd.	2000	
John W. Dillon, Chr.	6 Goodwin Dr.	1998	
Neil G. Sheehan	3 Hallmark Gardens #5	1999	
Treasurer/Collector (3 Yrs.)			
Brian P. Curtin	3 Lee Ave.	1998	
School Committee (3 Yrs.)			
John T. Lyons	22 Cormier Rd.	2000	
Christine M. Monaco	18 Corcoran Rd.	1998	
Thomas F. Murphy, Jr. Chr	3 Lexington St.	1998	
Stephen A. Nelson	25 Fairfax St.	1999	
John L. Vanella	8 Pearson Circle	1999	
Library Trustees (3 Yrs.)			
Mary Lou Binnall	68 Mill St.	1998	Res. 12/15/97
Edith F. Entwistle	62 Beaverbrook Rd.	1999	
Wendy Jo Hovey	15 Terrace Hall Ave.	1999	
Gene J. Rossi	174 Winn St.	2000	
Georgia R. Wingrove	29 Crystal Circle	2000	
Ruth Ann Yannetti, Chr.	2 Moss St.	1998	
Planning Board (5 Yrs.)			
Peter J. Coppola	2 Garrity Rd.	1998	
Ernest E. Covino, Jr.	1 Marvel Ave.	2000	
John A. DeFrancesco	50 Westwood St.	2002	
Albert L. Fay, Jr., Chr.	11 Raymond Rd.	1999	
Jayne L. Hyde	17 Meadowvale Rd	2002	
Alfred D. Laing	1 Irene St.	2001	Deceased 7/97
Paul R. Raymond	1 Dorothy Rd.	2000	
Paul F. Roth	249 Fox Hill Rd.	1998	Appt. 10/97 unexp. term 2001
Board of Health (3 Yrs.)			
James J. Dion	19 Crystal Circle	2000	
Robert Hogan	35 Pontos Ave.	1999	Res. 4/5/97
Douglas J. Hyde	17 Meadowvale Rd.	1998	
Jane M. Richards, Chr.	407 Cambridge St.	2000	
Edward J. Weiner	43 Freeport Dr.	1998	
Michelle L. Yannetti	2 Moss St.	1999	

Constable - 1st (3 Yrs.)

Sheila E. Howard	2 Hallmark Gardens #4	1998	

Constable - 2nd (3 Yrs.)

Anthony J. Saia	27 Alcine Ln.	1998	

Housing Authority(5 Yrs.)

Joseph J. Arena, Chr.	10 Moss St.	1999	
Lincoln W. Daigle	26 Davida Rd.	2002	
M. Harrison Graham	19 Bedford St.	2001	
John J. Leary	10 Dennis Drive		Gov. Appt.-App. 10/94
James Marchese	1 Barbara Circle	1998	

Recreation Commission (3 Yrs.)

Peter J. Coppola	2 Garrity Rd.		Planning Bd. Appt.
John J. Ferren	40 Lantern Ln.	2000	
Edward B. Schuler, Chr.	20 Tinkham Ave.	1999	
Mark L. Sherwood	74 Lexington St.	1998	
John L Vanella	8 Pearson Circle		School Comm. Appt.

Shawsheen Valley Technical School (3 Yrs.)

John P. Miller	1 Holden Ave.	2000	
Alfred J. Verrier	12 Mohawk Rd.	1999	

ELECTED TOWN MEETING MEMBERS

PRECINCT 1

Barbara A. Brennan	4 Rocky Hill Rd.	2000	
Linda K. Collins	18 Town Line Rd.	1998	
Laura S. Collins	18 Town Line Rd.	1999	
Karen M. DeFrancesco	50 Westwood St.	1998	Appt. till '98 (1999)
Channing L. Entwistle	62 Beaverbrook Rd.	1998	
Barbara G. Faso	79 Drake Rd.	1998	
Garry Feldman	19 Freeport Dr.	2000	
Robert J. Gouveia	258 Winn St.	1999	
Catherine O. LeBlanc	3 Blackhorse Ln.	2000	
Robert J. Macdonald	238 Fox Hill Rd.	1999	
William P. McDade	55 Beaverbrook Rd.	1998	Appt. till '98 (1999)
Michael A. McDade	14 Cathy Rd.	2000	
Colleen J. Murphy	20 Wildwood St.	2000	
Juliet Perdichizzi	239 Fox Hill Rd.	1999	Res. 97
Francis E. Redfern	184 Mill St.	1999	Res. 97
Paul F. Roth	249 Fox Hill Rd.	1999	Res. 97
Patricia A. Schuler	20 Tinkham Ave.	2000	
Sharon Marie Sotiros	17 Hart St.	1998	
Vacant		1998	Unexp. Term 1999
Amy Ellen Warfield	56 Skilton Ln.	1998	
Steven B. Warren	14 Mill St.	1998	

PRECINCT 2

Beverly A. Apruzzese	43 Peach Orchard Rd.	1998	
Lawrence R. Benassi	1 Mooney Rd.	2000	
William C. Beyer	67 Peach Orchard Rd.	1998	
Ann Marie Comer	13 Lowell St.	1999	
Colin T. Cormier	9 Harriet Ave.	1999	
Frederick J. Crosdale, Jr.	6 Oak St.	1998	
James G. Franey	19 Julia Connors Dr.	1999	
Richard L. Hovasse	16 Edgemere Ave.	2000	
Patricia M. Hussar	27 D Beacon Village	1998	Deceased 9/97
Linda J. Lewis	144 Winn St.	1999	
Peter E. Lewis	144 Winn St.	1999	
RobertS. Matarazzo	9 Overlook Ave.	2000	
Ann Louise McNamara	79 Mountain Rd.	2000	
Margaret Merlesena	2Burton Rd.	1998	
Eleanor N. O'Connell	33 Peach Orchard Rd.	2000	
Garry R. Osborne	1 Elizabeth Ave.	2000	
Michael S. Runyan	7 A Mountain Rd.	1999	
Vacant		1998	
Edmund F. Wall	4 Waite Ave.	1998	

PRECINCT 3

Frank E. Baxter	18 Sunset Dr.	1998	Res. 3/97
Elliot J. Chikofsky	75 Lexington St.	1999	
Ann P. Coady	8 Woodside Lane	2000	
Shari Lynn Ellis	3 Hickory Ln.	1998	
Binnie Factor	6 Briarwood Ln.	1998	Appt. till '98
Frances Heartquist	10 Briarwood Ln.	1999	
John D. Kelly	14 Oxbow Lane	1999	
John T. Lyons	22 Cormier Rd.	1998	Res. 4/97
Stephen G. Marchese	4 Sears St.	2000	

Charles J. McLean	2 Woodside Lane	1998	
Mildred J. Nash	39 Sunset Dr.	2000	
Mabel A. Nevins	26 Sunset Dr.	2000	
Monte L. Pearson	5 Willow Way	1998	Appt. till '98
Mark Rappaport	14 James St.	2000	
Daniel J. Raske	3 Mildred Rd.	1999	
Anne E. Rowe	94 Muller Rd.	2000	
Louis P. Rubino	4 Fred St.	1999	
Paul A. Valleli	14 Marrett Rd.	1998	
Judith G. Wasserman	3 Indian Hill Rd.	1998	
Elaine I. Zuccaro	2 Theodore Circle	1999	

PRECINCT 4

Betty M. Bullock	11 Crowley Rd.	1999	
Thomas D. Conley, Jr.	20 Corcoran Rd.	1998	
Karen Cooper	69 Francis Wyman Rd.	1999	
George R. Cooper	69 Francis Wyman Rd.	1998	
Daniel J. Coughlin	19 Greenwood Rd.	1999	
David J. DiSanto	19 Mohawk Road	1998	
James G. Dolan	5 Algonquin Dr.	2000	
John Fitzpatrick	18 Evelyn St.	1998	
Joan B. Hastings	14 College Rd.	2000	
Peter A. McAnespie, Sr.	3 Evelyn St.	1999	
Roberta E. Mills	19 Corcoran Rd.	2000	
Frank P. Monaco	18 Corcoran Rd.	2000	
Virginia E. Mooney	28 Mohawk Dr.	2000	
Michael A. Proulx	76 Francis Wyman Rd.	1999	
Vincent A. Restivo, Sr.	6 Cedar St.	1998	
Walter H. Sherburne	4 Pleasant St.	1998	
Kevin J. Sullivan	14 Frothingham Rd.	1999	
John Worsham	28 College Rd.	2000	

PRECINCT 5

Patricia J. Angelo	2 Austin St.	2000	
Jeffrey Benrimo	11 Olean Rd.	1999	
Richard P. Burkhart	10 Joanne Rd.	1998	
Brian J. Connolly	3 Fairfax St.	1998	
Kenneth R. Forte	18 Wing Terrace	1999	
Nancy J. Hofferty	10 Purity Springs Rd.	2000	
Virginia M. Igo	1 Arthur Woods Ave.	2000	
Ruth E. Kessler	19 Olean Rd.	1998	
Joanne L. Kinchla	8 Arnold Terrace	1999	
Phyllis LaMarca	20 Paulson Dr.	1999	
Cathryn Lane Lee	15 Raymond Rd.	1998	
Carmen Dore Lewis	36 Francis Wyman Rd.	1998	
William J. Lewis	36 Francis Wyman Rd.	2000	
Gerry W. Mills	3 Gayland St.	2000	Res. 1/98
Hope M. Paulsen	8 St. Mary Rd.	2000	
Robert Paulsen	8 St. Mary Rd.	1999	
Raymond T. Santilli	45 Macon Rd.	1999	
Auralie P. Slowey	13 Paulson Dr.	1998	

PRECINCT 6

Thomas P. Adams	11 Moss St.	1998	
Marie A. Ardito	2 Edsel Drive	1999	
Catharine M. Boucher	9 Jackson Rd.	1999	

William F. Callahan	6 Carter Rd.	2000	
Daniel R. DiTucci	8 Lisa St.	2000	
David J. Ghio	5 Holly St.	200	Res. 4/97
Thomas C. Killilea	15 Wheatland St.	1998	
Donald A. McGillivray	2 Guild Rd.	1999	
Kevin B. McKelvey	4 Allison Dr.	1998	
Sandra J. McNeal	119 Wilmington Rd.	2000	
Florence D. Mountain	5 Eisenhower Dr.	1999	
Karen A. Moyer	7 Kingsdale St.	1998	
Donald J. Muse	21 Davida Rd.	2000	
Janet B. O'Connell	14 Leroy Dr.	1999	
Samuel A. Rippin	153 Wilmington Rd.	1998	
Marlene F. Rittenberg	14 Irene St.	1999	
Kenneth J. Rush, Jr.	17 Ivy Lane	1998	
Marie Soda	17 Marjorie Rd.	1998	Appt. till '98 (2000)
Joseph S. Stavolta, Sr.	12 Phyllis Ave.	2000	

APPOINTED OFFICIALS

Town Administrator David W. Owen
Assistant Town Administrator Lawrence M. Rittenberg
Town Accountant Patrick J. Mullin
Appraiser/Assistant Assessor Russell H. Washburn
Fire Chief Paul L. Thibault, Jr.
Police Chief William R. Soda
Superintendent Public Works Syamal N. Chaudhuri
Building Inspector John Clancy
Town Engineer Pete G. Peters
Environmental Engineer Todd Dresser
Planning Director Anthony Fields
Conservation Administrator Brian J. Monahan
Library Director Marcia Rich
Director of Veterans Services Robert C. Hogan
American Disabilities Act Coordinator Robert C. Hogan
Assistant Town Clerk Eleanor M. Gelinas
Emergency Services Directror Stephen Duke
Community Life Center Director Wesley Simons
Recreation Director Donald Roberts
Recreation Maintenance Director Douglas Gillingham
Health Agent/Sanitarian Brian Lockard
Council on Aging Coordinator Jeanne Garrett
Housing Authority Executive Director Lilliam Buckley
Sealer of Weights and Measures Alfred D. Laing, Deceased 7/97
..... Albert L. Fay, Jr. Appt. 11/97
Animal Control Officer/Animal Inspector Denise Bubar
Metropolitan Area Planning Council John D. Kelly
Town Counsel Kopelman and Paige, P.C.
Labor Counsel Philip Collins
MBTA Advisory Committee Donald Muse

APPOINTED BOARDS AND COMMITTEES

Appointments made by: Selectmen

B-Line Advisory Committee		**1 year Ad Hoc**
Patricia Churchill	14 Hallmark Gardens #5	1998
Joseph Impemba	Selectmen	1998
Randy Lapides	Burlington Mall	1998
Virginia Mooney	28 Mohawk Rd.	1998
Mildred Nash	39 Sunset Dr.	1998
Stephen Nelson	25 Fairfax St.	1998
Mabel Nevins	26 Sunset Dr.	1998
Anne Rowe	94 Muller Rd.	1998
Bruce Silverman	American Landmarks	1998
Vacant Vacant	Recreation	1998

Beautification-Committee (5)		**(1 year Standing)**
Carolyn Engel	9 Park Dr.	1998
Edward Hastings	14 College Rd.	1998
George M. Major, Chr.	29 Lantern Ln.	1998
Joan McSweeney	1 Doris St.	1998
Elaine Zuccaro	2 Theodore Cir.	1998

Bicentennial Commission		**Ad Hoc**
Lianne Abramo	98 Mill St	2000
Sherri L. Baker	11 Sears St.	2000
Barbara Brennan	4 Rocky Hill Rd.	2000
Stephen Capano	23 Crystal Circle	2000
Anne Coady	8 Woodside Ln.	2000
Barbara Cohen	28 Hart St.	2000
Robert J. Costa	8 Laurel Lane	2000
Brian Curtin	3 Lee Ave.	2000
George DeMattia	802 Farms Dr.	2000
Barbara Faso	79 Drake Rd.	2000
John (Ed) Fogelberg	214 Winn St.	2000
Neal Gaffey	59 Mill St.	2000
Douglas Gillingham	16 Corcoran Rd.	2000 Res. 2/3/97
Lynn Griffin	14 Wheatland St.	2000
Gail Hagopian	1 Allison Dr	2000
Harold Hammond	13 Marrett Rd.	2000
Wayne Higden, Chr.	15 Foster Rd.	2000
Karen Hoyt	8 Porter St.	2000
Marilyn Langley	13 Algonquin Dr.	2000
Kevin McKelvey, Treas.	4 Allison Dr.	2000
Sandra J. McNeal, Cochr.	119 Wilmington Rd.	2000
Stephen Miles	20 College Rd.	2000
Eleanor N. O'Connell	33 Peach Orchard Rd.	2000
Hope Paulsen	8 St. Mary Rd.	2000
Robert Paulsen	8 St. Mary Rd.	2000
Maureen Schuler	22 Tinkham Ave.	2000
Auralie Slowey, CoChr.	13 Paulson Dr.	2000

Bike Committee		**1 Year Ad Hoc**
Indra Deb	Conservation Comm	1998
Joseph Impemba	Selectman	1998
Mildred Nash	39 Sunset Dr.	1998
Paul Raymond	I Dorothy Rd.	1998
Mark Sherwood	74 Lexington St.	1998
Bruce Silverman	American Landmarks	1998
Paul A. Valleli	14 Marrett Rd.	1998

Board of Appeals(s)		**5 years Standing**
Mario Culot	6 Holly St.	1999
Wayne Harding	Chadwick Rd.	1998 2nd Alt.
Edwin P. Kiley	10 Paulson Dr.	2000
James Langley	13 Algonquin Dr.	2002
Robert M. Meaney, Chr.	15 Sears St.	2001
George Murray	8 Tinkham Ave.	1998 1st Alt.
Franklin E. Pierce	34 Terrace Hall Ave.	1998

Cable Advisory Committee (7)		**1 year Ad Hoc**
Howard Alberts	3 Arborwood Dr.	1998
James Cavalier	24 Woodhill Rd	1998
Ernest DeMartinis	Billerica	Ex-officio
Daniel Dunn, Chr.	29 Stony Brook Rd.	1998
Richard Linder	3 Maud Graham Circle	1998 1st Alternate
Dennis Loger	6 Theodore Circle	1998
Juliet Perdichizzi	Selectmen	1998
Barry R. Romkey	8 Park Dr.	1998

Cemetery Oversight Committee		**1 year Ad Hoc**
Karen Cooper	69 Francis Wyman Rd.	1998
George Judge	Selectmen	1998
Eugene Lane, Jr.	24 Cathy Rd.	1998
Kevin McKelvey	4 Allison Dr.	1998
John Mooney	Mohawk Rd.	1998
Neil Sheehan	64 Macon Rd.	1998 Res. 1/98
Kevin Sullivan	14 Frothingham Rd.	1998
Paula Torti	9 Maud Graham Cir.	1998

Community Life Center (10)		**2 years Standing**
Fr. John R. Crispo	111 Winn St.	1999
Candace Gustafson	30 Paulson Dr.	1998
Michael Howard	18 Burlington St.	1998
Thelma Iozzo	7 Chandler Rd.	1999
Marilyn Langley	13 Algonquin Dr.	1998
Ronald J. MacKenzie	18 Spruce Hill Rd.	1998
Ann McNamara	79 Mountain Rd.	1999
Roberta Mills	19 Corcoran Rd.	1999
Betty Murphy	20 Wildwood St.	1998
Russell Petersen	11 Sullivan St.	1999

Conservation Commission (7)		**3 years Standing**
Paula F. Benard	15 Mallard Way	1998 7
Larry Cohen	8 Wilhelmina Ave.	2000
Indra Deb	17 Pathwoods Ave.	1999
Denise Donovan	6 Fowler Terrace	2000
Gerard McCarthy	6 Michael Drive	1999

Paul McNeil	14 Morrison Rd.	1998
Kerry Melanson	8 Freeport Drive	1999
Council on Aging (7)		**3 years Standing**
Lindsay H. Ayer, Jr.	14 Davida Rd.	1998 Alternate
Eleanor Bonfanti	16 Lisa St.	1998 Alternate
Gwendolyn Burgess	518 Farms Dr.	1999
Arlene DiRocco, Chr.	10 Old Colony Rd.	2000
Mary Lindley	64 Bedford St.	1999
Sue Mike	6 Mildred Rd.	1999
Muriel O'Brien	26 Maryvale Rd	1998
Paula Torti	9 Maud Graham Circle	1998
Robert Tyler	12 Taylor Ave.	2000
Robert Wong	20 Lowell St.	1998 Alternate
Cultural Council (5-22)		**3 years Standing**
Sara Arnold	29 South Bedford St.	1998
June Collins	Chelmsford	1998
Nancy Gee	25 South Bedford St.	1998
Jennifer Howard, Chr.	18 Burlington St.	1999
Stephen L. Miles	20 College Rd.	1998
Susan M. Pyrmm	2 Fernglade Rd.	1998
Marcia Rich	P.O. Box 346	1998
Helen D. Sampsonis	9 Richardson Rd.	1998
Disabilities Access Commission (9)		**1 year Standing**
Barbara Adler	4 Theodore Cir.	1998
Robert Butts	207 Farms Dr.	1998
Tom Carlson	1 Violet Road	1998
Robert J. Emmert	21 Crystal Cir.	1998
Bernice Ferguson	12 Central Ave.	1998
Christine Monaco	18 Corcoran Rd.	1998
Walter Sullivan	15 Birchcrest St.	1998
Kenneth Tigges	1311 Arboretum Way	1998
Marcia Warrino	23 Fieldstone Dr.	1998
Historical Commission (5)		**3 years Standing**
James Ashworth	18 Prouty Rd.	1998 Alternate
Norman B. Biggart	4 Baron Pk. Ln. Apt.1	1998
Joao Demelo	50 Skelton Rd.	2000
Antoinette Faria	6 Butters Ln.	2000
Joyce Fay	11 Raymond Rd.	1999
Kathleen Horton	125 Lexington St.	1998
Annee L'Heureux	12 Mark Street	1998 Res. 1997
Housing Partnership Committee		**1 year Ad Hoc**
Vacant	Selectmen	1998
Lillian Buckley	BHA	1998
Ernest Covino	1 Marvel Ave.	1998
John DeFrancesco	50 Westwood St.	1998
Phyllis Etsell	3 Eisenhower Drive	1998
Jayne L. Hyde	17 Meadowvale Road	1998
Virginia E. Mooney	28 Mohawk Road	1998
Michael Runyan	7A Mountain Rd.	1998

Information Systems Advisory Committee (7)		**1 year Ad Hoc**
A Laurence J. Conway	18 Wildwood St.	1998
Daniel Dunn	29 Stony Brook Rd.	1998
Art Fallon	BHS	1998 Res. 11/97
David Fionda	46 Freeport Dr.	1998
Steven Z. Harris	9 Donna Ln.	1998
Dennis Loger	6 Theodore Cir.	1998
Peter O'Keefe	47 Skelton Rd.	1998
Eugene Walendziewicz	17 Wildwood St.	1998

Landlocked Parcel Access and Use Advisory Committee		**Ad Hoc**
Paula Benard	Mallard Way	1998 Disbanded 10/97
Al Fay	Planning Board	1998 Disbanded 10/97
Joan Hastings	14 College Rd	1998 Disbanded 10/97
Richard Hennessy	6 Marrett Rd.	1998 Disbanded 10/97
Al Laing	I Irene St	1998 Deceased 7/97
Stephen Logan	Nordblom Co.	1998 Disbanded 10/97
Juliet M. Perdichizzi	239 Fox Hill Rd.	1998 Disbanded 10/97
Edward Schuler	20 Tinkham Ave.	1998 Disbanded 10/97
Dr. Edward Weiner	Board of Health	1998 Disbanded 10/97

Recycling Committee (5)		**1 year Ad Hoc**
Larry Cohen	8 Wilhelmina Ave.	1998
Christine Monaco	18 Corcoran Rd.	1998
Juliet Perdichizzi	Selectmen	1998
James Quinn	222 Mill St.	1998
Janet Towers	28 Humboldt Ave.	1998

Board of Registrars(4)		**3 years Standing**
Jane L. Chew	7 Winn Valley Dr.	2001
Jeanne Ganley	50 Lexington St.	1998
Patricia A. Larson, Chr.	23 County Rd.	1999
Robert Macdonald	238 Fox Hill Rd.	2000

Rink Oversight Committee (5)		**Ad Hoc**
Brian Curtin, Chr.	Treasurer/Collector	1998
Don Dabenigno	Athletic Dir. BHS	1998
George Judge	Selectmen	1998
Steven Marchese	Ways & Means	1998
Don Roberts	Recreation	1998

Sr. Housing Options Advisory Committee		**Ad Hoc**
Arlene DiRocco	10 Old Colony Rd.	1998
Garry Feldman	19 Freeport Dr.	1998
Sheila Howard	2 Hallmark Grdn. #4	1998
Douglas Hyde	17 Meadowvale Rd.	1998
Jayne Hyde	17 Meadowvale Rd.	1998
Joseph A. Impemba	Selectman	1998
Peter Lewis	144 Winn St.	1998
Robert Meaney	2 Hidden Valley Dr.	1998

Stream Cleaning Study Committee		**Ad Hoc**
George Cooper	Ways & Means	1998
Denise Donovan	Conservation Commission	1998
Catherine LeBlanc	Land Use Committee	1998
Alan McCarthy	104 Mill St.	1998

Kerry Melanson	8 Freeport Dr.	1998
Daniel Raske	Town Meeting	1998
Paul Raymond	Planning Board	1998
Jane Richards	Board of Health	1998
Robert J. Sotiros	17 Hart St.	1998

Wildwood School Task Force		**Ad Hoc**
Lawrence Benassi	1 Mooney Rd.	1998
George Cooper	Ways & Means	1998
Al Fay	11 Raymond Rd.	1998
John Ferren	40 Lantern Ln	1998
Sheila Howard	2 Hallmark Gardens #4	1998
John T. Lyons	22 Cormier Rd.	1998
Mark Rappaport	Capital Budget	1998
Lawrence Rice	120 Francis Wyman Rd.	1998
Patricia Schuler	20 Tinkham Ave.	1998
Eileen Sharpe	1 College Rd.	1998
Kathy Sherburne	4 Pleasant St.	1998

Appointments made by: Moderator

Bylaw Review Committee(5)		**1 year Standing**
Beverly Apruzzese	43 Peach Orchard Rd.	1998
Elliot J. Chikofsky	75 Lexington St	1998
William J. Lewis, Chr.	36 Francis Wyman Rd.	1998
Steven B. Warren	141 Mill St.	1998
Judith G. Wasserman	3 Indian Hill Rd.	1998

Capital Budget (7)		**3 years Standing**
Timothy Braceland	6 Beaverbrook Rd.	1999
Thomas D. Conley, Jr.	20 Corcoran Rd.	1999
John Hofferty	10 Purity Springs Rd	2000
Frank P. Monaco	18 Corcoran Rd.	2000
Mark Rappaport	14 James St.	1998
Marlene Rittenberg	14 Irene St.	1998
Paul Roth	249 Fox Hill Rd.	1998 Res. 1997

Facilities Committee (7)		**2 years Standing**
Jeffrey Benrimo	11 Olean Rd.	1998
James G. Dolan	6 Algonquin Dr.	1998
Shari L. Ellis	3 Hickory Ln	1999
Robert J. Gouveia	258 Winn St.	1999
Robert S. Matarazzo	9 Overlook Ave	1999
Kenneth J. Rush, Jr.	17 Ivy Ln.	1998
Sharon M. Sotiros	17 Hart St.	1999

Human Services Committee (7)		**3 years Standing**
Anne P. Coady	8 Woodside Ln.	1998
Nancy J. Hofferty	10 Purity Springs Rd.	2000
Joanne L. Kinchla	8 Arnold Ter.	1999
Phyllis LaMarca	20 Paulson Dr.	2000
Sandra J. McNeal	119 Wilmington Rd.	2000
Walter H. Sherburne	4 Pleasant St.	1998
Auralie Slowey	13 Paulson Dr.	1999

Land Use Committee (9)		**3 years Standing**
Garry Feldman	19 Freeport Dr.	1998
James G. Franey	19 Julia Connors Dr.	2000
Nancy J. Hofferty	10 Purity Springs Rd.	2000
Patricia M. Hussar	27D Beacon Village	1999 Deceased 97
Catherine 0. LeBlanc	3 Black Horse Ln.	1999
Peter F. Lewis	144 Winn St.	1999
Donald McGillivray	2 Guild Rd.	2000
Patricia Schuler	20 Tinkham Ave.	1998
Paul A. Valleli	14 Marrett Rd.	1998

Rules Committee (13)		**1 year Standing**
William F. Callahan	6 Carter Rd.	1998
David J. DiSanto	19 Mohawk Rd	1998
Daniel R. DiTucci	8 Lisa St.	1998
Barbara E. Faso	79 Drake Rd.	1998
Richard L. Hovasse	16 Edgemere Ave	1998
Virginia M. Igo	I Arthur Woods Ave.	1998
Carmen D. Lewis	36 Francis Wyman Rd.	1998
Peter A. McAnespie, Sr.	3 Evelyn St.	1998
Michael A. McDade	14 Cathy Rd.	1998
Mabel A. Nevins	26 Sunset Dr.	1998
Eleanor N. O'Connell	33 Peach Orchard Rd.	1998
Monte L. Pearson	5 Willow Way	1998
Marie Soda	17 Marjorie Rd.	1998

Ways and Means Committee (15)		**3 years Standing**
Marie Ardito	2 Edsel Dr.	1998
Richard Binnall	68 Mill St.	2000
Catharine M. Boucher	9 Jackson Rd.	1998 Res. 10/97
George R. Cooper	69 Francis Wyman Rd.	1998
William Gochis	14 Wildwood St.	1998
Joan Hastings	14 College Rd.	2000
Frances Heartquist	10 Briarwood Ln.	1999
John D. Kelly	14 Oxbow Ln.	1998
Robert Macdonald	238 Fox Hill Rd.	1999
Stephen G. Marchese	4 Sears St.	2000
Roberta Mills	19 Corcoran Rd.	2000
Betty Murphy	20 Wildwood St.	1999
Christopher P. Murphy	22 Bedford St.	1999
Donald Muse	21 Davida Rd.	1999 Res. 10/97
Janet O'Connell	14 Leroy Dr.	1998
David W. Potts	40 Fairfax St.	1999
Edmund F. Wall	4 Waite Ave.	2000

TOWN CLERK

This was the year we finally cut the cord with our old Census/Voter System. The old system was not geared for the year 2000 and maintaining both systems was difficult and very time consuming. An intense effort was made to learn Microsoft Access software so that data contained in the State system could be imported to the office PC and manipulated. The most obvious benefit to this learning process was reducing the size of the Voting List from 555 pages from the Central Registry to 122 pages produced locally. This new software makes it possible to be more responsive to the public's requests for information and eliminates the need to contract with vendors to modify programs. All the databases maintained in this office have recently been converted to MS Access. As with all changes, it requires relearning and is challenging. I appreciate the efforts of the office staff, Peg Gelinas, Lois Shramek, and Mary Lou Raleigh in meeting these challenges head on. Their cooperation, support and professionalism are invaluable to the smooth operation of this Department.

We are now relying on the State's Central Voter Registry system which continues to experience some technical problems. The system offers many good features but is much more time consuming. Census mailings will have to be contracted out until a larger printer is provided or purchased. We are not permitted to connect the State system to local networks to take advantage of higher speed printers. With more cities/towns relying solely on the State system, funding to support, upgrade and maintain the system becomes crucial.

This year Town Meeting approved the contracting of an Archivist/Records Manager to inventory, index, catalogue and organize the town's permanent records; identify and organize records for microfilming; review current practices and make recommendations for future practices and policies. Lisa Plato of Watertown was hired for the position and has done an extraordinary job to-date. This task comes at a very opportune time as we approach the age of electronic records, our 200th birthday and the renovation of Town Hall. Next year, Town Meeting will be asked to contract for this position again so that the job started can continue. All departments that have worked with Lisa have witnessed the benefit and it is my intention to pursue this position on a permanent basis.

It has been a busy year. Data collected during the year indicates that the number of citizen contacts ranged from 71 to 374 per day for an average of 126/day, 602/week, 2,608/month, and 31,290/year. The breakdown of transactions is 11,404 counter, 12,048 mail, and 7,838 phone calls.

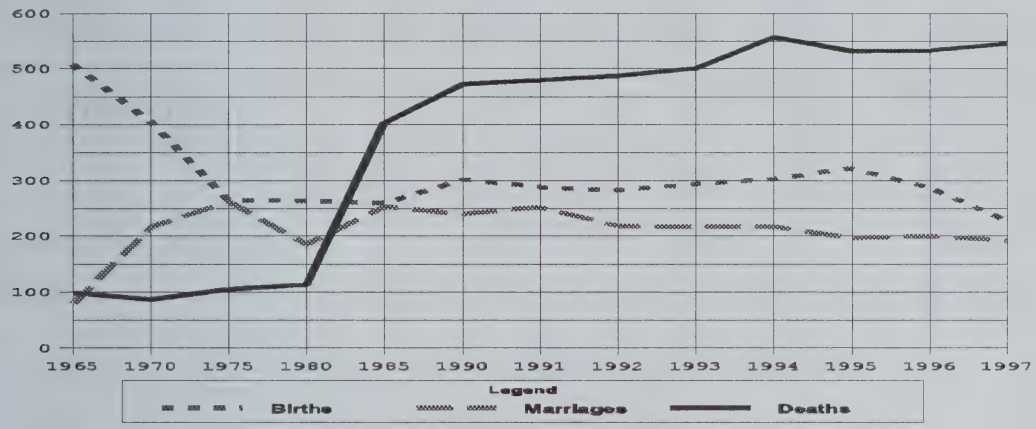
VITAL STATISTICS

HISTORICAL PROFILE (Adjusted)

The following Births, Marriages, and Deaths were recorded in the Office of the Town Clerk. The figures for marriages and deaths are not exclusively those of residents. The figures for births for the last two years do not include all out of wedlock births. As those figures become available from the state the chart will be amended.

	1965	1970	1975	1980	1985	1990	1991	1992	1993	1994	1995	1996	1997*
Births	509	406	265	263	259	306	289	282	294	303	322	287	228
Marriages	80	217	263	185	253	240	252	219	217	217	196	200	191
Deaths	99	87	105	113	403	472	479	487	505	557	532	538	545

*Received through 1/27/98



* Received through 1/27/98

VOTING STATISTICS

Votes Cast

TOWN ELECTION	Prec.1	Prec.2	Prec.3	Prec.4	Prec.5	Prec.6	Total	%
1988	380	362	497	387	392	441	2459	21%
1989	658	425	587	540	510	577	3297	26%
1990	998	833	1058	807	942	1048	5686	46%
1991	929	695	886	755	848	937	5050	38%
1992	914	791	582	738	788	810	4893	37%
1993	598	517	618	490	545	524	3292	24%
1994	578	319	547	528	596	597	3165	24%
1995	461	290	485	428	489	566	2719	20%
1996	298	157	347	269	317	315	1703	13%
1997	695	371	771	598	719	738	3889	30%
REFERENDUM 1985	1492	1224	1361	1277			5354	41%
REFERENDUM 1991	1234	1338	1108	770	930	1093	6473	49%

	Prec.1	Prec.2	Prec.3	Prec.4	Prec.5	Prec.6	Total	%
PROP 21/2 1994	718	385	667	672	768	735	3945	28%
SELECTMAN 1997	457	198	353	331	368	408	2115	15%
PRESIDENTIAL PRIMARIES								
March 1984			797	565	656	716	2734	23%
March 1988	668	669	775	612	669	759	4152	33%
March 1992	847	931	861	713	751	836	4939	36%
March 1996	335	244	344	321	313	359	1916	14%
STATE PRIMARIES								
September 1986	1395	978	1204	1287			4864	39%
September 1988	106	141	145	128	150	125	795	6%
September 1990	1186	1177	1226	1028	1081	1159	6857	53%
September 1992	668	602	808	516	647	692	3933	29%
September 1994	484	310	523	482	499	526	2826	21%
September 1996	336	182	335	362	391	339	1944	14%
STATE/PRESIDENTIALELECTIONS								
November 1986	2298	1770	1884	2069			8021	63%
November 1988	2051	1981	2157	1841	1814	2025	11869	88%
November 1990	1921	1958	2021	1677	1737	1908	11222	82%
November 1992	2202	2444	2309	1840	1920	2076	12791	87%
November 1994	1818	1329	1715	1573	1687	1732	9854	72%
November 1996	2101	1630	1974	1800	1905	1918	11328	79%

NOTICE: Town Meeting Minutes are published separately. Anyone requiring a copy may obtain it from the Town Clerk's Office. A copy is also on file at the Library.

ELECTION RESULTS ARE ON THE FOLLOWING PAGES

Respectfully submitted,

Jane L. Chew, CMC
Town Clerk

TOWN OF BURLINGTON
TOTAL TALLY SHEET

April 5, 1997
Election

		Student Vote
# Eligible Voter =	13,168	1512
Total Votes Cast =	3,889	418
Percent =	29.53%	27.65%

PRECINCT	1	2	3	4	5	6	GRAND TOTAL	Grades K - 5
TOTAL VOTES CAST	695	371	771	598	719	735	3,889	418
MODERATOR (1) 1 Yr.								
Blanks	171	102	203	133	187	173	969	36
Thomas F. Murphy*	519	267	562	459	526	556	2,889	375
Write-ins	5	2	6	6	6	6	31	7
TOTAL	695	371	771	598	719	735	3,889	418
SELECTMEN (2) 3 Yrs.								
Blanks	220	103	260	161	214	184	1,142	78
Joseph A. Impemba*	504	260	492	432	510	521	2,719	276
George L. Judge, Jr.*	504	250	470	425	499	543	2,691	353
Virginia E. Mooney	161	126	316	170	214	220	1,207	127
Write-ins	1	3	4	8	1	2	19	2
TOTAL	1,390	742	1,542	1,196	1,438	1,470	7,778	836
ASSESSOR (1) 3 Yrs.								
Blanks	201	104	254	163	187	189	1,098	57
Timothy J. Cosgrove*	491	266	512	433	527	544	2,773	350
Write-ins	3	1	5	2	5	2	18	11
TOTAL	695	371	771	598	719	735	3,889	418
SCHOOL COMM (1) 3 Yrs.								
Blanks	204	112	233	161	201	205	1,116	48
John T. Lyons	489	257	536	431	511	524	2,748	359
Write-ins	2	2	2	6	7	6	25	11
TOTAL	695	371	771	598	719	735	3,889	418
LIBRARY TRUSTEE (2) 3 Yrs.								
Blanks	554	300	600	409	522	525	2,910	167
Gene J. Rossi*	417	223	467	382	453	474	2,416	328
Georgia R. Wingrove	413	217	471	400	460	469	2,430	328
Write-ins	6	2	4	5	3	2	22	13
TOTAL	1,390	742	1,542	1,196	1,438	1,470	7,778	836
PLANNING BOARD (2) 5 Yrs.								
Blanks	341	171	365	242	285	284	1,688	121
John A. DeFrancesco*	390	204	394	343	437	470	2,238	280
Jayne L. Hyde	437	247	443	413	490	482	2,512	255
Monte L. Pearson	220	120	336	196	224	232	1,328	175
Write-ins	2	0	4	2	2	2	12	5
TOTAL	1,390	742	1,542	1,196	1,438	1,470	7,778	836
BOARD OF HEALTH (2) 3 Yrs.								
Blanks	455	248	507	343	413	399	2,365	157
James J. Dion*	464	245	512	433	522	536	2,712	331
Jane M. Richard*	465	248	519	417	500	534	2,683	336
Write-ins	6	1	4	3	3	1	18	12
TOTAL	1,390	742	1,542	1,196	1,438	1,470	7,778	836
BOARD OF HEALTH (1) 2 Yrs.								
Blanks	127	79	169	116	123	129	743	51
William S. Martin	206	128	281	200	271	232	1,318	178
Michelle L. Yannetti	359	163	320	278	325	372	1,817	188
Write-ins	3	1	1	4	0	2	11	1
TOTAL	695	371	771	598	719	735	3,889	418

	1	2	3	4	5	6		
FIRST CONSTABLE (1) 1 Yr.								
Blanks	104	43	101	77	82	88	495	33
Sheila E. Howard	334	180	373	316	334	395	1,932	206
Gerry W. Mills, Jr.	256	147	297	203	302	248	1,453	177
Write-ins	1	1	0	2	1	4	9	3
TOTAL	695	371	771	598	719	735	3,889	419
HOUSING AUTHORITY (1) 5 Yrs.								
Blanks	239	129	283	181	214	197	1,243	63
Lincoln W. Daigle*	451	241	486	414	503	535	2,630	343
Write-ins	5	1	2	3	2	3	16	12
TOTAL	695	371	771	598	719	735	3,889	418
RECREATION COMM. (1) 3 Yrs.								
Blanks	108	53	132	68	81	78	520	32
John J. Ferren	362	233	425	355	459	416	2,250	210
Thomas C. Killilea	223	85	214	174	179	240	1,115	173
Write-ins	2	0	0	1	0	1	4	3
TOTAL	695	371	771	598	719	735	3,889	418
SHAWSHEEN TECH (1) 3 Yrs.								
Blanks	232	120	265	172	206	206	1,201	52
John P. Miller*	461	250	505	424	511	525	2,676	357
Write-ins	2	1	1	2	2	4	12	9
TOTAL	695	371	771	598	719	735	3,889	418
PRECINCT 1								
TOWN MEETING - 3 YR (6)								
Blanks	1,286	0	0	0	0	0	1,286	
Barbara A. Brennan*	448	0	0	0	0	0	448	
Garry Feldman*	463	0	0	0	0	0	463	
Patricia A. Schuler*	444	0	0	0	0	0	444	
Catherine O. LeBlanc	404	0	0	0	0	0	404	
Michael A. McDade	379	0	0	0	0	0	379	
Colleen J. Murphy	421	0	0	0	0	0	421	
David J. Woodilla	317	0	0	0	0	0	317	
Write-ins	8	0	0	0	0	0	8	
TOTAL	4,170	0	0	0	0	0	4,170	
PRECINCT 2								
TOWN MEETING - 3 YR (6)								
Blanks	0	1,204	0	0	0	0	1,204	
Lawrence R. Benassi*	0	227	0	0	0	0	227	
Ann Louise McNamara*	0	258	0	0	0	0	258	
Eleanor N. O'Connell*	0	246	0	0	0	0	246	
Robert S. Matarazzo	0	222	0	0	0	0	222	
1st W/I Gary Osborne	0	24	0	0	0	0	24	
2nd W/I Richard Hovasse	0	18	0	0	0	0	18	
Write-ins (all other scattered)	0	27	0	0	0	0	27	
TOTAL	0	2,226	0	0	0	0	2,226	
PRECINCT 3								
TOWN MEETING - 2 yr (1)								
Blanks	0	0	100	0	0	0	0	
Binnie Factor	0	0	239	0	0	0	0	
Daniel J. Raske	0	0	427	0	0	0	0	
Write-ins	0	0	5	0	0	0	0	
TOTAL	0	0	771	0	0	0	0	
PRECINCT 3								
TOWN MEETING - 3 YR (6)								
Blanks	0	0	1,429	0	0	0	1,429	
Anne P. Coady*	0	0	468	0	0	0	468	
Stephen G. Marchese*	0	0	438	0	0	0	438	
Mildred J. Nash*	0	0	523	0	0	0	523	
Mabel A. Nevins*	0	0	460	0	0	0	460	
Mark Rappaport*	0	0	432	0	0	0	432	
Anne E. Rowe*	0	0	462	0	0	0	462	
James Williams	0	0	404	0	0	0	404	
Write-ins	0	0	10	0	0	0	10	
TOTAL	0	0	4,626	0	0	0	4,626	

PRECINCT 4 TOWN MEETING - 1 YR (1)	1	2	3	4	5	6	
Blanks	0	0	0	536	0	0	536
1st W/I Thomas Conley, Jr.	0	0	0	12	0	0	12
Write-ins (all other scattered)	0	0	0	50	0	0	50
TOTAL	0	0	0	598	0	0	598
PRECINCT 4 TOWN MEETING - 3 YR (6)							
Blanks	0	0	0	1,074	0	0	1,074
James G. Dolan*	0	0	0	422	0	0	422
Joan B. Hastings*	0	0	0	423	0	0	423
Roberta E. Mills*	0	0	0	418	0	0	418
Frank P. Monaco*	0	0	0	430	0	0	430
Virginia E. Mooney*	0	0	0	396	0	0	396
John Worsham	0	0	0	392	0	0	392
Write-ins				33			33
TOTAL	0	0	0	3,588	0	0	3,588
PRECINCT 5 TOWN MEETING - 3 YR (6)							
Blanks	0	0	0	0	1,810	0	1,810
Patricia J. Angelo*	0	0	0	0	495	0	495
Nancy J. Hofferty*	0	0	0	0	505	0	505
Virginia M. Igo*	0	0	0	0	499	0	499
Hope M. Paulsen*	0	0	0	0	486	0	486
William J. Lewis	0	0	0	0	472	0	472
1st W/I Gerald Mills	0	0	0	0	14	0	14
Write-ins (all other scattered)	0	0	0	0	33	0	33
TOTAL	0	0	0	0	4,314	0	4,314
PRECINCT 6 TOWN MEETING - 2 YR (1)							
Blanks						633	
1st W/I Janet O'Connell						16	
Write-ins (all other scattered)						86	
Total						735	
PRECINCT 6 TOWN MEETING - 3 YR (6)							
Blanks	0	0	0	0	0	1,475	1,475
William F. Callahan*	0	0	0	0	0	485	485
David J. Ghio*	0	0	0	0	0	494	494
Sandra J. McNeal*	0	0	0	0	0	481	481
Donald J. Muse*	0	0	0	0	0	489	489
Daniel R. DiTucci	0	0	0	0	0	492	492
Joseph S. Stavolta, Sr.	0	0	0	0	0	467	467
Write-Ins	0	0	0	0	0	27	27
TOTAL	0	0	0	0	0	4,410	4410

Student Vot

NON-BINDING QUESTION: VOTE FOR ONE

DO YOU WANT THE TOWN TO:

A. Use the "Landlocked Parcel" for the purpose of a public self-supporting multi-use recreational facility, including a golf course?	418	194	386	321	429	442	2190	222
B. Use the "Landlocked Parcel" for the purpose of passive recreation utilizing taxpayers' funds?	55	21	45	55	66	49	291	49
C. Leave the "Landlocked Parcel" in its natural state with no access?	190	124	295	187	195	190	1181	117
Blanks	32	32	45	35	29	54	227	30
Total	695	371	771	598	719	735	3889	418

Denotes a Candidate for Re-election

The polls were open at 8:00 A.M. at the Burlington High School. All precinct workers were sworn in by the Wardens, machines and ballot boxes were all checked, memory packs were sealed, and all counters were set at zero. The polls closed at 8:00 P.M.

Wardens:	Votes Cast	Registered Voters	%
Prec. 1 Mary Louise Rutherford	695	2,397	29.0%
Prec. 2 Marjorie Pearson	371	1,859	20.0%
Prec. 3 Elaine Perachi	771	2,324	33.2%
Prec. 4 Patricia Stanford	598	2,105	28.4%
Prec. 5 Joan Hastings	719	2,210	32.5%
Prec. 6 Elmer Larson	735	2,273	32.3%

The above figures include 189 Absentee Ballots cast by precinct as follows: 1=27, 2=14, 3=38, 4=26, 5=48, 6=36.

Student Vote Statistics:	Votes Cast	Registered Students	%
Fox Hill	116	321	36.1%
Francis Wyman	133	573	23.2%
Memorial	38	227	16.7%
Pine Glen	126	391	32.2%
Other Private	5		

Attest: Jane L. Chew
Jane L. Chew, CMC
Town Clerk

TOWN OF BURLINGTON

TOTAL TALLY SHEET

June 21, 1997
Election

# Eligible Voter	=	14,025
Total Votes Cast	=	2,115
Percent	=	15.00%

PRECINCT	1	2	3	4	5	6	GRAND TOTAL
TOTAL VOTES CAST	457	198	353	331	368	408	2,115
SELECTMEN (1)							
Blanks	2	0	4	2	1	2	11
Phillip A. Gallagher	86	35	74	88	68	72	423
Kevin B. McKelvey	88	51	89	47	83	144	502
Robert M. Meaney	45	34	44	45	78	31	277
Virginia E. Mooney	30	26	47	44	37	33	217
Juliet M. Perdichizzi	202	52	94	101	100	119	668
Write-ins	4	0	1	4	1	7	17
TOTAL	457	198	353	331	368	408	2,115

The polls were open at 8:00 A.M. at the Burlington High School. All precinct workers were sworn in by the Wardens, machines and ballot boxes were all checked, memory packs were sealed, and all counters were set at zero. The polls closed at 4:00 P.M.

Wardens:	Votes Cast	Registered Voters	%
Prec. 1 Mary Louise Rutherford	457	2,558	17.8%
Prec. 2 Marjorie Pearson	198	2,004	9.8%
Prec. 3 Paula Davis	353	2,449	14.4%
Prec. 4 Patricia Stanford	331	2,224	14.1%
Prec. 5 Joan Hastings	368	2,355	15.6%
Prec. 6 Barbara Reetz	408	2,435	16.7%

The above figures include 268 Absentee Ballots cast by precinct as follows: 1=51, 2=34, 3=56, 4=47, 5=54, 6=26.

Attest: Jane L. Chew

Jane L. Chew, CMC
Town Clerk

The polls were open at 8:00 A.M. at the Burlington High School. All precinct workers were sworn in by the Wardens, machines and ballot boxes were all checked, memory packs were sealed, and all counters were set at zero. The polls closed at 8:00 P.M.

Wardens:	Votes Cast	Registered Voters	%
Prec. 1 Mary Louise Rutherford	695	2,397	29.0%
Prec. 2 Marjorie Pearson	371	1,859	20.0%
Prec. 3 Elaine Perachi	771	2,324	33.2%
Prec. 4 Patricia Stanford	598	2,105	28.4%
Prec. 5 Joan Hastings	719	2,210	32.5%
Prec. 6 Elmer Larson	735	2,273	32.3%

The above figures include 189 Absentee Ballots cast by precinct as follows: 1=27, 2=14, 3=38, 4=26, 5=48, 6=36.

Student Vote Statistics:	Votes Cast	Registered Students	%
Fox Hill	116	321	36.1%
Francis Wyman	133	573	23.2%
Memorial	38	227	16.7%
Pine Glen	126	391	32.2%
Other Private	5		

Attest: Jane L. Chew

Jane L. Chew, CMC
Town Clerk

BOARD OF REGISTRARS

The Board of Registrars mailed out 398 mail-in voter registration forms as requested in census returns and 62 forms to unregistered persons who signed nomination papers and petitions. Additionally, forms are mailed out each month to all residents who are turning 18 years old. This year, 87 out of 265 responded and registered.

POPULATION/REGISTERED VOTERS:

Year	Population (Jan.)	Registered Voters(March)
1985	22,981	13,650
1986	23,032	13,016
1987	22,278	11,758
1988	22,148	12,440
1989	22,560	12,813
1990	22,662(23,302 Fed.)	12,368
1991	22,810	13,139
1992	22,859	13,169
1993	22,965	13,765
1994	22,739	13,308
1995	22,739	13,443
1996	22,574	13,447
1997	22,665	14,025

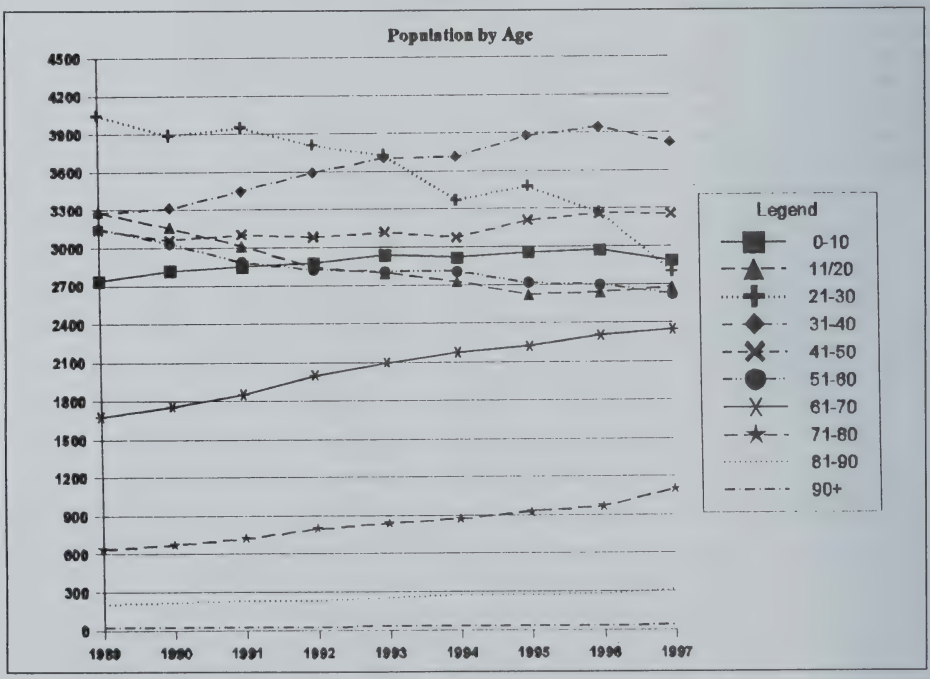
Residents registered and added to the rolls	- 678
Residents dropped from the rolls	- 628
Voters placed on the inactive rolls	- 406
Persons eligible but not registered	- 2,422
Eligible residents registered to vote	- 83%

The Board certified 1,710 signatures on nomination papers and petitions.

(Census Track #'s 3321 - 3324)

POPULATION BY AGE

1940	2,275									
1945	2,656	**Age**	**1990**	**1991**	**1992**	**1993**	**1994**	**1995**	**1996**	**1997**
1950	3,250									
1955	5,225	0-10	2815	2849	2873	2935	2915	2955	2970	2885
1960	12,852	11-20	3160	3011	2843	2791	2722	2620	2633	2675
1965	19,473	21-30	3889	3950	3808	3724	3371	3476	3272	2799
1970	22,150	31-40	3311	3444	3591	3704	3712	3877	3941	3821
1975	24,374	41-50	3062	3105	3083	3119	3075	3208	3259	3256
1980	23,687	51-60	3031	2883	2820	2805	2804	2712	2696	2619
1985	22,981	61-70	1756	1849	1997	2094	2174	2220	2303	2345
1986	23,032	71-80	672	723	799	837	874	926	966	1102
1987	22,278	81-90	220	231	234	255	270	270	283	312
1988	22,148	91+	24	27	24	31	34	34	32	37
1989	22,560	Unknown	722	738	792	670	788	442	219	814
Total			22,662	22,810	22,859	22,965	22,739	22,739	22,574	22,665



Respectfully submitted,

Patricia A.Larson, Chr.
Board of Registrars

BOARD OF SELECTMEN



Seated Left to Right: Joseph Impemba; Gary Gianino, Chairman; George Judge, Jr.; Standing: Juliet Perdichizzi; Robert Marrano

MISSION STATEMENT

- To provide services that promote the health and safety of residents and a high quality of life, while preserving and protecting the natural resources of the town.

- To foster high standards of public service and effective cooperation among Town employees by providing a supportive work environment and competitive compensation, by recognizing excellent performance, and being responsive to the needs and interests of Town employees.

- To continue to provide pro-active support and cooperation in pursuit of high quality educational programs and services in the town.

- To provide services as economically as possible so that living or doing business in the community remains affordable, while preserving something close to the current balance of reliance on residential and commercial property.

- To create a sense of community within the Town (to develop the "soul" of the community), while recognizing the "mixed", diverse nature of the community.

- To support a strong economic base through effective land use planning.

The Board of Selectmen utilizes a strategic planning process to develop their mission statement and goals and priorities for themselves as the Chief Executive Officers of the Town, and for the community in general. A full day strategic planning session on Saturday, November 8, by the Board and its Administrators resulted in the following goals as the top priorities of the Board of Selectmen for the coming year.

TOP PRIORITY GOALS (NOT IN RANKED ORDER)

- Improve traffic management by creating a Traffic Division in the Police Department, expanding traffic enforcement and awareness, and instituting "traffic calming" measures.
- Study the relocation of the highway garage.
- Establish a Human Resources Department.
- Accelerate infrastructure improvements (water and sewer main replacement or lining, roadway improvements, etc.)
- Enhance town center aesthetics.
- Secure additional financial assistance from State to offset NEWSWC liabilities.
- Sell the Carpenter House.
- Plan for greater downstream sewer capacity in conjunction with the MWRA, the City of Woburn, and Town of Winchester.
- Determine use of Wildwood School and implement plan.
- Complete Town Hall and Annex renovations on time with minimum disruption.
- Revise Sign By-Law.
- Conduct staffing study for major departments under the Selectmen's jurisdiction.
- Complete Sun Microsystems-related infrastructure improvements in timely fashion, and completion of Tri-Town Project.
- Complete and staff new Groundwater Treatment Plant.
- Conduct study and implement coordinated traffic signal system on Middlesex Turnpike.
- Finalize Ice Palace Management arrangements.
- Revisit Bedford Street/Middlesex Turnpike intersection plan with Massachusetts Highway Department.
- Town-wide clean up of municipal properties throughout the Town.
- Improve stream maintenance and management.
- Complete acquisition of State highway garage property.
- Update emergency preparedness plan and distribute to all department heads.
- Complete Payment-in-lieu-of-Taxes agreement with Lahey Clinic.

- Study Route 3A Corridor.
- Encourage creation of a design review by-law.

NEW BOARD MEMBER

For the first time in four years, the Board of Selectmen experienced a change in its composition in 1997 when long-standing Selectmen Richard C. Wilde resigned from the Board. This unexpected turn of events required the scheduling of a Special Town Election in June to fill the vacancy on the Board. Juliet Perdichizzi was elected to fill the unexpired term of Selectman Wilde until the next annual town election.

On behalf of my fellow Selectmen and the many other town officials who worked with Dick Wilde over the years, I want to express the Town's gratitude for his 17 years of public service to Burlington as a Selectman, which was preceded by four years service on the Planning Board. During his tenure on the Board of Selectmen he participated in numerous critical decisions which will continue to influence the character of the Town for years to come. He will be sorely missed by many.

Juliet Perdichizzi assumed her position on the Board in June. She came to the Board of Selectmen as an active Town Meeting member, and Chairman of its Land Use Committee. She also served as Chairman of the Selectmen's Landlocked Parcel Access and Use Committee. Her experience in land use issues makes her a welcome addition to the Board.

TAX INCREMENT FINANCING PACT APPROVED

Months of negotiations with Sun Microsystems, Inc. led to a Tax Increment Financing (TIF) agreement relative to the redevelopment of the abandoned Lockheed-Martin parcel. This TIF agreement, which is the largest such agreement to have occurred to date in Massachusetts, paves the way for Sun Microsystems to construct their east coast corporate campus in Burlington. It will consist of approximately 1.3 million square feet of new office and research and development facilities, and will employ up to 4,000 persons when complete.

The Tax Increment Financing (TIF) package negotiated by the Board of Selectmen is highly advantageous to the Town. In addition to all the additional property tax revenues that the development will generate, Sun Microsystems agreed to contribute $6 million to the Town over the next five years to fund the School Department's School Technology Plan and other infrastructure improvements. In addition to these financial benefits for the Town, the TIF agreement also contains benefits for Burlington residents, too, such as job preferences and contractor preferences for town residents. The Commonwealth of Massachusetts also made significant contributions to the project by committing approximately $6 million in highway improvements, $500,000 in Community Development Action Grant Funds for associated improvements, and the transfer of the Mass. Highway Department depot on Grant Avenue to the Town.

While construction of Sun Microsystems new campus started last summer and is proceeding rapidly, there remains much to be done to accommodate this large development and to mitigate its impact. This includes making all of the promised roadway improvements a reality, including the extension of Network Drive across the MITRE fields to reroute Middlesex Turnpike away from our residential neighborhoods. There are also many other infrastructure improvements, such as water and sewer mains, that must be constructed in a timely manner. Your Board of Selectmen remains committed to seeing this project through to its conclusion.

NEW WATER TREATMENT PLANT

After many years of litigation, negotiations, and design, the construction contract for the Town's new Groundwater Treatment Plan (GWTP) on Middlesex Turnpike was awarded this year. Its construction is proceeding on schedule and is anticipated to be complete this coming fall. This new treatment facility will ensure that residents and businesses will have a more than adequate supply of high quality water for the foreseeable future.

The new Groundwater Treatment Plant will both treat well water for naturally occurring iron and manganese, as well as for any industrial contaminants that enter the groundwater supply. Using an "air stripping" technology, the new treatment plant will clean the water so that there occurs no more than 1 particle per billion (ppb) of such contaminants, a much more stringent standard than required by either state or federal water quality standards. The new treatment plant will also allow the current surface water treatment plant at Mill Pond Reservoir to return to its previous status as a backup water supply, which will only need to be activated during periods of peak demand.

One element of this project, the construction of a bridge to the new water production wells off Great Meadow Road, has already won a prestigious engineering award. This wooden bridge, which can be accessed from the Knights of Columbus parking lot, was awarded the Grand Inceptor Award by the New England Chapter of the American Society of Consulting Engineers. The bridge's design allows it to support the weight of a 43 ton well drilling rig, while appearing to be little more than a recreational foot bridge. The Board of Selectmen wishes to thank and congratulate our Consulting Engineers for the project, SEA Consultants, and our Conservation Commission, for the roles they played in reaching this award-winning design.

CABLE TV LICENSE RENEWAL

The Town of Burlington has a new Cable TV franchise agreement with MediaOne, thanks to the diligent efforts of our Cable TV Advisory Committee. The new Cable TV agreement is the result of nearly a year of negotiations between the Town and MediaOne. In fact, the Board of Selectmen had to extend the deadline twice for concluding a new contract because of the

difficulties involved in these negotiations. In the end, however, our patience was rewarded with a new license agreement which brings a number of benefits to Burlington residents and the community as a whole. These benefits include provision for adequate funding for public access television, a limited senior citizen discount, and completion of the Institutional Network connecting all town buildings with cable, which can then serve as our Local Network for the School Department.

I want to publicly express the appreciation of the entire Board of Selectmen for the dedication and hard work of the following members of the Cable TV Advisory Committee for this accomplishment: James Cavalier, Chairman, Dan Dunn, Dennis Loger, Nigel Conliffe, Howard Alberts, and Richard Linder. The Committee has now taken on the task of negotiating a second Cable TV franchise agreement with another cable operator to try to introduce competition in Cable TV services to the Town of Burlington.

LANDLOCKED PARCEL REFERENDUM

At the request of the Board of Selectmen, the April town election ballot contained an advisory referendum question about residents' preferred use of the Landlocked Parcel. In what the Board of Selectmen felt was an endorsement for the proposed recreational development of the parcel, 60% of voters favored active recreational, while another 8% preferred passive recreational use. The Board of Selectmen worked with the Board of Health and Conservation Commission to put forward warrant articles at the May Town Meeting to fund environmental studies of the Landlocked Parcel. However, Town Meeting rejected funding for these 2 warrant articles. As a consequence, the Selectmen voted to disband the Landlocked Parcel Access & Use Study Committee, and have abandoned their efforts to seek any recreational facility development. The question about what use, if any, should be made of the Landlocked Parcel will now be left to future Boards of Selectmen and Town Meeting.

TAX RATES DECLINE AGAIN

For the second consecutive year, the Board of Selectmen has been able to set tax rates that are less than the previous year's. The new residential tax rate of $11.50 means that Burlington remains an affordable community in which to live and raise a family. The continued growth of the Town's commercial/industrial sector has contributed substantially to the Town's ability to maintain low residential tax rates while continuing to provide a full array of services to our residents.

METROPOLITAN PLANNING ORGANIZATION REPRESENTATIVE

The Town of Burlington has a voice in the transportation improvements planning process for the entire Metropolitan Boston area, thanks to the election of one of our Board members, George Judge, to the Metropolitan Planning Organization (MPO). This decision-making body used to be comprised of only state officials until a reorganization this year when six slots were added for local government representatives from the 101 communities in the Metro-Boston area. Selectmen Judge stood for election to the MPO along with mayors and selectmen from other area cities and towns, and gained more votes than any other town. Consequently, Burlington now has a voice and a vote on transportation improvement projects, not just in Burlington, but throughout the metro region. Having this level of involvement in the transportation improvements planning process is sure to benefit Burlington as we compete for increasingly scarce transportation improvement resources.

SUMMARY

Having now served on the Board of Selectmen for 5 years, and as I near completion of my first year as its chairman, I take pride in our achievements during the past year, some of which will literally change the face of Burlington. But much remains to be done, and the current Board of Selectmen has a very full plate of projects and issues which require its continued attention. Let me thank my fellow Board members for their willingness to take on so many projects and issues and to work together to reach decisions. However difficult, the Selectmen's responsibilities are made bearable by the assistance and support of many other people who also deserve recognition. They include our excellent town staff, including Administrators, Department Heads, and all of our dedicated employees who turn our policy decisions into action and achievements. They also include the many resident volunteers who serve on an array of town boards and committees, both elected and appointed, who advise and assist us in so many ways. In January 1998, Bob Marrano decided not to seek reelection to the Board of Selectmen, but instead turn his attention to the Moderator's seat. Bob has proven to be a thoughtful and dedicated member of the Board. I served with Bob on Ways and Means prior to then joining the Board and will miss sitting with him. And finally, let me thank the residents who participate in our town government, whether through elections, attending meetings, writing letters or e-mail, or making telephone calls. Without the participation and assistance of all of you, we would be unable to continue realizing progress in so many areas for our community.

Respectfully submitted

Gary J. Gianino, Chairman

TOWN ADMINISTRATOR



David Owen, Town Administrator

MISSION

The Town Administrator serves as the Chief Administrative Officer (CAO) of the Town under the Board of Selectmen's policy guidance and direction.

His responsibilities include fulfilling the following rules:

Appointing Authority (Selectmen's Departments)
Personnel Director
Bargaining Agent
Budget Officer (Selectmen's Departments)
Chief Procurement Officer

1997 OVERVIEW

1997 was a year consumed by managing large-scale projects. These included the Sun Microsystems development, and a number of associated highway and other infrastructure improvements; the Town's new Groundwater Treatment Plant; and the Town Hall and Town Hall annex renovations, all of which are multi-million dollar projects. With the pace of economic development activity in the community accelerating, all of this added up to perhaps the most demanding year yet for your Town Administrator. After nine years of serving the Town in this capacity, it seems that Burlington is the kind of town which can continually serve up new and exciting challenges. It remains a pleasure to serve a dynamic community like Burlington, which continually offers an array of professional challenges to your Administrator.

A review of some of the major projects and issues in which the Town Administrator was involved follow:

TOWN HALL AND TOWN HALL ANNEX RENOVATIONS UNDERWAY

After several years of planning and design, the September Town Meeting appropriated $4 million to renovate and expand the Town Hall and Town Hall Annex (old Police Station). The construction contract was awarded to Arcon Builders of Westborough. Actual construction on the Town Hall Annex began in early November, and is proceeding smoothly. The Annex is anticipated to be ready for occupancy in mid-1998. Then, all the Town Hall employees are going to move to different quarters, either to the Annex or to temporary offices in the former BankBoston building next to Town Hall, which has been rented by the Town for temporary offices for personnel during the renovation of Town Hall. It is hoped that the renovated Town Hall will be completed and open to the public by early 1999, just in time for the Town's Bicentennial.

This project marks the culmination of nearly a decade long focus on improving the Town's Capital Building Facilities. Town facilities which have been improved or expanded during the past decade include the addition to the Main Fire Station, the renovation of the Human Services Building (and restoring it after a devastating fire), the new Police Station, the new and expanded Public Library, and now the Town Hall Annex and the Town Hall itself. Burlington and its residents should be well served for several decades to come by these improved facilities, and I am pleased to have played a role in these accomplishments.

FRANCIS WYMAN HOUSE RESTORATION READY TO PROCEED

This goal of restoring Burlington's oldest structure, the Francis Wyman House, moved closer to reality this year when the Francis Wyman Association was awarded a $100,000 grant by the Massachusetts Historical Commission (MHC). This grant will be matched by the Francis Wyman Association from the proceeds of the fire insurance settlement and from donations to the restoration fund. Thus, this restoration project will have a budget of at least $200,000 with which to work. Unfortunately, this does not appear to be sufficient to completely restore the house, but it will allow the exterior of the building and its first floor to be restored in an historically accurate manner.

At this writing, the plans and specifications for the restoration of the Francis Wyman House are being finalized by the project architect, and it is anticipated that the project will go our for bids this coming spring. Hopefully, Burlington's oldest house will be substantially restored in time for the Town's bicentennial celebration.

Many persons have contributed to making this project possible. They include: Project Architect John Goff, of the firm Historic Preservation and Design, for his loving attention to the history and every detail of the Francis Wyman House; Neil F. O'Neill of the public insurance adjusters firm Swerling Milton Winnick, Inc., whose strong efforts obtained the maximum possible fire insurance settlement; Donald Ray and the other officers of the Francis Wyman Association, who heve been great to work with; and Norman Biggart and the other members of the Burlington Historical Commission, who have provided invaluable support. And finally, a word of thanks to the Burlington Town Meeting for providing $10,000 toward the initial feasibility study of restoring the house at the January Town Meeting, and whose support at a critical juncture has made the project possible.

HIGHWAY IMPROVEMENT PROJECTS

With the Town's approval of the Sun Microsystems development, the Town became obligated to undertake and complete certain related roadway improvement projects in a very expeditious manner. These include the construction of Network Drive (formerly Kent Road) through the Sun Microsystems parcel, the widening of Middlesex Turnpike to 4 lanes from Mall Road north to Network Drive, and the widening of Bedford Street (Route 62) from its intersection with Network Drive to Route 3 in Bedford. As the Route 62 widening project lies mostly in Bedford, Burlington had to work with Bedford Town officials to obtain their support for these improvements. Those discussions led to incorporating another project into the proposed improvements, the so called MITRE link, which would extend Network Drive through the MITRE fields and rejoin the existing Middlesex Turnpike near the Bedford town line.

These highway projects placed significant administrative burdens on this office for obtaining all required funding, necessary approvals, and cooperation from all involved parties. The construction contract for Network Drive was signed October 30, 1997 in the amount of $1,895,914.75. Most of the funding for this project comes from the Public Works/Economic Development (PW.E.D.) grant from the Massachusetts Highway Department, but the Town and Sun Microsystems had to step forward with funding for this project also. Construction on Network Drive has proceeded through the winter and should be complete sometime in the spring.

Construction of the Middlesex Turnpike and Route 62 widening projects, for which the State is contributing $3 million, is scheduled to begin in the spring if the Town can acquire all necessary right of way for these projects by that time. Discussions with the MITRE Corporation about right of way issues have been ongoing for most of the last year, but have not yet yielded an agreement. Other property owners along these proposed widened roadway layouts are being quite cooperative, and it is anticipated that all of the necessary right of way acquisitions will be donated to the Town at no cost to the taxpayers.

NESWC UPDATE

Your Town Administrator continued to represent Burlington on the Board of Directors of the Northeast Solid Waste Committee (NESWC) during the past year. NESWC is a consortium of 23 Massachusetts municipalities which financed the development of a waste to energy plant in North Andover. As is well known, the economic assumptions on which this facility was built failed to materialize, leaving NESWC communities with one of the highest tipping fees in the country. Your Town Administrator's involvement in NESWC has been centered on trying to prevent a bad situation from getting much worse.

The strategic initiative of NESWC to renegotiate the Service Agreements with Wheelabrator/MRI, operator of the incinerator facility, failed to come to fruition this year when a handful of dissident NESWC communities failed to support the renegotiated agreements. Accordingly, the NESWC Board of Directors had to regroup and develop alternative strategic approaches toward achieving relief for the NEWSC communities, including Burlington. By year's end, one of NESWC's legislative strategies paid dividends when language sought by NESWC was placed in the Electric Deregulation Bill. Its passage means that NESWC will be eligible to receive $20-$25 million over the next five years.

A variety of other strategies (14 strategies at last count) is being pursued by the NESWC Board of Directors to try to mitigate the prospect of $200/ton tipping fees in the next few years. Those strategies vary from litigation and seeking other state and federal support to buying the plant or shutting it down. Your Town Administrator intends to remain actively engaged in seeking relief from NESWC's high tipping fees for Burlington.

INFORMATION SYSTEMS SCOPE EXPANDED

The scope of the Information Systems Advisory Committee (ISAC), which had previously been limited to general town government operations, was expanded late in the year to include the School Department and its School Technology Plan. To accommodate this expansion of its scope, the membership of the Committee was enlarged from five to seven members, and three subcommittees were established: (1) School Technology; (2) Cable TV Technology; and (3) Town Technology. To promote communication between ISAC and the various user groups, a liaison group was established consisting of representatives from the School Committee, Board of Selectmen and Planning Board. A Technology Advisory Group, with representation from Sun Microsystems and other technology businesses, was also established.

Another achievement this year was the institutionalization of the Town's Information Systems Coordinator position. This occurred when this position, which had been provided as a contractual service for the previous two years, was converted into a full-time salaried staff position. This means that Burlington will

continue to benefit from having an in-house information systems technology capacity for years to come.

Among the Information Systems projects undertaken during the year were: (1) Development of an integrated, on-line, year 2000 compatible, town-wide financial system; (2) Initiation of a pilot Geographic Information Systems (GIS) program to allow sharing of information among the land use-related departments; and (3) planning for the coordination of moving all of the computer hardware, software, wiring, and networks to the Town Hall Annex and the temporary Town Hall in the bank building during the renovations to Town Hall next year.

TOWN FACILITIES PROGRESS

The Town Facilities Program undertook a number of projects during the year, including:

- Repairing and replacing lintels and sills in the Human Services Building without removal of windows and with minimal disturbance to building occupants.
- External painting of Police Station complex completed utilizing part-time maintenance staff and summer youth employees.
- Scraping and painting of Old West School; replacement of windows and door, and of rotted external members, accomplished by internal maintenance and summer youth.
- Removal of underground storage tank at Meadowbrook School (Christian Center), resulting in considerable contamination found in soil and groundwater, requiring extensive field testing and analysis.

The Town Facilities Team of Assistant Town Administrator Larry Rittenberg, Recreation Maintenance Director Douglas Gillingham, and Town Engineer Pete Peters continues to oversee the Town Facilities Program, and to provide it the direction and leadership it requires to continue providing benefits to the Town and its facilities. Your Town Administrator salutes them for a job well done.

LABOR AGREEMENTS

All of the town-side collective bargaining agreements lapsed effective July 1st. Consequently, much of the year was spent bargaining with the various unions toward new labor agreements. By year's end, two new labor agreements were achieved.

- Firefighters Local 2313 settled for a 3-year contract containing 3% wage adjustments for each of the three years;
- the DPW employees bargaining unit (part of AFSCME Local 1703) settled for a 1-year agreement at 3%.

Negotiations with all of the other bargaining units will continue into next year. Hopefully, new collective bargaining agreements will be forthcoming with the remaining bargaining units in the new year.

STRATEGIC PLANNING FOR DEPARTMENT HEADS

For the first time, a day-long strategic planning session for Department Heads was held in October. The output from this strategic planning session was conveyed to the Board of Selectmen as input into their own strategic planning session which was held a few weeks later. This is a result of the Board of Selectmen's desire to extend the strategic planning approach that they have been using for years to the Department Heads. The reaction of the Department Heads to their strategic planning experience was overwhelmingly positive. In fact, one of the goals they established is to "conduct an annual strategic planning process for Department Heads. . ." Thus, it appears that strategic planning for Department Heads may become a standard feature of the Town's internal planning process.

SUMMARY

As I finish my ninth year of service to the Town of Burlington, I am pleased to be able to state that I still find enjoyment in my work and in rising to the challenges that Burlington provides for me. With the variety of projects and issues that Burlington allows me to get involved in, I never get to complain of boredom. While I am proud of my record of accomplishments here in Burlington, there remains much to do. That is particularly true at this time as the Town has a heaping plate full of projects and commitments which require follow through. I look forward to assisting those projects to completion.

I want to acknowledge and thank those who make doing my job possible. First and foremost, I want to thank the Board of Selectmen for their ongoing support. Having a forward-looking Board committed to strategic planning makes a big difference in an Administrator's ability to get things done. Secondly, I cannot say enough about the dedication of the office staff of the Selectmen/Town Administrator's office. In particular, I want to publicly recognize Marjorie Douglass, who retired this year, after 15 years of service to this office and the town. Next, the Department Heads, supervisors, and staff who actually get the work done all deserve my thanks. Then there are the elected and appointed town officials, which include the many citizen volunteers who serve on our various town boards and committees, many of which I get to work with during the year, and whose advice and support I value.

Respectfully submitted,

David W. Owen, Town Administrator

TOWN COUNSEL

During 1997, Town Counsel handled a number of complex litigation matters. In addition, the firm rendered numerous legal opinions to various Town boards, approved contracts as to form, and handled a number of real estate transactions.

Town Counsel continues to represent the Town in connection with the Town's Waste Supply Agreement with Massachusetts Refuse Tech, Inc., a subsidiary of Wheelabrator Technologies. The Town currently has a twenty year contract for disposal of solid waste at the North Andover trash to energy facility. The Town is a member of the Northeast Solid Waste Committee ("NESWC") which administers the contract on behalf of the twenty-three towns which have long-term waste disposal contracts at this facility. Although Town Meeting authorized the Board of Selectmen to renegotiate the waste supply agreement, not all of the remaining twenty-three communities agreed to renegotiate the contract. Therefore, the existing twenty year contract continues in effect. Town Counsel has been asked to serve on an advisory committee with other municipal counsel to address numerous legal issues and potential litigation that may arise with respect to continuation of the existing agreement with Wheelabrator.

There are currently twenty-five active litigation cases involving the Town. Most of these cases involve appeals from decisions of the Board of Appeals and other land use boards in the Town. In addition, Town Counsel continues to represent the School Department with respect to two cases pending before the Massachusetts Commission Against Discrimination. During 1997, a total of eight cases were concluded.

Town Counsel recently completed successful negotiations to settle claims arising out of the construction of the new library which has resulted in a dismissal of the claim brought by the Town against the architect of the building.

We extend our appreciation to the Board of Selectmen for their confidence in retaining this firm, and appreciate the assistance and cooperation received on all matters from the Board of Selectmen, Town Meeting, Town Administrator, department heads, boards, committees and other Town personnel. We look forward to working with the members of the town government in the future

Respectfully submitted,

Leonard Kopelman, for the
Firm of Kopelman and Paige, P.C.
Town Counsel

POLICE DEPARTMENT

****Departmental Roster****

Chief of Police
William Soda

Captains

Barry Solomon	George Devlin

Lieutenants

Alfred Sciuto	Francis Hart
Walter Bevis	Carleton Boutwell

Sergeants

Gerald Mills	John Walthall
Ralph Patuto	William Faria
Richard Sheppard	Thomas Duffy
Robert Downer	Stephen O'Meara

Patrol Officers

Gerald Crocker	Richard Hovasse
Charles Chicarello	Harry Sawyer, Sr.
Robert Aloisi	Richard Glejzer
William Duffey	Dennis Thompson
Frank Nardone	Thomas Sullivan
Barry Cosgrove	Christopher Priest
Kevin Rogers	Paul Anderson
Michael Joyce	Robert Healey
Michael Bradford	Gary Burdick
Stephen Cross	Edward Mackey
Spiros Tsingos	Michael Debye
Gary Redfern	Richard Hanafin
Kenneth Reynolds	Harry Sawyer, Jr.
Timothy McDonough	Charles Ferguson III
James Tigges	William Preston
Robert Kirchner	Thomas Fournier
Bernard Schipelliti	Anne Marie Browne
Daniel Houston	Kevin Cooney
Michael McDade	Timothy Kirchner
Glen Mills	David McLean
Wayne Johnson	Albert Gagne
Gregory Skehan	Paul Glejzer

Clerical Staff

Ann Johnedis	Barbara Cunningham
	Catherine Devaney

Traffic Supervisors/Matrons

Helen Bulman	Helen Dignan
Nancy Bibbey	Maureen Robillard
Carol Goodwin	Claire Hogaboom
Carol Santoro	Karen Petersen
Carol Sebastian	Elaine Ferguson
Marie Reinold	Cheryl White
Eileen O'Meara-Barnard	Melanie Goshgarian
Pamela Hoff	Janet Testa-Fox

Civilian Dispatchers

Alma Venditti	Gail Fay
	June Connolly

Animal Control Officer
Denise Bubar

Introduction

1997 was another productive year for the Police Department. One of our new programs involved the use of bicycle patrols. Bicycles were used to patrol shopping areas, parks and areas with limited accessibility such as the reservoir. The response from the public to these bicycle patrols was overwhelmingly positive. We continued our presence on the Internet and, through a grant from Lahey Hitchcock Clinic, we were able to add an information section on all types of abuse: child, elder, sexual and domestic. (The website address for this is: http://www.bpd.org/lc/dvl.htm) Through a donation from The Gutierrez Company, we purchased a Mobile Traffic Radar Unit. This unit is capable of doing speed calculations and traffic counts. It was used in all areas of the town and its large speed display was an effective reminder for motorists to check their speed.

Crime Overview

Overall, crime was up slightly in 1997. In specific categories, robberies, rapes and burglaries dropped in number from 1996. The number of burglaries was dramatically lower, dropping from 107 in 1996 to only 60 in 1997. Other categories experienced some increases, with assaults up 34%.

The chart below summarizes the changes from 1996. It should be noted that in some categories, even an increase of only one incident can affect the percentage difference dramatically, since there are so few crimes committed in that particular category. (For more detailed crime statistics, visit our web site at: http://www.bpd.org.)

Crime Comparison - 1996 vs. 1997

	1996 TOTALS	1997 TOTALS	CHANGE
Homicide	0	0	N/C
Robbery	12	10	-16%
Rape	2	1	-50%
Assault	83	111	34%
Larceny	733	798	9%
Narcotics Violations	19	20	5%
Burglary	107	60	-44%
Auto Theft	145	158	9%
TOTALS	1,101	1,158	5%

Traffic Enforcement

Traffic enforcement continued to be a priority for the department in 1996. The chart below shows the top five violations cited:

Violation	Citations Issued
Speeding	2659
Red Light Violation	862
Stop Sign Violation	435
Other Sign Violations	284
Uninspected Vehicle	226

Grants

During 1997, we continued our grant-writing efforts, securing several grants allowing us to upgrade our technology and continue programs that would otherwise be unfunded. Lt. Francis Hart won two grants totaling more than $55,000 for technology improvements. Officers Paul Anderson and Thomas Fournier won grants to help continue and improve the D.A.R.E. program.

Future Direction

In 1998, we hope to add three additional officers through the COPSFAST program - a program whereby federal funds are used to offset some of the costs for these officers for the first three years. We also hope to conduct a new community survey to get input from the public on how we are doing and what their concerns are. We will continue our traffic enforcement efforts and will be working with the Public Works Department and others to explore new "traffic calming" methods. We will also be participating in the state accreditation process under the direction of Captain George Devlin, assisted by Officer Bernie Schipelliti. This involves a critical look at how we do things and requires us to adhere to a multitude of professional standards. When completed, it will attest to the professional status of the Police Department.

Acknowledgments

During the year, we welcomed four new officers - Wayne Johnson, Albert Gagne, Gregory Skehan and Paul Glejzer - replacing several officers who either retired or were promoted. Congratulations to Carleton Boutwell who was promoted to Lieutenant, and Stephen O'Meara, who was promoted to Sergeant. We would also like to congratulate Lieutenant Arnold Christiansen and Safety Officer Russell Petersen, both of whom retired in 1997 after long, distinguished careers. As we do each year, we acknowledge and thank all the town officials, including the various boards and committees, that worked with us throughout the year. Special thanks also to the residents and businesses who supported our efforts during 1997. Finally, a "well done" is extended to the men and women of the Burlington Police Department for their dedication to serving the people of Burlington.

William R. Soda
Chief of Police

SUMMARY OF ALL COMPLAINTS LOGGED

NOTE: The total will usually be MORE than the total number of actual calls shown in the log because each call could have multiple complaints. For example, a call about a larceny from a motor vehicle may also have a code for malicious damage to that vehicle. UNFOUNDED CALLS ARE NOT INCLUDED IN TOTAL!

TOTAL	DESCRIPTION
565	911 Call
836	911 Call - Silent, Abandoned, Hang Up
7	Abandoned Vehicle
1	Accident - Occupational
3	Accident - Other (Not Traffic)
2	Affray
691	Ambulance Request
61	Animal Complaints - Barking Dogs
15	Animal Complaints - Dog Bites
51	Animal Complaints - Leash Law Violations
3	Animal Complaints - Other Animal Bites
265	Animal Complaints - Other Complaints
29	Animal Complaints - Stray Animals
1	Armed Robbery-Attempt-Knife-Gas Station
1	Armed Robbery-Firearm-Commercial House
1	Armed Robbery-Firearm-Miscellaneous
1	Armed Robbery-Knife-Commercial House
1	Armed Robbery-Knife-Miscellaneous
1	Armed Robbery-Other Weapon-Miscellaneous
1	Arson - Incendiary Device - All Other
1	Arson-Explosive Device-Open Country
1	Arson-Incendiary Device-Motor Vehicle
24	Assault -Aggravated-Hands, Fist, Feet
24	Assault-Domestic Violence
2	Assault-Firearm

9	Assault-Knife or Cutting Instrument
12	Assault-Other Dangerous Weapon
40	Assault-Simple
14	Assist Other Agencies - All Others
269	Assist Other Agencies - Fire Dept.
110	Assist Other Agencies - Other Police
13	Attempted M/V Theft
1	Building Code Violations
23	Building/House Checks
1979	Burglary Alarms - Non-Residence
336	Burglary Alarms - Residence
1	Burglary-Attempted Forced Entry-Non-Residence-Day
6	Burglary-Attempted Forced Entry-Non-Residence-Night
7	Burglary-Attempted Forced Entry-Non-Residence-Unknown
2	Burglary-Attempted Forced Entry-Residence-Day
5	Burglary-Attempted Forced Entry-Residence-Night
1	Burglary-Attempted Forced Entry-Residence-Unknown
2	Burglary-Forcible Entry-Non-Residence-Day
22	Burglary-Forcible Entry-Non-Residence-Night
6	Burglary-Forcible Entry-Non-Residence-Unknown
7	Burglary-Forcible Entry-Residence-Day
5	Burglary-Forcible Entry-Residence-Night
5	Burglary-Forcible Entry-Residence-Unknown
2	Burglary-Unlawful Entry-Non-Residence-Day
4	Burglary-Unlawful Entry-Non-Residence-Night
3	Burglary-Unlawful Entry-Non-Residence-Unknown
2	Burglary-Unlawful Entry-Residence-Day
1	Burglary-Unlawful Entry-Residence-Night
1	Burglary-Unlawful Entry-Residence-Unknown
21	Call Originating From Detail
1	Chemical Spill
30	Civil Matter
19	Confiscation - Firearms, drugs, etc.
9	Counterfeiting
2	Deaths - Attempted Suicide
1	Deaths - Suicide
2	Deaths - Threat of Suicide
10	Deaths - Unattended Death
23	Detail Officer Assist
278	Disabled Vehicle - Not Towed
224	Disabled Vehicle - Towed
4	Disorderly Conduct-All Other
1	Disorderly Conduct-In Public Places
343	Disturbance
4	Disturbing The Peace
18	Drug Laws-Possession-Marijuana, Hashish, Etc.
2	Drug Laws-Possession-Opium, Coke,Morphine,Heroin
33	Escorts
12	Exposer/Flasher
7	False Fire Alarm-Malfunction
1	False Fire Alarm-Pulling Box
152	Family Problem
6	Family/Child - Child Abuse
2	Family/Child - Desertion,Non-Support
19	Family/Child - Other Offenses
61	Fires - All Types (Except M/V)
41	Fires - Motor Vehicles
14	Fireworks-Possession, Sale,Use
1	First Aid Rendered-Poss. Fluid Contact
10	Flim-Flam, Con Games, Etc.
5	Forgery
10	Fraud - Bad Checks
23	Fraud - Fraudulent Credit Cards
11	Gas Leaks and Explosions
2	Hazardous Waste Dumping Complaint
18	Hold-Up Alarm (All Locations)
13	Illegal Dumping Complaint - Non-Hazardous
1	Impersonating A Police Officer
3	Kidnapping,Criminal Restraint
168	Larceny-$200 & Over-All Other Theft
22	Larceny-$200 & Over-Bicycles
102	Larceny-$200 & Over-From Autos-Not Parts & Accessories
41	Larceny-$200 & Over-From Autos-Parts & Accessories
37	Larceny-$200 & Over-From Building
6	Larceny-$200 & Over-Pocket Picking
5	Larceny-$200 & Over-Purse Snatching
121	Larceny-$200 & Over-Shoplifting
37	Larceny-$50-200-All Other Theft
11	Larceny-$50-200-Bicycles
18	Larceny-$50-200-From Autos-Not Parts & Accessories
14	Larceny-$50-200-From Autos-Parts & Accessories
4	Larceny-$50-200-From Building
3	Larceny-$50-200-Pocket Picking
4	Larceny-$50-200-Purse Snatching
78	Larceny-$50-200-Shoplifting
71	Larceny-Under $50-All Other Theft
7	Larceny-Under $50-From Autos-Not Parts & Accessor.
5	Larceny-Under $50-From Building
4	Larceny-Under $50-Pocket Picking
6	Larceny-Under $50-Purse Snatching
34	Larceny-Under $50-Shoplifting
2	Liquor Laws-Other-Adult
3	Liquor Laws-Other-Juvenile
4	Liquor Laws-Possession-Adult
8	Liquor Laws-Possession-Juvenile
2	Liquor Laws-Sale-Juvenile
6	Littering
619	Lockout
5	Lost/Found - Found Animal

77	Lost/Found - Found Property
90	Lost/Found - Lost Property
683	M/V Complaint
27	M/V Theft-Autos-All Other P/Lots
8	M/V Theft-Autos-Driveways
1	M/V Theft-Autos-New/Used Car Lots
68	M/V Theft-Autos-Shopping Ctr. P/Lots
28	M/V Theft-Autos-Street/Commercial Area
9	M/V Theft-Autos-Street/Residential Area
9	M/V Theft-Other Vehicles-All Other P/Lots
4	M/V Theft-Other Vehicles-Shopping Ctr. P/Lots
1	M/V Theft-Other Vehicles-Street/Residential Area
1	M/V Theft-Trucks-All Other P/Lots
2	M/V Theft-Trucks-Street/Commercial Area
97	M/V Towed - Not Disabled
77	Malicious Damage-All Other
44	Malicious Damage-Business Building
237	Malicious Damage-Motor Vehicles
10	Malicious Damage-Public Buildings
95	Malicious Damage-Residence
12	Malicious Damage-School Buildings/Grounds
130	Medical Assistance
35	Mental Health Problem
26	Miscellaneous Offenses
14	Missing Person - Female Adult
25	Missing Person - Female Juvenile
5	Missing Person - Male Adult
18	Missing Person - Male Juvenile
39	Missing Person Returned
63	Motor Vehicle Arrest
34	Neighborhood Problem
266	Noise Complaint
37	Notifications
25	O.U.I. - Alcohol
147	Obscene/Annoying/Suspicious Phone Calls
58	Open Door/Window
147	Other Public Services
18	Parking Complaint
571	Police Information
9	Police Officer Injured
1	Pollution of Air, Water
4	Poss. of Drug Paraphernalia
29	Power Outages
148	Prisoner Release
53	Protective Custody
33	Protective Custody Release
3	Public Nuisance
1	Rape-By Force-Other Dangerous Weapon
9	Receiving Stolen Property
8	Recovered License Plates
67	Recovered Stolen Property (Not M/V)
57	Recovered Vehicle-Stolen Elsewhere, Recovered Here
109	Recovered Vehicle-Stolen Here, Recovered Elsewhere
20	Recovered Vehicle-Stolen Here, Recovered Here
32	Repossession
50	Restraining Order - Attempted, Not Served
42	Restraining Order Violation
121	Restraining/P.O. Served
165	Road Hazard
1	Robbery-Strong Arm-Bank
1	Robbery-Strong Arm-Gas Station
3	Robbery-Strong Arm-Miscellaneous
2	Runaways - Juvenile - Female
2	Runaways - Juvenile - Male
42	Sewer Alarm
2	Sex Offenses-Criminal Sexual Conduct
1	Sex Offenses-Indecent Exposure
6	Shots Heard
101	Signals Down/Out
7	Soliciting Complaint
39	Stolen License Plate
238	Suspicious Activity
318	Suspicious M/V
285	Suspicious Person
160	Threats/Harassment
20	Town By-Law Violation
1	Traffic Accident - Bicycle/Moped
1	Traffic Accident - Cruiser w/ Injury
7	Traffic Accident - Cruiser w/ no Injury
2	Traffic Accident - Fatal
7	Traffic Accident - Hit & Run - P.I.
181	Traffic Accident - Hit & Run - Property
14	Traffic Accident - Pedestrian Accident
146	Traffic Accident - Personal Injury
830	Traffic Accident - Property Damage
10	Trespassing, Prowler, Peeping Tom
7	Uttering
9	Vacant House/Building
128	Warrant Arrest
41	Water Leaks - Mains, Hydrants, Etc.
1	Weapons Laws-Firearms Use
2	Weapons Laws-Other Weapons Use
1	Weapons Laws-Sale-All Other Weapons
97	Well-Being Check
97	Wires/Poles Down
518	Youth Complaints
15887	Total

SUMMARY OF LOCATIONS WHERE CALLS FOR SERVICE ORIGINATED

For this particular report, the minimum number of calls has been set as 70.

TOTAL	LOCATION
1386	Cambridge St
1134	Burlington Mall
942	POLICE STATION

878	Middlesex Tp
474	Mall Rd.
305	Winn St
279	Out Of Town
233	Bedford St
204	Arboretum Wy
202	Executive Park
191	Beacon Village
188	Baron Park Ln
187	Center St
173	Blanchard Rd
147	Francis Wyman Rd
146	South Bedford St
139	Lexington St
130	Ray Av
126	Middlesex Mall
113	Wheeler Rd
106	ROUTE 128N
106	ROUTE 128S
100	Wilmington Rd
97	Van De Graff Dr
97	Terrace Hall Ave
91	Lahey Clinic
89	High School
88	Mill St
87	Beacon St
84	Wall St
82	Second Ave
79	Old Concord Rd
78	Marriott Hotel
77	South Ave
75	Burlington Square
72	Farms Dr
70	Locust St
70	Peach Orchard Rd
70	Crossroads

SUMMARY OF ACCIDENT LOCATIONS

For this particular report, the minimum number of accidents per location has been set at 10.

TOTAL	LOCATION
161	Middlesex Turnpike
161	Cambridge St.
145	Route 128
120	Burlington Mall
57	Mall Rd.
50	Winn St.
48	Bedford St.
41	Middlesex Tp. & Route 128
28	Middlesex Tp. & Mall Rd.
24	Route 128 & Route 3
23	Cambridge St. & Bedford St.
22	Lahey Clinic
21	Bedford St. & Middlesex Tpk.
20	Route 3
18	Cambridge St. & Route 128
18	Winn St. & Route 128
17	Cambridge St & Mall Rd.
17	Middlesex Mall
16	Cambridge St. & Winn St.
15	Winn St. & Center St
13	Executive Park
13	Cambridge St. & Wilmington Rd.
12	Blanchard Rd.
12	South Bedford St.
11	Cambridge St. & Skilton Ln
10	Wilmington Rd.
10	Center St.
10	Cambridge St. & Terry Ave.
10	Crossroads

CITATION BREAKDOWN BY TYPES

NOTE: Total IS NOT the total number of citations. This number represents the total number of charges written - many citations have multiple charges on them.

CITATION	COUNT
Arrest	163
Civil	1675
Criminal	265
Warning	3820
Total	5923

ACTUAL number of citations: 5142

TOP 15 VIOLATIONS

CHARGE	TOTAL
Speeding	2659
Red Light Violation	862
Stop Sign Viol.	435
Fail. To Obey Sign	284
Uninspected M/V	226
Defective Equipment	200
Fail. to use seat belt in a m/v	163
License Not In Possession	160
Illegal Turn	110
Unregistered Motor Vehicle	88
Opr. After Suspension of License	78
Registration Not in Possession	57
Fail. To Display Plates	36
One Way Street	36
Marked Lanes	36

Accident Totals by Days

NOTE: This count represents all accidents reported to us ON AN ACCIDENT REPORT. Minor accidents, accidents occurring on Route 128 and Route 3, handled by the State Police, may not be included.

Days	NO.
Friday	297
Monday	206
Saturday	233
Sunday	159
Thursday	230
Tuesday	233
Wednesday	223
TOTAL	1581

DRIVERS.INVOLVED IN ACCIDENTS

ORIGIN	NO.
Out-of-Town	2079
Burlington	718
Out-of-State	183
TOTAL	2980

ACCIDENT BY TYPES

Type	Number
Rear End	644
Angle	792
Head On	98
Other	47
TOTAL	1581

SEVERITY OF INJURIES FROM ACCIDENTS

SEVERITY	NUMBER
Killed	2
Serious Visible Injury	22
Minor Visible Injury	93
Injury Complaint, Not Visible	289
TOTAL	406

ARRESTS BY DAY

Day	Number
Friday	46
Monday	44
Saturday	60
Sunday	53
Thursday	45
Tuesday	60
Wednesday	52
TOTAL	360

ADULT/JUVENILE ARRESTS

Juvenile	=	40
Adult	=	320
Total		360

PROTECTIVE CUSTODY ARRESTS BY SHIFTS

SHIFT	TOTAL
1	24
2	5
3	28
TOTAL	57

Cities/Towns producing at least 8 arrestee(s).

CITY/TOWN	COUNT
Burlington	117
Woburn	23
Billerica	22
Boston	18
Somerville	11
Waltham	10
Lowell	9
Arlington	9
Malden	8
Dorchester	8
Total	235

STOLEN CARS

The list below shows locations involving at least 3 stolen cars:

LOCATION	COUNT
Burlington Mall	56
Middlesex Tpk	12
Lahey Clinic	9

Mall Rd.	9
Arboretum Way	5
Wheeler Rd.	5
Cambridge St	4
Executive Park	4
Middlesex Mall	4
Blanchard Rd	3
Francis Wyman Rd	3
South Ave	3
Third Ave	3

OFFENSES FOR WHICH ARRESTS WERE MADE

NOTE: Not each offense is necessarily arrestable by itself. The offense may be part of a multiple-charge arrest. Also, no SUMMONS totals are included.

CRIME	NUMBER
Impersonating A Police Officer	1
Fail. To Display Plates	1
Defective Equipment	7
Uninspected M/V	3
Unregistered Motor Vehicle	7
Opr. M/V W/O A License	17
License Not In Possession	1
Opr. After Suspension of License	29
Opr. After Revocation of License	11
Opr. M/V after Revocation,Drunk Driving	2
Opr. After Suspension of Registration	1
Opr. After Revocation of Registration	14
Attaching Plates	6
Racing a Motor Vehicle	1
Opr. M/V While Drinking (Open Container)	1
Fail. To Stop For Police While Opr. MV	11
Uninsured Motor Vehicle	10
One Way Street	1
Marked Lanes	6
Fail. To Use Care In Starting, turning	1
Red Light Violation	11
Speeding	15
Speeding In Viol pec Reg	1
Fail. To Signal	1
Unnecessary Noise	1
Altering M/V Document	1
Altering M/V Document-Making Use Of	1
Fail. To Report Address Change	1
Fail. To Keep Left When Passing	1
Fail. To Operate Right Hand Lane	1
False Name & Address, Police Officer	1
Burglary Assault In Dwelling	2
B&E Night, Int. To Commit Felony	2
B&E, Day-Int. To Commit Felony	4
Trespass On Land	2
Larceny In Bldg.,Ship,Vessel,RR Car	3
Larceny From A Person	1
Larceny Of Motor Vehicle Or Trailer	1
Buying, Receiving, Etc. Stolen MV	6
Larceny Of Property, $250 Or Less	3
Larceny Of Property, Over $250	30
Larceny Of Prop.,$250 +, (variable)	9
Larceny Of Prop Over $250, Single Scheme	1
Shoplifting By Asportation Of Merchandise	1
Shoplifting By Concealing Merchandise	38
Shoplifting By Price Tampering	5
Credit Card-Rcv. Stolen Card	7
Credit Card-Using False Card, $250/less	1
Credit Card-obtaining Gds, False Cd,250 +	3
Poss. Burglarious Tools	5
Receiving Stolen Property, $250 Or Less	6
Receiving Stolen Property, Over $250.	8
Forgery	2
Forgery (variable)	1
Uttering A Forged Instrument	3
Uttering A Forged Instrument(variable)	1
Opr. Under Infl. of Alcohol	22
Affray	1
Disorderly Person	5
Disturbing The Peace	2
O.U.I.L., One Prior Offense	3
O.U.I.L., More Than One Prior Offense	1
Warrant Arrest	116
Malicious Destruction-Over $250	7
Malicious Destruction, $250 Or Less	1
Opr. Recklessly	3
Assault & Battery	25
A&B On Police Officer	7
Opr. Negligently So -As To Endanger	8
Ind. A&B,Over 14 Yrs,2nd Off.	1
A&B Dangerous Weapon	16
Leav. Scene After Property Damage	7
Assault By Dang. Weapon	5
Armed Robbery	1
Unarmed Robbery	2
Assault-Intent To Rape A Child	1
Using a M/V W/O Authority	2
Kidnapping	1
Threatening To Commit Crime	2
Poss. Class E, Int. To Distribute	1
Uttering A False Prescription	1
Poss. Class B	1
Poss. Class D	14
Poss. Class E	2
Minor Transporting/Carrying Alcohol	14
District Ct. Rest. Ord. Viol.	8
CarryingDangerous weapon	1
Attempt To Commit A Crime	1
Open And Gross Lewdness	2
Arrest for Another Department	1

FIRE DEPARTMENT

DEPARTMENT ROSTER

FIRE CHIEF
Paul Thibault

ASSISTANT FIRE CHIEF
*Leo Pouliot

CAPTAINS
*Kevin Browne
*Scott Carpenter
*William Devereaux
*Michael Nolan

LIEUTENANTS
*Alfred Brabant
*Michael Patterson
Lee Callahan
John Corbett
*George Creamer
*Michael Hanafin
Donald Robinson
*Charles White

FIRE PREVENTION/INSPECTION SERVICES
Captain Edward Costa
*Lieutenant Paul Gerbrands

CLERICAL STAFF
Joanne Arbing
Mary Fay
Karen Carlson

FIREFIGHTERS
*Gary Arbing
*Michael Bibbey
*James Browne
*Timothy Browne
*William Callahan
*Gary Cauldwell
*Clifford Comeau
*Andrew Connerty
Thomas Corbett
Michael Donahue
*Kurt Duprez
James Fay
*Michael Fontannay
*Gerard Hanafin
*John Hanafin
James Hapenney
*Richard Hovasse
*John Hunt
*Ronald Kullman
*Gerard Letendre
*Donald MacDonald
*Peter McAnespie
*Paul McLaughlin
*Edgar McLean
*Steven McLean
John Norden
*LawrencePacios
*Robert Paul
*Raymond Perry
*John Price
*Michael Runyan
*Mark Saia
*Leonard Sawyer
*James Sherman
*John Skinner
*James Sorenson
*David Sullivan
*Paul Sullivan
*Fred Williams
*Steven Yetman

EMERGENCY VEHICLE TECHNICIAN
William A. Soda

CIVILIAN DISPATCHERS
*Thomas Bowler
*Elaine Carpenter
*William Hobbs
*David Richardson
*Department EMTs

FIRE CHIEF

During 1997, the Fire Department reviewed and approved many projects which have future implication on department service. Fire Prevention handled an extensive workload reviewing site plans and inspecting construction sites. In the next year these buildings and projects will be completed and service needs will change to addressing people working and traveling in Burlington.

We continue to see an increase in multiple calls for assistance. Many calls are being handled by reducing company assignments or acquiring mutual aid. During the past year, our neighboring communities responded about 107 times with apparatus and equipment. In addition, we received a mutual aid ambulance 41 times, which is an increase even with a reduction in the number of calls. For each mutual aid call that we rendered to our neighbors, they responded to us 2 1/2 times.

The Department has computerized its reporting systems. Ambulance reports were the last to be computerized, a requirement in awarding the town's ambulance billing service contract. With fire incidents, ambulance reports, and other records computerized, the department computer requirements have increased. Through the cooperation of Jim Round, our network interacts with the town's network. The fire substation accesses the system through a modem maintaining all reports at headquarters.

Captain George Clark retired this past year. Captain Clark distinguished himself over the past thirty-two years, most recently serving in the Assistant Chief's position. We all wish Captain Clark the best in his retirement . He takes a great deal of knowledge and experience with him which will be missed.

Firefighter Fred Keene retired in May, having served the town for twenty five years as a Firefighter and seven years with the Department of Public Works. Firefighter Keene is a lifelong resident of Burlington and has seen many changes transpire. His knowledge of the town will be missed. We wish him a happy and long retirement.

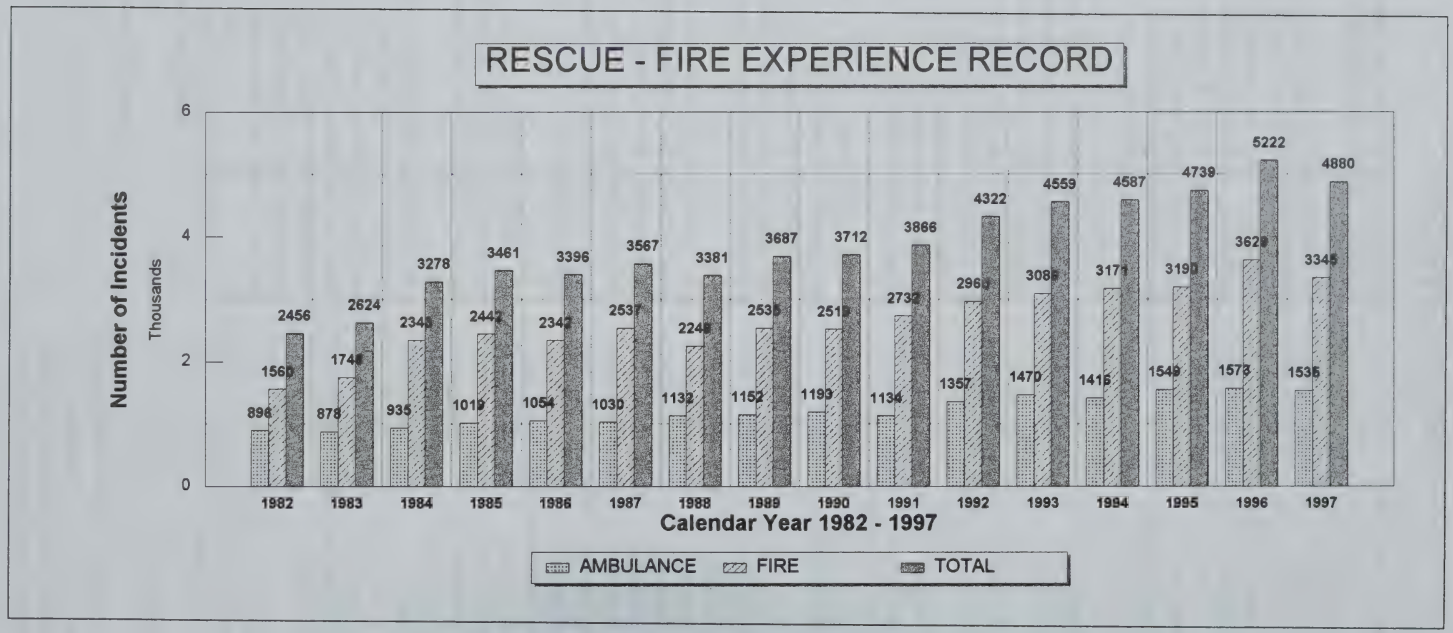
Dispatcher Anthony Marino resigned to take a firefighting position in Lexington, Mr. Marino was an excellent Dispatcher and we wish him the best in his new career as a firefighter.

The Department hired two new firefighters to replace the two retirees; Mark Saia and James Browne. Both graduated in June from the Massachusetts Firefighting Academy's Eleven Week Recruit Training Program. William Hobbs was hired to replace Dispatcher Marino. Karen Carlson was hired as a part time clerk in the Fire Prevention Division. We welcome them all and look forward to their careers with the fire service.

I would like to thank all the Boards and Departments for their help in making Burlington a safer and better place to live.

Respectfully submitted,

Chief Paul R. Thibault


RESCUE - FIRE EXPERIENCE RECORD
Number of Incidents
Thousands
0
2
4
6
896
1560
2456
878
1748
2624
935
2343
3278
1019
2442
3461
1054
2342
3396
1030
2537
3567
1132
2249
3381
1152
2535
3687
1193
2519
3712
1134
2732
3866
1357
2965
4322
1470
3089
4559
1415
3171
4587
1549
3190
4739
1573
3629
5222
1535
3345
4880
1982
1983
1984
1985
1986
1987
1988
1989
1990
1991
1992
1993
1994
1995
1996
1997
Calendar Year 1982 - 1997
AMBULANCE
FIRE
TOTAL

1997
RESCUE - FIRE EXPERIENCE RECORD
JANUARY 1,1997-DECEMBER 31,1997

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
ACCIDENTS:													
Motor Vehicles	37	20	25	20	23	25	35	25	24	33	31	37	335
Pedestrians	1	0	0	1	0	1	0	1	1	0	0	1	6
ALARMS:													
Accidental	30	17	22	21	17	23	14	22	26	19	16	17	244
False	0	2	3	5	2	7	5	3	4	5	1	0	37
System Malfunction	29	25	17	21	22	33	35	9	16	30	27	32	296
FIRES:													
Apartments	0	0	0	0	0	1	0	0	2	2	0	0	5
Appliances	0	0	3	6	2	1	7	1	0	1	1	3	25
Brush,Grass,Wood	0	5	3	11	19	9	16	11	9	0	0	1	84
Business/Office	0	1	0	1	0	1	1	1	0	0	0	1	6
Church/School	1	1	0	0	0	0	0	0	0	0	0	0	2
Dumpster/Trash	0	1	2	3	2	0	1	2	2	1	2	1	17
Hospital	0	0	0	0	1	0	0	0	0	0	0	0	1
Hotel/Motel	0	0	0	0	0	0	0	2	0	0	0	0	2
Industrial/Manufacturing	0	0	0	0	0	0	0	0	0	0	0	0	0
Motor/Vehicle	3	4	3	2	4	6	2	4	5	5	3	4	45
Residential	1	1	3	1	3	2	1	0	1	2	0	2	17
Storage Areas (garage/shed)	0	0	0	0	0	0	0	0	0	0	0	0	0
Store/Restaurant	0	0	0	0	0	1	1	0	0	0	0	0	2
HAZ-MAT:													
Spill Leaks, Odors, Vapors	6	7	4	6	3	1	14	6	9	6	10	5	77
Wires (arcing, burning, lines down)	2	6	10	7	1	7	6	4	0	0	1	32	76
INSPECTIONS:													
Fire Drills	0	0	0	0	3	0	0	0	0	1	1	0	5
In-Service	1	3	5	28	27	5	12	10	9	15	20	2	137
Investigations	21	41	25	45	23	34	30	20	21	32	32	34	358
Smoke Detectors	15	12	17	24	24	34	32	25	24	26	23	22	278
MEDICAL AID	80	80	78	89	87	95	92	100	83	107	97	90	1078
MUTUAL AID	6	4	4	0	0	2	8	4	4	6	4	4	46
RESCUE:													
Entrapments/Lockouts	1	1	1	3	1	2	8	0	2	0	0	0	19
ASSISTANCE	26	7	15	10	17	14	9	8	6	9	15	11	147
TOTAL FIRE RESPONSES	**260**	**238**	**240**	**304**	**281**	**304**	**329**	**258**	**248**	**300**	**284**	**299**	**3345**
RESPONSES:													
HQ to Eng-2 District	28	21	37	30	33	37	37	28	25	39	33	32	380
Eng-2 to HQ District	22	15	21	35	29	22	25	8	12	19	22	38	268
Eng-2 District*	80	46	77	95	116	68	109	108	65	129	70	101	1064

* Eng-2 District = 31.81% of Calls

AMBULANCE

1997 Was a busy year for us, even though there were 38 fewer runs than in 1996. Contrary to the lower number of responses, we transported 1,509 people to the hospital, a 30% increase from the previous year. Rescue 2 also had another busy year responding to 135 calls. An alarming statistic is that with 38 less calls, our EMS mutual aid received from surrounding towns rose 2.5%

The defibrillator units continue to do the job. In our consortium of eleven area towns, Burlington has the highest save/survival ratio of 40% of all patients, far above the surrounding towns. This success has nothing to do with the proximity of Lahey Hitchcock Clinic compared to the other towns. The success of the defibrillator units comes ftom early recognition, quick response time and the early use of the unit. We are very interested to see what the national averages and figures are.

The citizen C.P.R. classes offered at the station monthly are another way that we hope to save lives. With the success of the defibrillator units being attributed to early recognition and intervention, people are taught how to save a life. We saw an increase in class totals over last year, but only 72 people in the whole town were certified. We hope that more residents will put one night a year aside to learn how to save a life. For those of you who took the class congratulations, we hope to see you again this year, and **READ YOUR BOOKS!**

Our ambulance reports are now being done on the computer, prior to this all ambulance runs were hand-generated. After some early transitional problems things are now running very well.

The Department continues with extensive in-house training and looks toward the future with Commonwealth's new Comfort Care Program, and the intensive Pre-hospital Trauma Life Support class, to name a couple. We are constantly seeking to upgrade and improve the quality of care that we provide.

We are proud of the service we do provide and hope to have continued success. Next time you see the ambulance or fire engine responding to a call, while you are stopped to let us pass, remember that Burlington has the highest survival ratio, 40%, more than any other community in the area.

Peter A. McAnespie Sr.
E.M.T. Coordinator

AMBULANCE RESPONSE REPORT

AMBULANCE RESPONSES FOR 1997		1535
Rescue 1	1359	
Rescue 2	135	
Mutual Aid (Received)	41	

Burlington Locations:

Churches/Schools	30
Doctors' Offices	14
Fire Headquarters (walk ins)	9
Hotels	21
Other Locations; (Examples: Street/Highway, Parks, Playgrounds, Fields, Parking Lots)	539
Places of Employment	86
Police Headquarters	17
Residential (Burlington)	676
Stores/Restaurants	143

FIRE PREVENTION/INSPECTIONAL SERVICES

Inspectional Services has had a very busy year. The ongoing building boom in town, hotels, restaurants, office buildings, and the newest trend of dismantling buildings to the structural steel and then rebuilding, has kept us very busy.

Commercial construction requires many steps such as: site plan reviews, which consider preliminary requirements like fire apparatus access, water supply, exposures to other structures, type of occupancy, etc. The next step is meeting with Fire Protection Engineers to discuss fire alarm, fire suppression, municipal fire alarm connection, issuing of proper permits, on-site inspections to keep track of the process and final testing of systems before occupancy is given.

The rebuilding of the municipal fire alarm continued through the year and has resulted in much less "down" time, thus, insuring the vital link between the Fire Department and the occupants of buildings and the citizens it serves.

The following is a list of permits issued and inspections made:

TYPE OF SERVICE	
Plan Reviews	254
Site Plan Reviews	72
Permits Issued	415
Smoke Detector Inspections	235
Occupancy Inspections	299
On-Site Inspections	605
Traffic Light Repairs	28
Total	1908

Inspectional Services would like to take this opportunity to thank all the residents and members of the business community for their cooperation in making Burlington a safer place to live and work.

Captain Edward Costa
Lieutenant Paul Gerbrands

TRAINING PROGRAM

During the past year, the firefighting force has been aggressively active in weekly training programs coordinated by Captain William Devereaux, signed to coordinate all fire suppression training. This training follows IFSTA 1001 Training Standards which meets the NFPA Standards.

The Department is currently sending firefighters to specialized training courses to meet the current demands for special services in the fields of High Angle Rescue, Water Rescue, and Confined Space Rescue. The Department has a 17-person Hazardous Materials Response Team and two men assigned to the Massachusetts District Two Hazardous Materials Response Team. The Department is trying to meet these goals.

The Department has been working with the Gas Company and has received advanced training with CO2 Detectors. The Department has continued to advance its training in both rapid and vehicle extrication. This past fall the Department had four men successfully complete an extensive three-day instructor course dealing with rapid, and vehicle extrication. The course was held at the Lahey Hitchcock Clinic.

The Department has been working with both the electric and telephone companies, dealing with E.M.S. and Fire Emergencies.

The mission of this training is to acquaint the Department members with fire and rescue problems of an unusual occurrence.

Captain William Devereaux
Training Program Coordinator

HAZARDOUS MATERIALS

The Burlington Fire Department Hazardous Materials Response Team has just completed its ninth full year of operation. This past year the team grew to 17 members, an increase of one member. The team is comprised of officers and firefighters who work under the direction of Assistant Chief Leo Pouliot.

This past year there were 79 responses to hazardous materials incidents ranging from fairly minor ones to a potentially fatal explosion. Approximately 75% of our responses were for Carbon Monoxide Detector activations. Due to the sophisticated gas monitors used on the Haz-Mat Team we are able to respond to peoples' homes and monitor for the presence of CO. Carbon monoxide is a colorless, odorless, explosive, and deadly gas that is generated during the combustion process. The most common source of CO generation in the home is the heating system. Due to the increase in recent years of home CO detectors, we are receiving many calls when they activate. We typically respond to the residence and monitor for CO and make recommendations based on our findings. Another common response is the ruptured gas line. All residents and businesses are urged to notify Dig Safe prior to doing any excavation work. Dig Safe is a free service provided by the utility companies where they will visit your work site and mark out the locations of utility lines.

Members of the Haz-Mat team must keep up with new training and operating procedures to maintain their level of expertise. As we have done in the past, we were able to bring in Phil McArdle from the New York City Fire Department Haz-Mat Team for an intensive 40 hour training course. Phil is a nationally respected member of the fire service specializing in Hazardous Materials. He is an instructor at the National Fire Academy in Emmittsburg, Maryland and has been to Burlington to instruct our team several times over the last nine years.

In the coming year we look forward to continue working with residents and businesses to maintain a safe community to live and work. We also look forward to adding a new member this coming July, bringing our membership to eighteen.

Captain Kevin Browne
Haz-Mat Coordinator

IN-SERVICE INSPECTIONS

In-service inspections are inspections of commercial buildings conducted by firefighters while they are in-service and ready to respond to emergencies. These inspections are scheduled into the daily routine along with training classes and station and equipment maintenance.

Inspections serve many purposes. The most important purpose is to help maintain a safe environment for business owners, employees, and customers. This is accomplished by checking exit doors for any obstructions and proper operation, checking exit signs, checking for proper aisle widths, and making sure fire alarms, sprinklers, and fire extinguishers have been recently checked or tested by a service company. Secondly, it familiarizes the firefighters with the building. Becoming familiar with a building before an emergency is important to the safety of the firefighters. It identifies any hazards relating to the layout of the building, type of construction, locations and type of any hazardous material, as well as natural gas and electrical shut-offs. All of this information is entered into the dispatch database where it can easily be retrieved.

In-service inspecting is a continuing process and an important function of this department.

Captain Scott Carpenter
In-service Inspection Coordinator

S.A.F.E.
STUDENT AWARENESS OF FIRE EDUCATION

In 1997 the Burlington Fire Department received a $5,000 grant from the Commonwealth of Massachusetts to fund the S.A.F.E. Program. The increase in funds to the program was due to the Burlington Fire Departments commitment to educate our children and seniors in fire safety. The careless disposal and use of smoking materials are still the greatest cause of death by fire in the Commonwealth of Massachusetts.

In 1997 Lieutenants Mike Patterson and Mike Hanafin, Firefighters Cliff Comeau and Mark Saia joined the S.A.F.E. staff , responding to increased calls for education in fire safety throughout the town.

S.A.F.E. takes fire safety education programs to preschool, elementary, junior, and senior high students and senior citizens. During 1996 - 1997, S.A.F.E. took part in Dare Day and Pride Day, and a new program in Fire Safety was started for seniors. Senior citizens are our fastest growing population. Monthly meetings are scheduled at the Senior Center and elderly housing to bring the S.A.F.E. message.

Due to the increased interest in fire safety in our town, I believe it is time to increase our commitment by appointing a permanent S.A.F.E. Training Officer.

Lieutenant Charles White
S.A.F.E. Program

MAINTENANCE DIVISION

It has been a busy year. As Burlington expands and develops, its emergency vehicles are called upon to respond even more, which in turn requires more repairs and more frequent preventive maintenance schedules. The majority of the vehicles are in good shape. The age varies, as planned replacement is 15 -20 years on pumpers and ladders with the ambulance being 10 years. The front-line vehicles are in use 24 hours a day, 365 days a year and only taken out of service for preventive maintenance or repairs. Older pumps, (8) to 10 years or older, and the Tower are requiring more maintenance due to more frequent breakdowns due to use and age. The ambulance is five years old and is also experiencing more frequent problems. Planned replacement of older vehicles will move front-line vehicles into backup to replace the new front-line vehicles when serviced.

This past year, we wrote specifications for the town's newest piece of apparatus, a Pierce Quantum which was designed with Burlington's unique needs in mind. This truck is scheduled for delivery in early 1998, to replace the 20-year old 1978 Hendrickson pumper.

We have also taken delivery of a new Ford F350 pickup truck which was much needed in this Division.It replaces a 1980 Chevrolet pickup.

In closing, we would like to thank all the businesses in town who have helped and supported us.

William A. Soda
Emergency Vehicle Technician

PUBLIC WORKS DEPARTMENT

SYAMAL N. CHAUDHURI
Superintendent of Public Works

Pete G. Peters	Evelyn M. Shaw
Town Engineer	Administrative Assistant

Richard H. Howard
Operations Manager

Assistant Superintendents

Harry E. Enos	Dennis L. Chase
Cemetery	Central Maintenance
William A. Bannon	Patrick L. Mustoe
Highway	Water & Sewer Utilities
Paul Bieren	Larry Kennedy
Maria L. Bonfanti	George T. Lee
Paul Cauldwell	John P. Lee
Craig H. Cooper	Donna L. Manning
Martha DeFrancesco	Charles Mantsourani
Paul Dingman	Albert G. Marchant
Richard L. Dubbs	James Marchese, Jr.
Michael P. Dwyer	Armand Marion
Allen F. Ferriera	David C. McCafferty
Dennis F. Fitzgerald	Francis McLaughlin
Paul S. Forte	Robert W. McMahon
Ronald Ganley	Gerald Mills, Jr.
Jennifer Gelinas	Lyn M. Mills
Mark C. Gerbrands	Paul Neilsen
Paul R. Giglio	Alan C. Nelson
Robert S. Glover	James O'Brien
Salvatore Grasso	Donald H. Price
Frederick M. Haynes	Charles D. Ralph
George H. Hussey	Richard A. Reid
Stephen A. Johnson	Michelle A. Sacco
Jeanne Jones	Drew Talcoff
William D. Keene	Charles F. Woods, Jr.

This year we had two longtime employees, George H. Hussey and Francis McLaughlin, retire from the Department of Public Works. We all wish them the best of luck and happiness in their retirement.

I hereby submit the Annual report of the Department of Public Works for the year ending, December 31, 1997.

Respectfully submitted,

Syamal N. Chaudhuri
Superintendent of Public Works

ADMINISTRATIVE DIVISION

The Administrative Division of the Department of Public Works has many duties including water and sewer billing, purchase order processing for entire department, responding to all inquiries for curbside recycling and rubbish and garbage pick-ups. In addition, our responsibilities include both street light payments and all bid contracts for the Department of Public Works projects.

Water and Sewer Utilities billing generated bills totaling 4.9 million dollars. Developed and implemented new water and sewer bill formats, in order to better serve our residents.

The Administrative staff was responsible for fielding over 1341 telephone calls from residents and businesses and in a time efficient manner would promptly contact the proper authority for solutions. In the midst of our everyday duties our Purchasing Section processed 1859 purchase orders for the six divisions that comprise the DPW.

The curbside recycling program has received another excellent mark. The annual grading from the Department of Environmental Protection gave Burlington's program this year a Grade A rating.

The goal for my Division is to resolve all obstacles that may await us in the year of 1998

Maria Bonfanti
Lyn Mills
Martha DeFrancesco
Jeanne Jones

Respectfully submitted,

Evelyn M. Shaw
Administrative Assistant

CEMETERY DIVISION

Old Burial Ground, Chestnut Hill, Pine Haven

Our personnel handled the following during the year 1997;

CHESTNUT HILL

73	Burials
10	Lots sold
117	foundations installed for headstones and veterans markers

Sections of damaged fence were replaced in front of the Cemetery, also gates were installed to match existing gates in the entranceway leading to the office. New sprinkler systems were installed in sections J & K.

PINE HAVEN

56	Burials
252	Lots sold
131	foundations installed for headstones and veterans markers

Planted trees and bushes, given by families in memory of loved ones. Laid out 125 lots in section V and 220 lots in section B with the help of the Engineering Division. With assistance from the Veterans Office and the Town Veterans, a stone was placed in section V dedicated to all Veterans. This took place on Veterans Day.

ALL CEMETERIES

With the summer help obtained from the DPW, Veterans Administration in Bedford, and the Middlesex Sheriff's Office, personnel performed the following work: removal of all dead trees and bushes, cutting grass, trimming around stones, flatmarkers, cutting back of bushes and low hanging tree branches, maintaining all flower gardens, reseeding graves and all other areas, installing foundations, repairing and leveling stones and markers, picking up leaves, and the removal of all unauthorized items.

I would like to thank each Division for their help, and especially my own personnel, for their efforts in completing all projects worked on this year.

Respectfully Submitted,

Harry E. Enos
Assistant Superintendent,

CENTRAL MAINTENANCE DIVISION

The Central Maintenance Division maintains and repairs all town vehicles except for the Fire and School Departments. This year we changed over old cruisers to town vehicles.

The Division paints and repairs the sanders and trucks as needed. We make all the necessary repairs to plows before and during the season. With the assistance of the Water and Sewer Utilities Division we removed a 30 KW generator from the old police station basement and reinstalled it in the Highway Division garage.

The lowest bid on a new front-end loader was received from Wood Co. Machinery. It was awarded to them by the Board of Selectmen and delivered to the Highway Division.

Liberty Chevrolet was the lowest bidder on a new 35,000 GVW dump truck. It is on order and is expected to arrive in April or May.

I would like to thank my co-workers Mark Gerbrands, Paul Neilsen, and Robert Glover for all their hard work and dedication throughout the year.

Respectfully submitted,

Dennis L. Chase
Asst. Superintendent

ENGINEERING DIVISION

Following is a summary of the projects in which the Engineering Division participated during 1997:

Pavement Management Program

As a result of a delay in the State appropriating Chapter 90 funds, a total of only four (4) streets were improved by grinding and paving with 1-1/2" binder. The overlay of 1-1/2" pavement will be performed in 1998 along with the remaining streets to be improved.

A total of six (6) streets from the 1996 fiscal year were paved this year as carryovers from that cycle. The sidewalk for Terrace Hall Avenue was designed and installed. The balance of the Mill Street sidewalk has been investigated and will be programmed for installation in 1998.

State Street Maps

We have been in the process of updating the State street maps to include streets which had not been accepted, according to their records. In following through on this process, we have added 12.9 miles to our inventory. This will increase our monetary distribution from the State.

Cemetery Development

The balance of the Veterans section of the cemetery has been surveyed and identification provided for use by the Cemetery.

Sewer Line Rehabilitation

Sections of the sewer system in Cambridge Street and South Bedford Street have been repaired. The use of the non-excavating system for this work saved the town extra money.

Special Projects

The driveway for Francis Wyman Elementary School has been installed in accordance with the approved site plan.

The parking spaces approved for the Human Services building have been installed in line with the approved site plan.

Specifications and contract for the lintels and sills repair for the Human Services building were developed and the contract awarded. This project is 95% complete.

Specifications and contract for the re-roofing of the Historical Museum were developed and awarded. This project is complete.

Street Acceptance Program

As part of our program to accept streets as public ways, the Engineering Staff performed the necessary work so that the following five (5) streets were accepted as public ways in 1997:

Indian Hill Road	Shady Lane Drive
Valley Circle	Spruce Hill Road
Hickory Lane	Lexington Street (portion of)

Drainage Improvements

Beacon Street	Hickory Lane
Dolores Drive	Wilmington Road/Sandra Avenue
Wildwood Street	

Stream Cleaning

This program began six years ago and was continued this year. Its success is a result of the joint cooperation between the Conservation Commission and its staff and the Board of Selectmen through the Department of Public Works.

A total 108 street opening permits and 62 sewer connection permits were issued.

Following are photos of two additional projects currently in progress:



Vine Brook Well #10 Access Bridge Project - Receipt of American Consulting Engineers Council of New England Grand Conceptor Award for 1998 for Outstanding Professional Design Excellence.



Foundation of New Water Treatment Plant

I would like to thank the following members of my staff for their assistance and continued support:

Dennis F. Fitzgerald	— Senior Engineer
Alan C. Nelson	— Senior Engineer
Richard H. Howard	— General Devel. Inspector
Jennifer M. Gelinas	— Clerk
Peter A. Bandouveres	— Part-time Clerk
Drew J. Talcoff	— Co-op Student

Respectfully submitted.

Pete G. Peters, P.E.
Town Engineer

HIGHWAY DIVISION

The Highway Division conducted it's regular maintenance of roadways, drainage easements, street signs, fences, guard rails and snow and ice removal from our road surfaces. Burlington experienced 14 storms during 1997 with a total snowfall of 64.25 inches.

During the winter season the Division spent many man hours plowing and sanding streets, repairing damage caused by plowing such as repair and replacement of mail boxes, fences, removal of fallen trees and repair of damaged guardrails.

The months of April and May were spent chipping and hauling brush, caused by the snowfall in April. All residents that had tree and limb damage caused by this late storm were taken care of. May and June were spent sweeping sidewalks and roadways of sand and debris. A second sweeper was rented from the C. N. Wood Company. The entire town was swept plus all public buildings.

Special projects from June through October included the following:

Guardrails: Skilton Lane/Macon Road-removed
Princeton Road at the dead end-repaired
Skilton Lane/Brookfield Road repaired

Leaf Bags delivery to stores for leaf pick up
Brush cutting throughout town
Painting of crosswalks and stop lines
Replacing and repairing driveway aprons and berms
Cleaning and repairing of all catch basins and drain manholes
Fall sweeping of leaves from our road surfaces
Flushing areas with drainage problems

The following streets were paved by the Division:

Sunnyside Avenue- from Glen Ave to Winnmere Ave
Olean Road-from Skelton Rd. to Winona Rd.
Beacon Street-from Duncan Rd. to Beacon Village
Cook Road-from Doris St. to Town Line
Carter Road-bad section of roadway
Human Resources-extended parking lot on Senior Center side of the building
Francis Wyman Sewer Station-parking area

The following streets had drainage repair:

4 Jessica-installed four 9' lengths of 24" drain pipe
Brookside Lane - installed new catch basin and chain repair
Princeton Road-removed old chain line and installed new 12" line
Terrace Hall Avenue- installed 4" pipe to Wink-O Matic

Granite curbing repairs on Teaberry Lane and Mulberry Lane

Terrace Hall Avenue and Church Lane-removed stumps along side of roadways for construction of new sidewalk.

Grant Avenue-hauled street sweepings and catch basin cleanings to landfill

Berms backed up with loam-Nelson Road, Hershey Road, Brookside Lane, and Barnum Road

Assisted Water Division with major break by picking up Water Buffalo's for drinking water

Headwall repair was done at the culvert pipe on Eastern Avenue

Assisted Cemetery Division in blowing out sprinkler system lines at Chestnut Hill and Pine Haven Cemeteries

Bedford Street-repaired 48" drain line at culvert pipe

Respectfully Submitted,

WILLIAM A BANNON
Assistant Superintendent

WATER & SEWER UTILITIES DIVISION

Assistant Superintendent Patrick Mustoe

Lead Foreman	**Foreman**	**Plant Manager**
Stephen Johnson	Paul Bieren	William Keene
Sewer Division	**Water Division**	**Water Treatment Plant**
Albert Marchant	Charles Woods, Jr.	Richard Dubbs
Frederick Haynes	Richard Reid	Paul Giglio
Armand Marion		Charles Ralph
		Charles Mantsourani
		Paul Dingman

During 1997, The Water and Sewer Utilities Division was kept busy with many new construction projects throughout the Town. New water and sewer lines were tied in to our systems. Also with our own major projects, such as the new Water Treatment Plant under construction on Middlesex Turnpike and a massive water break, this Division was put to the test. Overall I feel the cooperation and hard work of all personnel got us through in good shape.

Water Break on Middlesex Turnpike

A 10" water main on Middlesex Turnpike between Terrace Hall Avenue and Bedford Street burst from underneath and escaped into a culvert alongside the road and into the woods and was not visible from above ground. All water agencies sent engineers and water experts to assist the Town of Burlington Water and Sewer personnel in locating the break, which was depleting our water supply. A helicopter was also brought in to scan the town for any signs of water flowing from the ground in the wooded areas, which was difficult for the ground crew to check. Taking his normal jog in the woods, a resident - Paul Valleli noticed a heavy flow of water through one of our brooks and reported it to the town. The Water and Sewer Division personnel immediately checked the area and found that a 10" main in Middlesex Turnpike had indeed ruptured and was repaired within a few hours.

Installation of Sewer Pumps

Two 20 H.P pumps, motors, check valves, and gate valves were installed at Partridge Lane. Also two 7.5 H.P. pumps, motors, check valves, gate valves, and piping were installed at Keans Road by our personnel.

Auxiliary Generators

Four generators were purchased by the town to handle power outages during emergencies. These generators will be permanently installed at the following key locations:

1.	Francis Wyman Road	Natural Gas
2.	Wilmington Road	Natural Gas
3.	Lucaya Circle	Natural Gas
4.	Grandview Avenue	Diesel Fuel

Sewer Routing Program

A total of 40,260 feet of sewer lines were routed from the maintenance list of problem areas. Also, 12 sewer blocks at an average of 350 feet each for a grand total of 4,200 feet were routed.

Sewer Emergency Call-Backs

There were seventy-seven (77), call backs this year which were on the time clock from 3:30 P.M. until 7:00 A.M.

Water Statistics

26 Water Breaks—16 New Valves—288 New Meters—2 Water Taps—16 Water(off,on)—41 gates raised—6 curb cocks raised—20 hydrants marked—108 hydrants flushed—46 hydrants painted—38 hydrants repaired—6 hydrants raised—12 hydrants replaced.

New Personnel

A new meter reader, Richard Reid, was assigned to the Division due to the retirement of George Hussey.

Patrick L. Mustoe
Assistant Superintendent

WATER TREATMENT PLANT

The year 1997 was one of the most exciting years that I experienced since the startup of the Mill Pond Water Treatment complex almost twenty-five years ago. (The year 1997 saw all of Burlington's sources that were available to the maximum design limits.) Due to the farsightedness of Burlington's governing boards, our water production sources came through with excellent grades. Proper operation resulted in our water quality remaining high except for the usual red and black water complaints (Iron and Manganese) that we expect will diminish with the startup of the new Groundwater Treatment facility scheduled for September 1998.

In 1997 we experienced the worst water line break in the history of the Burlington water system, which occurred at a brook crossing on the Middlesex Turnpike. This break resulted in the premature closing of our school system for the summer and severe curtailment of operating hours of many of Burlington's businesses. However, it clearly revealed the weakness of the old pipe system and resulted in the modeling of the system and planned replacement of many of the old lines. This work will result in marked improvement of the hydraulics within the distribution system, and a more efficient use of the new groundwater facility. This break also necessitated a delay in the annual flushing program, which will be continued in 1998.

In July 1997 the construction of the new treatment plant for all groundwater sources was started. By December the base floor, foundation, and filters were set in place. The new well #10, while initially running into some technical problems, was completed with only the setting of the screen remaining. The project will be completed in early 1998 with a final long-term pump test scheduled for March. This project is proceeding step by step with the new transmission lines, bringing these lines over to the treatment facility, as well as existing sources P.S. #1 and #2. It should also be pointed out that the transmission lines go hand in hand with distribution improvements, saving the Town thousands of dollars through favorable pricing during construction.

The extended dry spell along with the water break tested the operational strength of the Mill Pond Water Treatment plant. Drought and higher than normal use due to the Phase I summer

plant being off line during construction saw the Mill Pond drop to within one foot of the Middle Lake intake. This level represents less than 48% or about 40 days of operational water remaining in the pond. This crisis was relieved by the rains of early fall which allowed Burlington to divert from the Shawsheen River. The drought of 1997 really tested the Burlington drought plan which hopefully will be a thing of the past once the new facility is placed on line.

The Burlington Water Quality Program had some reportable incidences in very localized spots due to bacteria in relation to the water break on the Middlesex Turnpike. These problem areas tested negative once the chlorine did its job. There were no problems in the area of Volatile Organics (VOC), Synthetic Organics (SOC) or reportable inorganics (IOC), such as Arsenic, Barium, Cadmium, etc. The area of secondary contaminants showed the usual problem makers such as Iron and Manganese, plus the problem of aggresivity towards plumbing fixtures, especially copper piping. It should be pointed out that IOC's have Maximum Contaminant levels (MCL) with adverse health effects while Secondary Contaminants have no MCL. Secondary contaminants have esthetic value, not health risk, but are still considered important since one of the reasons the new groundwater facility is being built is to remove Iron and Manganese from the water.

The energy conservation plan at the Mill Pond Water Treatment Plant is still ongoing and has saved the town thousands of dollars each year since its inception. The use of off-peak production combined with the use of premium efficient motors has been very effective in saving electricity. The main sewer station is an example of combining efficient motor technology with variable frequency drive (VFD) and probably represents the greatest saving for the town. We will continue this program even at the new groundwater treatment plant.

Our staff is also continuing to search out new and better chemicals to improve efficiency at the Mill Pond. With approval of the DEP, Burlington has conducted a trial run of PACL (polyaluminum chloride) with some success. The final report will be out in early 1998 and another trial may be undertaken. The search for more effective chemicals will continue with reduced cost and maintenance our goal.

In conclusion, 1998 will be an exciting year since the new state-of-the-art Groundwater Treatment Plant will be placed on line and further improvements to the distribution system will continue.

In retrospect, 1997 saw the culmination of almost twelve years of work with the approval and start of construction of this new plant. I feel that the hard work was well worth it.

William Keene
Plant Manager

WATER PRODUCTION 1997

MONTH	WELLS	MILL POND RESERVOIR	TOTAL
JANUARY	22.114	58.766	82.270
FEBUARY	20.552	49.985	71.975
MARCH	15.235	46.547	62.852
APRIL	16.364	66.174	83.765
MAY	21.412	72.510	94.391
JUNE	26.433	117.134	143.816
JULY	22.670	120.727	146.675
AUGUST	27.235	106.999	132.968
SEPTEMBER	20.169	81.726	106.567
OCTOBER	22.742	74.439	96.474
NOVEMBER	24.488	61.427	80.608
DECEMBER	23.011	67.093	900104
TOTALS	262.395	926.395	1188.750
	PERCENT	78%	22%

Highest Day	6.604.000	June 22,1997
Highest Week	38.424.000	Week of June 22.1997
Daily AVG	3.257.000	Million Gals Per Day

CONSERVATION COMMISSION

The following is presented upon behalf of the Burlington Conservation Commission. A summary of the various activities of the Commission and Staff during 1997 is presented herein. While 1997 was a year of increased regulatory responsibilities, the Commission also successfully, with the support of other Boards and Town Meeting members, purchased land for the first time in a number of years. Given the role of the Conservation Commission as both a regulatory board and a board charged with the protection of natural resources and the promotion of passive recreation, the acquisition of land after many years of little or no permanent land protection was noteworthy.

As noted, the Conservation Commission serves two functions - one that is regulatory and one that may be characterized as land management or resource protection. In fact, the review of projects generally is intended to assure that a proposed activity will not adversely impact the areas under the jurisdiction of the Conservation Commission. Generally those areas are: wetlands, water bodies, stream channels, and areas that flood. Changes in the lands adjacent to these areas can, without careful assessment and subsequent design considerations, negatively affect the functions of these lands which, as they exist in their natural settings, have special protective values.

When the Conservation Commission receives an application for some type of construction activity, the Commission looks at what areas protected by the statute or bylaw are near the proposed activity and how the changes in the site may impact those areas. The Commission is trying to assess, in a quantitative manner, changes and then determine if measures proposed on the site may be adequate to assimilate the changes. Some major focal points in a project review are stormwater and stormwater quality, flooding, and impact on the area adjacent to the resource area - the buffer zone.

Figure 1 illustrates the various regulatory activities undertaken by the Conservation Commission in 1997. To better serve customers, while noting the regulatory parameters of both Burlington By-law Article 14 and the Wetlands Protection Act, the Commission has traditionally used a simple process called the "Request for Determination of Applicability", denoted as "Determinations" in Figure 1. Some of these applications are formal findings of where and how the Conservation Commission has jurisdictional review, (determination defining the resource areas). Other Determinations are for small projects, such as an addition to an existing dwelling, clearly subject to regulation but of a minor potential impact that a single public meeting followed by a simple set of conditions are sufficient. The use of Determinations is intended to provide a more user friendly service within the jurisdictional responsibilities of the Commission.

Figure 1
1997 Conservation Regulatory Activities Percentages

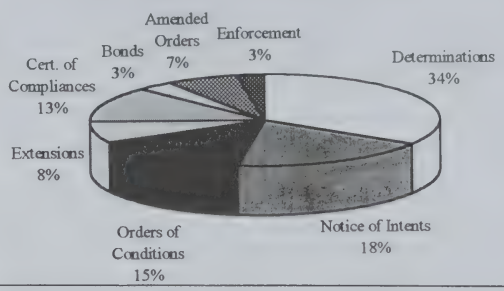


Figure 2
1997 vs 1996 Conservation Regulatory Activities

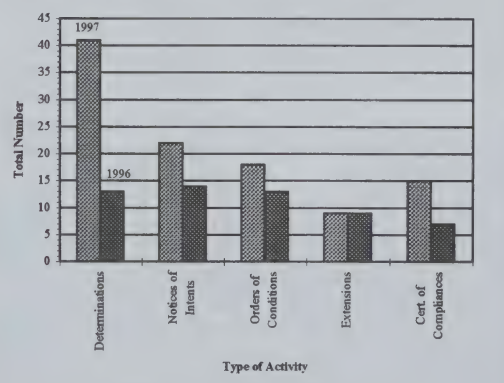


Figure 2 depicts the increase in the number of the regulatory activities of the Conservation Commission. As shown in Figure 2, in the past year the majority of these activities increased from 1996 to 1997. The scope of a number was also significantly larger. The relatively level action on Extensions is positive since this is an action that extends the expiration time of an Order of Conditions, which is initially good for three years. An Extension may mean a project is taking longer to complete and once a project is approved, timely progress to a final goal is desirable to minimize potential adverse affects. The increase in the issuance of a Certificate of Compliance -noting the completion of work permitted by an Order of Conditions, is also a favorable sign with respect to protecting sensitive areas.

Stormwater is that water collected during different precipitation events that flow across impervious surfaces and into

the drainage system. The drainage systems discharge into streams which are part of the drinking water supply of Burlington and other towns. Therefore, the treatment of stormwater is very important to maintain high levels of water quality. As a result, during preconstruction project review the Commission spends a great deal of time assessing the potential changes in the water quality. The assessment is done both for water quality during construction and for water quality post-construction that addresses long-term runoff issues relating to the use of the areas running into the drainage system. Although this type of concern was considered in previous years by the Conservation Commission, it has become more prominent with the issuance of the Stormwater Policy by the Department of Environmental Protection (DEP).

During construction, sediment controls have traditionally been the basis for water quality considerations. However, as the size of projects has grown, the level of experience increases and the Commission has, with other Boards, worked at having a better record for various means to protect water during construction by requiring Stormwater Pollution Prevention Plans. Consideration must be given to fuels on the site, dewatering needs during construction, containing large exposed areas of land that have been cleared and partially graded, and, in more instances, how potentially contaminated water or soils will be handled. A fairly routine application may become extremely complicated when considerations such as contamination are considered. The point of the review is to get the applicant and their consultants to plan ahead to avoid unnecessary delays and problems once a project begins.

The quality of water (runoff from a site), once a project is completed and in use, is also very important. Parking lots, roadways, and other impervious surfaces may generate a variety of pollutants. Drainage review includes reviewing what drainage systems and devices are to be used and what is the performance of that particular component. This has become more formalized with the issuance of Stormwater Management publications including a presentation of Best Management Practices (BMPs). Again, this is a more intensified assessment of previous Commission concerns. Also, this review includes consideration of the maintenance requirements for any particular BMP. Overall this has increased the demands on the Commission in assessing projects presented to them.

The Wetlands Protection Act (MGL Chap. 131, Sec. 40) was amended to include a new resource area, area to be protected, called the riverfront. This is the area of land adjacent to a perennial stream - one that runs throughout the year. Protecting the land adjacent to the river has been a goal long sought after by different groups in Massachusetts given the importance of this land, called the riparian zone. The health of a water course is enhanced by the vegetation that abuts that water course. The Rivers Protection Act was the effort that addressed that matter. It came with, initially, no guidance, followed by a guidance document, and ultimately, regulations. Throughout the process, the Commission attempted to review and permit project impacted by riverfront while having a changing set of criteria during the process. It resulted in appeals of three residential proposals which were, as the rules changed, ultimately resolved by the Commission.

In 1997, the Conservation Commission was faced with major projects requiring extraordinary efforts to assess and thereafter, issue a decision permitting the proposed activity. The largest project, which has consumed the time of many departments, Town Meeting, and other officials, is the creation of the Sun Microsystems east coast campus. This is the largest project in recent times requiring constant review, input, and now inspections. The site, when used by General Electric/Lockheed Martin was nominally developed. The Sun Construction fully utilizes significant portions of the property along streams and wetlands. Vine Brook, flowing to Shawsheen River, passes through the site and the protection of this part of the town's water supply was critical to the Commission. While many of the numerous parties involved in the project have been very cooperative, a construction program of this magnitude requires an inordinate amount of Commission and staff time. A set of photographs illustrating the magnitude of the activity and changes is included with this report.



Network Drive (formerly Kent Road) during early phase (Agust, 1997) of construction of Sun Microsystems.



Same general view of Sun Microsystems taken in November, 1997.



View of Central Brook, running under Kent Road (now Network Drive), taken in April, 1996.



View of Central Brook as culvert was being installed under Network Drive. Large square box in foreground generally represents the vegetated area of the previous picture

A number of other significant projects are either on-going or being assessed by the Conservation Commission. Many of the older properties along Middlesex Turnpike in and near the Northwest Industrial Park are being redeveloped. These include a hotel, one of two new ones in Burlington, a restaurant, and major commercial space. In all instances the Commission has sought, in conjunction with other reviewing boards, to improve the quality of runoff from the sites. In addition, open space residential projects were reviewed that include the protection of open space. These will provide areas that are to be permanently protected as open space.

Also, in 1997, construction was completed on the innovative access bridge for a well to complement the town's water supply. This project evolved over a long period of time and resulted in a design that has won a regional award for its innovativeness. More importantly, from a Conservation Commission perspective, this project had no significant impact on the wetlands while spanning a marsh that sees major annual fluctuations in water levels, sustains a diversity of flora and fauna, and is a critical part of Burlington's water supply. The overall effort illustrated a cooperative effort among different departments and some creative design that has lead to industry recognition. The photograph in this report shows the very first stages of the access bridge construction.



First steps to installing access bridge for new well in the middle of the marsh at Vine Brook, to the rear of Well #7, Lexington Street.

Land Management

Conservation Commissions have a complementary role with respect to the protection of natural resources. This role, as implemented in Burlington, has included a small land management program for lands under the jurisdiction of the Conservation Commission, primarily for passive recreation. Also, the Commission may acquire land, and in 1997 with the support of many people, boards, and Town Meeting members, acquired the Chadwick Road parcel.

The Town of Burlington acquired a four acre parcel of land between Frothingham Road and Chadwick Road. This land, through which Sandy Brook flows, has extensive floodplain, wetlands, and the stream. Efforts to acquire the land from the mortgage holder were successful. Given the growing concerns with flooding in the town, acquiring this land and assuring its existence in a natural state was very important. While finances are always a concern, it is hoped that other sensitive parcels of land may be acquired in the future. Preserving land in its natural state also creates an alternative recreational option for residents.

The Conservation Commission land management program includes a variety of components such as information, trail maintenance, and Earth Day activities. Also, recently the Commission has provided trees for distribution at the town elections in April. This has proved to be very popular, given a demand for seedlings in 1997 that was exceeded by approximately 200 more people who wanted trees than seedlings available. Earth Day activities included cleaning up the Muller Road Conservation Area. Also, the town completed a project, with partial funding provided by the Department of Environmental Management, Greenways Program, creating a trail through the Pine Glen Conservation Area. A photograph of the introduction of the trail to the teachers at Pine Glen is included in this report.



Earth Day volunteers at parking lot adjacent to the Muller Road Conservation Area.



Introduction of the Pine Glen Conservation Area nature trail to the faculty at Pine Glen School.

The Conservation Commission also produces maps an other related informational flyers on conservation areas. Thos lands under the jurisdiction of the Conservation Commissio are generally suitable for walking, hiking, and similar activities The lands have some diversity of geography and provide a dif ferent environment for a person seeking, within the town, wood or fields, and a nice place to walk. The trail development wil generally attempt to protect any particularly sensitive spot of conservation area, remove ruts, and repair the damages fro abuses of the land - an on-going problem related to both me chanical vehicles and unauthorized gatherings of a celebrator nature. However, with the distribution of maps and the contin ued encouragement to properly use the lands it is believed tha the benefits can be appreciated by a growing number of user The Conservation Commission appreciates the continued sup port of its modest land management program.

Those areas that are available for passive recreation ma grow through either outright acquisition of land or through th granting of conservation restrictions having the right of acces The use and granting of conservation restrictions is a feature i several new developments including: Sun Microsystem Longmeadow Place, and Beacon Woods. In all instances, we lands will be permanently protected by the acceptance of a co servation restriction. In some cases, trails will be created an provide another area for passive recreational pursuits. The Con mission will consider this method of land protection and cr ation of passive recreational opportunities with all significa projects.

Stream Cleaning

The Conservation Commission participated in the sun mer stream cleaning program for the seventh year in a row. Th activity seeks to maintain the natural flow of water in the var ous stream channels in the town, given that these are a key co ponent of the town's drainage system. 1997 was a year that i

cluded extensive tree clearing in the channels, given the Decem-ber, 1996 and April, 1997 snow storms which resulted in heavy ree losses in this area.

In September, 1997 funding was approved by Town Meeting for a Stream Management Study which is expected to be completed by Spring, 1998. The Engineering Department and Conservation have jointly worked on a study that is intended to dentify all pipe outlets in streams in Burlington, with the greatest emphasis on residential areas. Some of the commercial areas lrainage is addressed through other permitting processes thus he emphasis was on the residential areas. This study is another effort by the town to address drainage and flooding concerns of esidents.

The Stream Cleaning funding included money to install lrainage improvements in three residential locations. Some of he roads in Burlington, where sand is a major snow and ice reatment during the winter, drain directly to the streams. The treets need catch basins and sumps which function as sediment raps. Given the level of concern about a perceived sediment roblem in some stream channels, this preventive measure was nitiated in 1997 and will continue to be pursued in future years. Conservation staff, with the additional funding for a Conservaion Assistant, was able to prepare the necessary applications for his drainage improvement.

The Board of Selectmen formed a Stream Cleaning Study Committee in September, 1997. The Commission and staff are articipants in this Committee.The staff has provided support which will continue as the study progresses, which is expected o require a noteworthy amount of time.

Cynthia Burkhart, a Conservation Commissioner for a umber of years, did not seek reappointment to the Conservaon Commission in 1997. Cynthia had contributed in many ways o the efforts of the Commission and her participation and exertise are both missed. In February, 1997, Paul McNeil was ppointed to serve the remainder of the term of Conservation ommissioner Charles Murphy. Denise Donovan was the most ecent appointment to the Conservation Commission in June, 997.

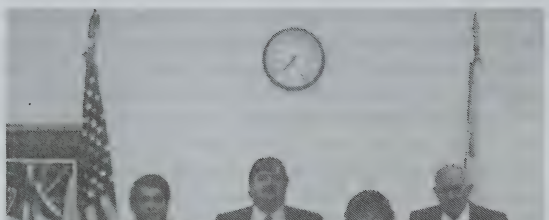
Janis Critch, Clerk for the Conservation Commission, oved on to a higher level position within the Town. Ellen Longo egan in August as the new Conservation Clerk. Town Meeting, pon favorable recommendation from the Board of Selectmen d Ways and Means Committee, voted money for a contractual osition of Conservation Assistant - a professional level staffing lled by Karen DeFrancesco. Karen previously worked on land anagement and was one of two co-supervisors for the summer ream cleaning program. Brian Murphy, who lead one stream eaning crew in 1995, also participated again in the summer of 997. Kurt Gaertner worked with the Conservation Commission a number of roles including land management, stream mangement study, and minutes for a number of Conservation Commission meetings. In the fall of 1997 Ann Brabant became the recording secretary for the Conservation Commission. In December, 1997 Carrie Donnellan began working as the trail coordinator through the land management program. Larry Cohen accepted unprecedented fourth term as Chairman of the Conservation Commission. All of these changes have been directed at improving the services and efforts of and on behalf of the Conservation Commission.

The Conservation Commission continues committed to its roles as defined by statute, by-law, and practice. The protection of sensitive areas, the protection of vital natural resources and water, and the provision of passive recreational opportunities all serve as the foundation of the Commission's effort. The input, comments, and concerns of the residents and citizens of Burlington are welcome. The Commission may be contacted at 781-270-1655 and by electronic mail: Conservation @burlmass.org.

Respectfully Submitted:

Burlington Conservation Commission
Larry Cohen, Chair
Kerry Melanson, Co-Chair
Paula Benard, Commissioner
Indra Deb, Commissioner
Denise Donovan, Commissioner
Gerry McCarthy, Commissioner
Paul McNeil, Commissioner
Brian Monahan, Conservation Administrator
Ellen Longo, Conservation Clerk
Karen DeFrancesco, Conservation Assistant

BOARD OF APPEALS



The Board of Appeals of the Town of Burlington is created under Section 9.5.1 of the Zoning Bylaw, pursuant to Chapter 40A of the Massachusetts General Laws. The two alternative and five permanent members of the Board are appointed by the Town Administrator to unpaid terms of one and five years respectively. Its purpose is to hear and decide appeals from an adverse decision of the Building Inspector or any Town Board, to make determinations in Flood Hazard Districts, to hear and decide petitions for variances, in particular instances to permit signs in a Business or Industrial Zoning District larger than those specified in the Zoning By-Law and, to issue comprehensive permits under MGL Chapter 40B.

The vast majority of cases heard by the Board are petitions for variances from strict compliance with the Zoning By-Law. After giving notice by mail to the abutters of the affected parcel and giving notice to all others by newspaper publication, the Board holds a public hearing to hear all of the evidence either in favor of or in opposition to the granting of the variance.

In order to grant a variance from the strict requirements of the applicable zoning by-law, the Board must find the following:

1. That, owing to circumstances relating to the soil conditions, shape or topography of such land or structure which is the subject matter of the petition for a variance and especially affecting such land or structure, but not affecting generally the zoning district in which it is located, a literal enforcement of the provisions of the zoning by-law would involve substantial hardship, financial or otherwise, to the petitioner.

2. That desirable relief may be granted without substantial detriment to the public good.

3. That desirable relief may be granted without nullifying or substantially derogating from the intent and purpose of the by-law.

The burden upon the Board of Appeals is a great one and cannot be taken too lightly because the collective decision that it makes will have a lasting effect upon the Town and its citizens. It is the only Town Board with explicit authority given by the State Legislature to actually allow citizens to avoid complying with the law, in appropriate situations.

There is no set formula by which the Board can make its decision so that every decision appears compatible with the other. What may be a substantial derogation of the intent and purpose of the zoning by-law in one petition may not be so in another. Consequently, it is difficult to compare any one decision of the Board with another. Each case must be treated individually and must stand on its own merits and not be decided by precedence.

In 1997, the Board heard 49 cases which generated $8,400 in fees which consisted of applications for permits for wall signs, temporary wall banners, temporary free standing signs, appeal from the Building Inspector's decision and extension of time requests. Many applications requested variances for insufficient sideline, rearline, square footage or setback to construct an addition or for the existing dwelling and variance requests to reduce the area requirement to create two lots.

The members of the Board of Appeals are pleased and honored to serve the Town and look forward to another successful year of dedicated service to its citizens.

Respectfully submitted,

Robert Meaney, Chairman
Edwin Kiley, Vice Chair
Frank Pierce, Clerk
James Langley
Mario Culot
George Murray, First Alternate
Wayne Harding, Second Alternate
Linda DiPrimio, Secretary

BUILDING DEPARTMENT

I herewith submit my report as Inspector of Buildings for he year 1997.

The Town has undergone tremendous redevelopment over ne past year. The construction cost for this redevelopment (including building, electrical, plumbing & gas) is approximately 200 million dollars. The total number of permits issued by the Building Department staff was 2,342, which resulted in 6,151 nspections being performed throughout the year. Total permit ees collected was $767,685 as compared to $284,551 for 1996. This result is a 269% increase from 1996 to 1997, which reflects ne number and the large scale of projects under construction in ne town.

One of the major goals for the Building Department in 998 is to automate the permit tracking & issuance, inspection acking, and record keeping via a computer software system. his system should be implemented after the Building Depart- ient moves into the Town Hall Annex this summer.

The other major goal of the Building Department for the oming year is to stay ahead of the demand that will be imposed y the construction activity planned for the coming years. The ze and scope of the projects under construction far exceed the ormal activity that has taken place over the last several years. o date, we have been able to cope with the demand imposed oon us, which is directly attributable to the maintenance of the epartment's current staffing levels.

The total number of permits issued and estimated values e as follows:

OTAL PERMITS ISSUED	**2342**
OTAL INSPECTIONS MADE	**6151**
OTAL FEES COLLECTED	**$767,685**

BUILDING

ERMIT TYPES	NO	EST VALUE
ew Dwelling	25	$ 2,687,000
ommercial Structures	8	$ 72,807,111
esidential Additions	100	$ 2,197,438
ommercial Additions	3	$ 3,070,000
esidential Alterations/Remodel	200	$ 1,119,648
ommercial Alterations/Remodel	202	$ 59,917,840
esidential Garages	4	$ 65,100
vimming Pools - Inground/Above	26	$ 220,782
gns	110	$ 327,599
iscellaneous *	80	$ 1,400,497
undation Only	1	$ 15,000
mporary Mobile Home	2	$ 7,975
mporary Trailer	14	$ 27,378
Issued / Construction Cost	775	$ 144,082,368
Permit Fees Posted	0	$ 632,365
TOTAL INSPECTIONS MADE	3712	
Reinspection fees / Copies		$100
CI Applications Issued/Rec'd & Fees Pd	67/73	$3,269

*shed, tent, wood/cool stove, kiosk, demolitions of structures, interior demolitions, barns, antennas & retaining walls

ELECTRICAL

Permits Issued	736
Inspections Made	1147
Fees Paid	$ 92,296

PLUMBING

Permits Issued	432
Inspections Made	804
Fees Paid	$ 30,910
Extra Fees Collected	$ 625

GAS

Permits Issued	332
Inspections Made	488
Fees Paid	$8,745
Extra Fees Collected	$75

Respectfully Submitted,

John J. Clancy
Inspector of Buildings

VETERANS SERVICES

Based solely on the title of this office, it would appear that our focus is strictly on veterans. This is an incorrect assumption.

The primary concern, goal and mandate for this office is to provide a wide range of services designed to improve the quality of life for every resident of the Town of Burlington. The Office of Veterans Services has outgrown the original title and function of the office by leaps and bounds, and is actually more of a complete Human Service, Social Service office dealing with a myriad of issues that must he dealt with professionally and compassionately.

By looking at the titles on the door it is obvious that this office is concerned with, and has as it's top priority; the providing of services designed to improve the quality of life for veterans in town, their families and surviving dependents, for people with disabilities and their families, families in need of fuel and utility assistance, people who wish to be employed with the town in labor services, families wishing to take advantage of a low interest home improvement loan, and as the Cable Administrative Monitor for Cable Access Committee issues.

This does not include people and entire families who arrive at our door looking for advice and assistance with issues not listed in our titles. The Office of Veterans Services handles innumerable Human Service problems for many citizens of the town. Elderly and young people alike are always asking about job assistance, or seeking information and assistance about Social Security, Medicare and Medicaid. Families seek us out and ask for advice about health insurance and health care as well as educational assistance for college bound children. We also answer a lot of questions about long term care.

The number of recorded veterans in Burlington in 1997 is listed at 2,123

Because of the varied constituents this office has, I often hear people say that they are told to "Go see the Veterans Agent, and see what he can do to help".

This office provides human services in the following areas:

1. VETERANS BENEFITS

Massachusetts General Laws Chapter 115 grants eligible Burlington veterans, their families and their dependents benefits to provide for daily living. These benefits are intended to be temporary in nature and not a full-time support system. There are also a myriad of mandated services available to the veterans, their families and their dependents, such as; job placement, educational placement, rehabilitation, dental and allied health care.

The definition of veteran is provided in MGL Chapter 6/ Section 7, Clause 43 and in CMR 108, Section 3.03. In certai instances money is recovered from the veteran if he or she lat receives compensation settlements, court judgments or oth qualified proceeds. These moneys are then returned to the tow In addition, the Commonwealth reimburses the town 75% of th money spent on Veterans Benefits. State reimbursements f FY97 through this office amounted to $18,887.00

2. VETERANS AFFAIRS

US Code, Title 38 directs federal benefits to eligible ve erans and their families. These include pensions, disability com pensation, final burial expenses, education, hospitalization, mor gage loan guarantee, outpatient care and domiciliary care. Evalu ation, assistance and counseling are offered at the local level t facilitate access to these programs. Federal VA awards for FY9 handled through this office totaled $240,888. This include $129,298 for veterans receiving compensation, $108,440 for ei ther veterans or widows pensions, and $3,150 for burial reim bursement.

According to estimates supplied by the Department o Veterans Affairs in Washington DC, in excess of $2,000,000.0 is distributed to Burlington veterans annually for a variety o services, such as, compensation, pension readjustment allow ances, educational & vocational training, hospitalization & re habilitation, insurance and indemnities.

Veterans benefits are not automatic in any sense of th word. These benefits must be applied for in accordance wit state and federal laws, rules and regulations. Many hours ar spent counseling veterans, their families and surviving depen dents regarding the filing of claims to the Department of Veter ans Services in Boston for state claims, and the Department o Veterans Affairs in Washington for federal benefits. We also ad vise on requirements for admission to and use of the VA hospi tals.

3. DECEASED VETERANS

Assistance is offered to families of deceased veterans in reviewing available benefits, filing for government life insurance, obtaining burial allowances, markers, and obtaining burial lots in the Burlington cemeteries. It has become very difficult to schedule, but whenever possible, this office provides assistance in scheduling burial details and other aid as requested.

4. GRAVES OFFICER

Section 9 of Chapter 115 MGL requires flags of the United States to be placed on graves of deceased veterans each Memorial Day. Cooperation in this responsibility has always been af-

forded by the Town's Cemetery Division. Individual markers are provided by the Town. The Graves Officer ensures that every eligible veteran has a marker and flag on his/her grave. The Graves Officer is also responsible for ensuring that only veterans discharged under Honorable Conditions are given consideration for the purchase of a grave and that only veterans are buried in the Veterans' sections of Chestnut Hill and Pine Haven Cemeteries. In addition, a bronze marker is provided by the U.S. Government for honorably discharged veterans and applied for by the Graves Officer.

5. VETERANS' ORGANIZATIONS

The Veterans Agent is a member of the Burlington Allied Veterans Council, comprised of representatives of the American Legion Post #273, VFW Post #7423, DAV Post #113, and the Burlington Detachment of the Marine Corps League. Every effort is put forth to ensure proper observances of Memorial Day and Veterans Day. The Council further conducts Poppy (Forget-Me-Not) sales through its member organizations at the town's election site. The Allied Veterans spend many afternoons throughout the year visiting the Edith Nourse Rogers Veterans Hospital in Bedford to support the veterans living there on a short term or long term basis.



Memorial Day 1997
Members of the Marine Corp League and the
Marine Corp Detachment; Lawrence, MA

6. CEREMONIES

The Memorial Day 1997 ceremony and parade was the occasion to honor our departed comrades. The ceremony was co-directed this year by the Veterans Director and the Burlington Detachment of the Marine Corp League. The Burlington High School Band, under the leadership and direction of Mr. Matt Lovell, was, as usual, outstanding and very well received. Father John Crispo, the Pastor of St. Margaret's Church, was our Chaplain. Lt. Col. John Turner of the United States Marine Corp delivered an excellent commentary about veterans and their contributions to the country and noted that freedom is not free. It takes the sacrifice of many people, including our veterans, to make it happen.

Selectman Chairman Gary Gianino and State Representative Charles Murphy each spoke of the importance of remembering the sacrifices of the men and women who served our country. Others participating were veterans from the American Legion, VFW, DAV, Marine Corp League, Knights of Columbus, the Boston Piper's Society, the Citations Drum & Bugle Corps, Boy Scouts, Girl Scouts, and Burlington town officials and residents. We are proud of all of you and we thank you for your support.

The flag raising by the Disabled American Veterans, The Burlington Artillery and the Wilmington "Black Rose" Artillery cannon salute and the playing of Call To Colors by members of the Burlington High School Band kicked off Veterans Day. The ceremony was co-directed by the Veterans Director and the Disabled American Veterans.

There was a special dedication of a new memorial at the Pine Haven Cemetery. The procession of veterans groups, honor guards, the Burlington High School Marching Band, Boy Scouts and Girl Scouts, our guest speaker, and town officials, marched from St. Malachy's parking lot to the cemetery.

Our guest speaker, Ron Burke, a National Service Officer for the DAV, spoke of tradition and memories of all our veterans. Selectman Joe Impemba gave a very nice salute to past and present veterans and the sacrifices they made. Reverend Herb Taylor of the Wilmington United Methodist Church was our Chaplain, and Jack Rodwell of the DAV read the Veterans' Prayer. The Burlington High School Band's medleys and military music as well as those by the Celtic Pipers made this a successful event. Also, we thank Burlington resident Bill Collins for helping set up the fly-by of the two T-34 World War 2 fighter planes.



Veterans Day 1997 at Pine Haven Cemetery during the dedication of the Cemetery Monument.
Photo By: Karwan Photos

VETERANS SERVICES

Daily consultations with local veterans regarding retirement and pension issues, medical and insurance assistance, employment possibilities, rehabilitation through various programs including the state and federal Outreach Centers, individual problems, effects of new legislative proposals, and updating of existing programs, and discussions with families and dependents continue to claim a large proportion of our time. With the veteran population aging, the number of veterans seeking veterans benefits is increasing.

This office is also a member of the Middlesex County Veterans Agents Association and the Massachusetts Veterans Agents Association. Both exist to keep its members up to date on the changing rules, regulations and statutes of the state and federal governments as they pertain to veterans and their dependents.

7. DISABILITY ACCESS COMMISSION (DAC)

This office provides coordination between the Commission and the town, local businesses and residents of Burlington. Serving as the representative of the Selectmen to the Commission, this office coordinates, schedules and maintains records of all Disability Access business. We also serve as the office receiving complaints regarding ADA/disability violations. The DAC continues to work the School Department and the town to ensure accessibility and reasonable accommodations in the various buildings. With the refurbishing of the Town Hall and the Town Hall Annex under way, the town will have completed it's part in making all buildings accessible.

Handicapped parking fines, when protested or appealed are referred to this office for clarification. The Director of Veterans Services is also the HP fine adjudication officer. With the increase of these fines we have become busier following up on handicapped parking fines. When a citizen requests a hearing regarding a handicapped parking fine, this office holds the hearing with the ticketing officer in attendance, and passes judgment on the offense. The public still does not seem to get the message, because the Burlington Police Department continues to write HP tickets at an increased rate.

8. CABLE ADMINISTRATIVE MONITOR

The newest duties assigned to this office are to coordinate and monitor contractual compliance with any and all cable companies. This office will be a service office in town, providing coordination with the cable companies as to administering to questions and issues raised by the Cable Advisory Committee (CAC) and subscribers. The office will maintain a performance and compliance log on administrative issues and provide coordination with the town's special counsel on the town's cable contract. This office provides reports and memos to the Town Administrator, CAC and Cable Contract Technical Monitor on pertinent administrative issues regarding contract performance and compliance. The Director of Veterans Services also supplies assistance during CAC cable contract negotiations and attends CAC meetings.

9. HOME IMPROVEMENT LOANS

This office is the Burlington Local Rehabilitation Agency (LRA) of the Massachusetts Housing Finance Agency (MHFA) for the Home Improvement Loan Program (HILP). This year there has been very little interest in the program. The loans are financed at 7.15% and are available from $5,000 to $15,000 for a period of 5 to 15 years. Only four residents expressed interest in the program. However, there was no follow through, and therefore, no loans. We hope to generate more activity in 1998.

9. FUEL ASSISTANCE

Eligible residents apply for this joint state federal program through this office. As of December 31, 1997, more than 300 Burlington families will have received funds for the 1997/1998 fuel season. The state has lost employees due to cutbacks and staff reduction, therefore, this office continues to be asked to do more in regard to fuel assistance. We must get all the income verification and other requirements so that the State Program office can process applications without doing all the checking they did previously, which places an additional burden upon this office. Also, the families on fuel assistance generally are in need of other assistance and utilize this office as the resource for information and direction they need to improve their quality of life.

10. LABOR SERVICE

Interest in working for the town has led to an increase in the number of people applying for jobs in Labor Services. Since considerable time was spent going through the files when a job opening was announced, the records of this service have been transferred to a computerized system, enabling the office to provide the needed service in a more timely, efficient manner. There are more than 229 names on the present Labor Services list, (not counting the cafeteria workers) at this time.

11. HUMAN SERVICES

This office has become the initial referral point within the Town for those residents, who are not veterans or disabled, but are seeking aid, assistance or counseling. On a weekly basis we have many residents, both veteran and non-veteran, who come in or call us for help. Jobless people desperately searching for work come to us, as well as families in financial or medical need, seeking information regarding Social Security, Social Security Disability, SSI, legal aid referrals, help with income taxes, insurance problems, food stamps, subsidized housing, tax abatements, etc. Human Services advice and direction has become an important part of what we do here every day.

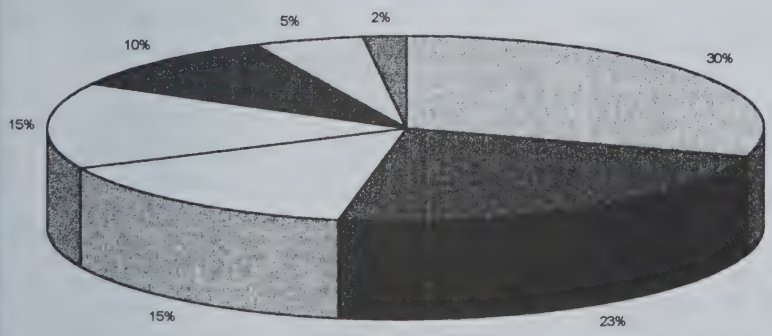
13. GENERAL

Our offices are located at the Old Center School, 61 Center Street - second floor — Room 212. We are an important part of the delivery of human services to the residents of Burlington and we are located as part of the Human Services Building. It is requested that appointments be made if at all possible to allow the most efficient allocation of time to these many programs. This Department has a part-time clerk in addition to the department head, requiring us to plan carefully to accommodate the various requests for time and services.

Respectfully submitted,

Robert C. Hogan, Director
Elizabeth McDonough, Clerk

Percentage of Time on Duties Performed by Office of Veterans Services



Veterans Services	30%
Human Services	23%
Disability	15%
Cable Administrative Monitor	15%
Fuel Assistance	10%
Labor Services	5%
HILP	2%

DISABILITY ACCESS COMMISSION



July 4, 1997 Parade demonstrating Braille, sign language and a seeing-eye dog. Barry Adler & Disability Commission Member, Barbara Adler, on the float built by the Commission and Members of the Knights of Columbus. Vehicle donated by Automotive Technology & Transmission.

The Disability Access Commission (DAC) was established by the Burlington Board of Selectmen in 1991. The Commission is the overseer in town insuring that all public services and buildings come into compliance with Americans with Disabilities Act (ADA). The DAC also ensures that new and existing buildings, private and public, comply with handicap parking regulations. The Commission is also the repository of information and the focus of questions by the community dealing with accessibility issues.

With a good deal of effort from members of the Commission, Michelle Tigges, the support of the Burlington Knights of Columbus, Automatic Technology & Transmission for the use of their flat bed truck, as well as generous donations, we were able to enter a float in the Fourth of July Parade. We were surprised and honored to win first prize in the non-business category.

The Commission continues efforts to ensure that public parking areas have sufficient handicapped parking and that the public is aware of and adheres to both the spirit and letter of the parking law. Sergeant William Faria and the Police Department continue to do a good job of policing the parking, evidenced by the increase in the number of tickets issued for violations. The Disability Access Coordinator is the handicapped parking ticket adjudicating officer who considers the disposition of a ticket and holds hearings when ticketed individuals so request. A hearing is scheduled with the ticketing police officer present.

Work on the Town Hall and Annex are underway, and with completion of those two buildings, all of the town's buildings will be handicapped accessible. The Commission continues to work with the schools to bring them into compliance with ADA.

We are planning another Disability Awareness Day for May 1998. It is expected that we will once again have a puppet show in the elementary schools to educate young people on the needs and problems of disabled individuals, and to educate them to the fact that people with disabilities have feelings and are no different than able people. The successful Disability Awareness Day for May 1997 was a joint effort by the schools and the town.

1998 goals :

- Create a Disability Friendly handbook to distribute to local businesses.
- Reward businesses that comply willingly to ADA with praise and thank you.
- Continue to work closely with the School Department to bring the schools into ADA compliance.
- Begin the Polaroid Photo program with the Police Department, dealing with HP parking violators.
- Have another successful Disability Awareness Day.
- Ensure the disabled have the same freedom and use of facilities as the abled.
- Continue the network of organizations which provide services for the disabled/physically challenged.

Respectfully submitted,

Bernice Ferguson, Co-chairperson
Kenneth Tigges, Co-chairperson
Barbara Adler
Thomas Carlson
Robert Emmert
Joseph Impemba
Christine Monaco
Walter Sullivan
Robert Butts
Elaine Miller
Robert C. Hogan, Coordinator
Betty McDonough, Recording Secretary

COUNCIL ON AGING

The Burlington Council on Aging was formed in September 1967, by a vote of Town Meeting. Burlington residents are appointed by the Selectmen for one and three year terms. They serve as volunteers and set Policies and Procedures to provide a fuller way of life for seniors, sixty and over.

WHERE ARE WE?

We are located in the Human Resource Center, 61 Center Street and are open Monday thru Friday from 8:30 a.m. to 4:30 pm. Office: 270-1950, Coordinator: 270-1953, Transportation and Senior Citizen Organization: 270-1951, Lunch Program: 270-1952.

MONTHLY MEETINGS

The Council on Aging Board meetings are held on the second Monday of the month at the Senior Center at 5:00 pm in Room 136. The meetings are open to all, with citizen participation encouraged.

MONTHLY BULLETIN

A free monthly informational bulletin is mailed to all persons 60 and over who have registered at the COA Office. This bulletin serves as a most valuable link between the Council and the elderly community. It updates news pertaining to medical and legal issues and a monthly calendar of schedules and events, with a daily lunch menu. The Burlington Senior Citizens Newsletter is also included in the mailing of the Bulletin.

SERVICES AVAILABLE

A lunchtime "Eating Together Program" operated by Minuteman Home Care is available Monday thru Friday at the Senior Center, providing a nutritious meal and opportunity to socialize with old and new friends. Operated by Minuteman Home Care, the Nutrition Program also provides home delivered meals to those Burlington residents who are homebound and in need. In addition, Minuteman Home Care provides a wide range of services to residents designed to maintain individuals in their own homes and communities. Services include Case Management, In-home Services, Money Management, Nursing Home Pre-screening, Companionship and Alzheimer's services.

SHINE

Serving Health Insurance Needs of Elders, available on Monday's at the Senior Center from 12:30- 3:30 pm. This service is available to assist and inform elders of their rights and the availability of health benefits. Nursing Home Assistance is part of this service. The SHINE Counselor is a qualified, trained volunteer sponsored by the State Department of Elder Affairs through Minuteman Home Care.

SHARE (Self Help Resource Exchange)

This is a food program where Burlington residents can purchase a package of food for $8.00 or $14.00, by volunteering two hours of community service each month. This package of food is worth approximately $20.00 - $30.00.

ALZHEIMER'S SUPPORT GROUP

The first and third Wednesday afternoons and evenings of each month. Alzheimer's Support Group meets in Room 136 at the Senior Center, from 1:00 - 3:00 pm and 7:00 - 9:00 pm. There is no charge.

SALVATION ARMY

Satellite Unit for the Salvation Army program is available at the COA Office. The program services all age groups, along with the Good Neighbor Energy Fund.

FUEL ASSISTANCE

Available at the Council on Aging Office from October through March in collaboration with the Emergency Fuel and Weatherization Program located in Lowell, Ma.

SOCIAL SERVICES

Tuesdays from 10:00 a.m. - 2:00 p.m. Home visits available upon request. Appointments may be made by calling the COA Office - 781-270-1950.

GRANDPARENT INFORMATION

Updated state and federal information available for older caregivers of minor children.

TRANSPORTATION

Door-to-door transportation is available free to seniors within the boundaries of the town for Senior Center Programs, Lunch Program, Shopping and Medical Appointments. Call 781-270-1950,1.

TAX ASSISTANCE

Available FREE from February to March. Volunteers are trained and available thru the AARP Tax Assistance Program. Appointments are necessary - call the COA Office.

BCAT (Cable Access Television)

"As Time Goes By" - Cable Program for Seniors, under the direction of talented senior Mary Clancy.

SENIOR PROPERTY TAX PROGRAM

Senior homeowners who are income eligible may apply for this program at the COA office.

INFORMATIONAL PRESENTATIONS

Offered at the Senior Center on a wide array of subjects, such as Medicare, Long Term Care, HMO's, Wills, Trusts, Power of Attorney, along with experts in the field of Financial Planning, Retirement, Finance, Reverse Mortgage and Assisted Living.

CELEBRATIONS

Senior Center Open House in May, Cabaret Variety Show, Holiday parties, Volunteer Recognition, Summer Cookout and Games.

PROGRAMS AVAILABLE AT THE SENIOR CENTER

Artist Workshop on Friday mornings - select the media of your choice with the talented assistance of Gwen Burgess, volunteer instructor.

Shape Up and Stay Fit with student intern therapist from Lahey Clinic, on Monday and Wednesday mornings. Prior to the fitness class on Monday, the Weight Loss group meets in Room 136.

Tai Chi is exercise through meditation. Class is held on Thursday mornings. Registration necessary.

Senior Weight Training - Available on Tuesday afternoons -Registration necessary.

Line Dancing- Beginners on Tuesday - Intermediates on Monday afternoons.

Movie Presentations, Day/Overnight Trips sign up on the Trip Board at the Senior Center.

***The Council would like to take this opportunity to thank Lahey/Hitchcock Clinic for their most generous donation of weekend senior transportation. We look forward to on-going community services and good will.**

Respectfully submitted,

Jeanne A,. Garrett,
Coordinator/COA

TREASURER/COLLECTOR

The vibrant Massachusetts economy continued to grow. Fueled by low interest rates and unemployment below 4%, development projects have increased significantly over the last three years. Burlington has been a prime beneficiary of this economic development because of its favorable tax rate and location. Property values continue to increase both in residential and for commercial and industrial properties. John Clancy, our Building Inspector, reported 774 building permits totaling, $140 million in new value to our Town.

The approval of Sun Micro System project at Town Meeting in May of 1997 will bring an estimated 4,000 new jobs, $52.5 million in property tax revenue over 20 years and $6 million in funding for the School Department Technology Plan. This large development is expected to add 1,100,00 square feet of office space and additional 200,000 square feet that may contain one or more of a hotel, restaurant, retail, or office use. There is another $48,400,000 of proposed and approved development projects listed below that will add to our future assessed values.

Company	Development/Square feet	Value
The Gutierrez Company	110,000 sq.ft.-hotel restaurant and retail	$4,500,000
Normac Trust	37,000 sq. ft.-Barnes & Noble	3,400,000
Nixdorf Computer Corp.	90,000 sq. ft-office expansion	4,000,000
The Newton Group	82,000 sq. ft-110 united assisted living facility	6,500,000
Summerfield Suites	116,000 sq. ft.- 151 suite residence inn	9,000,000
The Gutierrez Company	180,000 sq. ft. office development	6,000,000
Trammell Crow Company	120,000 sq. ft.-office building 260,000 sq. ft.proposed additional	7,000,000
Landmark One	200,000 sq. ft. office development	8,000,000
		$48,400,00

These projects will promote increased business opportunities for local contractors as well as expanding future business activity for local retailers.

Under the classification of property the Town has two rates it uses to allocate the taxes it assesses and collects. Below is the breakdown of Taxes levied for FY 1998 for the Town of Burlington. The tax rate decreased ten cents for each property class.

CLASS	LEVY PERCENTAGE	VALUATION BY CLASS	TAX RATES	LEVY BY CLASS
Residential	36.1193%	1,272,266,005.00	11.50	14,631,059.06
Open Space	00.0000%	0.00	ERR	0.00
Commercial	48.8658%	644,766,540.00	30.70	19,794,332.78
Industrial	10.1108%	133,408,800.00	30.70	4,095,650.16
SUBTOTAL	95.0959%	2,050,441,345.00		38,521,042.00
Personal	4.9041%	64,707,830.00	30.70	1,986,530.38
TOTAL	100.0000%	2,115,149,175.00		40,507,572.38

The Health Insurance Claim experience under our new self-funding program only increased moderately in 1997. This allowed us to request a 5% premium increase for 1998 for our employees and the Town. Our Town Budget under this line item is expected to increase by only 5%. Our decision to self-fund our Health Insurance benefits proved to be a smart choice in 1997 which resulted in significant savings in premium dollars to both our employees and the Town.

Blue Cross Blue Shield informed us that they would be canceling our Senior HMO Blue plan and replacing it with Managed Blue for Seniors Plan. This plan will cost our seniors additional out of pocket money to purchase their monthly prescriptions. Our Insurance Advisory Committee will continue to gather information to try and improve this benefit to our Seniors before next year. The Town of Burlington decided to self-fund our Senior Medex Program. We were able to increase premiums by only 10% when Blue Cross Blue Shield had wanted a 16% increase. This allows the Town flexibility in controlling our own premium increases.

The following is a listing of gross and net payroll. Included are the withholdings for the benefits and other deductions of Town employees for the years 1993 through 1997.

	1993	1994	1995	1996	1997
GROSS PAYROLL	$30,992,208.49	$31,816,878.42	$33,320,247.54	$35,220,025.33	$36,978,728.32
WITHHOLDINGS					
Federal Tax	3,892,211.30	3,933,145.12	4,044,750.21	4,385,207.57	4,612,834.96
State Tax	1,559,255.36	1,607,167.96	1,666,238.77	1,790,076.42	1,889,591.99
County Retirement	972,921.95	1,015,446.30	1,108,134.24	1,161,099.51	1,216,618.26
Teachers' Retirement	841,764.27	887,847.75	931,324.97	1,027,938.36	1,140,412.67
Chap 32-B Health Insurance	620,893.63	678,214.12	739,361.57	772,768.89	720,257.36
Disability Insurance			2,504.71	29,349.45	29,189.21
Delta Dental Insurance			52,478.15	101,839.59	133,767.30
Credit Union	3,272,371.42	3,343,683.93	3,354,448.61	3,363,559.49	3,408,081.25
Tax Shelter Annuities	363,479.86	357,571.02	393,587.81	466,982.89	556,233.61
Deferred Comp Plans	582,712.35	569,723.68	717,368.54	885,398.61	1,004,120.47
Teachers' Association	103,101.00	111,190.55	113,539.14	115,745.96	120,434.77
Union Dues	79,832.50	83,877.00	85,505.00	87,974.35	97,340.86
Suspense	61,053.53	80,400.28	114,510.94	129,709.42	142,302.18
United Way	7,241.85	3,396.25	2,233.50	2,373.00	2,186.00
Life Insurance	89,868.20	103,103.11	108,450.22	106,114.22	110,103.22
FICA-Medex	128,698.77	150,754.84	170,046.51	189,589.64	215,015.91
Social Security	25,592.48	18,963.08	16,486.32	14,956.25	12,515.08
U.S.Savings Bonds	27,961.73	28,850.40	26,379.74	22,664.28	18,357.40
TOTAL WITHHOLDINGS	12,628,960.20	12,973,335.39	13,647,348.95	14,653,347.90	15,429,362.50
NET PAYROLL	18,363,248.29	18,843,543.03	19,672,898.59	20,566,677.43	21,549,365.82

The Town of Burlington Community Scholarship Foundation continued its successful fund raising by increasing the Trust Fund from $172,173 to $204,962. The Fund increased by $32,789. This increase was due mainly to our Third Annual Telethon which was able to raise $21,000. We had $9,105 in interest income and raised another $22,000 in contributions from taxpayers as well as our Adopt-A-Class program which increased its fund balance by $14,530 in 1997. Our Community Scholarship fund continues to grow, thanks to the generous contributions from residents and business and the dedicated volunteers that promote this successful program.

The Town of Burlington under strong financial management was able to secure an upgrade to their overall credit rating from double AA to double AA2. This was a result of our strong, diverse tax base, low tax receivables, and overall excellent financial management.

Town Meeting voted to fund three major capital projects by issuing Bonds to finance these expenditures. The three projects are a $6,000,000 Water Treatment plant, $4,000,000 renovation to the Town Hall and the construction of the Town Hall Annex, and $1,750,000 capital improvements to the school buildings consisting of roof and window repairs, heating and ventilation improvements.

The Town of Burlington because of its excellent credit rating and low interest rates was able to secure a 4.80% interest rate on this Bond Issue. $10,000,000 will be paid off over 20 years and the $1, 750,000 for school repairs will be paid off over 10 years.

The Town of Burlington continued its aggressive collection of delinquent taxes by collecting over $300,000 in unpaid Real Estate and Personal Property Taxes. We also collected $247,360 in unpaid Excise Taxes. The Town also collected $2,018,254 in Excise Tax Revenue. The Town's collection rate continued to be over 99% collected of all taxes levied over the last five years and we were able to collect $1 ,426,502 in Tax Title Accounts which will help to increase our free cash significantly for future expenditures. The Town's Investment Income was $542,000 for FY 1997 and FREE CASH was $1,525,000 as of 12/31/97.

The Town continued its commitment to upgrade our computer hardware and software applications. I was able to purchase two additional PC's in my office and a new check writing system for all non-vendor checks issued. This new system enables the Treasurer's Office to issue checks that are entered from a PC and printed on a laser printer. It has enhanced our record keeping and reduced the manpower needed to generate these checks on a weekly basis. Thanks goes out to Jim Round, our Management System Coordinator for his assistance in getting this new system working. His training of our personnel on PC use and his experience and expertise has been invaluable to the Town as we begin the transition into a network computer system that can be used by all town employees.

The financial future of Burlington continues to look bright as we cope with the development of the many proposed projects. The town must increase its departmental budgets and staffing to continue to provide the quality service that residents and business have been accustomed to receiving. The town must also continue to fund the many capital projects such as school facility upgrades and repairs, infrastructure repairs to streets, buildings, and equipment. Our challenge will be to accomplish these aggressive goals while maintaining a reasonable tax rate that will not exceed 5% increases on an annual basis.

Respectfully submitted,

Brian P. Curtin
Treasurer/Collector

STAFF: Rita Arseneaux, Virginia Gallagher, Madeline Griffin, Jayne Hyde, Andria O'Shea, Dorothy Pattie, Theresa Smith, Barbara Toland, Phyllis Van Wart, Mary Whalen

BURLINGTON COMMUNITY LIFE CENTER

MISSION AND OVERVIEW

The Burlington Community Life Center is a Town Department with the responsibility of providing mental health and social services to families with children, adolescents and young adults (specifically ages 9-22). BCLC also provides information and referral services for ALL Burlington residents of any age. In addition, BCLC staff provide screening for People Helping People, primarily for residents making requests of the Covenant for Basic Needs (established in 1981).

The BCLC has been in operation since 1974 when it became a town department. Prior to this, the office had opened under the name House of Common in 1972. In 1978, BCLC was given the specific mandate to provide counseling services to teenagers and their families.

The BCLC continues to work with adults and young people on such diverse problems as drug and alcohol use, parenting skills, family conflict, marriage and relationship problems, depression and suicide, neglect, domestic violence and the like. The BCLC offers individual, family, and group therapy services, and our philosophy is oriented toward involving entire families in treatment whenever possible. Since it is within the family that these problems are most acutely felt, and these same families often possess the best and most available resources to resolve problems, we believe that family therapy is often the most useful and effective means of treatment.

Evening appointments may be arranged for working families by calling in during regular office hours (9-5). (During later evening hours and on weekends, the telephone answering machine will collect messages for BCLC staff and refer callers to a 24-hour back-up emergency mental health service if there is an immediate crisis which cannot wait until staff are available.)

INTERDEPARTMENTAL AND AGENCY COLLABORATION

BCLC staff work collaboratively with town departments and other mental health and social service agencies. A new initiative in 1997 was working with the school department and Lahey Hitchcock on an anti-violence teen dating program. The "Yellow Dress" dramatic presentation was performed for all high school students during assemblies in the spring and fall of 1997. BCLC staff helped lead student discussion groups after each of the five presentations. An evening event was held for the community at large and BCLC staff participated in a panel discussion after the program.

At the request of the school's Health Department, we have again provided workshops for sophomore health classes on depression.

Charlie Franich, BCLC therapist, and Connie Skourtis, Pine Glen PTO, were re-elected in June of 1996 to serve as the new co-chairs of the town's Drug & Alcohol Task Force.

Again this year, Peggi Durand and Charles Franich have worked very hard with Ellie Packer in the school department to implement a Peer Education Program with over 75 juniors and seniors at the high school. In the spring, these high school students speak with between 200-250 seventh graders about the dangers of substance abuse. The goal is to provide information and education to seventh graders who may be more receptive to learning about substance abuse issues from youth leaders. The design of this program has been in demand by schools across the state as a model for others interested in attacking the problems of substance abuse through peer education.

BCLC staff also met regularly with members of the Burlington Clergy Association and were involved in local and regional meetings of agencies and programs concerned with mental health or social services (Lahey Initiative Committee on Domestic Violence, District Attorney's Roundtable on Domestic Violence, Burlington's Health Advisory Committee, Fox Hill School Council, and other adolescent service organizations).

SOCIAL SERVICES

The BCLC also offers ALL Burlington residents a range of social services including the administration of resources offered through People Helping People, Inc. Wes Simons continued to serve on their Board. PHP is an umbrella organization made up of community volunteers who help oversee and coordinate the efforts of three established groups: Community Pantry, Covenant for Basic Needs and Burlington Holiday Program. Many residents are aware that the Holiday Program helps families during Thanksgiving and Christmas. However, some other extensions of this program help needy families throughout the year with summer camperships, back-to-school clothes and the like.

The Covenant for Basic Needs is managed by the PHP Board that works with the Burlington Clergy Association providing limited help for those residents experiencing financial emergencies. The BCLC staff screen those applying for this assistance. In FY 1997, we handled requests that involved over 73 residents. This is in addition to the residents already served by the Pantry.

Several residents have put a lot of time and energy into making this program work. Our thanks to members of the PHP Board and all those residents who contributed time, talent, and money to help PHP through another year.

BCLC also maintains an information and referral service to assist ANY resident in locating the particular social service that a resident may require. Staff have assisted young people and their parents in situations requiring hospitalizations, finding appropriate emergency or residential care, foster care and the like. Due to dwindling resources and program cuts, this search has been more difficult and sometimes resources have been unavailable.

STATISTICAL NOTES

An average of 216 residents each month receive counseling services.

Caseload Age Distribution (12 month period)

159 Adults (26 & Older)
31 Young Adults (18-25)
168 Adolescents & Children

Treatment Modality

207 Family Treatment
- 115 Adults (15 young adults)
- 92 Adolescents & Children

74 Individual Treatment
- 51 Adults (parent with adolescent in family)
- 23 Young Adults, Adolescents & Children

20 Team Treatment
- 9 Adults
- 11 Young Adults, Adolescents & Children

57 Group Treatment
- 57 Adolescents

Referral Sources:

1. Schools: 40%.
2. Self-referrals: 18% (a majority of these self-referred clients were former clients who returned to deal with new crises or issues, and because they were happy with the services provided previously.)
3. Family and Friends: 16% (approximately 83% of these residents had been clients at BCLC and recommended our services.)
4. Community Sources: 24% (police accounted for 27% of community referrals, clergy, doctors, crisis team, other town departments, DMH, DSS.)
5. Other Sources: 4% (9 from psychiatric hospitals; 8 other therapists or mental health clinics.)

OTHER COMMUNITY SERVICES

As in previous years, the BCLC provided administrative and other support to a number of programs in the community of benefit to Burlington residents. Michele Trigilio continued to coordinate the FISH and Rent-A-Kid programs. FISH volunteers provided 85 rides to local medical and social service appointments for residents in need of local transportation. The Rent-A-Kid referral service received 140 requests from adult residents who wanted to hire young people to do a variety of odd jobs.

TRAINING

The BCLC provides training to graduate student interns as part of their professional education. BCLC has provided field placement training to graduate students from Boston University, Simmons College, Lesley Graduate School, Tufts University, Antioch University, Northeastern University and University of Massachusetts.

BOARD OF DIRECTORS

The Board of Directors at the Community Life Center continued their involvement and I deeply appreciate their help and support. Board members include:

Ronald MacKenzie, Chair	Marilyn Langley
Thelma Iozzo, Vice-chair	Ann McNamara
Father John Crispo	Betty Murphy
Candace Gustafson	Roberta Mills
Michael Howard	Russ Petersen

SUMMARY

In July 1996, a sliding fee scale for counseling services was implemented at the recommendation of the Selectmen and the BCLC Board. After considering several options, a plan was adopted and evaluated after one year. It seems the present plan is not restricting or alienating most residents from accessing counseling services and appears to be a workable initiative. Therefore, the sliding scale will continue for the foreseeable future. The demand for our services continues to be heavy while other resources in the area continue to diminish. Our thanks to the many in the town who have supported our efforts.

Respectfully submitted,

Wesley M. Simons, Executive Director

BOARD OF ASSESSORS

Once again, the Board of Assessors is pleased to submit its annual report of its activities for the calendar year ending December 31, 1997.

One of the many functions of the Assessor's staff is to assist taxpayers in filing exemption and abatement applications due at the beginning of the year. The office received 491 exemption forms, 109 real estate abatements and 9 personal property abatement forms. All of the applications received were handled individually in the processing. Each real estate and personal property abatement application was read, and if necessary, a field review and site visit was made on the property. Once a decision is made on any of the applications; as an example, if an exemption or abatement is granted a state tax form/notice is mailed to the applicant. Likewise, if an exemption/abatement is denied, a denial notice is mailed.

In January the office staff mails approximately 700+ Personal Property Forms of List to the businesses in the town. These forms are due back in the office by March 1. Additionally, 411 Income and Expense Statements were mailed to Commercial/ Industrial property owners, and these statements are due back in the office in sixty days.

Also at the beginning of the year, a large motor vehicle excise commitment was received from the Registry of Motor Vehicles, with ten additional small to medium commitments received periodically during the year. Since many in the community receive excise tax bills, the bills generate a flurry of questions that are addressed by the staff. Out of approximately 25,000+ excise bills received, over 1,370 required some sort of adjustment. As an example, if a car is sold, stolen, taken off the road, or the taxpayer has moved to another community or state.

The office staff processed 619 deed transfers and mailed sales verification questionnaires to new property owners. Also, 866 building permits were processed and 114 abutters lists were edited and certified. There were 672 unpaid water/sewer bills liened against the real estate tax bills. Each unpaid water/sewer bill must be entered into the computer so that it will appear on the real estate tax bill for that particular property.

A primary function of the Assessors Office is to value all real and personal property within the community. This is a Massachusetts law and every property from a single family residential to a large commercial/industrial enterprise is valued. A great deal of information about property and marked characteristics is collected, recorded and analyzed. As an example, the Income and Expense Statements that are mailed to commercial and industrial property/building owners every year, and the sales information forms that are mailed to every new owner of real property each month. Computer software is a valuable tool in maintaining values and assisting with the multitude of calculations in the Appraiser's work.

The assessment roll for the Town of Burlington contains 7,658 real property accounts and 747 personal property accounts with a total assessed value of $2,115,149,175 for the tax year Fiscal Year 1998.

The two touch screen monitors that were installed for the public in an ongoing attempt to provide easy access to assessment records have been a success. The computer software allows searches by ownership, street, map, parcel and lot of all taxable and exempt properties in the town. The Board intends to establish connections to allow other town departments the use of this database.

The Board of Assessors would like to thank the administrative staffs Russell Washburn, Patricia Golden, Judith Sorensen and Ann Fasciano for all the help they have given over the past year.

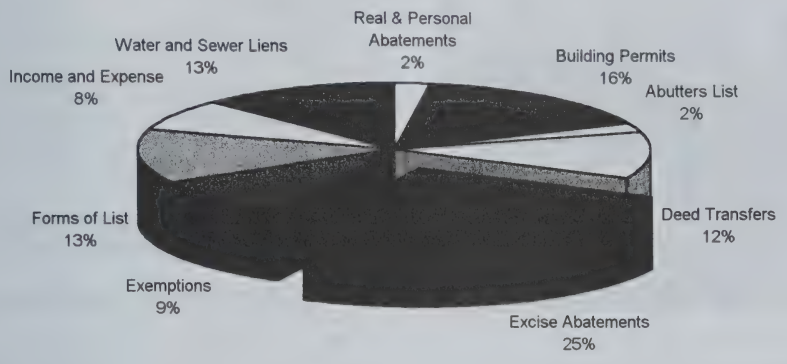
The overall activities of the Assessors are summarized in the following chart:

Respectfully submitted,

John W. Dillon, Chairman
Timothy J. Cosgrove, Vice Chairman
Neil G. Sheehan, Secretary

Pie Chart 1997

VARIOUS DOCUMENTS PROCESSED BY ASSESSOR'S STAFF IN CALENDAR YEAR 1997



BURLINGTON PLANNING BOARD
ANNUAL REPORT FOR 1997



A YEAR OF REBIRTH AND CHANGE

In Memoriam:

Senior Member Al Laing passed away in July 1997. Al's passing ended one of those rare commitments to civic service. Al was unanimously appointed by both the Board of Selectmen and Planning Board on May 15, 1965, at an earlier time of extreme growth pressure. (The Planning Board held 54 meetings in 1965!) Al was reelected seven times, and was serving in his 33rd year on the Board. In his years of service, Al was an officer for 12 of those years, 7 years as Chairman, 4 years as Vice Chairman, and 1 year as Clerk. Al also served as the Town's Sealer of Weights and Measures for 24 years, having first been appointed to that position in 1973.

Al served on many committees and subcommittees during his tenure, most notable on the Traffic Study Commission, the Tri-Town Committee, the Citizens Advisory Committee, and the Sign Bylaw Review Committee. He has also spent countless hours on project specific subcommittees influencing the design of proposals and negotiating off-site improvements and development mitigation. Most recently, he was a representative to the Lockheed Martin Task Force which resisted retail development pressures and eventually led to the current Sun Microsystems project.

When Al was first appointed to the Board, the population was 12,000 people, and the first Master Plan was being developed as the focus of development was changing from residential subdivisions to commercial growth. Al's tenure spanned the doubling of the population to its current level of 23,000 and saw the major commercial and industrial development resulting from the rezoning decisions made prior to 1960 when the regional highway network was built. As Chairman in 1968, Al oversaw the development of an Official Town Map and an Official Zoning Map. Al was again Chairman in 1974 when the Board grew from 5 members to 7 members. Additional major events during Al's tenure include the adoption of the major revision to the Zoning Bylaw in 1977, the Growth Impact Study of 1983, the hiring of the first Planning Administrator in 1984, the Housing Strategies Plan in 1986, the adoption of new subdivision regulations and site plan rules in 1988, and the initiation of the new Master Plan effort in 1992.

Al Laing's was an integral part of the development of this Town and his leadership, friendship and guidance will be missed.

ORGANIZATION AND MEMBERSHIP

As a result of the Annual Town Election in April 1997, John DeFrancesco and Jayne L. Hyde were each re-elected to serve five (5) year terms. Paul F. Roth was jointly appointed in September by the Planning Board and the Board of Selectmen to serve out the vacancy created by the death of Alfred (Al) D. Laing.

The Planning Board's officers and committee appointments following the May 1, 1997 Board reorganization were as follows:

OFFICERS:

Albert L. Fay, Jr.	Chairman
John A. DeFrancesco	Vice-Chairman
Jayne L. Hyde	Member Clerk

MEMBERS:

Ernest E. Covino, Jr.
Peter J. Coppola
Paul R. Raymond
Paul F. Roth (Appointed in November 1997)

COMMITTEE MEMBERSHIP:

Alfred D. Laing/Albert L. Fay, Jr.	Tri-Town Growth Committee.
Alfred D. Laing	Sign Bylaw Committee.
Jayne L. Hyde	Sign Bylaw Committee.
Alfred D. Laing/Paul R. Raymond	Land Use Committee.
Alfred D. Laing/Albert L. Fay, Jr.	Land-Locked Parcel Access and Use Advisory Committee.

Alfred D. Laing	Lockheed Martin Task Force.
John A. DeFrancesco	Lockheed Martin Task Force.
John A. DeFrancesco	Information Systems Advisory Committee.
John A. DeFrancesco	Housing Partnership Committee.
Ernest E. Covino, Jr.	Housing Partnership Committee.
Jayne L. Hyde	Housing Partnership Committee.
Jayne L. Hyde	Senior Housing Options Advisory Committee.
Peter J. Coppola	Recreation Commission.
Peter J. Coppola	Facilities Study Committee.
Albert L. Fay, Jr.	Citizens' Advisory Committee.
Albert L. Fay, Jr.	Wildwood School Reuse Study Committee.
Albert L. Fay, Jr.	Underground Storage Tank Study Committee.
Paul R. Raymond	Town Bike Committee.
Paul R. Raymond	Stream Cleaning Committee.
Paul R. Raymond	Planning Board Designees to the North Suburban Planning Council (of MAPC)
D. Anthony Fields	(Planning Director)

PLANNING BOARD SUBCOMMITTEES

Zoning, Site Plan, and Subdivision Rules and Regulations Revision Subcommittee:

John A. DeFrancesco
Ernest E. Covino, Jr.
Paul R. Raymond

Master Plan Subcommittee

Peter J. Coppola, Chairman
Paul R. Raymond, (Alternate)
D. Anthony Fields (Staff)

PLANNING BOARD STAFF

D. Anthony Fields, Planning Director
Melissa M. Ryan, Assistant Planner
Diane D. Andrade, Principal Clerk
Jane M. Richard, Recording Clerk

ROLE AND RESPONSIBILITIES OF THE PLANNING BOARD

The Planning Board was established by a vote of Town Meeting in 1939 in accordance with Massachusetts General Laws, and the first Board was elected in 1940. The Board normally holds regularly scheduled meetings on the first and third Thursdays of each month. As required by the number of applications, the circumstances of a specific application, or the need to consider specific issues or topics, the Planning Board also holds additional special meetings.

The Board is responsible for:

1. **Long Range Planning:** The Planning Board initiates planning studies to identify existing and future land use issues and problems and proposes courses of action to address such issues and problems. To implement the recommendations of planning studies, or in response to changes in state or federal law, the Planning Board directs the preparation of proposed amendments to the Zoning Bylaw and Planning Board Rules and Regulations, and conducts the public hearings required for adoption of such amendments.

2. **Statutory Responsibilities:** By State law, the Board is responsible for the exercise of the Subdivision Control Law in Burlington and has, in the absence of superseding Court action, final authority regarding subdivisions and Approval Not Required plans (certification that a land division is not subject to subdivision control law).

3. **Responsibility Authorized by Town Meeting:** By authority delegated by Town Meeting through the Zoning Bylaw, the Board is responsible for making decisions on site plans, site plan waivers and special permits. The Planning Board also conducts public hearings and makes recommendations to Town Meeting regarding applications for changes in zoning districts and for amendments to the text of the Zoning Bylaw.

LONG RANGE PLANNING ACTIVITIES

The Planning Board and Master Plan Committee continued to work toward the completion of the new Master Plan. State Legislation mandates the preparation of a Master Plan, and requires nine (9) elements to be incorporated into such Plan: Goals and Policies, Land Use, Economic Development, Open Space and Recreation, Natural and Cultural Resources, Transportation, Community Services and Facilities, Housing, and an Implementation Program. During the spring of 1997, the Master Plan Committee worked with John Connery Associates and Community Planning Solutions to develop the Housing Element. The recommendations of this effort were presented to the May 1997 Town Meeting. As 1997 comes to a close, only the Implementation Program remains to be completed. Copies of completed documents are available for public review at the Planning Board

office. The Planning Board wishes to thank the dedicated core of individuals who have participated and invested time in this important town planning initiative.

The Planning Board continues to pursue sidewalk connections and pedestrian improvements throughout Town. Sidewalk easements are being negotiated along the major roadway corridors, such as Middlesex Turnpike and Cambridge Street, with the goal of eventually having continuous sidewalks to enable safer pedestrian movements throughout the town.

Efforts also continue toward developing "Town Center" guidelines to provide appropriate regulations and incentives for reinvestment and aesthetic enhancement by property owners around the Town Common and the retail area along Cambridge Street north of the Town Common.

Expansion of the joint initiative of the Board of Selectmen, the Planning Board, and the Burlington Business Round Table for the development of an Internet Web Site for the purposes of economic development as well as to provide residents with information about the Town continued throughout 1997. The web site was completed at the end of 1996, and continues to undergo modifications in response to changing services and abilities. Residents with access to the Internet can access the Town's web site at "www.burlington.org", and browse the information provided and leave messages for any town department.

A Geographic Information System (GIS) pilot project was initiated with sponsorship from the Information Systems Advisory Committee (ISAC). This effort will lead to greater communication and sharing of land use data among the "land use" departments: Planning, Building, Conservation, Engineering, Department of Public Works, and Assessor, and will enable faster responses to public inquiries for information.

PLANNING OVERSIGHT

1997 has been the busiest year for the Planning Board since the current record keeping system was enacted with the provision of full time staff in 1984. There were 156 applications and requests related to land development that required a formal decision by the Planning Board. There is also a growing demand on the Board members and its staff to respond to general inquiries, complaints, preliminary review of potential projects, and site inspections of ongoing and proposed construction. Burlington continues to be a desirable location for both new businesses and residents, creating a variety of challenges for the Planning Board in balancing goals related to economic development, water supply protection, sidewalk and pedestrian enhancements, traffic management, and community character. The proposed reuse of existing abandoned industrial properties continued to dominate Planning Board agendas in 1997. 1997 was the year of major reclamations of several of the Town's long standing vacated sites.

Following the closure of the former General Electric facility off Middlesex Turnpike and Bedford Street by Martin Marietta (now Lockheed Martin) in 1994, the Town created a task force of representatives from various town boards and commissions to work with the new property owners to begin addressing issues related to the potential redevelopment of this 150 acre site. Knowing the potential buildout of the site would have a substantial impact on Burlington and the region, town officials wanted to be proactive in addressing issues rather than waiting to react to any particular proposal that may be presented to the Town. The efforts of the task force contributed to the announcement in the fall of 1996 that Sun Microsystems would seek to establish a 1.3 million square foot office campus on this site. Touted as the largest single commercial project in the Commonwealth of Massachusetts, the proposal for Sun Microsystems east coast headquarters received a variety of needed approvals and broke ground in 1997 with Governor Celluci and other dignitaries in attendance. The project involved the use of two planning tools by the Town, the mixed use planned development district and a tax increment financing agreement. Upon completion, the 150 acre site of former operations of RCA and General Electric will house 1.1 million square feet of office space and 200,000 square feet of hotel/retail/restaurant uses. If successful in its proposal to house up to 4,200 employees, Sun Microsystems would become the town's largest employer.



Phase I of Sun Microsystem's New Campus comes to life on the site of the former RCA and General Electric Manufacturing Facility.

The Planning Board has also been involved in the review of proposals to rehabilitate or reuse other major industrial sites. Subcommittees were created to facilitate the review of proposals involving the former High Voltage facility off South Bedford Street, the former Houghton Mifflin facility on Wayside Road, and the former M/A-Com properties along South Avenue and

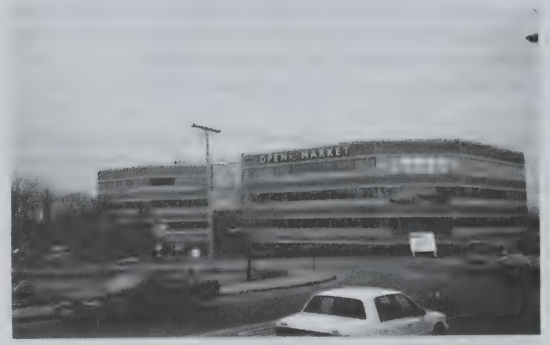
Middlesex Turnpike. The reoccupation of these properties has major impacts on the local economy and raises concerns over traffic management as employment levels return to those of the early 1980's.

One significant property located off of South Bedford Street, known as "High Voltage", received approval for the renovation/construction of a 200,000 square foot, first class office space which will be occupied by BBN, a major telecommunications company which recently merged with GTE Internetworking. This site was one of the original industrial ventures following the construction of Route 128. On-site remediation efforts have helped to clean contamination and bring this property back into productive use. At the end of 1997, an application was filed to add an 85,000 square foot addition to this project to accommodate BBN/GTE's fast growth rate. A Summerfield Suites Hotel received approval to occupy a portion of the former High Voltage property at the intersection of South Bedford Street and Van de Graaff Drive.



A 151 Suite Summerfield Suites Hotel nears completion on a portion of the former High Voltage Campus.

The former Houghton Mifflin distribution facility on Wayside Road has been replaced by a 120,000 square foot office building to be occupied by the headquarters of Open Market. This company specializes in developing, marketing, licensing, and supporting high-performance software products that allow its customers to engage in electronic commerce on the Internet.



Open Market occupies a new 120,000 square foot office building on the site of the former Houghton Mifflin Warehouse on Wayside Road.

Burlington Crossing, a Planned Development District approved by Town Meeting in 1996, received approval for two of its three components. A 141 suite Homestead Village hotel and a 340 seat Romano's Macaroni Grill restaurant received approval and commenced construction in 1997. Review of the application for the retail component will continue into 1998. This project replaces 136,000 square feet of abandoned buildings formerly occupied by M/A-Com.



A 141 Suite Homestead Village Hotel replaces a former M/A-Com Facility on South Avenue next to the General Cinema.

Across South Avenue, an 82,000 square foot office building, also formerly occupied by M/A-Com, received approval to be renovated into office space by The Gutierrez Company. Lahey Clinic has expanded into the majority of the building.

The "Trammell Crow Company's" mixed-use development, located off Cambridge Street, originally approved in 1986, saw continued construction in 1997 as the residential component (now called "Maple Ridge") consisting of 75 townhouse/condominium units was completed and construction commenced on a second office building consisting of 120,000 square feet.

Another former M/A-Com building at 80 Cambridge Street was acquired by O'Neill properties, and will be renovated into office space, although a specific tenant had not yet been identified. The building houses approximately 54,000 square feet.

Also in 1997, groundbreaking ceremonies were held for the first assisted living facility, which is being built by the Newton Group off of Burlington Mall Road across from the Lahey Hitchcock Clinic.



Long Meadow Place
Burlington's First Assisted Living Facility
Located Off Burlington Mall Road.

Following on the recommendation of the Housing Element of the Master Plan, the first open space residential development proposal was submitted for property on Terrace Hall Avenue. "Vine Brook Farms" consists of 25 smaller single family homes targeted at empty nesters and first time home buyers. The homes range from 1,500 to 1,800 square feet, which is substantially smaller than the typical new home being built in Burlington today. The project also resulted in 8 acres of land being conveyed to the Town as permanent open space, with access to the Raimondo Conservation Park located to the rear of the site. The open space will also provide a buffer to the Town's well field which could not have otherwise been achieved through a traditional subdivision development.



Vine Brook Farms, Burlington's first open space residential development, under construction on Terrace Hall Avenue. Nearly 8 acres of land has been conveyed to the Town as permanent open space.

Review of a second open space development on Beacon Street to be called Beacon Woods has been under review during much of 1997, and continues into 1998. The proposal has been downsized from 35 units to 26 units and would provide 3.6 acres of permanent open space.

The Town Hall and the Town Hall Annex (former Police Station) have received approval to undergo renovations of their own. The Town Hall Annex will be renovated to house the "Land Use Departments', which include the Planning Department, Building Department, Department of Public Works, Engineering Department and the Conservation Commission. These renovations include the addition of a second story, interior renovations and handicapped accessibility improvements. The existing town hall will have major interior renovations including handicapped access and the provision of a state-of-the-art hearing room which will be directly connected to the local Burlington cable station (BCAT) to provide live coverage of local meetings.

DEVELOPMENT APPLICATIONS

Development activity under the jurisdiction of the Planning Board falls into three categories: subdivisions, site plans, and special permits. The Subdivision Control Law gives the Planning Board jurisdiction over the creation of new lots and construction of new streets. Site Plan review and Special Permit granting authority are derived from the Burlington Zoning Bylaw.

UNDER SUBDIVISION CONTROL LAW:

The review of proposals to create new lots or construct new streets under the Subdivision Control Law may fall under one of three categories.

Approval Not Required Plans (ANR's)

The ANR procedure may be used to create new lots if the proposed lots have the minimum required frontage on a public way, or to convey land area to an adjacent lot. By State Law, these divisions of land are not regulated under the full requirements of the Subdivision Control Law, and the Planning Board has no authority to review and approve them as definitive subdivisions. If the plan proposes lots with the minimum required frontage and legitimate access, the Planning Board must endorse the plan to acknowledge that it is not subject to the full requirements of the subdivision control law.

There were twelve "Approval not Required" (ANR) plans filed with the Board in 1997. Eleven of the requests were approved and one was withdrawn.

Preliminary Subdivisions

A preliminary subdivision plan reflects the potential division of land into two or more lots, and is required for all non-residential subdivisions. It is recommended, but optional, for residential subdivisions. The preliminary subdivision plan allows the Planning Board and the Board of Health to review and have input on a conceptual proposal with respect to lot configuration, road layout, utilities, and drainage.

One preliminary subdivision plan was filed with the Planning Board in 1997 and was subsequently withdrawn.

Definitive Subdivisions

A definitive subdivision plan is a division of land into two or more lots and details specifically how a new subdivision road will be laid out, the final lot configuration, and the location and dimensions of utilities such as water, sewer, and drainage facilities. The Planning Board must review the submitted plan for conformance with the Board's adopted Subdivision Rules and Regulations and the Board of Health's recommendations. The Planning Board must approve the plan unless it does not conform with its adopted regulations or with the regulations of the Board of Health.

Three definitive subdivision plans were filed in 1997, one application was withdrawn and two applications remain pending into 1998. Each of these concerned residential property. One residential subdivision plan filed in 1996 was approved in 1997 and one remains pending into 1998. Two industrial subdivision plans filed in 1989 remain pending into 1998. Two of three industrial subdivision plans filed in 1993 remain pending into 1998, and the third one was withdrawn in 1997. The status of the subdivision plans reviewed in 1997 are as follows:

Residentially Zoned Land
Approved:

- James Patterson - 2 Lots - 78A Lexington Street — (Amended Subdivision Plan)

Pending:

- Ruping Builders - 7 Lots - Off Tinkham Avenue —
- Paul Miele - 2 Lots - Off Wheatland Street and Radcliff Street —
- Ado F. Ibrahim & Ibrahim K. Ibrahim - 2 Lots - Off Meyers Lane -

Withdrawn:

- Paul Miele - 2 Lots - Off Wheatland Street and Radcliff Street —

Commercially Zoned Land
Pending:

- Northwest Park II - 6 Lots - Between Second Avenue and Middlesex Turnpike — (Nordblom Company)(Files in 1989)
- Blanchard Park - 2 Lots - 28 Blanchard Road — (28 Blanchard Associates Limited Partnership)(Filed in 1989)
- Andrews Way - 2 Lots - 43 South Avenue - (M/A-COM, Inc.)(Filed in 1993)
- Burbank Way - 2 Lots - 63 South Avenue - (M/A-COM, Inc.)(Filed in 1993)

Withdrawn:

- Canterbury Lane - 2 Lots - 40 & 62 South Avenue — (M/A-COM, Inc.)(Filed in 1993)

UNDER THE ZONING BYLAW:

The Zoning Bylaw requires that the development, redevelopment, or improvement of all commercial, multi-unit residential and municipal services projects may only be constructed in accordance with an approved site plan. The Planning Board reviews such proposals to ensure that the development of a site is conducted in accordance with the Zoning Bylaw and will not result in problems with respect to town utilities, or create adverse impacts on adjacent property. The Planning Board's Site Plan Rules and Regulations have established four levels of review depending on the scope of activity proposed and previous decisions of the Planning Board affecting the subject property. The four levels of review are Site Plan, Site Plan Waiver, Minor Engineering Change, and Insignificant Change. The Zoning Bylaw also designates the Planning Board as the Special Permit Granting Authority.

Site Plans

A formal site plan review is required for projects involving new construction or substantial additions or alterations to an existing facility, and may be imposed where an alteration is proposed for existing facilities that predate the establishment of the site plan review process. The application process requires a public hearing and a multi-departmental review of the proposal.

Twenty-one sit plan applications were filed in 1997. Fourteen of the applications were approved, 1 application was withdrawn and 6 remain pending into 1998. A discussion of some of the major projects is provided earlier in this report.



The Cycle Loft on Cambridge Street was reborn into a larger facility in 1997.

Site Plan Waivers

For property where a site plan has been previously approved, or for a relatively minor change to a property where there is no approved site plan, a property owner may receive permission to make changes to the development on that property by applying for a site plan waiver. A waiver of the site plan requirement may also be considered for existing properties which need to implement handicapped accessibility improvements when no approved site plan is on file.

The Planning Board received eleven requests for site plan waivers in 1997. Nine of the requests were approved, and two remain pending into 1998.

Minor Engineering Change

A property owner may wish to make a minor change to an approved site plan. Such changes usually involve minor adjustments in plan details necessitated by field conditions. Examples of such changes include parking space alignment, handicapped access adjustments, and minor drainage improvements.

The Planning Board received twenty-eight requests for minor engineering changes in 1997. Twenty-two of the requests were approved, and six remain pending into 1998.

Insignificant Changes

Insignificant changes to an approved plan constitute the most minor site changes made in accordance with site plan review. This type of change may include a minor adjustment of parking space alignment necessitated by on-site conditions, changes in exterior doorways, minor handicapped accessibility improvements, or changes in building footprint which do not increase the gross floor area of the building.

The Planning Board received ten requests for insignificant changes in 1997. All ten requests were approved.

Special Permits

The purpose of a special permit is to control uses which may be appropriate, depending on the location and the manner in which the use is developed and operated. Special permits are generally for uses specified in the Zoning Bylaw which require the highest degree of scrutiny by the Planning Board. The Planning Board reviews each proposed special permit and determines if the use should be allowed and what conditions should be required. The Town of Burlington requires special permits for three types of use:

- certain land uses determined to require conditional review for development throughout the town.
- certain land uses and site development, such as discharge of storm water into a wetlands, which have the potential to adversely affect wetlands.
- certain uses and site development which have the potential to adversely affect the aquifer and water resource districts.

Restaurants, fast-order food establishments, hazardous materials use and storage, fuel storage, automotive uses, and communication antennas are common examples of uses that require a special permit in Burlington.

Forty-one special permit applications were filed in 1997, of which thirty were issued, three were withdrawn, and eight remain pending into 1998. Six permits pending from 1996 were issued in 1997.



Steel reinforcement is laid for the foundation of the Town's new Water Treatment Plant off Middlesex Turnpike.



Public water supply well being drilled at the end of an award winning bridge over the wetlands in the Great Meadow.

CHANGES IN THE ZONING BYLAW

There are two kings of zoning amendment actions: (1) the change of zoning district designation for one or more parcels of land (rezoning), and (2) amending the text of the Zoning Bylaw to revise the regulations governing use of property and the procedures for seeking development approval (text amendments). The Planning Board must conduct public hearings on proposed rezoning petitions and zoning text amendments and make recommendations to Town Meeting. Town Meeting has the final responsibility to approve or deny a proposed rezoning or zoning text amendment.

Rezonings:

One rezoning petition was received in 1997 by the Planning Board for public hearing and Board recommendation to Town Meeting. The petition was submitted by Sun Microsystems to rezone a 150 acre parcel off Middlesex Turnpike from One Family Dwelling (RO) District and General Industrial (IG) District to Planned Development (PD) District. This petition was unanimously approved by Town Meeting in 1997.

Text Amendments:

The Planning Board held several public hearings on amendments to the text of the Zoning Bylaw in 1997. One issue of considerable discussion was the creation of zoning provisions to allow for Massage Therapy establishments, which have become a popular form of therapy in recent years. Memories of illicit activities at former massage parlors made it challenging to distinguish massage parlors from massage therapy. After the Board of Health adopted stringent regulations to regulate such establishments, the Zoning Bylaw was amended to permit massage therapy by special permit.

In a joint effort with the Conservation Commission and the Board of Health, the Planning Board proposed an amendment to the bylaw which would allow for the construction of parking structures in commercial and industrial areas. The intention of this bylaw was to preserve greater amounts of open space by enabling the boards to require structured parking in appropriate situations. Town Meeting overwhelmingly defeated the proposal.

APPLICATION FEES

The Town collects fees for applications made to the Planning Board for subdivisions, site plans, site plan waivers, special permits, and planned development district rezoning applications. Subdivision inspection fees are also required. Fees collected are directed to the general revenue fund of the Town. In 1997, the following fees were collected:

Construction Inspection Fees ____	(1)	662.00
Subdivisions _____	(4)	4,312.00
Approval Not Required _____	(12)	1,550.00

Special Permits	(39)	23,359.60
Site Plans	(21)	29,082.00
Site Plan Waivers	(11)	3,850.00
Minor Engineering Changes	(28)	6,450.00
Insignificant Changes	(10)	1,000.00
Rezoning	(1)	.00
TOTAL FEES COLLECTED	(156)	$70,265.60

Respectfully submitted:

Albert L. Fay, Jr., Chairman
John A. DeFrancesco, Vice Chairman
Jayne L. Hyde, Member Clerk
Peter J. Coppola
Ernest E. Covino, Jr.
Paul R. Raymond
Paul F. Roth

RECREATION DEPARTMENT

Customer satisfaction is the Recreation Department's first priority. Our customers, of course, are all of the residents of Burlington. In 1997 the Recreation Commission and Recreation Department staff worked together to chart a course for the Recreation Department that reflects the needs and desires of the townspeople. Because we listened to our customers, the Recreation Department was able to develop a badly needed teen program, provide support for an ambitious grassroots effort to modernize the playground at Simonds Park, establish a committee to determine the feasibility of constructing a skatepark in Town, and begin working on a comprehensive, long-range improvement plan for all of Burlington's outdoor recreation and athletic facilities.

Following is a summary of the Recreation Department's achievements during 1997:

- A Youth Center was established for students in grades 6 - 9.
- Conceptual designs were completed for al of Burlington's parks, playgrounds, and school sites as part of the Recreation Department's long-range facility improvement plan.
- The town's Open Space and Recreation Plan was approved by the state, making Burlington eligible for land acquisition and development funds.
- The Recreation Department provided financial support and technical assistance to Project Playground volunteers, who raised more than $100,000 for construction of a new, modern playground at Simonds Park.
- Several after-school programs were added for school-age children
- Improvement projects were completed at the Marshall Simonds Middle School soccer field, Memorial School baseball field, and Simonds Park Little League field.
- The six tennis courts at Rahanis Park were repaired, painted, and striped; and a new practice court was constructed.
- Many new programs, trips, and special events were offered during the year, including a new summer park program at Memorial School.

- Burlington Pride Day, held in August, was the biggest and best ever, with unprecedented support from local businesses, organizations, and individual volunteers.

- Nearly 600 girls and boys signed up for the Recreation Department 1997-1998 youth basketball program.

- The Recreation Department renewed its commitment to include every resident who wishes to participate in Recreation Department activities. We expanded mainstreaming opportunities for special needs children, increased our special needs support staff, and welcomed people of all ages and abilities.

- Physical fitness programs were added for children and adults.

- Several new cultural programs were offered, such as keyboard courses, vocal workshops, photography classes, and performing arts.

- The Recreation Department's program booklets, mailed to residents each season, were significantly enhanced.

- Trout stockings and fishing programs at the Mill Pond Reservoir continued to be successful in 1997. The Recreation Department offered fishing equipment rentals as a new service.

The Recreation Department was able to achieve many of its goals in 1997 because of the Recreation Commission's cooperation and support and because of the commitment and professionalism of the administration staff, part-time employees, and volunteers. Following are some of the highlights regarding the people who were responsible for many of the Recreation Department's successes during the past year.

- After many years of volunteer service to the Recreation Department, Jack Ferren was elected to the Recreation Commission in April and selected as Vice-chairman of the Board at his very first meeting. Ed Schuler was elected Chairman of the Recreation Commission by unanimous vote. Veteran Commissioner, Mark Sherwood, was congratulated by his colleagues for a job well done as Chairman for the previous year.

- Phil Gallagher, who chose not to run for reelection in 1997, was commended for his outstanding leadership during his six year tenure as a Recreation Commissioner.

- 1997 recipients of the Recreation Commission's Exemplary Service Award were Mary Nelson, Ken Pondelli, and Paul Ganley.

- Congratulations to our very talented and dedicated Recreation Supervisor, Karen Hoyt, on the birth of a baby daughter (Catherine Muriel) on July 1st. As fond as we are of Karen, she gets little attention when baby Catherine is brought in for a visit.

- Director of Maintenance, Doug Gillingham, completed the National Playground Safety Inspection course.

- Jack Nichols was honored by the Recreation Commission for outstanding volunteer service and for his contributions to the Recreation Department's scholarship fund.

- Youth Center Director, Lisa Ciampa, was commended by the Recreation Commission for developing the tremendously successful Youth Center program.

- Youth Center volunteer, Jim Round, was recognized for his efforts in setting up a computer game room at the Youth Center and personally supervising the room almost every Friday night.

- Volunteer Maura Mazzocca provided an invaluable service to the Recreation Department throughout the year. Maura helped us evaluate Recreation Department activities by making follow-up phone calls to program and trip participants and asking for their comments and concerns. What an effective way to reach out to our customers and get immediate feedback!

We are proud of the Recreation Department's accomplishments in 1997 and we sincerely hope that we have been able to enhance the quality of life for the people who live and work in Burlington. We are committed to continually improving Recreation Department programs, services, and facilities; and we welcome input from our customers. We are still listening.

Burlington Recreation Commission
Edward Schuler, Chairman
Jack Ferren, Vice Chairman
Mark Sherwood, Past-Chairman
Peter Coppola, Planning Board Representative
John Vanella, School Committee Representative

Department Heads
Dough Gillingham, Director of Maintenance
Don Roberts, Director of Recreation

BOARD OF HEALTH



Standing Left to Right: James Dion, Douglas Hyde, Sitting Left to Right: Michelle Yannetti, Chairman Jane Richard, Vice-Chairman Edward Weiner, Ph.D.

HEALTH AGENT/SANITARIAN

I hereby submit my annual report as Board of Health Agent/ Sanitarian for the year 1997.

INSPECTIONS

Food Establishments	690
Housing	37
Public Swimming Pools	15
Septic Systems, Drainage	73
Occupancy Permits	49
Animals/Kennels	2
Tanning Salons	8
Nuisances, Illegal Dumping, Investigations	176
Ice Rinks	11
Massage Therapy	5
Biotech Laboratories	2

COMPLAINTS

Food Service	62
Miscellaneous	126

OTHER

District Court Hearings	1
Special Sampling/Testing	11

During the year meetings were held with contractors, architects, restaurant owners, and facility managers to review plans for renovation and construction of food establishments. Nineteen (19) establishments were constructed or renovated during 1997. Plan review also included subdivisions, site plans, special permits, sewage/drainage permits, septic systems, and plumbing code variances. Ongoing grant programs include the Tobacco Control Program and the Title 5 Assistance Program.

Another successful rabies clinic was held on March 15, 1997 at the Department of Public Works Highway Garage which allowed residents to have their pets vaccinated and licensed at the same time.

Licenses and permits issued included the following: food establishments (restaurants, retail markets, cafeterias), mobile vendors, drainlayers, septage haulers, kennels, public swimming pools, keeping of animals and fowl, sewer, wells, drainage, septic system installer, tanning salons, biotechnology, ice rink, and massage therapy. Additional dutiesincluded the dissemination of health information, and I also attended a total of 16 seminars on public health topics.

I wish to thank the members of the Board of Health for their support during the year and, again, I look forward to working with and for the Town of Burlington.

Respectfully submitted,

Brian A. Lockard, C.H.O., R.S.
Health Agent/Sanitarian

ENVIRONMENTAL ENGINEER

An important duty of the Environmental Engineer is to administer and enforce the "Control of Toxic and Hazardous Materials" bylaw. This bylaw requires local businesses to register their hazardous materials annually with the Board of Health. During 1997, 105 facilities registered their chemical inventories with the Town. Of these facilities, 27 were found to maintain toxic or hazardous materials in excess of the minimum reporting requirements established by the federal Emergency Planning and Community Right to Know Act and were consequently identified as SARA Title III facilities. As part of these duties, I have also completed 124 compliance inspections in order to verify chemical inventories and to review on-site storage and handling practices.

Additional related activities have included monitoring the assessment and remediation of local contamination sites. These efforts have involved the review of 63 environmental studies as well as numerous consultations with state and federal agencies and private consultants. I responded to 8 incidents involving the

release or discovery of hazardous materials. I also investigated 7 environmental complaints related to indoor air quality, asbestos, and the abandonment of hazardous materials.

During 1997, I reviewed 91 site plans, special permits, minor engineering changes, and stormwater pollution prevention plans. The purpose of these reviews is to promote aquifer protection and to ensure the proper storage of hazardous materials.

In 1997, the Board of Health celebrated the twelfth anniversary of the Household Hazardous Waste Collection program by sponsoring two successful collections. A total of 660 households participated in these events. As part of this effort, the Board of Health also expanded efforts to have municipal departments dispose of obsolete and unwanted chemicals during each collection. In an effort to promote public health, the Board of Health has also established a hazardous waste collection program for local small businesses. The intent of this program is to provide a financial incentive for local businesses to dispose of obsolete chemicals that they may otherwise retain. The Board of Health believes that by creating a cost savings for business we can promote the safe and expeditious disposal of hazardous waste which will make the community a safer place. The disposal program is modeled after the existing Household Hazardous Waste Collection program. Using this method, participants have been able to achieve a 40% to 60% reduction in disposal costs. Each company that participates in the program is responsible for the cost of disposing of their materials. Twelve local facilities participated in the 1997 collection program.

An additional initiative implemented by the Environmental Engineer was a detailed air quality assessment of Burlington High School. This effort included extensive indoor air quality testing conducted by both the Massachusetts Department of Public Health and the Burlington Board of Health. In response to these efforts, the Board of Health and School Department arranged to have the ventilation system professionally evaluated. This evaluation determined that the following indoor air quality problems existed at the high school: 1) the number and extent of roof leaks present posed a significant risk of promoting the growth of mold, bacteria and fungus in the school, 2) the heating and ventilation system was found to be out of balance and in a serious state of disrepair, 3) a design flaw was detected within the heating and ventilation system which resulted in the creation of a poorly ventilated area or dead space' in approximately 60 classrooms, 4) a design flaw was noted for all chemical fume hoods at the school where the exhaust vent discharged adjacent to the intake so that exhausted contaminants could be reintroduced into the school, and 5) biological contamination was noted in several areas which had experienced sewer water damage. This information was presented to Town Meeting in May 1997 along with a repair proposal and financial request to correct these deficiencies. This request was approved and corrective action began in the summer of 1997 and will continue to the fall of 1998.

In 1996, I established a Pollution Prevention and Compliance Assistance Forum for local business. The purpose of this program is to promote communication between the business and regulatory communities. The seminars are educational and informative in nature. The intent of the seminars has been to create a non-confrontational setting which allows the regulatory community to discus compliance issues with the business community. I believe that by educating the business community and promoting the compliance assistance programs offered by the regulatory agencies we will be able to realize improved chemical handling which will benefit the well being of local residents. This program continues to be well received by the local business community and has also been adopted as a model program by the Massachusetts Department of Environmental Protection for implementation throughout the Commonwealth. In 1997, this program was recognized in the U.S. Environmental Protection Agency Region 1 State of The Environment report as an innovative and progressive approach to environmental enforcement. Also, in December 1997, I was presented the Massachusetts Governor's Award for Outstanding Achievement in Toxic Use Reduction in recognition of the educational and promotional benefits of this program and its ability to be implemented throughout the Commonwealth.

In response to numerous requests, I have included a brief summary of the local commercial sites where chemical releases have occurred. This summary includes the name and location of the site, whether the site is located in the aquifer and water resource districts, contaminant(s) of concern, and a general description of where the site is in the evaluation and remediation process. All descriptions are of a general nature, please contact the Board of Health for more technical information.

Burlington Environmental Sites:

1. Jerguson Gage & Valve, 15 Adams Street, located in aquifer district. Chlorinated solvents are the main contaminants of concern. Soil remediation completed. Groundwater remediation underway.

2. Property, 25 Adams Street, located in aquifer district. Impacted by petroleum contamination believed to have originated from a neighboring property. Groundwater contamination present. Additional assessment and possible remediation needed.

3. Mobil Station,173 Bedford Street, outside protection districts. Gasoline contamination in soil and groundwater. Soil and groundwater remediation underway.

4. Texaco Station, 161 Bedford Street, outside protection district. Gasoline contamination in soil and groundwater. Short term remedial efforts completed. Long-term remedial measures designed and due to be implemented in 1998.

5. Dobbins Auto Repair, 177 Bedford Street, outside protection district. Gasoline contamination in groundwater. Additional assessment and possible remediation needed.

6. RCA/Lockheed Martin, 183 Bedford Street, partially located within water resource district. Chlorinated solvents present in groundwater. Heavy metal contamination present in stream sediments present in Central Brook. Assessment phase complete. Proposing to monitor site conditions for up to five years. No additional remedial efforts planned at this time.

7. Bellofram, 30 Blanchard Road, located within water resource district. Chlorinated solvents present in groundwater. Soil remediation completed. Groundwater remediation in progress.

8. DataCon, 60 Blanchard Road, located within water resource district. Chlorinated solvents present in groundwater. This site has been impacted by a release at a neighboring site. Additional assessment and remediation required.

9. Tech Weld Corporation, 70 Blanchard Road, located in aquifer district. Chlorinated solvents present in groundwater. Additional assessment and remediation required.

10. Varian, 78 Blanchard Road, located in aquifer district. Chlorinated solvents present in groundwater. Additional assessment and possible remediation needed.

11. Herb Chambers Honda, 33 Cambridge Street, outside protection district. Leaking underground storage tank removed from this location. Remediation completed.

12. State Equipment, 62 Cambridge Street, outside protection district. Petroleum release. Additional assessment required.

13. Burlington Centre property, 100 Cambridge Street, located in water resource district. Petroleum release. Remediation completed.

14. Polystructures, 101 Cambridge Street, partially located in water resource district. Petroleum release. Remediation completed.

15. Citgo Station, 108 Cambridge Street, located in water resource district. Gasoline contamination detected in groundwater. Additional assessment and remediation required.

16. Gibbs (Mobil) Station, 110 Cambridge Street, located in water resource district. Gasoline detected in groundwater. Groundwater remediation underway.

17. RJ Kelly, 116 Cambridge Street, located in water resource district. Gasoline detected in groundwater. Site assessment activities in progress.

18. Exxon Station, 118 Cambridge Street, located in water resource district. Gasoline detected in groundwater. Additional site assessment and possible remediation required.

19. Shell Station, 140 Cambridge Street, located in water resource district. Gasoline release. Remedial measures implemented.

20. Exxon Station, 181 Cambridge Street, located in water resource district. Gasoline release. Remedial measures implemented.

21. Shell Station, 198 Cambridge Street, partially located in water resource district. Gasoline release. Remedial measures implemented.

22. Property, 7 Cypress Drive, located in aquifer district. Impacted by petroleum release occurring at a neighboring site. Additional assessment needed.

23. Middlesex Courier, 5 Cypress Drive, located in aquifer district. Leaking underground storage tank released gasoline. Additional assessment and possibly remediation needed.

24. Property, 16 Garfield Circle, located in aquifer district. Petroleum release originating from a leaking underground storage tank. Remedial efforts have been completed.

25. Burlington Highway Garage, Meadow Road, located in aquifer district. Petroleum release originating from leaking underground storage tanks. Site assessment activities in progress.

26. Wang Labs, 20 South Avenue, located in aquifer district. Petroleum release. Remedial efforts have been completed.

27. Former TRW facility, 1 Kimball Avenue, located in water resource district. Chlorinated solvents detected in groundwater. Site evaluation continuing.

28. Property, 44 Middlesex Turnpike, located in aquifer district. Chlorinated solvents detected in groundwater. Site closure completed.

29. Ned's Towing, 49 Middlesex Turnpike, located in aquifer district. Gasoline release originating from leaking underground storage tanks. Additional assessment and possibly remediation required.

30. Amoco (Mobil) Station, 50 Middlesex Turnpike, located in aquifer district. Gasoline release. Site closure completed.

31. Strato Reprographics, 62 Middlesex Turnpike, aquifer district. Petroleum and metals contamination. Remedial efforts completed.

32. Hertz, 68 Middlesex Turnpike, located in aquifer district. Petroleum release. Additional site assessment and possible remediation needed.

33. Burlington Dodge, 90 Middlesex Turnpike, located in aquifer district. Gasoline release from leaking underground storage tank. This site has also been impacted by chlorinated solvents originating from a neighboring site. The gasoline issue has been closed. The chlorinated solvents issue needs to be addressed by the neighboring site owner.

34. Semicon, 10 North Avenue, located in water resource district. Chlorinated solvent detected in groundwater. Temporary groundwater remedial system to be implemented in 1998.

35. Property, 3 Old Concord Road, located in aquifer district. Petroleum release originating from a leaking underground storage tank. Remedial effort completed.

36. Property, 80R Cambridge Street, outside protection district. Petroleum release originating from a leaking underground storage tank. Remedial effort completed.

37. M/A Com, 63 South Avenue, located in aquifer district. Chlorinated solvents detected in groundwater. Groundwater remediation in progress.

38. Nike Missile site, 145 South Bedford Street, outside protection district. Petroleum release originating from leaking underground storage tank. Remedial efforts completed.

39. High Voltage Engineering, 101 South Bedford Street, partially located within water resource district. Chlorinated solvents detected in groundwater. Soil remediation completed. Groundwater remediation underway.

40. Itek Corporation, 53 Third Avenue, located in water resource district. Chlorinated solvents detected in groundwater. The responsible party is attempting to close the site without groundwater remediation.

41. Altotronics, 71 Third Avenue, located in water resource district. Chlorinated solvents detected in groundwater. A temporary groundwater treatment system is scheduled to begin operation in 1998.

42. Property, 1 Van de Graaf Drive, outside protection district. Chlorinated solvents detected in groundwater. Site closure has been completed.

43. Raytheon, 2 Wayside Road, outside protection district. Petroleum release, and limited chlorinated solvent contamination. Site closure has been achieved.

44. US Windpower, 200 Wheeler Road, located in water resource district. Chlorinated solvents detected in groundwater. Soil remediation has been implemented. A groundwater remediation system has been designed for this location.

I would like to thank the members of the Board of Health for their support during the year and to encourage all Burlinton residents to contact me should they have any environmental concerns.

Respectfully submitted,

Todd H. Dresser
Environmental Engineer

PUBLIC HEALTH NURSE

I hereby submit my report as Public Health Nurse for the year ending December 31, 1997. A summary of programs and services follow:

IN-HOME SERVICES - 175

OFFICE SERVICES

Well Elderly Clinics	439
Tuesday Morning Walk-In Clinic	1,710
Thursday Evening Walk-In Clinic	234
Communicable Disease Follow-Up	236
Blood Pressure Screening	2,490
Blood Sugar Screening	145
Cholesterol Screening	141
Health/Nutrition Counseling	2,096
Immunizations (Polio, MMR, DPT, Td, HIB, Hep B)	922
Immunizations — (Flu)	1,596
Immunizations (Pneumonia)	130
Lead Poisoning Blood Testing	29
Mantoux Skin Testing for Tuberculosis	214
Morbidity	220
Weight Monitoring	576

SPECIAL PROGRAMS

Burlington Fire Department - Children with Special Needs Education

Burlington Fire Department - Employee Lipid Profile Testing/Education

Burlington High School - Employee Lipid Profile Testing/Education

Employee CPR Certification/Re-certification

Employee Health and Fitness Testing/Education

Hepatitis B - Adolescent/Adult Immunizations

Mantoux Testing - Burlington Day Care, Little Executive Day Care, Mulberry Day Care

Senior Nutrition Education

Thank you to Board of Health members and staff and to all program volunteers for their cooperation and support with Public Health Programs throughout the year.

Respectfully submitted,

Judith E. Baggs, RN
Public Health Nurse

EAST MIDDLESEX MOSQUITO CONTROL PROJECT

The East Middlesex Mosquito Control Project conducts a program in Burlington consisting of mosquito and wetland surveillance, larval and adult mosquito control, ditch maintenance and public education. The Project participates as a component of the State's Vector Control Plan to prevent Eastern Equine Encephalitis (EEE).

Extreme weather conditions provided mixed conditions for mosquitoes. Above average groundwater levels beginning early in 1996 and extending through April 1997 resulted in a warning from State Public Health officials that 1997 was likely to be a risk year for Eastern Equine Encephalitis. An April first blizzard provided ideal conditions for the spring mosquito species. Dry weather from late spring through the summer reversed the cycle and produced low mosquito populations during July and August.

The objectives of the survey program are to identify and describe mosquito habitats, to quantify changes in larval and adult mosquito populations, and to provide documentation to support control programs. Adult mosquito populations are monitored regularly at four trap sites in Burlington. The Project continued it's participation in a survey with the Harvard School of Public Health to determine the prevalence of deer ticks in the region.

The larval mosquito control program relies on the non-toxic larvicides, Bti (Bacillus thuringiesnis var. isrealensis) and Altosid. An April helicopter application applied Bti to 115 wetland acres at the Vine Brook Swamp. Field crews applied Altosid by hand or Bti using truck mounted and portable sprayers to 8.5 wetland acres when high densities of mosquito larvae were found breeding in stagnant water.

Adult mosquito control consisted of spraying 4,117 acres at night using truck mounted aerosol sprayers when survey traps indicated high populations of nuisance mosquitos. The Project uses a formulation of resmethrin to control adult mosquitoes.

The objective of the ditch maintenance program is to remove debris from existing ditches in order to provide a clear channel through wetlands for runoff from storm water or melting snow. Adjacent to Sandra Road and Wilmington Road a backhoe was utilized to remove sand and sediment from 165' of ditch. Project crews using hand tools removed debris from 972' of ditch by Mill Street near Rahanis Park.

The Project's public education program is designed to develop an awareness within the public and the private sectors as to their roles in mosquito control. The Project serves as a resource to residents, schools, municipal officials and the local media on controlling mosquitoes, breeding sites and mosquito borne diseases.

FINANCIAL STATEMENT

Balance as of July 1, 1996	1,116.86
Appropriation For Fiscal Year 1997	19,425.00
Expenditures For Fiscal Year 1997	
Facilities & Administration Charge	4,371.35
Services	
Adult Mosquito Surveillance	1,614.63
Wetland Surveillance	362.06
Larval Mosquito Control	
Spring Helicopter Bti Appl.	1,198.84
Ground Bti/Altosid Applications	2,594.26
Adult Mosquito Control	3,511.48
Ditch Maintenance	1,972.25
Backhoe Fee	1,049.86
Other Direct Costs	109.80
Total Cost of Services	12,413.18
Total Costs	16,784.53
Balance as of 6/30/1997	3,757.33

Respectfully submitted,

David M. Henley, Superintendent

TOBACCO CONTROL PROGRAM



PRIDE DAY PARTICIPANTS — TOWN COMMON

The Burlington Board of Health Tobacco Control Program was awarded another three year contract through the Department of Public Health. This funding allows us to continue our efforts to educate our residents on the hazards of tobacco use in any form. We have decreased the number of households in Burlington who report having a smoker from 36% in 1993 to 30% in 1995! (Health Mapping report Winchester Community Health Institute 9/97)

This fall we began a weekly smoker support group at the Burlington Public Library. This group is for smokers who are contemplating quitting or who have recently quit and need support. The response to the program has been good and we have had several smokers quit as a result.

The recent compliance check conducted with the help of the Burlington Police Department Project DARE showed an increase in compliance from 78% to 98.5%. We congratulate our merchants for not selling tobacco to minors.

This year I will be focusing on worksites and their efforts to go smokefree. We provide free advertising to those businesses in our weekly newspaper.

I invite all residents to call me for more information on tobacco use in any form. I have resources available at the Public Health Nurses Office in the Human Services Building.

Please call for information or to volunteer in our efforts 270-1957.

I would like to thank the Board of Health for their continued support of the program. Brian Lockard as Director has been especially invaluable as a resource and mentor. I would also like to thank Mrs. Jan Towers and Ms. Michelle Yannetti who are members of our committee.

Respectfully submitted,

Debra Hanna

CABLE ACCESS TELEVISION

1997 saw the completion of our first decade of operation, BCAT came into existence in 1987.

During this period of time, BCAT has worked very diligently to provide public, educational and governmental (PEG) programming to the Town of Burlington. This past year, through comments from our viewers, we have expanded our coverage of town government meetings and events.

With the installation of robotic cameras, we look forward to covering additional committee meetings in the new Town Hall meeting room.

This past year, the Town of Burlington and MediaOne agreed to a new contract for cable TV service within the community. MediaOne will provide cable TV service to Burlington from October 1997 to October 2004.

The major responsibility for negotiating this contract fell upon the town's Cable Advisory Committee. The goal of this Committee was to negotiate an equitable contract and establish a new fiber optic INET (Institutional Network) for use by all municipal departments. This network will distribute voice data and video information to public buildings throughout the town. The INET will be constructed at no cost to taxpayers or cable subscribers.

Section 6.5 of the contract provides financial support to BCAT on a matching funds basis. That is, if BCAT can raise up to $6,250. annually MediaOne will double that amount with a matching grant of $12,500. This total of $18,750, will be an extremely important part of BCAT's annual operating budget.

In 1997, the School Department granted BCAT additional space for a new television studio. However, funds to construct such a facility were not realized with the new contract. Nor were any funds provided to replace our aging video equipment. It is estimated that close to $300,000. will be necessary to meet these requirements.

STAFF

Staffing levels have remained the same since 1994, two full time and two part time employees. BCAT hours of operation have remained constant over the past three years; open 66 hours per week. Monday through Friday 10am - 10pm and Saturdays 10am - 4pm.

PROGRAMMING

The broadcast day is considered to be from 8am to midnight, or 16 hours. This results in the following percentage of usage on each channel:

Channel 9:	57% of broadcast day
Channel 10:	20%
Channel 22:	13%

Channel 9: program breakdown

6	Weekly shows	84	Specials
8	Bi-weekly shows		Sports
4	Monthly Shows	8	Mini Series

Totals 18 hours of original programming hours per week

There were 256 requests to borrow equipment for resident produced programs done outside the studio.

Total Specials (one time programs) taped to air on BCAT:	84
Staff produced and edited	34
Volunteer produced and edited	30
Joint productions with volunteers and staff	20

Channel 10: Board of Appeals meeting coverage began in April, complementing Selectmen, School Committee, Planning Board, Conservation Commission and Town Meeting coverage.

Channel 22 program sources: Educational India Foundation, MET off air recordings from Burlington High School, Brookline Community Cable, MWRA, John Birch Society and D.A.R.E. videos.

OUTREACH

1. Program schedules and press releases appear regularly in the local newspapers, The Daily Times Chronicle and Burlington Union. The Burlington Union also prints a biweekly BCAT column, highlighting activities of interest going on at the studio. BCAT's newsletter is published quarterly.

2. The community bulletin board has continued to be a valuable resource to Burlington schools, departments, residents and organizations. BCAT presented listings for 199 different nonprofit organizations on the bulletin board in the past year.

3. BCAT received Certificate of Appreciation from the Eliot Community Human Services for our contribution to their employment opportunities program.

4. Trivia Challenge placed third in the New England High School video contest in June.

5. BCAT also initiated in November a quarterly reporting procedure with the Board of Selectmen to keep them and the public informed of BCAT activity.

ON AIR QUALITY

1. BCAT's on air image has maintained its high quality. Special equipment has been installed in the playback of each channel to maintain consistent video levels.

2. The channel location change took place in March. This gives BCAT back-to-back channels (9and 10) for public access and town government shows and better visibility in the low channel numbers.

3. The town's Emergency Alert System (including no school announcements) has been installed at the police station for use on channel 22.

SUMMARY

BCAT had the opportunity to show its value to the community during the August water crisis. Residents looked to BCAT for the latest news updates and water status. BCAT responded with live news inserts, press conference coverage and continuous bulletin board announcements. BCAT was also first on the scene when the cause of the water shortage was discovered. This has given rise to the new Emergency Alert System that has been installed on Channel 22 at the Police Station.

BCAT also aired the third annual Burlington Community Scholarship Foundation Telethon which raised $22,000.

Respectfully submitted,
for the BCAT Board of Directors
Ernest DeMartinis, President
Denzil McKenzie, Vice President
Paula Davis, Treasurer
Elizabeth Gianino
Edward Hastings
John Hofferty
Richard Karwan
Virginia Mooney
Lawrence Rice



Keith Aucoin (10) and Dan Herrty (10) got to handle TV Cameras when the BCAT Production Van visited Camp Simonds last week. BCAT Production Co-ordinator Keith Butler helped campers learn and use the equipment.

BURLINGTON PUBLIC LIBRARY

INTRODUCTION

Various changes brought the library closer to its potential this year. Terminals accessed more resources and, with high speed data lines, responded more quickly. The new Web site provided information on the library and its 350 events. New signs made the library easier to use and best-sellers were more available through the Friend's rental collection. Attractive new furniture, given in memory of Teresa Spillane, graced the second floor periodical area. A new display system, provided by the Burlington Cultural Council, enhanced the first floor exhibit space.

The community again responded enthusiastically to the library. Circulation topped a quarter million for the first time; nearly 10,000 people attended library events; meeting rooms were used almost 1,100 times; volunteers donated over 1,100 hours of assistance and local business support was generous.

The Burlington Public Library offers: books, magazines and newspapers, including large print; Internet access; reference help; audio and videocassette tapes; recorded books; circulating children's CD-ROM; compact discs; puppets; puzzles; museum passes, and special activities. A library card is free; hours are Monday-Thursday, 10-9; Friday, 10-6; Saturday, 10-5 and Sunday, 1-5. The library is closed weekends mid-June to mid-September and on state and federal holidays throughout the year. Special library events and schedule changes are announced in local newspapers, on B-CAT and on the library's Web site at http://www.burlington.org/library. There are two public photocopiers and a pay telephone. A public typewriter and four meeting rooms may be reserved for use during library hours. Displays and exhibits are offered throughout the year and brochures on many local organizations and activities are available.

The library is an on-line member of the Merrimack Valley Library Consortium, which includes 45 libraries in northeastern Massachusetts. The library and consortium's catalog can be searched at the World Wide Web address http://www.mvlc.org/.

When the library does not own materials a borrower needs, the items can usually be obtained from another library via fax or the interlibrary delivery system.

The library also offers an extensive selection of federal and Massachusetts tax forms. It is a collection point for People Helping People, a local assistance organization, which also benefits from the library's December 'Food for Fines' program.

The library is at 22 Sears St., just off the Town Common behind the Police Station. The library's phone number is 270-1690; commonly used extensions include: 225 for reference and interlibrary loan; 229 for circulation, including reserves and renewals; 230 for museum passes; 233 for children's services and 223 to reserve a meeting room; if a recording comes on, callers should leave a message.

ONGOING PROGRAMS AND SPECIAL ACTIVITIES

REFERENCE

In March, Marnie Smith left her responsibilities in Young Adult services and joined the reference staff.

Expansion of electronic resources continued. Sixteen CD-ROM, including American Business Disc, Street Wizard, DISCovering Science and several encyclopedias, are available for use on library workstations. Through Consortium terminals, there is access to indexes covering 2,480 periodicals and the full-text of over 1,400 periodicals. Other databases include Health and General Reference Centers; Company Profiles, a directory of 180,000 public and private companies; 50,000 investment reports; and indexes of the *New York Times, Los Angeles Times, Washington Post, Wall St. Journal* and *Christian Science Monitor.* Nongraphic Internet access enables users to search the holdings of many public and academic libraries in the state and to explore the Web.

Works on artists are being recataloged by the technical services department so that all materials about the same artist are shelved together.

CHILDREN'S SERVICES

Library programs were offered to the public at large and to schools and groups, such as the Scouts. Programs stress enjoyment of good books and preschool programs promote reading readiness skills. B-CAT tapes many performances for broadcast.



Volunteers help young readers with Summer Reading Program registration at the Kick-off Party. (Library staff photo)

The Summer Reading Club, 'Celebrate! Read!,' was part of the statewide program. The 1997 Club began with a spectacular kick-off party made possible with the help of 90+ volunteers and attended by over 1,000 people. 866 children participated in the Club; events through the summer included story times, the Third Annual Pet Parade and performers funded by the Burlington Cultural Council. Twenty-eight children participated in the library's Seventh Annual Overnight. Nursery schools came for programs and library tours; holiday parties and other special events were held.

Mult-session workshops were held on acting in the spring and poetry in the fall. Fifty people attended the concluding public event of each and poetry selections were published in the *Burlington Union.*

A new, very popular program was Mother Goose story times for parents and their children-ages birth to two years.

YOUNG ADULT SERVICES

Patricia Barton joined the staff in June and took responsibility for Young Adult services.

204 people joined the Young Adult division of the Summer Reading Club. Tours for 219 sixth graders introduced them to the more extensive reference tools and collections they will use as they progress through school.

A Mother/Daughter Young Adult Book Discussion group met several times over the summer and will resume in the summer of 1998.

A Teen Advisory group was formed and has planned several events.

LIBRARY/SCHOOL COOPERATION

The Eleventh Annual Authorfest in April was enjoyed by over 2,100 people. This event provides the opportunity for residents of all ages to hear and meet with authors and illustrators at both the library and the schools and adds their works to local collections. It is co-sponsored by the library, its two Friends groups, the school department and the PTO's. A survey of teachers following Authorfest indicated that 95% of them found it highly useful.

Library staff spoke at schools often and many special programs for school groups took place in the library. Teachers' packets on library services were distributed and staff visited faculty meetings at the four public elementary schools and the middle school. The number of Assignment Alerts doubled. A teachers' page and an Assignment Alert form became part of the library's Web site.

Materials on the school summer reading lists were readily accessible due to continued good communication and adequate lead time. Summer reading list book reviews also could be posted on the Web site.

FRIENDS ORGANIZATIONS AND THE FUND RAISING COMMITTEE

The Friends of the Library began their very successful best-seller rental collection in July. By giving Library users another way to check out popular new materials, it has reduced reserve lists and saved book funds and staff time. The Friends also sponsored a multi-session financial planning seminar, monthly book discussions, author field trips and a one-day spring book sale. With the help of 28 members, the group tried a very successful four-day format for the fall book sale, which included a 'Friends only' kick-off evening. The Friends assisted with the second wine tasting and sponsored a 'We Couldn't Do It Without You' Luncheon to show appreciation to the library's volunteers. They again donated the Aquarium pass and microfilm of the local newspapers and sold canvas book bags and pins. The Friends officers are Dick Radtke, President; Frank Baxter, Vice-President; Amy Warfield, Treasurer, and June Todaro, Secretary.

The Friends of the Children's Room sponsored a T-shirt design contest. The winning entry was printed on teal-colored shirts sold in both children's and adult sizes. This Friends group also held a Spring Flea Market and a Fall Raffle, Craft and Bake Sale as fund raisers; proceeds pay for the Discovery Museum pass and special children's performances and events, including Authorfest. They also enjoyed a members-only Ice Cream Social and participated in Pride Day. Friends of the Children's Room officers are Ann Steinbach, President and Wendy Peterson, Treasurer.

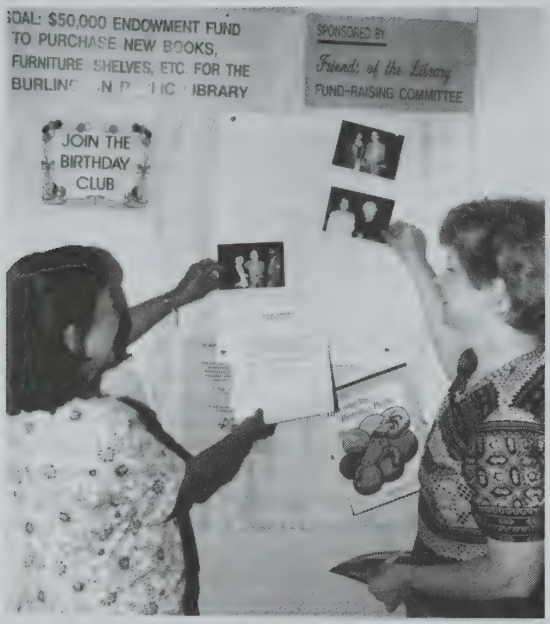
The Fund Raising Committee sponsored 'A Second Evening of Wine Tasting,' attended by 250 people; the Third Annual Holiday Fund Raising Tree; and the ongoing Birthday Club. Altogether, approximately $5,000 was raised to benefit the collection and endowment funds. Committee members include Naomi Bronstein, Jane Calo, Shirley Fong, Liz Gianino, Sun-Min Han, Marcia Rich, Amy Warfield, Georgia Wingrove and Ruth Ann Yannetti.

Both Friends organizations and the Fund Raising Committee welcome new members.

OTHER

Donations were made in the memory of Marvin Goldberg, William LeBlanc, Ursula Rich and Anne Wallace.

Library staff began long overdue database maintenance to improve public service and the collection



Fund Raising Cimmittee member Shirley Fong and library director Marcia Rich plan a bulletin board to highlight the fall wine tasting. (Courtesy of Karwan Photos)



Clifford the Big Red Dog and the DARE Bear were part of the crowd at the Kick-off Party for Summer Reading Program "Celebrate! Read!" (Courtesy of Karwan Photos)



The late Hemant Shinde presented Trustree Chairman Ruth Ann Yannetti with $1,000. The funds were proceeds from the 1997 BMW of North America Convention held in Boston. The check was presented to the library in gratitude for meeting room use and other services to the community. (Library Staff Photo)

STAFF AND SUPPORTERS

STAFF (as of 12/31/97)

Full Time:

Director	Marcia A. Rich
Assistant Director	Elizabeth Owens
Reference Librarian	Ann Cameron
Children's Librarian	Ellysa S. Cahoy
Circulation Supervisor	Debra Hindes

Part-time:

Technical Services Librarian	Lucile Liu
Technical Services & Circulation Technicians	Sarita Hegde, AnnMarie McMakin and Janet Zahora
Technical Service Aide	Nancy Blutt
Reference Technicians	Brita Flemming and Marnie Smith
Circulation Aides	Candy Ralto and Malini Venkatachalam
	Substitutes: Carol Johnson, Anna Papalegis, Joanne Schmidt

Children's Technicians	Heidi Jacobe and Cara Thissell
Young Adult & Children's Technician	Patricia Barton
Principal Clerk	Gerri Gaffey
Library Board Clerk	Pam Jorgensen
Pages	Jennifer Baylor, Robert Berlet, Marsha Botros, Cheryl Chin, Shirley Hecht and Yvonne Kenney (one position vacant)



Shari Ellis, Phyllis Wist and Jean Fyler were library volunteers in 1997. (Library staff photo)

TRUSTEES (as of 12/31/97)

Edith Entwistle	Wendy Hovey
Gene Rossi	Georgia Wingrove
Ruth Ann Yannetti, Chairperson	(one position vacant)

To develop their skills and keep abreast of changes in the library field, staff and trustees participated in area and state meetings.

VOLUNTEERS

Volunteers averaged nearly 100 hours a month assistance to the staff. They helped by preparing materials for children's activities and to go on shelf, stamping date due cards, shelving items, typing new materials lists and other tasks.

Volunteers this year included:

Frances Alicata	Ben Chang
Shwetha Anandan	David Chang
Bobby Berlet	Parama Chattopadhyay
Shayan Bhattacherya	David Cohen
Anna Brundige	Jonathan Cole
Margaret Burke	Ruth Davis
Andrew Cannizzo	Manish Desai
Jason Desmond	Raquel Kramer
Kapil Dihwaly	Becky LeBlanc
Shari Ellis	Josephine Lepore
Susan Farrell	Wrexham Lewis
Carol Fownes	Elise Mahoney
Andres Fuentes	Andres Makarem
Pamela Fuentes	Jonathan Marquardt
Jean Fyler	Marisa Marquardt
Anup Goel	Gloria Massi
Dawn Gonthier	Linda Meleschuk
Mary Graham	Evan Miller
Florence Gravina	Scott Murray
Mohini Haran	Virginia Osborne
Peter Hovey	Kenny Ralto
Wendy Hovey	Joseph Saia
Audrey Jackson	Matt Saia
Heather Jacobe	David Schofield
Robert Jacobe	Malvina Shea
Rutiya Joshi	Martha Simmons
Ravija Karra	Amy Staten
Dottie Sykes	Courtney Walsh
Kristen Sylvester	Peg Wilson
Lee Sylvester	Phyllis Wist
Aruna Varshney	Shirley Jane Wooly
Vivek Varshney	Brian Zahora

CONTRIBUTORS/SUPPORTERS

The library is very fortunate to have the help of a great many people, businesses and other organizations during the year.

With apologies to anyone whose name was missed or misspelled, they are:

Frances Alicata	Shwetha Anadan
As You Like It	Atlantic Importing Co.
Debbie Atlas	Marybeth Aucoin
Deborah and Warren Baer	John and Antonette Baia
Linda Baker-Bojarczuk	Mary and Conrad Bardwell
Barnes & Noble	Tomas Barreto
Shil Basu	Bavarian Strudel Shop
Jennifer Baylor	Bobby and 'Chip' Berlet
Bharathakalai School of Dance	Mary Lou Binnall
Blockbuster Video	BMM Boston Convention
Erika Bojarczuk	Brad and Katharine Bond
Books, Books, Books	Boston Federal Savings Bank
Boston Wine	Marsha Botros
Lindsay Boucher	Bowl-A-Way
Dorothy Broeg	Naomi Bronstein
Brownie Troop 1590, Diane Bainbridge, leader	Building 19 1/2
Margaret Burke	B-CAT

Burlington Cold Cuts

Burlington Cultural Council

Burlington Garden Club

Burlington Historical Commission

Burlington Jade

Brulington Lion's Club

Burlington Mall

Burlington Marriott

Burlington Recreation and Recreation Maintenance Departments

Busa Wine & Spirits

Ella Buzzotta

Sara Cadarette

Ellysa Cahoy

Jane Calo

Ann and Don Cameron

Andrew Cannizzo

Capital Distributing Co.

Terry Caplan

Captain Pizza

Patty Carew

Carolina Wine and Spirits

Andrew and Steven Caruso

Brendan and Joan Cavalier

Edie Cavecchi

Jennifer Chang

Charles Gilman & Sons

Cheng's Wok

Jane Chew

Elliot Chikofsky

Jonathan Cole

June Collins

Marsha Cooley

Jane Cushman

The Cycle Loft

Dale Pharmacy

Amee Dave

Michael Davis

John Degou

Delicious Desserts

Cristina Dentici

Ruby and Veemal Desai

Jason Desmond

Joe DeTurris

Paul Devine

Peter DoCouto

Dick Doherty Comedy Productions

Disability Access Commission

April and Louis Dodge

Domino's Pizza

Jennifer Eby

Shari Ellis

Edie Entwistle

Stacie Fantasia

Ruth Farrey

Michelle Fiest

Drs. Feldman, Caldwell and staff

Dr. Arthur Fertman

Financial Marketplace

50/50 Video

Nancy Flaherty

Brita Flemming and the Reference Dept.

Heidi Floyd

Conrad and Shirley Fong

Robyn Forman

Carol Fownes

Francis Wyman PTO

Franceonia Gliding Center

Andres, Daniel, Eliana and Pamela Fuentes

Gerri Gaffey

Bob Gallagher

The Game Keeper

The Gap

General Cinemas

John Geraci

Gary and Liz Gianino

Janis Giles

Louie Gilman

Anup Goel

Diana and Lisa Goldberg

William Goosens

Florence Gravina

Sandy Gregg

Hampshire Clock and Jewelry

Sun-Min Han

Hands on Toys

Bill Harley

the Hartling Family

Fallon and Mallory Hauser

Shirley Hecht

Sarita, Shara and Sonika Hegde

Houghton Mifflin

Peter and Wendy Hovey

Neal and Suzanne Hunt

Usha Ingle

Audrey Jackson

Heather and Robert Jacobe

Jan Craft Co.

Divya Jesuraj

Jimmy's on the Mall

Carol Johnson

Bethan and Suzette Jones

Mina Kapadia

Rick Karwan

Ken's NY Deli

Museum at the JFK Library

Isma Khan

Knights of Columbus

LaCasia's

Melissa Lambert

Lynda Laurenco

Becky and Cathy LeBlanc

Robert, Carol and Jonathon Lee

Pat Leverone

Wrexham Lewis

Lucile Liu

Lotus, North Reading

Gina Magliozzi

Chris and Rose Magliozzi

Shelagh Maiorana

Andres Makarem

Market Basket

Caroline Marold

Jonathan Marquardt

Laura and Wayne Martin

Gloria Massi

McDonald's

the McGrath Family

Melissa McKennon

AnnMarie McMakin

Elise Mergerian

Laura Mezynski

Michael's

Mid-Town Deli

the Freeman-Miller Family

Debbie Morganelli

Mother to Mother

MRR Traders, Ltd.

Mulberry Child Care and Preschool of Burlington

Multiple Schlerosis Support Group

Rep. Charles A. Murphy

Scott Murray

Desiree Namery

Doug Nannen

Archana Natekar

National Amusements

NEC-NAAFA

Newbury Comics

Peter and Sally Nisenson

Danielle Noonan

Olan Mills

Carla Oro

Jim and Betty Owens

the Paganetti Family

Paolini's

Papa Gino's

Anna Papalegis

the elementary and middle school PTO's

Barbara Parmet

Judy Peckham

Alice and Celia Pedersen

Juliet and Richard Perdichizzi

Susan Perry

Wendy Peterson

Peterson's Party Center

Pinches & Pounds

Pizzeria Regina

Marilyn Pohl

Caroline Pooler

Carol Porter

Alyson and Amada Potts

Premium Beverage Co.

Dick Radtke

Mary Raftopoulos

Kenny Ralto

Paul Raymond

John Reale

Marchia Rich

Stephanie Richardson

Kim Riggs

Linda Roscoe

Jennifer Ross

Gene Rossi

Rossi's Restaurant

Jim Round

Elihu Rozen

Liz Rubino

Nicole Russo

Sammy's

Scoops Ice Cream

Joanne Schmidt

Secure-Horizons

Samir Shah

Malvina Shea

Martha Simmons

Jane Skelton
Marnie Smith
Agya Soni
Southcorp
Ann Steinbach
Kate Sullivan
TJ's Ice Cream
Earl Taylor

Toastmasters
TOPS
Deana Tredeau
Paulette Uvino
Aruna, Swati and
Vivek Varshney
Vineyard Editions
Courtney Walsh
Amy and Libby Warfield
Holly Widtfeldt
Wine Alliance
Mary Wippler
Woburn District Court
Comunity Restitution
Probation Program

Laurie Wolk-Shea
Ruth Ann Yannetti
the Zahora Family

Lisa Smith
Snip-Its
Sons of Italy
Amy Staten
Stop & Shop of Woburn
Kristin and Lee Sylvester
Kathi Taft
Angela, Rebecca and
RoseMarie Tieri
June Todaro
Toys, Etc.
Evelyn Trevett
Kelly Vail

Gia Vento
M.S.Walker
Vivian Wang
George Weinstein
Peg Wilson
Georgia Wingrove
Phyllis and Nils Wist

Woburn Showcase
Cinemas
Bob Wong
Carolyn Zaccardi
and several contributors/
supporters who asked to
remain anonymous.

COLLECTION CHANGES

MATERIALS ADDED TO THE COLLECTION

Books

Adult	Children's	Total
3,655	3,749	7,404

Non-Print

Adult	Children's	Total
692	376	1,068

MATERIALS WITHDRAWN FROM THE COLLECTION

Books

Adult	Children's	Total
2,637	929	3,566

Non-Print

Adult	Children's	Total
69	92	161

Items in Collection 12/31/96	80,171
Items Added 1997	8,472
Items Withdrawn 1997	3,727
ITEMS IN COLLECTION 12/31/97	84,916(+5.9%)

LIBRARY USAGE

PRINT CIRCULATION

Non-Fiction	
Adult Non-Fiction, including Young Adult, Paperbacks and Large Type	36,253
Children's Non-Fiction, all ages, and Parents' Shelf	23,888
Total	60,141
Fiction	
Adult Fiction, including Paperbacks, Large Type and all Rentals	36,671
Young Adult Fiction, including Paperbacks	5,821
Children's Fiction, all ages, and Paperbacks	68,596
Total	111,088
Periodicals	
Adult	6,265
Children's and Young Adult	766
Total	7,031
PRINT TOTAL	177,144

NON-PRINT/MULTIMEDIACIRCULATION

Videocassettes	
Adult	28,656
Children's and Young Adult	18,056
Total	46,712
Audiocassettes	
Adult	11,026
Young Adult	145
Children's	1,446
Total	12,617
CD's	
Adult	3,870
Children's	511
Total	4,381

Other Non-Print/Multimedia Circulation	
Museum Passes	1,043
Young Adult Book & Cassette Kits	47
Children's Book & Cassette Kits	1,490
Children's CD-ROMs	2,851
Children's Puzzles, Puppets and Toys	3,478
Kits	844
Total	9,753
NON-PRINT/MULTIMEDIA TOTAL	73,463
OTHER CIRCULATION	
Misc. Circulation (odd formats and interlibrary loans with format codes which Burlington didn't use)	619
Loans to other libraries in MVLC	3,483
Interlibrary loans to libraries outside of MVLC	148
Interlibrary loans for Burlington users from libraries outside of MVLC	780
TOTAL	5,030
TOTAL CIRCULATION, ALL FORMATS	255,637 (+4.0%)
NEW BORROWERS REGISTERED	1,852 (-4.8%)
TOTAL REGISTERED BORROWERS	22,123 (+7.3%)
RESERVES PLACED	5,902 (-7.9%)
INTERLIBRARY LOAN	
Materials Borrowed	5,954 (+47.8%)
Materials Loaned	4,178 (+13.5%)

CHILDREN'S PROGRAMMING (on site and off)

Programs	325
Participants	9,093

ADULT PROGRAMMING (on site and off)

Programs	25
Participants	566
USE OF MEETING ROOMS	1,076 (+55.7%)

FINANCIAL DATA

FY97

Library Budget	590,628
Portion Of Town Budget	1.6%
Budget Funds Returned To Town	4,140 (0.7%)

CALENDAR 1997

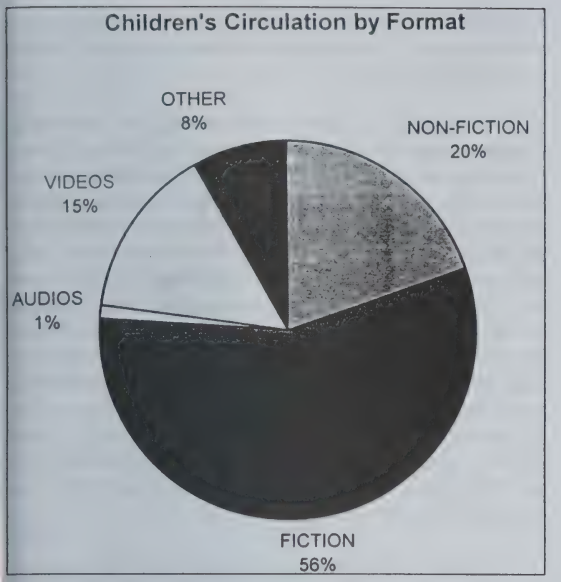
Funds Returned To Library Accounts (lost materials and cards, donations for books)	6,731
1997 Fund Raising Income Held By Town	1,642
Fines Returned To Town	6,327

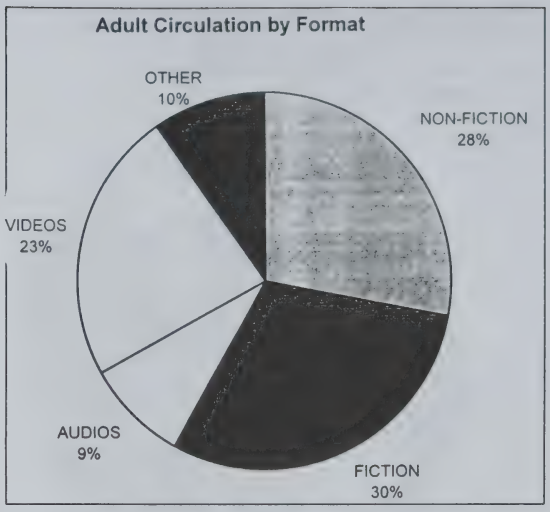
CONCLUSION

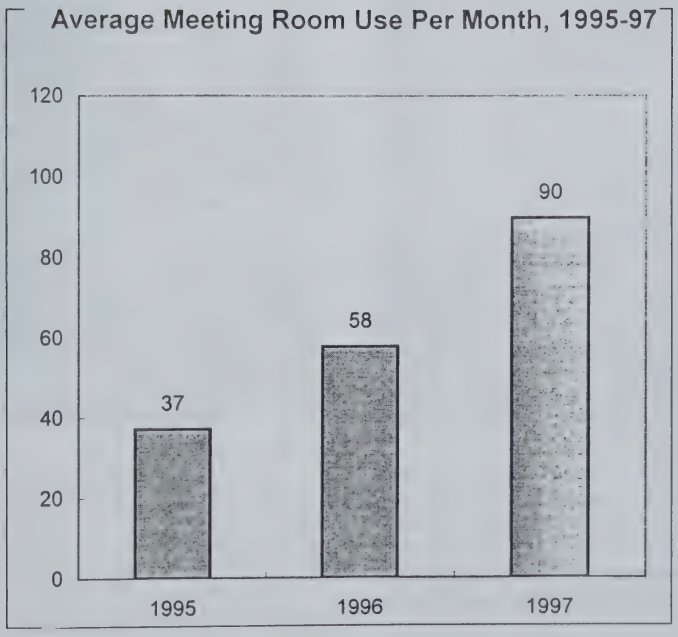
Many ingredients are necessary for a community to have a good library. Among the most important of these is community support. I would like to thank the Friends of the Library and the Friends of the Children's Room for their help and support, both moral and financial; the many businesses, organizations and individuals listed who donated time, money, equipment or materials; Town officials and other Town departments for their cooperation; Town Meeting Members for their continued support for library services; the Trustees for the time and energy they devote to their tasks; and the staff for being there when they are needed.

Respectfully submitted,

Marcia A. Rich
Library Director


Children's Circulation by Format
OTHER
8%
NON-FICTION
20%
VIDEOS
15%
AUDIOS
1%
FICTION
56%


Adult Circulation by Format
OTHER
10%
NON-FICTION
28%
VIDEOS
23%
AUDIOS
9%
FICTION
30%


Average Meeting Room Use Per Month, 1995-97
120
100
80
60
40
20
0
37
58
90
1995
1996
1997

BURLINGTON PUBLIC LIBRARY TRUSTEES



Front Row Sitting: George Wingreve, Wendy Hovey
Back Row Standing: Edith Entwistle, vice-chairman; Ruth Ann Yannetti, chairman; Gene Rossi

In contrast to the past several years, 1997 was marked with cohesion instead of change; with direction instead of dissension. Edith Entwistle continued writing her informative article in the *Burlington Union* for the second year. In April, Dr. Richard Lewis ended his service to the Board, Gene Rossi was re-elected and Georgia Wingrove was elected as the newest Trustee. In November, Edith and I went to the joint Massachusetts Library Trustee/Friends of Libraries Conference in Weston. Many ideas and successes were shared with several groups from libraries across the state. Mary Lou Binnall resigned from the Board in December because of family commitments.

The issue of the energy expenses at the library was the remaining problem facing the Board. Marcia Rich worked with the Board to try to resolve it. Aided by Larry Rittenberg and Web Potts, we now feel we have an accurate cost of the energy usage of the new building. With the building project (and its problems) behind us, the Board was able to concentrate on defining the library as it enters the twenty-first century. Other goals have emerged as priorities of the Board.

Policies are being updated that have not been looked at completely since 1977. With new technology and media, there arises a need for guidelines on how to deal with them. Staff development needed to be addressed in order to have staff acquire expertise in new computer technologies. Internet responsibility is an issue for patrons, parents and staff. The use of the new facilities and the needs of the patrons must be weighed to best serve the public. These policies are presently being reviewed and revised by the Board.

The collection has grown and the availability of new technology has emerged. The library has been circulating children's CD-ROMs and recently purchased a small collection for adults. We have spent designated funds from the construction grant to purchase additional books. The Technical Services staff has judicially processed all items to make them available to the public as soon as possible. The Friends of the Library have invested funds into the Rental Collection to have Best Sellers available on the shelf if patrons would rather pay than wait for them. Internet access is also in high demand at the library. We have received a new high-speed connection from Media One and will be purchasing equipment needed to use it from the Fownes family donation. The MVLC network (Merrimack Valley Library Consortium) will soon have graphic internet access available to us. The reference staff will be trained to show patrons the uses and value of this new service.

We have begun making decisions for the furnishings in the library. Already, there is a park bench outside the library that was installed this spring by students at Shawsheen Valley Regional Technical High School.There is a seating arrangement upstairs in the library purchased with funds donated by friends and family of Teresa Spillane. New signage has reduced the need to ask staff for directions. The Large Print Book Collection was designated and shelving was ordered that will provide a separate area for the convenience of patrons who have a special need for these books. New shelving for the Audio-Visual materials will soon be ordered. The increase in the collection will dictate future shelving needs. We also plan to purchase new meeting room chairs through donations and remaining grant money.

Fundraising efforts have had a very enthusiastic response from both patrons and the business community. Peter DeCouto from Bus a Wines & Spirits has motivated the Fundraising Committee to great highs. The success of the first Wine Tasting spurred Jane Calo and the committee to create a financial and social event not to be missed. The Second Annual Wine Tasting was supported by so many stores and restaurants in town that I could not mention them all. The Birthday Club, supported by the Boston Federal Savings Bank, is creating an endowment through donations from nearly 100 members. The Club was sponsored this year by Houghton Mifflin Co. and will be sponsored next year by Brigham's at Burlington Mall.

The volunteer program is expanding. Betty Owens, the assistant director, has promoted this program and is well-connected with each volunteer. Many of the tasks that would take staff time are now being handled by volunteers who are trained by the staff. Most remain in service for many years and donate several hours per week. The Friends of the Library and the Friends of the Children's Room have worked together with the

staff to raise funds, purchase items outside the budget of the library and instill camaraderie between many individuals interested in the library. The assistance which they provide is immeasurable.

The staff has been trained to accomplish their duties in order to best serve the public. I would like to mention the positive impact that Elyssa Cahoy, the new Children's Librarian, is having on the community. She has continued the Authorfest Program with the cooperation of the Burlington Public Schools and the help of the library staff and Trustee Wendy Hovey. She has developed many new programs and has an excellent rapport with the parents and children alike. Many of the Trustees have received positive comments about the entire staff of the library and I would like to express our gratitude for all that they do.

There have been many accomplishments in the library in 1997. We expect to continue in a positive direction with the support of our community. We appreciate all who have helped the library become a valuable institution and hope they are as proud of our accomplishments as we are.

Respectfully submitted,

The Board of Library Trustees
Ruth Ann Yannetti, Chairman

TRUST FUNDS

The Library enjoys the benefits of gifts given by the individuals listed below which are held in trust by the Town. Individuals or groups may support the Library in this manner by establishing their own fund, through the Town Treasurer, with a minimum gift of 1,000 dollars.

Donor	Gift	Purpose	Bal. 12/31/96	Bal. 12/31/97
David Simonds (est. 1892)	$1,000	Books and Papers	$1,997.81	$2,086.56
Cora McIntire (est. 1941)	$1,000	Children's Books for ages 9-12	$1,045.24	$1,091.67
Henry A. Manning (est. 1977)	$500	Books	$1,358.12	$1.418.44



Students from Shausheen installing bench outside library.



Park bench in front of the library installed.

BURLINGTON HISTORICAL COMMISSION

The Historical Commission is proud to submit its Annual Report for 1997. The year was a very productive one. With five members and one alternate, we are pleased with the progress we have made and the goals achieved.

The Francis Wyman House

In January of 1997 the Historical Commission supported the Francis Wyman Association and the Town to restore and preserve the Francis Wyman House after the fire of November 1996. At the January Town Meeting the article to appropriate funds to assist the Francis Wyman House restoration was approved and the subsequent architectural services were chosen. Jim Ashworth and Norman Biggart were appointed to be on the committee to choose the architectural services. The Commission participated in the Trade Show that preceded the Town Meeting to explain the importance of the restoration. After the acceptance of the article at Town Meeting a grant application to the State followed and was later granted. The Commission was happy to be a part of the process to save the Francis Wyman House.

The Museum

One of the Commission's goals was reached in 1997 when the Museum was reopened to the public every Tuesday and Thursday evenings from 7 to 9 p.m., May through September. All the members worked diligently to make the building presentable for the opening. Carpentry work, staging, and props were done by John DeMelo. Noman Biggart rearranged cases, moved artifacts to storage areas, and together with John DeMelo helped with the mechanics of the displays. A discussion was held and it was agreed that the presence of a large inventory of antique ladies clothing was the obvious choice for the new exhibit. May was chosen for the opening, and with the help of the Historical Society members, work on the display was begun. Joyce Fay and Toni Faria prepared and arranged the clothing on a few mannequins and dress forms that were found in the inventory. Makeshift props were constructed from candelabras, coat hangers and foam batting, duck tape and newspapers to display the smaller accessories. The exhibit, "Antique Ladies Clothing from 1850-1950" opened in May and was very successful. It consisted of fourteen dresses, eight to ten capes, bodices, ladies purses, parasols, and a collection of eighteen caps and bonnets. Suggestions and help came from many people involved in the preparations. The custodians found a basket containing a complete lace collection stored in the attic, which became a focal point for one of the displays. A framed collage of handmade, original costumed paper dolls of the era was created by a Society member, Olive Bruce. These paper dolls were part of the museum's larger collection of paper dolls. John DeMelo made a dramatic display of an unusual lace parasol by the use of wires and supports to create a striking effect and focal point of the show. Toni Faria arranged the many cotton caps and bonnets in a separate display case.

The clothing was donated by the McKay, Murphy, Berthiuame, and Adams families of Burlington and had been part of the inventory of the museum for many years. The Historical Society members worked with the Commission for weeks to prepare the clothing, mannequins, accessories, cataloging, and photography for the show. The exhibit prompted many gifts of antique clothing and articles to the museum after the opening. The exhibit was a cooperative effort by the Commission members, The Historical Society members and Burlington's maintenance and custodial crews. The weathervane and the sign on the front of the building were replaced in time for the opening. The programs were designed, publicity was arranged, and Ann Hanlon of the Society photographed the exhibit from the planning stage to the opening. The successful exhibit opened in May and closed in September.



Exhibit of Ladies Antique Clothing 1850-1950. Photo By Ann Hanlon



Part of May 1997 Antique Ladies Clothing Display 1850-1950. Photo by Ann Hanlon



Antique Ladies Clothing Display - May 1997

The following people were responsible for the success of the exhibit: All the Commission members, Historical Society members, Brenda and Barbara Fisher, Sandy Coveno, Alma DiFabio, Evelyn Wing, Olive Bruce, Alice Pederson, Ann Hanlon, Jeff Benrimo and his crew, Doug Gillingham, Al Fay and Larry Faria.

The Old Burying Ground

The cemetery was opened to the public once again when the Museum was open. Tours continued to be given on request from schools and private citizens. Jim Ashworth conducted tours and flyers were available with information about the history of the cemetery. Tours have increased this year in all the historical sites because the history of Burlington is now part of the school curriculum.

The Old West School

The oldest one room school house in Burlington has become a focus for the elementary school children since the advent of the Bicentennial celebration plans for 1999. Many tours were conducted by the Commission members throughout the year. The annual open house gave us a chance to show off the school's new face. Thanks to Doug Gillingham and his crew, the outside of the building has been painted, and the old door and windows have been replaced. A new display case was donated and installed by Al and Joyce Fay. It now holds books, a quill pen, a copy of the attendance records of 1850, and a copy of McGuffy's Rules of Behavior. A copy of the 1798 map of Burlington and some pictures now hang in the schoolroom.

The inside of the school was once again transformed on Halloween by Francis Wyman School children under the direction of Ms. DeAngelis. Their art work was appreciated by approximately 160 visitors. Pencils printed with the West School

image were given out by Norman Biggart, Joyce Fay, Kathi Horton, and Toni Faria. Refreshments, treats and flyers were passed out by Society members who volunteered to help for the evening.

1716 Walker - Wood Document Found

Toni Faria found, in the backing of an old print, an early agreement between Josiah Wood, Ruth Walker his wife, and Edward Walker, Ruth's brother settling a dispute over the division of land. The agreement included an interesting reference to the meadow land referred to as "Long Meadow" in the boundaries and is timely today as the new assisted living facility off the Mall Road is called "Long Meadow". The color, weight, and original script, wax seal, as well as the references to the occupations of the early settlers makes this document an asset to the town's historic inventory. It is an original document dated 1716, a copy of which was found in the Cambridge Registry of Deeds.

Cultural Council Grant Awarded

After verifying the authenticity of the 1716 document at the Northeast Document Conservation Center in Andover, the Commission voted to apply for a grant with the Burlington Cultural Council for funding to preserve the document. The Council granted the funding, enabling the document to be properly preserved and eventually viewed by the public in the museum.

Inventory of Historical Resources - Article for 1998 Town Meeting.

At the November 1997 meeting of the Historical Commission, a motion was made to submit an article for the January Town Meeting to appropriate $5,000 to hire professional services to complete the inventory of historical properties and sites.

Application to Massachusetts Historical Commission for Grant

In December of 1997, the Commission sent a pre-application letter to the Massachusetts Historical Commission for a grant of $5,000 to properly complete the inventory of the town's resources. If the money is granted, the long awaited goal of a completed inventory will be realized. The purpose of the Commission is the preservation of the community's historic sites and to work toward this goal by implementing programs for the identification, evaluation and protection of its community's historic resources. In 1997 we attempted to lay that groundwork by applying for the grant and submitting the request to Town Meeting in January for funds.

Various Activities and Events

New Members **Kathleen Horton and John DeMelo** were welcomed to the Commission in 1997. Kathi has contributed much since she was appointed in July. Her work with the children of the Pine Glen School in conjunction with the Heritage Trail has been outstanding. It included drawings, poetry, tours of the Trail sites, and the creation of art work to be used in conjunction with the Bicentennial. John DeMelo was appointed as an alternate in February and later a full member. It was a pleasure to have him back; his background and experience in museum work is an asset to the Commission. Jim Ashworth became an alternate member. His expertise in all matters concerning the history of Burlington makes him a valued member. Jim responds to inquiries from the public about genealogy and historical questions.

We tried to increase our publicity by creating the new exhibit at the museum, providing new flyers, providing information and loaning old photographs to the newspapers for articles, making the Museum, West School, and Old Burial Ground available to photographers, visitors, and BCAT whenever possible, submitting photographs to local papers of events such the Antique Ladies Clothing Exhibit, Halloween Open House, and various tours. The Burlington Cable Access Television taped the Heritage Trail, and the exhibit, which gave the Historical Commission more exposure.

The updating and reissuing of the Historical Tour of Burlington booklet hopefully will be completed in the near future. It will contain photographs and text of 12 - 14 homes in Burlington. The High School Art Department is providing direction and guidance and the Firefighters and Patrolman's Unions have donated money to help defray the cost of the project. We had an opportunity to co-sponsor a Civil War soldier program which received a partial grant from the Burlington Cultural Council and the Library. The Historical Society hosted the evening.

Bill Kieker, a student at the high school, has agreed to inventory Burlington's historical papers at the library.

Because of time constraints, the Commission was not able to convey their opposition to the name change of Kent Road to Network Drive on the Sun Microsystems property. Our concern is the preservation of properties and we are pleased to learn that the stone Kent House on the property will be preserved. The House has historical value and we wish to pursue its preservation. The Grandview Farm and other historical homes and sites are also a concern at this time.

We continue our involvement with the plans for the Bicentennial. The Chairman of that committee, Wayne Higden, keeps us posted on what is planned and what our role in the celebration will be.

The members of the Historical Commission were saddened by the death of two people who were valued friends of the Commission. Both of these individuals were active in the community until their recent deaths and will be missed. The first was Evelyn Wing, a long time benefactor of the Commission and Historical

Society member. Shortly before her death, she volunteered with members to help with the latest exhibit held in the Museum.

The second is Paul Arseneault, who was a charter member of the Historical Commission and Society. He was instrumental in the preservation and restoration of the West School. Paul provided guidance and direction until his recent death and will be missed by all.

Donations for the Museum

1. Ms. Fredi Heinemann - Four articles of clothing, replicas of Colonial dress. One long dress and three two-piece dresses, which included the shawls, aprons, bustles, underskirts, and gloves; three antique ladies handbags; and a woolen cape.

2. Mr. John Goff - A handmade straw ladies bonnet.

3. Mr. & Mrs. Charles Weeks - Two large oval framed pictures of George and Martha Washington.

4. Ms. Grace Baker - A dress form.

5. Ms. Charlotte Sargent - A ladies long navy velvet coat.

6. Ms. Olive Bruce created the collage of original paper dolls, matted and framed them.

7. Ms. Ann Hanlon photographed and prepared the photographs of the exhibit and donated them tothe Museum.

Miscellaneous Donations

1. Mr. Al Fay - Glass Case for the West School

2. Mr. Larry Faria - photographs for the Historical Tour of Burlington book.

3. Mr. Al Nelson - photographs for the Historical Tour of Burlington book.

4. The Burlington Firefighters Union Local 2313 - $200.00 to defray cost of the book.

5. The Burlington Patrolman's Association $50.00 to defray the cost of the book

In closing, 1997 was an eventful and rewarding year for the members of the small but effective Commission. Every member contributed his talents, ideas, and much time to achieve the common goals of the Commission.

The Historical Commission thanks the following people for their assistance:

David Owen, Town Administrator; Larry Rittenberg, Assistant Town Administrator; and the Selectmen's Office staff; Planning Director Tony Fields, and Assistant Planning Director, Melissa Ryan; Lisa Plato, Town Archivist; Alan Nelson, of the Engineering Department; The Library and the Trustees; Doug Gillingham, Director of Maintenance and Jeff Benrimo, Head Custodian; the High School Art Department; Ms. DeAngelis and the children of the Francis Wyman School; Mr. Bob Costa and Mr. Jeff Hoyt, Burlington High School History Department; Kathi Horton and the children of the Pine Glen School; and the Burlington Historical Society.

Respectfully submitted,

Norman Biggart, Chairman
Toni Faria
Joyce Fay
John DeMelo
Jim Ashworth
Kathleen Horton

SCHOOL DEPARTMENT

SCHOOL COMMITTEE



Burlington School Committee and Student Representative

	Term Expires
Thomas F. Murphy, Jr., Chairman 3 Lexington Street	1998
John L. Vanella, Vice Chairman 8 Pearson Circle	1999
Christine M. Monaco 18 Corcoran Road	1998
Stephen A. Nelson 25 Fairfax Street	1999
John T. Lyons 22 Cormier Road	2000

The regular meetings of the School Committee are held in the School Committee Room, Open Space A, Burlington High School, 123 Cambridge Street, Burlington, on the second and fourth Tuesday of each month at 7:30 p.m. If a change in meeting dates is voted, a posting on the Town bulletin board is required by law. Information is secured by calling the Superintendent's Office.

Superintendent of Schools

William P. Conners	B.A., Maryglade College M.Ed., Boston College Ed.D., Boston College

Assistant Superintendent for Business and Finance

James L. Picone	B.S., Salem State College M.A., Suffolk University Ed.D., Boston College

Assistant Superintendent for Curriculum and Instruction

Avalin Green	A.B., Middlebury College M.Ed., University of Virginia Ph.D., University of Pennsylvania

Director of Pupil Services

J. Kevin Foley	B.S., Boston University M.Ed., Northeastern University

Supervisor of Attendance

Monica J. Curtin	B.A., Villa Maria College M.Ed., Salem State College

Burlington High School Administration

Maynard M. Suffredini, Jr. Principal	B.S., Boston State College M.Ed., Boston State College C.A.G.S., Northeastern University Ed.D., Boston College
Otto M. Contardi Associate Principal	B.S., Northeastern University M.Ed., Northeastern University
Samuel F. Gualtieri Associate Principal	B.A., Middlebury College M.Ed., Salem State College C.A.G.S., Northeastern University

Marshall Simonds Middle School

Richard J. Connors Principal	B.S., Salem State College M.Ed., Boston University

Elementary Schools

Richard J. Benowitz, Principal Fox Hill School	B.S., Temple University M.Ed., Boston University
Paul A. Cabral, Principal Francis Wyman School	B.S., Salem State College M.Ed., Salem State College
Robert L. Teel, Principal Memorial School	B.A. U Mass/Boston M.Ed., Boston State College
Stephen E. Preston, Principal Pine Glen School	B.S., Salem State College M.Ed., Northeastern University

School Committee

This past year was a busy one for the School Department, marked by several important personnel changes. In May, Robert M. Neely announced that he was resigning his position as Superintendent of Schools to accept the same position in the Town of Marshfield. Bob has been Superintendent in Burlington for 8 years and much was accomplished during his tenure. We wish him well in his new job.

In June, Dr. James L. Picone, our Assistant Superintendent for Business and Finance, was appointed Acting Superintendent while the School Committee went about the process of a Superintendent search. We retained the New England School Development Council (NESDEC) to assist us in the search and we had an outstanding pool of applicants form which to choose. After several months of interviews and site visits, the School Committee voted to hire Dr. William P. Conners as the next Superintendent of Schools. Dr. Conners comes to us from the Sutton School District and brings an impressive list of credentials and a diverse background. He will be starting in Burlington on February 1, 1998 and we look forward to working with him.

A new Director of Buildings and Grounds also came on board this year. Mr. Craig Robinson joined us in March and has been a valuable addition to the Administrative team. Craig has extensive experience in the area of building maintenance and he has already made his mark by creating long term capital plans for the Department and by overseeing the capital improvements and repairs that are currently in progress.

Lastly, after more than 20 years of service to the community as a member of the School Committee, Ed Fogelberg announced his retirement at the end of his term in April. Ed's contributions to the Town are legendary and his wisdom, insight and experience will be missed by the Committee. Mr. John T. Lyons was elected in April to fill the open seat on the Committee. Jack, who is a former Chairman of the Ways and Means Committee as well as a Town Meeting Member, brings a wealth of town government experience to the Committee that will be very helpful over the next few years.

At the annual Town Meeting in May, the Town Meeting Members voted a School Department operating budget for Fiscal Year 1998 in the amount of $23,162,623, which constituted a 3.41% increase over last year. Town Meeting also voted to approve a bond issue in the amount of $1,900,000 to be used to address significant capital repairs and improvements to a number of the school buildings.

Included in that work are extensive repairs and renovations to the roof and to the air conditioning and ventilation system of the high school. This is a result of many concerns that had been raised regarding the air quality at the high school and it will serve to create an environment that is healthier, and more comfortable, for the staff and the students. Other projects that will be completed with the bond money are new windows at Fox Hill School, new auditorium seating at Marshall Simonds Middle School, and oil burner replacement at several schools. We are grateful to Town Meeting for their continued support of the School Department. We also thank the town-side of government, including the Selectmen., Town Treasurer Brian Curtin, and Town Accountant Pat Mullin for their support and cooperation in preparing and presenting the bond package.

Another exciting development was the announcement that Sun Microsystems was going to locate its each coast headquarters in Burlington and that, as part of the deal, they would be paying the Town in excess of 5 million dollars over the next five years for the purpose of funding our School Technology Plan. The School Department is the grateful recipient of the negotiating efforts of the Board of Selectmen, particularly Bob Marrano and Gary Gianino, and this is another example of the recent trend of the town-side and school-side working together for the benefit of all the residents. Over the next few years our technology developments will be the envy of every school system in the State and will provide Burlington's students with invaluable technology skills and experience.

There has also been ongoing work, under the direction of Dr. Avalin Green, Assistant Superintendent for Curriculum and Instruction, to revise the curriculum in accordance with state frameworks created pursuant to the Education Reform Act. Av has been meeting with the building principals and staff to ensure that our curriculum will conform with the frameworks and will properly prepare the students for the upcoming Massachusetts Comprehensive Assessments Tests.

We thank all of our employees, including teachers, instructional assistants, nurses, cafeteria workers, custodians, clerical staff and administrators, for their continued efforts in providing the residents of Burlington with a first -rate school system. We also give particular thanks to our secretary, Joan Corrao, for all of her assistance and we wish Patty Vamivakas, the student representative to he School Committee, well in her future endeavors.

We are looking forward to an exciting and busy year in 1998 under the leadership of our new Superintendent. We encourage members of the community of get involved in school-related matters and to call us if there are any questions or concerns.

Respectfully, submitted,

BURLINGTON SCHOOL COMMITTEE
Thomas F. Murphy, Jr., Chairperson
John L. Vanella, Vice Chairperson
John T. Lyons
Christine M. Monaco
Stephen A. Nelson

ACTING SUPERINTENDENT OF SCHOOLS

If someone asked me to describe in one word how I viewed the 1997-1998 school year, I would respond without hesitation that change is the operative word. Due to retirements and increased student enrollments, especially at the elementary level, nine professional staff members and several support staff were hired during the summer.

Another change that occurred this school year was the appointment of a new Superintendent. When former Superintendent Robert Neely resigned to accept another Superintendent position closer to home, the School Committee embarked on a nationwide search utilizing the talents of the New England School Development Council (NESDEC). After a lengthy search, 12 semifinalists were invited to interview for the Superintendent position. That list was narrowed to 3 finalists and Dr. William Conners, Superintendent of Schools in Sutton, Massachusetts, was elected fill the vacancy. He will assume the duties of Superintendent on February 2, 1998.

During the interviews, every candidate praised the Town of Burlington for the financial commitment arranged by town officials concerning the Sun Microsystem funding of the School Technology Plan and for the generosity of Town Meeting Members who voted to appropriate $1,995,000 for capital improvements at the High School, Pine Glen, Marshall Simonds, Memorial, and Fox Hill. They also praised the enthusiasm of the staff members and the strong commitment the School Department has placed on curriculum revision and staff development.

The payback to the taxpayers from Burlington who support public education can best be measured by looking at the recent graduates of Burlington High School who continue the tradition of pursuing post secondary education at both two- and four-year colleges. In the graduating class of 1997, 90 percent of the graduates took the Scholastic Aptitude Test (SAT) and 91 percent of seniors elected to continue their education. The School Department is very proud of the accomplishments of Burlington High School graduates who consistently receive acceptance at some of the finest colleges and universities in the country.

When I look to the next school year, I see additional changes coming that can only improve the way we deliver educational services to the students of Burlington, and I look forward with enthusiasm to working with our new Superintendent to ensure those changes are fulfilled.

Respectfully submitted,

James L. Picone, Ed.D.
Acting Superintendent

CURRICULUM AND INSTRUCTION

Curriculum and instruction in the Burlington Public Schools will be guided by a new five year plan. The plan sets out the implementation of changes in the curriculum in a number of academic areas and the development of systematic student and program assessment. In the first year of the five year plan the areas of mathematics, social studies, science and world languages are the focus of major changes. (See inset of 1997-1998 planning.)

Burlington's changes in curriculum and instruction continue to be guided by the Massachusetts Curriculum Frameworks. Frameworks are now completed in seven areas: mathematics, history and social sciences, English/language arts, science and technology, world languages, health and the arts. Copies of the Massachusetts Frameworks are available in the Burlington Public Library and on the Internet at www.doe.mass.edu.

The development of Burlington's systemwide assessment is guided by the standards established by the Frameworks and by the expectations of the Massachusetts Comprehensive Assessment System (MCAS). All of Burlington's fourth, eighth and tenth grade students will take the MCAS test in English/Language arts, mathematics, science and technology in May of 1998. Student, school and district results from the tests will be available in the fall of 1998.

The integration of technology into the educational programs of the school is ongoing. The anticipated financial support of Sun Microsystems is creating excitement about the multiple possibilities of technology for advancing student learning and has necessitated a new round of planning for the efficient and effective use of new technologies.

Burlington's kindergarten and first graders will join other primary students across the state as learners of a second language. The recommendations of the World Languages Committee to begin second language study at the elementary level were accepted by the School Committee; planning for programs and staffing is nearing completion.

Students in middle and high school were the beneficiary of a collaboration between Harvard Pilgrim Health, the Lahey Hitchcock Clinic and the Burlington Public Schools which provided programs designed to promote healthy relationships and to prevent teen dating violence. The collaboration enabled more than 1,000 Burlington High School students to see The Yellow Dress, a dramatic production designed to alert teens to the danger signs in dating relationships. The collaboration also produced "Teen Dating Violence: A resource Guide" which has been distributed to students.

Burlington students and their families were encouraged to participate in the K-12 summer reading program with extensive

reading lists, book talks and "advertisements" in classrooms and on B-CAT, readers breakfasts and raffles. The summer reading program is a collaborative project of the Burlington Public Schools and the Burlington Public Library.

Summer programs for elementary and middle school students provide opportunities of enrichment in many areas. Summer 1997 programs were filled to capacity.

Teachers participated in workshops and courses throughout the school year and during the summer. Workshops offerings support changes in curriculum and instruction, including the integration of technology into the academic areas.

Respectfully submitted,

Avalin Green, Ph.D.
Assistant Superintendent
for Curriculum and Instruction

Curriculum and Instruction
1997-1998

Mathematics
- Implementation
- Systematic Assessment of Student
- Community Communication

Social Studies
- Curriculum Review
- Implementation
- Systematic Assessment of Student
- Community Communication

Language Arts
Writing
- Systematic Assessment of Student

Science
- Curriculum Review
- Implementation
- Systematic Assessment of Student

World Languages
- Curriculum Review
- Implementation
- Systematic Assessment of Student
- Community Communication

Physical Education
- Curriculum Review
- Implementation
- Systematic Assessment of Student

BURLINGTON HIGH SCHOOL

Now into its fourth year, the Education Reform Act has had an impact at Burlington High School as a result of the adopted legislation, changes and modification in graduating requirements, course offerings, school schedules, and length of school year. Inasmuch as many of these changes were in progress, the Reform Act has certainly accelerated the process.

Due to the new Massachusetts Comprehensive Assessment System (MCAS), course offerings have been modified to align, more clearly, with State Frameworks developed and adopted by the Department of Education. These frameworks will serve as the foundation for all courses in preparing students for the MCAS which will be administered in the Spring each year.

Additions to our graduation requirements have been made as well. A new two year World Language requirement and a three year science requirement have been established for all students beginning September of 1997. A new ninth grade science curricula has been developed along with an expansion of our World History program. Our physical education and health curriculum are in the process of changing in order to meet the more contemporary needs of our students as well. Computer courses are as popular as ever and, as a result, we have developed new programs to stay ahead of the ever changing needs in this area. In order to provide better experiences for our students within the business curriculum, we are now offering a Banking Internship program which will run through our local Somerset Bank branch at Burlington High School. Students will have an opportunity to explore the many facets of banking through this program.

For the past two years, our High School Council has worked on developing a School Improvement Plan which will incorporate a School-to-Career component. Strides have been made to interact with local businesses in order to expand upon educational opportunities and studies in this area. Faculty members have had the opportunity to complete graduate studies in this area through the University of Massachusetts, Boston Campus, while taking course work at Burlington High School.

In addition, Burlington High School has joined a School-to-Work Collaborative with adjacent high schools in our area to explore and research School-to-Work programs. The Northern Tier Collaborative will coordinate these efforts among the high schools in his collaborative.

At this time, we are into our second year with our KAPLAN SAT program. The high school administration negotiated a three year contact with KAPLAN in order to provide advance training for our students for SAT preparation.

One of the important areas of the Reform Act deals with time and learning and length of school day/year. Our school

schedule has been changed to include a rotating 63 minute block of a 7 period cycle which allows for added instructional time for each of the 7 periods. Furthermore, to accommodate the 990 hour requirements of all students, the school day was extended 15 minutes. It is our hope that our curriculum modifications and those changes in the school format will provide for our students better academic preparation as they move forward in taking the MCAS.

Lastly, as the years pass we see many of our staff members beginning to retire from long and distinguished service. Retiring this year were: Mr. Eugene Cataldo, Mrs. Frances Connerty, Ms. Ellie Hartnett, Mr. James Long, Mr. David O"Hearn, and Mrs. Judy Steves. New to our staff are: Mrs. Jennifer Baierlein, Social Studies Department, Mrs. Miriam Malkasian, English Department, Mr. Robert McCarthy, Math Department, Mrs. Cynthia McGrann, Guidance Department, Dr. Peter Nassiff, Science Department Head, Mrs. Heath Peachey, Instructional Assistant/ Media, Mrs. Susan Price, World Languages Department, Ms. Jessica Sullivan, Physical Education Department, and Mrs. Joanne Vigneau, Art Department. In addition, secretarial changes to Burlington High School have included: Mrs. Susan DiPerna, Main Office Secretary, Mrs. Carla Ferraguto, PE, Health and Athletic Secretary, Mrs. Jeanne Ganley, Secretary to the Principal, Mrs. Patricia Lewis, Guidance Department Secretary, and Mrs. Susan Turnquist, Music Department Secretary. Also new to our staff are four Permanent Substitutes: Mr. John Hayes, Mr. John Magliossi, Mr. Mark Staffier and Mrs. Rosemary Vena.

We are pleased with the overall performance of our students in the social and educational development which we provide for all students at Burlington High School. Our records clearly indicate that there is an ever increasing number of graduates who pursue post secondary education and who achieve success through these programs. We will continue to address these issues and needs each year ro provide for a better educational experience for all students at Burlington High School.

Respectfully submitted,

Dr. Maynard M. Suffredini, Jr.
Principal

ART DEPARTMENT

Burlington High School art students again received honors in the state Scholastic Art Exhibition. Katie Murphy, Class of '97, received a Gold Medal in the National Scholastic Art Exhibition at the Corcoran Museum of Art in Washington D.C. Janell Hogan, '97, was the recipient of a Silver Medal. Ms. Sullivan and Mr. Young were members of the Scholastic Advisory Board.

In the spring of 1997 the Department produced its twenty-fourth annual Exhibition." Over 1,000 pieces of work were exhibited in the library and main lobby.

Melissa Coppola was selected to represent Burlington High as the tenth annual Art All-State Festival at the Worcester Art Museum. Burlington High was again a site for the regional interviews for the festival. All-State is jointly sponsored by the Museum, the Massachusetts Art Education Association, the Massachusetts Alliance for Arts Education and the Massachusetts Directors of Art Education.

The Department continues to host visitors form the New England area interested in implementing computers in their art curriculum. The use of technology in the graphic design curriculum was the topic of a presentation given by Ms. Sullivan and Mr. Young at the National Art Education Association Conference in New Orleans.

Ms. Sullivan and Ms. Panciera from the English Department served as advisors to Collab, which received accolades from the community and was a medalist in the Columbia Scholastic Press competition. Mr. Little continued to be involved with Factathalon, Science Olympiad and the School Climate Committee.

Graphic Design III students added five new supergraphics to the building, adding to an already impressive collection.

Graduating students were accepted at Mass College of Art, Umass Dartmouth, RISD, Montserrat, Syracuse University, Boston University, and the School of Art at the University of Hartford.

Respectfully submitted,

Philip E. Young
Art Department Chairman

ENGLISH DEPARTMENT

Elinor Hartnett retired after a distinguished career in the Burlington Public Schools at both the middle and high school levels, teaching both foreign language and English. She contributed her time unselfishly to faculty committees and was elected to the first School Council under the Education Reform Act, Miriam Malkasian, a long time permanent substitute and community activist was appointed to replace Miss Hartnett.

Both the Devil's Advocate and Collab, the newspaper and literary/arts magazine respectively, were cited for excellence by Columbia University's Scholastic Press Association. Under the direction ofr first year teacher Betsy Whitehouse, the newspaper was commended for its news content and improved layout. The Collab judges remarked that "there's a lot of writing talent at Burlington High School". Advisors Carla Panciera (English) and Lorraine Sullivan (Art), are to be commended for their excellent work.

Finally, BHS students continue to improve their performance on the SAT verbal test by posting an average score of 521, which exceeds both the state and national averages. The department is also proud that a record number of students took and passed the Advanced Placement Examination in English.

Respectfully submitted,

Robert W. Casey,
English Department Head

WORLD LANGUAGE DEPARTMENT

Approximately 675 students, or almost seventy percent of the Burlington High School, students, study a foreign language. We offer a five-year sequence in French, Spanish, Italian and Latin. A four-year sequence is available in German. Each staff member utilizes conventional texts and workbooks. We supplement these with audio cassettes, slides and films in the target language. Several members have begun to integrate computers and computer generated information in their classes.

Students attended several language events in the area. Among these were the DaVinci and Picasso exhibits. Many groups also visited ethnic restaurants. The Spanish classes organized a Spanish Buffet Lunch. At present, there are clubs for French, Spanish, Italian and Latin students.

In May 1998, Mr. Helmut Beck will arrive with fifteen students for a month-long stay in Burlington. The Exchange group is from the Gauss Gymnasium in Hockenheim, Germany. Burlington students will participate in a similar exchange to Germany in October 1998. This is the twenty-second year of this program.

In September 1997, Mrs. Susan Price rejoined our staff. She teaches two Spanish classes.

Respectfully submitted,

Edward A. Doyle
Chairman

MATHEMATICS DEPARTMENT

The Math Department continues to meet the needs of all student levels by offering a wide variety of courses ranging from Advanced Placement courses such as calculus and computers to Basic Skills courses in Computers and Math. This year we have added the programming course "C" and "C++" to our curriculum.

The Math League team had another successful year finishing first in our league for the fourth straight year and participating in the State Tournament. The captains are both attending MIT. The coaches for the team were Jean Saxe and Marlin Kagan. The teams in our league are Lowell, Arlington Catholic, Austin Prep, Bedford, Somerville, Woburn, and Stoneham.

Gene Cataldo retired this past year after over twenty-five yeas of service.

Grants from Hewlett Packard and "Best Bet" have enabled us to provide graphic calculators for our A.P. classes and Math League.

A number of courses have been updated with Technology Incorporated.

Respectfully submitted,

James P. Curtin
Department Head

HIGH SCHOOL PUPIL SERVICES DEPARTMENT

The High School Pupil Services Department has worked to meet the diverse and complex needs of the high school student population. The Guidance Counselors, through the use of varied counseling techniques, work with students to identify and remediate problem area as well as to help them develop appropriate educational/career goals and courses of action to achieve those goals.

The program for special needs students continues to be effective in identifying learning problems while offering in-depth special needs support and academic diversity for those students with learning disabilities.

This past June, Mr. James Long retired from his position as Guidance Counselor after thirty-three years of dedicated service to the students and families of Burlington. Mrs. Cynthia McGrann, who recently received a Masters Degree in Counseling from Suffolk University, has assumed the Guidance Counselor position created by Mr. Long's retirement.

Mrs. Susan DiPerna, a part time Guidance Secretary, moved to a full time secretarial position in the Principal's office. Mrs. Patricia Lewis has assumed the Guidance secretarial position vacated by Mrs. DiPerna.

The Guidance Department hosted representatives from 63 colleges and technical schools who spoke to interested students regarding admission requirements, costs and financial aid information during conferences at the high school. The Guidance Department also co-sponsored a regional college fair held at Reading High School attended by representatives from over two hundred college and universities.

The 1997 Burlington High School Scholarship Program produced positive results. One hundred eighty-two donors contributed to this program. Scholarships, totaling $187,820,

were distributed to 287 recipients. Our deepest gratitude is extended to the local individuals, civic groups and business organizations who contributed to the scholarship program.

Since 1998, two thousand five hundred thirty-seven scholarships totaling $1,700,350 have been awarded to the graduates of Burlington High School.

The following is profile of the Class of 1997:

Size of Class:	230 students
Number of Students continuing Education:	209 or 91% of Class
Number of Students Seeking Employment:	16 or 7% "
Number of Students entering Military Service:	3 or 1% "
Number of Students with Other Plans	2 or 1% "

Continuing Education Information:

Four Year Baccalaureate Programs:	162 or 70% of Class
Four Year Public Institutions:	72 or 31% '
Four Year Private Institutions:	90 or 39% "
Two Year Associate Degree Programs:	43 or 19% of Class
Two Year Public Institutions:	38 or 17% "
Two Year Private Institutions:	5 or 2% "
Educational/Vocational Non-Degree Programs:	4 or 2% of Class

1997 SAT Test Summary:

208 students tested out of a Class of 230 students or 90%

1997 SAT I Mean Scores: Verbal: 521 Math: 518

SAT I Cumulative Percentages (Percent of Students scoring in a given range):

	Verbal	Math
Above 700	5%	10%
Above 650	13%	17%
Above 600	26%	26%
Above 550	40%	38%
Above 500	56%	53%
Above 450	78%	68%

SAT II (Mean Scores):

Writing	556	Literature:	540
Math Level I	610	Math Level IIC:	657
Biology:	573	Math Level IC:	583
French	569	Spanish	503
Chemistry:	570	American History:	628

1997 ACT Mean Scores:

English	20.9	Mathematics:21.9	Reading:21.7
Science Reasoning :	21.0	Composite: 21.5	

Seven members of the Class of 1997 were recognized as National Merit Commended Students.

Town Members of the Class of 1997 were recognized as finalists in the National Merit Scholarship Program.

One Member of the Class of 1997 was recognized as a finalist int he National Hispanic Scholar Recognition Program.

One member of the Class of 1997 was recognized as a commended student in the National Achievement Scholarship Program for Outstanding Negro Students.

Respectfully submitted,

Thomas Imbriglio
Chairperson

READING

At Burlington High School, reading instruction is an integral component of all areas of the curriculum. To supplement classroom instruction, the Reading Specialist provides testing, diagnosis, evaluation, and support services in all verbal areas. Programs are designed for entire classes, small groups, and individual s based on the specific needs of the situation. Referrals for such programs are made through all members of the high school community, including teachers, counselors, parents, and the student themselves.

For the fifth consecutive year, this program has been funded with a three-fifths position. Considering the increasing needs in the area of verbal skill development, every effort is being made by all high school teachers to maintain an effective reading program.

Respectfully submitted,

Robert F. Conceison
Reading Specialist

SCIENCE DEPARTMENT

The 1997-98 school year has been and will continue to be an exciting one for the Burlington High School Science Department. In August 1997 Dr. Peter Nassiff, who has had extensive experience in both industry and teaching, became our new Department Head. Our experienced staff continues the excellence in science the town expects. Some highlights of the current year are:

1. The Science Department and the Board of Health have entered a period of unparalleled cooperation and teamwork. Mr. Tod Dresser and Dr. Nassiff both agreed on the importance of safety and the adherence to proper procedures in the science area and are collaborating to make Science safer. Mr. Dresser and Dr. Nassiff did a "walk through" of the science facilities in September. Suggestions were made and instituted. They both participated in cleaning up some of the Science Department's hazardous wastes in October. A chemical inventory was taken, and a copy resides in the Department of Health.

 A laboratory safety film was shown to all classes. Teachers instituting safer laboratories and continue enforcing safety procedures.

 The fume hoods in the department were not used this fall and are currently being repaired. Work is underway, and the project should be finished soon. In the spirit of cooperation, Dr. Edward Weiner pledged the Board of Health's full cooperation in our efforts to improve science at Burlington and to assist us in safety issues in the future. We will continue to be diligent concerning safety in the science area.

2. The Science Department will offer a new, more rigorous curriculum (See Exhibit A.) In September 1998. Our science curriculum will be modeled after the Massachusetts Framework in Science, the National Science Education Standards, and the National Science Teachers Association (NSTA) Framework for High School Science Education and entails four years of a strong foundation in the sciences. The program will rely heavily upon the recent advances in audio/video technology and will help us to achieve our goal of becoming one of the best high school programs in the state. Our students will be adequately prepared for college and the labor force. The new curriculum follows:

Ninth Grade: Frameworks in Physical Science

A solid foundation in physics, chemistry and space science will be provided, as a term project on a current technology will be required.

Tenth Grade: Frameworks in Life Science

A rigorous course in biology and earth science will be studied. Depending upon the level, a term project on a current technology or an independent science project will be required.

Eleventh Grade: Chemistry or Physical

Since the students will have had the foundations of physical and life sciences and have developed the mathematical skills, they will now be able to handle a more stringent development in the sciences. Depending upon the level, a term project on a current technology or an independent science project will be required. Advanced students may take AP science courses.

Twelfth Grade: electives Including AP Chemistry, AP Physics, AP Biology, AP Environmental Science

Students will have the opportunity for Advance Placement courses or strong electives. A term project on a current technology or an independent science project ill be required.

Science and Technology Fair

This program will rigorously embrace a school-wide science fair and/or technology fair.

Science Requirements

The Science requirement has been changed from 3 years to 4 years.

Professional Development

We have planned a rigorous training schedule for teachers at both the middle and high schools.

3. A Burlington Summer Science Camp is being planned for July. The Camp will help our students become more proficient in science, Especially the State Framework, and aid our middle and high school teachers in developing newer strategies in science instruction. The Camp will be open to all Burlington students from the seventh grade on up. There will be a modest fee for materials, and credits will be given.

4. Burlington will become a PALMS (Partnership Advancing the Learning of Mathematics and Science) district this spring. PALMS is a State-run DOE Organization dedicated to instituting the State Frameworks in math and science and encouraging teachers, administrators, and townspeople to take an active participation in the process, By becoming a PALMS district along with hundreds of other PALMS sites, Burlington will have access to

PALMS programs in math, science, and technology. Other benefits include opportunities for professional development, funds, and grants.

5. The Science Department has been selected as one of the first beneficiaries of the SUN Microsystems grant to institute computer/medial technology into the high school. The Computer Committee (Dr. Massiff, Arthur Fundeklian, Rick Beaumont, Chuck Wood, and Don Tocci) has been working with Mr. Arthur Fallon and Mr. Tim Utten on the proposal to upgrade our facilities. The Program will begin in June 1998 with purchase of equipment and will conclude in three years. At the end of that time we expect our students and faculty to be completely computer literate and able to take advantage of the recent developments in computer/media technology.

6. Professional development opportunities, awards and activities for the department include:

Mr. Rick Beaumont: Who's Who for Outstanding Teacher, Spotlight for Excellence in Operation Environment, Coaching, and Teaching, Golf coach.. Mr. Michael Barczak: Course in advanced genetics at Boson University, Workshop in Biology, Yearbook Advisor, Sophomore Class Advisor.

Mr Arthur Fundeklian: Yearbook Advisor, Student Activities Business Manager

Ms. Bonnie Laskey: Computer Course at Northeastern.

Mr. David Luther: Course on Teaching AP Environmental Science, Course at Northeastern on Air Quality, Department of Energy Symposium, Students of Environmental Act (SEA),. Science Olympiad Advisory, Factathlon, Science Curriculum Committee, Who's Who for Outstanding Teacher.

Ms. Paula Macione: Who's Who for Outstanding Teacher.

Dr. Peter J. Nassiff: PALMS workshop in science curriculum, DOE workshops on the new state exams, New England Association of Chemistry Teachers Newsletter (NEACT) Editor and President-Elect, PALMS Coordinator, Science Curriculum Committee.

Dr. Henry Razzaboni: PASCO Workshop in Maine, Physics Alliance, Project Update at UMass-Lowell and Amherst. Ms. Phyllis Sonnenschein: Workshop in Biology, Who's Who for Outstanding Teacher, NEACT, STARS Committee.

Mr. Donald Tocci: Award for Outstanding Teacher, Spotlight for Excellence in Operational Environment, Coaching, and Teaching, Boys and Girls Swimming Coach, Science Curriculum Committee, Academic Review Board, Sick Bank Committee, Operational Environmental Advisor, Student Government Advisor, Eisenhower Grant Winner, Teachers' Union Representative.

Mr. Chuck Wood: BU Scholarship Winner for a graduate course in Biology, Boys and Girls Cross Country Coach , Boys and Girls Indoor Track, Senior Class Advisor.

Mr. Edward Young: Tennis Coach, Science Olympiad, Factathlon, SEA, Course at Northeastern on Dinosaurs.

Exhibit A

Comparison of the Old and New Curricula

Grade	Old Curriculum	New Curriculum
9	Biological Science	Framework in Physical Science
10	Physical Science such as Chemistry	Framework in Life Science
11	Physics or Electives	Chemistry or Physics
12	Electives or Nothing	Electives including AP Courses in Biology, Physics and Chemistry, Environmental Science

Respectfully Submitted,

Peter J. Nassiff, Ph.D.
Head of the Science Department

SOCIAL STUDIES DEPARTMENT

The delayed and rewritten state curriculum framework for History and Social Science was finally adopted during the summer of 1997 by the Massachusetts Board of Education. Printed copies were made available in October. The Social Studies Department has read and evaluated the new standards thoroughly. Our present freshman World History course aligns well with the state curriculum (with minor adjustments). However, in order to prepare our students for the state-wide examinations that will be administered in the spring of their sophomore year, a new course titled "World History II: 1815-Present" is being created and will be required of all students in the tenth grade. Regretfully, the change necessitates the elimination of the present half year sophomore United States History course. We plan to implement the new course during the 1998-1999 academic year.

By way of staff changes, Mr. David Green resigned in July to accept a social studies position at Acton-Boxborough Regional High School. Mrs. Jennifer J. Baierlein was hired to fill

the vacancy. Mrs. Baierlein graduated from Boston College in 1997 with a Master's Degree in Education. Her undergraduate study started at the University of Hawaii (one year) and was completed at the University of New Hampshire where she received a B.A. in History and International Affairs in 1994. During the spring semester of her junior year, Mrs. Baierlein studied the German language, history and literature at Heidelberg University, Germany.

Purposeful and well planned field trips continue to be an important feature of our course offerings, The law field trips to the State House and Suffolk County Court House, conducted each semester by Mr. Driscoll , has become a well-established institution for students to see and experience the "law in action." Again, Mr. Costa and Mr. Driscoll conducted a very successful combined field trip of senior Law and Sociology students to the Massachusetts corrections facility at Bridgewater. Mrs. Brown and Mrs. Baierlein, aided by parent chaperones, organized another "classical" fieldtrip to the Museum of Fine Arts for our freshmen World History students.

Mr. Carr revived the United States history field trip to Washington, D.C. (After a hiatus of more than then years). Through his careful planning and excellent organization skills, more than forty junior year students participated in this April vacation excursion to see the important sites of our nation's capital.

The Social Studies Department continues to plan for the upcoming 200th anniversary of the incorporation of Burlington (February 28, 1999). The location for a permanent site marker to identify the former location of the Sewall House has been selected. The graduating class of 1997 very generously donated $500 towards its construction. The details of design, size and materials are still being formulated.

Another component of the Social Studies Department celebration for the bicentennial of the town will be a series of exhibits on Burlington history displayed in the high school lobby throughout the bicentennial year. Mr. Costa, as a faithful Bicentennial Commission member, is our primary liaison for these activities.

Finally, The Social Studies Department has efficiently administered all of our traditional elections and awards during the year. Six seniors prepared for and took the AFL-CIO scholarship examination. Members of the junior class elected as their 1997 delegate and alternate to Student Government Day, held in April at the State House, Patrice Vamivakas and Kristen Foley, respectively, The two Burlington delegates to Girls' State were Nehal Patel and Heidi Ray. For Boys' State, the delegates were Nick Penatagatopulus and Jeffrey Scott. The senior student selected to received the Daughters of the American Revolution "Good Citizen" award was Jaimie Kelly (nominated by the faculty and elected by the senior class). Christopher Zani was presented with the Middlesex County Bar Association's "Law Day" award.

Respectfully submitted,

Jeffrey W. Hoyt, Chairman

MARSHALL SIMONDS MIDDLE SCHOOL

Marshall Simonds Middle School continued to focus on creating a school environment that responds to the needs and characteristics of children during early adolescence. The school's common goal is to improve student learning and to hold all students to high expectations.

The School Council that is composed of administrators, teachers, parents and members of the community received School Committee approval for an ambitious School Improvement Plan. The Council developed a plan that maintained the importance of technology and building maintenance at Marshall Simonds. It also emphasized a commitment to the promotion of academic excellence for all students. Over thirty computer initiatives were submitted to the Council for inclusion in the School Improvement Plan. Many of these technology projects have already been funded.

I am so pleased to report that new auditorium seats have been installed in the Marshall Simonds Middle School auditorium. The attractive blue covered seats have replaced chairs that were installed over thirty-five years ago. Teachers and students have also benefitted from new science tables, a renovated family and consumer science area, a new gas burner, and repairs to the roof that cover "C" corridor. The School Department and Town Meeting members are to be commended for increasing expenditures to maintain and enhance school facilities.

During 1997 student assessment became a major priority at Marshall Simonds. Mid-year and final exams for all students have been instituted as a means to promote curriculum coordination, encourage the application of academic skills and to prepare students for future state assessment tests. Teachers have participated in summer workshops, staff development days and department meetings in order to establish profitable assessment experiences for students.

The summer Curriculum Enrichment Program enjoyed its most successful year. Over ninety-six seventh and eighth grade students spent their mornings in July leaning new math skills, exploring science, reading novels, using technology and enjoying a diversity of field trips.

M.S.M.S. wished Senior Custodian James Duffy good luck as he retired after working for twenty-three years in the Burlington Public Schools. Jim's work ethic, positive personality, and genuine concern for people will be sorely missed. Teachers Daniel (Babe) Mantini and Mary Quinlan also retired in 1997. Mr. Mantini, a student-centered grade six instructor, devoted thirty years of service to the boys and girls of Burlington

while Mrs. Quinlan, a grade 7 mathematics teacher, taught Burlington students for twenty-five years. Jane Marciano, a clerk in the middle school guidance department, retired after serving students, staff and parents admirably for twenty-six years.

New staff members at Marshall Simonds Middle School included senior custodian Michael Iannacci, guidance secretary Kathleen McQuilken, grade 6 mathematics teacher Karen Lehman, grade 7 mathematics teacher Janice Forrest, grade 8 science teacher David Thibault, special education teacher Tracey Ferguson, and Spanish teacher Francis Droney.

Marshall Simonds Middle School deals with a full range of adolescent intellectual and developmental needs. A wide variety of programs have been established to challenge and stimulate students. Assemblies, field trips, concerts, activity block, a school wide science fair, Odyssey of the Mind, Health Adventures, academic students of the month, citizens of the month, Authorfest, Vaudeville, and a variety of student and parent activities represent the many vehicles used by the middle school to make learning both challenging and memorable.

As we move toward the twenty-first century, I truly expect that the partnership that thrives between the home and the middle school will result in continuous progress for students, responsive curriculums, and a school environment that maintains high expectations for all children.

Respectfully submitted,

Richard J. Connors
Principal

FOX HILL SCHOOL

Fox Hill School welcomed the following new staff members in 1997: Kimberly Mooney, fourth grade teacher; Elisa Hedberg, second grade teacher; and Laura Johnson, permanent substitute teacher.

February, 1997 marked the 30th anniversary of the opening of Fox Hill School. A week-long celebration of "30 years of Excellence in Education" was held, highlighted by tributes to Fox Hill School by each grade level, visits from former staff members, displays of memorabilia from 1967, and the creation of a time capsule to be opened on the school's 50th anniversary.

The Fox Hill School Council, comprised of teachers, parents, and community members ,met monthly to identify needs and establish school goals, review the school budget, and formulate action plans for school improvement. The 1997 Fox Hill School Improvement Plan focused on monitoring short and long term school maintenance issues, reconfiguring the intersection at the entrance of the school for improved safety conditions, and offering after school enrichment programs for children and evening lecture series for parents. The Fox Hill School Council is also responsible for initiating the publication of a system wide curriculum guide.

Educational priorities for 1997 included: the implementation of a new mathematics curriculum; the integration of technology into curriculum and the creation of a new computer lab; and the adoption and implementation of the Massachusetts Curriculum Frameworks and Massachusetts Comprehensive Assessment System.

A team of third, fourth, and fifth grade students represented Fox Hill School in the "Brain Quest Tournament," an academic challenge coordinated by Barnes and Noble Bookstores. We are very proud of our team that won the Metro West District Championship: Rachel Kerstein, Kimberly Costner, Partha Mehra, Rebecca Hernandez, Alexander Wall, and Kenneth Lukas.

Fox Hill School children and families are to be congratulated for their responsible efforts in contributing to many worthwhile charitable organizations this year. Displaying exemplary citizenship, the Fox Hill community has made significant contributions to People Helping People, Boston Community Schools, Multiple Sclerosis Society, Cystinosis Research Foundation, Project Bread, and the United States Marine Corps Toys for Tots.

The Fox Hill School Parent Teacher Organization deserves special recognition for the time, energy ,caring and support they have devoted to the school. The outstanding cultural and educational enrichment programs they sponsor, the generous gifts they donate, and the successful family activities they organize are most significant and valuable assets to our school.

Fox Hill School continues to make a strong commitment to the thorough implementation of the Burlington Public Schools Mission Statement and the Fox Hill School Code, in an atmosphere of encouragement and respect.

Respectfully submitted,

Richard Benowitz
Principal

FRANCIS WYMAN SCHOOL

The year 1978 marked the first full year of operation for the Francis Wyman School. Construction difficulties were addressed and minor problems gradually disappeared. The addition of an exit driveway solved the traffic flow problems.

During the year much was done to promote pride in our beautiful new school. Poster contests, hat week, guest speakers all focused on the same theme-"Pride in our School." The results to-date have been most gratifying.

Our first Arts Week proved to be a huge success. Our Artist in Residence Justin Gordon worked with the children during the

day and created the sandcastle that adorns our auditorium lobby area. The art teachers and the computer teacher displayed projects on castles. Over one thousand people visited the school on our "Arts Night".

The PTO ran a very aggressive and most successful fundraising program that, along with the generosity of the Town Meeting, has provided us with an outstanding new playground. The PTO continues to be a most helpful and accommodating group. The year 1997 proved not only to be successful in the aforementioned areas, but also proved very successful academically. The school did quite well in the statewide third grade achievement testing.

We hope 1998 will prove to be as positive a year as 1997.

Respectfully submitted,

Paul Cabral

MEMORIAL SCHOOL

Last June, Memorial School presented its improvement plan to the School Committee, based on months of planning by parents, guardians, teachers, students, and other members of the school community. It addresses four major areas that will receive careful attention during the next three to five years:

- Building and grounds — We are committed to making our school a safe, efficient, and comfortable environment for student and staff. During 1997, several floors were retiled, doors were replaced/refinished, the heating system was updated, and our roof received major attention. This work was in addition to the day-to-day maintenance that keeps a building in top shape, In the near future, we will begin renovating classrooms, upgrading the electrical system, and complete door replacements/refinishing. Memorial School is in very good condition and will continue to improve.

- Computers and Technology — Many exciting things are happening in this area. Last April during NetDay, parents, teachers, and business partners strung over three miles of wire, installed hubs, and connected every classroom and office to he Internet. In September, the first phase of our computer lab was accomplished. Fourteen band new units, a computer curriculum, and an instructional technology specialist help every classroom learn, practice, and apply new computer skills and concepts on a weekly basis. At the same time that children are learning, classroom teachers are participating in a year-long training program that will help them use computers and technology as teaching and learning tools in the classroom. Next on the immediate agenda are Internet access in the lab, an additional day of services per week from the technology specialist, and a Memorial School web page. Come September, we hope to furnish the lab with another twelve computers, continue with professional development training, add to our software inventory, and increase the number of classroom computers.

- Curriculum and Student Services — This is another major area receiving careful attention. Mathland, and investigative, hands-on curriculum, was introduced in September accompanied by professional development training for teachers during the summer and fall. The Science Committee continues its work on revising the curriculum and in September, as a result of much work by the World Language committee, kindergartners, first and fifth graders will be introduced to foreign languages. Good literature and daily writing are high priorities in every classroom with careful attention also paid to phonics and worked attack skills in the primary grades. Spelling is an area where we expect to see improvements when the third grade test results come back in June. Our art, music, and physical education teachers work closely with students and staff to assure excellent programs. Those who have been treated to a winter concert, strolled the art-filled corridors, and witnessed field day have experienced wonderful examples o f the quality attention children receive in the speciality areas. Our special education program and support services are designed to meet specific needs of identified students. Classroom teachers work effectively with learning specialists to provide individual attention to both in and out of the classroom. In addition to the academics, approximately fifty children are participating in a new after school enrichment program one day per week. We expect that number to grow as the program develops. Community service is also important. Last spring, students raised money to help a local family in need. Clothing, food, and toy drives also give children opportunities to assist less fortunate individuals and families. Helping others is an important lesson for children to learn at Memorial School.

• School and Community Relations — Many wonderful activities and events have become school tradition thanks to our PTO. This year's successes included the roller skating party, pancake breakfast, family picnic, and other events where families and staff enjoyed each other's company. Last spring's NetDay brought several members of the school community together in the spirit of teamwork. Over twenty businesses collaborated with parents and staff to put our school on-line and provide related training for teachers and administrators. Newslet-

ters, e-mail, and cable television are gaining strength as effective and efficient ways for people to communicate in the best interest of children. Using e-mail, several teachers and parents exchange information relevant to meeting specific student-centered goals. BCAT and the local newspapers help keep the community informed, and individual teachers regularly send home class newsletters reporting on the latest lessons, field trips, and other activities. Memorial School is a community venture and we welcome all members of the community as our partners in excellence.

The many positive things that happen at Memorial School are the result of the people who help, work, and go to school here every day. Involved parents, caring and highly-skilled teachers at strong and supportive main office, dedication school and town officials, committed business people, and most important, great children are the reasons our school is a safe, pleasant, and exciting place to teach and learn, have fun and be successful.

Respectfully submitted,

Bob Teel, Prinicapl

PINE GLEN SCHOOL

The Pine Glen School has completed another successful year of educating children and providing a good source of community pride for our families. Our P.T.O. and School Council have been tremendously supportive in promoting worthwhile efforts to enhance our school's performance and the physical condition of our building.

In the area of technology, we were able to purchase twenty new IBM computers for our student computer laboratory. Thanks to a One Glen parent who is an IBM employee and Mr. Arthur Fallon, we are in tremendous shape with current computer technology. At the present time, several of our teachers are being trained in the "Future Kids" program. This program promotes stimulating computer experiences for children.

The renovation of our school's library has been the major goal of our school community for this school year. Mrs. Martha Ogren, a veteran teacher in Burlington, has assumed the responsibility to rejuvenate and redirect the philosophy of the library. Already, Martha has discarded many out-of-date books and has vastly improved the appearance of the library. Buying new books and other supplementary materials has become the number one priority for our PTO and School Council.

Other building and grounds improvements include the installation of a new gas boiler, roof repairs, new gutters and a new set of swings for the children to use at recess.

Some special programs of interest that our students have participated in this past year include:



Proudly seated in front of their handiwork are Pine Glenn Students (from l to r) Michelle Peterson, Celina Doucette, Mallory Vachone and Lindsay Steinbach who helped paint the "Jack and the Beanstalk" mural on one of the walls of the new school library

Camp Bournedale — an environmental and historical experience for children, located on Cape Cod. The experience for fourth and fifth grade involves an overnight stay and many hands-on fun activities for students. This program is coordinated by Mr. Michael Peters, a Pine Glen teacher.

Caroling for Seniors — for the past several years our fourth and fifth grade chorus has entertained Burlington's Seniors at the Senior Center at Christmas time with songs and goodies. This program coordinated by our music teacher, Mrs. Susan LaVoie, has become very popular.

Brainquest — an education challenge of knowledge for third, fourth and fifth graders sponsored by Barnes and Noble annually. For the past several years, Pine Glen students under the leadership of Mrs. Sandra Hoy have participated in this experience. Each year our students give a good account of themselves during this contest.

As part of the new Education Reform Bill passed recently, all students in various grades must take and pass mandatory tests to insure that quality teaching is taking place in the Commonwealth schools. I am pleased to report that all of our children passed these tests and that we are doing a good job in spending the taxpayers' money in a responsible manner.

I feel that we have had another good school year at Pine Glen and I look forward to this year's challenges.



Robbie Ganley, Grade 2 Pine Glen School, tries out the giant "Bionic Ear" using a Parabola Dish provided by the Burlington Science Center.

Respectfully submitted,

Stephen E. Preston, Jr
Principal

THE BURLINGTON SCIENCE CENTER

The goal of the Burlington Science Center is to make Science Education an exciting learning experience in our elementary classrooms. This year considerable effort was devoted to aligning the Kindergarten to Grade 12 Curriculum with the Massachusetts State Frameworks Learning Standards.

Large group programs featured the Science of Parabolic Dishes and Magnetism. An interactive Lobby Exhibit entitled "Cones" was displayed in each elementary building in conjunction with The Great Cone Hunt, in which each student was charged with finding and identifying as many different types of cones in Burlington as possible

Other special programs included: The Giant Pumpkin contest, Maple Sugaring, Apple Cider Pressing, and a variety of Live Animal and Physical Science Programs.

Teacher training sessions were conducted by the Science Center Staff, John Papadonis and Anne Schloder, for Burlington's elementary teaching staff and the Massachusetts Teacher's Association.

Respectfully submitted,

John Papadonis and Anne Schloder

COMPUTER APPLICATIONS MEDIA DEPARTMENT

The computer and media staff have been working to provide the students and staff of our school system with a comprehensive program to meet their needs as lifelong learners. The staff has provided assistance and leadership to increase access to vital resources to implement the elements of education reform within the district. The program and materials provided through the budget, staff and federal grants, and the first funding cycle of the Sun Grant for Technology have allowed the department to develop and support initiatives at a greater depth than ever before.

The media staff at the elementary schools have almost completed the automation of the library sign-out and card catalogues for each school. Additional CD Roms for education use have been processed and signed out through the medica centers of the four elementary schools. Staff continues to assist teachers and students in a variety of projects and service to support the learning environment of the classrooms with appropriate material and research skills training. The increased use of technology in media centers has been supported and expanded by the initiative of elementary media staff.

The middle school media staff has addressed the impact of the curriculum framework on the middle school curriculum. The media staff has begun initial planning for the automation of the middle school library and has increased the use of the various technologies available in the school to insure that staff and students have adequate resources to support the use of multimedia in the classrooms and media center.

The high school media staff has taken the initiative to provide Internet access to the staff and students of Burlington High School and have greatly expanded the support of education reform within the high school. The high school computer specialist has been working with our library instructional assisant and students to create a very diverse and interactive web page for the media enter and school district. A CD Rom tower and increased diversity in the range materials made available to students and staff have made the high school media center a core of research and information access. The impact of the services provided is evident in the scope of the requests for information and the variety of student research and problem solving skills that are supported every day.

The computer staff has been implementing the initial phases of our technology plan. A key program undertaken in depth was the implementation of a technology mastery curriculum in grades 3-5 across the system and a pilot project for grades K-2. The Future Kids computer mastery curriculum provides a sequential model for skill development in word processing, desktop publishing, data base, spreadsheet, multimedia, and Internet access use. The program was supported by a very intensive staff development program with outstanding effort and support of the elementary computer staff. This is important in preparing students to be effective user of technology and to support the use of technology by staff to improve and support curriculum development.

The middle school has undertaken a comprehensive plan to provide technology to the classroom teachers based on 30 planned curriculum integration projects. Teachers continue to expand their use of technology through the use of multimedia and other technologies. The middle school staff looks forward to the increased access that the Sun Grant will provide the school system. The middle school computer staff is providing leadership in the transition to multiplatforms which will include both Macintosh and PC-based learning platforms.

The Computer and Media Department extends its thanks to the community for its continued support of the mission and programs of this department.

Respectfully submitted,

Arthur Fallon, Coordinator
Computer Applications/Media

HIGH SCHOOL LIBRARY

The High School Library was pleased to welcome Mrs. Heather Peachey to its staff as an Instructional Assistant. She replaced Mrs. Judi Steeves who retired in June. Mrs. Peachey is a part-time student at Simmons College pursuing a M.S. in Library and Information Science degree and certification as a school library media specialist. As her major project for one graduate course, Mrs. Peachey developed a Burlington High School Library web page. Its main purpose is to help students more effectively locate and use information for class assignments. Check it out at the Burlington High School web site at: http://www.burlington.mec.edu by clicking on library.

The Internet arrived! Four stations in the Electronic Research Room were provided with access to the Internet by the Computer Apple/Media Coordinator. Internet subscriptions to World Book and Grolier encyclopedias were acquired. Trial Internet versions of Search bank, EBSCO, and Electric Library were made available for student and staff use. Students with email accounts especially appreciated having the ability to email themselves articles from the databases. The library developed an Internet Use Policy for the high school. Plans were made to open a library internet lab and to provide access to library resources at networked computers throughout the high school.

Three of seven Electronic Research Room computers were connected to a CD ROM tower. This allowed multiple students access to the same CD ROM and gave the library staff more flexibility in the teaching of these resources. The CD ROM towed included; Gale's Discovering Authors, Mayo Family Health, Newsbank, The Boston Globe, DiscLit, Jr. Discovering Authors, College Finder, and Wilson's Current Biography.

The Library was open on school days from 7:10 a.m. - 2:20 p.m. and was staffed by one Library Media Specialist and two Instructional Assistants. It served a building population of approximately 1100. There were 21,984 student and staff uses of library. Mrs. Marjorie Cimmino was at the hub of library activity, managing the Circulation Desk and supervising Freshmen Electronics Bookshelf testing. In addition to helping individual patrons, the staff taught 114 research skills lessons, conducted LMC Orientation for freshmen, and worked with 471 classes researching in the library.

Library staff improved access to the BHS audio-visual collection. This collection was evaluated, weeded, and then reorganized by format. Mrs. Peachey handled system wide Cable in the Classroom programming. She also compiled and distributed a Cable in the Classroom Subject List as an effective way to let all BPS staff know what is available for classroom use. For the second year, the library coordinated the BPS K-12 Summer Reading Program at the school level.

In June, the Library Media Specialist was elected Director-Elect of the American Association of School Librarians for

Region I (New England). During the past year, she attended ALA/AASL national conferences in Portland, Oregon, and San Francisco. Professional development was addressed by serving on the Board of the MA school Library Media Assn., teaching a BPS Saturday Seminar on Electronic Resources, and by attending the Christa McAuliffe Technology Conference and the MA Teachers Association Summer Conference.

Library goals focused on expanding the BHS learning community's access to information and teaching students to become effective users of libraries, information resources and ideas. Future goals include: Extended hours, increased print and audio-visual collection correlated to the Curriculum Frameworks, an updated library automation system, a web- accessible public-access catalog, and student home-access to an EBSCO magazine database via the library web page.

Respectfully submitted,

Margaret A. Hallisey
High School Library Media Specialist

MUSIC DEPARTMENT

There were no staffing changes during 1997, but music students throughout the system took part in a varied assortment of activities and performances, At the Pine Glen school, evening concerts were presented on May 20 and December 18 under the baton of Susan Lavoie. Francis Wyman music students performed at a gala spring concert on May 15 and rang in the holiday season with presentations on December 10 and 11. Preparing and leading the Francis Wyman groups were instructors Jack Butler and Kerry Hennessy. Fox Hill musicians directed by Jeanne Coroniti demonstrated their proficiency at May 7 and December 17 concerts, and also appeared at a fifth grade reception on June 19. At the Memorial School, music teacher Beth Mosier's performers presented well received concerts on May 22 and December17.

Another fine feature at all the elementary concerts were the bands prepared and conducted by elementary instrumental instructor Rick Roccapriore. Parents were uniformly delighted with the large numbers and excellent progress achieved by instrumental students at all the elementary schools. It should also be noted that Mr. Roccapriore assumed duties as Assistant Band Director for the Burlington High School Marching Band and in that capacity worked with the high school percussion section during the two week August band camp. In addition, Rick offered a summer lesson program to all interested elementary instrumentalists. About 45 students took advantage of the six week program during the months of July and August.

At Marshall Simonds Middle School, activities and performances abounded. Instrumental students under the direction of Music Coordinator Douglas McIntosh played at a winter concert on January 14 featuring the select winds, jazz band, and concert band, as well as the junior band conducted by instrumental instructor Mario Tucciarone. On March 21 and 26, band members played in Lynnfield and Burlington during an exchange concert series with Lynnfield Middle School. On April 3 and 12, the jazz band toured the four elementary schools, playing concerts designed to inspire and motivate grade four and five instrumental students. Instrumentalists presented a spring concert on May6 followed by a band banquet and awards ceremony on May 14. It should also be noted that throughout the school year M.S.M.S. instrumental students provided special music for numerous school activities such as team assemblies, scholars' brunches, Night of Vaudeville, etc.

During the spring months, Music Coordinator Doug McIntosh's accomplishments were recognized by the school in the form of a golden apple award at a Teacher Recognition Day on May 21 and dedication at the eighth grade graduation ceremonies to him on June 24.

The M.S.M.S. Chorus and Eight Grade Select chorus, under the direction of Christine Lavoie, also enjoyed a busy schedule during '97. Choral groups began the year with a January 14 Winter Concert, and then rang in the warm weather with a May 6 Spring Concert. The group enjoyed a special field trip to Whalom Park on June 4. On December 17, the chorus made it's annual trip to Qunicy Market to perform holiday selections for the public. In addition to concert performances, select chorus members also displayed their talent at school activities like grade assemblies, scholars brunches, and the annual Night of Vaudeville.

On January 25, M.S.M.S. band and choral students auditioned for the Northeast Junior District Festival in Billerica. Chosen to perform with the state level "all-star" band and chorus during a March 15 concert at Gordon College were vocalists Shara Hedge and Susan Stirling as well as instrumentalists David Zahora (tuba), Samik Chattopadhyay (violin), and Andy Crosby (baritone).

Director Matthew Lovell and the Burlington High School Band enjoyed a busy and rewarding performance schedule during '97. The year began with a recruitment concert for M.S.M.S. eighth graders on January 30. Students Greg Goldfarb (flute), Chris McGann (trumpet), and Michael Stephan (tuba) performed at the Senior District Festival in January. Chris McGann and Mike Stephan went on to participate as members of the Massachusetts All-State Band in March at the Tara in Danvers, a singular honor. The BHS Band performed at evening concerts on March 12, May 8, and December 18. Band members and their families attended awards banquets on June 3 and December 4. The last two weeks of August found BHS Instrumentalists preparing for the marching season at band camp. During the football season, the BHS Marching Band was one of only two conference groups to schedule performances for both home and away games. Other appearances included Memorial, Halloween, and Veterans Day parades. The group also performed at pep rallies and BHS graduation ceremonies.

The BHS theory lab, under the expert guidance of Matt Lovell, continued to be a popular elective course. Choral and instrumental students also combined on several occasions during the year to present special recitals highlighting soloists, small ensembles, and original compositions.

Choral Director Nancy Ferreti's vocal students played a big role in this year's musical, "Anything Goes," which was presented by the Drama Department on April10,11, and 12 to enthusiastic audiences. Other choral performances during the year occurred on March12, April 17,May 8, June 4, and December 18. Mrs. Ferretti and her students also provided holiday concerts during December at the Wyndham Hotel, The Senior Center, The Rotary Club, and the Tree Lighting Ceremony on Burlington Common. BHS Chorus members Jessica Netishen , Matt Davy, and Mark Wishneusky were chosen to perform at the Northeast Senior District Festival in January. On June 3, an awards banquet recognized the many accomplishments of chorus members.

The Burlington Music Department continued to maintain a quality music classroom program for all students in grades one through seven. Elementary students received two period Aper week of music instruction, BHS students were offered electives in Theory I, II, and III, piano lab, voice class, and music drama workshop. This particular component of the music curriculum is invaluable and cannot be underestimated, because it represents a crucial part of our ongoing mission to provide quality music instruction for all students in Burlington.

Respectfully submitted,

Douglas McIntosh
Music Coordinator



Members of the New England Brass join the Brass Ensemble at Marshall Simonds Middle School for a combined number after a New England Brass concert. December 1997

DEPARTMENT OF ATHLETICS

The student athletes and coaches involved in the interscholastic athletic program continued in their pursuit to maintain a highly competitive interscholastic program in the outstanding Middlesex League, while constantly fostering a safe and healthy atmosphere for each student athlete involved. Each member of every athletic team continued to demonstrate the values of sportsmanship, health, and academic excellence throughout the entire school year. These goals are constantly held in high regard while always placing the proper emphasis and value on being competitive and winning.

During the beginning of the year many of the student athletes, coaches, and teams demonstrated outstanding team and individual performances. The Boys Basketball Team enjoyed its best season in recent years, advancing to the Division II sectional semifinal. The Hockey Team continued its success with an outstanding season, qualifying for the state tournament and advancing to the Division I Sectional Final played at the Fleet Center. The Girls Basketball Team once again played on a par with the elite teams in the Middlesex League, again qualifying for the MIAA State Tournament. Individually, many of our student athletes excelled throughout the school year. In Boys Swimming, Vito Costa and Josh Woodbury qualified and represented our program at both the sectional and state championships. In Wrestling, Dan Doherty won the Division II Sectional Tournament in his weight class, and Adam Royd won both the Division II Sectional and State titles.

The spring season also witnessed outstanding team and individual performances. The Baseball Team regained its winning ways, qualifying and competing in the state tournament. The baseball season also saw Coach Jim Curtin reach a coaching milestone in winning his 450th varsity game. The Softball Team demonstrated a unique sense of commitment and was rewarded with a state tournament berth. The girls Tennis Team witnessed the best season ever while contending for the league championship. While finishing second in league play, the team went to the Divisional Semi-Final. The Boys Tennis Team kept pace with their female counterparts, once again qualifying for the state tournament

As school began in September, everyone anticipated an outstanding athletic season. The Field Hockey season saw a big improvement, accounting for ten (10) team points and successfully competing with the better teams in the League. The Football Team provided us with many exciting performances on its way to a 7-4 season. The Golf Team continued its tradition of outstanding play, finishing third in league play and qualifying for the state tournament. Led by a strong group of seniors, the Girls Soccer Team proved to belong in the tough Middlesex League with a strong season-long performance on their way to qualifying for the state tournament. The Boys soccer Team enjoyed a successful season and qualified for the state tournament. The Girls Swimming Team saw many individuals qualify for sectional and state competition. Carolyn Jordon led the Burlington group at the state championships with a 9th place finish.

The Burlington Athletic Booster Club, under the direction of President Pat O'Brien, continued throughout the year to work with athletic staff and student athletes in promoting sportsmanship and positive school spirit for the entire Burlington High School community.

Respectfully submitted,

Donald J. Dabenigno
Director

SUPERVISOR OF NURSES

Each School has a full time RN to provide emergency and medical care for students. Kathy Shelburne, RN was added to share the position with Anne Azarian, RN at the Francis Wyman

Student health room visits for 1996/97:	45,261
Staff health room encounters:	2076
Student dismissals:	2721

All students were screened for hearing and vision problems. Children in grades 5 trough 9 were screened for scoliosis. The following are the number of referrals for additional evaluation:

Hearing: 82 Vision: 139 Scoliosis: 26

We again would like to thank Dr. Goldfarb for his help and assistance and Mr. J, Kevin Foley, Director of Pupil Services for his direction and guidance.

The State of Massachusetts funded the Hepatitis B program for the sixth graders at the Marshall Simonds. We are pleased that 179 students completed the series of three vaccinations. We want to thank Mr. Connors and Mrs. Abati for their help in organizing the students. Judy Baggs, RN and Debbie Hanna RN, our Public Health Nurses, again provided valuable assistance for this worthwhile program.

The school nurses are members of the Health Advisory Committee and Physical Education Curriculum Committee. They attended conferences on Asthma, Diabetes, Primary Nocturnal Enuresis, Immunization Update, and Emergency Medical Services in schools. We appreciate the time allotted by the Administration to attend pertinent workshops and seminars.

The school nurses have taught the following subjects in our classrooms: Cystinosis, Diabetes, Dental Health, Head Lice, Disability Awareness, Epi Pen Administration, Hand Washing & Hygiene, Puberty, Tobacco Cessation. We have each educated our faculty about the importance of universal precautions.

We would like to thank the Principals and Administration for their support. We look forward to serving the children, parents, and staff again in 1998.

Respectfully submitted,

Paula Hayes, RN
Supervisor of Nurses

SUPERVISOR OF ATTENDANCE

The primary focus of the Supervisor of Attendance is the enforcement of the Department of Education regulations pursuant to compulsory school attendance. Children between the ages of 6 and 16 years are required to be enrolled in a public, private, or school committee approved home-schooled program Daily attendance is monitored. Telephone contact is made with the home when notification of absence by the parent has not occurred. Habitual tardiness and absenteeism result in further intervention by the Administration and appropriate action is taken. Parents are encouraged to help their children maintain regular and timely attendance so necessary for the achievement of academic success.

Students between the ages of 14 and 18 years seeking part-time employment may obtain permits from the Office of Pupil Services. Permits are issued specifically for the work positions stated on the certificate. When a student seeks another position, a new permit must be obtained. It is the responsibility of the Supervisor of Attendance to maintain records pursuant to student employment. The Department of Labor and Industries publishes a booklet providing information relative to child labor laws affecting student employment. Copies of these booklets are available to students in the Office of Pupil Services.

The Burlington School System participates in the National School Lunch Program. Eligibility for the program is determined by income guidelines published by the federal government. Any student attending grades K-12 may make application for free or reduced price meals. These applications are available at the schools. Applications are accepted and processed at anytime during the school year.

The Department of Education requests that spring and fall statistical reports be filed each year. It is the responsibility of the Supervisor of Attendance to coordinate the filing of these reports which incorporate data relative to student enrollment.

Respectfully submitted

Monica Curtin
Supervisor of Attendance

SCHOOL PHYSICIAN

All Physical Exams for the high school are now completed. Physical Exams for the middle and elementary schools will begin shortly. I wish to thank the school nurses for their assistance during the school year in coordinating these sessions in an organized and orderly fashion.

My congratulations to the varsity football team and their coaches for a gallant effort. A special thanks to our trainer Linda for her expertise during the games.

I want to take this opportunity to thank the schools and Athletic Department for allowing me to participate again this year in their program.

Respectfully submitted,

Gary L. Goldfarb, MD, F.A.A.P.

BUILDINGS AND GROUNDS

HIGH SCHOOL

Major roof repairs consisting of base flashing, expansion joint and seam repair were completed in a two phase project. Under this approach, 100% of the listed items were repaired and /or replaced on the high school roof. The wooden gym floor was refinished. The work consisted of removing all existing finish and paint, sanding and sealing of hardwood, and reapplication of finish, game lines and logos. The stage curtains of the Fogelberg Auditorium were replaced, along with rigging repairs and adjustments. Interior painting of classrooms and corridors in the upper academic areas was completed through the cooperation of the Middlesex Sheriff's Office Community Work Program. A carpet replacement program was begun with the lower library, band room, chorus room receiving new carpet. A portion of the existing lockers was refinished and repaired. Air quality /air handling issues were addressed with the start of an air conditioner replacement project. Three of eleven rooftop air conditioner units were replaced during the summer. The remaining eight are scheduled for completion during the spring of 1998 Interior ductwork and system improvements began in December, with completion scheduled for late spring of 1998. A system wide pipe replacement program was begun with the high school library and media area. Heating supply and return lines, and domestic water lines were replaced; floor tile in a portion of the upper middle A corridor was replaced.

Marshall Simonds Middle School

The Marshall Simonds School's heating plant was converted to natural gas with the installation of new burners and gas piping. Roof repairs consisted of repair and/or replacement of base flashings, expansion joints and seams. A portion of "C" wing roof (approximately 60%) was replaced with a new roof

system. An interior door refinishing program was begun with approximately fifteen doors removed, stripped, repaired and re-installed. The consumer family science classrooms were retro-fitted with the work consisting of cabinet refacing, new countertops and plumbing fixtures. The ceiling tile replacement program continued, with three classrooms receiving new tile. Interior painting of classmrooms, corridors, and lockers was on going with the use of summer help and permanent custodial staff. The gym was painted through the cooperation of the Middlesex Sheriff's Department Community Work Program. The auditorium chair project was begun and completed during Christmas vacation. This project consisted of removal and replacement of all permanent seating.

Memorial School

The Memorial School heating plant was converted to natural gas with the replacement/retrofit of burners and gas piping. Extensive roof repairs consisting of seam, base flashing and expansion joint repairs and/or replacement were completed over 100% of the existing building. An interior door refinishing program was begun with approximately twenty doors. The work consisted of removal, stripping, refinishing and reinstallation. New tile floor was installed in the remaining academic corridor, completing a program begun in previous years. A new tile floor was installed in the kitchen and storage area of the lower levels. Interior painting of corridors and classrooms by summer and custodial staff continued on a limited basis. Exterior doors at both ends of the classroom wings were replaced with ADA compliant retrofits. All interior classroom signage was replaced with new ADA compliant signage. Heating supply and return lines in crawl space "A" were reinsulated with fiberglass pipe covering. The computer room and classrooms were wired for technology through a cooperative effort of parents, volunteers,, and professionals. This work consisted of additional computer drops and electrical outlets.

Pine Glen School

The Pine Glen School heating plant was converted to natural gas. The work consisted of boiler replacement, burner replacement, and retrofitted gas piping. Extensive roof repair and gutter replacement was completed in the fall. The work consisted of seam repair, expansion joint replacement and installation of new gutters. The media center was reconfigured with shelving and the installation of new carpet. The primary grade area (lower level), received new student "cubbies" installed in the corridor for student storage. Interior signage of classrooms and office was replaced with new ADA compliant signage. The window project was completed in February with all classrooms and offices being retrofitted. Interior and exterior painting was ongoing through summer help and custodial personnel.

Fox Hill School

Extensive roof repairs consisting of seam, flashings, and expansion joint repair and/or replacement were completed in the fall. Floor tile replacement and repairs to two classrooms were completed. Interior painting of corridors and classrooms by summer help and custodial staff was ongoing. Interior classroom and office signage was replaced with ADA compliant signage. An interior door refinishing program was begun with approximately thirty doors stripped and refinished. A computer classroom was retrofitted with new interior windows, painting, installation of new electrical outlets, and air conditioning. The abandoned underground oil tank for the emergency generator was removed, and a new above ground day tank installed.

Francis Wyman School

This school building, after undergoing major retrofit in previous years, continues to be the "jewel" of the system. Minor repairs to roof areas in the gym and art wing took place, along with continued refinishing of interior painting by in-house custodial staff. The major project was the installation of new acoustical ceilings in all classrooms, the was completed during the summer vacation period

Conclusion

The physical plants (buildings) saw significant improvement during the year. This was possible through the hard work of custodial staff and the continued support of School Committee, Ways and Means, Town Meeting Members, Town Departments, Recreation, and Department of Public Works.

The students and staff now can look forward to safe, clean and pleasant surroundings, so as to continue the educational process. The Building and Grounds personnel thank those involved for their past and future support in our effort to make the Burlington School Department a showcase for all.

Respectfully submitted,

Craig F. Robinson, Director
Buildings & Grounds

SHAWSHEEN REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL DISTRICT

School Committee Representatives

Elected representatives of the Regional School Committee are: Mark Trifiro and Peter Russo from Bedford; Kenneth L. Buffum, Vice Chairman, and Bernard F. Hoar, Treasurer, from Billerica; John P. Miller, Chairman, and Alfred Verrier from Burlington; J. Peter Downing and Patricia W. Meuse from Tewksbury; and James M. Gillis, Secretary, and Robert G. Peterson from Wilmington.

Shawsheen Valley Technical is one of twenty-five regional vocational technical school districts in Massachusetts. Eleven hundred and fifty high school students were enrolled in comprehensive vocational/technical programs in October of 1997. The school has experienced major increase in high school enrollment since October of 1992. Over eight hundred adults also participated in adult education courses, of which three adults were enrolled in certificate programs. Shawsheen's comprehensive adult education program is the fifth largest in the Commonwealth of Massachusetts. In addition, two hundred junior high school students participated in the after school Career Exploration program funded by a grant from the federal government.

Two hundred forty-seven seniors graduated in 1997. Sixty three percent of the graduating class acquired jobs in their chosen profession, and thirty percent pursued higher education. Three percent of the seniors joined the armed services. Shawsheen's excellent graduation placement statistics continued to be amongst the very best in Massachusetts.

Fifteen area colleges have developed articulation agreements with Shawsheen Valley Technical granting students college credit for the work completed during high school. Known as the "Tech Prep" program, this unique approach in developing career paths for students while in high school, maximizes student interest to obtain advanced degrees in emerging technical areas and assures students a career educational path that is both relevant and rewarding. Industry leaders and educational professionals from throughout the United States have applauded Shawsheen Valley Technical's Tech Prep program and have emulated it throughout the nation.

Committed to Student Interest

Ninth graders begin their high school years as inquisitive children and leave our institution as aspiring adults. We are committed to provide a nurturing and challenging high school experience second to none. Upon entering, students spend every other week experiencing ,and exploring fourteen different vocational/technical professions. With nineteen different programs to select, parents and students select eight of the fourteen areas they are scheduled to explore. Students spend alternate weeks in academic classes. By eliminating study halls and providing a challenging eight period school day, students can acquire all Carnegie Unit requirements for entrance into any college of their choice. Unfortunately, interest in attending Shawsheen Technical has grown beyond availability, requiring a waiting list of students for the first time in a decade.

By April of their freshmen year, students select a vocational/technical profession they will major in for the next three and a quarter years. If they select plumbing or electrical they will earn their fifteen hundred-hour requirement for a journeyman's license prior to graduating from high school. If they select cosmetology, they will acquire the thousand hours during high school needed to take the state examination. Program offerings range from Health Careers to Electronics to Telecommunications to Culinary Arts to Graphic Arts to Welding, and the public is invited to contact our Guidance Department at (508) 667-2111 for a catalog of our diverse program offerings.

In the fall of their senior year many students begin employment with local companies during their shop week as apprentices or co-op placements. Over two hundred and fifty area company businesspersons serve on Shawsheen's Craft Advisory Committees ensuring our curriculum, content, and technology is up-to-date. Meeting twice each year with Shawsheen administrators, these local businesspersons are amongst the first to hire graduates from programs they had a part in developing.

Shawsheen students participate in a wide variety of extracurricular activities. From the Honor Society to the School Play to Vocational Clubs of America Competitions against other vocational/technical schools in district, state, and national competitions, Shawsheen's commitment to providing a wide range of activities for student development extends well beyond the classroom or athletic field. During the past school year, over three hundred and fifty-two Shawsheen students participated in interscholastic athletics and captured Commonwealth Athletic Conference championships in Cross Country, Girls Volleyball, Wrestling, Girls Basketball, and Baseball. The Girls Basketball team captured the Division IV North Sectional State Championship. The Volleyball, Boys Basketball, Girls Basketball, Ice Hockey, Softball, and Baseball Teams all qualified for state tournament play.

Shawsheen Valley Technical was awarded the inaugural "Walter Markham Memorial Award" from the Boston Globe in 1997, signifying the finest commitment to athletic excellence and sportsmanship. Varsity teams at Shawsheen Valley Technical won over seventy-six percent of contests, ranking first in the Commonwealth of Massachusetts compared to similar districts.

Special Activities in 1997

Many activities took place during 1997 that deserve special recognition:

- Shawsheen English teachers created a Language Arts and Literature Magazine on the Internet. The "Rambling Electronic School Literary Magazine", using front-page software is available for public view on the school's web site at www.shawsheen.tec.ma.us. Students publish research papers, essays, and poems on the Rambling Magazine. In addition, courses are outlined on the web site along with student's homework assignments and descriptions of activities taking place in various classrooms.

- A direct T1 line and Pentium server is installed for direct access to the Internet. All teachers are trained on use of the Internet and all administrative and guidance offices were hooked up to the Internet. New computer labs with direct access to the Internet were installed in Telecommunications/Computer Science Shop and the Automotive Shop.

- Renovations were made to the staff dining room area and the Autobody Department. A new switchboard/ reception area was created at the entrance to the school, and a modern computer aided Career Center was constructed in the Guidance suite. A new internal communication system was installed in all classrooms, and an external voice mail system was purchased to improve communications between home and school.

- Bell Atlantic awarded the school a twenty-eight thousand dollar grant to assist teachers to develop new curriculum using Web page design on the Internet. Cross curriculum learning modules are being developed by a core group of academic teachers in mathematics, English, social studies, library science, and special education. Using Front Page software, Shawsheen staff and students were selected as a model to assist other districts in integrating new technologies into school curriculum.

- Microsoft invited Shawsheen administrators to Seattle, Washington to partiscipater in the development of new education products. Mr. James Smyth, Director of Computer Technology, was invited to join Microsoft's national advisory committee on computer technology.

- Since 1996 over three hundred employees of the local towns have been trained at Shawsheen in Windows95, Word, Excel, and Access. The school remains committed to providing Professional Development training for town and school employees.

- Shawsheen was selected by the Massachusetts Department of Education as one of eleven schools to assist in the design and development of electronically reporting annual student reports.

- The Shawsheen Adult Technical Institute graduated another Licensed Practical Nursing Class. Thirty-seven graduates successfully passed the state exam and all graduates secured jobs in the health industry at an average starting salary of $17.00 per hour. This tuition program, at no cost to member towns, is a prime example of a school to work program benefiting both the needs of our citizens and the business community.

- John Judge, Director of Academics at Shawsheen since 1973, retired and received the annual "Kenneth L. Buffum Award". Mr. Judge was an exemplary educator totally dedicated to serving the needs of Shawsheen's student population.

Community Projects

Examples of the numerous community projects completed by Shawsheen students are as follows:

- The Carpentry Department is building a trophy case for Burlington High School as well as doing some remodeling work at Burlington High School Library, and helping to revamp the orchestra pit at the High School.

- Plumbing Department was able to assist the Town of Tewksbury with the layout and installation of the preliminary plumbing work for the Tewksbury Community Pantry.

- Shawsheen students and teachers from several departments, carpentry, electrical, masonry, and plumbing, built a two-story straight front colonial home with a farmer's porch, attic, three baths, and five-zone water heat for Tim and Mary Roy of Billerica. Students are currently engaged in building a concession stand at the Marshall Middle School to be used for sporting events. This building will be complete with restrooms, storage areas, and kitchen facilities.

- We were pleased to participate in the Wilmington Expo sponsored by the Wilmington Chamber of Commerce. Our Culinary Arts teachers and students put on cooking, baking, and cake decorating demonstrations and served samples of hot foods and freshly baked items. The Cosmetology Department put on demonstrations of the latest fashion, makeup, and facial techniques as well as offering manicures to the public.

Each project request is evaluated individually and its acceptance as a school project is based on whether it will meet our educational objectives. All expenses for projects, such as supplies and materials, are borne by those requesting the project. Groups or citizens interested in eligibility requirements should contact Mr. Anthony Bazzinotti, Director of Vocational/Technical Programs, at 978-667-2111 x 143.

Conclusion

Shawsheen Tech's continued success is a direct result of the support received from District Town Administrators, Boards of Selectmen, Finance Committees, Town Meetings, and citizens. We very much appreciate their cooperation and support.

B-LINE ANNUAL REPORT

On November 19, the B-Line began it's tenth year of operation.

Our previous bidder is once again our current contractor.

New buses came on board in the fall. Larger windows, heavier suspension makes the ride on the B-Line even more comfortable than before. Each B-Line bus has wheelchair accessibility for two wheelchairs.

The hours for the B-Line are: Monday through Friday — Routes 1/4 8:00AM - 6:00PM. Routes 2/5 and 3/6 operate 8:00AM through 6:30PM.

Fares are: Adults - $.50 Students and Seniors $.25. As you can see, a ride on the B-Line is the best buy in Burlington.

The influx of new hotels and businesses is an important reason to use public transportation as a responsible way to manage traffic problems.

B-Line drivers are dependable and accommodating. Check our schedules for locations and times. You will find that we cover almost every activity and destination in Burlington. We also connect conveniently with other public transit systems.

Call the Buzy Bee Line 270-1965 for further information.

Respectfully submitted,

Eleanor O'Connell
Transportation Coordinator

TOWN BEAUTIFICATION COMMITTEE

The Beautification Committee completed the following projects in the fifth year since its reactivation:

1. Public recognition of Burlington landscapers who volunteered time and materials in the planting and care of flowers at designated sites:

 1. Burlington Landscaping - Ronald Given
 2. Marchese Landscaping - Stephen Marchese
 3. Prato Associates - Davis Prato
 4. R. H. Rich Landscaping - Robert Rich and Robert Rich Jr.
 5. Runyan Landscaping - Michael Runyan

We extend our deepest sympathies to the family of Robert Rich, Sr. who passed away in 1997. Mr. Rich, along with his son, demonstrated true concern for our goal to improve the landscaping of our public areas.

Rich Landscaping maintained a plot of seasonal plantings on the common at the corner of Bedford and Cambridge Streets, as well as having accepted responsibility for the maintenance of the DiIorio Green at Cambridge Street and Mall Road. Mr. Rich could often be seen working at his flower beds and we will truly miss him.

2. In 1997, we discontinued awarding plaques to businesses in recognition of their landscaping efforts, but rather sent letters to 1997 recipients, as well as to companies receiving awards in years past. First time letters were sent to the following:

 1. 128 Electric Supply Corp. - Cambridge Street
 2. B & D Carpets Cambridge Street
 3. Mobil Gas - Cambridge Street

We also continued our practice of sending letters to those companies who we feel have put forth little of no effort in maintaining their properties

3. The Committee received a check for $500.00 as a gift from the Burlington High School class of 1997 which was used toward the purchase of three Bradford pear trees. These trees were planted on the town common along Cambridge Street by the Recreation Maintenance Department, after the removal of several dead trees.

4. Our Committee purchased a stationary one-piece concrete and tile table with seating which was installed within a grouping of trees on the common. This table and benches is also handicapped accessible.

5. The "DiIorio Green", located at Cambridge Street and Mall Road, continues to be a source of on-going problems. The Committee arranged to have the lettering re-done (cost absorbed by the DiIorio Committee, not a town expense). The surface lights now need replacement because of malicious damage. We are currently investigating a more sturdy replacement.

6. With some donations, we continue to plant flowers and weed beds at several locations: The "Town of Burlington" sign area, the island at Olympian Way, and the planters at Cambridge and Winn Streets.

7. Our three-season banner program on the Mall Road continues, as we investigate banner companies whose bids meet the funds raised by the Burlington Round Table.

8. We have prepared and presented to the Town Administrator and the Board of Selectmen a five year plan for the town common. We await their initial approval and then final approval from Town Meeting.

Respectfully submitted,

George W. Major, Chairman
Carolyn Engel
Edward Hastings
Joan McSweeney
Elaine Zuccaro

BICENTENNIAL COMMISSION

During 1997, our fourth year of preparing for our town's 200th Anniversary, Burlington's Bicentennial Commission accelerated our fundraising activities and increased our publicity. We continue to plan something for everyone to enjoy during the year-long festivities beginning in February 1999, but obviously there are numerous expenses involved in producing a grand bicentennial observance. Our Commission cannot succeed without increased help from residents, organizations and town businesses. This year we added four Commission members who are focusing on publicizing our coming bicentennial events and encouraging volunteers. Through press releases, personal communications, our newsletter and our new web page, we are attempting to provide information and increase contributions of time, talent and treasure.

Fundraising Events

We continue to sponsor annual events to raise money for our 1999 festivities. In addition to selling souvenirs at summer concerts on our town's common and at our high school during elections and Town Meeting sessions, this Commission sponsored five fundraising events during 1997. Our most successful annual events were our March 1st Dinner Theatre and our November 30th Breakfast With Santa. Both took place at local hotels and were sellouts; both will recur. These events provided previews of bicentennial events to attract and interest all ages, combined with souvenir and raffle sales. Other fundraising events included a Barbecue-Before-the Street-Dance, a Craft Fair and a Hayride. Publicity for each Fundraising Event was generously donated by the Burlington Recreation Department, the B-Line, the local TV, our School Department and the local newspapers.

Organization's Support

The Burlington Senior Citizens Organization was the first civic organization to contribute funds for our Bicentennial celebration. They were joined by the Burlington Historical Society and the Burlington Rotary before 1997 began. Additional financial contributions have since been received from the Burlington Firefighters' Association, the Burlington Class of 1997, and the Burlington Police Patrolmen's Association. Financial donations assisting specific fundraising events were received from MA Tobacco Control (Public Health) and the Fox Hill School PTO. A very appropriate donation of time and talent was received from the Burlington Garden Club: they contributed a Colonial Garden of perennials in our town's center to our bicentennial observances, following from and coordinating with their contribution of Burlington's historic Heritage Trail a quarter century ago. We look forward to similar gifts of time and talent from other town groups.

Individuals' Support

Because what we all will be celebrating in 1999 is the Bicentennial of our town's incorporation as a separate political entity, the participation of individual residents-taxpayers is central to this Commission of appointed citizens. This year non-Commission volunteers joined the committees for specific bicentennial events, and we'd like to note that our bicentennial Parade Committee is chaired by a non-member, Robert Hogan. We'd also like to mention that Dr. James Kostas (BHS'81) made a Bicentennial contribution for each new patient; Beverly Vidoli contributes for each new real estate listing. Several interested residents now are volunteering their time to help our souvenir sales and many residents already have donated funds to our "It Takes Two" program. Local shopkeepers along Cambridge Street are displaying and selling our bicentennial souvenirs, most noteworthy Mr. Ellis of Bell's Camera and the Dale Pharmacy. Our Commission member Gail Hagopian is in constant communication with the PTO's of Burlington's six schools. She intends to provide a direct link to our Commission, keeping students and parents aware of forthcoming events and stimulating fundraising.

Souvenir Sales

Our souvenir sales are generating both funds and publicity for the Bicentennial. Publicity has been generated with displays at the high school; and both displays and sales occur at our Souvenir Shop at the B-Line office in the Human Services Building, our shops at Bell's Camera and Dale Pharmacy, and at our display at the Lahey Clinic gift shop. Best-selling clothing items during 1997 were our warm sweatshirts for both adults and children, which introduced our new 'Tradition-Innovation' Logo, and our denim baseball caps in four colors, which repeat our '200th Birthday' Logo, also used on our mugs and several sports items. One other item added to our souvenir stock is the pewter plate with the 'Town Seal' Logo originally sold during our town's 175th Anniversary. Six months after it arrived, our cotton Bicentennial afghan continues to be a favorite family gift and keepsake. Not only does our afghan picture historical sites, but it also pictures modern Burlington structures including our police station (formerly Union School), Lahey-Hitchbock Clinic, and our current town hall (the last is also pictured on our collectible gold 1997 ornament).

The Bicentennial Commission wishes to express its appreciation to the Board of Selectmen and to the Town Meeting members for their encouragement and for the financial support we continue to receive. We plan to continue raising funds because our events planned for 1999 require major investments, beginning with the republishing of *Burlington - Part of a Greater Chronicle* by John E. Fogelberg in an expanded Bicentennial Edition. There will be an Ecumenical Service (February 28, 1999); an Incorporation Supper (March 1999); a Colonial Minutemen Enactment (April 1999); a Bicentennial Parade (May 1, 1999); Fireworks & Town Day (June 19, 1999); Founders Day (September 1999); Halloween Masquerade Party (October 1999); and a Bicentennial finale New Years Eve Ball (December 31, 1999). Separate committees are making arrangements for each of these. Additional events with additional expenses are under consideration for this once-in-a-lifetime opportunity for our entire community to celebrate together.

Respectfully submitted,

Wayne Higden, Chairman
Sandra McNeal, Co-chairman
Auralie Slowey, Co-chairman
Kevin McKelvey, Treasurer

BURLINGTON HOUSING AUTHORITY



The Burlington Housing Authority is an independent public non-profit agency, empowered by the Massachusetts State Legislature under M.G.L. Chapter 121B, to develop and manage public housing. The Authority is funded, regulated and monitored by the state and federal governments, and in addition, submits annually to a lengthy review by the Massachusetts State Auditor. It is with great satisfaction that the Burlington Housing Authority ended 1997 with yet another excellent Audit Report. For the ninth consecutive year, the State Auditors reported that the Burlington Housing Authority is in full and satisfactory compliance with both state and federal regulations.

In 1997, the Authority received an achievement award from the National Association of Housing and Redevelopment Organization (NAHRO), the professional housing organization which represents over 250 Authorities in Massachusetts. Recognition was especially given to the Burlington Housing Authority because it is the first Authority in the State to be involved in the development of affordable Assisted Living housing through the Longmeadow Place housing on Mall Road.

The Authority has successfully maintained its buildings despite the lack of modernization funds from the State. It wishes to thank the Middlesex County Sheriff, James DePaola, for coming to its aid by providing free labor to rehabilitate the Birchcrest Arms senior citizen complex. Recent lowering of the admission age for senior citizen housing to 60, plus the new requirement to house 13.5% non-elderly disabled people has placed an additional burden on our parking capabilities, and the Authority, with the help of Board Member James Marchese, is in the process of adding a new parking lot.

Despite the lack of availability of development money from traditional sources, such as the state and federal government, the Burlington Housing Authority is seeking new ways to develop affordable housing for seniors so that they may have a safe and secure place to live. Unlike for-profit organizations, the Authority's Board consists of unpaid volunteers, and the Authority is able to offer affordable rents because it does not realize a profit from its housing developments.

The Burlington Housing Authority Board consists of four elected Commissioners, Joseph Arena, Lincoln Daigle, M. Harrison Graham, and James Marchese; and a State Appointee, John Leary, who is appointed by the Governor of the Commonwealth. The Housing Authority Board wishes to thank the Town of Burlington, including all agencies of the town, for the assistance and cooperation that it has extended to the Authority in its pursuit of affordable housing for the fastest growing segment of the town's population - its senior citizens.

Lillian M. Buckley, PHM
Executive Director

METROPOLITAN AREA PLANNING COUNCIL

The Metropolitan Area Planning Council (MAPC) is the regional planning agency representing 101 cities and towns in the metropolitan Boston area. Created by an act of the Legislature in 1963, it serves as a forum for state and local officials and provides technical planning assistance and service delivery to its member communities. MAPC works with cities and towns through eight subregional organizations whose members are appointed by chief elected officials and planning boards. The Council provides the subregions with financial, planning and administrative support, and offers technical aid on selected special projects. MAPC is a designated Economic Development District of the federal Economic Development Administration and as one of 14 members of the Metropolitan Planning Organization(MPO), has oversight responsibility for the region's federally funded transportation program.

MAPC completed another successful year of working with its communities, state agencies, various non-profit groups, universities, businesses, special interest coalitions, state and federal legislators, and other regional planning agencies. The agency held at least fifteen regularly scheduled meetings each month, eight of which were in the different subregions. These meetings plus special workshops, seminars, focus groups, and conferences linked together the hundreds of issues and individuals who are part of the Boston area's and the nation's planning scene. It was this network that provided the energy, vision and focus for MAPC's activities in the region.

After years of concern about the role of local governments in state transportation planning and funding decisions, 1997 saw a landmark achievement in the formation of a new Boston area MPO. The reorganization was the outcome of federally supported mediation, with MAPC serving as a key negotiator for a stronger state/local partnership. MPO voting members now include seven cities and towns, along with seven state and regional agencies, including MAPC. The municipal and regional members of the MPO are responsible for programming about $40 million per year in local road and bridge projects, about one-third of the total funds available for the metropolitan region. MAPC works with communities to develop a list of local projects to be programmed for funding.

In September, the first Transportation Improvement Program was adopted by the new MPO. The TIP also included $10 million for "Enhancement projects", and $3 million for Transportation Demand Management (TDM) projects. As a regional planning agency MAPC's role in both the Enhancement and TDM programs is to solicit proposals and prescreen them for funding eligibility.

As always, the agency also participated in a variety of transportation related projects. One of the major efforts this year involved working on the Transportation Summit meeting that was held in Springfield. This effort was organized to support the reauthorization of ISTEA and help assure that federal transportation funding for New England is not diminished. MAPC completed a three-year Pavement Management system project that involved the inspection of all federal-aid eligible roadways throughout the entire MAPC region. A report on the over 3,000 miles of road that were inspected was submitted to the Massachusetts Highway Department.

A new project that was organized last year was the Metropolitan Greenspace Initiative. Over 65 environmental and historic preservation organizations have indicated their interest in participating in this effort that MAPC is currently staffing. As part of this project the agency has produced a map that illustrates the development growth in the greater Boston area from 1970 to 1991. The accompanying data documents the results of urban sprawl that has occurred showing a 15% growth in land development with only a 5% growth in population. MAPC staff has also been working with graduate students at the Harvard Graduate School of Design on a report outlining the potential for open space protection as the region continues to grow. During the past year the agency increased its association with the Boston Harbor Islands National Recreation Area planning project with the expectation that the agency will become one of the groups officially involved in the establishment of this new federal/state facility.

MAPC produced a number of publications during 1997. This past year the agency published its first yearly calendar with each month displaying maps containing different demographic data of interest to communities in the region and their residents. The Data Center also published a report, Top Employers, which listed by community the number of employees per establishment in the region. Other recent projects include a Title 5 compliance computer software application for Ashland and Hopkinton, economic forecasting for several agencies, school enrollment forecasts for several communities, and updates to the community profile series. The Data Center, working with Harvard University and the University of Massachusetts Boston, also completed a collaborative project known as The Massachusetts Electronic Atlas. This atlas provides access via the Internet to information on the 351 cities and towns in the state. All the information can be downloaded.

The GIS Lab completed numerous project for both individual communities and for the region as a whole. Staff worked with Watertown on developing a tree inventory for the community. They also completed a wireless communication siting study for one of the subregions, an open space update for another, and a comprehensive regional zoning report for yet another. GIS staff conducted a number of workshops on parcel data automation and acted as an information resource for municipalities interested in beginning or expanding their GIS programs.

In addition to playing a major role on a number of regional boards and commissions, the staff also applied for and received grants to investigate shared services in one of the subregions and also to help communities deal with the issue of utility deregulation. MAPC continued to participate with the South Weymouth Naval Air Station reuse planning project. One MAPC staff member was contracted to work part time for the Town of Rockland on planning issues related to the base closure and reuse.

In 1997, the agency also completed a project that focuses on opportunities for bolstering the shoreline seafood processing and distribution industries in the Commonwealth, including analysis of the importance of the industry to affected coastal communities in Massachusetts.

MAPC updated its Overall Economic Development Program for 1997, analyzing the regional economy and economic development needs, and revising the list of projects eligible for federal funds through the Economic Development Administration (EDA). The agency administered a Community Adjustment Planning Grant provided by the U.S., Department of Housing and Urban Development to examine community responses to defense industry downsizing and evaluate defense dependencies of small and mid-sized municipalities. The project included several focus groups and a regional forum. A final report on strategies to adjust and diversify local economies in response to reduced defense spending will be completed in early 1998.

David C. Soule
Executive Director

TOWN ACCOUNTANT

Subject: Financial Statements Fiscal 1997

Enclosed are the audited financial statements of the Town of Burlington for the period ending June 30, 1997.

These statements have been prepared by this office and our independent auditor Arthur Anderson LLP.

Patrick J. Mullin
Town Accountant

REPORT OF INDEPENDENT PUBLIC ACCOUNTANTS ON FINANCIAL STATEMENTS AND SUPPLEMENTARY SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

To the Honorable Board of Selectmen,
Town of Burlington, Massachusetts:

We have audited the accompanying general purpose financial statements of the various funds and account group of the Town of Burlington, Massachusetts (the Town) as of June 30, 1997, and for the year then ended, as listed in the foregoing index. These financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* (1994 Revision), issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

Consistent with the practice of most municipalities in the Commonwealth of Massachusetts, the Town has neither capitalized the cost of general fixed assets in a General Fixed-Asset Account Group (see Note 1(f)) nor has it reported in the General Long-Term Obligations Account Group its unfunded pension liability, as determined by an acceptable actuarial valuation (see Note 3), as required by generally accepted accounting principles. The amounts that should be recorded in the General Fixed-Asset Account Group and the General Long-Term Obligations Account Group are not readily determinable.

In our opinion, except for the effects on the general purpose financial statements of (1) not capitalizing general fixed assets in a General Fixed-Asset Account Group and (2) not reporting the unfunded pension liability in the General Long-Term Obligations Account Group, as determined by an acceptable actuarial valuation, the financial statements referred to above present fairly, in all material respects, the financial position of the Town of Burlington, Massachusetts as of June 30, 1997, and the results of the Town's operations and the cash flows of the Enterprise Fund and its Nonexpendable Trust Funds for the year then ended, in conformity with generally accepted accounting principles.

In accordance with *Government Auditing Standards*, we have also issued report dated September 26, 1997 on our consideration of the Town's internal control structure over financial reporting and our test of its compliance with certain provisions of laws, regulations, contracts and grants.

Our audit was performed for the purpose of forming an opinion on the general-purpose financial statements of Town of Burlington, Massachusetts, taken as a whole. The accompanying schedule of expenditures of Federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Revised Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*,

and is not a required part of the general-purpose financial statements. Such information has been subjected to the auditing procedures applied in the audit of the general-purpose financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the general-purpose financial statements taken as a whole.

Arthur Andersen LLP

Boston, Massachusetts
September 26, 1997

TOWN OF BURLINGTON, MASSACHUSETTS

COMBINED BALANCE SHEET—ALL FUND TYPES AND ACCOUNT GROUP
JUNE 30, 1997

	Governmental Fund Types			*Proprietary Fund Type*	*Fiduciary Fund Types*	*Account Group*	Combined
	General Fund	Special Revenue Funds	Capital Projects Funds	Enterprise Fund	Trust and Agency Funds	General Long-Term Obligations	Total (Memorandum Only)
ASSETS:							
Cash and temporary investments	$ 10,165,865	$ 209,177	$ -	$ 177,310	$ 972,007	$ -	$ 11,524,359
Investments	930,483	-	-	-	206,581	-	1,137,064
Property taxes receivable–							
Current year's levy	849,291	-	-	-	-	-	849,291
Prior years' levies	197,282	-	-	-	-	-	197,282
	1,046,573	-	-	-	-	-	1,046,573
Other receivables and tax titles–							
Motor vehicle excise	396,694	-	-	-	-	-	396,694
Water and sewer	709,710	1,615,309	-	-	-	-	2,325,019
Tax titles, possessions and other liens	2,602,015	-	-	-	-	-	2,602,015
Federal and state grants	655,406	-	-	-	-	-	655,406
Departmental, interest and other	86,673	-	-	-	-	-	86,673
	4,450,498	1,615,309	-	-	-	-	6,065,807
Due (to) from other funds	(4,198,294)	696,189	1,969,942	52,308	1,479,855	-	-
Property, plant and equipment, net of accumulated depreciation of $454,244	-	-	-	1,197,527	-	-	1,197,527
Amount to be provided for the payment of sick leave benefits	-	-	-	-	-	1,370,360	1,370,360
Amount to be provided for the retirement of debt from tax levy	-	-	-	-	-	16,776,000	16,776,000
Amount to be provided for payment of environmental settlement	-	-	-	-	-	713,404	713,404
Amount to be provided for payment of workers' compensation	-	-	-	-	-	126,043	126,043
Total assets	$ 12,395,125	$ 2,520,675	$ 1,969,942	$ 1,427,145	$ 2,658,443	$ 18,985,807	$ 39,957,137

COMBINED BALANCE SHEET—ALL FUND TYPES AND ACCOUNT GROUP
JUNE 30, 1997

(Continued)

	Governmental Fund Types			*Proprietary Fund Type*	*Fiduciary Fund Types*	*Account Group*	Combined Total
	General Fund	Special Revenue Funds	Capital Projects Funds	Enterprise Fund	Trust and Agency Funds	General Long-Term Obligations	(Memorandum Only)
LIABILITIES AND RESERVES:							
Warrants payable	$ 841,464	$ -	$ -	$ -	$ -	$ -	$ 841,464
Accrued payroll and payroll withholdings	1,617,461	-	-	31,165	1,468,624	-	3,117,250
Accrued vacation and sick leave benefits	907,283	-	-	-	-	1,370,360	2,277,643
Reserve for abatements	1,041,799	-	-	-	-	-	1,041,799
Deferred revenue	4,401,739	1,455,474	-	-	-	-	5,857,213
Bonds payable	-	-	-	1,379,000	-	16,776,000	18,155,000
Environmental settlement payable	-	-	-	-	-	713,404	713,404
Other liabilities	-	-	-	-	445,396	126,043	571,439
Total liabilities and reserves	8,809,746	1,455,474	-	1,410,165	1,914,020	18,985,807	32,575,212
COMMITMENTS AND CONTINGENCIES							
FUND/EQUITY BALANCES:							
Unreserved	1,692,608	-	-	-	-	-	1,692,608
Designated for subsequent year's expenditures	710,203	-	-	-	-	-	710,203
Reserved	-	1,065,201	-	-	744,423	-	1,809,624
Continued appropriations	1,182,568	-	1,969,942	-	-	-	3,152,510
Municipal contributed capital	-	-	-	152,580	-	-	152,580
Accumulated deficit	-	-	-	(135,600)	-	-	(135,600)
Total fund/equity balances	3,585,379	1,065,201	1,969,942	16,980	744,423	-	7,381,925
	$ 12,395,125	$ 2,520,675	$ 1,969,942	$ 1,427,145	$ 2,658,443	$ 18,985,807	$ 39,957,137

The accompanying notes are an integral part of these financial statements.

TOWN OF BURLINGTON, MASSACHUSETTS

COMBINED STATEMENT OF REVENUES, TRANSFERS, EXPENDITURES AND CHANGES IN FUND BALANCES— ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS FOR THE YEAR ENDED JUNE 30, 1997

	Governmental Fund Types				Combined Total (Memorandum Only)
	General Fund	Special Revenue Funds	Capital Projects Funds	Expendable Trust Funds	
REVENUES:					
Property taxes	$ 38,758,692	$ -	$ -	$ -	$ 38,758,692
Motor vehicle excise taxes	2,033,901	-	-	-	2,033,901
Water and sewer	1,187,072	2,671,490	-	-	3,858,562
Intergovernmental	5,556,838	503,750	-	7,138	6,067,726
Interest and dividends	503,496	4,652	-	11,527	519,675
Departmental and other	2,916,525	1,669,974	-	106,856	4,693,355
	50,956,524	4,849,866	-	125,521	55,931,911
TRANSFERS (TO) FROM OTHER FUNDS	230,593	(572,405)	341,812	-	-
EXPENDITURES:					
Education	23,595,685	1,263,633	-	19,018	24,878,336
Public safety	7,674,241	-	-	-	7,674,241
Health and human services	763,283	-	-	-	763,283
Public works	6,686,147	2,309,795	-	-	8,995,942
Recreation	1,567,327	477,056	-	5,700	2,050,083
Debt service	2,232,289	-	-	-	2,232,289
Pension costs	1,843,205	-	-	-	1,843,205
General government	6,138,877	-	-	-	6,138,877
State and county assessments	819,846	-	-	-	819,846
Other	-	400,581	-	-	400,581
Capital outlay	-	-	2,176,634	-	2,176,634
	51,320,900	4,451,065	2,176,634	24,718	57,973,317
Excess (deficiency) of revenues and transfers over expenditures	(133,783)	(173,604)	(1,834,822)	100,803	(2,041,406)
OTHER FINANCING SOURCES:					
Other	-	-	47,431	-	47,431
FUND BALANCES, BEGINNING OF YEAR	3,719,162	1,238,805	3,757,333	286,012	9,001,312
FUND BALANCES, END OF YEAR	$ 3,585,379	$ 1,065,201	$ 1,969,942	$ 386,815	$ 7,007,337

The accompanying notes are an integral part of these financial statements.

TOWN OF BURLINGTON, MASSACHUSETTS

STATEMENT OF REVENUES, TRANSFERS AND EXPENDITURES— BUDGET AND ACTUAL—GENERAL FUND—BUDGETARY BASIS FOR THE YEAR ENDED JUNE 30, 1997

	General Fund	
	Budget	**Actual***
REVENUES:		
Property taxes	$ 38,020,337	$ 38,136,615
Motor vehicle excise taxes	2,140,000	2,018,254
Water	1,300,000	1,180,338
Intergovernmental	5,328,641	5,556,838
Interest and dividends	615,000	503,496
Departmental and other	2,005,000	2,917,026
	49,408,978	50,312,567
OTHER SOURCES OF FUNDS:		
Transfers from other funds	1,638,811	1,638,811
Surplus revenue (free cash)	1,377,205	1,377,205
	52,424,994	53,328,583
EXPENDITURES:		
Education	23,849,068	23,637,413
Public safety	7,897,325	7,674,241
Health and human services	801,947	763,283
Public works	7,047,588	6,846,550
Recreation	1,595,417	1,567,327
Debt service	2,213,000	2,232,289
Pension costs	2,003,098	1,843,205
General government	6,204,037	6,019,552
State and county assessments	813,514	819,846
	52,424,994	51,403,706
Excess of revenues and other sources of funds over expenditures	$ -	$ 1,924,877

**Actual amounts also include amounts expended from June 30, 1996 continued appropriations.*

The accompanying notes are an integral part of these financial statements.

TOWN OF BURLINGTON, MASSACHUSETTS

STATEMENT OF REVENUES, EXPENSES, TRANSFERS AND CHANGES IN FUND/EQUITY BALANCES—ENTERPRISE FUND AND NONEXPENDABLE TRUST FUNDS FOR THE YEAR ENDED JUNE 30, 1997

	Proprietary Fund Type Enterprise Fund	*Fiduciary Fund Types* Nonexpendable Trust Funds
OPERATING REVENUES:		
Skating revenues	$ 529,583	$ -
Interest and investment income	-	12,987
Other revenues	84,677	1,176
Total operating revenues	614,260	14,163
OPERATING EXPENSES:		
Depreciation	88,034	-
Insurance	47,890	-
Repairs and maintenance	56,865	-
Salaries	148,249	-
Utilities	157,448	-
Concessions	38,220	-
Other expenses	21,910	-
Total operating expenses	558,616	-
OPERATING INCOME	55,644	14,163
NONOPERATING INCOME (EXPENSE):		
Interest and investment income	3,059	-
Interest expense	(73,622)	-
Total nonoperating income (expense)	(70,563)	-
Income (loss) before transfers	(14,919)	14,163
TRANSFERS TO OTHER FUNDS	-	(12,658)
Net income (loss)	(14,919)	1,505
(ACCUMULATED DEFICIT) FUND BALANCE, BEGINNING OF PERIOD	(120,681)	356,103
(ACCUMULATED DEFICIT) FUND BALANCE, END OF PERIOD	$ (135,600)	$ 357,608

The accompanying notes are an integral part of these financial statements.

TOWN OF BURLINGTON, MASSACHUSETTS

STATEMENT OF CASH FLOWS—ENTERPRISE FUND AND NONEXPENDABLE TRUST FUNDS FOR THE YEAR ENDED JUNE 30, 1997

	Proprietary Fund Type Enterprise Fund	*Fiduciary Fund Types* Nonexpendable Trust Funds
OPERATING ACTIVITIES:		
Operating income	$ 55,644	$ 1,176
Adjustments to reconcile operating income to net cash provided by (used in) operating activities–		
Depreciation	88,034	-
Transfers to other funds	-	(12,658)
Increase in due from other fund	(18,501)	-
Decrease in accrued expenses	(15,129)	-
Net cash provided by (used in) operating activities	110,048	(11,482)
CAPITAL AND RELATED FINANCING ACTIVITIES:		
Repayment of bonds	(60,000)	-
Interest on bonds	(73,622)	-
Capital equipment for ice rink	(15,928)	-
Net cash used in capital and related financing activities	(149,550)	-
INVESTING ACTIVITIES:		
Interest and investment income	3,059	12,987
NET (DECREASE) INCREASE IN CASH AND CASH EQUIVALENTS	(36,443)	1,505
CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR	213,753	200,621
CASH AND CASH EQUIVALENTS, END OF YEAR	$ 177,310	$ 202,126

The accompanying notes are an integral part of these financial statements.

(1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Accounting policies and financial reporting practices for municipalities in Massachusetts are prescribed by the Uniform Municipal Accounting System (UMAS) promulgated by the Commonwealth of Massachusetts Department of Revenue. The significant accounting policies followed by the Town of Burlington, Massachusetts (the Town) are as follows:

(a) Basis of Presentation

The accompanying financial statements include the financial transactions of the Town. The statements exclude transactions involving the Burlington Housing Authority, the Middlesex County Retirement System and the Simonds Park Trust, which are activities independent of the Town.

(b) Fund Accounting

Financial transactions of the Town are recorded in the following funds or account group:

1. The General Fund reflects the financial transactions related to general governmental activities that are not otherwise accounted for in another fund. The water department activities are recorded as part of the General Fund because the Town's policy is to fund the operations of the water department through a combination of user charges and property tax levies. Water rates are approved by the Board of Selectmen.

 Included within the General Fund is the unreserved fund balance (surplus revenue), which is the amount by which unrestricted cash, accounts receivable and other assets exceed liabilities and reserves.

2. Special Revenue Funds account for the proceeds of specific revenue sources (other than special assessments, expendable trusts or major capital projects) that are legally restricted to expenditures for specified purposes. These sources include gifts and grants from outside sources, which must be expended in accordance with the provisions of the grants, and funds related to specific activities of the Town that are available to fund future operations as prescribed by the Town.

 The activities of the sewer department are included in the books and records of the Town as part of the Special Revenue Funds. It is the Town's policy to set sewer use rates at a level to recover costs on a budgetary basis. Revenues and expenditures are recorded on a modified accrual basis consistent with the governmental nature of these activities.

3. The Capital Projects Funds account for the financial resources used in the acquisition of or improvements to capital facilities. Capital facility expenditures are distinguished as capital project expenditures if at least two of the following conditions are met:

 - Financing is provided in whole or in part by the issuance of bonds.
 - Expenditures are made during more than one fiscal year.
 - Expenditures are "project-oriented" and, thus, are not a part of the ongoing operations of the Town.

 Other capital facility expenditures are reflected as expenditures in the General Fund.

4. The Enterprise Fund reflects the revenues and expenditures pertaining to the operations and maintenance of the Town's public ice skating rink.

5. The Trust and Agency Funds account for money and securities received and held by the Town as trustee or custodian for individuals, private organizations and other governmental agencies. Trust and Agency Funds also include, under the custody of the Town Treasurer, monies appropriated by the Town to fund supplemental contributions to the Middlesex County Retirement System.

 Trust and Agency Funds are classified as expendable or nonexpendable depending on whether the principal portion of the fund balance may be expended for the specified purpose or whether only investment income may be used.

6. The General Long-Term Obligations Account Group reflects the liabilities for accumulated sick leave benefits (see Note 1(d)), estimated workers' compensation (see Note 6(b)) long-term debt (see Note 4) and an environmental settlement payable (see Note 7). The balance payable is offset by resources to be provided through taxation or user fees in future years.

(c) Accounting for Revenues

Real estate and personal property taxes and other governmental receipts such as excise taxes, departmental fees and federal and state grants are recognized on a modified accrual basis whereby receipts during the July 1 to August 31 period allocable to the preceding fiscal year are reflected as revenue for that year.

Revenues from the Enterprise Fund activities and interest on investments are recorded on the accrual basis.

(d) Accounting for Expenditures

General Fund expenditures are recorded on the modified accrual basis. Disbursements for material and supply inventories are considered to be expenditures rather than assets at the time of purchase. Prepayments are generally recorded as expenditures when paid. Interest cost is recognized when interest is due and is not accrued over time. The repayment of governmental fund debt is recorded as an expenditure of the General Fund when it is paid.

Expenditures from Enterprise Fund activities are recorded on the accrual basis.

Employees earn vacation and, in certain cases, sick leave pursuant to collective bargaining agreements. Accrued vacation benefits can exceed 12 months of an individual's entitlement and are fully vested and payable upon retirement or termination. Accumulated sick leave benefits are vested in that they are payable upon retirement, but are forfeited if the employee terminates employment prior to normal retirement age. The sick leave liability has been calculated using assumptions that consider employee turnover experience. The obligation for earned vacation not yet taken is accounted for as a liability in the General Fund. Estimated sick leave benefits at June 30, 1997 are presented as a liability in the General Long-Term Obligations Account Group.

(e) Temporary Investments

Temporary investments consist of investments in money market accounts and are stated at cost, which approximates market value.

(f) Accounting for Fixed Assets

With the exception of the Enterprise Fund, general fixed assets are not recorded in an asset account in the Town's general ledger at the time of acquisition. Fixed-asset acquisitions are recorded as expenditures at the time purchases are made. Fixed-asset purchases for the Town's ice rink are capitalized and accounted for in the Enterprise Fund. The ice skating rink is being depreciated on a straight-line basis over its estimated 20-year useful life.

(g) Budgetary—GAAP Reporting Reconciliation

Accounting principles applied for purposes of developing data on a budgetary basis differ from those used to present financial statements in conformity with generally accepted accounting principles (GAAP). A reconciliation of budgetary-basis to GAAP-basis accounting for the general fund follows:

Excess of revenues and transfers over expenditures—budgetary basis	$ 1,924,877
Effect of use of modified accrual method for recognizing revenue	(764,261)
Timing differences in recognizing expenditures	82,806
Deficiency surplus revenue (free cash)	(1,377,205)
Deficiency of revenues and transfers over expenditures—GAAP basis	$ (133,783)

The Town also budgets for sewer charges. Budget and actual information for sewer revenues and expenditures are as follows:

	Budget	Actual
Revenues	$ 2,774,519	$ 2,671,490
Expenditures	$ 2,774,519	$ 2,513,353

Massachusetts law does not require preparation of a budget for capital projects or for grants accounted for in the Special Revenue Funds. Since capital projects and grants are not budgeted, budgetary comparisons with actual results of operations are not presented in the accompanying financial statements.

(h) Presentation of Combined Totals

Total columns on combined statements are captioned *Memorandum Only* to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position or results of operations in conformity with GAAP, nor are such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of these data.

(i) Statement of Cash Flows

For the purpose of the accompanying statement of cash flows, the Enterprise Fund and Nonexpendable Trust Funds consider all highly liquid investments (including restricted assets) with maturities of three months or less to be cash equivalents.

(j) Pending Accounting Standards

In November 1994, the Governmental Accounting Standards Board issued Statement of Governmental Accounting Standards (SGAS) No. 27, *Accounting for Pensions by State and Local Governmental Employers*, which establishes standards for the measurement, recognition and display of pension expenditures/expense and related liabilities, assets and note disclosures and, if applicable, requires supplementary information in the financial statements of state and local governmental employers. Recognition should be on the modified-accrual or accrual basis, depending on the fund type. Pension liabilities and assets result from the difference between contributions required and contributions made. In addition to descriptive information about the plan and its funding policy, the required disclosures include three years of information about the employer's required contributions and the percentage contributed. This new standard is effective for the Town beginning July 1, 1997.

SGAS No. 31, *Accounting and Financial Reporting for Certain Investments and External Investment Pools*, issued in March 1997 and effective for the Town beginning July 1, 1997, requires governmental entities to report investments at fair value in the balance sheet. Fair value is the amount at which a financial instrument could be exchanged in a current transaction between willing parties, other than in a forced liquidation sale. Governmental entities are permitted to report certain money market investments at amortized cost, provided that the investment has a remaining maturity of one year or less at the time of purchase. All investment income, including changes in the fair value of investments should be reported as revenue in the operating statement.

The Town is studying the effects on its financial statements of adopting these new standards.

(2) DEPOSITS WITH FINANCIAL INSTITUTIONS AND INVESTMENTS

The Town's assets include cash and investments that are available for use by all funds. In addition, operating cash and investments are separately held by various funds of the Town. Each fund type's portion of cash and investments is presented on the combined balance sheet under Governmental Fund Types as cash and investments.

(a) Deposits

At year-end, the carrying amount of the Town's deposits of $12,661,423 differed from bank balances totaling $12,992,780 because of outstanding checks and other normal reconciling items. Of the total bank balances, $6,378,401 was not covered by depository insurance or collateralized. Due to the volume of property tax collections in certain months of the year, the deposit balances of those months not covered by federal depository insurance were higher than the uninsured balance at June 30, 1997. In addition, $930,483 was held in the Massachusetts Municipal Depository Trust, a local governmental investment pool, which is considered to be fully collateralized.

(b) Investments

State statutes authorize the Town to invest public funds in term deposits or certificates of deposit of trust companies, national banks, savings banks or banking companies, or in obligations issued or unconditionally guaranteed by the United States Government or an agency thereof, having maturities of less than one year. The statutes also authorize the Town to invest in repurchase agreements and in participation units in a combined investment fund.

Funds that are the result of a grant, gift or trust must be invested in accordance with the terms of such grant, gift or trust. Trust funds can be placed in interest-bearing accounts at national banks or at savings, trust or FDIC banking companies that are incorporated under the laws of the Commonwealth of Massachusetts. Funds can also be invested in participation units in a combined investment fund or in bonds, notes or securities, which are legal investments for savings banks.

The Town's investments consist of U.S. Government and corporate bonds, which are held in the Town's name. These investments are accounted for at cost, which approximates market value.

(3) RETIREMENT PLANS

Teachers, certain administrative personnel and other professional employees of the Town's school department individually participate in a contributory retirement plan administered by the Massachusetts Teachers' Retirement Board. The Town does not contribute to this plan.

Substantially all other Town employees participate in the Middlesex County Retirement System (the System). In 1995, the Town began funding its contributions to the System on an actuarial basis. This funding includes both current year service and the amortization of prior service cost over a 35-year period. This funding schedule has been approved by the State Division of Public Employee Retirement Administration (PERA).

Current Town employees contribute 5%, 7%, 8% or 9% (depending on date of employment) of their regular compensation, as defined. Members joining the System after January 1, 1979 must contribute an additional 2% of salary rates in excess of $30,000 annually. The Town also contributes the amount necessary for the System's administrative expenses. The Town's actual contributions were approximately $1,993,200 for 1997 and $1,945,700 for 1996, which represented 16.7% and 17.2% of annual covered payroll in 1997 and 1996, respectively. The Town's payroll for employees covered by the System for the year ended June 30, 1997 was approximately $11,915,000, which was 41.0% of the total Town payroll.

Massachusetts Contributory Retirement System benefits are uniform from system to system. The system provides for retirement allowance benefits up to a maximum of 80% of a member's highest three-year average annual rate of regular compensation. Benefit payments are based on a member's age, length of creditable service, level of compensation and group classification.

Members become vested after 10 years of creditable service. A superannuation retirement allowance may be received upon the completion of 20 years of service or upon reaching the age of 55 with 10 years of service. Normal retirement for most employees occurs at age 65 (for certain hazardous duty and public safety positions, normal retirement is at age 55).

A retirement allowance consists of two parts: an annuity and a pension. A member's accumulated total deductions and a portion of the interest generated constitute the annuity. The differential between the total retirement benefit and the annuity is the pension. The average retirement benefit is currently approximately 80% to 85% pension and 15% to 20% annuity.

The pension benefit obligation is a standardized disclosure measure of the present value of pension benefits, adjusted for the effects of projected salary increases and step-rate benefits, estimated to be payable in the future as a result of employee service to date. The measure is intended to help users assess the funding status of the System on a going-concern basis, assess progress made in accumulating sufficient assets to pay benefits when due and make comparisons among public employee retirement systems and employers. The measure is the actuarial present value of credited projected benefits and is independent of the funding method used to determine contributions to the System. The System does not make separate measurements of assets and pension benefit obligations for individual employers.

The pension benefit obligation was computed for the Middlesex County Retirement System as a whole as part of the most recent actuarial valuation performed as of January 1, 1996. Significant actuarial assumptions used in the valuation include (a) a rate of return on the investment of present and future assets of 8-1/2 % per year and (b) a projected salary increase rate of 5.5% per year.

The total unfunded pension benefit obligation for the System, as a whole, was $248,424,036 at January 1, 1996, as follows:

Pension benefit obligation–	
Retirees and beneficiaries receiving benefits and terminated employees not yet receiving benefits	$ 296,595,710
Current employees–	
Accumulated employee contributions and terminated employees not yet receiving benefits	146,720,082
Employer-financed, vested	82,359,307
Employer-financed, nonvested	102,411,528
Total pension benefit obligation	628,086,627
Net assets available for benefits, at market value	379,662,591
Unfunded pension benefit obligation	$ 248,424,036

The contribution made by the Town in 1996 represented 7.1% of total contributions made by all participating entities.

Historical trend information showing the System's progress in accumulating sufficient assets to pay benefits when due is as follows:

	Sources of Funds				*Uses of Funds*			
Calendar Year	Employee Contributions	Employer Contributions	Investment Earnings*	Total	Benefits	Administrative Expenses	Refunds	Total
1986	$ 8,107,198	$ 15,050,713	$ 12,818,284	$ 35,976,195	$ 18,482,084	$ 448,653	$ 2,207,833	$ 21,138,570
1987	8,977,520	18,668,926	6,464,493	34,110,939	19,177,666	560,822	2,076,615	21,815,103
1988	10,400,416	19,564,609	15,134,989	45,100,014	21,277,930	551,539	2,369,740	24,199,209
1989	11,557,826	18,607,041	20,934,981	51,099,848	23,039,032	541,320	2,286,191	25,866,543
1990	12,348,592	23,527,323	2,751,481	38,627,396	22,723,284	597,046	3,296,327	26,616,657
1991	13,059,160	27,273,517	35,425,060	75,757,737	26,980,911	640,320	2,147,789	29,769,020
1992	13,837,353	27,369,704	18,622,596	59,829,653	28,222,360	745,446	2,411,942	31,379,748
1993	14,097,315	26,234,630	31,283,233	71,615,178	32,512,264	791,278	2,608,282	35,911,824
1994	15,247,877	30,655,250	11,114,946	57,018,073	37,710,891	830,516	2,448,610	40,990,017
1995	16,520,207	23,900,316	56,472,079	96,892,602	35,374,076	895,620	2,908,901	39,178,597
1996	17,903,780	24,970,361	51,182,973	94,057,114	37,927,856	923,597	3,186,446	42,037,899

* *Investment earnings includes net unrealized (depreciation) appreciation on investments of $(5,505) and $24,275,712 in 1996 and 1995, respectively.*

Date of Actuarial* Valuation	(1) Net Assets Available for Plan Benefits	(2) Pension Benefit Obligation	(3) Percentage Funded (1) ÷ (2)	(4) Unfunded Pension Benefit Obligation (2) – (1)	(5) Annual Covered Payroll	(6) Unfunded Pension Benefit Obligation as a Percentage of Covered Payroll (4) ÷ (5)
January 1, 1987	$ 119,999,000	$ 329,035,000	36.5%	$ 209,036,000	$ 118,575,000	176.3%
January 1, 1988	131,621,000	339,919,000	38.7	208,298,000	128,109,000	162.6
January 1, 1991	189,848,540	433,523,249	43.8	243,674,709	169,144,813	144.1
January 1, 1992	235,837,000	461,667,000	51.1	225,830,000	174,107,000	129.7
January 1, 1993	264,287,164	499,503,339	52.9	235,216,175	182,151,809	129.1
January 1, 1996	379,662,591	628,086,627	60.4	248,424,036	218,345,024	113.8

**Actuarial valuations are not available for 1986, 1989, 1990, 1994 and 1995.*

In addition, the Town has provided supplemental funding under Chapter 559 of the Acts of 1977 and Chapter 661 of the Acts of 1983 to reduce the Town's actuarial past service cost. As of June 30, 1997, the Town had available supplemental funding amounting to $185,691.

(a) Other Postemployment Benefits

In addition to providing pension benefits, the Town provides certain health care and life insurance benefits for retired employees and their spouses. Substantially all Town and School employees may become eligible for these benefits if they reach normal retirement age while working for the Town. The costs of providing these benefits are shared by the Town and the members receiving the benefits. The Town recognizes its share of these costs by expensing the annual insurance premiums as they are paid. For the year ended June 30, 1997, the Town's share of these costs was approximately $706,648. At June 30, 1997, 355 retired employees were receiving health care benefits and 439 retired employees were receiving life insurance benefits.

(4) LONG-TERM DEBT

The following is a summary of long-term debt transactions for the year ended June 30, 1997:

Long-term debt as of July 1, 1996	$ 19,490,000
Debt additions	-
Debt retired	(1,335,000)
Long-term debt as of June 30, 1997	$ 18,155,000

As of June 30, 1997, the Town had the following outstanding long-term debt:

	Date of Issue	Fiscal Year of Maturity	Original Principal Amount	Interest Rate	Amount Outstanding at June 30, 1997
Inside Debt Limit:					
Land acquisition #1	01/15/90	2010	$ 8,200,000	6.80%	$ 2,050,000
Land acquisition #2	04/15/90	2005	1,700,000	7.17	565,000
Ice Palace	12/15/91	2012	1,550,000	6.17	600,000
Police station	12/15/91	2012	2,725,000	6.17	1,160,000
Library	01/15/94	2014	2,993,000	4.74	2,540,000
Land acquisition #1	02/15/94	2010	3,831,000	4.86	3,694,000
Land acquisition #2	02/15/94	2005	401,000	4.86	381,000
Ice Palace	02/15/94	2012	797,000	4.86	779,000
Police station	02/15/94	2012	956,000	4.86	931,000
Wyman School	11/01/95	2016	5,755,000	5.90	5,455,000
Total debt			$ 28,908,000		$ 18,155,000

Debt service for future years consists of the following:

For the Year Ending June 30,	Annual Debt Service	Cumulative Liability		
		Total	Principal	Interest
1998	$ 2,180,230	$ 23,256,703	$ 16,910,000	$ 6,346,703
1999	2,112,273	21,144,430	15,660,000	5,484,430
2000	2,043,778	19,100,652	14,405,000	4,695,652
2001	1,970,093	17,130,559	13,150,000	3,980,559
2002	1,903,730	15,226,829	11,890,000	3,336,829
2003	1,833,425	13,393,404	10,630,000	2,763,404
2004	1,770,325	11,623,079	9,375,000	2,248,079
2005	1,711,200	9,911,879	8,120,000	1,791,879
2006	1,535,863	8,376,016	6,980,000	1,396,016
2007	1,478,203	6,897,813	5,845,000	1,052,813
2008	1,419,290	5,478,523	4,715,000	763,523
2009	1,359,485	4,119,038	3,590,000	529,038
2010	1,298,798	2,820,240	2,470,000	350,240
2011	807,577	2,012,663	1,785,000	227,663
2012	508,140	1,504,523	1,365,000	139,523
2013	486,240	1,018,283	945,000	73,283
2014	453,995	564,288	535,000	29,288
2015	292,000	272,288	265,000	7,288
2016	272,288	-	-	-

(a) Authorized and Unissued Debt

As of June 30, 1997, the Town had the following authorized long-term debt that had not been issued:

Description	Date Authorized	Authorized Amount	Amount Authorized and Unissued
Water Treatment Plant (see Note 7(b))	05/18/87	$ 7,600,000	$ 7,600,000
Frances Wyman School Renovations	11/09/94	5,760,000	5,000
Other School Renovations	05/14/97	1,995,000	1,995,000
Town Hall Renovations	09/22/97	4,000,000	4,000,000
			$ 13,600,000

(b) Overlapping Debt

The Town pays assessments to other local governmental units providing services within the Town's boundaries that represent the Town's share of the other governmental unit's debt service payments (commonly referred to as overlapping debt). The primary overlapping debt relates to the Massachusetts Bay Transportation Authority (MBTA), Middlesex County, Massachusetts Water Resources Authority (MWRA), and Shawsheen Valley Regional Vocation-Technical School District (SVRSD). The following summary sets forth the long-term debt of each entity at June 30, 1997, the estimated share of such debt being serviced by the Town, and the estimated 1997 portion of its indirect debt service:

	Long-Term Debt Outstanding (Unaudited)	Burlington's Estimated Share	Burlington's Estimated Indirect Debt Service
MBTA	$ 3,043,815,000	0.05%	$ 1,634,529
Middlesex County	1,835,000	2.63%	48,261
MWRA Sewer	3,230,199,000	0.95%	30,773,526
SVRSD	715,000	10.00%	71,500

On July 11, 1997, the Governor signed Chapter 48 of the Acts of 1997 which abolished the government of Middlesex County, as of that date. The Act appropriated $24.6 million to provide for the liabilities to noteholders and vendors of the country. To recover these outlays by the State, the amount of the county tax in fiscal year 1997 will continue to be assessed to the 54 cities and towns up to a maximum of 25 years. As a result, debt service costs related to Middlesex County will now be assessed at the State level.

(5) 1998 BUDGET

The Town has authorized a fiscal 1998 operating and capital budget totaling $56,064,494. There are additional expenditures of $1,531,331 for state reimbursable items, state and county assessments, and fiscal 1998 overlay, which are not subject to Town Meeting authorization. The total expenditures will be financed from the following sources:

1998 tax levies, state grants, departmental receipts, etc.	$ 52,519,761
Sewer charges	3,516,089
Surplus revenue	710,203
Other	849,952
	$ 57,596,005

In addition, the Town has carried forward appropriations totaling $3,152,510 from 1997 and prior years for projects authorized by the Town Meeting but not yet completed. Amounts carried forward include General Fund appropriations of $1,182,568 and Capital Projects Funds appropriations of $1,969,942.

6) SELF-INSURANCE

(a) Employee Health and Medical Benefits

The Town is exposed to risk of loss for employees' health and medical benefits. The Town operates on a paid claims basis. The Town matches the premiums collected from employees and holds them in an Agency Fund. The funds are disbursed from the Agency Fund to service providers from claims paid on behalf of the Town, plus a percentage fee for service charges. The Town has purchased stop loss insurance to cover claims in excess of premiums, to mitigate the Town's risk. At June 30, 1997, the Town held $445,396 in the Agency Fund for health and medical benefits.

(b) Workers' Compensation

The Town is also exposed to risks of loss for workers' compensation. An accrual is provided for claims expenditures when it is probable that a loss has occurred and the amount of that loss can be reasonably estimated, based on the Town's historical experience. These accruals include an estimate of claims that have been incurred but not reported. The Town covers all claim settlements relating to workers' compensation out of its General Fund resources. The estimated liability is included in the General Long-Term Obligations Account Group as the payment of such liabilities will be provided through taxation and other sources in future years. The Town purchases both individual and aggregate stop loss insurance for claims in excess of coverage provided by the Town. Settled claims have not exceeded this third-party insurance coverage in any of the past three fiscal years.

At June 30, 1997, of the Town's estimated liability for workers' compensation based on known incidents was $126,043.

	Beginning of Fiscal Year Liability	Current Year Claims and Changes in Estimates	Claim Payments	Balance, Fiscal Year-End
Fiscal 1997	$ 172,506	$ 164,457	$ 210,560	$ 126,043

(7) COMMITMENTS AND CONTINGENCIES

(a) Environmental Settlement

In 1989, the Town and other municipalities were named as third-party defendants in a lawsuit filed by the United States of America and the Commonwealth of Massachusetts against a trucking company and others. The towns were alleged to have arranged with the trucking company and others for the transportation, disposal, storage or treatment of hazardous substances and materials at the trucking company's landfill. The Town has agreed to settle this lawsuit. The Town's portion of the settlement, less recovery from insurance companies, is $1,189,000, which is being paid over 10 years at 4% interest per annum, which began in fiscal 1994. The annual payments will be raised and appropriated each year. This estimated liability remaining at June 30, 1997 is reflected in the accompanying financial statements in the General Long-Term Obligations Account Group.

(b) Water Treatment Plant

During fiscal 1994, the Town reached an agreement with twelve business entities under which the twelve entities agreed to pay the Town $2,950,000 to settle a claim brought by the Town and the Commonwealth of Massachusetts against them for the contamination of the Vine Brook Aquifer, the Town's main source of drinking water. On September 12, 1994, the Special Town Meeting voted to appropriate $2,950,000 from this settlement for the purposes of partially financing the construction of a water treatment plant. Previously, the Town had authorized the issuance of bonds amounting to $7,600,000 for the construction of the water treatment plant (see Note 4(a)). It is currently estimated that the water treatment plant will cost approximately $8,950,000, which will be funded from the $2,950,000 Vine Brook settlement and from bond issues amounting to approximately $6,000,000. Construction began during June 1997.

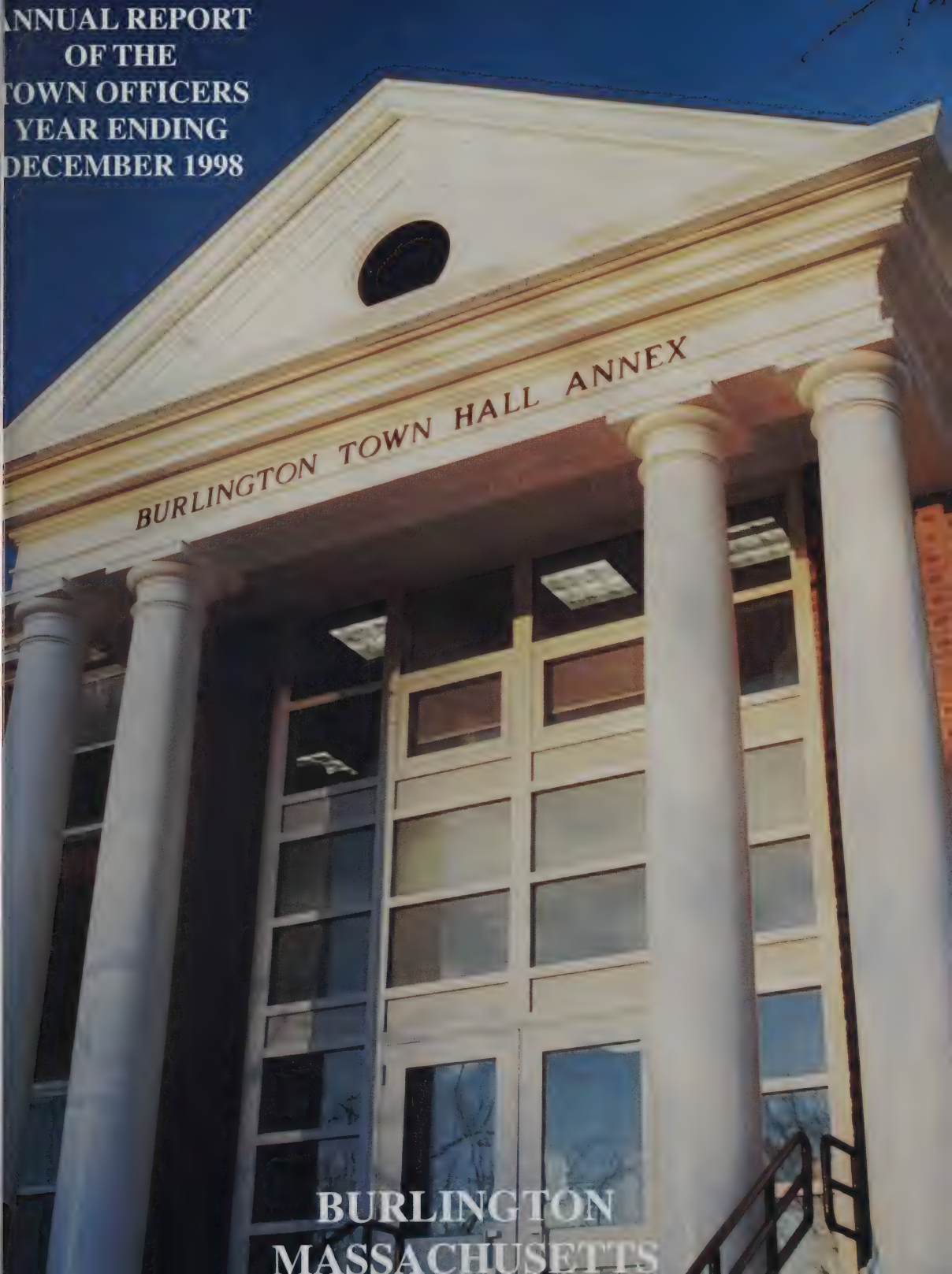
(c) Other

The Town has been named a defendant in a number of other lawsuits at June 30, 1997. In the opinion of Town management and legal counsel, the ultimate resolution of these legal actions will not result in a material loss to the Town.

TOWN OF BURLINGTON
DIRECTORY

DEPARTMENT	TELEPHONE	E-MAIL
TOWN OF BURLINGTON	**AREA CODE 781**	
Information/Connecting all Department	270-1600	info@burlmass.org
Main Fax Number Connecting Offices	270-1608	
TDD for the Deaf (info only)	270-1934	
Burlington Public Meeting Information	270-1602	
Accounting	270-1610	accounting@burlmass.org
Assessors	270-1650	assessor@burlmass.org
B-Line Coordinator	270-1965	
Board of Health		
Public Nurse	270-1957	nurses@burlmass.org
Sanitarian/Environmental Engineer	270-1954	health@burlmass.org
Building Inspector	270-1615	building@burlmass.org
Community Life Center	270-1961	bclc@burlmass.org
Conservation Commission	270-1655	conservation@burlmass.org
Council On Aging	270-1950	coa@burlmass.org
C.O.A. Lunch Order Line	270-1952	
Dog Pound	270-1698	
Emergency Management Agency	270-1632	
Fire		
Emergency/Ambulance	911	
TDD for the Deaf	270-1913	
Business	270-1925	fire@burlmass.org
Library	270-1690	library@burlmass.org
Planning Board	270-1645	planning@burlmass.org
Police		
Emergency	911	
TDD for the Deaf	270-1913	
Business	270-1914	police@burlmass.org
Public Works	270-1670	dpw@burlmass.org
Cemetery	270-1685	
Central Maintenance	270-1678	
Engineering	270-1640	engineering@burlmass.org
Highway	270-1676	
Water & Sewer Utilities Division	270-1679	
Sewer Section	270-1683	
Water Treatment Plant	270-1680	
Recreation		
Office	270-1695	recreation@burlmass.org
Garage	270-1697	
Selectmen	270-1630	selectmen@burlmass.org
Shawsheen Regional Technical School	(978) 677-2111	www.shawsheen.tec.ma.us
School Department	270-1800	school@burlmass.org
Burlington High School	270-1800	
Foxhill School	270-1791	
Francis Wyman School	270-1701	
Marshal Simonds School	270-1781	
Memorial School	270-1721	
Pine Glen School	270-1712	
Tax Collector	270-1625	tax@burlmass.org
Town Administrator	270-1635	selectmen@burlmass.org
Town Clerk	270-1660	clerk@burlmass.org
Treasurer	270-1620	tax@burlmass.org
Veterans Agent	270-1959	veterans@burlmass.org

ANNUAL REPORT OF THE TOWN OFFICERS YEAR ENDING DECEMBER 1998



BURLINGTON
MASSACHUSETTS

Cover Photo By:
Alan C. Nelson

ANNUAL REPORT
OF THE TOWN OFFICERS OF

BURLINGTON
MASSACHUSETTS

YEAR ENDING
DECEMBER 31
1998

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IN MEMORIAM

TOWN

Board of Assessors
Timothy Cosgrove

Police Department
Charles T. Ferguson

Fire Department
Robert C. Lee

Department of Public works
Salvatore Grasso
Francis McLaughlin

Recreation Department
James Pizzano

Board of Registrars
Oliver T. Little

Town Meeting Members
Margaret Vaccaro
John Burgomaster

SCHOOL DEPARTMENT

Administration
John MacDonnell

Principals
Francis Gaudet
Mabel Keating

Teachers
Jennie Flaherty
Edna Garrity
Evelyn Hennessey
Anne Jellison
Constantine O'Doherty

Clerk
Esther Mulvihill

Cafeteria
Margaret H. Narkewich

Custodian
Frank DiTucci

ANNUAL REPORTS
OF THE
TOWN OF BURLINGTON, MASSACHUSETTS
1998

A part of Woburn in 1642, a Woburn Precinct as of 1730.

Incorporated as a town on February 28, 1799.

Population as of January 1998: 22,683

Area of Town - 7,577 acres or 11.88 square miles.

Tax Rate FY99 - Residential: $10.90

Commercial: $29.90

Elevation at Town Hall - 220 feet above sea level

Governor:	A. Paul Cellucci State House Boston, MA 02133
U.S. Senators:	Edward M. Kennedy John F. Kennedy Federal Bldg., Suite 409 Boston, MA 02203
	John F. Kerry Transportation Bldg., Suite 3220 10 Park Plaza Boston, MA 02116
Congressman: 6th District	John Tierney 11 Peabody Square Peabody, MA 01960
Councilor 6th District	Dorothy Kelly Gay State House, Room 184 Boston, MA 02133
State Senator: 4th Middlesex	Robert A. Havern State House, Room 506 Boston, MA 02133
Representative: 23 Middlesex	Charles Murphy State House, Room 436 Boston, MA 02133

TOWN GOVERNMENT SCHEDULE

Board of Appeals	==	First and third Tuesdays of the month, Burlington High School, 7:30 P.M.
Board of Assessors	==	Second Thursday of the month, Town Hall, 5:30 P.M.
Board of Health	==	Second and fourth Tuesdays of the month, Human Services Center, 61 Center St., 6:00 P.M.
Board of Selectmen	==	Second and fourth Mondays of the month, Burlington High School, 7:00 P.M.
Conservation Commission	==	Second and fourth Thursdays of the month, Burlington High School, 7:30 P.M.
Council on Aging	==	Second Monday of the Month, Human Services Center, 61 Center St., 5:00 P.M.
Housing Authority	==	First Wednesday of the month, 15 Birchcrest St., noon
Library Trustees	==	Second Wednesday of the month, Library, 7:00 P.M.
Planning Board	==	First and third Thursdays of the month, Burlington High School, 7:30 P.M.
Recreation Commission	==	Second and fourth Mondays, Recreation Dept. 61 Center St., 7;00 P.M.
School Committee	==	Second and fourth Tuesdays of the month, Burlington High School, 7:30 P.M.
Town Meeting	==	Meets January, May (annual), and September, Fogelberg Auditorium, Burlington High School, 7:30 P.M.

All other scheduled board/committee meetings are posted at Town Hall.

TOWN HALL SCHEDULE

Open Daily: All offices 8;30 a.m. - 4:30 P.M., Monday thru Friday
Except Holidays/Weekends

4:30 P.M. - 6:30 P.M. 2nd & 4th Thursdays of the month: Assessors; Building Dept.; Conservation Commission (by appointment); Town Clerk; and Tax Collector.
Nurse: Walk-in Clinic 2nd and 4th Thursdays from 3:30 P.M. - 6:30 P.M. at Human Services Center, 61 Center St.

ELECTED OFFICIALS

Town Clerk			
Jane L. Chew	7 Winn Valley Dr.	2001	
Moderator (1 Yr.)			
Robert P. Marrano	14 Michael Dr.	1999	
Selectmen (3 Yrs.)			
Gary J. Gianino, Chr.	11 Thornton Drive	1999	
Joseph A. Impemba	11 Briarwood Ln.	2000	
George L. Judge, Jr.	6 Spring Valley Rd.	2000	
Kevin B. McKelvey	4 Allison Dr.	2001	
Juliet M. Perdichizzi	239 Fox Hill Rd.	2001	
Assessors (3 Yrs.)			
Timothy J. Cosgrove	56 Beaverbrook Rd.	2000	Deceased 12/98
Michael W. Crocker	15 Thornton Dr.	1999	Appt 2/98 elected 4/98
John W. Dillon, Chr.	6 Goodwin Dr.	2001	
Treasurer/Collector (3 Yrs.)			
Brian P. Curtin	3 Lee Ave.	2001	
School Committee (3 Yrs.)			
John T. Lyons	22 Cormier Rd.	2000	
Christine M. Monaco	18 Corcoran Rd.	2001	
Thomas F. Murphy, Jr.	3 Lexington St.	2001	
Stephen A. Nelson, Chr.	25 Fairfax St.	1999	
John L. Vanella	8 Pearson Circle	1999	
Library Trustees (3 Yrs.)			
Edith F. Entwistle, Chr.	62 Beaverbrook Rd.	1999	
Wendy Jo Hovey	15 Terrace Hall Ave.	1999	
Clifton E. Reed	14 Gedick Rd.	1999	Appt. 12/98 (Term 2000)
Gene J. Rossi	174 Winn St.	2000	Res. 10/98
Dorothy M. Sykes	13 Ellery Ln.	2001	Appt. 2/98 elected 4/98
Georgia R. Wingrove	29 Crystal Circle	2000	
Ruth Ann Yannetti	2 Moss St.	2001	
Planning Board (5 Yrs.)			
Peter J. Coppola	2 Garrity Rd.	2003	
Ernest E. Covino, Jr.	1 Marvel Ave.	2000	
John A. DeFrancesco	50 Westwood St.	2002	
Albert L. Fay, Jr., Chr.	11 Raymond Rd.	1999	
Jayne L. Hyde	17 Meadowvale Rd.	2002	
Paul R. Raymond	1 Dorothy Rd.	2000	
Paul R. Roth	249 Fox Hill Rd.	2001	Appt. 10/97 elected 3 Yrs. 4/98
Board of Health (3 Yrs.)			
James J. Dion	19 Crystal Circle	2000	
Douglas J. Hyde	17 Meadowvale Rd.	2001	
Jane M. Richard	407 Cambridge St.	2000	
Edward J. Weiner, Chr.	43 Freeport Dr.	2001	
Michelle L. Yannetti	2 Moss St.	1999	

Constable - 1st (3 Yrs.)			
Sheila E. Howard	2 Hallmark Gardens #4	2001	
Constable - 2nd (3 Yrs.)			
Anthony J. Saia	27 Alcine Ln.	2001	
Housing Authority (5 Yrs.)			
Joseph J. Arena, Chr.	10 Moss St.	1999	
Lincoln W. Daigle	26 Davida Rd.	2002	
M. Harrison Graham	19 Bedford St.	2001	
John J. Leary	10 Dennis Drive	1999	Gov. Appt.
James Marchese	1 Barbara Circle	2003	
Recreation Commission (3 Yrs.)			
Peter J. Coppola	2 Garrity Rd.		Planning Bd. Appt.
John J. Ferren, Chr.	40 Lantern Ln.	2000	
Edward B. Schuler	20 Tinkham Ave.	1999	
Mark L. Sherwood	74 Lexington St.	2001	
John L.Vanella	8 Pearson Circle		School Comm. Appt.
Shawsheen Tech (3 Yrs.)			
John P. Miller	1 Holden Ave.	2000	
Alfred J. Verrier	12 Mohawk Rd.	1999	

ELECTED TOWN MEETING MEMBERS

	PRECINCT 1		
Barbara A. Brennan	4 Rocky Hill Rd.	2000	
Linda K. Collins	18 Town Line Rd.	2001	
Laura S. Collins	18 Town Line Rd.	1999	
Karen M. DeFrancesco	50 Westwood St.	1999	Appt. '97 Elect. '98
Channing L. Entwistle	62 Beaverbrook Rd.	2001	
Barbara G. Faso	79 Drake Rd.	2001	
Garry Feldman	19 Freeport Dr.	2000	
Robert J. Gouveia	258 Winn St.	1999	
Catherine O. LeBlanc	3 Blackhorse Ln.	2000	
Robert J. MacDonald	238 Fox Hill Rd.	1999	
Michael A.McDade	14 Cathy Rd.	2000	
Colleen J. Murphy	20 Wildwood Ln.	2000	
Linda A. Murray	24 Patriot Rd.	1999	
Cynthia J. Phillips	3 Wildwood Ln.	1999	
Maureen Monaco Ryan	3 Donald Rd.	2001	
Patricia A. Schuler	20 Tinkham Ave.	2000	
Sharon Marie Sotiros	17 Hart St.	2001	
Amy Ellen Warfield	56 Skilton Ln.	2001	
	PRECINCT 2		
Beverly A. Apruzzese	43 Peach Orchard Rd.	2001	
Lawrence R. Benassi	1 Mooney Rd.	2000	Res. 10/98
William C. Beyer	67 Peach Orchard Rd.	2001	
Ann Marie Comer	13 Lowell St.	1999	
Colin T. Cormier	9 Harriet Ave.	1999	
Frederick J. Crosdale Jr.	6 Oak St.	2001	
James G. Franey	19 Julia Connors Dr.	1999	
Richard L. Hovasse	16 Edgemere Ave.	2000	
John T. Keating	115 Winn St.	2001	Write in 1998
Linda J. Lewis	144 Winn St.	1999	
Peter E. Lewis	144 Winn St.	1999	
Robert S. Matarazzo	9 Overlook Ave.	2000	
Ann Louise McNamara	79 Mountain Rd.	2000	
Margaret Merlesena	2 Burton Rd.	2001	
Eleanor N. O'Connell	33 Peach Orchard Rd.	2000	
Garry R. Osborne	1 Elizabeth Ave.	2000	
Michael S. Runyan	7A Mountain Rd.	1999	
Edmund F. Wall	4 Waite Ave.	2001	
	PRECINCT 3		
Elliot J. Chikofsky	75 Lexington St.	1999	
Anne P. Coady	8 Woodside Lane	2000	
Sean P. Connors	14 Sears St.	2001	
Shari Lynn Ellis	3 Hickory Ln..	2001	
Frances Heartquist	10 Briarwood Lane	1999	
John D. Kelly	14 Oxbow Lane	1999	
Stephen G. Marchese	4 Sears St.	2000	
Charles J. McLean	2 Woodside Lane	2001	
Mildred J. Nash	39 Sunset Dr.	2000	
Mabel A. Nevins	26 Sunset Dr.	2000	
Mark Rappaport	14 James St.	2000	
Daniel J. Raske	3 Mildred Rd.	1999	

Anne E. Rowe	94 Muller Rd.	2000	
Louis P. Rubino	4 Fred St.	1999	
Paul A. Valleli	14 Marrett Rd.	2001	
Judith G. Wasserman	3 Indian Hill Rd.	2001	
James Williams	12 Fred St.	2001	
Elaine I. Zuccaro	6 Pearson Cir.	1999	Moved to Prec. 1 1998

PRECINCT 4

Betty M. Bullock	11 Crowley Rd.	1999	
Thomas D. Conley, Jr.	20 Corcoran Rd.	2001	
Karen Cooper	69 Francis Wyman Rd.	1999	
George R. Cooper	69 Francis Wyman Rd.	2001	
Daniel J. Coughlin	19 Greenwood Rd.	1999	
James G. Dolan	5 Algonquin Dr.	2000	
Joan B. Hastings	14 College Rd.	2000	
Peter A. McAnespie, Sr.	3 Evelyn St.	1999	
Constance K. McElwain	64 Francis Wyman Rd.	2001	
Roberta E. Mills	19 Corcoran Rd.	2000	
Frank P. Monaco	18 Corcoran Rd.	2000	
Virginia E. Mooney	28 Mohawk Dr.	2000	
Michael A. Proulx	76 Francis Wyman Rd.	1999	
Kevin J. Sullivan	14 Frothingham Rd.	1999	
John T. Sullivan	2 Laurel Ln.	2001	
Gail E. Viglione	2 Crowley Rd.	2001	
Sarah Willard	13 Foster Rd.	2001	
John Worsham	28 College Rd.	2000	

PRECINCT 5

Patricia J. Angelo	2 Austin St.	2000	
Jeffrey Benrimo	11 Olean Rd.	1999	
Jason D. Brush	12 St. Mary Rd.	2000	
Richard P. Burkhart	10 Joanne Rd.	2001	
Brian J. Connolly	3 Fairfax St.	2001	
Kenneth R. Forte	18 Wing Terrace	1999	
John J. Hanley	1 Violet Rd.	2001	
Nancy J. Hofferty	10 Purity Springs Rd.	2000	
Douglas J. Hyde, Jr.	17 Meadowvale Rd.	2001	
Virginia M. Igo	1 Arthur Woods Ave.	2000	
Joanne L. Kinchla	8 Arnold Terrace	1999	
Phyllis LaMarca	20 Paulson Dr.	1999	Res. 9/98
Cathryn Lee	15 Raymond Rd.	2001	
William J. Lewis	36 Francis Wyman Rd.	2000	
Carmen Dore Lewis	36 Francis Wyman Rd.	2001	
Hope M. Paulsen	8 St. Mary Rd.	2000	
Robert Paulsen	8 St. Mary Rd.	1999	
Raymond T. Santilli	45 Macon Rd.	1999	

PRECINCT 6

Thomas P. Adams	11 Moss St.	2001	
Marie A. Ardito	2 Edsel Drive	1999	
Catharine M. Boucher	9 Jackson Rd.	1999	
William F. Callahan	6 Carter Rd.	2000	
Daniel R. DiTucci	8 Lisa St.	2000	
Gregg E. Ganley	27 Cutting Ln.	1999	Appt. 4/98 Unexp. 2001
Richard H. Howard	158 Wilmington Rd.	2001	

Thomas C. Killilea	15 Wheatland St.	2001	
Donald A. McGillivray	2 Guild Rd.	1999	
Kevin B. McKelvey	4 Allison Dr.	1998	Res. 4/98
Sandra J. McNeal	119 Wilmington Rd.	2000	
Florence D. Mountain	5 Eisenhower Dr.	1999	
Karen A. Moyer	7 Kingsdale St.	2001	
Donald J. Muse	21 Davida Rd.	2000	
Janet B. O'Connell	14 Leroy Dr.	1999	
Marlene F. Rittenberg	14 Irene St.	1999	
Kenneth J. Rush Jr.	17 Ivy Lane	2001	
Joseph S. Stavolta, Sr.	12 Phyllis Ave.	2000	
Teresa A. Tarpey	1 Holly St.	2000	

APPOINTED OFFICIALS

TOWN ADMINISTRATOR	David W. Owen, Res. 11/98
ASSISTANT TOWN ADMINISTRATOR	Lawrence M. Rittenberg
TOWN ACCOUNTANT	Patrick J.Mullin, Acting Town Admin. 12/98
APPRAISER/ASSISTANT ASSESSOR	Russell H. Washburn
FIRE CHIEF	Paul L. Thibault, Jr.
POLICE CHIEF	William R. Soda
SUPERINTENDENT PUBLIC WORKS	Syamal N. Chaudhuri
BUILDING INSPECTOR	John Clancy
TOWN ENGINEER	Pete G. Peters
ENVIRONMENTAL ENGINEER	Todd Dresser
PLANNING DIRECTOR	Anthony Fields
CONSERVATION ADMINISTRATOR	Brian J. Monahan
LIBRARY DIRECTOR	Marcia Rich
DIRECTOR OF VETERANS SERVICES	Robert C. Hogan
AMERICAN DISABILITIES ACT COORDINATOR	Robert C. Hogan
ASSISTANT TOWN CLERK	Eleanor M. Gelinas
EMERGENCY SERVICES DIRECTOR	Stephen Duke
COMMUNITY LIFE CENTER DIRECTOR	Wesley Simons
RECREATION DIRECTOR	Donald Roberts
RECREATION MAINTENANCE DIRECTOR	Douglas Gillingham
HEALTH AGENT/SANITARIAN	Brian Lockard
COUNCIL ON AGING COORDINATOR	Jeanne Garrett
HOUSING AUTHORITY EXECUTIVE DIRECTOR	Lillian Buckley
SEALER OF WEIGHTS & MEASURES	Albert L. Fay, Jr.
ANIMAL CONTROL OFFICER/ANIMAL INSPECTOR	Denise Bubar, Res. 8/98 Gerald Mills, Appt. 9/98
METROPOLITAN AREA PLANNING COUNCIL	John D. Kelly
TOWN COUNSEL	Kopelman and Paige, P.C.
LABOR COUNSEL	Philip Collins
MBTA ADVISORY COMMITTEE	Donald Muse, Res. '98 William Gochis Appt 10/98

APPOINTED BOARDS AND COMMITTEES

Appointments made by: Town Administrator

B-Line Advisory Committee	**1 Year**	**Ad Hoc**
Patricia Churchill	14 Hallmark Gardens #5	1999
Peter Coppola	Planning Board	1999
Randy Lapides	Burlington Mall	1999
Virginia Mooney	28 Mohawk Rd.	1999
Mildred Nash	39 Sunset Dr.	1999
Stephen Nelson	25 Fairfax St.	1999
Mabel Nevins	26 Sunset Dr.	1999
Anne Rowe	94 Muller Rd.	1999
Bruce Silverman	American Landmarks	1999

Beautification Committee(5)	**1 year**	**Standing**
Carolyn Engel	9 Park Dr.	1999
Edward Hastings	14 College Rd.	1999
George M. Major, Chr.	29 Lantern Ln.	1999
Joan McSweeney	1 Doris St.	1999
Elaine Zuccaro	6 Pearson Cir.	1999

Bicentennial Committee		**Ad Hoc**
Lianne Abramo	98 Mill St.	2000
Barbara Brennan	4 Rocky Hill Rd.	2000
Stephen Capano	23 Crystal Cicrle.	2000
Anne Coady	8 Woodside Ln.	2000
Barbara Cohen	28 Hart St.	2000
Robert J. Costa	8 Laurel Lane	2000
Brian Curtin	3 Lee Ave.	2000
Barbara Faso	79 Drake Rd.	2000
John (Ed) Fogelberg	214 Winn St.	2000
Neal Gaffey	59 Mill St.	2000
Douglas Gillingham	Recreation Dept.	2000
Lynn Griffin	14 Wheatland St.	2000
Gail Hagopian	1 Allison Dr.	2000
Wayne Higden, Chr.	15 Foster Rd.	2000
Karen Hoyt	8 Porter St.	2000
Marilyn Langley	13 Algonquin Dr.	2000
Kevin McKelvey, Treas.	4 Allison Dr.	2000
Sandra J. McNeal, CoChr.	119 Wilmington Rd.	2000
Stephen Miles	20 College Rd.	2000
Eleanor N. O'Connell	33 Peach Orchard Rd.	2000
Hope Paulsen	8 St. Mary Rd.	2000
Robert Paulsen	8 St. Mary Rd.	2000
Maureen Schuler	22 Tinkham Ave.	2000
Auralie Slowey, Co.Chr.	13 Paulson Dr.	2000

Bike Committee	**1 year**	**Ad Hoc**
Indra Deb	Conservation Comm.	1999
Robert J. Gouveia	258 Winn St.	1999
Mildred Nash	29 Sunset Dr.	1999
Paul Raymond	1 Dorothy Rd.	1999
Mark Sherwood	74 Lexington St.	1999
Bruce Silverman	American Landmarks	1999
Paul A. Valleli	14 Marrett Rd.	1999

Board of Appeal(5)	**5 years**	**Standing**	
Mario Culot	6 Holly St.	1999	Res. 12/98
William Gaffney	8 Joanne Rd.	1999	2nd Alt - 1 yr.
Wayne Harding	16 Chadwick Rd.	1999	1st Alt - 1 yr.
Edwin P. Kiley	10 Paulson Dr.	2000	
James Langley	13 Algonquin Dr.	2002	
Robert M. Meaney, Chr.	15 Sears St.	2001	
George Murray	8 Tinkham Ave.	2003	

Board of Registrars(4)	**3 years**	**Standing**
Jane L. Chew	7 Winn Valley Dr.	2001
Jeanne Ganley	50 Lexington St.	2001
Patricia A. Larson, Chr.	23 Country Rd.	1999
Robert Macdonald	236 Fox Hill Rd.	2000

Cable Advisory Committee(7)	**1 year**	**Ad Hoc**	
Howard Alberts	3 Arborwood Dr.	1999	
Daniel Dunn, Chr.	29 Stony Brook Rd.	1999	
Richard Linder	3 Maud Graham Circle	1999	1st Alt.
Dennis Loger	6 Theodore Circle	1999	
Donald R. Messier	10 Eastern Ave.	1999	
Juliet Perdichizzi	Selectmen	1999	
BarryR. Romkey	8 Park Dr.	1999	

Cemetery Oversight Committee	**1 year**	**Ad Hoc**
Karen Cooper	69 Francis Wyman Rd.	1999
John Hofferty	Capital Budget	1998
Eugene Lane, Jr.	24 Cathy Rd.	1999
Robert Macdonald	Ways and Means	1998
John Mooney	28 Mohawk Rd.	1999
Kevin Sullivan	14 Frothingham Rd.	1999
Paula Torti	9 Maud Graham Cir.	1999

Community Life Center (10)	**2 years**	**Standing**
Rev. John R. Crispo	111 Winn St.	1999
Candace Gustafson	30 Paulson Dr.	2000
Michael Howard	18 Burlington St.	2000
Thelma Iozzo	7 Chandler Rd.	1999
Marilyn Langley	13 Algonquin Dr.	2000
Ronald J. MacKenzie	18 Spruce Hill Rd.	2000
Ann McNamara	79 Mountain Rd.	1999
Roberta Mills	19 Corcoran Rd.	1999
Betty Murphy	20 Wildwood St.	2000
Russell Petersen	11 Sullivan St.	1999

Conservation Commission (7)	**3 years**	**Standing**
Larry Cohen	8 Wilhelmina Ave.	2000
Indra Deb	17 Pathwoods Ave.	1999
Denise Donovan	6 Fowler Terrace	2000
Marylee Everett	14 Hart St.	2001
Gerard McCarthy	6 Michael Drive	1999
Paul McNeil	14 Morrison Rd.	2001
Kerry Melanson, Chr.	8 Freeport Drive	1999

Council on Aging(7)	**3 years**	**Standing**	
Lindsay H. Ayer, Jr.	14 Davida Rd.	2001	
Eleanor Bonfanti	16 Lisa St.	1999	Alternate 1 yr.
Gwendolyn Burgess	518 Farms Dr.	1999	
Arlene DiRocco, chr.	10 Old Colony Rd.	2000	Resigned 7/98
Marie George	64 Winn St.	1999	Alternate - 1 yr.
Mary Lindley	64 Bedford St.	1999	
Sue Mike	6 Mildred Dr.	1999	
Muriel O'Brien	26 Maryvale Rd	2001	
Paula Torti	9 Maud Graham Circle	2001	
Robert Tyler	12 Taylor Ave.	2000	
Robert Wong	20 Lowell St.	1999	Alternate 1 yr.

Cultural Council (5-22)	**3 years**	**Standing**
Sara Arnold	29 South Bedford St.	2001
June Collins	Clemsford	2001
Jennifer Howard, Chr.	18 Burlington St.	1999
Janet G. Hutchins	3 Colleen Cir.	2001
Stephen L. Miles	20 College Rd.	2001
Susan M. Pymm	22 Fernglade Rd.	2001
Marcia Rich	P.O. Box 346	2001
Helen D. Sampsonis	9 Richardson Rd.	2001

Disabilities Access Committee(9)	**1 year**	**Standing**
Barbara Adler	4 Theodore Cir.	1999
Robert Butts	207 Farms Dr.	1999
Tom Carlson	1 Violet Road	1999
Robert J. Emmert	21 Crystal Cir.	1999
Bernice Ferguson	12 Central Ave.	1999
Maria F. Mazzocca	36 Lexington St.	1999
Christine Monaco	18 Corcoran Rd.	1999
Walter Sullivan	15 Birchcrest St.	1999
Kenneth Tigges	1311 Arboreturn Way	1999

Historical Commission(5)	**3 years**	**Standing**	
James Ashworth	18 Prouty Rd.	1999	Alternate 1 yr.
Norman B.Biggart	4 Baron Pk. Ln. Apt 1	2001	
Joao Demelo	50 Skelton Rd.	2000	
Antoinette Faria	6 Butters Ln.	2000	
Joyce Fay	11 Raymond Rd.	1999	
Kathleen Horton	125 Lexington St.	2001	

Housing Partnership	**1 year**	**ad Hoc**
Lillian Buckley	BHA	1999
Ernest Covino	1 Marvel Ave.	1999
John DeFrancesco	50 Westwood St.	1999
Phyllis Etsell	3 Eisenhower Drive	1999
Jayne L. Hyde	17 Meadowvale Road	1999
Virginia E. Mooney	28 Mohawk Road	1999
Michael Runyan	7A Mountain Rd.	1999

Information Systems Advisory (7)	**1 year**	**Ad Hoc**
Laurence J. Conway	18 Wildwood St.	1999
Daniel Dunn	29 Stony Brook Rd.	1999
David Fionda	46 Freeport Dr.	1999
Steven Z. Harris	9 Donna Ln.	1999
Dennis Loger	6 Theodore Cir.	1999
Peter O'Keefe	47 Skelton Rd.	1999
Eugene Walendziewicz	17 Wildwood St.	1999

Recycling Committee(5)	**1 year**	**Ad Hoc**
Larry Cohen	8 Wilhelmina	1999
Christine Monaco	18 Corcoran Rd.	1999
Juliet Perdichizzi	Selectmen	1999
James Quinn	222 Mill St.	1999
Janet Towers	28 Humboldt Ave.	1999

Rink Oversight Committee(5)	**1 year**	**Ad Hoc**
Brian Curtin, Chr.	Treasurer/Collector	1999
George Judge	Selectmen	1999
Steven Marchese	Ways and Means	1999
Don Roberts	Recreation Dept.	1999
Craig Robinson	School Dept.	1999

Sr. Housing Options Committee	**1 year**	**Ad Hoc**
Arlene DeRocco	10 Old Colony Rd.	1999
Garry Feldman	19 Freeport Dr.	1999
Sheila Howard	2 Hallmark Grdn #4	1999
Douglas J. Hyde	17 Meadowvale Rd.	1999
Jayne L. Hyde	17 Meadowvale Rd.	1999
Peter Lewis	144 Winn St.	1999
Robert Meaney	2 Hidden Valley Dr.	1999

Stream/Flooding Study Committee	**1 year**	**Ad Hoc**
George Cooper	Ways and Means	1999
Denise Donovan	Conservation Commission	1999
Alan McCarthy	104 Mill St.	1999
Kerry Mclanson	8 Freeport Dr.	1999
Tara E. Olshaw	12 Chadwick Rd.	1999
Daniel Raske	Town Meeting	1999
Paul Raymond	Planning Board	1999
Robert J. Sotiros	17 Hart St.	1999
Michelle Yannetti	Board of Health	1999

Appointment made by: Moderator

Bylaw Review Committee(5)	**1 year**	**Standing**
Richard Howard	158 Wilmington Rd.	1999
Douglas J. Hyde	17 Meadowvale Rd.	1999
William J. Lewis, Chr.	36 Francis Wyman Rd.	1999
Florence Mountain	5 Eisenhower Dr.	1999
Judith G. Wasserman	3 Indian Hill Rd.	1999

Capital Budget Committee(7)	**3 years**	**Standing**	
Jason D. Brush	12 St. Mary Rd.	2001	
Thomas D. Conley, Jr.	20 Corcoran Rd.	1999	
John Hofferty	10 Purity Springs Rd.	2000	
Frank P. Monaco	18 Corcoran Rd.	2000	
Marlene Rittenberg	14 Irene St.	2001	
Patricia A. Schuler	14 James St.	2001	
Sarah Willard	13 Foster Rd.	1999	

Facilities Committee(7)	**2 years**	**Standing**	
Shari L. Ellis	3 Hickory Ln.	1999	
Channing L. Entwistle	62 Beaverbrook Rd.	2000	
Robert J. Gouveia	258 Winn St.	1999	
Robert S. Matarazzo	9 Overlook Ave.	1999	
Michael S. Runyan	7A Mountain Rd.	2000	
Sharon M. Sotiros	17 Hart St.	1999	
Teresa A. Tarpey	1 Holly St.	2000	

Human Services Committee(7)	**3 years**	**Standing**	
Anne P. Coady	8 Woodside Ln.	2001	
Nancy J. Hofferty	10 Purity Springs Rd.	2000	
Joanne L. Kinchla	8 Arnold Ter.	1999	
Phyllis LaMarca	20 Paulson Dr.	2000	Res. 9/98
Sandra J. McNeal	119 Wilmington Rd.	2000	
Cynthia J. Phillips	3 Woodside Ln.	2001	
Auralie Slowey	13 Paulson Dr.	1999	

Land Use Committee(9)	**3 years**	**Standing**	
Sean P. Connors	14 Sears St.	2001	
James G. Franey	19 Julia Connors Dr.	2000	
Nancy J. Hofferty	10 Purity Springs Rd.	2000	
Douglas J. Hyde	17 Meadowvale Rd.	1999	Appt. 10/98
Catherine O. LeBlanc	3 Black Horse Ln.	1999	
Peter E. Lewis	144 Winn St.	1999	
Donald McGillivray	2 Guild Rd.	2000	
John T. Sullivan	2 Laurel Ln.	2001	
Paul A. Valleli	14 Marrett Rd.	2001	

Rules Committee(13)	**1 year**	**Standing**
William F. Callahan	6 Carter Rd.	1998
David J. DiSanto	19 Mohawk Rd.	1998
Daniel R. DiTucci	8 Lisa St.	1998
Barbara E. Faso	79 Drake Rd.	1998
Richard L., Hovasse	16 Edgemere Ave.	1998
Virginia M. Igo	1 Arthur Woods Ave.	1998
Carmen D. Lewis	36 Francis Wyman Rd.	1998
Peter A. McAnespie, Sr.	3 Evelyn St.	1998
Michael A. McDade	14 Cathy Rd.	1998
Mabel A. Nevins	26 Sunset Dr.	1998
Eleanor N. O'Connell	33 Peach Orchard Rd.	1998
Monte L. Pearson	5 Willow Way	1998
Marie Soda	17 Marjorie Rd.	1998

Ways and Means Committee (15)	3 years	Standing
Marie Ardito	2 Edsel Dr.	2001
Richard Binnall	68 Mill St.	2000
George R. Cooper	69 Francis Wyman Rd.	2001
William Gochis	14 Wildwood St.	2001
Joan Hastings	14 College Rd.	2000
Frances Heartquist	10 Briarwood Ln.	1999
Robert Macdonald	238 Fox HIll Rd.	1999
Stephen G.Marchese	4 Sears St.	2000
Roberta Mills	19 Corcoran Rd.	2000
Betty Murphy	20 Wildwood St.	1999
Christopher P. Murphy	22 Bedford St.	1999
David W. Potts	40 Fairfax St.	1999
Paul R. Sheehan	5 Thornton Dr.	2001
Sharon Marie Sotiros	17 Hart St.	2001
Edmund F. Wall	4 Waite Ave.	2000

TOWN CLERK

It has been a memorable year for our office as well as most other town departments within the Town Hall and Annex. Those moving to the annex got to move one time into larger quarters. Those in the Town Hall got to move twice, once into much smaller "quaint and cozy" quarters for approximately 10 months then we will be moving back again into more spacious quarters. The building was closed to the public one afternoon a week for approximately six weeks to allow each department time to sort through all their records and paperwork. During that time, the contracted Archivist assisted each department with records that could be destroyed or transferred to the Records Center, prepared requests to destroy when necessary, and set up a system of boxing/identifying records for the move. It's safe to say we are all looking forward to getting back to the town hall and setting up our offices. Hopefully, next year we will have a fulltime Archivist/Records Manager on board who will continue to build our Records Management Program operate, update and maintain it.

We are pleased to announce that the Town Clerk's Department now has a Web Page where the public can access a multitude of information relating to obtaining certified copies of births, deaths, marriages, election data including lists of elected officials and town meeting members, voter registration information, absentee ballot applications, and town election results; public meeting schedules; Town demographics; Business Certificates; Dog Licenses; Marriage Licenses; and the Town Archives Collection. Though still in the beginning stage, we are starting to get more requests for information and/or public records via the Internet. Our long-term goal is to make the town's general and zoning bylaws available for downloading as well as making various databases such as Business Certificates (DBA's), Financing Statements (UCC's), Storage of Flammables, Variances, etc. available for searches. Please visit us at:

www.burlington.org/townservices.html then scroll down to the Town Clerk link

VITAL STATISTICS

HISTORICAL PROFILE (Adjusted)

The following Births, Marriages, and Deaths were recorded in the Office of the Town Clerk. The figures for marriages and deaths are not exclusively those of residents. The figures for births for the last two years do not include all out of wedlock births. As those figures become available from the state, the chart will be amended.

Note: Lahey Clinic opened in 1980

	1965	1970	1975	1980	1985	1990	1995	1996	1997	1998
Births	509	406	265	263	259	306	322	303	239	290
Marriages	80	217	263	185	253	240	196	200	191	162
Deaths	99	87	105	113	403	472	532	538	547	549

* Received through 1/13/99

VOTING STATISTICS

TOWN ELECTION	Prec.1	Prec.2	Prec.3	Prec.4	Prec.5	Prec.6	Total	%
1989	658	425	587	540	510	577	3,297	26%
1990	998	833	1,058	807	942	1,048	5,686	46%
1991	929	695	886	755	848	937	5,050	38%
1992	914	791	582	738	788	810	4,893	37%
1993	598	517	618	490	545	524	3,292	24%
1994	578	319	547	528	596	597	3,165	24%
1995	461	290	485	428	489	566	2,719	20%
1996	298	157	347	269	317	315	1,703	13%
1997	695	371	771	598	719	738	3,889	30%
1998	608	261	622	513	593	594	3,191	16%
REFERENDUM 1985	1,492	1,224	1,361	1,277			5,354	41%
REFERENDUM 1991	1,234	1,338	1,108	770	930	1,093	6,473	49%
PROP 2 1/2 1994	718	385	667	672	768	735	3,945	28%
SELECTMEN 1997	457	198	353	331	368	408	2,115	15%
PRESIDENTIAL PRIMARIES								
March 1984		797	565	656	716		2,734	23%
March 1988	668	669	775	612	669	759	4,152	33%
March 1992	847	931	861	713	751	836	4,939	36%
March 1996	335	244	344	321	313	359	1,916	14%
STATE PRIMARIES								
September 1988	106	141	145	128	150	125	795	6%
September 1990	1,186	1,177	1,226	1,028	1,081	1,159	6,857	53%
September 1992	668	602	808	516	647	692	3,933	29%
September 1994	484	310	523	482	499	526	2,826	21%
September 1996	336	182	335	362	391	339	1,944	14%
September 1998	566	371	609	556	589	577	3,268	23%
STATE/PRESIDENTIAL ELECTIONS								
November 1986	2,298	1,770	1,884	2,069			8,021	63%
November 1988	2,051	1,981	2,157	1,841	1,814	2,025	11,869	88%
November 1990	1,921	1,958	2,021	1,677	1,737	1,908	11,222	82%
November 1992	2,202	2,444	2,309	1,840	1,920	2,076	12,791	87%
November 1994	1,818	1,329	1,715	1,573	1,687	1,732	9,854	72%
November 1996	2,101	1,630	1,974	1,800	1,905	1,918	11,328	79%
November 1998	1,522	1,008	1,480	1,295	1,382	1,408	8,095	57%

NOTICE: Town Meeting Minutes are published separately. Anyone requiring a copy may obtain it from the Town Clerk's Office. A copy is also on file at the Library.

ELECTION RESULTS FOLLOW

Respectfully submitted,

Jane L. Chew, CMC
Town Clerk

The Commonwealth of Massachusetts

MIDDLESEX ss.

To either of the Constables of the Town of BURLINGTON
the County of MIDDLESEX

IN THE NAME OF The Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and in Town affairs, to meet at the BURLINGTON HIGH SCHOOL GYMNASIUM

in said BURLINGTON on SATURDAY
the FOURTH day of APRIL next, at EIGHT o'clock in
the FORE noon, then and there to act on the following articles:—

TO CAST THEIR VOTES IN THE ANNUAL TOWN ELECTION FOR THE CANDIDATES FOR:

# OF SEATS		TERM
1	MODERATOR	1 YR.
2	SELECTMEN	3 YRS.
1	ASSESSOR	3 YRS.
1	ASSESSOR	1 YR.
1	TREASURER/COLLECTOR	3 YRS.
2	SCHOOL COMMITTEE	3 YRS.
2	LIBRARY TRUSTEES	3 YRS.
1	PLANNING BOARD	5 YRS.
1	PLANNING BOARD	3 YRS.
2	BOARD OF HEALTH	3 YRS.
1	FIRST CONSTABLE	3 YRS.
1	SECOND CONSTABLE	3 YRS.
1	HOUSING AUTHORITY	5 YRS.
1	RECREATION COMMISSIONER	3 YRS.
36	TOWN MEETING MEMBERS	3 YRS.
2	TOWN MEETING MEMBERS	2 YRS.
3	TOWN MEETING MEMBERS	1 YR.

And you are directed to serve this Warrant, by posting up attested copies thereof at

BURLINGTON TOWN HALL AND BURLINGTON HIGH SCHOOL GYMNASIUM

in said Town, BURLINGTON 7days at least before the time of holding said meeting.

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, as aforesaid.

Given under our hands this 25th day of March in the year of our Lord one thousand nine hundred and 98.

Selectmen of BURLINGTON

A true copy. Attest:

Constable.

POSTED IN TOWN HALL & HIGH SCHOOL GYMNASIUM 3/26/98

TOWN OF BURLINGTON

TOTAL TALLY SHEET

April 4, 1998
Election

			Student Vote
# Eligible Voters	=	13,905	2073
Total Votes Cast	=	3,191	341
Percent	=	22.95%	16.45%

PRECINCT	1	2	3	4	5	6	GRAND TOTAL	Grades K -12
TOTAL VOTES CAST	608	261	622	513	593	594	3,191	
MODERATOR (1) 1 Yr.								
Blanks	131	66	162	120	164	142	785	56
Robert P. Marrano	475	195	451	388	425	448	2,382	281
Write-ins	2	0	9	5	4	4	24	4
TOTAL	608	261	622	513	593	594	3,191	341
SELECTMEN (2) 3 Yrs.								
Blanks	149	62	145	121	189	163	829	68
Juliet M. Perdichizzi*	381	114	315	275	301	310	1,696	216
Arlene A. DiRocco	263	136	288	260	289	251	1,487	121
Kevin B. McKelvey	328	153	327	249	317	356	1,730	204
Virginia E. Mooney	94	57	164	119	89	102	625	72
Write-ins	1	0	5	2	1	6	15	1
TOTAL	1,216	522	1,244	1,026	1,186	1,188	6,382	682
ASSESSOR (1) 3 Yrs.								
Blanks	198	84	198	155	198	176	1,009	63
John W. Dillon*	406	177	421	355	394	415	2,168	271
Write-ins	4	0	3	3	1	3	14	7
TOTAL	608	261	622	513	593	594	3,191	341
ASSESSOR (1) 1 Yr.								
Blanks	90	54	84	85	80	94	487	40
Paul R. Coady	168	79	242	207	214	199	1,109	79
Michael W. Crocker	348	127	293	220	297	298	1,583	219
Write-ins	2	1	3	1	2	3	12	3
TOTAL	608	261	622	513	593	594	3,191	341
TREASURER/COLL (1) 3 Yrs.								
Blanks	138	61	154	124	151	146	774	57
Brian P. Curtin*	466	200	466	386	437	444	2,399	278
Write-ins	4	0	2	3	5	4	18	6
TOTAL	608	261	622	513	593	594	3,191	341
SCHOOL COMMITTEE (2) 3 Yrs.								
Blanks	368	170	348	319	344	330	1,879	163
Christine M. Monaco*	407	171	420	331	408	420	2,157	238
Thomas F. Murphy, Jr.*	432	181	471	372	433	432	2,321	273
Write-ins	9	0	5	4	1	6	25	8
TOTAL	1,216	522	1,244	1,026	1,186	1,188	6,382	682
LIBRARY TRUSTEES (2) 3 Yrs.								
Blanks	428	216	466	402	445	415	2,372	166
Ruth Ann Yannetti*	395	160	417	325	383	403	2,083	243
Dorothy M. Sykes	390	146	358	291	356	366	1,907	263
Write-ins	3	0	3	8	2	4	20	10
TOTAL	1,216	522	1,244	1,026	1,186	1,188	6,382	682
PLANNING BOARD (1) 5 Yrs.								
Blanks	183	83	175	147	171	156	915	56
Peter J. Coppola*	424	178	440	363	418	437	2,260	279
Write-ins	1	0	7	3	4	1	16	6
TOTAL	608	261	622	513	593	594	3,191	341

170	1	2	3	4	5	6		
PLANNING BOARD (1) 3 Yrs.								
Blanks	177	84	196	177	186	178	998	52
Paul F. Roth	429	177	420	332	405	415	2,178	281
Write-ins	2	0	6	4	2	1	15	8
TOTAL	608	261	622	513	593	594	3,191	341
BOARD OF HEALTH (2) 3 Yrs.								
Blanks	390	178	386	325	375	360	2,014	164
Douglas J. Hyde*	413	179	445	366	430	420	2,253	257
Edward J. Weiner*	411	165	409	327	381	403	2,096	252
Write-ins	2	0	4	8	0	5	19	9
TOTAL	1,216	522	1,244	1,026	1,186	1,188	6,382	682
FIRST CONSTABLE (1) 3 Yrs.								
Blanks	197	78	181	157	180	158	951	52
Sheila E. Howard*	407	182	438	351	408	430	2,216	283
Write-ins	4	1	3	5	5	6	24	6
TOTAL	608	261	622	513	593	594	3,191	341
SECOND CONSTABLE (1) 3 Yrs.								
Blanks	187	80	181	155	168	148	919	58
Anthony J. Saia*	419	181	439	355	423	444	2,261	276
Write-ins	2	0	2	3	2	2	11	10
TOTAL	608	261	622	513	593	594	3,191	344
HOUSING AUTHORITY (1) 5 Yr.								
Blanks	196	85	182	142	170	171	946	54
James Marchese*	409	176	437	366	422	417	2,227	279
Write-ins	3	0	3	5	1	6	18	8
TOTAL	608	261	622	513	593	594	3,191	341
RECREATION COMM. (1) 3 Yrs.								
Blanks	181	80	165	143	173	159	901	47
Mark L. Sherwood*	425	181	454	367	419	434	2,280	284
Write-ins	2	0	3	3	1	1	10	10
TOTAL	608	261	622	513	593	594	3,191	341
PRECINCT 1 TOWN MEETING - 3 YR (6)								
Blanks	1,140						1,140	
Linda K. Collins*	331						331	
Channing L. Entwistle*	313						313	
Barbara G. Faso*	322						322	
Sharon M. Sotiros*	357						357	
Amy Ellen Warfield*	322						322	
Steven B. Warren*	305						305	
William P. McDade	239						239	
Maureen Monaco Ryan	312						312	
Write-ins	7						7	
TOTAL	3,648	0	0	0	0	0	3,648	
PRECINCT 1 TOWN MEETING - 1 YR (3)								
Blanks	538						538	
Karen M. DeFrancesco	392						392	
Linda A. Murray	321						321	
Cynthia J. Phillips	329						329	
David Woodilla	242						242	
Write-ins	2						2	
TOTAL	1,824	0	0	0	0	0	1,824	

PRECINCT 2	1	2	3	4	5	6	
TOWN MEETING - 3 YR (6)							
Blanks		707					707
Beverly A. Apruzzese*		175					175
William C. Beyer*		165					165
Frederick J. Crosdale, Jr.*		171					171
Margaret Merlesena*		167					167
Edmund F. Wall*		168					168
W/I John T. Keating **		2					2
Write-ins (all other scattered)		11					11
TOTAL	0	1,566	0	0	0	0	1,566
PRECINCT 3							
TOWN MEETING - 3 YR (6)							
Blanks			1,203				1,203
Shari Lynn Ellis*			361				361
Charles J. McLean*			328				328
Paul A. Valleli*			324				324
Judith G. Wasserman*			379				379
Binnie Factor			246				246
Monte L. Pearson			214				214
Sean P. Connors			295				295
James Williams			377				377
Write-ins			5				5
TOTAL	0	0	3,732	0	0	0	3,732
PRECINCT 4							
TOWN MEETING - 3 YR (6)							
Blanks				965			965
Thomas D. Conley, Jr.*				282			282
Goerge R. Cooper*				275			275
Robert S. Antonuccio				214			214
Alan F. Bausch				179			179
Herbert E. Engel				187			187
Constance K. McElwain				249			249
John T. Sullivan				240			240
Gail E. Viglione				238			238
Sarah Willard				232			232
Write-ins				17			17
TOTAL	0	0	0	3,078	0	0	3,078
PRECINCT 5							
TOWN MEETING - 3 YR (6)							
Blanks					1,149		1,149
Richard P. Burkhart*					308		308
Brian J. Connolly*					326		326
Cathryn Lee*					353		353
Carmen Dore Lewis*					283		283
Auralie P. Slowey*					272		272
William Gaffney					244		244
John J. Hanley					282		282
Douglas J. Hyde, Jr.					340		340
Write-ins					1		1
TOTAL	0	0	0	0	3,558	0	3,558
PRECINCT 5							
TOWN MEETING - 2 YR (1)							
Blanks					86		86
John E. Austin					147		147
Jason D. Brush					187		187
Lynne Fay O'Neill					170		170
Write-ins					3		3
TOTAL	0	0	0	0	593	0	593

PRECINCT 6	1	2	3	4	5	6	
TOWN MEETING - 3 YR (6)							
Blanks						942	942
Thomas P. Adams*						369	369
Thomas C. Killilea*						418	418
Kevin B. McKelvey*						442	442
Karen A. Moyer*						368	368
Kenneth J. Rush*						361	361
Gregg E. Ganley						323	323
Richard H. Howard						338	338
Write-ins						3	3
TOTAL	0	0	0	0	0	3,564	3,564
PRECINCT 6							
TOWN MEETING - 2 YR (1)							
Blanks						172	172
Teresa A. Tarpey						420	420
Write-ins						2	2
Total	0	0	0	0	0	594	594

The polls were open at 8:00 A.M. at the Burlington High School. All precinct workers were sworn in by the Wardens, machines and ballot boxes were all checked, memory packs were sealed, and all counters were set at zero. The polls closed at 8:00 P.M.

Wardens:	Votes Cast	Registered Voters	%
Prec. 1 Mabel Nevins	608	2,526	24.1%
Prec. 2 Marjorie Pearson	261	1,994	13.1%
Prec. 3 Paula Davisi	622	2,406	25.9%
Prec. 4 Patricia Stanford	513	2,226	23.0%
Prec. 5 Joan Hastings	593	2,346	25.3%
Prec. 6 Elmer Larson	594	2,407	24.7%

The above figures include Absentee Ballots cast by precinct as follows: 1=32, 2=11, 3=54, 4=33, 5=42, 6=30. Total = 202

Student Vote Statistics:	Registered Students
Fox Hill	317
Francis Wyman	581
Marshall Simonds	621
Memorial	191
Pine Glen	360
Other Private	3

VOTER PROFILE:	AGE	TOTAL	%
	18-30	176	5
	31-40	501	16
	41-50	635	20
	51-60	643	20
	61-70	755	24
	71-80	395	12
	80+over	86	3

WEATHER: 50's sunny am; 40's cloudy pm

Attest: Jane L. Chew

Jane L. Chew, CMC
Town Clerk

MONDAY, APRIL 27, 1998
HUMAN SERVICES CENTER

** The Town Meeting Members of Precinct 2 assembled to break the write-in tie vote. Present and voting were: L. Lewis, R. Matarazzo, A. McNamara, G. Osborne, E. Wall. Write in Candidates were: Janet Dalessio, Alan Goldstein, John Keating. Ballots were cast and John Keating won the three year seat.

The TMM's of Prec. 6 assembled to fill the vacancy created by the resignation of K. McKelvey. Present and voting were: T. Adams, C. Boucher, R. Howard, D. McGillivray, F. Mountain, D. Muse, M. Rittenberg, K. Rush, T. Tarpey. Candidates were: Gregg Ganley, Robert Mottolo. Ballots were cast and Gregg Ganley was appointed until the next election.

Attest: Jane L. Chew

Jane L. Chew, CMC
Town Clerk

	Cert.	Submit.
Initiative Petition for Fair Electric Rates were certified in Jan.	99	105

Nomination Papers for April Town Election - Certified 1259 for Town Wide
338 for Town Meeting

The following nomination papers for the Sept. 1998 Primary were certified during the months of April and May:

Candidate	Office	Party	Cert.	Submit.
Bailey, Brad	Attorney General	R	46	62
Callahan, Michael	Governors Council	D	102	195
Cellucci, Argeo Paul	Governor	R	131	195
Coakley, Martha	District Attorney	D	22	22
Columbo, Michael	Sheriff	D	17	29
D'Ambrosio, Domenic	Governors Council		160	186
DeNucci, Joseph	Auditor	D	61	67
DiPaola, James	Sheriff	D	172	222
Donnelly, Brian	Governor	D	1	1
Donohoe, Edward T.	Governor's Council	D	179	213
Duffy, Mike	State Auditor	R	57	82
Flaherty, Francis X.	Governor's Council	D	429	496
Gay, Dorothy Kelly	Lt. Governor	D	212	237
Harshbarger, Scott	Governor	D	152	186
Johnson, Lee	District Attorney	R	14	18
Jenkins, Dale	Secretary of State	R	35	63
Jeghelian, Janet	Lt. Governor	R	34	46
Kennedy Jr., Edward J.	Sheriff	D	250	285
Libertarian Party	Slate	L	302	352
LoPresti, Vincent	Governor's Council	D	126	145
MacNutt, Karen	Attorney General		29	30
Maginn, Robert A.	Treasurer	R	1	1
Malone, Joseph	Governor	R	54	87
McCarthy, Paul	US Congress	R	124	154
McGovern, Patricia	Governor	D	746	857
McKenna, David	State Senator	D	15	19
Merullo, Suzanne	Governor's Council	D	346	411
Miles, Michael	Sheriff	R	9	9
Murphy, Charles A.	State Representative	D	247	283
O'Brien, Shannon	Treasurer	D	403	448
Pines, Lois G.	Attorney General	D	5	5
Reilly, Thomas	Attorney General	D	204	261
Swift, Jane	Lt. Governor	R	134	192
Sullivan, Michael A.	District Attorney	D	70	77
Tierney, John	U. S. Rep. Congress	D	145	161
Tolman, Warren	Lt. Governor	D	468	549
Torkildsen, Peter	U.S.Rep. Congress	R	289	442
Travaline, Jeffrey	Governor's Council	D	77	86
White, Patricia	Governor's Council	D	244	286

Initiative Petitions certified in July

Capital Punishment	73	75
Clean Elections	15	17
Free the Pike	128	175
Tax on Interest & Dividends	203	234
TOTALS	6630	8066

COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH

SS.

To either of the Constables of the Town or City of BURLINGTON

GREETING:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said town who are qualified to vote in Primaries to vote at:

Precincts: 1, 2, 3, 4, 5, 6
(insert precinct numbers)

Burlington High School Gymnasium
(insert polling locations)

on **TUESDAY, THE FIFTEENTH DAY OF SEPTEMBER, 1998** from 7:00 a.m. to 8:00 p.m. for the following purpose:

To cast their votes in the State Primary for the candidates of political parties for the following offices:

GOVERNOR	**FOR THE COMMONWEALTH**
LT. GOVERNOR	" " "
ATTORNEY GENERAL	" " "
SECRETARY	" " "
TREASURER	" " "
AUDITOR	" " "
REPRESENTATIVE IN CONGRESS	**Congressional District** - Sixth
COUNCILLOR	**Councillor District** - Sixth
SENATOR IN GENERAL COURT	**Senatorial District** - Fourth Middlesex
REPRESENTATIVE IN GENERAL COURT	**Representative District** - 23rd "
DISTRICT ATTORNEY	**District** - Northern
SHERIFF	**County** - Middlesex
COUNTY COMMISSIONER	**County** - Middlesex

VACANCY

CLERK OF COURTS, SUPREME JUDICIAL COURT.....**Suffolk County**

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 20th day of July 1998
(month)

George L. Judge Jr.
Julie M. Peduzzi
Thomas B. McGilvery

Selectmen of: BURLINGTON
(town)

Posting
(Indidate method of service of warrant)

Anthony J. Sousa
(Constable)

Sept 3rd 1998
(month and day)

(Warrant must be posted at least seven days before September 15, 1998)

TOWN OF BURLINGTON

TOTAL TALLY SHEET
SEPTEMBER 15, 1998
Election

# Eligible Voters	14,058
Total Votes Cast	3,268
Percent	23.2%

PRECINCT	1	2	3	4	5	6	TOTAL
Democrat	355	230	420	359	410	399	2,173
Republican	211	141	189	197	179	178	1,095
Reform(No Candidates)	0	0	0	0	0	0	0
TOTAL VOTES CAST	566	371	609	556	589	577	3,268
			DEMOCRATIC PARTY				
GOVERNOR							
Blanks	11	6	10	11	12	12	62
Brian J. Donnelly	45	27	52	45	76	54	299
Scott Harshbarger	192	114	229	185	217	218	1,155
Patricia McGovern	106	79	128	118	103	113	647
Write-ins	1	4	1	0	2	2	10
TOTAL	355	230	420	359	410	399	2,173
LIEUTENANT GOVERNOR							
Blanks	61	33	54	66	54	55	323
Dorothy A. Kelly Gay	137	83	149	121	155	162	807
Warren E. Tolman	157	114	215	172	201	182	1,041
Write-ins	0	0	2	0	0	0	2
TOTAL	355	230	420	359	410	399	2,173
ATTORNEY GENERAL							
Blanks	12	4	11	9	15	6	57
Lois G. Pines	128	99	168	141	146	167	849
Thomas F. Reilly	214	127	240	209	249	226	1,265
Write-ins	1	0	1	0	0	0	2
TOTAL	355	230	420	359	410	399	2,173
SECRETARY OF STATE							
Blanks	98	58	114	102	107	98	577
William Francis Galvin	257	171	305	254	303	301	1,591
Write-ins	0	1	1	3	0	0	5
TOTAL	355	230	420	359	410	399	2,173
TREASURER							
Blanks	104	53	114	106	112	110	599
Shannon P. O'Brien	251	176	304	246	297	288	1,562
Write-ins	0	1	2	7	1	1	12
TOTAL	355	230	420	359	410	399	2,173
AUDITOR							
Blanks	101	56	110	106	106	98	577
A. Joseph DeNucci	253	173	309	250	302	301	1,588
Write-ins	1	1	1	3	2	0	8
TOTAL	355	230	420	359	410	399	2,173
CONGRESS							
Blanks	31	22	35	29	28	29	174
John F. Tierney	281	184	349	293	339	337	1,783
David A. Francoeur	43	24	35	36	42	32	212
Write-ins	0	0	1	1	1	1	4
TOTAL	355	230	420	359	410	399	2,173
COUNCILLOR							
Blanks	40	25	48	44	49	38	244
Michael J. Callahan	81	47	72	65	83	84	432
Edward T. Donohoe	47	34	63	48	50	48	290
Francis X. Flaherty	56	23	79	70	97	80	405
Vincent A. LoPresti	18	18	20	14	21	30	121
Terry McGinty	34	29	42	31	45	33	214
Suzanne Merullo	7	5	5	6	3	11	37
Daniel P.O'Neil	3	8	1	1	2	2	17
Mark Rotondo	1	1	5	5	3	5	20
Jeffrey Travaline	45	22	50	42	35	38	232
Patricia White	23	18	35	33	22	30	161
Write-ins	0	0	0	0	0	0	0
TOTAL	355	230	420	359	410	399	2,173

	DEMOCRATIC PARTY						
STATE SENATOR	1	2	3	4	5	6	TOTAL
Blanks	27	25	41	30	35	28	186
Robert A. Havern, III	208	122	239	207	234	224	1,234
David McKenna	120	82	140	122	141	147	752
Write-ins	0	1	0	0	0	0	1
TOTAL	355	230	420	359	410	399	2,173
STATE REPRESENTATIVE							
Blanks	79	50	87	75	75	68	434
Charles A. Murphy	276	180	331	283	335	331	1,736
Write-ins	0	0	2	1	0	0	3
TOTAL	355	230	420	359	410	399	2,173
DISTRICT ATTORNEY							
Blanks	23	11	20	24	20	14	112
Martha Coakley	172	108	184	187	159	206	1,016
Timothy R. Flaherty	81	59	110	76	109	90	525
Michael A. Sullivan	79	54	106	72	122	88	519
Write-ins	0	0	0	0	0	1	1
TOTAL	355	230	420	359	410	399	2,173
COUNTY SHERRIFF							
Blanks	34	20	29	41	34	25	183
James V. DiPaola	233	152	298	238	264	268	1,452
Edward J. Kennedy, Jr.	88	58	95	79	112	104	536
Write-ins	0	0	0	1	0	1	2
TOTAL	355	230	420	359	410	399	2,173
	REPUBLICAN PARTY						
GOVERNOR							
Blanks	4	11	7	3	2	4	31
Argeo Paul Cellucci	106	60	78	97	100	99	540
Joseph D. Malone	101	69	104	97	77	75	523
Write-ins	0	1	0	0	0	0	1
TOTAL	211	141	189	197	179	178	1,095
LIEUTENANT GOVERNOR							
Blanks	22	24	18	9	10	19	102
Janet E. Jeghelian	110	59	104	110	91	79	553
Jane Maria Swift	79	57	67	77	78	80	438
Write-ins	0	1	0	1	0	0	2
TOTAL	211	141	189	197	179	178	1,095
ATTORNEY GENERAL							
Blanks	62	59	48	65	45	51	330
Brad Bailey	149	81	136	128	132	123	749
Write-ins	0	1	5	4	2	4	16
TOTAL	211	141	189	197	179	178	1,095
SECRETARY OF STATE							
Blanks	79	59	56	75	56	64	389
Dale C. Jenkins, Jr.	132	82	132	122	121	112	701
Write-ins	0	0	1	0	2	2	5
TOTAL	211	141	189	197	179	178	1,095
TREASURER							
Blanks	80	64	53	69	58	68	392
Robert A. Maginn	130	76	135	128	121	107	697
Write-ins	1	1	1	0	0	3	6
TOTAL	211	141	189	197	179	178	1,095
AUDITOR							
Blanks	79	63	54	69	61	68	394
Michael T. Duffy	132	78	134	128	112	107	691
Write-ins	0	0	1	0	6	3	10
TOTAL	211	141	189	197	179	178	1,095
CONGRESS							
Blanks	13	11	6	9	9	13	61
Paul McCarthy	82	78	79	65	75	78	457
Peter G. Torkildsen	116	52	104	123	93	86	574
Write-ins	0	0	0	0	2	1	3
TOTAL	211	141	189	197	179	178	1,095
COUNCILLOR							
Blanks	197	137	164	183	165	167	1,013
Write-ins	14	4	25	14	14	11	82
TOTAL	211	141	189	197	179	178	1,095
STATE SENATOR							
Blanks	198	139	175	188	166	171	1,037
Write-ins	13	2	14	9	13	7	58
TOTAL	211	141	189	197	179	178	1,095

	REPUBLICAN PARTY						
STATE REPRESENTATIVE	1	2	3	4	5	6	TOTAL
Blanks	199	140	180	187	161	171	1,038
Write-ins	12	1	9	10	18	7	57
TOTAL	211	141	189	197	179	178	1,095
DISTRICT ATTORNEY							
Blanks	108	81	72	92	79	91	523
Lee Johnson	103	59	115	103	98	87	565
Write-ins	0	1	2	2	2	0	7
TOTAL	211	141	189	197	179	178	1,095
COUNTY SHERRIFF							
Blanks	202	137	178	184	162	168	1,031
Write-ins	9	4	11	13	17	10	64
TOTAL	211	141	189	197	179	178	1,095
	REFORM PARTY						
GOVERNOR							
Blanks	0	0	0	0	0	0	0
Write-ins	0	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0	0
LIEUTENANT GOVERNOR							
Blanks	0	0	0	0	0	0	0
Write-ins	0	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0	0
ATTORNEY GENERAL							
Blanks	0	0	0	0	0	0	0
Write-ins	0	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0	0
SECRETARY OF STATE							
Blanks	0	0	0	0	0	0	0
Write-ins	0		0	0	0	0	0
TOTAL	0	0	0	0	0	0	0
TREASURER							
Blanks	0	0	0	0	0	0	0
Write-ins	0	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0	0
AUDITOR							
Blanks	0	0	0	0	0	0	0
Write-ins	0	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0	0
CONGRESS							
Blanks	0	0	0	0	0	0	0
Write-ins	0	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0	0
COUNCILLOR							
Blanks	0	0	0	0	0	0	0
Write-ins	0	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0	0
STATE SENATOR							
Blanks	0	0	0	0	0	0	0
Write-ins	0	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0	0
STATE REPRESENTATIVE							
Blanks	0	0	0	0	0	0	0
Write-ins	0	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0	0
DISTRICT ATTORNEY							
Blanks	0	0	0	0	0	0	0
Write-ins	0	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0	0

	REFORM PARTY						
COUNTY SHERRIFF	1	2	3	4	5	6	TOTAL
Blanks	0	0	0	0	0	0	0
Write-ins	0	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0	0

The polls were open at 7:00 a.m. at the Burlington High School. All precinct workers were sworn in by the Wardens. The machines and ballot boxes were all checked, memory packs were sealed, and the counters all read zero. The polls closed at 8:00 p.m.

Wardens:	Votes Cast	Registered Voters	%		% of Total Voting
Prec. 1 Mabel Nevins	586	2,585	21.9%	DEM	15.5%
Prec. 2 Marjorie Pearson	371	1,988	18.7%		
Prec. 3 Paula Davis	609	2,428	25.1%	REP	7.8%
Prec. 4 Patricia Stanford	556	2,232	24.9%		
Prec. 5 Joan Hastings	589	2,383	24.7%	REF	0.0%
Prec. 6 Elmer Larson	577	2,441	23.6%		

The above figures include 99 Absentee Ballots cast by precinct as follows: 1=17, 2=8, 3=20, 4=14, 5=23, 6=17.

Attest:

Jane L. Chew, CMC
Town Clerk

THE COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH

SS.

To either of the Constables of the Town or City of BURLINGTON

GREETING:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said town who are qualified to vote in Elections to vote at

Precincts 1, 2, 3, 4, 5, 6 (insert precinct numbers) HIGH SCHOOL GYMNASIUM (insert polling locations)

On TUESDAY, THE THIRD DAY OF NOVEMBER, 1998 from 7:00 a.m. to 8:00 p.m. for the following purpose:
To cast their votes in the State Election for the candidates of political parties for the following offices:

GOVERNOR AND LT. GOVERNOR	FOR THE COMMONWEALTH	
ATTORNEY GENERAL	FOR THE COMMONWEALTH	
SECRETARY	FOR THE COMMONWEALTH	
TREASURER	FOR THE COMMONWEALTH	
AUDITOR	FOR THE COMMONWEALTH	
REPRESENTATIVE IN CONGRESS	Congressional District	- SIXTH
COUNCILLOR	Councillor District	- SIXTH
SENATOR IN GENERAL COURT	Senatorial District	- FOURTH
REPRESENTATIVE IN THE GENERAL COURT	Representative District	- TWENTY-THIRD
DISTRICT ATTORNEY	District	- NORTHERN
SHERIFF	County	- MIDDLESEX
COUNTY COMMISSIONER	County	
COUNCIL OF GOVERNMENT COMMITTEE	Franklin County	

VACANCY

CLERK OF COURTS, SUPREME JUDICIAL COURT Suffolk County

LOCAL OFFICES

MARTHA'S VINEYARD COMMISSION Dukes Co. (Except Gosnold)
ASSEMBLY DELEGATE Barnstable County (only)
BLUE HILLS REGIONAL VOCATIONAL SCHOOL DISTRICT
SOUTHEASTERN REGIONAL SCHOOL DISTRICT
BRISTOL PLYMOUTH REGIONAL SCHOOL DISTRICT
PATHFINDER REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT
BLACKSTONE VALLEY VOCATIONAL REGIONAL SCHOOL DISTRICT
CENTRAL BERKSHIRE REGIONAL SCHOOL DISTRICT
BERKSHIRE HILLS REGIONAL SCHOOL DISTRICT
PIONEER VALLEY REGIONAL SCHOOL DISTRICT
MT. GREYLOCK REGIONAL SCHOOL DISTRICT
UP ISLAND REGIONAL SCHOOL DISTRICT
NORTHEAST METROPOLITAN REGIONAL VOCATIONAL SCHOOL DISTRICT (VAC.)

QUESTIONS

#1 - Setting Compensation of State Legislators
#2 - Public Campaign Financing
#3 - Tax Rate on Interest and Dividend Income
#4 - Electric Utility Industry Restructuring
#5-Not Binding - Capital Punishment

COUNTY LOCAL AND PUBLIC POLICY QUESTIONS

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said meeting.

Given under our hands this 13th day of OCTOBER (month) 1998.

Selectmen of: BURLINGTON (town)

Posted

(Indicate method of service of warrant)

Anthony A. Sasso
Constable

Oct. 31 (month/day) 1998

(Warrant must be posted at least seven days before November 3, 1998)

TOWN OF BURLINGTON
TOTAL TALLY SHEET
NOVEMBER 3, 1998
Election

# Eligible Voters	14,161
Total Votes Cast	8,095
Percent	57.2%

PRECINCT	1	2	3	4	5	6	
TOTAL VOTES CAST	1,522	1,008	1,480	1,295	1,382	1,408	8,095
GOVERNOR/LT GOVERNOR							
Blanks	15	17	15	20	16	26	109
Cellucci and Swift	898	575	838	695	752	764	4,522
Harshbarger and Tolman	584	395	602	548	579	596	3,304
Cook and Israel	24	19	22	32	31	20	148
Write-ins	1	2	3	0	4	2	12
TOTAL	1,522	1,008	1,480	1,295	1,382	1,408	8,095
ATTORNEY GENERAL							
Blanks	53	36	45	44	36	40	254
Brad Bailey	620	376	568	502	540	514	3,120
Thomas F. Reilly	849	596	867	747	805	854	4,718
Write-ins	0	0	0	2	1	0	3
TOTAL	1,522	1,008	1,480	1,295	1,382	1,408	8,095
SECRETARY OF STATE							
Blanks	108	69	102	81	75	71	506
William Francis Galvin	926	654	937	825	913	901	5,156
Dale C. Jenkins, Jr.	433	247	388	332	344	380	2,124
David L. Atkinson	55	37	52	56	49	55	304
Write-ins	0	1	1	1	1	1	5
TOTAL	1,522	1,008	1,480	1,295	1,382	1,408	8,095
TREASURER							
Blanks	90	62	81	57	70	53	413
Bob Maginn	590	374	584	497	522	516	3,083
Shannon P. O'Brien	804	553	774	705	766	805	4,407
Merton B. Baker	38	18	40	35	24	34	189
Write-ins	0	1	1	1	0	0	3
TOTAL	1,522	1,008	1,480	1,295	1,382	1,408	8,095
AUDITOR							
Blanks	99	62	90	72	76	68	467
A. Joseph DeNucci	880	609	880	786	843	857	4,855
Michael T. Duffy	463	285	421	360	395	404	2,308
Carla A. Howell	80	71	89	75	68	78	461
Write-ins	0	1	0	2	0	1	4
TOTAL	1,522	1,008	1,480	1,295	1,382	1,408	8,095
CONGRESS							
Blanks	39	31	44	32	32	22	200
John F. Tierney	773	542	788	714	774	793	4,384
Peter G. Torkildsen	671	392	607	526	547	570	3,313
Randal C. Fritz	39	42	41	23	29	22	196
Write-ins	0	1	0	0	0	1	2
TOTAL	1,522	1,008	1,480	1,295	1,382	1,408	8,095
COUNCILLOR							
Blanks	552	325	493	413	424	415	2,622
Michael J. Callahan	958	670	976	876	953	980	5,413
Write-ins	12	13	11	6	5	13	60
TOTAL	1,522	1,008	1,480	1,295	1,382	1,408	8,095
STATE SENATOR							
Blanks	509	312	450	393	382	388	2,434
Robert A. Havern, III	997	684	1,021	896	994	1,005	5,597
Write-ins	16	12	9	6	6	15	64
TOTAL	1,522	1,008	1,480	1,295	1,382	1,408	8,095
STATE REPRESENTATIVE							
Blanks	445	283	385	327	319	342	2,101
Charles A. Murphy	1,061	716	1,085	963	1,056	1,049	5,930
Write-ins	16	9	10	5	7	17	64
TOTAL	1,522	1,008	1,480	1,295	1,382	1,408	8,095

PRECINCT	1	2	3	4	5	6	TOTAL
DISTRICT ATTORNEY							
Blanks	117	89	116	91	87	74	574
Martha Coakley	913	623	930	828	896	943	5,133
Lee Johnson	492	295	434	373	397	391	2,382
Write-ins	0	1	0	3	2	0	6
TOTAL	1,522	1,008	1,480	1,295	1,382	1,408	8,095
COUNTY SHERRIFF							
Blanks	521	298	455	386	378	373	2,411
James V. DiPaola	990	699	1,016	902	999	1,024	5,630
Write-ins	11	11	9	7	5	11	54
TOTAL	1,522	1,008	1,480	1,295	1,382	1,408	8,095
	QUESTION 1 - Setting Compensation of State Legislators						
Blanks	119	91	120	99	112	88	629
YES	916	615	960	814	914	939	5,158
NO	487	302	400	382	356	381	2,308
TOTAL	1,522	1,008	1,480	1,295	1,382	1,408	8,095
	QUESTION 2 - Public Campaign Financing						
Blanks	111	74	112	76	82	92	547
YES	865	590	863	778	838	847	4,781
NO	546	344	505	441	462	469	2,767
TOTAL	1,522	1,008	1,480	1,295	1,382	1,408	8,095
	QUESTION 3 - Tax Rate on Interest and Dividend Income						
Blanks	98	81	108	72	71	80	510
YES	1,228	786	1,164	1,052	1,117	1,148	6,495
NO	196	141	208	171	194	180	1,090
TOTAL	1,522	1,008	1,480	1,295	1,382	1,408	8,095
	QUESTION 4 - Electric Utility Industry Restructuring						
Blanks	73	50	85	50	49	68	375
YES	986	644	930	813	933	935	5,241
NO	463	314	465	432	400	405	2,479
TOTAL	1,522	1,008	1,480	1,295	1,382	1,408	8,095
	QUESTION 5 - Capital Punishment (NON-BINDING)						
Blanks	188	145	229	150	179	185	1,076
YES	970	604	902	809	861	898	5,044
NO	364	259	349	336	342	325	1,975
TOTAL	1,522	1,008	1,480	1,295	1,382	1,408	8,095

The polls were open at 7:00 a.m. at the Burlington High School. All precinct workers were sworn in by the Wardens. The machines and ballot boxes were all checked, memory packs were sealed, and the counters all read zero. The polls closed at 8:00 p.m.

Wardens:	Votes Cast	Registered Voters	%
Prec. 1 Mabel Nevins	1522	2,597	58.6%
Prec. 2 Marjorie Pearson	1008	2,010	50.1%
Prec. 3 Paula Davis	1480	2,446	60.5%
Prec. 4 Patricia Stanford	1295	2,257	57.4%
Prec. 5 Joan Hastings	1382	2,391	57.8%
Prec. 6 Elmer Larson	1408	2,460	57.2%

The above figures include 305 Absentee Ballots cast by precinct as follows: 1=58, 2=37, 3=75, 4=49, 5=44, 6=42.

The Board of Registrars met on November 10 to open and count three (3) overseas ballots that were postmarked on or before November 3rd and received after the election. Those ballots are also included in the above figures.

Attest: Jane L. Chew

Jane L. Chew, CMC
Town Clerk

BOARD OF REGISTRARS

The Board of Registrars mailed out 577 mail-in voter registration forms as requested in census returns as well as to unregistered persons who signed nomination papers and petitions. Of those, 155 people responded. Additionally, 277 forms were mailed to all residents who turned 18 years old. This year, 80 responded and registered to vote.

POPULATION/REGISTERED VOTERS:

Year	Population (Jan.)	Registered Voters (March)
1985	22,981	13,650
1986	23,032	13,016
1987	22,278	11,758
1988	22,148	12,440
1989	22,560	12,813
1990	22,662 (23,302 Fed.)	12,368
1991	22,810	13,139
1992	22,859	13,169
1993	22,965	13,765
1994	22,739	13,308
1995	22,739	13,443
1996	22,574	13,447
1997	22,665	14,025
1998	22,683	13,915

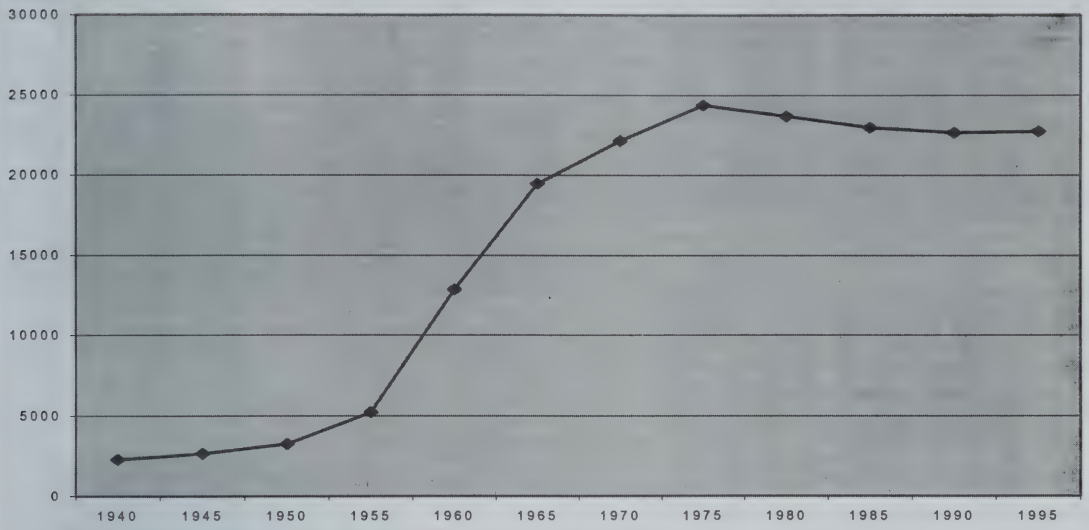
1,057	—	# of residents registered and added to the rolls
871	—	# of residents dropped from the rolls
155	—	# of voters placed on the inactive rolls
2,057	—	# of persons eligible but not registered
87%	—	eligible residents registered to vote

The Board certified 8,066 signatures on nomination papers and petitions

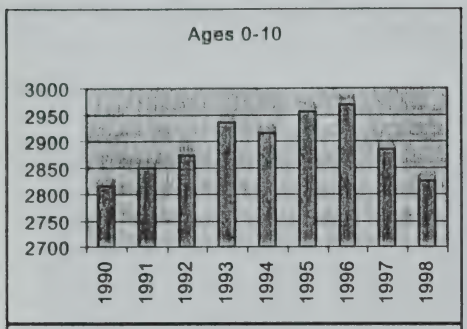
Respectfully submitted,

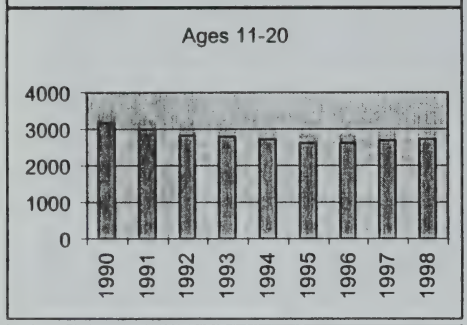
Robert J. Macdonald, Chairman

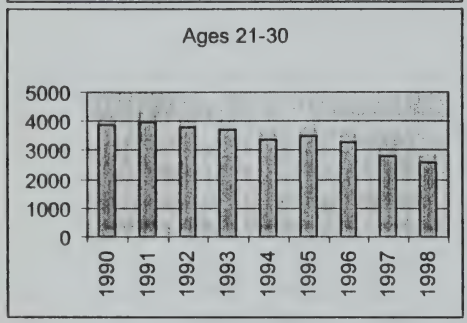
POPULATION TRENDS

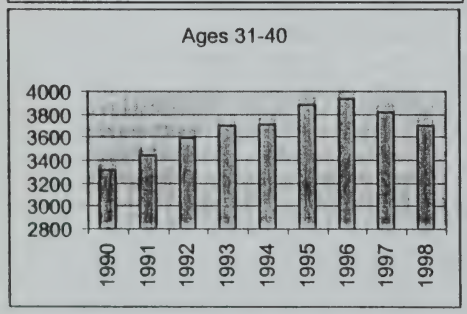


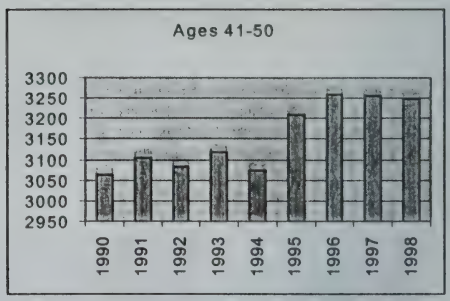
Age Group	1990	1991	1992	1993	1994	1995	1996	1997	1998
0-10	2815	2849	2873	2935	2915	2955	2970	2885	2825
11_20	3160	3011	2843	2791	2722	2620	2633	2675	2735
21-30	3889	3950	3808	3724	3371	3476	3272	2799	2595
31-40	3311	3444	3591	3704	3712	3877	3941	3821	3701
41-50	3062	3105	3083	3119	3075	3208	3259	3256	3248
51-60	3031	2883	2820	2805	2804	2712	2696	2619	2758
61-70	1756	1849	1997	2094	2174	2220	2303	2345	2346
71-80	672	723	799	837	874	926	966	1102	1238
81-90	220	231	234	255	270	270	283	312	331
91+	24	27	24	31	34	34	32	37	47
Unknown	722	738	792	670	788	442	219	814	859
Total	**22662**	**22810**	**22864**	**22965**	**22739**	**22740**	**22574**	**22665**	**22683**

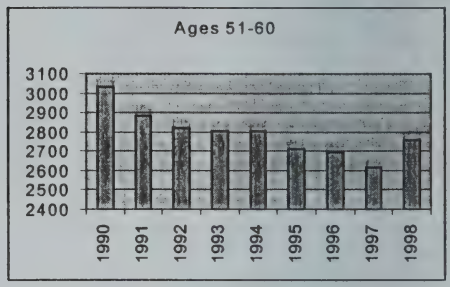

Ages 0-10
3000
2950
2900
2850
2800
2750
2700
1990
1991
1992
1993
1994
1995
1996
1997
1998

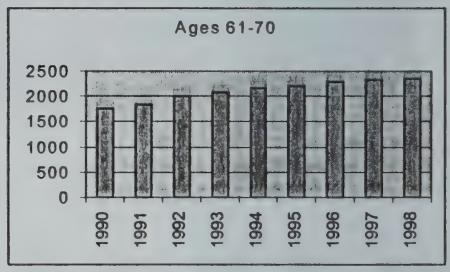

Ages 11-20
4000
3000
2000
1000
0
1990
1991
1992
1993
1994
1995
1996
1997
1998

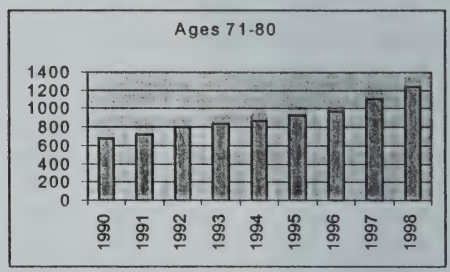

Ages 21-30
5000
4000
3000
2000
1000
0
1990
1991
1992
1993
1994
1995
1996
1997
1998

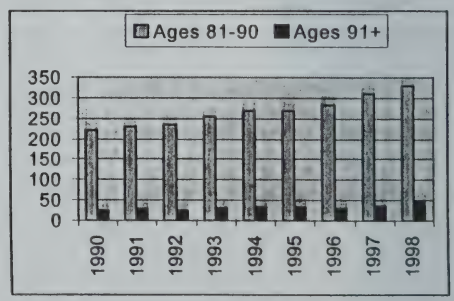

Ages 31-40
4000
3800
3600
3400
3200
3000
2800
1990
1991
1992
1993
1994
1995
1996
1997
1998


Ages 41-50
3300
3250
3200
3150
3100
3050
3000
2950
1990
1991
1992
1993
1994
1995
1996
1997
1998


Ages 51-60
3100
3000
2900
2800
2700
2600
2500
2400
1990
1991
1992
1993
1994
1995
1996
1997
1998


Ages 61-70
2500
2000
1500
1000
500
0
1990
1991
1992
1993
1994
1995
1996
1997
1998


Ages 71-80
1400
1200
1000
800
600
400
200
0
1990
1991
1992
1993
1994
1995
1996
1997
1998


Ages 81-90
Ages 91+
350
300
250
200
150
100
50
0
1990
1991
1992
1993
1994
1995
1996
1997
1998

BOARD OF SELECTMEN and TOWN ADMINISTRATION



Seated front row, left to right: Juliet M. Perdichizzi, Gary J. Gianino, Chairman Josheph A. Impemba. Back row:, Left to right: Kevin B. McKelvey, George L. Judge, Jr., Vice-Chairman.

ORGANIZATION

As a result of the Annual Town Election in April 1998, Selectman Juliet M. Perdichizzi was re-elected and Kevin B. McKelvey was elected.

Kevin B. McKelvey brings to the Board broad experience as Chairman of the Capital Budget Committee, and as a long term Town Meeting member. He replaces Robert Marrano who, after two terms, decided not to seek reelection to the Board, but instead turned his attention to the Moderator's seat.

The Board was reorganized as follows:

Gary J. Gianino	Chairman
George L. Judge, Jr.	Vice-Chairman
Joseph A. Impemba	Member
Juliet M. Perdichizzi	Member
Kevin B. McKelvey	Member

Town Administrator David W. Owen resigned on October 28 from his position, effective November 30. The Board of Selectmen appointed Town Accountant Patrick Mullin to serve as interim Town Administrator, effective December 1, 1998.

Screening interviews for the position were held during December. The finalist, Robert A. Mercier, who was Burlington's first Town Administrator, having served from 1980-1986, was appointed effective January 4, 1999. Bob brings to Burlington broad experience from various aspects of municipal government and private industry. He was president of the North Suburban Chamber of Commerce, former Town Manager of Billerica, MA, and former Acting Town Administrator in Boxboro, MA. The Board wishes Bob well and is looking forward to working with him.

The Town Administration is as follows:

Robert A. Mercier	Town Administrator
Larry Rittenberg	Assistant Town Administrator
Anna Webb	Administrative Assistant
Marion Rich	Senior Clerk
Janis Critch	Senior Clerk
Linda Murray	Switchboard Operator/Receptionist
Jeff Benrimo	Head Custodian
Robert Gallagher	Custodian
Walter Hall	Custodian
Paul Mills	Custodian
Stephen Doyle	Custodian
Jim O'Hara	Custodian (VA Program)

MISSION

As the Chief Executive Officers of the Town, the Board of Selectmen utilizes a strategic planning session process to develop its mission statement, goals and priorities for the community at large. A full day planning session was held on Saturday, January 30, 1999. The Board re-established and refined their overall mission statement.

- To provide services that promote the health and safety of residents, visitors, and members of the business community while providing a high quality of life and preserving and protecting the natural resources of the Town.

- To foster high standards of public service and effective cooperation among town employees by seeking to create a diverse work force, by providing a supportive work environment and competitive compensation, by recognizing excellent performance, and by being responsive to the needs and interests of town employees.

- To continue to provide pro-active support and cooperation in pursuit of high quality educational programs and services in the town.

- To provide services as economically as possible so that living or doing business in the community re-

mains affordable, while preserving something close to the current balance of reliance on residential and commercial property.

- To create a sense of community within the town – to develop the "soul" of the community – while recognizing the mixed and diverse nature of the community.

- To support a strong economic base through effective land use planning.

1998 HIGHLIGHTS

SUN MICROSYSTEMS AND THE MITRE LINK

Months of negotiations with Sun Microsystems, Inc. led to a Tax Increment Financing (TIF) agreement for the redevelopment of the abandoned Lockheed-Martin parcel. This TIF agreement, which is the largest such agreement to have occurred to date in Massachusetts, paved the way for the Sun Microsystems to construct their East Coast Headquarters in Burlington.

The phase one construction of the Sun Microsystems East Coast Corporate Campus has been completed. Full development will consist of approximately 1.3 million square feet of new office and research and development facilities. When complete, up to 4,000 persons will be employed.

The TIF package negotiated by the Board of Selectmen is highly advantageous to the town. In addition to the additional property tax revenues that the development will generate, Sun Microsystems agreed to contribute $6 million over five years to fund the School Department's School Technology Plan and other infrastructure improvements within the town.

The state has also made significant contributions to the project by committing approximately $6 million in highway improvements and $500,000 in Community Development Action Grant funds for associated improvements.

Roadway improvements are underway. At a special Town Meeting in April 1998, Town Meeting representatives supported, by a 64-30 vote, the extension of Network Drive across the MITRE fields to reroute Middlesex Turnpike away from our residential neighborhoods. Many other infrastructure improvements are making progress. The Board and Administration remain committed to seeing this project through to its conclusion.

NEW WATER TREATMENT PLANT

After many years of litigation, negotiations, design, and construction, the new water treatment plant is scheduled to come on-line in March 1999. This new treatment facility will ensure that residents and businesses will have a more than adequate supply of high quality water for the foreseeable future.

TOWN HALL AND TOWN HALL ANNEX RENOVATIONS

After several years of planning and design, Town Meeting appropriated $4M to renovate and expand Town Hall and Town Hall Annex. Town Hall Annex was completed in July 1998 and Town Hall will be completed in March 1999. Construction proceeded fairly smoothly with completion of both facilities almost on schedule and is expected to be within budget.

Paramount in the redesign of these buildings was the creation of a user "friendly environment" where citizens would receive the necessary services in a more effective and efficient manner. The permitting departments including Building, Conservation, Engineering, DPW, and Planning are all housed in the Town Hall Annex thus encouraging "one stop shopping" and closer interaction between departments.

In a similar fashion, administrative and financial departments, including Accounting, Assessor, Town Clerk, Treasurer/Tax Collector, and Selectmen/Town Administrator will occupy the renovated Town Hall. A main hearing room with remote broadcasting capability has been completed and will be used to broadcast boards, committees, and other public meetings "live' on BCAT.

CABLE TV LICENSE AGREEMENT

Upon completion of the negotiations with MediaOne for a renewal franchise agreement, discussions with a competitive firm were initiated with the goal of establishing competition in an attempt to stabilize rapidly increasing consumer rates. Under the capable leadership of the Cable Advisory Committee, negotiations were held with RCN-BecoCom, a joint venture of RCN and Boston Edison.

When the final license is executed in 1999, RCN will effectively "wire" the town and offer a bundle of services, including cable, telephone, and high speed Internet. Services throughout the town can be expected within 18 months after execution of the final agreement. Some areas in town could receive a "competitive" choice within the first six months.

These new license agreements with MediaOne and RCN should bring a number of benefits to Burlington residents and the community as a whole. These benefits, in addition to a competitive choice, include provisions for public access television, a limited senior citizen discount, and the implementation of an Institutional Network linking all town and school facilities with high capacity, state-of-the-art fiber cable.

METROPOLITAN PLANNING ORGANIZATION (MPO)

The town has a voice in the transportation improvements planning process for the entire Metropolitan Boston Area. Se-

lectman George Judge stood for election to the MPO, along with mayors and selectmen from other cities and towns, and gained more votes than any other candidate. Consequently, Burlington can now help influence transportation improvement projects. Having this level of involvement in the planning process will benefit Burlington as we compete for increasingly scarce transportation improvement funds.

NESWC SETTLEMENT

This past year, the Board and the Town Administrator were actively involved in difficult, complex and highly emotional negotiations with all 22 of our fellow consortium communities against the owner/operator of the highly controversial trash to energy facility located in North Andover, the current depository for all the trash generated by the NESWC communities. The affiliation with this consortium is the result of an agreement signed by all the parties in the early 1980's which promised a reasonable and responsible long term solution to the trash disposal dilemma. Unfortunately, all of the promises of reasonable tipping fees, energy conservation, stable cost estimates, state support for this solution, and an environmentally sound approach to solid waste management have not been realized.

This past year the 23 communities were faced with a potential new financial obligation related to the operation of this facility which could approach $43,000,000! This was totally unacceptable to the Board and we directed our Administrator to offer Burlington's support for a class action lawsuit brought against the owner/operator of the facility. As the end of the year approached, the Town Administrator informed the Board that a negotiated settlement had been arrived at between the parties which would limit our financial exposure to less than half the original amount of some $43,000,000 and prevent any future claims being brought against the Town.

The total amount of the settlement for Burlington is $894,422 which we have available in a "Stabilization Fund" which the Town set up some years ago to accommodate just such an eventuality. This prudent action resulted in the Town protecting itself against potentially catastrophic financial harm now and in the future with no direct impact on the taxpayers of Burlington! We are convinced this agreement is in the best interest of all our residents and we will continue to work diligently to divest ourselves of this onerous situation as we enter the new year.

TRI-TOWN COMMITTEE ACTIVITIES

During 1998, the Board and the Town Administrator continued our active role in the planning for the ultimate improvements to the Middlesex Turnpike with officials from the neighboring communities of Bedford and Billerica. This process has been in place for over a dozen years and the cooperative spirit shown between the communities has been used as a model for regional planning by the State. We remain committed to working on this regional traffic issue with our neighbors, especially in light of the major new developments taking place all along this corridor including the location of the Sun MicroSystems complex in Burlington, the major new hotel and office park being proposed in Billerica, and significant redevelopment of the Crosby Drive area.

It now appears that this total project may be broken down into three distinct segments: (1) Crosby Drive to Plank Street, (2) the MITRE Link, and (3) the rest of the turnpike from north of Plant Street to just beyond Manning Road in Billerica. We are increasingly concerned about the State's ability to fund this construction which has been estimated at anywhere between $12,000,000 - $15,000,000 even though the Massachusetts Highway has assured us this project will remain a priority for the Department. It now appears that we may see some construction for this project during the year 2000. We will continue our aggressive pursuit of this unique cooperative venture with both Bedford and Billerica in order to improve traffic safety and convenience for all commuters who utilize this important artery.

LAND ISSUES to be DECIDED:
WILDWOOD PROPERTY

The Wildwood School property was declared surplus by the School Committee and turned over the Board of Selectmen at the May 1996 Town Meeting with the authorization to use for municipal purposes or to lease for a term not to exceed 10 years.

In 1997, the Board of Selectmen authorized the establishment of the Wildwood School Task Force with the mission to identify and study the options for the facility's reuse. The Task Force recommended a primary reuse of the facility as a private school, church, day care center or similar use. A second viable option as recommended by the Task Force was a long term "ground lease" of a portion of the land to a developer for independent/assisted living.

In March 1998, after an unsuccessful solicitation (no proposals were submitted) to lease the property on a short term basis (less than 10 years), requests for proposals were issued to lease the property under a long term "ground lease." Two responsive proposals were received; one for school related use and the second for senior housing development on a portion of the land.

The Board of Selectmen authorized lease negotiations with a private school. After a period of negotiations, the private school withdrew their proposal and stated the major reason for such withdrawal: "Unfortunately, the town's desire to preserve the option of re-using the Wildwood School sooner than initially projected (buy back option after 10 years), combined with our new Board of Trustees feeling strongly that the school required a physical facility for the long term, meant that the Wildwood School, under the current terms, could not meet our school's need." At the January Town Meeting, the Board of Selectmen

sought authority to lease the property on a long term basis without the restrictive option. Town Meeting defeated this proposal and limited any lease not to exceed 10 years.

SENIOR AFFORDABLE HOUSING and/or NURSING HOME FACILITY

In an attempt to obtain a suitable site for the development of senior affordable housing and a nursing home facility through a sale or exchange of town property, the Board of Selectmen, in coordination with the Planning Board, solicited proposals in late 1998. The Boards sought to achieve the following objectives:

1. Provide a suitable site for the development of senior affordable housing and a Nursing Home.
2. Acquire the site through an exchange for town property or through the sale of town property and purchase of a suitable site.
3. Site to be comparable in size to town property (14.5 acres); with sufficient buildable land for the development of structures and amenities associated with senior housing and nursing home facilities.
4. Revenue from the sale or exchange of properties to help subsidize the development of senioraffordable housing.

Several proposals were submitted and are under consideration by the Board of Selectmen.

COMPREHENSIVE PERMIT

In late 1998, a comprehensive permit application was submitted for the development of an apartment complex consisting of 105 two-bedroom units behind the Grandview Farms structure at 59 Center Street. Under a comprehensive permit, local permitting procedures are not required. The only town board which could prevent, delay, or place conditions on the development is the Board of Appeals. If approved, the development would be located between the Burlington Police Department and the Human Services Building.

The application for the comprehensive permit is being reviewed by the Massachusetts Housing Finance Agency. In late December, a letter was submitted to this state agency by the Board of Selectmen and Planning Board stating the detrimental impact, if apartments were introduced on the site, on the Town Center, the cultural and historical value of the neighborhood, the provision of municipal services, and the environment.

The proposed comprehensive permit is not in keeping with Burlington's Master Plan. Elements of the plan have identified the Grandview Farm as a cultural an a historic asset to the community. The property should be preserved because of its historical significance and the educational value it holds for future generations in understanding how Burlington evolved as a community.

"The Town Common area and immediate environs have much to offer as an icon or image of a New England town. The mix of government and civic uses, the pastoral Town Common, Simonds Park, and the overall architectural quality of the setting create an attractive atmosphere."

COMMERCIAL and INDUSTRIAL SECTOR

The continued growth of the town's commercial/industrial sector has contributed substantially to the town's ability to maintain low residential tax rates while continuing to provide a full array of services to our residents.

SUMMARY

The Board and Administration take pride in the achievements during this past year, some of which literally change the face of Burlington. But much remains to be done. A full plate of projects and issues will require continued attention and responsive implementation.

The Board and Administration extends its thanks to the major "assets" in the Town – department heads and dedicated employees who turn policy decisions into achievements. They also include the many resident volunteers who serve on array of town boards and committees who advise and assist in so many ways.

Finally, thanks to residents who participate in our town government, whether through election, appointment, attendance at meetings, writing letters or e-mail, or making telephone calls. Without your participation, we would be unable to achieve the progress made in so many areas for our community.

Respectfully submitted,

Board of Selectmen and Town Administration
Gary J. Gianino, Chairman

TOWN COUNSEL

During 1998, Town Counsel handled a number of complex litigation matters. In addition, the firm rendered numerous legal opinions to various town boards, approved contracts as to form, and handled a number of real estate transactions.

Town Counsel has been representing the town with respect to various legal issues that have arisen with respect to completion of the Vine Brook Water Treatment Plant. Town Counsel has been proceeding with recovery of additional funds from the original group of potentially responsible parties in connection with additional costs associated with completion of the water treatment plant.

Town Counsel continues to be actively involved in the Sun microsystems development and the Kent Road reconstruction project.

There are currently fifteen active litigation cases involving the Town. Most of these cases involve appeals from decisions of the Board of Appeals and other land use boards. In addition, Town Counsel continues to represent the School Department with respect to two cases pending before the Massachusetts Commission Against Discrimination. During 1998, a total of eleven cases were concluded.

We extend our appreciation to the Board of Selectmen for their confidence in retaining this firm, and appreciate the assistance and cooperation received on all matters from the Board of Selectmen, Town Meeting, Town Administrator, department heads, boards, committees and other town personnel. We look forward to working with the members of the town government in the future.

Respectfully submitted,

Leonard Kopelman, for the
Firm of Kopelman and Paige, P.C.
Town Counsel

BURLINGTON POLICE DEPARTMENT

Introduction

We consider 1998 another solid year for the Burlington Police Department. We made gains in the areas of traffic enforcement, safety education, technology and domestic violence response. In the area of traffic enforcement, we continued to assign officers to traffic assignments in the places and at the times most likely to be effective, based upon statistics and community input. We also continued the use of our Mobile Radar Traffic Unit to remind motorists to check their speeds. Officer Bernie Schipelliti was appointed as the new Traffic/Safety Officer and began to make his presence felt. He is in the schools and working hard to make the town a safer place. As this report is being prepared, he is coordinating a child-seat safety checkpoint at the Burlington Mall, to help parents learn how to properly secure their children in car seats. We expect him to do great things in 1999.

Plans were made to replace our existing computer system with a new computer-aided dispatch system, which was implemented on January 1, 1999. We hope this new system will offer greater safety to street officers by supplying them with instantaneous information. In our fight against domestic violence, Captain George Devlin and Officer Anne Marie Browne continued their involvement by attending meetings of the Domestic Violence Task Force, sponsored by the Lahey Clinic. In addition, we received three cellular phones from Bell Atlantic to be given to victims of domestic violence in fear of their attacker, these phones give them an instant link to our E-911 system.

Crime Overview

Compared to 1997, the total violent crime was down 6.9%, while property crimes rose 8.2%. For the year, index crime was up 7.4%. In the area of violent crime, we once again had no murders and only 1 rape - the same as 1997. Robbery spiked from 10 to 16, although the same person, who was later arrested, committed several of these robberies. Aggravated assault dropped by 10 cases.

Property crimes rose in all three categories: burglary was up 50% after experiencing a 44% decrease last year. Larceny and auto theft rose slightly.

The chart below summarizes the changes from 1997. It should be noted that in some categories, even an increase of only one incident can affect the percentage difference dramatically, since there are so few crimes committed in that particular category. (For more detailed crime statistics, visit our web site at:

http://www.bpd.org.)

Crime Comparison - 1997 vs. 1998

	1997 TOTALS	1998 TOTALS	CHANGE
Homicide	0	0	N/C
Robbery	10	16	60%
Rape	1	1	0%
Assault (Aggravated & Simple)	111	97	-13%
Larceny	798	831	4%
Narcotics Violations	23	20	-13%
Burglary	60	90	50%
Auto Theft	158	178	13%
TOTALS	1,158	1,233	6%

NOTES:

1) Percentages rounded to nearest whole number.
2) Narcotics tabulated differently this year (based on arrests rather than calls) so number from last year adjusted to reflect fair comparison.

Traffic Enforcement

Traffic enforcement continued to be a priority for the Department. The chart below shows the top five violations cited, with comparisons to 1997:

Violation	Charges Cited 1998	Charges Cited 1997
Speeding	3,318	2,659
Red Light	1,254	862
Failure to Obey Sign	713	284
Stop Sign	517	435
Uninspected Vehicle	276	226

Grants

We continued our grant-writing efforts. Lt. Francis Hart wrote two grants for more than $50,000, while Officers Paul Anderson and Thomas Fournier won grants to help continue and improve the D.A.R.E. program. Sgt. William Faria was also active in the grant-writing process, securing funds for traffic enforcement and auto-theft prevention.

Future Direction

In 1999, we will be adding our third officer through the COPS FAST program. The other two officers were added during 1998. We are continuing to pursue state accreditation under the direction of Captain George Devlin, assisted by Officer Bernie Schipelliti. In February 1999, Lt. Francis Hart became only the second officer in the State to be certified as a crime analyst through the California Department of Justice. As a result, we hope to establish a working crime analysis unit within the department to better target crimes and to deploy personnel and resources in a more efficient manner. In terms of technology, we hope to add mobile data terminals to our cruisers so that officers will have instant access to information via laptop computers. We will also continue our presence on the Internet. In 1998, our Internet site was accorded several awards and was even used as an example of progressive community policing in the nationally published book "Community Policing: How To Get Started". In 1999, we will be adding ten new intermittent officers who will be assigned from lists designed to promote the appointment of women and minority candidates, which will help to diversify the department and add to its resources.

Acknowledgments

Two of our intermittent officers - Robert Aloisi, Jr. and Keith Sheppard - were appointed as regular officers under the COPS FAST program and are currently in the Academy. We welcome them aboard and expect them to be working regular shifts by April. We also expect to appoint three of our intermittent to regular positions as three long-time officers retire. We wish these Officers - Gerald Crocker, who is retiring with badge #I, Harry Sawyer Sr., and Richard Hovasse - a happy and prosperous retirement. On a sad note, we acknowledge the passing of Captain Charles Ferguson who served for many years in the Department finishing his tenure as Acting Chief.

As we do each year, we acknowledge and thank all the town officials, and the various boards and committees, that worked with us throughout the year. Special thanks also to the residents and businesses who supported our efforts. Finally, a "well done" is extended to the men and women of the Burlington Police Department for their dedication to serving our residents.

William R. Soda
Chief of Police

Burlington Police Department
****Departmental Roster****
Chief of Police
William R. Soda

Captains

Barry Solomon
George Devlin

Lieutenants

Alfred Sciuto
Walter Bevis
Francis Hart
Carleton Boutwell

Sergeants

Gerald Mills
Ralph Patuto
Richard Sheppard
Robert Downer
John Walthall
William Faria
Thomas Duffy
Stephen O'Meara

Patrol Officers

Gerald Crocker	Richard Hovasse
Charles Chicarello	Harry Sawyer, Sr.
Robert Aloisi	Richard Glejzer
William Duffey	Dennis Thompson
Frank Nardone	Thomas Sullivan
Barry Cosgrove	Christopher Priest
Kevin Rogers	Paul Anderson
Michael Joyce	Robert Healey
Gary Burdick	Edward Mackey
Stephen Cross	Michael Debye
Spiros Tsingos	Richard Hanafin
Gary Redfern	Harry Sawyer, Jr.
Kenneth Reynolds	Charles Ferguson III
Timothy McDonough	William Preston
James Tigges	Thomas Fournier
Robert Kirchner	Anne Marie Browne
Bernard Schipelliti	Kevin Cooney
Daniel Houston	Timothy Kirchner
Michael McDade	David McLean
Glen Mills	Albert Gagne
Wayne Johnson	Paul Glejzer
Gregory Skehan	Robert Aloisi, Jr.

Keith Sheppard

Clerical Staff

Ann Johnedis	Barbara Cunningham

Catherine Devaney

Traffic Supervisors/Matrons

Helen M. Bulman - Head Traffic Supervisor

Nancy Bibbey	Helen Dignan
Carol Goodwin	Maureen Robillard
Carol Santoro	Claire Hogaboom
Carol Sebastian	Cheryl White
Marie Reinold	Melanie Goshgarian

Eileen O'Meara-Barnard

Civilian Dispatchers

Alma Venditti	Gail Fay

June Connolly

Animal Control Officer

Gerry Mills, Jr.

1998 CRIME CLOCK FOR BURLINGTON



There is one robbery every 22.8 days.



There is one rape every year.



There is one burglary every 4.1 days.

There is one car theft every 2.1 days.

There is one larceny every 10.5 hours.



There is one aggravated assault every 9.9 days.



************Index Crimes************

Index Crimes are those crimes generally regarded as the most serious offenses police departments report on. They include four crimes against persons (murder, forcible rape, robbery and aggravated assault) and three crimes against property (burglary, larceny and motor vehicle theft).

The following chart shows the totals for and comparison between 1998 and 1997:

CRIME	1997	1998	%Change
Murder	0	0	N/C
Rape	1	1	0%
Robbery	10	16	60%
Aggravated Assault	47	37	-21.3%
Burglary	60	90	50%
Larceny	798	831	4.1%
Auto Theft	158	178	12.7%
Total Violent	58	54	-6.9%
Total Property	1,016	1,099	8.2%
TOTALS	1,074	1,153	7.4%

Property Index Crimes - 1993 - 1998

Arrests in 1997:	**360**
Arrests in 1998:	**355**
Percentage Change:	**-1%**

The total number of arrests for the year was 355. This averages to be just under one arrest per day. Breakdowns by different categories are listed below.

Historically, the majority of arrests involve more males than females. In 1998, this was no exception, as the chart below indicates:

Arrests by Sex

Males	Females
266	89

Arrests are typically distributed across the three working shifts in an uneven manner. The evening shift (4 P.M.-Midnight) usually has the most arrests, because it is usually the busiest shift. Here is the breakdown:

Arrests by Shift

Day	Evening	Night
(8/4)	(4/12)	(12/8)
59	222	74

The busiest days for arrests generally occur as follows:

Arrests by Day of Week

Friday	65
Saturday	56
Monday	53
Tuesday	49
Wednesday	48
Thursday	43
Sunday	41

"Arrest statistics are perhaps the most used and most abused of objective measures"

Local Government Police Management 3rd Edition-1991

When looking at the frequency of arrests by month, it is interesting to see where the peaks and valleys are:

Arrests by Month

August	43
February	40
March	36
January	35
June	32
May	29
September	29
April	25
July	23
November	23
October	21
December	19

More people are arrested from Burlington than anywhere else. Here are the top ten places from whence our arrests come:

Burlington	145	Wilmington	10
Woburn	23	Somerville	9
Boston	23	Lynn	7
Billerica	18	Medford	6
Lowell	12	Bed/Mald/Wal	5



OFFENSES CHARGED DURING ARRESTS

Failure to use seatbelt in M/V	1	Failure to display plates	1
Defective Equipment	1	Uninspected M/V	5
Unregistered M/V	5	Operating M/V w/o a license	7
License not in possession	2	Registration not in possession	1
Operating after suspension of license	25	Operating after revocation of license	8
Operating after suspension, drunk driving	3	Operating after revocation, drunk driving	1
Operating after revocation of registration	9	Attaching plates illegally	2
Operating M/V while drinking	3	Failure to stop for police officer	3
Uninsured M/V	5	Marked lanes violation	9
Failure to use care in starting, turning, etc.	130	Red Light violation	3
Stop sign violation	2	Failure to obey sign	2
Speeding	19	Impeded operation	1
Altering M/V document	3	Failure to keep right	3
Failure to keep right when view obstructed	1	Failure to drive in lane nearest right side	1
Failure to yield to vehicle to the right	1	Giving false name/address to police officer	1
Illegal turn	2	Breaking & Entering, night	1
Breaking & entering, day	4	Trespass on land	1
Defrauding innkeeper	1	Buying, receiving stolen M/V	1
Larceny of property, $250 or less	4	Larceny of property, over $250	17
Larceny of firearm	3	Shoplifting by asportation	8
Shoplifting by concealment	56	Shoplifting by price tampering	3
Receiving stolen credit card	1	Obtaining goods with false credit card	2
Possession of burglarious tools	1	Receiving stolen property, $250 or less	1
Receiving stolen property, over $250	12	Taking cut timber	1
Possession M/V with altered numbers	1	Forgery	4
Uttering a forged instrument	6	Uttering counterfeit bills	1
Possession counterfeit bills	1	Operating under influence of alcohol	29
Disorderly person	5	Disturbing the peace	6
Opr. under infl. alcohol, one prior off.	2	Opr. under infl. alcohol, 1prior off	3
Operating under influence of drugs	2	Warrant arrest	84
Burning contents of building	1	Malicious destruction over $250	5
Malicious destruction $250 or less	3	Assault and battery	23
Indecent A&B on child under 14	3	Assault and battery on police officer	3
Operating to endanger	4	Indecent A&B over 14 years, 2nd offense	2
Assault by dangerous weapon	10	Leaving scene after prop. damage accident	2
A&B w/dangerous weapon	12	Unarmed robbery	4
Leaving scene after pers. injury accident	1	Rape	1
Assault with intent to rape	1	Using a M/V without authority	1
Kidnapping	4	Threatening to commit a crime	3
Poss. Firearm without a firearms ID	1	Possession hypodermic needle/syringe	1
Poss Class D drug with intent to distribute	1	Possession Class D drug	14
Minor transporting/carrying alcohol	52	District Court restraining order violation	8
Probate Court order violation	1	Carrying dangerous weapon	1
Open and gross lewdness	1		

Note: Not each offense is necessarily arrestable by itself. Many offenses are part of a multiple-charge arrest. No SUMMONS information is included.

ACCIDENT ACTIVITY - 1998

Accidents in 1997:	1,581
Accidents in 1998:	1,648
Percentage Change:	4%

The total number of accidents in 1998 was 1,648. The total does not necessarily include accidents that were of a very minor nature (requiring no report) or accidents investigated by the State Police.

Accidents by Day of Week

Tuesday	272
Wednesday	267
Thursday	267
Friday	264
Monday	239
Saturday	201
Sunday	138

Accidents by Month

December	193
January	169
October	152
June	147
May	144
November	132
March	131
July	131
February	120
August	115
April	110
September	104

Types of Accidents

Angle	841
Rear End	677
Head-On	67
Other	63



Driver Origins

Out of Town	2,219
Burlington	760
Out of State	167
Unknown	12

Severity of Injuries

Killed	0
Serious Visible Injury	13
Minor Visible Injury	78
Injury Complaint Not Visible	261

Accidents by Shift

8 A.M. - 4 P.M.	849
4 P.M. - Midnight	644
Midnight - 8 A.M.	167



SUMMARY OF LOCATIONS WHERE ACCIDENTS OCCURRED

NOTE: Intersections are tallied separately from the streets themselves, because 1) operators filling out accident reports do not always indicate precisely where the accident took place and 2) it helps us pinpoint troublesome intersections. The chart shows locations with ten or more accidents in 1998.

Locations	Total Accidents 1998	Total Accidents 1997
Cambridge St.	188	161
Middlesex Turnpike	178	161
Burlington Mall/P/Lot	142	120
Route 128	133	145
Winn St.	63	50
Mall Rd.	42	57
Middlesex Turnpike & Route 128	41	41
Bedford St.	40	48
Cambridge St. & Bedford St.	26	23
Lahey Clinic	25	22
South Bedford St.	22	12
Middlesex Turnpike & Bedford St.	20	21

Cambridge St. & Winn St.	20	16
Middlesex Turnpike & Mall Rd.	20	28
Wilmington Rd.	19	10
Cambridge St.& Mall Rd.	19	17
Cambridge St. & Route 128	19	18
South Bedford St. & Wayside Rd.	17	11
Route 3	16	20
Route 128 & Route 3	15	24
South Bedford St.&Mall Rd.	14	6
Winn St. & Peach Orchard Rd.	14	9
Middlesex Turnpike & Wheeler Rd.	13	5
Cambridge St. & Terry Ave.	12	10
Winn St. & Route 128	12	18
Middlesex Mall P/Lot	11	17
Lexington St.	11	7
Winn St. & Mountain Rd.	11	3
Cambridge St. & Skilton Ln.	10	11
Center St.	10	10
Executive Park P/Lot	10	13
Crossroads Shopping Ctr P/Lot	10	10



CITATION ACTIVITY - 1998

Citations in 1997:	**5,142**
Citations in 1998:	**6,524**
Percentage Change:	**27%**

The total number of citations written in 1998 was 6,524. This was a substantial increase from 1997. Breakdowns by differenct categories are listed below.

Types of Citations

Arrest	95
Civil	1,397
Criminal	155
Warning	4,930

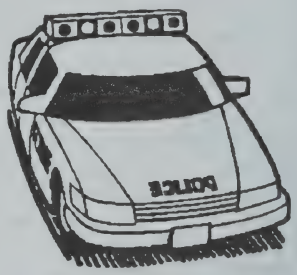
Totals above do not match total number of citations because some citations are issued with mixed types

Top Fifteen Charges Cited During 1998

Speeding	3,318
Red Light	1,254
Failure to Obey Sign	713
Stop Sign	517
Uninspected M/V	276
Defective equipment	154
License Not in Possession	149
Failure To Use Seatbelt	133
Unregistered M/V	73
Marked Lanes	70
Operating After Suspension	66
Registration Not in Possession	54
Operating Under Influence of Alcohol	45
Operating After Revocation of Registration	44
Not Keeping left When Passing	39

"Enforcement action is the principal tool used by the police to reduce the number and severity of accidents."

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Citations by Month

February	851
March	764
April	667
December	542
June	540
May	513
August	471
September	464
October	454
January	451
November	404
July	403

Top Fifteen Location for Citations

Cambridge St.	694
Middlesex Tp. & Terrace Hall Av.	313
Cambridge St. & FÉSel Dr.	219
Mountain Rd. & Manor Av.	209
Cambridge St. & Mall Rd.	192
Cambridge St. & Winn St.	175
Cambridge St. & Lantern Ln	159
Church Ln	154
Wilmington Rd.	139

Middlesex Tp & Second Av.	132
Middlesex Tp & Route 128	126
Winn St.	125
Wilmington Rd. & Pine Glen Wy.	112
Winn St. & Peach Orchard Rd.	110
Cambridge St. & Birchcrest St.	107

CALLS FOR SERVICE ACTIVITY - 1998

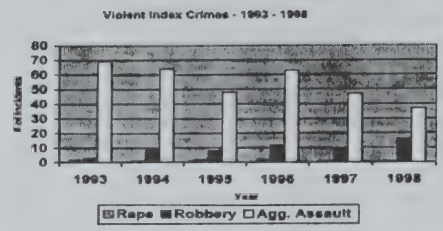
Calls in 1997:	**15,887**
Calls in 1998:	**15,914**
Percentage Change:	**0%**

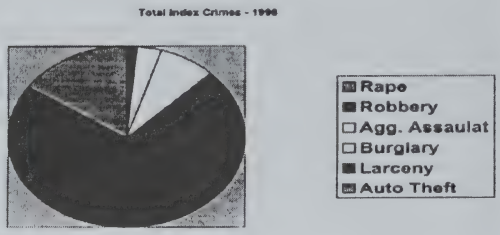
The total number of calls logged for 1998 was 15,914. This was essentially the same number as in 1997. Unfounded calls are not included in the totals. A detailed breakdown of all calls is listed below.

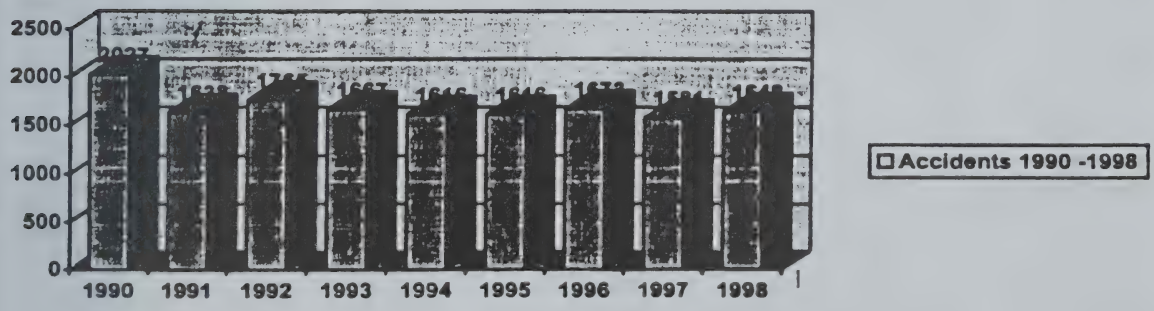
911 Call	994
911 Call—Silent, Abandoned, Hangup	976
A.W.O.L.	2
Abandoned Vehicle	13
Accident—Home	1
Accident—Other (Not Traffic)	1
Affray	3
Ambulance Request	822
Animal Complaints—Barking Dogs	71
Animal Complaints—Dog Bites	21
Animal Complaints—Leash Law Viol.	53
Animal Complaints—Other Animal Bites	6
Animal Complaints—Other Complaints	383
Animal Complaints—Stray Animals	46
Armed Robbery—Attempted	2
Armed Robbery—Firearm	4
Armed Robbery—Knife	2
Arson—Explosive Device	2
Arson—Incendiary Device	1
Assault—Aggravated	19
Assault—Domestic Violence	18
Assault—Firearm	1
Assault—Knife	3
Assault—Other Dangerous Weapon	14
Assault—Simple	42
Assist Other Agencies—Fire Dept.	283
Assist Other Agencies—Other Police	116
Assist Other Agencies—All Others	52
Attempted Larceny	10
Attempted M/V Theft	30
Building/House Checks	40
Burglary Alarms—Non-residence	1,836
Burglary Alarms—Residence	368
Burglary—Attempted Forced Entry—Non-residence—Day	2
Burglary—Attempted Forced Entry Non-residence—Night	3
Burglary—Attempted Forced Entry—Non-residence—Unknown	1
Burglary—Attempted Forced Entry Residence—Day	8
Burglary—Attempted Forcible Entry—Residence—Night	6
Burglary—Attempted Forcible Entry—Residence—Unknown	3
Burlary—Forcible Entry—Non-residence—Day	3
Burglary—Forcible Entry—Non-residence—Night	21
Burglary—Forcible Entry—Non-residence—Unknown	6
Burglalry—Forcible Entry—Residence—Day	11
Burglary—Forcible Entry—Residence—Night	8
Burglary—Forcible Entry—Residence—Unknown	5
Burglary—Unlawful Entry—Non-residence—Night	4
Burglary—Unlawful Entry—Non-residence—Unknown	2
Burglary—Unlawful Entry—Residence—Day	5
Burglary—Unlawful Entry—Residence—Unknown	2
Call Originating from Detail	12
Chemical Spill	2
Civil Matter	35
Confiscation- Firearms, Drugs, Etc.	22
Contributing to Delinquency of a Minor	1
Counterfeiting	2
Deaths—Attempted Suicide	2
Deaths—Suicide	1
Deaths—Suspicious Death	1
Deaths—Unattended Death	9
Detail Officer Assist	24
Disabled Vehicle—Not Towed	332
Disabled Vehicle—Towed	280
Disorderly Conduct—In Public Places	4
Disorderly Conduct—All Other	2
Disturbance	314
Disturbing the Peace	6
Drug Laws—Possession—Marijuana, Etc.	14
Drug Laws—Sale—Marijuana, Etc.	1
Escape	1
Escorts	20
Exposer/Flasher	11
False Fire Alarm—Malfunction	14
False Fire Alarm—Pulling Box	4
Family Problem	164
Family/Child—Child Abuse	3
Family/Child—Other Offenses	8
Filing False Report	1
Fires—All Types(Except M/V)	71

Fires—Motor Vehicles	42
Fireworks—Possession, Sale, Use	22
First Aid Rendered—Poss. Fluid Contact	2
Flim-flam, Con Games, Etc.	13
Forgery	5
Fraud—Bad Checks	14
Fraud—Fraudulent Credit Cards	14
Gas Leaks and Explosions	12
Hazardous Waste Dumping Complaint	4
Hold-up Alarm (All Locations)	15
Illegal Dumping—Non–Hazardous	13
Kidnapping, Criminal Restraint	1
Larceny—$200 & Over—All Other Theft	153
Larceny—$200 & Over—Bicycles	7
Larceny—$200 & Over—From Autos—Not parts & Accessories	120
Larceny—$200 & Over—From Autos Parts & Accessories	40
Larceny—$200 & Over—From Building	37
Larceny—$200 & Over—Pocket Picking	6
Larceny—$50-$200 & Over—Purse Snatching	6
Larceny—$200 & Over—Shoplifting	141
Larceny—$200 & Over—All other theft	42
Larceny—$50-$200—Bicycles	7
Larceny—$50-$200—From Autos—Not Parts & Accessories	42
Larceny—$50-$200—From Autos—Parts & Accessories	15
Larceny—$50-$200—From Building	5
Larceny—$50-$200—Pocket Picking	5
Larceny – $50-$200 Purse Snatcjing	6
Larceny—$50-$200—Shoplifting	82
Larceny—Under $50—All Other theft	38
Larceny—Under $50—From Autos—Not Parts & Accessories	19
Larceny—Under $50—From Building	9
Larceny—Under $50—Pocket Picking	3
Larceny—Under $50—Purse Snatching	2
Larceny—Under $50—Shoplifting	46
Liquor Laws—Other—Adult	1
Liquor Laws—Other—Juvenile	2
Liquor Laws—Possession—Adult	4
Liquor Laws—Possession—Juvenile	25
Littering	11
Lockout	682
Lost/Found—Found Animal	2
Lost/Found—Found Property	84
Lost/Found—Lost Animal	1
Lost/Found—Lost Property	120
M/V Complaint	662
M/V Theft—Autos—All Other P/Lots	45
M/V Theft—Autos—Driveways	5
M/V Theft—Autos—Shopping Ctr. P/Lots	71
M/V Theft—Autos—Street/Commercial Area	36
M/V Theft—Autos—Street/Residential Area	5
M/V Theft—Other Vehicles—All Other P/Lots	5
M/V Theft—Other Vehicles—Shopping Ctr. P/Lots	3
M/V Theft—Other Vehicles-Street/Commercial Area	1
M/V Theft—Other Vehicles Street/Residential Area	3
M/V Theft—Trucks—All Other P/Lots	1
M/V Theft—Trucks—Driveways	2
M/V Theft—Trucks—Street/Commercial Area	1
M/V Towed—Not Disabled	82
Malicious Damage—All Other	49
Malicious Damage—Business Building	40
Malicious Damage—Motor Vehicles	278
Malicious Damage—Public Buildings	7
Malicious Damage—Residence	126
Malicious Damage—School Buildings/Grounds	9
Medical Assistance	229
Mental Health Problem	24
Miscellaneous Offenses	13
Missing Person—Female Adult	8
Missing Person—Female Juvenile	29
Missing Person—Male Adult	12
Missing Person—Male Juvenile	22
Missing Person—Returned	34
Motor Vehicle Arrest	61
Neighborhood Problem	48
Noise Complaint	315
Notifications	41
O.U.I—Alcohol	32
O.U.I.—Drugs	2
Obscene/Annoying /Susp. Phone Calls	121
On-Duty Training	1
Open Door/Window	89
Other Public Services	285
Parental Kidnapping	1
Parking Complaints	44
Police Information	653
Police Officer Injured	9
Possession of Drug Paraphernalia	3
Possession of Burglarious Tools	1
Power Outages	38
Prisoner Release	185
Protective Custody	55
Protective Custody Release	40
Rape—Attempted—Other Forcible Means	1
Rape—By force—Other Forcible Means	1
Receiving Stolen Property	7
Recovered License Plates	8
Recovered Stolen Property(Not M/V)	85
Recovered Vehicle—Stolen Elsewhere,	54

Recovered Here	
Recovered Vehicle—Stolen Here	131
Recovered Elsewhere	
Recovered Vehicle—Stolen Here	21
Recovered Here	
Repossession	37
Restraining Order—Attempted, Not Served	92
Restraining Order Violation	23
Restraining Order/P.O. Served	128
Road Hazard	225
Robbery—Strong Arm	7
Runaways—Juvenile—Female	2
Runaways—Juvenile—Male	1
Sewer Alarm	186
Sex Offenses—Criminal Sexual Conduct	8
Sex Offienses—Indecent Exposure	1
Shots Heard	5
Signals Down/Out	69
Soliciting Complaint	15
Stolen License Plate	42
Summons Served	3
Suspicious Activity	277
Suspicious M/V	269
Suspicious Person	265
Threats/Harassment	156
Town By-Law Violation	13
Traffic Accident—Bicycle Moped	6
Traffic Accident—Cruiser with Injury	1
Traffic Accident—With No Injury	8
Traffic Accident—Hit & Run—Injury	3
Traffic Accident—Hit & Run—No Injury	203
Traffic Accident—Pedestrian Accident	14
Traffic Accident—Personal Injury	140
Traffic Accident—Property Damage	902







Trespassing, Prowler, Peeping Tom	15
Uttering	4
Vacant House/Building	7
Warrant Arrest	88
Water Leaks—Mains, Hydrants, Etc.	53
Weapons Laws—Firearms—Use	1
Weapons Laws—Possession—All Other Weapons	2
Weapons Laws—Possession—Firearms	1
Weapons Laws—Possession—Knives	1
Well-Being Check	80
Wires/Poles Down	67
Youth Complaints	497

NOTE: Calls listed above represent events entered into our log. They will not always match when compared to other specific statistics listed in this report. This is due to a number of reasons including differences in interpreting calls, changes in call status from the time the call develops until it ends and so forth.

Calls by Shift

8 A.M. - 4 P.M.	6,035
4 P.M. - Midnight	7,044
Midnight - 8 A.M.	2,521

Calls by Month

July	1,492
June	1,380
August	1,378
April	1,361
October	1,320
May	1,287
March	1,270
September	1,265
December	1,240
January	1,238
November	1,233
February	1,136

SUMMARY OF LOCATIONS WHERE CALLS FOR SERVICE ORIGINATED

Cambridge St.	1,551
Ray Av	142
Burlington Mall	1,236
Wheeler Rd.	119
Police Station	1,065
Francis Wyman Rd.	117
Middlesex Turnpike	1,053
Wilmington Rd.	113
Mall Rd.	521
Van DeGraaff Dr.	106
Winn St.	411
Lahey Clinic	104
Out of Town	302
Beacon St.	100
Route 128	280
Mill St.	97
Bedford St.	269
High School	93
Blanchard Rd.	213
Middlesex Mall	91
Arboretum Way	206
Marriott Hotel	89
Lexington St.	194
Center St.	83
Baron Park Ln	186
Third Ave.	82
Executive Park	183
Farms Dr.	79
Beacon Village	177
Harriet Ave.	66
South Av.	158
Terry Av.	65
Terrace Hall Ave.	152
Wayside Rd.	62
South Bedford St.	146
Crossroads Plaza	61
Wall St.	143
Peach Orchard Rd.	61

This chart shows all locations where at least 60 calls originated.

SUMMARY OF LOCATIONS WHERE CARS ARE STOLEN
(Minimum of 4)

Burlington Mall	55
South Ave.	8
Mall Rd	15
Wall St.	8
Cambridge St.	11
Middlesex Turnpike	7
Lahey Clinic	10
Van de Graaff Dr.	4
Blanchard Rd.	9
Wayside Rd.	4
Marriott Hotel	8

FIRE DEPARTMENT

DEPARTMENT ROSTER

FIRE CHIEF
Paul Thibault

ASSISTANT FIRE CHIEF
*Leo Pouliot

CAPTAINS
*Kevin Browne
*Scott Carpenter
*William Devereaux
*Michael Nolan

LIEUTENANTS
*Alfred Brabant
Lee Callahan
*John Corbett
*George Creamer
*Michael Hanafin
*Michael Patterson
Donald Robinson
*Charles White

FIRE PREVENTION/INSPECTION SERVICES
Captain Edward Costa
Lieutenant Paul Gerbrands

CLERICAL STAFF
Joanne Arbing
Mary Fay
Karen Carlson

FIREFIGHTERS
*Gary Arbing
*Michael Bibbey
*James Browne
*Timothy Browne
*William Callahan
Gary Cauldwell
*Clifford Comeau
*Andrew Connerty
*Sean Connors
Thomas Corbett
Michael Donahue
*Kurt Duprez
James Fay
*Louis Falzarano
*Michael Fontannay
*Gerard Hanafin
*John Hanafin
James Hapenney
*Richard Hovasse
*John Hunt
*Ronald Kullman
*Gerard Letendre
*Donald MacDonald
*Peter McAnespie
*Paul McLaughlin
*Edgar McLean
*Steven McLean
*Lawrence Pacios
*Robert Paul
*John Price
*Michael Runyan
*Mark Saia
*Leonard Sawyer
*James Sherman
*John Skinner
*James Sorenson
*David Sullivan
*Paul Sullivan
*Fred Williams
*Steven Yetman

EMERGENCY VEHICLE TECHNICIAN
William A. Soda

CIVILIAN DISPATCHERS
*Thomas Bowler
*Elaine Carpenter
*Michael Enos
*David Richardson
*Department EMTs

FIRE CHIEF

In February we took delivery of a 1997 Pierce Quantum 1250 GPM Pumper. This Pumper replaces our 1978 Hendrickson 1000 GPM Pumper. The new pumper has Class A Foam, Jaws of Life, a diesel generator, and an enclosed six-man cab.



Engine One

During 1998 we had two retirements. Firefighter John Norden retired in February, having served the town for almost 25 years; Firefighter Raymond Perry retired in December after serving the town for over 28 years. Both individuals will be missed, having experienced a great deal in the town since they started. We wish them both a long and happy retirement.

There was one resignation in August, that of Firefighter Michael Scola who had been appointed in February to replace Firefighter John Norden. We wish Mike the best in his business.

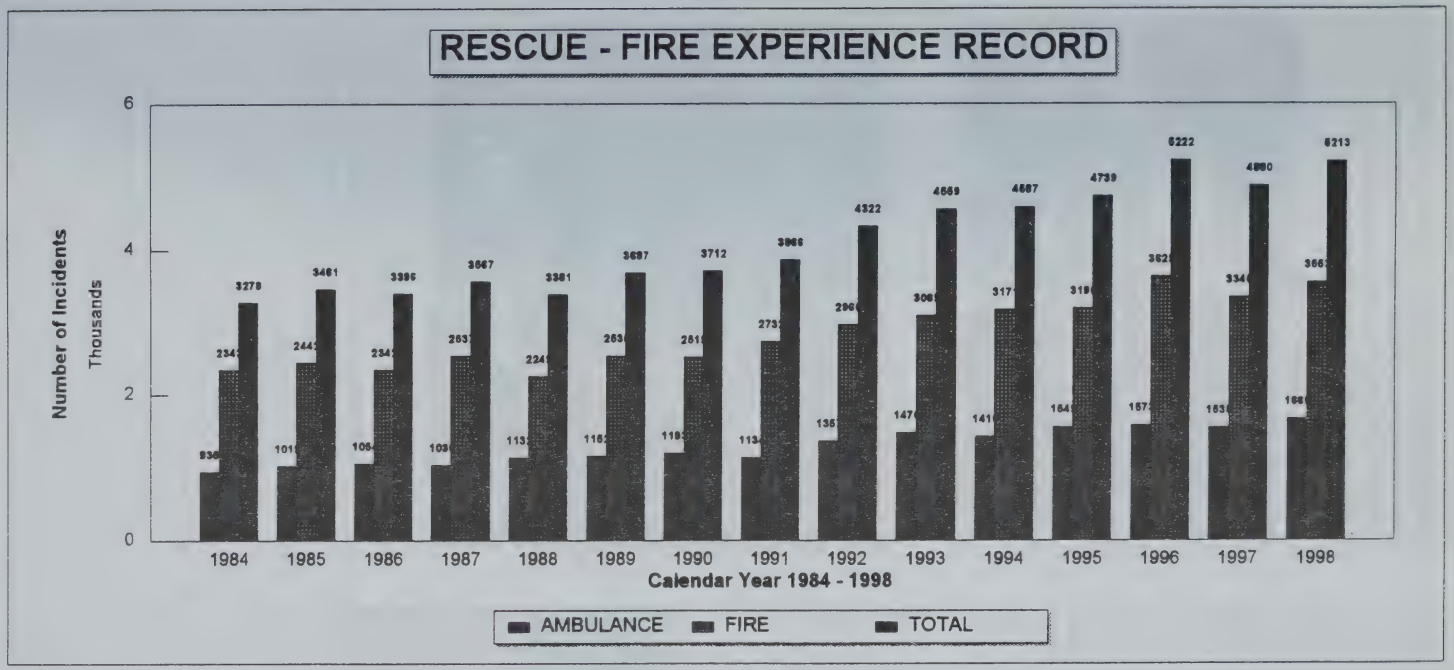
To fill the two vacancies, Louis Falzarano and Sean Connors were appointed. On November 23, 1998, they started the Recruit Training Program at the Massachusetts Firefighting Academy in Stow. We expect them to be on the job in early February 1999.

1998
RESCUE - FIRE EXPERIENCE RECORD

JANUARY 1, 1998 - DECEMBER 31, 1998

	JAN.	FEB.	MAR.	APR.	MAY	JUN.	JUL.	AUG.	SEP.	OCT.	NOV.	DEC.	Total
ACCIDENTS:													
Motor Vehicles	31	18	33	21	26	37	26	23	22	36	23	32	328
Pedestrians	0	2	2	0	0	1	2	1	1	0	0	1	10
ALARMS:													
Accidental	23	17	26	16	34	31	46	19	20	38	41	30	341
False	2	2	7	6	3	3	4	3	6	8	8	3	55
System Malfunction	33	20	27	22	24	16	16	32	25	20	19	32	286
FIRES:													
Apartments	1	0	3	2	1	2	3	0	0	2	0	0	14
Appliances	5	2	1	1	1	0	2	4	2	3	0	3	24
Brush, Grass, Wood	0	1	5	9	8	0	4	2	4	8	5	1	47
Business/Office	0	1	0	1	3	2	2	1	0	2	0	1	13
Church/School	0	0	1	0	0	1	0	0	0	0	0	0	2
Dumpster/Trash	2	3	0	0	3	1	0	7	4	2	1	0	23
Hospital	0	0	0	1	0	0	0	0	0	0	0	0	1
Hotel/Motel	0	0	0	0	0	0	0	0	0	0	0	0	0
Industrial/Manufacturing	0	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle	3	4	4	2	6	0	6	7	9	2	5	2	50
Residential	2	0	6	3	3	3	4	0	2	4	2	3	32
Storage Areas (garage/shed)	0	1	0	0	0	0	0	0	0	0	0	0	1
Store/Restaurant	0	0	1	2	1	2	0	1	1	2	0	0	10
HAZ-MAT													
Spill Leaks, Odors, Vapors	11	7	11	5	12	9	1	5	9	5	6	6	87
Wires (arcing, burning, lines down)	5	4	1	1	4	9	1	2	2	0	4	6	39
INSPECTIONS:													
Fire Drills	0	0	0	0	0	0	0	0	1	0	0	0	1
In-Service	8	1	5	27	15	8	11	10	17	13	31	13	159
Investigations	25	29	23	20	28	25	35	34	21	33	20	25	318
Smoke Detectors	15	16	21	28	41	35	45	30	26	32	32	11	332
MEDICAL AID	100	120	91	97	91	93	99	88	103	97	91	111	1,181
MUTUAL AID	5	4	2	4	1	1	2	5	3	8	3	4	42
RESCUE:													
Entrapments/Lockouts	1	0	0	1	3	3	4	2	1	0	3	1	19
ASSISTANCE	12	11	17	11	12	17	10	12	8	7	9	12	138
TOTAL FIRE RESPONSES:	**284**	**263**	**287**	**280**	**320**	**299**	**323**	**288**	**287**	**322**	**303**	**297**	**3,553**
RESPONSES:													
HQ to Eng-2 District	23	26	48	34	45	50	59	48	36	45	19	58	491
Eng-2 to HQ District	18	23	28	19	37	23	21	19	24	20	24	19	275
Eng-2 District*	104	87	111	94	90	88	111	121	100	116	129	126	1,277

Eng-2 District= 35.94% of Calls


RESCUE - FIRE EXPERIENCE RECORD
Number of Incidents
Thousands
6
4
2
0
1984
1985
1986
1987
1988
1989
1990
1991
1992
1993
1994
1995
1996
1997
1998
Calendar Year 1984 - 1998
AMBULANCE
FIRE
TOTAL

The Department experienced an increase in calls during 1998. This was anticipated, taking into consideration new developments and redevelopments of existing facilities. With completion of construction and occupancy permits issued, additional service calls have been realized. The large sites have an impact on **emergency services** which is reciprocal with an increase of new jobs, affecting both transit and residential population. In adding these facilities, the town also realized an increase in traffic, new companies and support facilities, such as hotels and restaurants, all of which corresponds to the increase in **emergency service calls.**

With an increase of calls, an accompanying result was an increase on our reliance for mutual aid. This was noticeable during the last six months of 1998, when these new facilities were occupied.

Burlington Fire Department opened the headquarters station at 21 Center Street in 1958. The Fire Department apparatus of today and the past.



1978

During 1998 Insurance Service Office (ISO) reviewed the town for the Fire Protection Rating. Insurance companies may use this rating to set rates for fire insurance. We remained at the Class 4 rating with minimal decrease in our rating. The Class 4 rating which is lower than our previous high of Class 3 is a result of lower staffing levels diminishing the Department's abil-



1998



1958

ity to meet ISO requirements. This had been addressed in previous years and plans were put in place to reestablish the Class 3 rating. However, before final implementation, the plan was eliminated. Additionally, during the early 1990's the Fire Department further lost the ability to maintain the ladder company all the time, lessening our ability to meet minimum ISO requirements for the Class 3 rating. The Board of Selectmen addressed the issue, looking into manning levels to reestablish the Town's rating and manning issues. There are two remedies which are being addressed, the short-term, Fiscal 1999, and long-term, Fiscal 2000.

Several fires during the year caused major property damage. Frequently smoke detectors were not operable due to batteries or power supply having been removed. Smoke detectors provide an early warning to occupants, providing time to escape smoke and super-heated air. Citizens are reminded to maintain their fire alarm systems, providing an early warning which can save loved ones from serious injury or loss of life.



Town Line Road Fire

The Fire Department has worked with other departments and boards in addressing development and town properties. The town is now experiencing new growth which had been planned. A special thanks to all those who have worked with the Fire Department to address fire protection and emergency medical service requirements in planning the town's future.

Respectfully submitted,

Paul R. Thibault

AMBULANCE

1998 was the busiest year in the history of the Burlington Fire Department for ambulance service. Our total number of responses to medical emergencies was 1,660, more than an 8% increase over last year. The Fire Department operates two Class I ambulances when manning permits. Rescue 1 mirrored the total number of ambulance calls with a 9% increase in incident responses. Calls from Rescue 2 remained nearly identical to last year but the need for mutual aid ambulance response increased by over 20%. This is largely due to the fact that when manning levels drop, there is not sufficient personnel to man Rescue 2 and it is placed out-of-service, prompting the need for mutual aid. This can be critical in an emergency medical situation when time is the adversary; and mutual aid units coming from longer distances dramatically increase response times. The number of patients transported to area hospitals also increased over 8% with residents being transported at a 2 to 1 ratio over non-residents.

Department E.M.T.'s continue to preserve a high level of care with monthly E.M.T. classes, quarterly defibrillation training, and yearly recertification courses to maintain state and regional certifications. Even with this we would like in the near future to raise our level of care to a paramedic service to provide even better care for the residents, visitors, and people who work in the Town.

Recent improvements have included the purchase of infant/pediatric immobilization devices. This equipment is used to transport infants and children with suspected neck and back injuries. Training is underway and this equipment should be in-service shortly. We also hope to purchase another cardiac defibrillator in the near future. Rescue 2 is now 10 years old and is in need of replacement. Hopefully this will take place in the coming year.

Our citizen C.P.R. program continues, with monthly training classes held at fire headquarters. Classes are for Burlington residents only and are free-of-charge. Certification is through the American Heart Association, and each student will be certified in adult C.P.R. and Heimlich maneuver. Attendance has been dropping off in recent years, so please make every effort to attend. Even with the great success rate of our firefighters using cardiac defibrillators, past students will testify that it is early recognition and early C.P.R. done by citizens that make the difference. Do your family, friends, and neighbors a favor and learn C.P.R.

Steve Yetman
E.M.T. Coordinator

FIRE PREVENTION/INSPECTION SERVICES

The building boom continued throughout the Town both in the residential and commercial arenas. A new hotel, an as-

sisted living residence, condos, and cluster type housing are new this year. SUN Microsystems "campus" development has just opened its doors, with plans for more expansion in the near future. GTE is on the last phase of its building at the former High Voltage site, with plans to expand roads, water supply, and fire alarm systems are being expanded to accommodate the growth.

The following is a list of permits and inspections made:

PERMITS & INSPECTIONS

Plan Reviews	265
Permits Issued	389
Smoke Detector Inspections	285
Commercial Occupancy Inspections	121
Residential Occupancy Inspections	128
On-Site Inspections	760
Traffic Light Repairs	67

Inspection Services would like to take this opportunity to thank all the residents and members of the business community for their cooperation in making Burlington a safer place to live and work.

Captain Edward Costa
Lieutenant Paul Gerbrands

TRAINING PROGRAM

During the past year, the firefighting force has been active in weekly training programs coordinated by Captain William Devereaux, assigned to coordinate all fire suppression training. This training follows IFSTA 1001 Training Standards which meets the NFPA Standards.

During the past year, the Department sent men to a one week training course hosted by Barnstable County on Cape Cod for specialized training in Technical Rescue. Four members of the Department have completed training as instructors in Rapid Trauma Extrication held at the Lahey Clinic. The Department also has men training in specialized fields dealing with High Angle Rescue as well as Water Rescue. The Department has an 18-person Hazardous Materials Response Team and two men assigned to the Massachusetts District Thirteen Hazardous Materials Response Team.

The Department has been working with the Gas Company and has received training in advanced CO Detectors. This winter the Department will be training with the Federal Bureau of Investigation. Special Agents will be introducing a training program dealing with Terrorist Tactics and High Explosives situations.

The Department has been working with both the electric and telephone companies, dealing with E.M.S. and Fire Emergencies.

The mission of this training is to prepare the Department members for fire and rescue problems of an unusual occurrence.

Captain William Deveueaux
Training Program Coordinator

HAZARDOUS MATERIALS RESPONSE TEAM

The Burlington Fire Department Hazardous Materials Team is in its tenth year of operation under the direction of Assistant Chief Leo Pouliot. The team consists of two captains, five lieutenants, and eleven firefighters for a total force of eighteen men, spread out over the four duty shifts.

During the formation of the Haz-Mat team a vehicle was purchased and outfitted with necessary equipment at a cost of $100,000. Since the initial outlay of money for truck and equipment, which is now paid for, the team has been functioning for the modest amount of $16,400. Of this amount $6,500 is for training and replacing any outdated equipment we may need for a response. The remaining money covers the stipend paid to the members of the team ($575/man/year). When the team is called to an incident, all the costs incurred by the town are recoverable from the responsible party. All equipment used and manpower costs are accounted for and a bill sent to the responsible party for payment. The town incurs no expense when the Haz-Mat team is activated unless the town is the responsible party.

Training for the Haz-Mat team is conducted monthly for a minimum of forty hours per year to maintain our certification. In the past we have hired outside instructors to conduct the training and we still may this year. Hiring outside instructors provides a better idea of what is going on around the country and adds to our experience.

Fortunately, we have not had to activate the Haz-Mat team this year despite responding to 132 Haz-Mat incidents. The activation of the Haz-Mat team is usually only required when the incident is beyond the capability of the duty shift to handle. A number of our Haz-Mat responses continue to be for ruptured gas mains and carbon monoxide (CO) detector activations. Gas main ruptures are caused by human error and are preventable. Carbon monoxide detector activations continue to rise as more homes are now installing this very important lifesaving device. When a CO detector activates in a home, we respond with a meter to check for the presence of CO. We make recommendations, depending on the levels of CO present.

In closing, I would like to say that the Haz-Mat team continues to train and prepare for the possibility of an incident. If that incident does transpire, you can be assured we will do the best job possible.

Captain Kevin Browne
Haz-Mat Coordinator

IN-SERVICE INSPECTIONS

In-service inspections are inspections of commercial businesses conducted by the on-duty shift of firefighters. Inspections are a scheduled part of daily activities, along with training and maintenance. While inspecting, the firefighters check exit doors, fire extinguishers, sprinkler systems, fire alarm systems, and improperly stored combustibles that may be a fire hazard, assuring that businesses are safer for patrons and employees. They also check inventories of hazardous chemicals and note building construction type and floor layouts, allowing firefighters to plan ahead for possible future emergencies.

Unfortunately, fewer inspections were conducted this year than in previous years, due primarily to the fact that emergency calls increased, reducing the manpower available to conduct these important inspections. I am hopeful that next year we can complete inspections on a timely basis to prevent unsafe conditions from becoming a fire loss statistic.

I would like to take this opportunity to thank the building and business owners for their continued cooperation in this program.

Captain Scott Carpenter
In-service Inspection Coordinator

S.A.F.E.
STUDENT AWARENESS OF FIRE EDUCATION

The S.A.F.E. Program experienced a very busy year. The Burlington Fire Department received a $5,000 grant from the Commonwealth of Massachusetts to continue our efforts to provide education to preschool, elementary, junior and senior high students in public and private schools.

In 1998 the S.A.F.E. trainers visited with more than 2,000 children in the classroom and, with the help of their teachers, presented a program that was well received.

During 1997 - 1998 S.A.F.E. took part in Pride Day, Dare Day, and had an open house during Fire Prevention Week at Fire Headquarters. In 1998 - 1999, we plan to expand our program to provide ice safety, escalator and elevator training, and to take part in the summer fire safety camp at the Massachusetts Fire Academy.

People over the age of 80 die in fires at a rate three times higher than the remaining population. Cooking accidents are the leading cause of fire related injuries for older Americans. The kitchen is the most dangerous room in the house for the elderly. Unsafe use of smoking materials is also leading cause of fire-related deaths among the elderly. A more comprehensive program for the elderly is needed in fire safety: They are the largest growing segment of our population.

The S.A.F.E. Program is suffering from growing pains as is the town of Burlington. There is a great need to provide more commitment to the community in fire safety. Fire education programs have proven beneficial in saving lives. There have been several instances in the state in which children who participated in fire education S.A.F.E. programs have actually saved lives. The need to reach more children and maintain fire education is extremely important in protecting them and their families.

Lieutenant Charles White
S.A.F.E. Program

MAINTENANCE DIVISION

The Maintenance Division had a busy year in 1998. We have continued to process all equipment testing and/or certifications in an ongoing cycle, along with introducing additional equipment into testing schedules. By doing so we should be able to cut back on the need for emergency repairs of this equipment.

This past year we made steps in upgrading maintenance equipment which will significantly reduce maintenance time. This is very important, since each year the repairs needed increase due to more frequent use of apparatus and equipment. Requests for maintenance for this year increased by over 75% from the previous year, making it a challenge to keep all apparatus in service, however this has been accomplished with minimal out-of-service time.

We also received the newest addition to our fleet, a 1997 Pierce Quantum Pumper. This apparatus was built with features to reduce maintenance cost and down time, specifically to meet the demands of our town. It has proven to be very efficient in this role and we have had minimal problems with this piece of equipment.

As we go into 1999, we look forward to continually making strides to improve the apparatus and equipment that enables this Division to accomplish its goals.

William A. Soda
Emergency Vehicle Technician

PUBLIC WORKS DEPARTMENT

Syamal N. Chaudhuri
Superintendent of Public Works

Pete G. Peters	Evelyn Shaw
Town Engineer	Administrative Assistant

Assistant Superintendents

Harry E. Enos	Dennis L. Chase
Cemetery	Central Maintenance
William A . Bannon	Patrick L. Mustoe
Highway	Water & Sewer Utilities

Treatment Plant Manager

William D. Keene	
Paul Bieren	John P. Lee
Maria L. Bonfanti	Donna L. Manning
Paul Cauldwell	Charles Mantsourani
Robert Clougherty	Albert G. Marchant
Craig H. Cooper	James Marchese, Jr.
Martha DeFrancesco	Armond Marion
Paul Dingman	David C. McCafferty
Richard L. Dubbs	Kathleen McElaney
Michael P. Dwyer	Robert W. McMahon
Allen F. Ferriera	Gerald Mills, Jr.
Dennis Fitzgerald	Lyn M. Mills
Paul S. Forte	Eric Moran
Ronald Ganley	Paul Neilsen
Mark V. Gerbrands	James O'Brien
Paul R. Giglio	Donald H. Price
Robert S. Glover	Charles D. Ralph
Frederick M. Haynes	Richard A. Reid
Stephen A. Johnson	Michelle A. Sacco
Jeanne Jones	Dwight V. Snow
Larry Kennedy	Drew J. Talcoff
George T. Lee	Charles F. Woods, Jr.

Salvatore "Sonny" Grasso and Francis "Buddy" McLaughlin passed away in 1998. Sonny worked for the Water and Sewer Division. From 1970 until his retirement in 1992. Buddy worked for both the Engineering Division and the Highway Division. He started in 1982, retiring in 1997. They will be sorely missed by their fellow employees.

Water Treatment Plant Manager, William Keene, received the "Operator's Meritorious Service Award" from the New England Water Works Association, a section of the American Water Works Association, a national organization. Bill was one of only ten nominated for this honor. Recognition of special performance in one or more of the following areas was the criteria used in selecting the recipient:

a. Continuous compliance with public health standards in finished water.

b. Consistent and outstanding contribution to plant maintenance, thereby prolonging the useful lives of equipment.

c. Development of new and/or modified equipment or significant process modification to provide for a more efficient or effective treatment.

d. Special efforts in the training of treatment plant operators.

e. Special acts not directly related to water treatment, but which demonstrates dedication to the public beyond the normal operating responsibilities.

f. Consistent and outstanding contribution to operation and/or maintenance of distribution lines, pump stations and reservoirs.

Our congratulations to Bill on receiving this outstanding and well-deserved award.

Respectfully Submitted,

Syamal N. Chaudhuri
Superintendent of Public Works

PUBLIC WORKS DEPARTMENT ADMINISTRATIVE DIVISION

The Administrative Division of the Department of Public Works once again demonstrated its high quality of work throughout the year, even during the move to our new location in the Town Hall Annex.

There were 1,424 calls logged on the Division complaint sheet, all speedily handled by the respective divisions. A total of 2,013 purchase orders were processed through the purchasing section.

Our Water and Sewer section of the Division collected over four million dollars in revenue. Every effort is being made to provide each household with a working meter/outside viewer, replacing old ones, to assure that the town receives correct revenues.

Respectfully submitted,

Evelyn M. Shaw
Administrative Assistant

CEMETERY DIVISION

OLD BURIAL GROUNDS

New chain link fence was installed along the front wall and gates were set back from the road and repaired.

CHESTNUT HILL

Cemetery personnel sold 5 lots, performed 75 burials, and installed 95 foundations for headstones and veterans markers.

Personnel also put sprinkler heads and faucets in sections I and the side of D, replaced broken heads, repaired water leaks and replaced some dead trees and bushes.

PINE HAVEN

Cemetery personnel sold 363 lots, performed 42 burials, and installed 219 foundations for stones and veterans markers.

Personnel also laid out 225 lots in Section B with the Engineering Division, installed two more sprinkler lines with heads and faucets, and planted trees and bushes.

ALL CEMETERIES

With summer help obtained through the DPW and Veterans Administration in Bedford, personnel performed the following: spraying of trees; pruning of trees and bushes; cutting grass; trimming around the stones, flat markers, and bushes; loaming and seeding; removal of all dead plants and flowers from graves; maintaining the flower beds in veterans sections; and replacement of dead bushes and trees. Highway Division personnel paved the roadways.

Cemetery personnel also worked closely with the Veterans Office regarding paper work, burial of veterans, and holiday observances.

I would like to thank all other Divisions for their assistance and cemetery personnel for a job well done.

Sincerely submitted,

Harry Enos
Assistant Superintendent

CENTRAL MAINTENANCE DIVISION

The Central Maintenance Division had a busy year. We handled repairs and maintenance on the fleet of vehicles for the DPW, Recreation and on town cars. Plows and sanders were painted and repaired to keep them in good condition.

Three police cruisers were refurbished to be used as town vehicles.

I wish Mark Gerbrands good luck in his move to the Engineering Division and welcome Tommy Lee from the Highway Division to Central Maintenance.

In closing I want to thank my co-workers for their hard work and dedication throughout the year.

Respectfully Submitted,

Dennis L. Chase
Assistant Superintendent

ENGINEERING DIVISION

Following is a summary of the projects involving the Engineering Division during 1998:

Pavement Management Program

As a result of the State's delay in appropriating the Chapter 90 funds only seven streets were improved by grinding and paving with 1 1/2" pavement and finish coat. The remaining streets scheduled for 1998 will be handled in 1999 along with the other streets to be improved.

The sidewalk for Mill Street has been designed and sections installed. The balance will be constructed in 1999. Old Colony Road has been designed and will be built in 1999.

Revisions to the intersections of Fox Hill Road and Westwood Street and Mill Street and Locust Street have begun. New street lights have been installed on Westwood Street to begin the project. Telephone poles and other issues are being addressed.

A pedestrian light has been installed in front of the Francis Wyman School

Cemetery Development

Alterations along with the installation of a fence have been completed at Pine Haven Cemetery. The "old" building is in the process of being improved upon to service the cemetery group, arrangement of church services and other funeral needs.



Tornari Construction Corp. Bedford St. at Lexington St. 16" water transmission installation. (Phot by Alan Nelson)



Special Project (Photo by Unknown)



Tornari Construction Corp.
Installation of 16" water transmission main at Bedford St.
(Photo by Alan Nelson)

Sewer Line Rehabilitation

The last installation of a "liner" pipe was completed on South Bedford Street. We also installed a portion of Corcoran Road with this material, Bedford Street from Middlesex Turnpike to our pumping station on Bedford Street, and a portion of Network Drive.

Water Line Improvements

A 16" water line was installed from well No. 1 up Terrace Hall Avenue and Bedford Street to Church Lane. This will enable our new Treatment Plant on Middlesex Turnpike to service water to the Center Street water tank.

In addition, a 12" water main and meter pit were installed on Bedford Street in connection with Bedford, Ma.

Special Projects

The removal, improvements and installation of new roofing at the Highway Department Sign Shop.

Installation of an air make up unit in the Central Maintenance section of the Highway Garage.

Installation of a sump pump in the elevator pit of the library.

A modification to the Fire Station to avoid the inflow of water into the recreation room.

Improvements to the Water and Sewer garage roof to prevent the inflow of water (to be completed in January of 1999).

Monitoring of the engineering and construction of Network Drive. This included paving, curbing, drainage lines and street light installation, among other items.

Monitoring of the construction of the new Water Treatment Plant on Middlesex Turnpike. This included drainage, foundation map, pavement and building.

New water line installation along Middlesex Turnpike, Terrace Hall Avenue, through Bradlees and the Knights of Columbus parking lots. This included obtaining the necessary easements through the parking lots.

Street Acceptance Program

As part of our program to accept streets as public ways, the Engineering staff accomplished the necessary work so that the following five streets were accepted:

Laing Circle	Fox Hill Road (portion of)
Wildwood Lane	Upland Road(portion of)
Baxter Circle	

As a side note, a significant amount of time is spent in developing the data to present the final acceptance plans for these streets. This includes legal, Registry of Deeds research, abutters, etc., and recording of the documents upon completion.

Drainage Improvements

This included the design and installation of the drainage systems on the following roads:

Mill Street	Dolores Drive
Slilton Lane	Pine Ridge Road
Hilltop Drive	Hickory Lane
Terrace Hall Avenue	Shady Lane Drive
Valley Circle	Fieldstone Drive

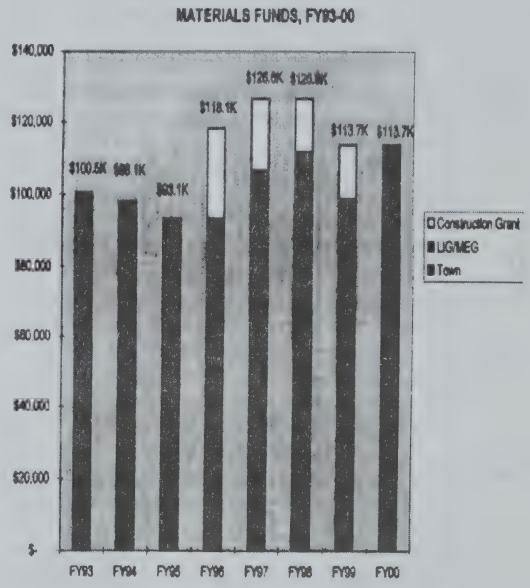
A total of 133 street opening permits and 91 sewer permits were issued.

As a side note, Syamal N. Chaudhuri, D.P.W. Superintendent, along with SEA Consultants, are to be congratulated for earning an award from the New England Water Works Association for the location and design of Vine Brook Well No. 10 and the Access Bridge. This facility will provide approximately 0.95 million gallons of water per day, part of the daily high of 4.5 million gallons of water going through the system.

I would like to thank all of the members of my staff for their assistance and continued support.

Respectfully submitted,

Pete G. Peters, P.E.
Town Engineer



HIGHWAY DIVISION

The Highway Division conducted its regular maintenance of roadways, drainage, easements, street signs, fences, guardrails and removal of snow and ice from our road surfaces. Burlington experienced 9 Storms during 1998 with a total snow fall of 48 inches.

During the winter season the Division spent many hours plowing and sanding streets, repairing damage caused by plowing such as, repair and replacement of mail boxes, fences, removal of fallen trees and repair of guardrails.

The months of April and May were spent sweeping sand from sidewalks and scraping heavy sand from our roadways. All streets were swept by town forces. The Division rented one sweeper from C.N. Wood Company and along with the Town sweeper, swept the entire Town.

Special Projects during the months of June, July through October included the following:

Replacement of guardrails-Skilton Lane, Brookfield Road and Princeton Road at the dead end.
Delivery of leaf bags to various stores
Brush cutting throughout the town
Stop Line and crosswalk paintings
Installing driveway aprons and damaged berms
Cleaning all catch basins and drain manholes
Fall sweeping of leaves from roadways
Flushing of drain lines at various sections of town
Weed spraying of all sidewalks and traffic islands
Hilltop Drive, Sandybrook Road — installed 40' of new drain line.
Westwood Street — 600' of conduit for Boston Edison street lights
Burlington Ice Palace — new drain at front entrance
Spruce Hill Road — Repair of 3 broken drain pipes

The following were paved:

Highland Way – Francis Wyman Road to the dead end
Reed Street – Bedford Street to Pinevale Avenue
Johns Road – Douglas Avenue to Ivy Lane
Mary Street – Center Street to the dead end

The following streets were paved and/or reclaimed:

Wildwood Street — Fox Hill Road to the dead end.
Keans Road — Winn Street to Fieldstone Drive
Fieldstone Drive — Keans Road to Rolling Lane
Meadowvale Road/Carey Avenue — 100' resurfaced due to the water break.
Shady Lane — Spruce Hill Road to the dead end.
Valley Circle — Spruce Hill Road to the dead end.
Dolores Drive — Davida Road to Robinhood Lane.
Chestnut Hill Cemetery — Main entrance

The following streets were sealed with crack filler:

Purity Springs Road	Briarwood Lane
Paul Street	Theodore Circle
Long Street	Sleeper Drive
Mallard Way	

The Division responded to six (6) small gasoline spills during the year. Two dirt roads were maintained with the town grader.

Two new employees were added to the Division Michael Dwyer and Eric Moran, both Special Equipment Operators.

I would like to thank all the Highway employees for a job well done. Also, a special thank you to all employees who assisted the Highway Division during the snow plowing season.

Respectfully submitted,

William A. Bannon
Assistant Superintendent

WATER AND SEWER UTILITIES DIVISION

1998 proved to be an interesting year. The Water and Sewer Utilities Division, again, was put to the test and proved to be proficient in their ability to handle any and all situations. Hats off to all for a job well done.

WATER STATISTICS

Water Breaks	—	24
New Valves Installed	—	25
Hydrants Repaired	—	39
Water Taps	—	7
Hydrants Painted	—	50
Water Gates	—	5
Hydrants Replaced	—	12
Curb Cocks	—	12
Hydrants Raised	—	12
Hydrants Flushed	—	1,100
Meters Purchased	—	500
Meters Installed	—	440

SEWER STATISTICS

Four new auxiliary generators were permanently installed at Francis Wyman Road, Lucaya Circle, Wilmington Road and Grandview Avenue.

Sewer Pumps Replaced: (Belmont Road—Check Valves and Gates)
Sewer Emergency Call Backs — 73
Cleaned: Fourteen (14) sewer stations wet wells.
Sewer Blocks — 14

Sewer Rodding:

Problem areas that need monthly, quarterly, or yearly maintenance. Over 50,000 feet of sewer lines were rodded and manholes cleaned. In addition, fourteen (14) sewer blocks were rodded for an additional 6,820 feet for a total of 56,820 feet.

New Personnel

A temporary employee, Robert Clougherty, was added to the Water and Sewer Division, to be permanent when position becomes available.

Respectfully Submitted,

Patrick L. Mustoe
Assistant Superintendent

WATER TREATMENT PLANT

The year 1998 was one of the busiest and most exciting years since I opened the Mill Pond Water Treatment Plant. The construction of the new Ground Water Treatment Plant complex combined with extensive distribution and transmission line work, plus a consistent water demand, made for a very stressful year. Included in the new project was the rehabilitation of all ground water wells plus the installation of new low head pumps to carry water to the new plant. The work at the wells, combined with modeling of the Vine Brook Aquifer near the new sources #10 and #11, will help in the long term use of the aquifer with no detrimental affect to the area as a whole.

The D.P.W. combined forces with SEA Engineering Inc. to create a new model of the water distribution system which has helped in designing current and future water distribution improvements. The computer model is a multi-purpose type of program that can assist in townwide distribution treatment as well as hydraulic improvements. The model can also be integrated into Global Information System (GIS) that wiH be integrated into an information system of townwide maintenance. This system will be accessed through the new Supervisory Assess/Data Acquisition (SCADA) System currently being developed for the new Treatment Plant.

The Mill Pond had both residual lagoons cleaned ana ed back into service. 1500 cubic yards were removed and tak n to a state approved landfill. The lagoons also required some rep ir work and all overflow drains were cleaned. Work was com leted well within budget `etoappropriations. I see no reason why the lagoons should not last for many years to come. The Mill Pond Water Treatment Plant also required complete rehabilitation of the wash water pumps for residuals handling. The project was completed in less than ten days without affecting plant water production.

The town's elevated storage tanks were inspected for programming of maintenance and to check for any interior and exterior damage.The largest tank off Sunset Drive holding four million gallons, was found to be in need of extensive internal work and interior-exterior painting. It appears that in the normal operation zone the protective coating failed, resulting in excessive damage. This tank will be taken out of service in the years 1999 and 2000 for a short period of time, at a possible cost of $800,000. It appears that the Blanchard Road tank will need work in the year 2001.

The new Vine Brook Ground Water Treatment Plant was expected to open in October 1998, but due to several problems will not be in operation until early 1999. The opening of the new facility will end an era during which the surface water Mill Pond facility produced the major amount of water. It is expected that the new facility will produce around sixty (60) percent of all water, with the Mill Pond producing the remainder. It should be pointed out that during the peak demand months the Mill Pond facility will more than likely produce the main supply of water due to the fact that ground water is more difficult to acquire and wells need to be rested, not operated twenty-four hours per day. The fact of the matter is that with the new plant coming on line and proposed improvements at the Mill Pond, a more consistent water quality will result. I also expect that the proposed changes in both plants will solve many of the corrosion problems currently being experienced in the distribution system.

In conclusion, while 1998 was an exciting year with the various projects on-going, 1999 will prove to be just as exciting with the new plant start-up and other projects.

Sincerely Submitted,

William Keene
Plant Manager

CONSERVATION COMMISSION

Introduction

The Burlington Conservation Commission respectfully submits the following report of the various activities which the Conservation Commission and Conservation staff pursued during 1998. The Conservation Commission welcomes the opportunity to present this information and invites any person who may wish to learn more to contact either a Conservation Commissioner or a member of the Conservation Staff.

Conservation has two major roles: regulatory reviews of proposed construction near protected sensitive environmental areas, and the protection and enhancement of important natural resources. The Commission also comments on applications pending before other Boards— in particular the Planning Board — and will, as needed, serve as a resource for other town officials seeking some guidance with project design and environmental issues.

In 1998, the Conservation Commission experienced changes in both Commission membership and staffing. The Commission wishes to thank Paula Benard for her years of service as a member of the Conservation Commission and Karen DeFrancesco, who provided valuable support to the Commission including: serving as a Conservation Assistant, assisting with land management, and supervising the stream cleaning program.

The Conservation Commission gained a new Commissioner when Marylee Everett was appointed in September. Marylee has extensive experience with Conservation having been a former Chair of the Burlington Conservation Commission and having filled in as staff in other communities. The Conservation Commission also has a new full-time Conservation Assistant. Kristen Phelps was appointed to the position in October and immediately assumed a number of responsibilities. Currently, permitting and project review takes a great deal of staff time; however, beginning in April of 1999, Kristen will work on Saturdays == bringing professional involvement to the Conservation areas on weekends.



Conservation Commission; Sitting L-R; Conservation Adminstrator Brian Monahan, Chairman Larry Cohen, Conservation Assistant Kristen Phelps. Standing, L-R; Commissioners Gerry McCarthy, Kerry Melanson, Denise Donovan, Marylee Everett, and Paul McNeil. Missing: Commissioner Indra Deb.

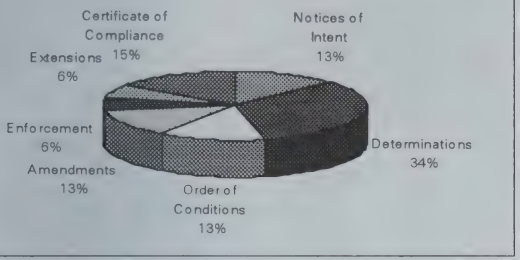
Regulatory

The Conservation Commission reviews projects that have a potential impact on areas under their jurisdiction including: wetlands, streams, and other water bodies, as well as land that floods. The Commission looks at a proposal, assesses the proponents application to determine how thoroughly the proponent has attempted to define potential impacts, and then reviews what may be proposed to mitigate for any potential impact. Some particular areas of concern to the Conservation Commission are: water quality — what a project uses to improve runoff from the site; and water quantity— how changes in a site affect the amount of water being discharged and what on-site techniques are employed to offset these impacts. The ongoing concerns with sediments in stream channels and flooding are, in part, first addressed by the Commission assessing development proposals.

Figure 1 depicts the various regulatory activities of the Conservation Commission in 1998. Many projects were of a substantial size, thus requiring more Staff time both during the initial permitting phases and throughout construction, with inspections to ascertain that the conditions sought by the Commission had been followed. In 1998, the Commission, for the first time, held two compliance hearings for projects that generally failed to follow the conditions imposed by the Commission. The Commission can revoke an Order of Conditions and/or vote to take all or part of a performance bond. The Commission did vote to seek partial bond forfeiture for two projects during the summer due to chronic failure to comply with critical condi-

tions intended to assure the containment of sediments and the proper installation of drainage structures. This type of action results from continued non-compliance and is not a routine activity that the Commission would undertake.

Figure 1
1998 Conservation Regulatory Activity Percentages



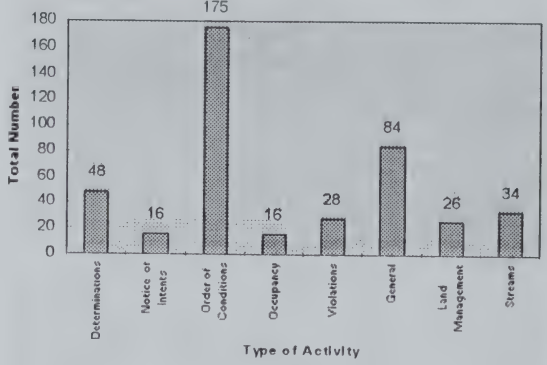
Many projects have begun in the past two years. The largest project, which reached a general state of completion in 1998, was the Sun Microsystems development. Another major activity that took a great deal of oversight was the installation of a new culvert over Vine Brook at Network Drive (formerly Kent Road). The issues for that work became extremely complicated and took an extraordinary amount of Staff and Commission time. Other projects involve the redevelopment of older commercial properties, which requires some special consideration by the Commission. Some of these sites have contamination issues which affect soil handling and dewatering. Greater diligence has been invested by the Conservation Commission as well as other Boards to see that potentially unsuitable materials are properly assessed and disposed of during construction.



The new arched culvert on Network Drive over Vine Brook.

The Conservation Commission reviews a project and imposes a set of conditions intended to minimize any impact construction may have on surrounding resource areas. Conditions have become more precise as the scope and complexity of projects increase. Requirements by other permitting agencies also provide some guidance for site construction. Figure 2 depicts the various site inspections conducted on behalf of the Conservation Commission in 1998. In addition to inspecting construction sites the Commission and staff will conduct pre-development site inspections, inspections for potential violations, occupancy permit inspections, and stream inspections.

Figure 2
Site Inspections



Land Management

The Conservation Commission has a second activity in protecting important natural resources and promoting passive recreation. This role is funded through a land management account and is carried out by staff and a temporary summer employee. 1998 land management activities included a trail day, Earth Day events, Eagle Scout projects, and other tasks.

The Earth Day event involved a clean-up near the award winning catwalk behind the Knights of Columbus on Lexington Street. Participants included Conservation Commissioners, residents, other town officials, and staff from SEA, the firm which designed the catwalk. An entire dumpster was filled with debris collected from the wetlands behind the Knights of Columbus building and along the roadway to the new catwalk. Following the clean-up, a nature walk was led by Marylee Everett who has a Doctorate in botany. In addition, SEA discussed the engineering of the catwalk, which was constructed to provide permanent access to newly developed drinking water wells. SEA won the 1998 Grand Conceptor Award from the American Consulting Engineers Council of New England for the catwalk and received accolades at a national conference for the design of an affordable, non-invasive "bridge" through the wetlands at Vine Brook. The Conservation Commission is pleased to have played a small part in this award winning project. Transportation to and from the Earth Day activities was provided by the B-Line, which continues to be a very supportive part of Conservation land management activities.

Another ongoing Conservation activity is the tree give-away program held during the April elections. The program was begun to encourage participation in local elections where turnout is generally lower than those in November. At the same time, the addition of 1,000 trees to the Burlington landscape provides many positive natural features including photo synthesis, uptake of co2, shade and beautification.The trees given away on Election Day were Kousa Dogwoods; this ornamental tree grows to about 20-30 feet high, has a purple foliage in the fall, and white flowers in mid-summer. Care is taken to avoid trees that may be invasive or are known to lack hardiness.

The Land Management Program benefits from the volunteer input of Land Stewards. Land Stewards regularly walk a conservation area and act as eyes for the Commission on possible problems or issues in a particular conservation area. In 1998, the Annual Land Steward Meeting featured Ann Schloeder from the Burlington School Department's Science Center. Ms. Schloeder brought her friend Seymour, a Barred Owl, with her and uncovered both the fascinating truths and myths so often heard about owls.

Every year, generally in June or July, the Conservation Commission assists in promoting an Annual Photo Exhibit. The theme for the 1998 exhibit was "Keeping Our Streams Clean". Participants are encouraged to take a picture that represents to them an illustration of the theme selected. There were 15 exhibitors whose photographs were on display for the month of June in the Burlington Public Library. This exhibit is another way of promoting an awareness of Burlington's natural resources and giving recognition to those who submit photographs.

Other land management activities by the Trail Coordinator, Carrie Donnellan, included updating the Land Steward Brochure, details working in various conservation areas, and updating the Conservation Area brochure which shows the various Conservation areas, with a short note describing points of access to each. These maps are available to the public.

One of the most exciting land management activities of 1998 was the reception of a Greenways Grant from Massachusetts Department of Environmental Management. This grant, in the amount of $1,900, was used to create a trail on the Camp Cummings Conservation Restriction, which is adjacent to the Mill Pond Conservation Area and lies mostly within the Town of Wilmington. The town recently acquired this easement to further protect the Mill Pond Reservoir from development. The grant also provided funds for a successful cleanup of the area once the trail had been created and blazed by Carrie Donnellan. The cleanup was enhanced by a cookout held at the trail head. Jim and Judy Donnellan provided the cooking and serving skills to make the trail cleanup day a complete success. Both Girl Scouts, Boy Scouts, neighbors, elected officials, and mountain bikers all attended the event and contributed their time to picking up the debris. A guided tour of the trail was conducted by C. Donnellan. Two new trail map signs were installed and a new Mill Pond Conservation brochure was developed, using matching money from the Commonwealth and the Town of Burlington. The Conservation Commission is grateful for the assistance of all who participated and for the assistance of Representative Charles A. Murphy, whose support was instrumental in securing the grant.



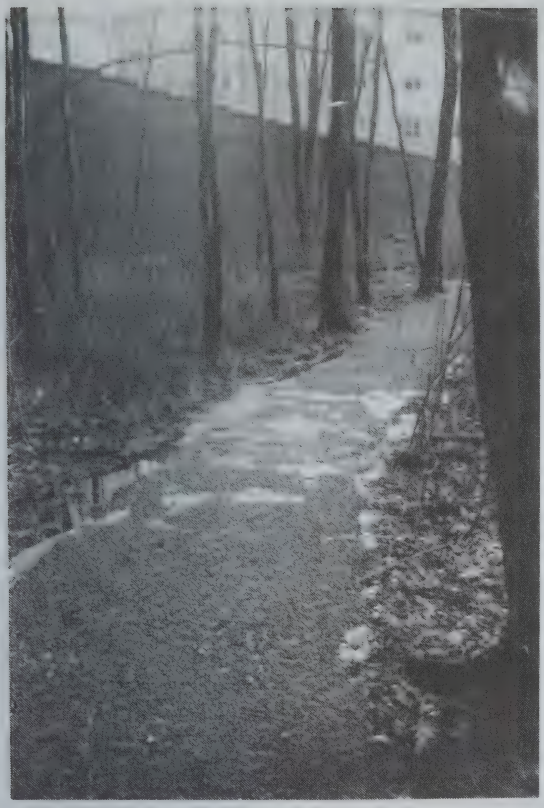
Volunteers gather around the new trail sign at the Mill Pond Conservation Area trail opening in September.
(Rick Karwan photo)

Another land management activity funded and completed in 1998 was a survey of the Camp Cummings conservation restriction. Money was appropriated by Town Meeting and the services of a surveyor were secured. The boundaries of the restricted area were marked with granite stones at a number of locations.

The Conservation Commission has benefited over the years through participation in Boy Scout Eagle projects. Three Eagle projects were developed in conjunction with Conservation staff in 1998. A trail head beautification project, with landscaping, trail maintenance, and other work was done by David Fish at the Sawmill Brook Conservation Area. Eric Schuler conducted a Mill Pond Conservation Area clean-up and trail rehabilitation activity in the fall. Peter Howard put together a bat program which included research on bats, building bat boxes, and erecting them in strategic areas, including the Mill Pond Conservation Area.

The Conservation Commission continues to strive to protect sensitive areas in a number of ways. At the Longmeadow Place Assisted Living Facility a conservation restriction was granted on approximately half the parcel of land. The project proponents also created a trail that runs through the restricted area.

The Commission will continue to pursue the permanent protection of land in many ways. Conservation restrictions, the deeding of land to the Town of Burlington, or the creation of a non-profit land trust are three ways that the Open Space Zoning District provides for protection of land. Two new projects, Beaconwoods on Beacon Street, and Cranberry Estates on Terrace Hall Avenue, will both create permanently protected open



Part of the trail created on the Conservation Restriction behind Longmeadow Place. A trailhead was made on Mall Road.



Truck load of material removed from stream and bank at Stanwood Street.



Material removed from stream and bank at Rahanis Park.

space as part of the zoning requirement. Each offers some protection of important natural resources within the town. Also, Sun Microsystems will grant a conservation restriction on a portion of the wetlands, with a buffer, on their property. The Commission hopes to create a trail on some of this restricted land as well.

Other

The Conservation Commission and its staff continues to participate in a program to maintain the flow of streams as part of the Town's drainage system.

A Stream and Flooding Study Committee was formed by the Board of Selectmen. The purpose of the work permitted by the Commission is to prevent reduced flows due to dams created by debris, fallen trees, or other obstacles in a stream channel. Also, culvert inlets and outlets are cleaned to promote flow. This year Dwight Snow and Carrie Donnellan were the working forepeople for the stream cleaning crew. Domestic trash continues to be one of the more common components of the material removed from the stream channels.

The Commission's staff has participated in the Stream and Flooding Study Committee meetings and has tried to provide some input to the proceedings. The Commission has not been successful in promoting a methodical assessment of water and flooding in houses. There is a continuing concern that mechanical removal of sediments from stream channels may result in extensive damage to both private property and the stream ecosystem.

The year was a very busy one for the Conservation Commission. Regulatory review activities have grown in breadth and in scope. Land management activities are increasingly more involved and are designed to provide amenities to a wider audience of residents.

Respectfully submitted,

Burlington Conservation Commission

BOARD OF APPEALS



Board of Appeals

The Board of Appeals of the Town of Burlington is created under Section 9.5.1 of the Zoning By-Law, pursuant to Chapter 40A of the Massachusetts General Laws. The two alternative and five permanent members of the Board are appointed by the Town Administrator to unpaid terms of one and five years respectively. Its purpose is to hear and decide appeals from an adverse decision of the Building Inspector or any Town Board, to make determinations in Flood Hazard Districts, to hear and decide petitions for variances, in particular instances to permit signs in a Business or Industrial Zoning District larger than those specified in the Zoning By-Law and, to issue comprehensive permits under MGL Chapter 40B.

The vast majority of cases heard by the Board are petitions for variances from strict compliance with the Zoning By-Law. After giving notice by mail to the abutters of the affected parcel and giving notice to all others by newspaper publication, the Board holds a public hearing to hear all of the evidence either in favor of or in opposition to the granting of the variance.

In order to grant a variance from the strict requirements of the applicable zoning by-law, the Board must find the following:

1. That, owing to circumstances relating to the soil conditions, shape or topography of such land or structure which is the subject matter of the petition for a variance and especially affecting such land or structure, but not affecting generally the zoning district in which it is located, a literal enforcement of the provisions of the zoning by-law would involve substantial hardship, financial or otherwise, to the petitioner.

2. That desirable relief may be granted without substantial detriment to the public good.

3. That desirable relief may be granted without nullifying or substantially derogating from the intent and purpose of the by-law.

The burden upon the Board of Appeals is a great one and cannot be taken too lightly because the collective decision that it makes will have a lasting effect upon the town and its citizens. It is the only town board with explicit authority given by the State Legislature to actually allow citizens to avoid complying with the law, in appropriate situations.

There is no set formula by which the Board can make its decision so that every decision appears compatible with the other. What may be a substantial derogation of the intent and purpose of the zoning by-law in one petition may not be so in another. Consequently, it is difficult to compare any one decision of the Board with another. Each case must be treated individually and must stand on its own merits and not be decided by precedence.

In 1998, the Board heard 38 cases which generated $5,950 in fees which consisted of applications for permits for wall signs, temporary wall banners, temporary free standing signs, appeal from the Building Inspector's decision and extension of time requests. Many applications requested variances for insufficient sideline, rearline, square footage or setback to construct an addition or for the existing dwelling and variance requests to reduce the area requirement to create two lots.

The members of the Board of Appeals are pleased and honored to serve the town and look forward to another successful year of dedicated service to its citizens.

Respectfully submitted,

Robert Meaney, Chairman
Edwin Kiley, Vice Chair
Frank Pierce, Clerk
James Langley
Mario Culot
George Murray, First Alternate
Wayne Harding, Second Alternate
Linda DiPrimio, Secretary

BUILDING DEPARTMENT

The Town continues to undergo tremendous redevelopment. The construction cost for this redevelopment (building) for 1998 exceeds $63 million dollars. Over the last three (3) years this Department has permitted over $240 million (building permits) in construction. The total number of permits issued by the Building Department staff was 2,649, which resulted in excess of 5,000 inspections performed. The total permit fees collected for 1998 was $493,544. Over the last three (3) years this Department has collected in excess of $1,546,000 in permit fees.

One of the major goals for the Building Department has been to automate the permit tracking, permit issuance, inspection tracking and record keeping via a computer software system. As of January 1, 1999 this software system will be implemented and used on a daily basis by the staff. In addition, the Planning and Conservation staffs have been linked to share information and to track permit approvals or recommendations (i.e., order of conditions, site plan and special permit).

The Department has available informational literature to help explain the permitting process, whether for a residential or commercial project. Anyone wishing to have this information should call our staff. They will be happy to provide it an answer any questions you may have.

The other major goal of the Building Department for the coming years is to stay ahead of the demand that will be imposed by construction activity underway and planned. To date, we have been able to cope with this demand which is directly attributable to the maintenance of the Department's current staffing levels.

The total number of permits issued and estimated values are as follows:

BUILDING DEPARTMENT	**1998 TOTALS**
Total Permits Issued	2,657
Total Inspections Made	4,673
Total Fees Collected	$493,544

BUILDING

Permit Types	No.	Estimated Value
New Dwelling	51	$7,354,400
Commercial Structures	5	$4,185,000
Residential Additions	163	$4,632,422
Commercial Additions	2	$40,000
Residential Alterations/Remodel	194	$1,435,332
Commercial Alterations/Remodel	177	$43,677,237
Residential Garages	9	$92,850
Swimming Pools - Inground/Above	33	$202,001
Signs	77	$211,755
Miscellaneous*	88	$1,370,420
Foundation Only	7	$27,700
Temporary Mobile Home	2	$6,560
Temporary Trailer	6	$6,900
No issued/Construction Cost	814	$63,242,577
Permit Fees Posted		$301,276.00

TOTAL INSPECTIONS MADE	1,867
Re inspection & Copies	$80,323
CI Applications Issued/Rec'd & Fees Paid	
78/86	$3,164

*shed, tent,wood/coal stove, kiosk, demolition's of structures, interior demolition's, barns, antennas & retaining walls

ELECTRICAL

Permits Issued	873
Inspections Made	1,334
Fees Paid	$58,803

PLUMBING

Permits Issued	485
Inspections Made	832
Fees Paid	$20,390
Extra Fees Collected	$1,790

GAS

Permits Issued	399
Inspections Made	640
Fees Paid	$11,131
Extra Fees Collected	$250

Respectfully Submitted,

John J. Clancy
Inspector of Buildings

VETERANS SERVICES

The focus and primary concerns of the Burlington Office of Veterans Services is much more than just working with veterans.

The primary concern, goal, and mandate for this office continues to be providing a wide range of services designed to improve the quality of life for every resident of the Town of Burlington. The Office of Veterans Services has outgrown the original title and function of the office by leaps and bounds and is actually more of a complete human service, social service office dealing with a myriad of issues that must be dealt with professionally and compassionately.

The titles on the door do not completely describe the services delivered in this office. The Office of Veterans Services has as its top priority, the providing of services designed to improve the quality of life for every veteran in town, their families and surviving dependents, for people with disabilities and their families in need of fuel assistance, those wishing to be employed with the town, and people having issues relative to the delivery of cable service to their homes.

This does not include people and entire families who arrive at our door looking for advice and assistance with issues not listed in our title. The Office of Veterans Services handles innumerable human service problems for many citizens of town. Elderly and young alike are always asking about job assistance, or seeking information and assistance about Social Security and Medicaid. Families seek advice about health insurance and health care as well as educational assistance for college bound children. We also answer questions about long term care

Because of the varied constituency, I often hear people say that they are told to go see the veterans agent and "See what he can do for you".

The number of recorded veterans in Burlington in 1998 is listed as 2,078.

This office provides human services in the following areas:

1. VETERANS SERVICES

Massachusetts General Laws Chapter 115 grants eligible Burlington veterans, their families and their surviving dependents benefits to provide for daily living. These benefits also cover medical insurance and medical care payments for residents who are uninsured or underinsured. These benefits are intended to be temporary in nature and not a full time, permanent support system.

The definition of a veteran is provided in MGL, Chapter 6A, Section 7, Clause 43 and in CMR 108, Section 3.03. In certain instances money is recovered from the veteran if he or she receives compensation settlements, court judgments or other qualified proceeds. This money is then returned to the General Fund. In addition, the Commonwealth reimburses the town 75% of the money spent directly on the veteran in the way of veterans benefits. State reimbursements to the town for 1998 were $24,075

2. VETERANS AFFAIRS

US Code, Title 38 directs federal benefits to eligible veterans and their families. These include pensions, disability compensation, final burial expenses, education, hospitalization, mortgage loan guarantee, outpatient care and domiciliary care. Evaluation, assistance and counseling are offered at the local level to facilitate access to these programs. federal VA awards for FY 98 handled through this office totaled $221,980.

According to estimates supplied by the Department of Veterans Affairs in Washington DC, in excess of $2,000,00 continues to be distributed to Burlington veterans and their families annually for a variety of services.

Veterans benefits are not automatic in any sense of the word.These benefits must be applied for in accordance with strict state and federal laws, rules and regulations. Many hours are spent counseling veterans, their families, and surviving dependents regarding the filing of claims to the Department of Veterans Services in Boston for state claims, and the Department of Veterans Affairs in Washington for federal benefits.

Daily consultations with local veterans regarding retirement and pension issues, medical and insurance assistance, employment possibilities, rehabilitation through various programs including the State and Federal Outreach Centers, individual problems, effect of new legislative proposals, and updating of existing programs, and discussions with families and dependents continue to claim a large proportion of our time. With the veterans population aging and dying in ever increasingnumbers, the number of veterans and families seeking benefits continues to increase also.

The Veterans Agent also writes monthly articles for the local newspapers informing veterans and their families about important and historical information that might be of interest to them, in addition to the semi-annual newsletter that is mailed directly into the home of every twice a year with valuable updates and information about services available to them and their families.

The Director of Veterans Services is the Vice-President of the Northeast Veterans Services Officers Association, encompassing all of Middlesex and Essex Counties. He is also an active member of the Massachusetts Service Agents Association, sitting on several committees, such as the Legislative Committee and the Agent Training Committee. Both organizations exist to keep local agent members up to date on the changing rules, regulations and statutes of the state and federal governments as they pertain to veterans and their families and how best to respond to the needs.

3. DECEASED VETERANS

Assistance is offered to families of deceased veterans in reviewing available benefits, filing for government life insurance, obtaining burial allowance, markers, and burial lots in our local cemeteries. With an increase of World War 2 veterans passing away, this office has seen an increase in the services requested by surviving family members.

4. GRAVES OFFICER

Section 9 of Chapter 115 MGL requires flags of the United States to be placed on graves of deceased veterans each Memorial Day. Cooperation in this responsibility has always been afforded by the town's cemetery personnel. Individual flag holders are provided by the town. The Graves Officer ensures that every eligible veteran has a flag on his or her grave. The Graves Officer is also responsible for ensuring that only veterans discharged under Honorable Conditions are given consideration for the purchase of a grave in the Veterans Section of either the Chestnut Hill or Pine Haven Cemeteries. In addition, a bronze marker is provided by the US government for honorably discharged veterans and is applied for by the Graves Officer.



Memorial Day May 25, 1998 – from front to back: Parade entering Chestnut Hill Cemetery led by contingent from VFW, followed by the Air Force Band of Liberty, Burlington Marine Corp., League Honor Guard, Board of Selectmen, Fire Department Honor Guard, and the Boston Pipers.

5. VETERANS SERVICE ORGANIZATIONS

The Veterans Agent is the Adjutant of the Burlington Allied Veterans Council, comprised of representatives of the Americian Legion Post #273, the Veterans of Foreign Wars Post # 7423, The Disabled American Veterans Post #113, and the Marine Corp League. Every effort is put forth by the Office of Veterans Services to ensure proper observances of Memorial Day and Veterans Day. The Council conducts Poppy (Forget Me Nots) sales through its member organizations at the high school polling place each election. The Allied Veterans also spend many afternoons throughout the year visiting the Edith Nourse Rogers Veterans Hospital in Bedford to sit and talk and conduct Bingo games and holiday parties for our brother and sister veterans.

6. CEREMONIES

The 1998 Memorial Day Ceremony and Parade began at the Human Services Building for the first time ever and proceeded to the Chestnut Hill Cemetery. We were especially honored to have the United States Air Force Band of Liberty join us, along with the Burlington High School Marching Band, the Citations, and the Celtic Pipers. Our guest speaker was Congressman John Tierney, and the Chaplain was Reverend Rod MacDonald of the Presbyterian Church. And no parade would be complete without the local Boy Scouts and Girls Scouts.

Also joining us were the members of the Board of Selectmen, and State Representative Charles Murphy. Selectman Chairman Gary Gianino spoke for the Board. Also speaking at the cemetery was T/Sgt. Andrea Newton from Hanscom Air Force Base. We also want to thank all the veterans and veterans service organizations and citizens who participated in remembering our veterans, living and dead, on this special day.

The Marine Corp League Honor Guard, Burlington Fire Department Honor Guard, and the American Legion Rifle Squad also were in attendance. Members of the 972 Military Police Squadron drove a Humvee in the parade.

The flag raising and cannon fire, marked by the playing of Call To Colors in a soaking rain storm kicked off Veterans Day 1998. The ceremonies were moved inside to the Kelly—Murray Wing of the Human Services Building.

This Veterans Day was dedicated to the memory of our Korean War Veterans. In addition to our guest speaker, Consul General Yang Lee, of the Consulate of the Republic of Korea, we were honored to have both the Massachusetts Korean War Veterans and the Korean War Veterans of Greater Lowell in attendance.



Veterans Day Nov. 11, 1998 – Seated right to left Colonel William Mark from Bedford VA., Lt. Col. Christine Marsh of Burlington, Rep. Charles Murphy, Selectman George Judge, Selectman Kevin McKelvey. Standing at podium: Yang Lee, Korean Consul General of the Republic of Korea – Honored Guest Speaker

Selectmen George Judge spoke for the chairman and presented the Consul General a Bicentennial Pewter Plate as a gift. The Chaplain was Colonel William Mark. Also joining us was Lt. Col. Christine Marsh, a 1968 graduate of Burlington High School.We could not have a firing of the 21 gun salute, but the Bell tolled 11 times reflecting the eleventh hour of the eleventh day, of the eleventh month that the Armistice was signed ending World War 1. We then heard a touching rendition of Taps. The Burlington High School Band played not only the US National Anthem, but the Anthem of the Republic of Korea as well in honor of our guest speaker and all Korean War veterans. The Keltic Pipers were also in attendance and their music echoed off the walls with a great deal of emotion.

The month of November also saw the Korean War Photo and Memorabilia Display at the library. It was well received. The Korean War Vetrans and their families brought in their photos and memorabilia to display so the community could learn and see what the young men were doing for the Korean people in the early 1950s.

7. DISABILITY ACCESS COMMISSION (DAC)

This office provides coordination between the Commission and the town, local businesses and residents of Burlington. Serving as the representative of the Board of Selectmen to the Commission, this office coordinates, schedules and maintains records of all DAC business. We also serve as the office receiving complaints about handicapped issues. The DAC continues to work with the town and the schools to ensure accessibility and reasonable accommodations in the various buildings.

A new program for the DAC is the Polaroid Program. This program was established by the Disability Access Commission and supported by the Board of Selectmen as another avenue in the enforcement of handicapped parking rules and regulations. Each member of the DAC has been trained by the Burlington Police Department in the procedures established by the State of Massachusetts, other communities and the Polaroid Corporation, when enforcing these regulations. When a DAC member sees a violation, they take Polaroid photos of the violator and those photos become the evidence in the issuing of a $100 fine for parking in a handicapped spot.

Handicapped parking fines, when protested or appealed, are referred to this office for clarification. The Director of Veterans Services serves as the handicapped parking ticket Adjudicating Officer for all appeal hearings. Hearings are held in the police station with the ticketing officer in attendance. There has been an active increase in the number of handicapped parking violations issued, and an increase in the number of requests for hearings. There seem to be a lot of people who still don't get the message.

8. CABLE ADMINISTRATIVE MONITOR (OMBUDSMAN)

The duties of Veterans Agent as monitor or ombudsman is to coordinate and monitor the contractual compliance of MediaOne, and this past year assisted the Cable Advisory Committee in the negotiations with RCN for a second cable license for Burlington. This office will provide coordination with the cable companies, dealing with questions raised by the Cable Advisory Committee and our citizens. It is not a customer service office. Each cable company provides customer service for their respective services. The office is to deal with issues, that are more detailed or difficult to sort out.

9. FUEL ASSISTANCE

Eligible residents apply for this joint state and federal benefit through this office. Burlington has more than three hundred families who apply for and receive fuel assistance benefits every year. This office is responsible for all eligible residents under 65 years of age, obtaining all the information needed for determination of the candidate. Verification is sometimes time consuming, but absolutely necessary. Also, families on fuel assistance often need additional guidance and utilize this office as the resource for information and direction they need.

10. LABOR SERVICE

This office also is responsible for maintaining the Labor Services List for the town. Labor Services is a part of Civil Service that does not require an exam to be placed on the list. The departments in town that utilize the Labor Services List are: DPW, Recreation and the School Cafeteria. There are more than 240 individuals presently listed on the Labor Services Roster.

11. HUMAN SERVICES

This office remains the first contact for initial referrals within the town for many residents, who are not veterans or disabled, but do not know where else to go. On a regular basis, residents, both veterans and non-veterans alike, come to the office or call for help. Jobless people, families in need of financial assistance, residents seeking advice on nursing homes, education, medical advice, social security or health insurance, just to name a few. Assisting people locate the proper services for them, regardless of their status as a veteran has become an important part of the service delivered by this office.

12. GENERAL

Our office is located in the Human Services Building, (the Old Center School),61 Center Street - second floor - Room 212. We are located in the Human Services Building because we are an important part of the delivery of hthese services to the community. Our telephone number is 270-1959, and it is requested that appointments be made when possible so we can efficiently respond to everyone's needs. The Department has a part-time senior clerk in addition to the Director of Veterans Services.

Respectfully submitted,

Robert C. Hogan, Director
Elizabeth C. McDonough, Clerk

DISABILITY ACCESS COMMISSION

The Disability Access Commission (DAC) was established by the Burlington Board of Selectmen in 1991. The Commission is the overseer in town, ensuring that all public services and buildings are in compliance with the Americans with Disabilities Act (ADA). The Commission utilizes education and information as the means of assisting people, the community and local businesses to think positively about people with disabilities. The DAC is the repository for information and the focus of questions by the community dealing with accessibility issues.

The Disability Access Coordinator is the overseer of all the issues and efforts by the DAC to inform and educate the public about issues relevant and important to those people and families with disabilities.

The Commission continues its efforts to ensure that public parking areas have sufficient handicapped parking and that the public is aware of and adheres to both the spirit and the letter of the law. A new program that the members of the DAC have researched, supported and have been trained in, is what is best known as the Polaroid Program. Simply speaking, members use Polaroid cameras, and when they come upon a vehicle illegally parked in a handicapped spot, they take several photos, and according to Massachusetts General Laws, that photo becomes the evidence for the Burlington Police who then issue a $100 parking ticket. Each member has a photo ID to identify themselves to the public should the need arise.

The Disability Access Coordinator is also the Parking Ticket Hearing Officer, when ticketed citizens request a hearing. The hearings are held in the police station with the ticketing officer in attendance. The Burlington Police Department has been vigilant in enforcing handicapped parking laws, as seen in the ever increasing number of handicapped tickets written. The DAC wishes to publicly thank the Burlington Police Department for all their hard work and support.

The Disability Access Commission entered the July 4th, 1998 Parade and was awarded the Best Children's Float, with their depiction of a three ring circus. Special thanks go out to each of the Commission members and their families, and the Burlington Knights of Columbus.

The Commission is planning another Disability Awareness Day in May 1999. The very successful "Can Do Friends" stuffed animal show in the Burlington Elementary Schools helps educate our young people to the needs and problems of the disabled, and to educate them that people with disabilities have feelings and are no different than able-bodied people. The very successful 1998 Disability Awareness Day was a joint effort by the Disability Access Commission and the Burlington public schools.

It is important that we as a society continue to work together to ensure that the disabled have the same freedoms and opportunities as the abled.

The DAC continues to work on the Business Friendly Disability Booklet that will be distributed to all local businesses. It describes ways of being handicapped friendly to their employees and customers.

Respectfully submitted,

Kenneth Tigges, Chairman
Bernice Ferguson
Barbara Adler
Thomas Carlson
Robert Emmert
Joseph Impemba
Christine Monaco
Walter Sullivan
Robert Butts
Maura Mazzocca
Robert Hogan, coordinator
Elizabeth McDonough, Recording Secretary

BURLINGTON COMMUNITY LIFE CENTER

MISSION AND OVERVIEW

The Burlington Community Life Center is a Town Department with the responsibility of providing mental health and social services to families with children, adolescents and young adults (specifically ages 9-12). BCLC also provides information and referral services for ALL Burlington residents of any age. In addition, BCLC staff provide screening for People Helping People, primarily for residents making requests of the Covenant for Basic Needs (established in 1981).

The BCLC has been in operation since 1974 when it became a town department. Prior to this, the office had opened in 1972 under the name "House of Common." In 1978, BCLC was given the specific mandate to provide counseling services to teenagers and their families. In recent years, there was increasing demand for BCLC to provide services to younger children, so the age range was expanded down to nine years old.

The BCLC continues to work with adults and young people on such diverse problems as family conflict, adolescent issues, parenting skills, marriage and relationship problems, drug and alcohol use, depression and suicide, neglect, domestic violence and the like. The BCLC offers individual family and group therapy services, and our philosophy is oriented toward involving entire families in treatment whenever possible. Since it is within the family that these problems are most acutely felt, and these same families often possess the best and most available resources to resolve problems, we believe that family therapy is often the most useful and effective means of treatment. Evening appointments may be arranged for working families by calling in during regular office hours (9-5). (During later evening hours and on weekends, the telephone answering machine will collect messages for BCLC staff and refer callers to a 24-hour back-up emergency mental health service, if there is an immediate crisis which cannot wait until staff are available.)

INTERDEPARTMENTAL/AGENCY COLLABORATION

BCLC staff work collaboratively with town departments and other mental health and social service agencies. Discussions regarding issues of violence prevention was a new initiative in the fall of 1998 when the clergy association met with BCLC staff, Ellie Packer (high school adjustment counselor), Officer Thompson(youth services officer), and Paul Anderson (DARE Officer).

At the request of the school's Health Department, we have again provided workshops for sophomore health classes on depression.

Charlies Franich, BCLC therapist, and Connie Skourtis, Pine Glen PTO, were re-elected in June 1998 to serve as the new co-chairs of the town's Drug & Alcohol Task Force. Again this year, Peggi Durand and Charles Franich have worked very hard with Ellie Packer in the School Department to implement a Peer Education Program with over 75 juniors and seniors at the high school. In the spring, these high school students speak between 200-250 seventh graders about the dangers of substance abuse. The goal is that seventh graders may be receptive in a different way to these issues when hearing them from other youths. The design of this program has been in demand by schools across the state as a model for others interested in attacking the problems of substance abuse through peer education.

BCLC staff also met regularly with members of the Burlington Clergy Association and were involved in local and regional meetings of agencies and programs concerned with mental health or social services (Lahey Initiative Committee on Domestic Violence, Lahey Community Benefits Committee, Fox Hill School Council, and other adolescent service organizations).

SOCIAL SERVICES

The BCLC also offers ALL Burlington residents a range of social services including the administration of resources offered through People Helping People, Inc. PHP is an umbrella organization made up of community volunteers who help oversee and coordinate the efforts of three established groups: Community Pantry, Covenant for Basic Needs and Burlington Holiday Program (formerly Burlington Santa). Wes Simons continued to serve on the Board of Directors of PHP. Many residents are aware that the Holiday Program helps families during Thanksgiving and Christmas. However, some other extensions of this program help needy families throughout the year with summer camperships, back-to-school clothes and the like.

The Covenant for Basic Needs is managed by the PHP Board which works with the Burlington Clergy Association in providing limited help for those residents experiencing financial emergencies. The BCLC staff screen those applying for this assistance. In FY 1998, we handled requests that involved over 100 residents. This is in addition to the scores of residents already served by the Pantry.

Several residents have put a lot of time and energy into making this program work. Our thanks to members of the PHP Board and all those residents who contributed time, talent, and money to help PHP through another year.

BCLC also maintains an information and referral service to assist ANY resident in locating the particular social service that maybe required. Staff have assisted young people and their

parents in situations requiring hospitalizations, finding appropriate emergency or residential care, and the like.Due to dwindling resources and program cuts, this search has been more difficult and sometimes resources have been unavailable.

STATISTICAL NOTES

An average of 227 residents each month receive counseling services. Over 100 people made requests for assistance from People Helping People.

Counseling Caseload Age Distribution (12 month period):

147 Adults (26 & Older)
35 Young Adults (19-25)
169 Adolescents & Children

Treatment Modality

206 **Family Treatment**
- 123 Adults (18 young adults: 19-25yrs)
- 93 Adolescents & Children

75 **Individual Treatment**
- 44 Adults (parent with adolescent in family)
- 31 Young Adults, Adolescents & Children

17 **Team Treatment**
8 Adults
- 9 Young Adults, Adolescents & Children

53 **Group Treatment**
- 53 Adolescents

Referral Sources

1. Schools: 42%
2. Self-referrals: 22% (a majority of these self-referral clients were former clients who returned to deal with new crisis or issues, and because they were happy with the services provided previously).
3. Family and Friends: 15% (approximately 72% of these residents had been clients at BCLC and recommended our services.)
4. Community Services: 17% (police, clergy, doctors, crisis team, other town departments, DMH, DSS.)
5. Other Sources: 4% (9 from psychiatric hospitals; 5 other therapists or mental health clinics)

OTHER COMMUNITY SERVICES

As in previous years, the BCLC provided administrative and other support to a number of programs in the community of benefit to Burlington residents. Michele Trigilio continues to do an excellent job coordinating the FISH and Rent-a-Kid Program. FISH (Friends In Service Helping) volunteers provided 144 rides (70% increase over last year) to local medical and social service appointments for residents in need of transportation. The Rent-A-Kid referral service received 170 requests (a 21% increase) from adult residents who wanted to hire young people to do a variety of odd jobs.

TRAINING

The BCLC provides training to graduate student interns as part of their professional education. BCLC has provided field placement training since the late seventies to graduate students from Boston University, Simmons College, Lesley Graduate School, Tufts University, Antioc University, Northeastern University and University of Massachusetts. We thank the students for their long hours of service and dedication.

BOARD OF DIRECTORS

The Board of Directors at the Community Life Center continued their involvement and I deeply appreciate their help and support. Board members include:

Ronald MacKenzie, Chair	Thelma Iozzo,
Marilyn Langley, Vice-Chair	Ann McNamara
Father John Crispo	Betty Murphy
Candace Gustafson	Roberta Mills
Michael Howard	Russ Peterson

SUMMARY

The staff experienced a significant loss this past year with the resignation of one of our therapists, Miriam Weisberg, who has relocated with her family. Ms. Weisberg served with us since 1986 and we thank her for her dedication and commitment to her work and residents of the town. After a two month interview process, Ms. Weisberg's position has been filled by Ms. Guckenheimer, a clinician with over twenty years of experience, including work with teens and families.

The demand for our services continues to be heavy while other resources in the area continue to diminish. Our thanks to the many in the town who have supported our efforts.

Respectfully Submitted,

Wesley M. Simons,
Executive Director

BURLINGTON BUS - THE B LINE

On November 19th, the town's B-Line bus service observed its tenth anniversary - can you believe it?? We celebrated the event with an all day "OPEN HOUSE". It was most encouraging to see from the attendance at this observance just how vital the B-Line has become to the town and its residents. Hard work, perseverance, commitment, and optimism, with much needed support from Town Meeting, have all contributed to the unqualified success of the B-Line.

Donations from the Cafe Escadrille, Wyndham Garden Hotel, the Bicentennial Commission, and the B-Line were much appreciated. The Burlington Mall once again funded the four Saturdays of B-Line service during the holiday season. We are now soliciting funding from the community to operate the B-Line on Saturdays all through the year, as well as for earlier service Monday through Friday. We have many requests from residents for this service to enable them to connect with other buses and get to work while leaving their vehicles at home. This seems like a responsible request at this time of profound traffic conditions: Following are the B-Line hours of operation at the present time; Monday through Friday:

Route 1-4 - 8:00 a.m. to 6:00 p.m.

Routes 2-5 and 3-6 - 8:00 a.m. to 6:30 p.m.

The fare is $.25 for students and seniors: $.50 for all others. All trips originate at the Human Resources Center.

We access the Middlesex Mall twice an hour, The Burlington Mall three times an hour, Lahey Clinic three times an hour, the High School three times after school - 2:20 p.m., 2:50 p.m., and 3:20 p.m. We also go to Crossroad Plaza, Tower Record Mall, Burlington Cinema, and Harvard Vanguard. There are very few places that the B-Line can't take you. The Homework Club at Marshall Simonds Middle School takes the B-Line home on Tuesdays and Thursdays, since the Late Bus does not operate on those days.

Call the B-Line at 270-1965 for further information. Again, we thank everyone for their support of the B-Line.

Eleanor O'Connell
Transportation Coordinator
B-Line Advisory Committee
Patricia Churchill
Mildred Nash
Randy Lapides - Burlington Mall'
Mabel Nevins
Kevin McKelvey, Selectmen
Stephen Nelson, School Committee
Virginia Mooney
Anne Rowe
Bruce Silverman, American Landmark

COUNCIL ON AGING

The Burlington Council on Aging was formed in September 1967 by a vote of Town Meeting. Burlington residents are appointed to the Board by the Selectmen for one and three year terms. They serve as volunteers and set policies and procedures to provide a fuller way of life for seniors.

WHERE ARE WE?

We are located in the Human Resource Center, 61 Center Street and are open Monday thru Friday from 8:30 to 4:30 pm. Office: 270-1950; Coordinator: 270-1953, Transportation and Senior Citizen Organization: 270-1951, Lunch Program: 270-1952.

MONTHLY MEETINGS

The Council on Aging Board meetings are held on the second Monday of the month at the Senior Center at 5:00 pm in Room 136. The meetings are open to all, with citizen participation encouraged.

MONTHLY BULLETIN

A free monthly informational bulletin is mailed to all persons 60 and over who have registered at the COA Office. The Bulletin serves as a most valuable link between the Council and the elderly community. The Bulletin updates news pertaining to medical and legal issues and includes a monthly calendar of schedules and events, and a daily lunch menu. The Burlington Senior Citizens Newsletter is also included in the mailing of the Bulletin.

SERVICES AVAILABLE

A lunchtime "Eating Together Program" operated by Minuteman Home Care is available Monday thru Friday at the Senior Center, providing a nutritious meal and opportunity to socialize with old and new friends. The Nutrition Program also provides home delivered meals to residents who are homebound and in need. In addition, Minuteman Home Care provides a wide range of services designed to maintain individuals in their own homes and neighborhoods. These services include Case Man-

agement, In-Home Services, Money Management, Nursing Home Pre-screening, Companionship, and Alzheimer's services.

SHINE

Serving Health Insurance Needs of Elders, available on Mondays at the Senior Center from 12:30-3:30 pm,., to assist and inform elders of their rights and availability of Health Benefits. Nursing Home Assistance is part of this service. The SHINE Counselor is a qualified, trained volunteer sponsored by the State Department of Elder Affairs through Minuteman Home Care.

ALZHEIMER'S SUPPORT GROUP

The first and third Wednesday afternoon and evening of each month, the Alzheimer's Support Group meets in Room 136, at the Senior Center, from 1:00 - 3:00 pm and 7:00 - 9:00 pm. There is no charge.

SALVATION ARMY

Satellite Unit for the Salvation Army program is available at the COA Office. The program services all age groups, along with the Good Neighbor Energy Fund.

FUEL ASSISTANCE

Available at the Council on Aging Office from October through March in collaboration with the Emergency Fuel and Weatherization Program, located in Lowell, Ma.

SOCIAL SERVICES

Tuesdays from 10:00 am - 2:00 pm. Home visits available upon request. Appointments may be made by calling the COA Office

GRANDPARENT INFORMATION-

Updated state and federal information available for older caregivers of minor children.

TRANSPORTATION

Free door to door transportation is available within the boundaries of the town for Senior Center Programs, Lunch Program, Shopping and Medical, Trips. Call 781-270-1950,1.

TAX ASSISTANCE

Available at no charge from February thru March. Trained volunteers are provided thru the AARP Tax Assistance Program. Appointments are necessary - call the COA office.

NOTARY PUBLIC

Available at Senior Center offices - This is a free service provided by the COA.

BCAT (Cable Access Television)

Cable Program for Seniors, under the direction of talented senior Mary Clancey

SENIOR PROPERTY TAX PROGRAM

Senior home owners who are income eligible may apply for this program at the COA office.

INFORMATIONAL PRESENTATIONS

Offered at the Senior Center on a wide array of subjects, including Medicare, Long Term Care, HMO's, Wills, Trusts, Power of Attorney, by experts in the field of Financial Planning, Retirement, Finance, Reverse Mortgage and Assisted Living.

CELEBRATIONS

Senior Center Open House in May, Cabaret Variety Show, Holiday parties, Volunteer Recognition, Summer Cookout and Games.

PROGRAMS AVAILABLE

Artist Workshop on Friday mornings - select the media of your choice with the talented assistance of Gwen Burgess, volunteer instructor.

Shape Up and Stay Fit with student intern therapist from Lahey Clinic, on Monday and Wednesday mornings. Previous to the fitness class on Monday, the Weight Loss group meets in Room 136.

TaiChi is exercise through meditation. Class is held on Thursday mornings. Registration is necessary.

Senior Weight Training - Available on Tuesday afternoons - Registration is necessary

Line Dancing - Beginners on Tuesday - Intermediate on Monday afternoons.

Movie Presentations, Day/Overnight Trips - sign up on the Trip Board at the Senior Center.

*The Council would like to take this opportunity to thank Lahey/Hitchock Clinic for their most generous donation to cover weekend senior transportation. We look forward to on-going community services and good will.

Respectfully submitted,

Jeanne A. Garrett, Coordinator/COA

TREASURER/COLLECTOR REPORT

The Massachusetts economy has created over 400,000 jobs since 1990, leading to an unemployment rate of 2.9% in November of 1998 which is 1.5% below in U.S. average. This economic growth has fueled an increase in development in the Town of Burlington. Property values have increased to a total valuation of $2,346,521,035 for fiscal year 1999 tax rate calculation. This development has helped raise our levy limit of possible taxes to be raised to $46,625,000, giving the Town a $3,049,000 reserve of tax dollars that could be levied. This is significant because Burlington continues to have the financial ability to not have to ask for an override of proposition 2 1/2 to fund projects or meet it's annual budget funding in the next five years.

Under the Classification of Property the Town uses two rates to allocate the taxes it assesses and collects. Below is the breakdown of taxes levied for FY 1999. The tax rates for FY 1999 residential went down 60 cents per thousand and 80 cents for the commercial industrial sectors.

CLASS	LEVY PERCENTAGE	VALUATION BY CLASS	TAX RATES	LEVY BY CLASS
Residential	34.9985%	1,399,185,085	10.90	15,251,117.43
Commercial	50.4508%	735,273,560	29.90	21,984,679.44
Industrial	10.1159%	147,429,500	29.90	4,408,142.05
SUBTOTAL	95.5652%	2,281,888,145	****	41,643,938.92
Personal	4.4348%	64,632,890	29.90	1,932,523.41
TOTAL	100.0000%	2,346,521,035	****	43,576,462.33

Our health insurance claims increased significantly in 1998. We also were responsible for finding a new State Mandated Uncompensated Care Pool which increased our cost by over $60,000. These two factors left our self-funding Trust Fund in a deficit position of approximately $500,000, forcing the town to recommend a 20% increase in health insurance premiums for 1999 for both the town and our employees. Our coalition agreement with all unions for health insurance was successfully renegotiated to offer the same health insurance programs presently offered and to accept the premium increase to fund our Trust Fund successfully. The Selectmen agreed to the terms of the contract for two years and the insurance programs for both active and retired employees will continue to provide quality health care at the same contribution levels by the town.

The Town will continue to be aggressive in collecting large claim reimbursements that we are insured against as well as aggressively pursuing alternatives to maintain a competitive bidding process for all insurance benefits offered.

The following is a listing of gross and net payroll. Included are the withholdings for the benefits and other payroll deductions of town employees for the years 1994 through 1998.

	1994	1995	1996	1997	1998
GROSS PAYROLL	$31,816,878.42	$33,320,247.54	$35,220,025.33	$36,978,728.32	39,647,384.76
WITHHOLDINGS					
Federal Tax	3,933,145.12	4,044,750.21	4,385,207.57	4,612,834.96	4,937,073.97
State Tax	1,607,167.96	1,666,238.77	1,790,076.42	1,889,591.99	2,009,333.64
County Retirement	1,015,446.30	1,108,134.24	1,161,099.51	1,216,618.26	1,318,247.33
Teachers' Retirement	887,847.75	931,324.97	1,027,938.36	1,140,412.67	1,255,694.73
Chap 32-B Health Insurance	678,214.12	739,361.57	772,768.89	720,257.36	782,520.31
Disability Insurance		2,504.71	29,349.45	29,189.21	30,495.03
Delta Dental Insurance		52,478.15	101,839.59	133,767.30	157,623.92
Credit Union	3,343,683.93	3,354,448.61	3,363,559.49	3,408,081.25	3,437,853.62
Tax Shelter Annuities	357,571.02	393,587.81	466,982.89	556,233.61	641,262.78
Deferred Comp Plans	569,723.68	717,368.54	885,398.61	'1,004,120.47	1,086,742.16
Teachers Association	111,190.55	113,539.14	115,745.96	120,434.77	126,853.53
Union Dues	83,877.00	85,505.00	87,974.35	97,340.86	99,285.96
Suspense	80,400.28	114,510.94	129,709.42	142,302.18	141,197.56
United Way	3396.25	2,233.50	2,373.00	2,186.00	2,590.00
Life Insurance	103,103.11	108,450.22	106,114.22	110,103.22	113,068.49

FICA-Medex	150,754.84	170,046.51	189,589.64	215,015.91	250,222.42
Social Security	18,963.08	16,486.32	14,956.25	12,515.08	12,037.51
U.S. Savings Bonds	28,850.40	26,379.74	22,664.28	18,357.40	17,112.36
TOTAL WITHHOLDINGS	12,973,335.39	13,647,348.95	14,653,347.90	15,429,362.50	16,419,215.32
NET PAYROLL	18,843,543.03	19,672,898.59	20,566,677.43	21,549,365.82	23,228,169.44

The Town of Burlington's Community Scholarship Foundation continued it's successful fund raising and improved the Trust Fund balance from $204,962 to $239,932, an increase of $34,970. Our major fund raising event is our annual telethon which raised $26,000, our most successful event in four years. We were also able to award $12,000 in annual scholarships. Each year the number of individuals receiving scholarships increases, thanks to the hard work of the Community Scholarship Foundation and to the residents and businesses who contribute annually.

Town meeting voted approval to fund Capital Projects for $3,191,046. These funds will be used to improve our roads, water and sewage systems as well as our buildings and recreational areas. The Town should seriously consider financing many of our future improvements and renovations to school buildings and other town infrastructure by floating a bond issue. The Town could finance many of these necessary projects at interest rates well below 5% Interest rates have not been this favorable in years. This will ultimately save the Town money through improvements in energy costs and other fixed expenses. The Town will also save money in labor and material costs by funding these projects before prices escalate.

The Town of Burlington collected $540,483 in delinquent taxes from prior years from real estate and personal property taxes outstanding. The Town also collected $2,464,075 in motor vehicle excise tax revenue. Our collection rate continues to be 99% of all taxes levied over the last five years. The Town also collected $1,119,147 in tax title accounts. The Town's investment income was $545,893 for FY 1998. Free cash was $1,595,000 as of 12/31/98.

The Town continues it's strong financial outlook, While the economy is strong, tax values and collections are excellent. This trend will not last forever. We must begin to do some serious long range planning to take advantage of our financial success while it lasts. We must begin to put funds away for the future. We should plan to place $100,000 or more in our stabilization fund annually to help finance future projects not anticipated. This would be our rainy day fund to stabilize our annual tax rate for both residential and business.

STAFF: Rita Arsenaux, Virginia Gallagher, Madeline Griffin, Jayne Hyde, Andria O'Shea, Lorraine Percoskie, Theresa Smith, Barbara Toland, Phyllis Van Wart, Dorothy Pattie and Mary Whalen who retired in 1998.

Respectfully submitted,

Brian P. Curtin
Treasurer/Collector

BOARD OF ASSESSORS

The Board of Assessors is pleased to submit the following activities report for the calendar year ending December 31, 1998. As of this writing, the Town's fourth triennial Real and Personal Property Revaluation is well under way. Since the directive from the State Department of Revenue to do a complete reinspection of all Real and Personal Property for Fiscal 2000, the Assessors contracted Patriot Properties Inc., who in the past provided excellent service and quality performance. The data collection phase, on-site inspection of all buildings to make sure all data is correct and a door-to-door survey of all businesses to list and revalue all taxable personal property, will be completed by the end of April, 1999. Also, a final field review will be completed, and the preliminary State Certification in June 1999. In the month of July 1999, notices of new values will be mailed to all property owners, and informal hearings will be arranged for anyone who feels the valuation or information regarding their property is incorrect. These new values will be based on **1998 Sales** in Burlington and will be implemented for **Fiscal 2000.** The new value will be indicated on the February 2000 tax bill to be mailed the end of **December 1999.**

The office staff has been very busy preparing and entering data before the move from the temporary Town Hall (formerly Bank of Boston) back to the newly renovated Town Hall. The transfer will take place around the beginning of March 1999. At the same time, the staff's priority was to keep data up to date in preparation for the operations transfer to the software system, Munis.

The Assessor's staff processed 540 deed transfers, 167 sales verification forms, 751 (1998) building permits and 76 (1997 call back) building permits. Also, the staff assisted builders, contractors and property owners in signing off occupancy permits; ensuring that our identification reflects the correct property. The date of the sign off is recorded on the permit. There were 275 occupancy permits signed off in 1998. Additionally, 130 abutters' lists were certified and approximately 480 exemption applications were processed as well as 52 abatement applications. A total of 267 water and 246 sewer liens were individually processed in the computer so that they appeared on the real estate tax bill for that particular property. Approximately 555 Personal Property Forms of List were handled as well as 411 Income and Expense Forms. Motor Vehicle excise is second only to property taxes as a source of locally generated revenue. The Assessors Office handled approximately 25,000+(1998) motor vehicle excise bills. In calendar year 1998, excise for 1997 was still coming to us from the Registry to be processed. During calendar year 1998, the staff intermittently processed 1997 and 1998 excise abatements and still expected to receive additional 1997 excise commitments and a sizable amount of 1998 excise through the year. Excise alone generates a tremendous amount of activity in the office.

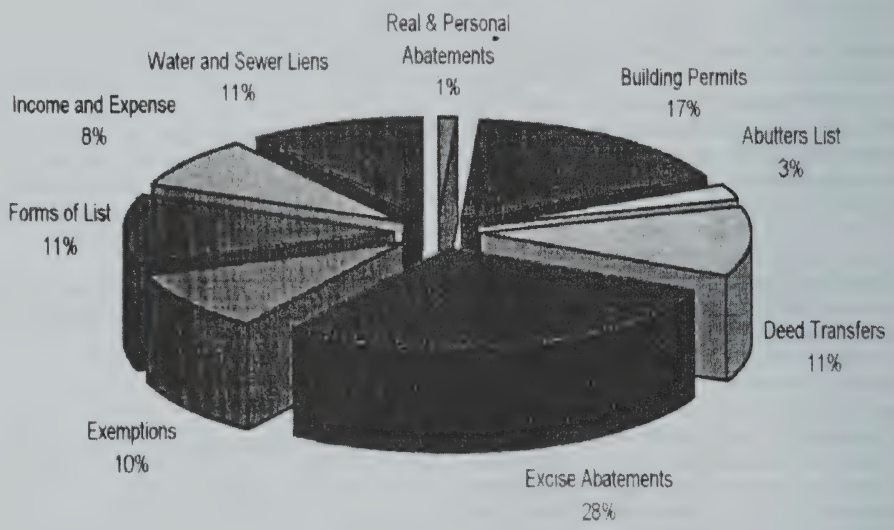
We wish to acknowledge Assessor Timothy J. Cosgrove,/ who passed away December 1, 1998, Tim served as Assessor for thirty-four years and will be greatly missed. At the same time, we wish to recognize two new Assessors, Michael Crocker and Paul R. Sheehan. They will join John W. Dillon, who has been on the Burlington Board of Assessors for twenty-four years.

The overall activities of the Assessors are summarized in the following chart:

Respectfully submitted,

John W. Dillon, Chairman
Michael Crocker, Vice Chairman
Paul R. Sheehan, Secretary

VARIOUS DOCUMENTS PROCESSED BY ASSESSOR'S STAFF IN CALENDAR YEAR 1998



BURLINGTON PLANNING BOARD



ORGANIZATION AND MEMBERSHIP

As the result of the Annual Town Elections in April 1998, Peter J. Coppola was re-elected to serve a five (5) year term and Paul F. Roth was elected to serve out the remaining three (3) year term originally held by Alfred D. Laing.

The Planning Board's officers and committee appointments following the April 16, 1998 Board reorganization were as follows:

OFFICERS

Albert L. Fay, Jr.	Chairman
John A. DeFrancesco	Vice-Chairman
Jayne L. Hyde	Member Clerk

MEMBERS

Ernest E. Covino, Jr.	Peter J. Coppola
Paul R. Raymond	Paul F. Roth

COMMITTEE MEMBERSHIP

Albert L. Fay, Jr.	Tri-Town Growth Committee
Albert L. Fay, Jr.	Land-Locked Parcel Access and Use Advisory Committee.
Albert L. Fay, Jr.	Lockheed Martin Task Force
Albert L. Fay, Jr.	Citizens' Advisory Committee
Albert L. Fay, Jr.	Wildwood School Reuse Study Committee
Albert L. Fay, Jr.	Underground Storage Tank Study Committee
John A. DeFrancesco	Lockheed Martin Task Force
John A. DeFrancesco	Information Systems Advisory Committee
John A. DeFrancesco	Housing Partnership Committee
Jayne L. Hyde	Sign Bylaw Committee
Jayne L. Hyde	Housing Partnership Committee
Jayne L. Hyde	Senior Housing Options Advisory Committee
Peter J. Coppola	Route 3A Committee
Peter J. Coppola	Recreation Commission
Peter J. Coppola	Facilities Study Committee
Ernest E. Covino Jr.	Route 3A Committee
Ernest E. Covino Jr.	Housing Partnership Committee
Paul R. Raymond	Town Bike Committee
Paul R. Raymond	Stream Cleaning Committee
Paul R. Raymond	Land Use Committee
Paul R. Raymond	North Suburban Planning Council
Paul F. Roth	Route 3A Committee
D. Anthony Fields (Planning Director)	North Suburban Planning Council

PLANNING BOARD SUBCOMMITTEES

Zoning, Site Plan, and Subdivision Rules and Regulations Revision Subcommittee

John A. DeFrancesco
Peter J. Coppola , Chairman
Ernest E. Covino, Jr.
Paul R. Raymond (Alternate)
Paul R. Raymond D. Anthony Fields (Staff)

Master Plan Subcommittee

PLANNING BOARD STAFF

D. Anthony Fields, Planning Director
Melissa M. Ryan, Assistant Planner
Diane D. Andrade, Principal Clerk
Jane M. Richard, Recording Clerk

ROLES AND RESPONSIBILITIES OF THE PLANNING BOARD

The Planning Board was established by a vote of Town Meeting in 1939 in accordance with Massachusetts General Laws, and the first Board was elected in 1940. The Board normally holds regularly scheduled meetings on the first and third Thursdays of each month. As required by the number of applications, the circumstances of a specific application, or the need to consider specific issues or topics, the Planning Board also holds additional special meetings.

The Board is responsible for:

1. **Long Range Planning:** The Planning Board initiates planning studies to identify existing and future land use issues and problems and proposes courses of action to address such issues and problems. To implement the recommendations of planning studies, or in response to changes in state or federal law, the Planning Board directs the preparation of proposed amendments to the Zoning Bylaw and Planning Board Rules and Regulations, and conducts the public hearings required for adoption of such amendments.

2. **Statutory Responsibilities:** By State law, the Board is responsible for the exercise of the Subdivision Control Law in Burlington and has, in the absence of superseding Court Action, final authority regarding subdivisions and Approval Not Required plans (certification that a land division is not subject to subdivision control law).

3. **Responsibility Authorized by Town Meeting:** By authority delegated by Town Meeting through the Zoning Bylaw, the Board is responsible for making decisions on site plans, site plan waivers and special permits. The Planning Board also conducts public hearings and makes recommendations to Town Meeting regarding applications for changes in zoning districts and for amendments to the text of the Zoning Bylaw.

LONG RANGE PLANNING ACTIVITIES

Following recommendations of the Master Plan, efforts also continue toward developing "Town Center" guidelines to provide appropriate regulations and incentives for reinvestment and aesthetic enhancement by property owners around the Town Common and the "Downtown" retail area along Cambridge Street north of the Town Common. The Planning Board and Board of Selectmen formed a Route 3A Committee to examine safety issues throughout the Cambridge Street corridor. In 1998 the Committee focused on the area north of the Town Common. The Committee sponsored a graduate student project with students from the Massachusetts Institute of Technology (MIT) to propose design alternatives and enhancement programs for the "Town Center" and "Downtown" area. Students prepared detailed reports and sketches of potential vehicular, pedestrian, and visual enhancements. Town Officials are now reviewing those proposals and are considering the potential to phase in those designs and recommendations that may be reasonably implemented.

The Planning Board continues to pursue improvements to pedestrian and vehicular circulation throughout town. Sidewalk easements continue to be negotiated along the major roadway corridors with the goal of eventually having continuous sidewalks to enable safer pedestrian movements throughout the town. Upgrades to traffic control systems are also being pursued to improve traffic management and provide safer pedestrian crosswalks.

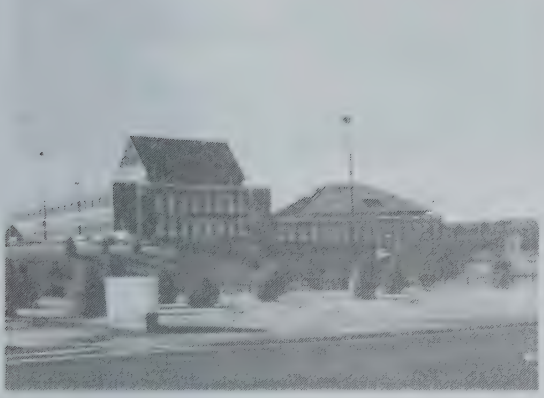
Continued upgrading of the Town's web site (www.burlington.org) in 1998 has proved useful to local residents, business travelers, and new residents to the area. More and more requests for information are received through the web site which is convenient for both interested parties and town staff.

The Geographic Information System (GIS) pilot project continued into 1998 with the sponsorship from the Information Systems Advisory Committee (ISAC). It is anticipated that a full set of Assessor's maps will be digitized by the end of 1999, which will provide the Planning staff with the ability to conduct analysis of information and create maps from its results. The GIS system will eventually be integrated with the new Permit Tracking software purchased in 1998 by the Building, Planning, and Conservation Departments. This system will allow easier greater communication between those departments as well as more efficient tracking of permits.

PLANNING OVERSIGHT

1998 has been the second busiest year for the Planning Board since the current record keeping system was enacted with the provision of full time staff in 1984. There were 142 applications and requests related to land development that required a formal decision by the Planning Board. The demand on the Board members and its staff to respond to general inquiries, complaints, preliminary review of potential projects, and site inspections of ongoing and proposed construction remains very high. Burlington continues to be a desirable location for both new businesses and residents, creating a variety of challenges for the Planning Board in balancing goals related to economic development, water supply protection, sidewalk and pedestrian enhancements, traffic management, and community character. Nearly 3 million square feet of new office, retail, and hotel space was under construction in 1998, which kept the Planning staff busy with inspections and record keeping.

The largest office development which was constructed in 1998, was the highly publicized decision of Sun Microsystem to construct their east coast headquarters in Burlington, construction of Phase 1 of the 1.3 million square feet of office campus. Phase 1 consists of 500,000 square feet of office space divided into five buildings. At full buildout the campus will hold 4,200 employees and will become the Town's largest employer.



Interior renovations to the Town Hall began in 1998 and are anticipated to be complete in early 1999. This building will provide a state of the art meeting room equipped with remote controlled camera equipment to broadcast meetings live on local cable access (BCAT). This building will also house the Selectmen/Town Administrator's offices, Tax Collector, Treasurer, Accounting, Assessor's, and Town Clerk's office.



The Town had its own renovation and construction projects to monitor in 1998. The new Town Hall Annex was completed and opened for business in August of 1998. The building was renovated from an existing one story 6,000 square foot building to a 12,000 square foot updated office space. This building houses the Land Use Departments which include Building, Conservation, Planning, DPW, and Engineering. The intent of placing these departments together is to provide a "One Stop Shopping" facility for better customer service for permits related to all types of construction activities. Preliminary feedback from the public found that the design and layout of the offices presents a friendly and productive atmosphere.

The Planning Board approved the second Open Space Residential development in 1998. This approval allowed for the construction of a 26 unit Townhouse development off Beacon Street. Provisions of the Open Space Bylaw require the conveyance of 40% of the land area to the Town or a non-profit organization. The applicant will donate nearly 6 acres of a rare wooded swamp to the Town in compliance with the bylaw. Phase 1 has been completed and Phase II is anticipated to be completed in 1999.





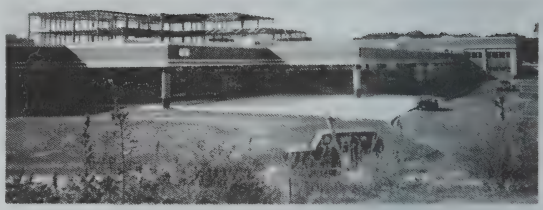
Burlington Center Office Park, located off Corporate Drive, completed the construction of Phase II of this office development. The 120,000 square foot office building was built on speculation and presently has no tenant.



The long standing Howard Johnson's Lodge on Middlesex Turnpike met with the wrecking ball in 1998. It will be replaced with a 30,000 square foot Barnes & Noble store equipped with a cafe. This property was rezoned to General Business (BG) District in 1998 to allow this type of retail development.



Many of 1997's applications for redevelopment of vacant industrial sites were under construction during 1998. These included the former High Voltage facility off Van de Graaff Drive, now known as GTE Internetworking, the former Houghton Mifflin facility on Wayside Road, now Open Market, and the former M/A-Com properties along South Avenue and Middlesex Turnpike, now Homestead Village, Macaroni Grill and a third retail building. All of these developments were completed in 1998 and put these formerly abandoned and sometimes contaminated sites back to active and productive use. The reoccupation of these properties has major impacts on the local economy and raises concerns over traffic management as employment levels return to those of the early 1980's.



The Candlewood Hotel Company received approval for the third extended stay hotel in Burlington. This hotel will be located between Middlesex Turnpike and Second Avenue and is anticipated to begin construction in Spring of 1999.

An application filed with the Planning Department at the end of December 1998 seeks approval for a Staybridge Suites Hotel, potentially the fourth extended stay facility in Burlington.

DEVELOPMENT APPLICATIONS

Development activity under the jurisdiction of the Planning Board falls into three categories: subdivisions, site plans, and special permits. The Subdivision Control Law gives the Planning Board jurisdiction over the creation of new lots and construction of new streets. Site Plan review and Special Permit granting authority are derived from the Burlington Zoning Bylaw.

UNDER SUBDIVISION CONTROL LAW:

The review of proposals to create new lots or construct new streets under the Subdivision Control Law may fall under one of three categories.

Approval Not Required Plans (ANR's)

The ANR procedure may be used to create new lots if the proposed lots have the minimum required frontage on a public way, or to convey land area to an adjacent lot. By state law, these divisions of land are not regulated under the full requirements of the Subdivision Control Law, and the Planning Board has no authority to review and approve them as definitive subdivisions. If the plan proposes lots with the minimum required frontage and legitimate access, the Planning Board must endorse the plan to acknowledge that it is not subject to the full requirements of the subdivision control law.

There were ten "Approval Not Required" (ANR) plans filed with the Board in 1998. Eight were approved and two applications the Board took no action on.

Preliminary Subdivisions

A preliminary subdivision plan reflects the potential division of land into two or more lots, and is required for all non-residential subdivisions. It is recommended, but optional, for residential subdivisions. The preliminary subdivision plan allows the Planning Board and the Board of Health to review and have input on a conceptual proposal with respect to lot configuration, road layout, utilities and drainage.

Four preliminary subdivision plans were filed with the Planning Board in 1998; two were approved and two remain pending into 1999.

Definitive Subdivisions

A definitive subdivision plan is a division of land into two or more lots and details specifically how a new subdivision road will be laid out, the final lot configuration, and the location and dimensions of utilities such as water, sewer, and drainage facilities. The Planning Board must review the submitted plan for conformance with the Board's adopted Subdivision Rules and Regulations and the Board of Health's recommendations. The Planning Board must approve the plan unless it does not conform with its adopted regulations or with the regulations of the Board of Health.

Two definitive subdivision plans were filed in 1998 and both were approved. Each of these concerned residential property. Two industrial subdivision plans filed in 1989 remain pending into 1999. Two industrial subdivision plans filed in 1993 remain pending into 1999. The status of the subdivision plans reviewed in 1998 are as follows:

Residentially Zoned Land Approved

- Richard Hovasse - 2 Lots - 16 Edgemere Avenue —
- Heritage Realty Trust - 7 Lots - Off Tinkham Avenue - (Application was originally denied in May 1998, and was remanded back to the Planning Board by the Land Court and was subsequently approved in 1998).

Commercially Zoned Land Approved

- Gutierrez Company - 2 Lots - Off Mountain Road - (Preliminary Subdivision - Residentially and Commercially Zoned)
- Sun Microsystems - 9 Lots - Network Drive - (Preliminary Subdivision)

Residentially Zoned Land Pending

- Martin Montello - 3 Lots - 86 Francis Wyman Road - (Preliminary Subdivision)
- Joseph Scarfo – 2 Lots – 98A Wilmington Road (Preliminary Subdivision)
- Paul Miele - 2 Lots - Radcliff Street - (Definitive Subdivision - Pending Since 1997)

Commercially Zoned Land Pending

- Northwest Park II - 6 Lots - Between Second Avenue and Middlesex Turnpike — (Nordblom Company) (Filed in 1989)
- Blanchard Park - 2 Lots - 28 Blanchard Road —(28 Blanchard Associates Limited Partnership) (Filed in 1989)
- Andrews Way - 2 Lots - 43 South Avenue —(M/A-COM, Inc.) (Filed in 1993)
- Burbank Way - 2 Lots - 63 South Avenue —(M/A-COM, Inc.) (Filed in 1993)

UNDER THE ZONING BYLAW:

The Zoning Bylaw requires that the development, redevelopment, or improvement of all commercial, multi-unit residential and municipal services projects may only be constructed in accordance with an approved site plan. The Planning Board reviews such proposals to ensure that the development of a site is conducted in accordance with the Zoning Bylaw and will not result in problems with respect to town utilities, or create adverse impacts on adjacent property. The Planning Board's Site Plan Rules and Regulations have established four levels of review depending on the scope of activity proposed and previous decisions of the Planning Board affecting the subject property. The four levels of review are Site Plan, Site Plan Waiver, Minor Engineering Change, and Insignificant Change. The Zoning Bylaw also designates the Planning Board as the Special Permit Granting Authority.

Site Plans

A formal Site Plan review is required for projects involving new construction or substantial additions or alterations to an existing facility, and may be imposed where an alteration is proposed for existing facilities that predate the establishment of the site plan review process. The application process requires a public hearing and a multi-departmental review of the proposal.

Seventeen site plan applications were filed in 1998. Fifteen of the applications were approved and 2 remain pending into 1999. A discussion of some of the major projects is provided earlier in this report.

Site Plan Waivers

For property where a site plan has been previously approved, or for a relatively minor change to a property where there is no approved site plan, a property owner may receive permission to make changes to the development on that property by applying for a site plan waiver. A waiver of the site plan requirement may also be considered for existing properties which need to implement handicapped accessibility improvements when no approved site plan is on file.

The Planning Board received five requests for site plan waivers in 1998. Four of the requests were approved, and one remains pending into 1999.

Minor Engineering Changes

A Property Owner may wish to make a minor change to an approved site plan. Such changes usually involved minor adjustments in plan details necessitated by field conditions. Examples of such changes include parking space alignment, handicapped access adjustments, and minor drainage improvements.

The Planning Board received twenty-two requests for minor engineering changes in 1998. Fourteen of the requests were approved, one was withdrawn, and seven remain pending into 1999.

Insignificant Changes

Insignificant changes to an approved plan constitute the most minor site changes made in accordance with site plan review. This type of change may include a minor adjustment of parking space alignment necessitated by on-site conditions, changes in exterior doorways, minor handicapped accessibility improvements, or changes in building footprint which do not increase the gross floor area of the building.

The Planning Board received fifteen requests for insignificant changes in 1998. Thirteen requests were approved, one was withdrawn, and one is pending into 1999.

Special Permits

The purpose of a special permit is to control uses which may be appropriate, depending on the location and the manner in which the use is developed and operated. Special permits are generally for uses specified in the Zoning Bylaw which require the highest degree of scrutiny by the Planning Board. The Planning Board reviews each proposed special permit and determines if the use should be allowed and what conditions should be required. The Town of Burlington requires special permits for three types of use:

- certain land uses determined to require conditional review for development throughout the town.
- certain land uses and site development, such as discharge of storm water into a wetlands, which have the potential to adversely affect wetlands.
- certain uses and site development which have the potential to adversely affect the aquifer and water resource districts.

Restaurants, fast-order food establishments, hazardous materials use and storage, fuel storage, automotive uses, and communication antennas are common examples of uses that require a special permit in Burlington.

Twenty-nine special permit applications were filed in 1998, of which nineteen were issued, two were withdrawn, and eight remain pending into 1999. Eight permits were pending from 1996, seven were issued and one was withdrawn in 1998.

CHANGES IN THE ZONING BYLAW

There are two kinds of zoning amendment actions (1) the change of zoning district designation for one or more parcels of land (rezoning), and (2) amending the text of the Zoning Bylaw to revise the regulations governing use of property and the procedures for seeking development approval (text amendments). The Planning Board must conduct public hearings on proposed rezoning petitions and zoning text amendments and make recommendations to Town Meeting. Town Meeting has the final responsibility to approve or deny a proposed rezoning or zoning text amendment.

Rezonings

There were no new rezoning petitions in 1998; there was one rezoning petitions pending from 1995, which will continue into 1999.

Text Amendments

The Planning Board held several public hearings on amendments to the text of the Zoning Bylaw. In one amendment which was pursued after major concerns were raised from local property owners who were subject to land takings for the widening of Middlesex Turnpike. The amendment provides property owners with relief from zoning violations which may be created when private property or easements adjacent to public ways are conveyed to the Town or Commonwealth for public purposes.

The Planning Board also recommended that the public notification sections of the Zoning Bylaw be amended to require applicants of rezoning petitions to notify Town Meeting Members of the Planning Board's public hearing.

Amendments to the Open Space Residential Development bylaw were proposed which aimed at restricting the calculation of units per acre to the Planning Board's discretion.

The Planning Board proposed and Town Meeting enacted a temporary moratorium on telecommunication antennas (except in IG and IH Districts), in an attempt to review the existing bylaws to determine whether amendments to strengthen the bylaw should be made. After a review of the bylaws and various alternatives, the Planning Board determined that additional restrictions were unnecessary because the existing requirement to obtain a special permit provides the greatest control over the siting of telecommunication antennas.

APPLICATION FEES

The Town collects fees for applications made to the Planning Board for subdivisions, site plans, site plan waivers, special permits, and planned development district rezoning applications. Subdivision inspection fees are also required. Fees collected are directed to the general revenue fund of the town. In 1998, the following fees were collected:

Construction Inspection Fees	(1)	$23,440.00
Subdivision	(6)	$4,150.00
Approval Not Required	(10)	$1,210.00
Special Permits	(29)	$16,600.00
Site Plans	(17)	$19,619.00
Site Plan Waivers	(5)	$1,150.00
Minor Engineering Changes	(22)	$7,000.00
Insignificant Changes	(15)	$1,500.00
Rezoning	(0)	$0.00
Miscellaneous	(40)	$0.00
TOTAL FEES COLLECTED	(145)	$74,669.00

Respectfully submitted,

Albert L. Fay, Jr., Chairman
John A. DeFrancesco, Vice Chairman
Jayne L. Hyde, Member Clerk
Peter J. Coppola
Ernest E. Covino, Jr.
Paul R. Raymond
Paul F. Roth

RECREATION DEPARTMENT

What an exciting year for the Recreation Department! A beautiful, new playground and a half-pipe skate ramp constructed at Simonds Park; the Youth Center supported by the Town; a skatepark funded by Town Meeting; long-range improvement plans approved by the Recreation Commission; a marketing research project completed by Bentley College students; and the postponement of the improvement project at Francis Wyman School.

Planning for the future was the major focus of the Recreation Commission throughout 1998. Working with the Berkshire Design Group, the Recreation Commission approved preliminary plans for improving all of Burlington's outdoor recreation and athletic facilities. These long-range plans will be finalized in 1999. The Commission also revised the Recreation Department's 5-year capital budget plan and made significant changes in the improvement plans for Francis Wyman School and Rahanis Park. Funding will be requested in Fiscal Year 2000 for these two projects and for improvements at Overlook Park.

In addition to working with youth sports organizations to develop plans for improving and expanding athletic fields for traditional sports, the Recreation Commission made a commitment to provide facilities for non-traditional sports such as skateboarding, in-line skating, and BMX biking. As a result, the Recreation Department supported the effort to construct a skatepark in Burlington and included a street hockey rink in the Rahanis Park development plan.

The Recreation Commission also made plans to modernize Recreation Department office procedures by making better use of available technology. Under consideration are computer upgrades, software enhancements, credit card payments, telephone registrations, automated payroll processing, expanded web site, and improved telephone communications. Doing business with the Recreation Department should be easier and more convenient for our customers in the years to come.

The Recreation Department's accomplishments in 1998 can be attributed largely to the hard work and dedication of the Recreation Commissioners, Recreation Department staff, and volunteers:

- Jack Ferren was elected Chairman of the Recreation Commision in April, succeeding Ed Schuler, who was congratulated for a very productive year as Chairman of the Board.
- Mark Sherwood was elected Vice-Chairman of the Commission.
- Peter Coppola was reappointed to the Recreation Commission by the Planning Board, and John Vanella was reappointed by the School Committee.
- Ed Malatesta, a full-time maintenance craftsman, was forced to take an extended leave of absence to recover from an injury. We hope that Ed will be able to return to work in early 1999.
- Recreation Supervisor Karen Hoyt took a few weeks of family leave following the birth of her second daughter, Madison Anne. Mary Nelson and Lisa Miksenas did a superb job filling in during Karen's absence.
- Mike McQuilkin was hired as the Recreation Department's Youth Basketball Coordinator.
- Jim Round, the Town's Information Systems Coordinator, volunteered his time, money, and expertise to develop a highly successful computer room at the Youth Center.
- Local resident George Holey continued to assist the Recreation Department by monitoring fishing activities at the Mill Pond Reservoir.

The Recreation Department enjoyed tremendous support from local businesses and organizations in 1998. Following are some of the contributions which helped to enhance our recreation programs and facilities:

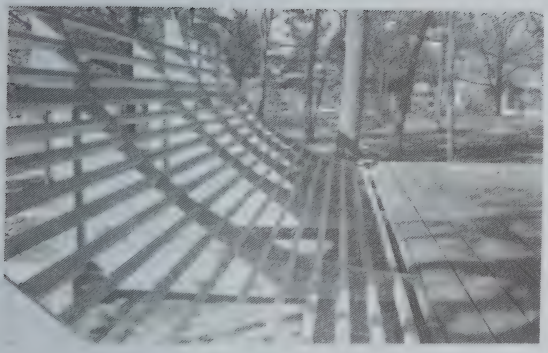
- A new, modern playground was constructed at Simonds Park thanks to a major fund-raising campaign by Project Playground, a volunteer organization formed by a group of residents. Project Playground raised more than $100,000 for the beautiful, new playground.
- The Recreation Department was able to construct a half-pipe skate ramp at Simonds Park because of the hard work and generosity of many volunteers and local businesses.
- Five new computers and a table soccer game were donated to the Youth Center by local organizations and businesses.
- Thirty-seven new picnic tables were donated to the Recreation Department by a contractor working in town.
- All of the summer concerts and movies on the Town Common were sponsored by local businesses and organizations.
- Burlington Pride Day and Burlington Municipal Truck Day were made possible by the involvement of local contractors, non-profit organizations, businesses, and individuals.



Recreation Commission Chairman Jack Ferren and wife Eileen show off daughter Shayla Marie at one of the town's 4th of July events. (Rick Karwan photo)



Rsidents of all ages enjoy the Recreation's Department annual July 3rd block dance. (Rick Karwan photo)



The new half-pipe skate ramp under construction at Simonds Park. The Recreation Department hopes to complete this public skatepark in 1999. (Rick Karwan photo)

- A Burlington company and several individuals contributed to the Recreation Department scholarship fund so that registration fees could be waived for residents unable to pay.

- A number of residents donated funds to help the Town purchase trout for the Mill Pond Reservoir.

Because athletic programs and non-traditional sports are expanding rapidly in Burlington, the Recreation Maintenance Division was pushed to the limit maintaining all of Burlington's parks, playgrounds, athletics fields, and school grounds. In addition to performing day-to-day facility maintenance, the Recreation Department was able to complete a number of improvement projects and make plans for future facility upgrades:

- Pathwoods Tot Lot was rehabilitated, and preparations were made for the installation of new playground equipment in early 1999.

- The outfield at Rotary Field was re-graded, loamed, and seeded; and a water line was installed so that the grass can be properly maintained in the future.

- A renovation and beautification project was completed at Marvin Field, Burlington's lighted softball field on South Bedford Street.

- The walkway at the Simonds Park Little League field was paved to reduce erosion problems.
- The Memorial School Little League field was rehabilitated.

- The Recreation Commission selected the Berkshire Design Group to design the skatepark to be constructed at Simonds Park.

- The Recreation Commission formed a subcommittee to study the outdoor athletic facilities at Burlington High School and determine if there are ways to improve utilization of field areas that have been lost to surrounding wetlands.

The Recreation Department staff constantly evaluates the Town's recreation programs and services in order to keep pace with the changing needs and wishes of our citizens. Following is a summary of program-related changes, additions, and enhancements initiated during 1998:

- The position of Youth Basketball Coordinator was established to provide more consistency in teaching basketball skills to girls and boys who participate in Recreation Basketball leagues.

- Guidelines were revised for Recreation Department travel basketball teams.

- The Youth Center schedule was revised to limit the number of young people attending each Friday night. The quality of the program was enhanced by having sixth graders attend one Friday and seventh and eighth graders the next. The Recreation Department is working on a plan that will allow both groups to attend each week.

- Significant improvements were made in monitoring Recreation Department adult softball leagues.

- Several new fitness programs were offered: cardio kick-boxing, body sculpting, women's self-defense, fitness testing, and yoga.

- A variety of new children's programs was offered: Rocket Camp, Mad Science, Mom, Me and Music, Junior Golf Camp, Cookies and Milk Club, Playing Pals, Fit Kids, Girls Teenage Golf School, and A Star is Born.

- A wide assortment of adult workshops was offered during the year, as well as many exciting theater trips, bus tours, and vacation trips. New programs for adults included: Winter Golf Lessons, Country Two-Step Dancing, Gingerbread Houses, Personal Training, and Skiers 55+

- Three new special events held during the past year proved to be very popular: Daddy/Daughter Dance, Mother/Son Night, and Municipal Truck Day.

- In keeping with the Recreation Department's policy of working collaboratively with neighboring communities, the Recreation Department was able to enhance the popular ballroom dancing program by teaming up with Winchester Recreation Department.

- The Recreation Department was afforded the unique opportunity of working with a group of Bentley College students who conducted a marketing research project for the Recreation Department during the past year. The purpose of the study was to determine if the Recreation Department is marketing its programs and services effectively and to identify the Department's strengths and weaknesses. The results of the study will be used to develop new marketing strategies and to make improvements in the delivery of recreation programs and services in the years to come.

The Recreation Department's primary goal is to enhance the quality of life for Burlington citizens by providing high quality recreation facilities, programs, and services.

We sincerely hope that we made noticeable progress toward that goal during the past year, and we are committed to making even greater strides in 1999.

Respectfully submitted for
The Recreation Commission,

Don Roberts, Director of Recreation
Doug Gillingham, Director of Maintenance

Burlington Recreation Commission

Jack Ferren, Chairman
Mark Sherwood
Edward Schuler
Peter Coppola
John Vanella

BOARD OF HEALTH



Standing left to right: James Dion, Douglas Hyde
Sitting left to right: Vice-Chairman Michelle Yannetti, Jane Richard, Chairma Edward Weiner, Ph.D.

HEALTH AGENT/SANITARIAN

I hereby submit my annual report as Board of Health Agent/ Sanitarian for the year 1998.

INSPECTIONS

Food Establishments	666
Housing	73
Public Swimming Pools	22
Septic Systems, Drainage	112
Occupancy Permits	82
Animals/Kennels	9
Tanning Salons	6
Nuisances, Illegal Dumping, Investigations	132
Ice Rinks	2
Massage Therapy	6
Biotech Laboratories	2

COMPLAINTS

Food Service	53
Miscellaneous	161

OTHER

Special Sampling/Testing	19

During the year meetings were held with contractors, architects, restaurant owners, and facility managers to review plans for renovation and construction of food establishments. Eleven (11) establishments were constructed or renovated during 1998. Plan review also included subdivisions, site plans, special permits, sewage/drainage permits, septic systems, and plumbing code variances. Ongoing grant programs include the Tobacco Control Program and the Title 5 Assistance Program.

Another successful rabies clinic was held on March 7th at the Department of Public Works Highway Garage which allowed residents to have their pets vaccinated prior to licensing.

Licenses and permits issued included the following: food establishments (restaurants, retail markets, cafeterias), mobile vendors, drainlayers, septage haulers, kennels, public swimming pools, keeping of animals and fowl, sewer, wells, drainage, septic system installer, tanning salons, biotechnology, ice rink, and massage therapy. Additional duties included the dissemination of health information, and I also attended a total of sixteen seminars on public health topics.

I wish to thank the members of the Board of Health for their support during the year and, again, look forward to continuing my work with and for the Town of Burlington.

Respectfully submitted,

Brian A. Lockard, C.H.O., R.S.
Health Agent/Sanitarian

ENVIRONMENTAL ENGINEER

An important duty of the Environmental Engineer is to administer and enforce the "Control of Toxic and Hazardous Materials" bylaw. This bylaw requires local businesses to register their hazardous materials annually with the Board of Health. During the year, 107 facilities registered their chemical inventories with the Town. Of these facilities, 27 were found to maintain toxic or hazardous materials in excess of the minimum reporting requirements established by the federal Emergency Plan-

ning and Community Right to Know Act and were consequently identified as SARA Title III facilities. As part of these duties, I have also completed 123 compliance inspections in order to verify chemical inventories and to review on-site storage and handling practices.

Additional related activities have included monitoring the assessment and remediation of local contamination sites, involving the review of 79 environmental studies as well as numerous consultations with state and federal agencies and private consultants. I also responded to 5 incidents involving the release or discovery of hazardous materials.

I also reviewed 86 site plans, special permits, minor engineering changes, and stormwater pollution prevention plans. The purpose of these reviews is to evaluate the proposals for environmental impact, to promote aquifer protection, and to ensure the proper storage of hazardous materials.

In 1998, the Board of Health celebrated the thirteenth anniversary of the Household Hazardous Waste Collection program by sponsoring two successful collections. A total of 585 households participated in these events. As part of this effort, the Board of Health also offers programs to assist municipal departments and local small businesses with the safe and proper disposal of their hazardous waste. This year the Board of Health expanded its hazardous waste collection program to include the recycling of Universal Waste (fluorescent lamps, batteries, ballasts, and computer components). More than 75 local firms responsible for the management of more than 280 facilities have chosen to utilize this program to recycle their Universal Waste. As a result, we have been able to promote the collection and recycling of more than 20,500 mercury bearing fluorescent lamps, 10,200 pounds of ballasts, 750 pounds of batteries, and 5900 pounds of computer components that most likely would have been disposed of as trash. This program is the first attempt by a municipality in Massachusetts to coordinate and direct the proper management of Universal Waste as a means to prevent the release of heavy metals to the environment. In recognition of the originality and success of this program, the Board of Health was awarded its second Massachusetts Governor's Award for Outstanding Achievement in Toxics Use Reduction in 1998.

In response to numerous requests, I have also enclosed a brief summary of the local commercial sites where chemical releases have occurred. This summary includes the name and location of the site, whether the site is located in the aquifer and water resource districts, contaminant(s) of concern, and a general description of where the site is in the evaluation and remediation process. All descriptions are of a general nature; please contact the Board of Health for more technical information.

Burlington Environmental Sites:

1. Jerguson Gage & Valve, 15 Adams Street, located in aquifer district. Chlorinated solvents are the main contaminants of concern. Soil remediation completed. Groundwater remediation underway.

2. Property, 25 Adams Street, located in aquifer district. Impacted by petroleum contamination believed to have originated from a neighboring property. Groundwater contamination present. Additional assessment and possible remediation needed.

3. Mobil Station, 173 Bedford Street, outside Burlington protection districts. Located within Zone II for Bedford Well No. 3. Gasoline contamination in soil and groundwater. Soil and groundwater remediation underway.

4. Texaco Station, 161 Bedford Street, outside Burlington protection districts. Located within Zone II for Bedford Well No. 3. Gasoline contamination in soil and groundwater. Short term remedial efforts completed. Long-term remedial measures designed and due to be implemented in 1999.

5. Dobbins Auto Repair, 177 Bedford Street, outside Burlington protection districts. Located within Zone II for Bedford Well No. 3. Gasoline contamination in groundwater. Additional assessment and possible remediation needed.

6. RCA/Lockheed Martin, 183 Bedford Street, partially located within water resource district. Contaminants located outside Burlington protection districts. Contaminants located within Zone II for Bedford Well No. 3. Chlorinated solvents present in groundwater. Heavy metal contamination present in stream sediments present in Central Brook. Assessment phase complete. Proposing to monitor site conditions for up to five years. No additional remedial efforts planned at this time.

7. Intersection Network Drive and Bedford Street, located outside Burlington protection districts. Located within Zone II for Bedford Well No. 3. Petroleum contamination present in soil and groundwater. Additional assessment needed.

8. 175 Bedford Street, leaking underground storage tank. Located outside Burlington protection districts. Located within Zone II for Bedford Well No. 3. Petroleum contamination present in soils. Additional assessment and remediation needed.

9. Bellofram, 30 Blanchard Road, located within water resource district. Chlorinated solvents present in groundwater. Soil remediation completed. Groundwater remediation in progress.

10. DataCon, 60 Blanchard Road, located within water resource district. Chlorinated solvents present in groundwater. This site has been impacted by a release at a neighboring site. Additional assessment and remediation required.

11. Tech Weld Corporation, 70 Blanchard Road, located in aquifer district. Chlorinated solvents present in groundwater. Additional assessment and remediation required.

12. Varian, 78 Blanchard Road, located in aquifer district. Chlorinated solvents present in groundwater. Additional assessment and possible remediation needed.

13. Herb Chambers Honda, 33 Cambridge Street, outside protection district.

14. State Equipment, 62 Cambridge Street, outside protection district. Petroleum release. Additional assessment required.

15. Burlington Centre property, 100 Cambridge Street, located in water resource district. Petroleum release. Remediation completed.

16. Polystructures, 101 Cambridge Street, partially located in water resource district. Petroleum release. Remediation completed.

17. Citgo Station, 108 Cambridge Street, located in water resource district. Gasoline contamination detected in groundwater. Additional assessment and remediation required.

18. Gibbs (Mobil) Station, 110 Cambridge Street, located in water resource district. Gasoline detected in groundwater. Groundwater remediation underway.

19. RJ Kelly, 116 Cambridge Street, located in water resource district. Gasoline detected in groundwater. Site assessment activities in progress.

20. Exxon Station, 118 Cambridge Street, located in water resource district. Gasoline detected in groundwater. Additional site assessment and possibly remediation required.

21. 138 Cambridge Street, located in water resource district. Petroleum products detected in groundwater. Additional assessment required.

22. Shell Station, 140 Cambridge Street, located in water resource district. Gasoline release. Remedial measures implemented.

23. Exxon Station, 181 Cambridge Street, located in water resource district. Gasoline release. Remedial measures implemented.

24. Shell Station, 198 Cambridge Street, partially located in water resource district. Gasoline release. Remedial measures implemented.

25. Property, 7 Cypress Drive, located in aquifer district. Impacted by petroleum release occurring at a neighboring site. Additional assessment needed.

26. Middlesex Courier, 5 Cypress Drive, located in aquifer district. Leaking underground storage tank released gasoline. Additional assessment and possible remediation needed.

27. Atlantic Industrial, 11 Cypress Drive, located in aquifer district. Petroleum contamination detected in soil. Remedial efforts completed.

28. Property, 16 Garfield Circle, located in aquifer district. Petroleum release originating from a leaking underground storage tank. Remedial efforts have been completed.

29. Burlington Highway Garage, Meadow Road, located in aquifer district. Petroleum release originating from leaking underground storage tanks. Site assessment activities in progress.

30. Wang Labs, 20 South Avenue, located in aquifer district. Petroleum release. Remedial efforts have been completed.

31. 20 South Avenue, General Cinema, located in aquifer district. Chlorinated solvents detected in groundwater. Additional assessment required.

32. Former TRW facility, 1 Kimball Avenue, located in water resource district. Chlorinated solvents detected in groundwater. Site evaluation continuing.

33. Property, 43 Middlesex Turnpike, located in aquifer district. Chlorinated solvents detected in groundwater. Additional assessment required.

34. Property, 44 Middlesex Turnpike, located in aquifer district. Chlorinated solvents detected in groundwater. Site closure completed.

35. Ned's Towing, 49 Middlesex Turnpike, located in aquifer district. Gasoline release originating from leaking underground storage tanks. Additional assessment and possibly remediation required.

36. Amoco (Mobil) Station, 50 Middlesex Turnpike, located in aquifer district. Gasoline release. Site closure completed.

37. Strato Reprographics, 62 Middlesex Turnpike,aquifer district. Petroleum and metals contamination. Remedial efforts completed.

38. Hertz, 68 Middlesex Turnpike, located in aquifer district. Petroleum release. Additional site assessment and possibly remediation needed.

39. Burlington Dodge, 90 Middlesex Turnpike, located in aquifer district. Gasoline release from leaking underground storage tank. This site has also been impacted by chlorinated solvents originating from a neighboring site. The chlorinated solvents issue needs to be addressed by the neighboring site owner.

40. Semicon, 10 North Avenue, located in water resource district. Chlorinated solvent detected in groundwater. Temporary groundwater remedial system to be implemented in 1999.

41. Property, 3 Old Concord Road, located in aquifer district. Petroleum release originating from a leaking underground storage tank. Remedial effort completed.

42. Property, 80R Cambridge Street, outside protection district. Petroleum release originating from a leaking underground storage tank. Remedial effort completed.

43. M/A Comm, 63 South Avenue, located in aquifer district. Chlorinated solvents detected in groundwater. Groundwater remediation in progress.

44 Nike Missile site, 145 South Bedford Street, outside protection district. Petroleum release originating from leaking underground storage tank. Remedial efforts completed.

45. High Voltage Engineering, 101 South Bedford Street, partially located within water resource district. Chlorinated solvents detected in groundwater. Soil remediation completed. Groundwater remediation underway.

46. Itek Corporation, 53 Third Avenue, located in water resource district. Chlorinated solvents detected in groundwater. The responsible party is attempting to close the site without groundwater remediation.

47. Altotronics, 71 Third Avenue, located in water resource district. Chlorinated solvents detected in groundwater. A groundwater treatment system is scheduled to begin operation in 1999.

48. Property, 1 Van de Graaff Drive, outside protection district. Chlorinated solvents detected in groundwater. Site closure has been completed.

49. Raytheon, 2 Wayside Road, outside protection district. Petroleum release, and limited chlorinated solvent contamination. Site closure has been achieved.

50. former M/A Com facility, 52 Second Avenue, the site is located in the water resource district. Chlorinated solvents detected in soil and ground water. Additional assessment required.

51. US Windpower, 200 Wheeler Road, located in water resource district. Chlorinated solvents detected in groundwater. Soil remediation has been implemented. A groundwater remediation system has been designed for this location.

Please note that additional sites have been impacted by the migration of contaminants from these locations. This is especially true for sites located within the aqui fer and water resource district where the operation of public wellfield has caused contaminants to be drawn toward the wells.

For more information contact the Board of Health at 270-1956.

I would like to thank the members of the Board of Health for their continued support during the year and to encourage all Burlington residents to contact me should they have any environmental concerns.

Respectfully submitted,

Todd H. Dresser
Environmental Engineer

PUBLIC HEALTH NURSE

I hereby submit my report as Public Health Nurse for the year ending December 31, 1998.

A summary of programs and services follow:

In-Home Services — 157
Office Services —

Well Elderly Clinics	– 460
Tuesday Morning Walk—In Clinic	– 1,930
Thursday Evening Walk—in Clinic	– 229
Communicable Disease Follow—up	– 227
Blood Pressure Screening	– 2,919
Blood Sugar Screening	– 177
Cholesterol Screening	– 80
Health/Nutrition Counseling	– 2,438
Immunizations — (Polio, MMR, DPT, Td, HIB, Hep B)	– 867
Immunization – (Flu)	– 2,009
Immunizations — (Pneumonia)	– 165
Lead Poisoning Blood Testing	– 11
Mantoux Skin Testing for Tuberculosis	– 241
Morbidity	– 358
Weight Monitoring	– 676

Burlington Board of Health/Lahey Community Clinic:

3 Clinics
13 Office Visits
12 Physical Exams
8 Labs

ADDITIONAL PRGRAMS

Employee CPR Certification/re-certification
Hepatitis B – Adolesecent/Adult Immunizations
Lehey Clinic – Children's Health/Safety Fair
Longmeadow Place – Flu/Pneumonia Vaccination
Mantoux Skin Testing – Mulberry Day Care

The Board of Health has consistenly supported programs that address not only health promotion and disease prevention, but also early disease detection and treatment. Furthering this commitment, the Board of Health and Lahey Clinic have reached a landmark agreement which will provide medical services at no cost to Burlington residents between the ages of 19 to 65 who either do not have health insurance, or limited health insurance coverage. The following services are offered: routine exams, routine gynecological screening, diagnosis and treatment of medical illnesses such as hypertension and diabetes, and diagnosis and treatment of non-emergency medical illnesses. Laboratory and diagnostic testing is also available as indicated, and referrals are made for follow-up care. This Community Clinic, the first of its; kind in Massachusetts, is staffed by Lahey Clinic physicians and Board of Health nurses on the 2nd and 4th Thursdays of each month. Late afternoon and early evening appointments are available at the Office of the Public Health Nurse at 61 Center Street and may be scheduled by calling 270-1957.

I gratefully acknowledge the support and cooperation throughout the year of the Board of Health members, the entire Board of Health staff, and all faithful volunteers.

Respectfully submitted,

Judith Baggs, RN, BSN
Public Health Nurse



Left to Right: Judith Baggs, R.N., Jennifer Rehm, M.D., Beth Collins, M.D.

EAST MIDDLESEX MOSQUITO CONTROL PROJECT

The East Middlesex Mosquito Control Project conducts a program in Burlington consisting of mosquito and wetland surveillance, larval and adult mosquito control, ditch maintenance and public education. The Project participates as a component of the State's Vector Control Plan to prevent Eastern Equine Encephalitis (EEE).

Abnormal weather conditions characterized the first half of the year. Warm winter weather resulted in an early emergence of both spring floodwater and permanent water mosquitoes. Record rains in mid-June provided suitable conditions for an emergence of summer floodwater mosquitoes. Mosquito populations remained moderate to below average during July and August.

The objectives of the survey program are to identify and describe mosquito habitats, to quantify changes in larval and adult mosquito populations, and to provide documentation to support control programs. Adult mosquito populations are monitored regularly at 4 trap sites in Burlington. The Project continued its participation in a survey with the Harvard School of Pub-

lic Health to determine the prevalence of deer ticks in the region. This survey has produced evidence that deer ticks have become established in the southern part of the East Middlesex District.

The larval mosquito control program relies on the biological larvicide. Bti (Bacillus thuringiensis var. israelensis). In April a helicopter applied Bti to 108 wetland acres. Field Crews using a truck mounted hydraulic sprayer and portable sprayers applied Bti to 6 wetland acres when high densities of mosquito larvae were found breeding in stagnant water.

Adult mosquito control consisted of spraying 5,442 acres at night, using truck mounted aerosol sprayers when survey traps indicated high populations of nuisance mosquitoes. The Project uses a formulation of resmethrin to control adult mosquitoes.

The objective of the ditch maintenance program is to remove debris from existing water ways in order to provide a clear channel through wetlands for runoff from storms and melting snow. Project crews removed debris from 2,577' of ditch, by Crystal Circle and Buckman Drive.

The Project's public education program is designed to develop awareness within the public and the private sectors as to their roles in mosquito control. The Project serves as a resource to residents, schools, municipal officials and the local media on controlling mosquitoes, breeding sites and mosquito borne diseases.

FINANCIAL STATEMENT

Balance as of July 1, 1997		$3,757.33
Appropriation For Fiscal Year 1998		$19,425.00
Expenditures for Fiscal Year 1998		
Facilities & Administration Charge		$4,138.14
Services		
Adult Mosquito Surveillance	$1,815.49	
Wetland Surveillance	$3,960.94	
Larval Mosquito Control		
Spring Helicopter Bti Appl.	$1,171.79	
Ground Bti Applications	$1,429.87	
Adult Mosquito Control	$4,014.40	
Ditch Maintenance	$5,853.44	
Deer Tick Surveillance	$88.24	
Total Cost of Services		$18,334.17
Total Costs		$22,472.31
Capital Equipment Users Fee - Credit		$88.64
Balance as of 6/30/1998		$798.66

Respectfully submitted,

David M. Henley, Superintendent

Tobacco Control



Christopher Hughes particating in
Operation Storefront March 1998

My job as Public Health Nurse and Tobacco Coordinator complement each other as I seek to assist the residents of Burlington in their efforts to stop smoking. Everyday I see the effects of smoking, from high blood pressure to asthma. I am able to use my knowledge as a professional registered nurse to educate youth and older residents alike to the hazards of tobacco.

Last year, in March, we participated in Operation Storefront. This was a statewide effort to count the number of advertisements in store windows that promote tobacco use. The average number of tobacco advertisements in Burlington was 3 with one store having 13! We conducted a tobacco compliance check in December with the Burlington Police Department's Project DARE, with 90% of merchants in Burlington not selling to minors. Our goal is 100% compliance.

This year the Tobacco Control Program is collaborating with the Burlington Public Schools to develop a new smoking policy for the entire school system. A more strict enforcement policy has shown good results in other towns in reducing smoking on school grounds. In the spring, Clark University will be conducting an Environmental Tobacco Smoke survey. The information gathered will help determine the direction residents of Burlington may want to go to reduce tobacco use in our town.

The Burlington Community Collaborative has plans to enter a float in the Bicentennial Parade to showcase our efforts to reduce youth smoking. This Collaborative includes programs funded by the tobacco tax; the Police Department's Project DARE, Fire Department's S.A.F.E. program, the Burlington Public Schools, and the Board of Health. Non-funded programs such as Lahey Clinic and Harvard Vanguard are also part of the collaborative. We will continue to provide public education at town events such as DARE Day, and the summer concert series.

This is an exciting year for the Town of Burlington as we celebrate our Bicentennial and I would like to see us set a goal

of **smokefree Burlington** for the next century! Please join with me as we work together to improve the health of our residents. Feel free to call with comments or suggestions. I can be reached at 270-1957.

Thank you to the Board of Health for your support.

Thank you to Brian Lockard, Todd Dresser and Lianne Abramo of the Board of Health staff for their assistance throughout the year.

Respectfully submitted,

Debra Hanna R.N.C., B.S.N.
Public Health Nurse
Tobacco Control Coordinator



Concert on the Common – July 21, 1998 – The Island Castaways. Left to right Dr. Ed Weiner, the band, Deb Hanna.

BURLINGTON PUBLIC LIBRARY

INTRODUCTION

Many of the library's projects during 1998 made it easier for the public to access needed resources. New shelving placed all large type materials in one area; individual CD's and recorded books are easier to locate. Electronic resources were expanded and their speed improved. Materials were repackaged and re-catalogued to make them more accessible.

Although a new part-time position was added, staff departures and shortages curtailed services, especially in the children's area.

The community again responded enthusiastically to the library. Circulation topped the quarter million mark again; over 10,000 people attended library events; meeting rooms were used 999 times; volunteers donated almost 1,300 hours of assistance, and local business support was generous.

The Burlington Public Library offers: books, magazines and newspapers, including large print; Internet access; reference help; audio and videocassette tapes; recorded books; circulating CD-ROM; compact discs; puppets; puzzles; museum passes and special activities. A library card is free; hours are Monday-Thursday, 10-9; Friday, 10-6; Saturday, 10-5 and Sunday, 1-5. The library is closed on weekends mid-June to mid-September and on state and federal holidays throughout the year. Special library events and schedule changes are announced in local newspapers, on B-CAT and on the library's Web site at http://www.burlington.org/library. There are two public photocopiers and a pay telephone. A public PC and typewriter and four meeting rooms may be reserved for use during library hours. Displays and exhibits are offered throughout the year and brochures on many local organizations and activities are available.

The library is an on-line of the Merrimack Valley Library Consortium, which includes 45 libraries in northeastern Massachusetts. The library and Consortium's catalog and many other resources can be searched at the World Wide Web address http://www.mvlc.org/. When the library does not own materials a borrower needs, the items can usually be obtained from another library via fax or interlibrary delivery system.

The library is a collection point for People Helping People, a local assistance organization, which also benefits from the library's December 'Food for Fines' program. An extensive selection of federal and Massachusetts tax forms is available, and in 1998 tax preparation assistance was offered at the library through a special program of Salem State College.

The library is at 22 Sears St., just off the Town Common and behind the Police Station. The library's phone number is 270-1690; commonly used extensions include: 225 for reference and interlibrary loan; 229 for circulation, including reserves and renewals; 230 for museum passes; 233 for children's services and 223 to reserve a meeting room; if a recording comes on for an extension, callers should leave a message.

ONGOING PROGRAMS AND OTHER EVENTS

REFERENCE

Resources continued to improve and demand for references services was at the highest level ever. Consortium datalines were upgraded to 256 kbps. Full Internet access became available in April and is very popular. New resources were added or linked regularly to the Consortium website. CD-ROM for adults on language learning, resumes and job hunting, small business start-up, gardening, geneaology and many other topics began circulating in the spring. Through the generosity of the Friends, a

public PC became available. Key areas of adult nonfiction were weeded and travel packets were updated. The reference staff sold ***Entertainment Books*** to supplement the budget for their collection.

CHILDREN'S SERVICES

Library programs are offered to the public-at-large and to schools and groups, such as the Scouts. Programs stress enjoyment of good books; preschool programs promote reading readiness skills. B-CAT tapes many performances for broadcast.

The Summer Reading Program, 'Unlock the Mystery...Read!,'was based on the statewide program. 1998 participation began with a spectacular kick-off party made possible with the help of 100 volunteers and many generous business donations. 730 youngsters registered that day and in all 979 pre-school and elementary age children participated in the program. Events through the summer included story times, the Fourth Annual Pet Parade and performers funded by the Burlington Cultural Council and the Friends of the Children's Room. A special grant from the Ezra Jack Keats Foundation supported four special theme story times.



Children's Librarian Elysa Cahoy enjoyed flowers and cake at her farewell party.

Staff shortages in the children's area throughout the year curtailed activities, especially after children's librarian Ellysa Cahoy left in mid-summer. In spite of regular electronic advertising, a qualified professional librarian has not been found for the children's position.

YOUNG ADULT SERVICES

137 people joined the Young Adult division of the Summer Reading Program. Fall tours for sixth graders introduced them to the more extensive reference tools and collections they need as they progress through school.

The Teen Advisory Board met regularly through the first six months of the year. They planned and helped with activities for young children at library events and published several issues of their newsletter, ***Expressions.***

The Mother/Daughter Young Adult Book Discussion group met only once during the summer due to lack of interest.

Patricia Barton, who was responsible for Young Adult services, returned to teaching in the fall. Her departure and other staff shortages greatly limited program offerings to students in middle school and high school.

LIBRARY/SCHOOL COOPERATION

The Twelfth Annual Authorfest was held in April. This event provides the opportunity for residents of all ages to hear and meet with authors and illustrators at the library and the schools and adds their works to local collections. It is co-sponsored by the library, its two Friends groups, the School Department, the PTO's and the Burlington Cultural Council. Authorfest was recognized by the School Committee as a program of 'exceptional excellence'.

Library staff spoke at schools often and special programs for school groups took place in the library. Teachers' packets on library services were distributed throughout the elementary and middle schools, and staff visited faculty meetings at three elementary schools. The School Administrative Council met twice at the library. New Superintendent of Schools Dr. William Conners received a library tour, and a special tour emphasizing relevant materials was held for members of the high school Social Studies Department. Library user tips for students and library rules were published in school newsletters.

Materials on the school summer reading lists were readily accessible due to continued good communication and adequate lead time. Summer reading list book reviews also could be posted on the Web site.

FRIENDS ORGANIZATIONS AND THE FUND RAISING COMMITTEE

In 1998, the Friends of the Library and the Friends of the Children's Room worked together on several projects, including the newsletter, ***Library Connections***, and Pride Day. Both gave money to purchase the library space and 'go to' card on the Burlingtonopoly game board and for the annual BHS year book ad.

In addition, the Friends of the Library sponsored a Roth IRA seminar, and science fiction writer Michael Berstein as Authorfest evening speaker. During 'May is Membership Month', they appeared on B-CAT, provided special book marks and conducted a publicity campaign. Their monthly book discussions were well-attended. Four-day book sales were held in both spring and fall and book bags and pins were sold throughout the year. The Friends assisted with the wine tasting and sponsored a 'We Couldn't Do It Without You' luncheon to show appreciation to the library's volunteers. Their very successful rental collection continued; by giving library users another way to obtain popular new materials, it reduces reserve lists and saves book funds and staff time. They gave $1000 toward flagpole lighting and again donated the Aquarium pass and microfilm of the local newspapers.

Friends officers are Jane Calo, President; Ann Papalegis, Vice-President; Amy Warfield, Treasurer, and Eloise Orsini, Secretary.

Beside their cooperative activities with the Friends, the Friends of the Children's Room held an 'Arthur (the aardvark) Day' in the spring and a fall raffle, craft and bake sale as fund raisers. Proceeds pay for the Discovery Museum pass and special children's performances and events, including Authorfest. They also enjoyed a members-only Ice Cream Social. Friends of the Children's Room officers are Ann Steinbach, President and Wendy Peterson, Treasurer.

The Fund Raising Committee sponsored 'A Grand Evening of Wine Tasting', attended by 350 people; the Fourth Annual Holiday Fund Raising Tree; and the ongoing Birthday Club. Altogether, approximately $6,000 was raised to benefit the collection and endowment funds. Committee members are Naomi Bronstein, Jane Calo, Shirley Fong, Sun-Min Han, Joan Hastings, Eloise Orsini, Marcia Rich, Amy Warfield and Ruth Ann Yannetti.

Both Friends organizations and the Fund Raising Committee welcome new members.



Hopeful ticket buyers look over the prizes at one of the library's several fund-raising raffles. (Karwan Photos)



Library supporters are eager to try a special vintage at the 'Grand Evening of Wine Tasting' in October. (Karwan Photos)



Library staff member Janet Zahora (left) and volunteer Peg Wilson replenish the decorations on the annual fund raising tree. (Karwan Photos)

OTHER ACTIVITIES

Memorial donations were made on behalf of Peter Bebchick, Monica Feist, Manuel Freeman, Michael Meyer, Dr. Sidney Nusbaum, Thomas Ormond, the mother of Shakuntala Patel and the fathers of Kenneth Drury and Eileen Reich Ionta.

A second outside bench and drive-up book returns were installed, materials delivery to the homebound began, and the library appeared on the cover of the BellAtlantic book covering Bedford and Burlington. Overdue database maintenance continued.

STAFF

The library joined in a multi-department staff utilization study, which recommended additional personnel and Saturday hours in the summer. Staff who are union members (five full-time and nine part-time) participated in the development of new job descriptions as a step toward position reclassification and new salary ranges. A senior tax work-off program participant chose the library as her work-site.

Staff as of 12/31/98:

Full-time

Director	Marcia A. Rich
Assistant Director	Elizabeth Owens
Reference Librarian	Ann Cameron
Children's Librarian	Vacant
Circulating Supervisor	Debra Hindes
Reference Technician	Brita Flemming

Part-time

Acting Children's Librarian	Cara Thissell
Children's Technician	Heidi Jacobe
Young Adult & Children's Technician	Vacant
Reference Technician	Marnie Smith
Technical Services Librarian	Lucile Liu
Technical Services & Circulation Technicians	Sarita Hegde, Janet Zahora
AnnMarie McMakin and Technical Service Aide	Lee Sylvester
Circulation Aides	Mohini Haran,
Ruth Jarvis and Substitutes:	Candy Ralto, Nancy Blutt, Carol Johnson, Anna Papalegis and Joanne Schmidt
Principal Clerk	Gerri Gaffey
Library Board Clerk	Pam Jorgenson
Pages	Jennifer Baylor, Cheryl Chin, Shirley Hecht Audrey Jackson, Yvonne Kenney and Scott Murray (one position vacant)

Trustees as of 12/31/98:

Edith Entwistle, Chairperson	Wendy Hovey
Clifton Reed	Dorothy Sykes
Georgia Wingrove	Ruth Ann Yannetti

To develop their skills and keep abreast of changes in the library field, staff and trustees participated in area and state meetings.

VOLUNTEERS

Volunteers averaged over 100 hours a month assistance to the staff. They helped by preparing materials for children's activities and to go on shelf, stamping date due cards, shelving items, typing new materials lists and other tasks.

Volunteers this year included:

Frances Alicata
Linda Baker-Bojarczuk
Conrad and Joan Bardwell
Simie Bhatia
Dorothy Broeg
Naomi Bronstein
Anna Brundige
Margaret Burke
Andrew Cannizzo
Marie Cannon
Jonathon Carnes
Gloria Castellarin
Elliot Chikofsky
June Collins
Ruth Davis
Manisha Desai
Ella Deych
Shari Ellis
Edie Entwistle
Shirley Fong
Bob and Carol Fownes
Eliana Fuentes
Jean Fyler
Crystal Garside
Sharon Gilbert
Alison Gnerre
Dawn Gonthier
Nicole Gracoppa
Mary Graham
Florence Gravina
Shara Hegde
Sonika Hegde
Rebecca Hernandez
Nasima Hoda
Doris Holmes
Wendy Hovey
Audrey Jackson
Heather Jacobe
Robert Jacobe
Seema Khan
Steve Kim
Kiranmat Kodakunola
Raquel Kramer
Saigayan Kuga
Isabel Kunkle
Dean Lambropoulos
Eileen Lavallee
Becky LeBlanc
Wrexham Lewis
Kiran Madhar
Chris and Rose Magliozzi
Elyse Mahoney
Mallika Manchiraju
Divya Manoharan
Jen Marrama
Victoria McIssac
Andrew Merrill
Evan Miller
Desiree Namery
Archana Natekar
Jennifer Nigro
Kristin O'Regan
Virginia Osborne
Rhonda Pattelena
Alice Pederson
Lillian Perkins
Wendy Peterson
Lauren Piccolo
Jacqueline Raffi
Kenny Ralto
Jane Raymond
Angela Richardson
Mike Richardson
Jim Round
Kerri Russo
Malvina Shea
Lina Skripnik
Denise Slowe
Jeremy Steele
Jim Steele
R. Suchitra
Dottie Sykes
Doug Sykes
Kevin Webb
Georgia Wingrove
Peg Wilson
Phyllis Wist
George and Ruth Yannetti
Sunita Yerra
Rebecca Zahora

CONTRIBUTORS/SUPPORTERS

The library is very fortunate to have had the help of a great many people, businesses and other organizations. With apologies to anyone whose name is missed or misspelled, they are:

Puja Aggarwal
Frances Alicata
Alyssa Arsenault
As You Like It
Debbie Atlas
Au Bon Pain
BMM
Deborah and Warren Baer
John and Antonette Baia
The Baker-Bojarczuk Family
Conrad and Joan Bardwell
Barnes & Noble

April Barthuly
Jenn Baylor
Aidan Beckley
Mark Beckley
Donnalyn Belmonte
Bobby Berlet
Bharathakalai School of Dance
Bickford's Family Restaurant
Blockbuster Video
Brad and Kathy Bond
Books, Books, Books
Boston Livery
Marsha Botros
Bound to Stay Bound Books
Bowl-a-Way
Ellen Bowley
Brigham's
Naomi Bronstien
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Burlington Cold Cut Center
Burlington Cultural Council
Burlington Cycle
Burlington Historical Commission
Burlington Jade
Burlington Marriott
Burlington Paint & Wallpaper
Burlington Police Dept.
Burlington Recreation Dept.
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Caldor's
Jane Calo
Capital Distributing Co.
Captain's Pizza
Carolina Wines
Gloria Castellarin
Joan Cavalier
Edie Cavicchio
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Charles Gilman & Sons
Charles Hotel
Cheng's Wok
Jane Chew
Elliot Chikofsky
Chili's
Cheryl Chin
Brian and Jeff Ciccone
Circuit City
Classic Wines
June Collins
Columbia Crest Winery
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Dandelion Green
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Jason Desmond
Ella Deych
Faith Diver
April Dodge
Domino's
Donahue's Furniture
Selina Doucette
Dunkin' Donuts
Debra Dunnells
Elizabeth Grady Facials
The Entwistle Family
The Fahey Family
Courtney Farrell
Ruth Farrey
Eileen Feldman
Jessica Ferguson
50-50 Video
Filene's
Filter Fresh Coffee Service
The Fong Family
Bob and Carol Fownes
Francis Wyman School
The Freeman-Miller Family
The Fuentes Family
Gerri Gaffey
The Gap
Mrs. Richard Garber
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Gary and Liz Gianino
Kim and Lauren Gibbons
Jan Giles
Given-Erwin Florist & Garden Center
Dawn Gonthier
Gourmet India
Sarah Grovone
Amanda Graham
Sun Min Han
Christina Hanafin
Ed and Joan Hastings
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Shara and Sonika Hegde
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Learning Express
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Viola LeBlanc
Kendra Lennardson
Wrexham Lewis
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MAIDS International
MS Support Group
Mad Maggie's Health & Racquet Club
Mad Stamper
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Michael's Arts & Crafts
Julie Michutka
Joan and Steve Miles
Evan Miller
Mother to Mother
Kathleen Murphy
Mystic Cliffs Winery
Desiree Namery
National Amusements
Noodle Kidoodle
Elizabeth Obleschuk
Patrick O'Brien
Olan Mills Portrait Studio
Kristin O'Regan
Eloise and Len Orsini
Virginia Osborne
Betty Owens
The Paganetti Family
Paolini Deli
Ann Papalegis
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Eleanor Pearlman
Alice and Celia Pedersen
Susan Perry
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Linda Petrous
Paulette Picard
Pinches & Pounds
Pizzeria Regina
Pizzeria Uno
Marilyn Pohl
The Potts Family
Premium Beverage Co.
The Ralto Family
Paul Raymond
Rebecca's Café
Stephanie Richardson
The Riggs Family
Chris Rizza
Linda Roscoe
Jen Ross
Jim Round
Frank and Liz Rubino
Ruby Wines
Christina Salese
Mark Sapossnek
Scoops
Debbie Scrocca
SDI Associates
Sears
Secure Horizons
Palau Shah
Sandhya Sharma
Shawsheen Valley Hadassah
Laurie Shea
Malvina Shea
Michael Shea
Kevin Sheehan
The Simon-Pearson Family
Shishu Bharati School
Don and Kay Shute
Silenus Wines
Jessica Silvis
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Lina Skripnik
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Liz Smith
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Sons of Italy Lodge 2223
Tonnie Spratt
Mindy Standley
Ann and Lindsay Steinbach
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Dottie Sykes
Kristen and Lee Sylvester

TJ's Northern Comfort Creamery
TOPS
Lauren Thompson
Toastmasters
Toys, Etc.
Vicki Travers
Evelyn Trevett
Susan Tsoukalas
United Liquors
US Trust
Paulette Uvino
Swati and Vivek Varshney
Victoria Station
Vineyard Editions
Violette Wines
Walgreen's
The Warfield Family
Francis Webb
Westport Rivers Winery
White Hen Pantry
Carly Wilson
Peg Wilson
Georgia Wingrove
Physllis Wist
Woburn Showcase Cinemas
Bob Wong
Joyce Wu
Wyndham Garden Hotel
George and Ruth Yannetti
The Zahora Family
and several contributors/supporters who asked to remain anonymous.

BURLINGTON PUBLIC LIBRARY TRUSTEES



The Board of Library Trustees (left to right): Georgia Wingrove, Chairman Edith Entwistle, Ruth Ann Yannetti and Vice-Chairman Wendy Hovey. Not Shown: Gene Rossi

1998 was a year marked by many accomplishments by the Board of Trustees. Dorothy Sykes was appointed at a joint meeting between the Selectmen and the Trustees to fill the vacancy created when Mary Lou Binnall resigned for personal reasons. Dottie was elected to the Board in April and Ruth Ann Yannetti was re-elected to the Board. In December another joint meeting between the Selectmen and the Trustees was held and Clifton Reed was appointed to fill the vacancy created when Gene Rossi resigned.

In April Wendy Hovey was elected as Vice Chairman by the Board and I was elected as Chairman.

In November, Ruth Ann, Dottie, and I attended the joint Massachusetts Library Trustee/Friends of the Library Conference in Marlboro. We returned with many ideas and were amazed at the way library technology has changed in the last year.

New computer equipment has been purchased, giving patrons and staff greater access. Graphics on the Internet are now available through the Merrimack Valley Library Consortium. As a result, the Board and staff developed and approved an Internet Policy. A great deal of time has been spent on the ongoing reviews and updating of library policies.

New shelving was purchased for the Audio/Visual materials, and the Young Adult section. New shelving for the Picture Books in the children's section has been ordered. We will continue improvements to the first floor of the library with as little disruption to the everyday functions of the library as possible.

The return of books has been made easier by the installation of two outside book drops.

An "Appreciation Luncheon" was held by the Trustees for the library staff in January.

The larger meeting room was dedicated to Ed Fogelberg and The Children's Meeting Room was dedicated in memory of Cora McIntire.

The Fund Raising Committee has had a very busy and successful year, thanks to enormous support of the patrons and the business community. The third Wine Tasting was a huge financial success, and has become a social event to be looked forward to. We would like to thank the patrons and the business community for their support in making this affair so successful. A special thank you to Peter doCouto from Busa Wine & Spirits for his advice and assistance.

In July Ellysa Cahoy, the Children's Librarian, left to accompany her husband to New York City. She is missed by all. We were fortunate to have had her with us and experience the dynamic influence that she had on the children and staff. We are grateful that she was here for the Summer Reading Program-730 children and young adults attended the kick-off party on June 26.

Marcia Rich's contract was renewed for one year only so that the Library Director's job description could be updated to reflect the changes in technology.

The program for the Homebound is underway, mainly due to assistant library director Betty Owen's efforts. This program is available to anyone who is homebound for a period of time. Several volunteers are working with Betty on this program which we hope to see grow during the coming year.

We have received many positive comments about the programs and staff at the library. We would like to thank the staff and citizens of Burlington for their support and we are eternally grateful to those who volunteer their services. In addition, I would also like to thank the members of the Board for their support and hard work during the past year.

Respectfully submitted,

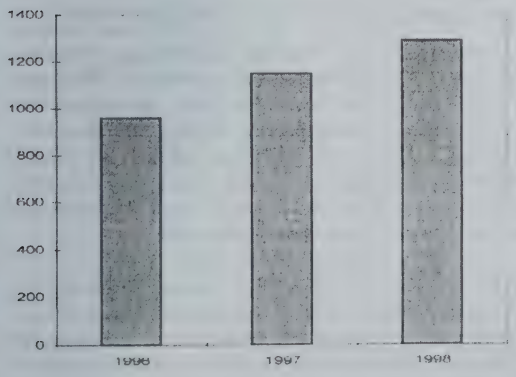
The Board of Library Trustees
Edith F. Entwistle, Chairman

TRUST FUNDS

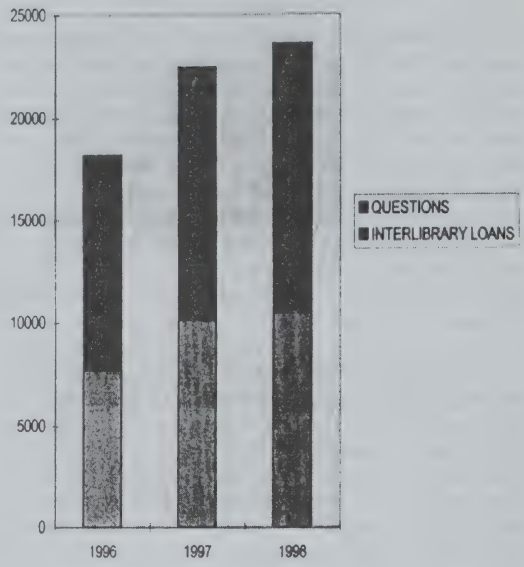
The Library enjoys the benefits of gifts given by the individuals listed below which are held in trust by the Town. Individuals or groups may support the Library in this manner by establishing their own fund, through the Town Treasurer, with a minimum gift of 1,000 dollars.

Donor	Gift	Purpose	Bal. 12/31/97	Bal. 12/31/98
David Simonds (est. 1892)	$1,000	Books and Papers	$2,086.56	$2,180.28
Cora McIntire (est. 1941)	$1,000	Children's Books for ages 9-12	$1,091.67	$1,045.09
Henry A. Manning (est. 1977)	$500	Books	$1,418.44	$1,82.16

ANNUAL VOLUNTEER HOURS, 1996-98



REFERENCE ACTIVITY, 1996-98



COMMUNITY SCHOLARSHIP FOUNDATION

As we move into our eleventh year, I am pleased to report a balance in our endowment fund of approximately $235,000, the precise balance to be found in the Treasurer's report. As the community becomes increasingly aware of our mission, the tax check-off contributions from both the real estate and personal property tax bills continue to grow and are a steady source of revenue.

Our fourth annual telethon telecast on B.C.A.T. in October raised approximately $27,000, our most successful fund-raising effort to date. Once again, we are indebted to Ernie DeMartinis, who masterminds and produces the telethon; to Jack Ferren, who acted as Master of Ceremonies and whose enthusiasm maintains the momentum and keeps the pledges coming in; to the entire B.C.A.T. staff, especially Sarah Twiss and Dick Linder who control the technical aspects; to Jack Dillon of Telecommunications, who supplies and sets up the telephones and telephone lines; to our Adopt-A-Class Business Partners, who kick off the pledging with sizable contributions; to the hosts of the different telethon segments representing the schools town government, sports, and businesses within the community; to Jack Rennie of AverStar and Steve Gerbo of SEA (a firm composed of engineering and architectural consultants) for their sizable contribution; to the enthusiastic students who made calls

during the telethon and on two other evenings; and to those many wonderful community residents who responded to those calls by pledging.

A highlight of the telethon this year was presentation of a plaque and a lapel pin to Ernie DeMartinis confirming his election to the National Honor Roll of Citizens Scholarship Foundation of America. As a result of his nomination and election, his name and our Chapter's name will be engraved on the permanent Dollars for Scholars National Honor Roll plaque on display at the Dollars for Scholars national office in St. Peters, Minnesota. Such recognition of Ernie's invaluable contribution to the success of BCSF- Dollars for Scholar's telethon is well-deserved and only a small token of our appreciation of the supreme effort he makes all year long toward producing a more successful telethon each year.

With this year's scholarship recipients, the Foundation has awarded $46,000 in scholarship assistance to thirty-eight high school seniors and twelve adult residents for a total of fifty residents of this community. The Carl Cyr Memorial Awards of $1000 each were awarded to Ronna Gersh, a Burlington High School graduate who is attending Pennsylvania State University and majoring in Meteorology, and adult resident Jomarie Ardito, who is pursuing a law degree at Suffolk University. The Harold R. Ellis Memorial Scholarships of $1,500 each were awarded to two Burlington High School Seniors, Timothy Correia, who is attending Brown University and majoring in Business. The Brendan Curtin Memorial Scholarships of $1,000 each were awarded to Burlington High School Senior, Leslie Baden, who is attending Columbia University and has chosen premed and theater as her major fields of study, and adult resident Deborah Carnell, who is pursuing a degree in nursing at Lawrence Memorial Hospital while also performing as wife and mother of two children. The Charles Curtin Memorial Scholarship of $1,000 was awarded to Stephanie Hildreth Suffredini, a Burlington High School Senior, who is attending Bentley College and majoring in Business Communications. The funds for the Brendan Curtin Memorial Scholarship and the Charles Curtin Memorial Scholarship are raised through an annual Golf Outing and so do not affect the endowment. However, due to the growing success of this golf outing, all three scholarship were increased from $500 to $1000 this year. The winner of the BCSF Scholarship of $1000 for a student going to a community college or vocational/technical school is John Dooley, who is attending East Coast Aero Tech in order to become an aeronautical maintenance technician. The three Burlington Firefighters Adopt-A-Class Scholarships of $1000 each were awarded to Patricia Moy, Julie Donato, and Sharon Gilmartin. Patricia is attending Boston University and majoring in Biomedical Engineering. It is important to note that Patricia was also a student representative on the Foundation Board and did all of the advance publicity relative to the Foundation scholarships available and the procedures necessary for application for them.

To our list of Business Partners in our Adopt-A-Class program, we added American Landmark Partners, which replaced Vining Disposal as sponsor of the class of 2002 (9th grade) and Barnes & Noble, which replaced Waterstone Books as the sponsor of the Class of 2007 (4th grade). Our other Adopt-A-Class Business Partners are MediaOne (Class of 2009 or 2nd grade), Police Patrolman's Association (Class of 2008 or 3rd grade), Easter Bank (Class of 2006 or 5th grade), Lahey Hitchcock Clinic (Class of 2005 or 6th grade), US Trust, formerly Somerset Bank, (Class of 2004 or 7th grade), Gibson & Behman (Class of 2003 or 8th grade), Harvard Vanguard (Class of 2001 or 10th grade), Reimer & Braunstein (Class of 2000 or 11th grade), and Curtin Financial Services (Class of 1999 or 12th grade), and Burlington Firefighters (Class of 2011 or kindergarten). We are most grateful to the Burlington Firefighters for continuing in the program after having sponsored the Class of 1998 and to all of our Business partners for their help in expanding educational opportunities for Burlington students, for challenging them to stay in school and pursue the critical benefits of post secondary education. The success of the program depends on the mutual involvement of the business and the parents of each class, kindergarten through grade 8, in annual fund-raising events. At the high school level, it requires students, Class Advisors and the businesses working together. We are indebted to the parents who are already involved and who see the advantages in this program for their children and encourage others to join the program by communicating their interest to either of the Co-Chairs, Debbie Keene or Connie Skourtis, who took over this responsibility this year from Nancy Jones of Gibson & Behman and Juliette Mott of US Trust. We thank Nancy and Juliette for their past service and appreciate the fact that they are continuing on the Board of Directors.

The Adopt-A-Class program has become a Community Partner in a program offered by Yankee Magazine. Through this program any new subscription or renewal of a subscription to Yankee Magazine at a cost of $20 results in $10 being returned to the class which obtained the subscription. The thirteen community businesses have been invited to participate along with students and their parents in the various classes. It is our hope that they will take advantage of this opportunity to add monies to their growing scholarship coffers.

In May we attempted a scholarship walkathon to celebrate National Scholarship Month proclaimed by Citizens Scholarship Foundation of America, Inc., our parent body. However, tornado warnings on the morning of the event made it less successful than it might have been. We applaud those who did turn out, particularly two kindergarten youngsters, members of the National Honors Society at the high school, and Jim Picone, Assistant Superintendent of Schools for Business and Finance. Their participation helped us meet expenses and contribute a modest amount to our scholarship endowment.

There were some changes to the Board of Directors. Dr. Maynard Suffredini left the Board to join Jean Arin as a consultant. We are most appreciative to be able to call upon them for their expertise and their ideas. We elected Vincent Restivo and Connie Skourtis to the Board of Directors.

There are two initiatives worthy of note. First, last year State Senator Robert Haven filed a bill in the Massachusetts Legislature which would establish matching grants for those Dollars for Scholars Chapters who have tax check-off systems. This bill, Senate Bill 1475, became a line item in the State budget prior to March of this year but was deleted for lack of time for discussion. It's inclusion would have meant matching funds for monies raised each year for scholarships by BCSF up to a maximum figure determined by the population of the town. For the Foundation this could have meant as much as an additional $24,000 annually. Our Representative Charles Murphy promises to work for its reimbursement in the budget this year. We know he cannot guarantee this but we are grateful for his support. Second, on the local level, the Board of Directors of BCSF-Dollars for Scholars is negotiating with the School Department to bring the entire scholarship effort in Burlington under the Dollars for Scholars umbrella. The advantages to this are twofold. Such a merging would dispel the confusion that two scholarship efforts in Burlington engender and the advantages to students through the Dollars for Scholars Collegiate Partnership, such as matching grants and guarantees that scholarship monies will be used to the advantage of students and not the college or university, would accrue to all students receiving scholarships and not just to those students who receive BCSF-Dollars for Scholars scholarships. In addition, for those companies and individuals giving scholarships, giving them under the umbrella of a 501 (c) 3 non-profit organization, as the Burlington Community Scholarship Foundation is, entitles them legally to claim a charitable tax deduction on their tax returns.

Once again, we thank our Awards Committee for their dedication and hard work in distributing and processing applications for scholarship awards. Members are Linda Collins, who chairs the committee, and Ann Marie Baden, Dierdre Carr, Diane Cortese, Susan Eby, Sherry Fitzpatrick, Louise Jordan, Marilyn Langley, Nancy Mooney, Donna Murray, and Wes Simon.

In closing, I wish to express my deep appreciation to Superintendent of Schools, Dr. William Conne rs and to Jim Picone, the Assistant Superintendent for Business and Finance, for their continuing support and encouragement and to the members of the Board of Directors for their continuing, enthusiastic commitment to expanding educational opportunities for all Burlington residents through building a scholarship endowment fund. Members of the Board are Vice President Vita Cyr, Treasurer Brian Curtin, Secretary Joan Corrao, Paul Cabral, Lucy Damiani, Ernie DeMartinis, Arthur Fallon, Jack Ferren, Nancy Jones, Debbie Keene, Tom Killilea, Miriam Malkasian, Steve Miles, Juliette Mott, Vincent Restivo, Connie Skourtis, and student representatives Megan Leary, Stephanie Santaskas, and Elizabeth Keene.

Respectfully submitted,

Joan F. Miles
President

BURLINGTON HISTORICAL COMMISSION

The Burlington Historical Commission is pleased to present its annual report of activities for 1998.

Comprehensive Survey of Historical Resources

In January, we participated in the Trade Show held for Town Meeting members and the public, to emphasize the importance of the Article submitted by the Historical Commission for funding to complete the inventory of the town's historic resources. A clearly presented and complete inventory is a fundamental tool that may be used to argue the importance of our historic resources and to provide a suitable record. It is a planning tool, and with the documentary provided, this inventory would be invaluable to researchers, writers, historians, students, property owners, realtors, and preservationists. On January 12th, Town Meeting voted to approve an appropriation of $5,000, the first step in conducting this survey. The Commission then applied to the Massachusetts Historical Commission for a matching grant. The grant was approved, proposals were requested and returned, and interviews were conducted in September. John Goff of Historic Preservation and Design, Salem, MA was awarded the contract and the survey will be completed in June of 1999. This vital record of the town's historic sites will then be recorded with the Massachusetts Historical Commission. We are indeed proud to be able to report this significant accomplishment.



Historical Commission L-R: Norman Biggart, Chairman, Joyce Fay, Toni Faria, Kathi Horton, John DeMelo

The Burlington Historical Museum

Tours of the Museum continue on a regular basis. In the spring and summer it was open to the public twice a week and on Saturdays. However, manning is a problem, and the Museum is now open by appointment only. In March the condition of the Museum was evaluated by the members of the Commission, Town Administrator David Owen, Director of Maintenance Doug Gillingham, and John Goff, of Historic Preservation and Design. Plans were made to improve the interior of the building, and although this work has not begun, a new front door and threshold have been installed. The Museum continues to be utilized both as exhibit space and for the storage of artifacts. Also, the parking limitations continues to be a problem.

Undaunted, the Commission members went ahead with planned exhibits and worked around the standing exhibits to present a few new displays on-site. In May an early tool display was presented as part of the Equipment Show on the Common. It featured a plow on display in front of the Museum, as well as early farm equipment inside the building.

Three small exhibits were added to the Museum this year;

1. A Francis Wyman research display, the work of a Francis Wyman descendant, 14 year old Susanne Kanagy, was loaned to the Museum after it appeared in the Burlington Public Library

2. The Walker/Wood Document and brief history of the Walker Family. This collection was featured in the public presentation of the restored document in September 1998.

3. The Union School 100th Anniversary display materials that resulted from this celebration in November.

4. The standing tool exhibit, which includes large farming tools, a spinning wheel and accessories, kitchen tools, and shoe making and mending tools.

Lastly, the appearance of the Museum has been further improved by the generosity of Mr. Jerry McCarthy of Burlington, owner of Mac's Landscaping, who donated and maintains the planting island in front of the building.



Restored West School Celebration - 35 years. L-R: Ed Forgelberg, Kathi Horton, Norman Biggart

The West School

The West School, our remaining one room school house, was opened in the spring and fall for special exhibits. The school was opened four Saturdays in May to promote interest in the site, with one Saturday designated for each elementary school. The "Spring Celebration" featured a May Pole, spring basket, and refreshments.

On Halloween evening the Commission members opened the school for the elementary school children to view decorations prepared by students, enjoy refreshments, and familiarize themselves with our one room school house. Our thanks and appreciation are extended to Ms. DeAngelis, of the Francis Wyman School, and her students, who for many years, created the art work on display. The decorations were the focal point of the evening.

Children brought their parents to see their work and have pictures taken in costume next to these decorations. Because of its popularity, this year the Commission voted to give all the elementary schools an opportunity to contribute their work on a rotating basis.

The 30th anniversary of the restoration of the West School was held on April 26th. The history of the restoration was shown in the notebooks, minutes, and photographs of the Historical Society. Honored guests, Mr. Ed Fogelberg, and Mr. Louis Skelton, who were part of the restoration project, were present and spoke about the early efforts to save Burlington's last one room schoolhouse.



Ed Fogelberg and Norman Biggart



West School Restoration

A tree was planted at the school by Mac's Landscaping in memory of Charles Casassa, who led this restoration project.

The Old Burial Ground

Tours were offered to Scout groups, public and private school field trips, and interested adult groups. Jim Ashworth of the Commission prepared a text for members Joyce Fay, Kathleen Horton, and Norman Biggart to use when conducting these tours.

We thank Doug Gillingham of the Recreation Maintenance Department for the improvement in the appearance of the fence surrounding the area, and Harry Enos of the Cemetery Department for his cooperation in the security and maintenance of the Burial Ground.

Grants

As mentioned, the Commission received a grant from the Massachusetts Historical Commission to conduct the Comprehensive Survey of Historical Resources. The contract was signed in July of 1998. The Burlington Cultural Council Grant of 1997 made possible the restoration of the Walker/Wood Document and the subsequent presentation to the public in September of 1998.

Francis Wyman House

Chairman Norman Biggart has been actively involved in recording the progress of the Francis Wyman House restoration, photographing the work as it proceeds. Kathleen Horton, Commission member and teacher at the Pine Glen School, spearheaded the "Quarter Drive to Save the Francis Wyman House". Elementary school children were asked to donate a quarter each to help finance this restoration. After a week long drive in February $573 was realized. Ms Horton's efforts and the children's contributions are appreciated by the Francis Wyman House Association and the Historical Commission.



Harold Smith 30 year resident of F.W. House.



Francis Wyman House

Toni Faria and Norman Biggart joined in the Francis Wyman House cleanup in May which included the members of the Wyman Association.

Exhibits and Activities in 1998

1. **The Union School 100th Anniversary** celebration was held on November 21, 1998 at the Senior Center in the Kelly Murray Wing of the Center for Human Services. All the displays, photographs, publicity, invitations, programs, and refreshments were handled by the members of the Commission. An original desk from the Union School, donated by Olive Bruce, was accompanied by early books, quill pen, inkwell and a mannequin dressed as a schoolmarm.



Union School 100th Anniversary –Marian Howard and Schoolmarm



Kathi Horton, Joyce Fay, Norman Biggart And Toni Farria

Police Chief William Soda made possible a tour of the building conducted by Sergeant William Faria for former students and teachers who were in attendance. Although the building is now occupied by the Police Department, the guests enjoyed visiting the interior of the building that was their former school.

Over seventy adult guests attended the celebration as well as a large group of Cub Scouts. The adults brought memorabilia to add to the collection, shared memories and were happy to be reunited with old friends. The event was a very happy occasion as reflected in the photographs taken and the press coverage on that day.

The "Save the Union School" group of 1980 was recognized with a display of its efforts. Some of the original committee members were on hand to celebrate the anniversary. Early maps, school committee minutes, general information and photographs of two outstanding early teachers, Cora and Liz McIntyre, added interest to the collection.



Kathi Horton, Commission Member; Herb and Mary Crawford



Marian Howard points out display to guest

We were honored to have a former student and teacher of Union School, Ms. Marian Bustead Howard, present for the event.

2. **The Annual Halloween Open House at the West School** described earlier.

3. **On October 24, 1998 A Lantern Walk** was conducted by Kathleen Horton of the Commission. The first participants in the walk were the members of the Burlington Historical Society and Commission, who previewed it. The walk began at the Church of Chirst, then proceeded to the Old Burial Ground, the Historical Museum, the Walker House, the Grandview Farm and the Common. Ms. Horton gave a short talk on the history of each of these. The walk is now scheduled to be part of the Bicentennial Celebration in 1999 and will be open for public participation.

4. **The 1716 Walker/Wood Presentation** was held at the Fogelberg Room of the Burlington Public Library on September 30th. This historical document was discovered in the backing of a picture at the museum. It was an agreement between Edward Walker and his sister Ruth Walker Wood over the division of land inherited from John Walker. The restored document was displayed on a pedestal made by Commission member John DeMelo. The public was invited to view the document and learn about the Walker Family's outstanding contribution to the development of Burlington. Public thanks were extended to the Burlington and Massachusetts Cultural Councils for the grant that made the restoration and preservation of the document possible. The event was videotaped for local cable viewing by Burlington Cable Access Television and included interviews with members of the Commission. Toni Faria, who found the document and applied for the grant, and Chairman Norman Biggart, were also interviewed by the press.

A copy of the document accompanied by a letter of thanks and appreciation, was given to Mr. Robert MacDonald, present owner of the Walker House, Mr. Robert Costa of the Burlington High School Social Studies Department and Mr. Thomas Smith, Historian for the City of Woburn, for their interest in preserving the artifacts of Burlington.

5. **An Early Tool Display** was presented on May 19th in conjunction with the Equipment Show on the Common.

6. **The Spring Celebration** at the West School was presented every Saturday in May for children, featuring a May Pole, spring basket and refreshments.

Donations

Throughout the year donations of historical importance have been made by the following people:

1. Mrs. Ruping donated a number of early documents pertaining to school registration, real estate valuations, records of acreage of land in Burlington, photographs, books, and two diplomas belonging to Cora and Lizzie McIntyre.

2. Wayne Higden donated flags and early documents pertaining to the Boy Scouts in Burlington.

Achievements

This year the Commission voted to hold two copyrights by a grant from the authors. The History of Burlington 1640-1950 by Lotta Rice Dunham, edited by Robert W. Zahora, and the Kathleen Horton collection of poems of ten historic sites in Burlington.

One original bound issue of John Fogelberg's Book, BURLINGTON Part of a Greater Chronicle was donated to the Burlington Public Library in May, as well as two unbound books for possible reference use.

The Commission continues its interest and involvement in the preservation of endangered properties such as barns. The Grandview Farmhouse and property, and the Kent House on the Sun Microsystem property. Also, the Commission members voiced their opposition to the planned Osco Drug project on Cambridge Street, and the possible Grandview Farm development, both in the Common area. The effect of these changes would adversely impact and endanger the appearance of the center of Burlington.

Bicentennial Involvement

The Commission has cooperated with the Bicentennial Commission in its efforts to raise funds. The project by Kathleen Horton, Commission member and teacher at the Pine Glen School, to create a fundraiser for the Bicentennial was a success. The students' art work of historic sites was packaged as stationery and sold for five dollars each, with all profits donated to the Bicentennial Commission.

Historic photographs taken from the Museum were loaned for possible use in the Bicentennial Calendar. Historic Lantern Walk, and the Founders Day involvement for the Bicentennial celebration.

Five historically valuable documents are in the process of being restored at the Northeast Document Center. We thank Lisa Plato, Town Archivist, and Jane Chew, Town Clerk for their help and encouragement in the preservation of these documents.

We are proud of our ongoing association with The Historical Society and thank the members who have volunteered to help with exhibits, presentations, and projects. Also, we extend our thanks to the network of employees of the Town of Burlington who are willing to help the Commission whenever possible. The untiring efforts of our five members and one alternate have made possible a very productive year.

The Burlington Historical Commission

Norman Biggart, Chairman
Toni Faria, Secretary
Joyce Fay
Kathleen Horton
John DeMelo
Jim Ashworth, Alternate

SCHOOL COMMITTEE

	Term Expires
Stephen A. Nelson, Chairman 26 Fairfax Street	1999
John L. Vanella, Vice Chairman 8 Pearson Circle	1999
Thomas F. Murphy, Jr. 3Lexington Street	2001
Christine M. Monaco 18 Corcoran Road	2001
John T. Lyons 22 Cormier Road	2000

The regular meetings of the School Committee are held in the School Committee Room, Open Space A, Burlington High School, 123 Cambridge Street, Burlington, on the second and fourth Tuesday of each month at 7:30 p.m. If a change in meeting date is voted, a posting on the Town bulletin board is required by law. Information is secured by calling the Superintendent's Office

Superintendent of Schools

William P. Conners	B.A. Maryglade College M.Ed., Boston College C.A.E.S., Boston College Ed.D., Boston College

Assistant Superintendent for Business and Finance

James L. Picone	B.S., Salem State College Ed. D., Boston University

Assistant Superintendent for Curriculum and Instruction

Director of Pupil Services

J. Kevin Foley	B.S. Boston University M.Ed., Salem Northeastern University

Supervisor of Attendance

Monica J. Curtin	B.A.,Villa Maria College M.Ed., Salem State College

Burlington High School Administration

Maynard M. Suffredini, Jr. Principal	B.S., Boston State College M.Ed., Boston State College C.A.G.S., Northeastern University Ed.D., Boston College
Otto M. Contardi Associate Principal	B.S., Northeastern University M.Ed., Northeastern University
Vincent P. McKay Associate Principal	B.S., University of Massachusetts M.A., Tufts University Ph.D., Boston College

Marshall Simonds Middle School

Richard J. Connors Principal	B.S., Salem State College M.Ed., Boston University

Elementary Schools

Richard J. Benowitz, Principal Fox Hill School	B.S., Temple University M.Ed., Boston University
Paul A. Cabral, Principal Frances Wyman School	B.S., Salem State College M.Ed., Salem State College
Robert L. Teel, Principal Memorial School	B.A. U Mass/Boston M.Ed., Boston State College
Stephen E. Preston, Principal Pine Glen School	B.S., Salem State College M. Ed., Northeastern University



School Committee

SCHOOL COMMITTEE

1998 was a year of many challenges and adjustments for the Burlington School System. In February of 1998, Dr. William P. Conners took over the helm as Superintendent of Schools, and has performed admirably in that role over the past twelve months. Our new Superintendent is committed to improving communication between the School Department and the parents and citizens of Burlington. Various mediums, including BCAT, have been used to keep the members of our community informed of current events and to address issues and concerns.

Dr. Conners has also become actively involved in the coordination and implementation of the technology plan previously approved by the School Committee. With the influx of monies from the Sun Microsystems and semiannual grant, the School Department is currently focusing its attention of the Marshall Simonds Middle School and the implementation of state-of-the-art technology as well as effective technology training for all middle school teachers. We thank all who have volunteered their time and talents with the Information Systems Advisory Committee and the Superintendent's Technology Task Force. Your assistance is truly appreciated, and your contributions will have an impact on education for years to come.

The School Department has also devoted a great deal of time and effort in preparation for the inaugural administration of the Massachusetts Comprehensive Assessment System (MCAS). The MCAS was designed to be an extremely challenging test and was administered statewide in May of 1998 to grades 4, 8, and 10. Although Burlington ranked in the top third overall, the School Department was disappointed in that far to many of our students fell below the proficient/advanced levels which we strive for as a level of achievement for all of our students.

We are now in the process of hiring a new Assistant Superintendent for Curriculum and Instruction following Dr. Avalin Green's announcement this past summer of her acceptance of a position with the Westwood School Department. We wish Dr. Green well in her new position, and we thank her for her many years of dedicated service.

At the Annual Town Meeting in May, the Town Meeting members voted a School Department operating budget for FY99 in the amount of $24,362,394, an increase over the prior year's budget of approximately 4.85%. Much of that increase was driven by the need for additional staffing due to increased enrollments, the implication of a world language curriculum at the elementary level, and computer resource staff to assist with the implementation of the technology plan.

Town Meeting also voted to approve $325,000 in warrant articles for capital improvements and repairs to the school buildings (new univents at the Fox Hill and Pine Glen) schools, classroom renovations at the Marshall Simonds Middle School, and water pipe replacement and ADA improvements system wide). The School Committee appreciates the support it has received from Town Meeting members and the community at large for system wide capital improvements. Our school buildings have improved dramatically over the past several years, and architectural plans and bid specifications are currently being drafted for window replacement at the Marshall Simonds Middle School and Burlington High School. Once these projects are completed, our window replacement will be complete and all schools will have modern, energy efficient window systems that function well and make for a better classroom environment.

During 1998, under the direction of Mr. Craig Robinson, Director of Buildings and Grounds, most of the capital improvement projects funded at the May 1997 Town Meeting were completed, including major improvements to the Burlington High School roof, air conditioning system, and HVAC improvements. We thank Mr. Robinson and Dr. James L. Picone for administering these projects and bringing them to a conclusion in a timely manner and significantly under budget.

We thank all of our employees, including teachers, instructional assistants, nurses, cafeteria workers, custodians, clerical staff, coaches, and administrators for their professionalism and devotion to the education and training of our students. Special thanks go to Joan Corrao, our secretary, and Kristy Wing, our student representative to the Committee, for their outstanding work.

In April, Thomas F. Murphy, Jr. and Christine M. Monaco were reelected to the Committee and began serving a new three-year term. Tom and Chris bring a wealth of insight and experience to the Committee that will serve it well over the next few years.

We are looking forward to an exciting and challenging year in 1999, and we invite members of the community to visit our schools, meet with our administrators, and observe first hand the exciting changes that are taking place throughout the system.

Respectfully submitted,

BURLINGTON SCHOOL COMMITTEE
Stephen A. Nelson, Chairperson
John L. Vanella, Vice Chairperson
Christine M. Monaco
Thomas F. Murphy, Jr.
John T. Lyons

SUPERINTENDENT OF SCHOOLS

It has been my distinct pleasure to assume the position of Superintendent of the Burlington Public Schools effective February, 1998. My initial focus has been as follows:

1. **Preparing our students to perform well on the Massachusetts Comprehensive Assessment System (MCAS).** This new testing program, implemented for the first time in May, 1998, is designed to assess how well our students have mastered the skills embedded in the Curriculum Frameworks. As we enter the final phase of the Education Reform Act of 1993, the Commonwealth of Massachusetts is looking for hard data to determine if our students will be able to compete in the global marketplace. The MCAS is a new format for state-wide group testing, with half of the items classified as "criterion-referenced": open-ended responses, short and long essays, etc. In addition to the wealth of information this testing will provide us in the future, it is also important because, beginning with the class of 2003, a diploma sanction has been established: while no cut-off score has been announced yet, our students must eventually "pass" this test to receive a high school diploma. Therefore, we will be devoting significant effort in the future to continue the work begun of aligning our instruction with the Curriculum Frameworks.

2. **Infusing technology throughout our instructional program.** One of my first acts was the establishment of a Technology Task Force with the mission of working with me to fully implement the plan developed for wiring all of our school buildings, procuring appropriate software and hardware for every grade level, and establishing a staff development program which could benefit all of our instructors. We have made significant progress in all of these areas. At this time we are focusing especially on the Marshall Simonds Middle School, because it is the first building in which we bring together all the students in Burlington within common grades (six, seven, and eight); because developmentally these students are ready to receive the full benefit from this advanced technology; and because these classes will be the first grades subject to the requirement to pass the MCAS to ultimately receive a high school diploma. We want to make these fundamental years the best they can be educationally for our students.

3. **Working to get information about our schools out to all members of the community.** With so many essential tasks to perform, the area of "public relations" often receives inadequate attention. Given the hectic pace of life today, special efforts are needed to make sure we keep the community appraised of our performance, and our needs. With this in mind, I initiated a cable television show, **Inside Burlington's Classrooms;** which is broadcast regularly on BCAT. I am using this forum, along with updates of our activities within the School Committee meetings, newspaper articles, and direct mailings, to make sure our message gets out, especially to parents. I have made myself available to meet with members of the community at the Public Library. Additionally, my e-mail address (conners @ burlington.mec.edu) has been publicized to provide further access. By utilizing all these vehicles, I have been able to open strong lines of communication with the community.

As I conclude my first year as Superintendent of Schools, please allow me to offer my sincere thanks to all of the community for its support but especially to our parents who entrust their children to us every day. Please be assured that we respect you as your children's first and best teachers, and that we will do the best we possibly can to support you in this important mission.

Respectfully submitted,

William P. Conners, Ed.D
Superintendent of Schools

BURLINGTON HIGH SCHOOL

Burlington High School has gone through a transition in preparing for the new requirements established by the Education Reform Act of 1993. Beginning in the spring, the State Department of Education initiated its first round of testing for 10th grade students in the areas of Language Arts, Mathematics and Science. Approximately three weeks of testing was held through the month of May for all tenth grade students. The test period proved to be lengthy and tedious. This experience will become routine practice annually since the Department of Education will add Social Studies next year followed by Foreign Language, Health, Technology and the Fine and Performing Arts for future years. Furthermore, successful passing of the Massachusetts Comprehensive Assessment or MCAS, as it is commonly named, will be a requirement for graduation beginning with the class of 2003.

The MCAS test results were received in November which indicated an overall proficiency level in Language Arts and a needs improvement level for both Math and Science for those students who took the exam. A review of the test results has been ongoing in an attempt to address those areas which need revision and/or remedial work for our students.

At the conclusion of the 1997/1998 school year several staff members retired. After a long and distinguished service to the students and faculty of Burlington, Mr. Samuel Gualtieri, Associate Principal, retired. Mr. Gualtieri was a true professional and was dedicated to Burlington High School. In addition, Mr. Peter Macione and Mrs. Paula Macione also retired from our faculty. Other staff members who left the system were Ms. Elizabeth Whitehouse, Ms. Heather Peachey, Mr. Timothy Utton, Mr. Donald Dabenigno and Ms. Jessica Sullivan. Newly appointed staff members were Dr. Vincent McKay, who will serve as our new Associate Principal, and Mr. Edward Gillis, who will be our new Athletic Director. In addition, Ms. Wendy Prentiss and Ms. Amanda Rossi were appointed to our English Department; Ms. Michelle Eovine, who returned after a leave of absence, will teach Physical Education; Mr. William Brown was appointed Computer/Media Coordinator; and Ms. Suzette Reilly was appointed Library/Media Assistant.

The high school student population has remained in the low 900's (906). Each year more than ninety percent of the graduating seniors pursue post-secondary education, most of whom attend four-year colleges and universities.

As additional data becomes available from our state MCAS Tests and other standardized tests, curriculum revision will occur in order to best prepare students and to ensure students success for the future.

Respectfully submitted

Dr. Maynard M. Suffredini, Jr.
Principal

ART DEPARTMENT

Burlington High School art students again received honors in the state Scholastic Art Exhibition. Karen Piccolo and Zoard Tykelar both received Gold Key Awards and Alex Harding's photo portfolio received a gold key. Silver keys were awarded to Jill Nestor, Jen Daniels and Alex Harding; Lauren Englert, Eric Turnquist and Matt Sawyer received Honorable Mentions. Ms. Sullivan and Mr. Young were members of the Scholastic Advisory Board.

In the spring of 1998 the Department produced its twenty-fifth annual "Exhibition". Over 1,000 pieces of work were exhibited in the library and main lobby. The Department also participated in an area high school exhibition at the Lexington Arts & Crafts Society.

Ms. Sullivan and Mr. Young took another student group to Italy during the spring break, traveling to Venice, Florence, Siena and Rome.

Robyn Giragosian and Mark Hentschel were selected to represent Burlington High at the eleventh annual Art All-State Festival at the Worcester Art Museum. Burlington High was again a site for the regional interviews for the festival. All-State is jointly sponsored by the Museum, the Massachusetts Art Education Association, the Massachusetts Alliance for Arts Education and the Massachusetts Directors of Art Education.

The Department continues to host visitors from the New England area interested in implementing computers in their art curriculums. The new lab, part of the long-range technology plan financed by Sun Microsystems, arrived in March and students were soon experimenting with the exciting possibilities the new equipment provided.

Ms. Sullivan and Ms. Panciera from the English Department served as advisors to Collab, which received accolades from the community and was a Gold Medalist in the Columbia Scholastic Press competition. Mr. Little continued to be involved with Facuthalon, Science Olympiad and Students for Environmental Action. Graphic Design III students added four new supergraphics to the building, adding to an already impressive collection.

Graduating students were accepted at Mass College of Art, UMass Dartmouth and Lowell, RISD, Montserrat, Suffolk and the Art Institute of Boston.

Respectfully submitted,

Philip E. Young
Art Department Chairman

ENGLISH DEPARTMENT

Two teachers joined the English Department in September. Wendy Prentiss and Amanda Rossi bring excellent background, enthusiasm and dedication to the faculty. Miss Rossi replaces Elizabeth Whitehouse who taught journalism and English for the previous two years.

English teachers devoted a great deal of time to curriculum matters. While the state's language arts framework is compatible with our district curriculum, department members used professional development days to develop assessment tests which closely mirror the state's tenth grade language arts test. The staff believes that these materials assisted our tenth graders on the MCAS test administered in the spring. The results of the language arts test were quite encouraging, placing the language arts skills of BHS tenth graders in the upper 20% of the state.

The school's literary magazine and newspaper, **Collab** and the **Devil's Advocate,** have enjoyed success. Both have received commendations from the Columbia University Scholastic Press Association, and perhaps more importantly, bring the power and beauty of the written word to our school and community. Along with these commendations, the Advanced Placement Program under the able direction of Maura Bullock continues to prepare record numbers of seniors to pass the rigorous AP examination and receive college credits for the course.

Finally, Peter Macione, a graduate of Burlington High School and an esteemed member of the English Department, retired after more than 38 years of service to the young men and women of Burlington. A tireless worker with a kind spirit, he will be missed.

Respectfully submitted,

Robert W. Casey
Department Head

MATHEMATICS DEPARTMENT

The Math Department continues to meet the needs of students at all levels by offering a wide variety of courses ranging from Advanced Placement Courses, such as calculus and computers to Basic Skills courses in Computers and Math. This year we have added the programming course "AP C++" to our curriculum.

The Math League Team had another successful year, finishing first in its league for the fifth straight year and participating in the State Tournament. Both captains are attending MIT. The coaches for the team are Jean Saxe and Fred Miksenas. The teams in our league are Woburn, Somerville, Stoneham, Minuteman Tech, Bedford, Arlington Catholic, and Lowell.

Grants from Hewlett Parkard and "Best Bet" have enabled us to provide graphic calculators for our A.P. Classes.

A number of curriculums have been updated with Technology Incorporated.

Respectfully Submitted,

James P. Curtin
Math Department Head

HIGH SCHOOL PUPIL SERVICES DEPARTMENT

The High School Pupil Services Department has worked to meet the diverse and complex needs of the high school student population. The Guidance Counselors, through the use of varied counseling techniques, work with students to identify and remediate problem areas as well as to help them develop appropriate educational/career goals, and courses of action to achieve those goals. The program for special needs students continues to be effective in identifying learning problems while offering in-depth special needs support and academic diversity for those students.

The Guidance Department hosted representatives from 66 colleges and technical schools who spoke to interested students regarding admission requirements, costs and financial aid information during conferences at the high school. The Guidance Department also co-sponsored a regional college fair held at Reading High School that hosted representatives from over two hundred colleges and universities.

The Burlington High School Scholarship Program produced positive results. One hundred eight-two donors contributed to the program. Scholarships totaling $198,233 were distributed to 283 recipients. Our deepest gratitude is extended to the local individuals, civic groups and business organizations who contributed to the scholarship program. Since 1988, two thousand five hundred thirty-seven scholarships totaling $1,700,350 have been awarded to our graduates.

The following is a profile of the Class of 1998:

Size of Class:	231 students
Number of Students Continuing Education:	203 or 88% of Class
Number of Students Seeking Employment:	25 or 11% of Class
Number of Students Entering Military Service:	3 or 1% of Class
Continuing Education Information:	
Four Year Baccalaureate Programs:	170 or 74% of Class
Four Year Public Institutions:	62 or 27% of Class
Four Year Private Institutions:	108 or 47% of Class
Two Year Associate Degree Programs:	25 or 11% of Class
Two Year Public Institutions:	20 or 9% of Class
Two Year Private Institutions:	5 or 2% of Class
Educational/Vocational Non-Degree Programs:	8 or 3% of Class

1998 SAT Test Summary:
210 students tested out of a Class of 231 or 91%

1998 SAT I Mean Scores:
Verbal: 517 Math: 512

SAT I Cumulative Percentages (Per Cent of Students scoring in a given range):

	Verbal	Math
Above 700	7%	7%
Above 650	14%	14%
Above 600	22%	24%
Above 550	36%	37%
Above 500	58%	55%
Above 450	76%	69%

SAT I Scores in a Given Range:

	Verbal	Math
750 - 800	6	3
700 - 740	8	12
650 - 690	14	14
600 - 640	16	22
550 - 590	30	28
500 - 540	47	38
450 - 490	37	29

SAT II (Mean Scores):

Writing:	566	Literature:	584
Math Level 1:	547	Math Level IIC:	613
Biology:	573	Math Level IC:	583
Physics:	568	Spanish:	584
Chemistry	610	American History	555
Overall	**578**		

Three members of the Class of 1998 were recognized as National Merit Commended Students.

One member of the Class of 1998 was recognized as a finalist in the National Merit Scholarship Program.

One member of the Class of 1998 was awarded a special National Merit Scholarship.

Three members of the Class of 1998 were recognized as Advanced Placement Scholars for their performance on the Advanced Placement Examinations

Respectfully Submitted,

Thomas Imbriglio
Chairperson

READING

At Burlington High School, reinforcement of all reading related skills is considered essential to understanding the content of a complex curriculum. To assist in this important process, the Reading Specialist provides the necessary support services to students in all grades. Diagnostic testing provides valuable information leading to specifically designed programs for both individuals and classes. Referrals come directly to the Reading Specialist from counselors, teachers, parents and students themselves.

For the sixth consecutive year, this program has been funded with a three-fifths position. Considering the growing need for verbal skill development, every effort is being made by all high school teachers to emphasize content area reading directives within the regular classroom. In addition, the initial round of MCAS test results has produced an intensified interest in developmental reading instruction.

Respectfully submitted,

Robert F. Conceison
Reading Specialist

SCIENCE DEPARTMENT

The 1998-99 school year has been one of transformation for the High School Science Department . In September 1998 Dr. Peter Nassiff developed and introduced a new ninth and tenth grade science curriculum which now more closely matches the State Framework in Science and Technology. Our students will be more adequately prepared for the MCAS Examinations. Our staff underwent some changes but continues the excellence in science the town expects. Some highlights of the current year are:

1. The Science Department, with Mr. Todd Dresser and the Board of Health's assistance, continues to monitor and adhere to proper safety procedures in the science area.

A laboratory safety film was shown to all classes. Teachers are instituting safer laboratories and continue enforcing safety procedures.

The fume hoods in the Department were repaired and are being used.

2. The Science Department offered a new, more rigorous curriculum in September 1998. Our science curriculum is modeled after the Massachusetts Framework in Science, the National Science Education Standards, and the National Science Teachers Association (NSTA) Framework for High School Science Education, and entails four years of a strong foundation in the sciences. This program relies heavily upon the recent advances in audio/video technology and will help us toward our goal of becoming one of the best high school programs in the state. Our students will be adequately prepared for college and the labor force.

The new curriculum:

Ninth Grade: Frameworks in Physical Science

A solid foundation in physics, chemistry and space science will now be provided, and a term project on a current technology will be required.

Tenth Grade: Frameworks in Life Sciences

A rigorous course in biology and earth science will be studied. Depending upon the level, a term project on a current technology or an independent science project will be required.

Eleventh Grade: Chemistry or Physics

Since the students will have had the foundations of physical and life sciences and have developed the mathematical skills, they will now be able to handle a more stringent development in the sciences. Depending upon the level, a term project on a current technology or an independent science project will be required. Advanced students may take AP science courses.

Twelfth Grade: Electives including AP Chemistry, AP Physics, AP Biology, AP Environmental Science

Students will have the opportunity for Advance Placement Courses or strong electives. A term project on a current technology or an independent science project will be required.

Professional Development

We continue our rigorous training schedule for teachers at both the middle and high schools.

3. Under Mr. David Luther's guidance, we introduced a new Advanced Placement Course, AP Environmental Science, The enrollment in all our environmental science courses was over 120. the Students for Environmental Act (SEA) won an award from the State for excellence.

4. Mr. Chuck Wood is introducing AP Biology for the fall of 1999.
5. Many of our students distinguished themselves in passing AP examinations in chemistry and physics.

6. Burlington became a PALMS (Partnership Advancing the Learning of Mathematics and Science) district this spring, PALMS is a state-run DOE Organization dedicated to instituting the State Frameworks in math and science and encouraging teachers, administrators, and townspeople to take an active participation in the process. By becoming a PALMS district along with hundreds of other PALMS sites, Burlington has access to PALMS programs in math, science, and technology. Other benefits include opportunities for professional development funds, and grants.

7. The Science Department was selected as one of the first beneficiaries of the SUN Microsystems grant to institute computer/media technology into the high school. The computer committee (Dr. Nassiff, Arthur Fundeklian, Rick Beaumont, Chuck Wood, and Don Tocci) worked with Mr. Arthur Fallon and Mr. Tim Utten to purchase and develop our science laboratory with computers. The laboratory began full operation in June 1998 with the purchase of equipment and was in full use by our students in September. Our students and faculty are computer literate and our computer facilities are in use almost 100% of the time. In addition, the purchase of software and audio-visual equipment has allowed us to spend more time teaching and to develop more comprehensive lessons for all of our students.

8. The Department received over $8,000 in Grants

9. The Science staff underwent some changes this past year:

 - Ms. Paula Macione retired after a distinguished career at Burlington High School
 * Dr. Henry Razzaboni injured himself and is on medical leave since October.
 - Mr. Edward Young developed a sudden illness in October and passed away in January.
 - Ms. Phyllis Sonnenschein has announced her retirement, and this will be her last year at Burlington High School.

10. Professional development opportunities, awards, and activities for the Department include:

 Mr. Rick Beaumont: Who's Who for Outstanding Teacher, Spotlight for Excellence in Operational Environmental, Coaching, and Teaching, Golf Coach.

Mr. Mike Barczak: Workshop in Inquiry-based Science, Yearbook Advisor, Junior Class Advisor.

Mr. Art Fundeklian: Yearbook Advisor, Student Activities Business Manager, Workshop in Inquiry-based Science.

Mr. Michael Karagozie: Workshop in Inquiry-based Science.

Mr. David Luther: Course at Northeastern on Air Quality, Department of Energy Symposium, Students for Environmental Act (SEA), Science Olympiad Advisor, Facthalon, Science Curriculum Committee, Who's Who for Outstanding Teacher.

Dr. Nassiff: PALMS workshop in science curriculum, DOE workshops on the new state exams, Standards Setting Committee for the MCAS Examination, New England Association of Chemistry Teachers Newsletter (NEACT) Editor and president-elect, PALMS coordinator, Science Curriculum Committee.

Ms Phyllis Sonnenschein: Mole Day Head Mole, Who's Who for Outstanding Teacher, NEACT, STARS Committee.

Mr. Don Tocci: Award for Outstanding Teacher, Spotlight for Excellence in Operational Environment, Coaching and Teaching, Boys and Girls Swimming Coach, Science Curriculum Committee, Academic Review Board, Sick Bank Committee, Student Government Advisor, Eisenhower Grant Winner, Teachers' Union Representative.

Mr. Chuck Wood: Course in AP Biology, Boys and Girls Cross Country Coach, Boys and Girls Indoor Track.

Ms. Kathleen Classen: Replaced Ms. Macione this fall as a full-time chemistry teacher, Course at Northeastern, Freshman Class Advisor.

Mr. Jason Didden: Became a permanent substitute in November for Mr. Young's classes. Mr. Didden spent a year in Japan and has a degree in biology from Tufts University.

Respectfully submitted,

Dr. Peter J. Nassiff
Science Department Chair

SOCIAL STUDIES DEPARTMENT

The most important activity for the Social Studies Department this year involved course changes to meet the State curriculum frameworks in History and Social Science. A two-week summer curriculum workshop was convened to write the course of study for a new sophomore course titled **World History II: 1815 to the Present.** Revisions were also made to the freshman world history course now titled **World History I: 500 A.D. to 1815.** Burlington sophomores will be tested in this area for the first time in the spring of 1999.

The workshop ran from June 29 to July 10, 1998. The participants included: Jeffrey W. Hoyt, Chairman, Jennifer M. Baierlein, Julia B. Brown, Matthew D.Carr, and Joseph A. King. These same teachers were the first to teach the new course starting in September of 1998. Workshop participants also selected a new textbook for the course, surveyed a wide array of supplementary materials, created and purchased a substantial list of volumes for book reports, and carefully evaluated the alternatives to traditional term papers with the eye towards technology and Internet applications.

Staff development days throughout the last calendar year were largely devoted to appraisal of the Massachusetts curriculum frameworks and the development of technology improvements. In May, for example, a representative from one of the major textbook publishers visited our Department and demonstrated all of the CD ROM capabilities provided with their textbooks. During the staff development day in November, the Social Studies Department was given a complete tour of the Burlington Public Library. An important focus of the tour was to learn about the technology links and applications available through the local library and the Merrimack Valley Library Consortium. The visit was very helpful and informative. We wish to thank the entire library staff for making us feel welcome. Ann Cameron, Reference Librarian is particularly commended for her role in this excellent presentation.

Continuing with the theme of technology, three members of this Department, Dr. Beaudry, Mr. Carr, and Mrs. Weiser, have volunteered to serve on a high school technology action team, chaired by Associate Principal Dr. McKay. Dr. Beaudry and Mr. Carr have each attended a separate all-day regional technology conference in Nashua, NH, and Worcester, MA, respectively. We eagerly look forward to the day when the Social Studies Department will have its own independent computer laboratory and Internet linkage in each classroom.

Five members of the Social Studies Department attended the 29th annual Northeast Region Social Studies Convention held in Boston in March. Those attending were Mrs. Baierlein, Mrs. Brown, Mr. King, Mr. Lang and Mrs. Weiser. These professional and social studies conferences are highly worthwhile. They generate enthusiasm and new ideas for our staff members. Furthermore, the participants brought back much useful information regarding the Massachusetts State Curriculum Frameworks for History and the Social Sciences.

The traditional field trips for law (Mr. Driscoll), sociology (Mr. Costa), freshman World History (Mrs. Brown & Mrs. Baierlein), and United States History (Mr. Carr and Mrs. Baierlein) were all conducted during the past year with unqualified success. The teachers responsible for these important en-

richment activities for our students are to be commended for their extra labors. For a second year, Mr. Carr organized and managed an out-of-state field trip with forty junior United States History students. They traveled to Washington D.C. and Mount Vernon during the April vacation. Mrs. Baierlein also chaperoned this important field trip so rich in history and national significance.

Progress continued on the Social Studies Department's plans to help celebrate the Bicentennial of Burlington in 1999. The permanent site marker for the Sewall House (of Burlington town seal fame) is scheduled for dedication on or near Founders/ Heritage Day in September of 1999. Throughout the year, a rotating Bicentennial exhibit will be on display in the high school lobby. Major themes throughout Burlington's long history will be featured on a bi-weekly basis. Mr. Robert Costa, Bicentennial Commission member, has devoted a large amount of extra time in organizing the exhibits and continues to be our direct link to this important town-wide celebration.

The AFL-CIO scholarship examination, administered annually by the Social Studies Department, resulted in four High School students receiving, collectively, over $6,000 dollars in scholarship money. The winning students were Jill Hurynowicz, Darren McCollem, Christopher Paige, and Christina Reardon.

The Daughters of the American Revolution "Good Citizen" Award was presented this year to Nick Panagiotopoulos (nominated by the faculty and elected by the members of the senior class). Robert Vigneau and Brook Donovan were elected by the Junior class as the Delegate and Alternate, respectively, to Student Government Day held on April 3, 1998, at the State House in Boston. The two Burlington delegates to Girls' State, held in June, were Karen Huebner and Michelle Labombard. For Boys' State the delegates were Matthew Durgavich and Edward Mikolinski. Jennifer Caccavaro was chosen to be the recipient of the Middlesex County Bar Association's "Law Day" award.

There were no changes in staff during the year.

Respectfully submitted,

Jeffrey W. Hoyt, Chairman
Social Studies Department

MARSHALL SIMONDS MIDDLE SCHOOL

Marshall Simonds Middle School maintained its commitment to the academic and developmental needs of adolescence during 1998. A diversified curriculum and a flexible team organization were utilized to address a wide range of educational initiatives.

1998 was best characterized as the year when student assessment became a high priority at the Middle School. The Massachusetts Comprehensive Assessment System (MCAS) tests were administered for the first time in May to all eighth grade students. Individual student and school scores were registered in the areas of mathematics, language arts, and science. The results of these new state tests were made available to all schools in November. Marshall Simonds Middle School surpassed the state average scores in language arts and science while mathematics results were similar to average state scores.

During the past year Marshall Simonds developed its own assessment system in order to help students prepare for the MCAS tests. At the end of each semester all middle school students were given hour-long exams that evaluated their ability to recall large blocks of information. Many of the questions on these semester assessments were open-ended and required students to synthesize and apply information.

Twenty middle school teachers participated in a week-long summer workshop to study issues related to curriculum, instruction, and assessment. Significant changes in the delivery of services to special education students were recommended. The group of middle school teachers also agreed that an emphasis on writing must be required in subjects across the curriculum.

The Marshall Simonds Middle School Council presented its School Improvement Plan to the Burlington School Committee in July. Parents, community members, teachers, and administrators on the School Council made the integration of technology into middle school classrooms a primary recommendation. The Council outlined a plan for technology implementation that was begun in September. The old computer lab was upgraded from Macs to PC's Four language arts classrooms were outfitted with five PC's. Internet access was provided in the computer lab. Individual teachers who had demonstrated a special interest and competency in technology were provided with new computers, monitors, and software. Parents and citizens of the town were given the opportunity to view the new technology at M.S.M.S. during a special "Technology Night" in October.

The School Council also recommended an extensive staff development model to train teachers in the many uses of technology. A "Staff Technology Training Center" was approved for construction at the middle school. It is anticipated that teachers from all schools in Burlington will utilize this resource to address specific skills and to explore special interests.

The School Improvement Plan emphasized the importance of maintaining the physical condition of the Middle School. Although much of the "Five Year Capital Plan" was not approved, funds for the creation of a new classroom in the technology area of the school were appropriated. It is anticipated that the replacement of exterior windows and doors will take place during the 1999-2000 school year.

Two new teachers joined the faculty at Marshall Simonds in 1998 Valorie Tobias, a Burlington resident who had previously worked as a permanent substitute at the middle school, was hired to teach grade six social studies and reading. Christopher Kingston, a Peabody resident, is also a new social studies and reading teacher in grade 6. Mr. Kingston comes to the Burlington schools after two years of successful teaching at Our Lady of Grace School in Everett. Eileen Cummings, a grade 6 social studies instructor at the Middle School, retired in June after devoting 27 years of dedicated and exemplary service to the students who came under her care,

The variety of school programs dependent on the talents of the professionals who work with the 800 boys and girls who attend the Middle School on Winn Street is impressive. An oversubscribed Curriculum Enrichment Summer School, a well-attended "Homework Clinic," winter and spring concerts, brunches to recognize scholarship, parent-education nights, vaudeville, a school-wide "Science Fair," and other student-parent activities are examples of special programs and activities that enhance the lives of children who attend our school. It is expected that the teachers and administrators who work with this very special age group will continue to join with the community to develop exemplary educational practices.

Respectfully submitted,

Richard J. Connors
Principal

FOX HILL SCHOOL

Fox Hill School welcomed the following new staff members in 1998: Jane Doyle, fifth grade teacher; Julie McCann, fifth grade teacher, Lenora Doble, fourth grade teacher; Julie Clinch, music teacher; Tania Stathoulopoulos, instructional assistant; Laura Prince, permanent substitute; and Sandra Nanene, instructional assistant.

Plans to commemorate the Town of Burlington's bicentennial were developed by the Fox Hill Bicentennial Committee. Bicentennial activities will include: a float in the Bicentennial Parade, the production of a Bicentennial play, Bicentennial School Spirit Week, and a Bicentennial School Display.

The Fox Hill School Council, comprised of teachers, parents and community members, met monthly to identify needs and establish school goals, review the school budget, and formulate action plans for school improvement. The 1998 Fox Hill School Improvement Plan focused on monitoring short and long term school maintenance issues, advocating technology advancements, and offering after school enrichment programs for children and an evening lecture series for parents. The Fox Hill School Council was also instrumental in the publication of the Burlington Public School's Curriculum Overview Guide.

Educational priorities for 1998 included: the implementations of the new world language program in grades kindergarten one and five; staff training and the development of strategies to prepare for the Massachusetts Comprehensive Assessment System; and the adoption, implementation and alignment of the Massachusetts Curriculum Frameworks with the Burlington Public School's curriculum.

Fox Hill School children and families are to be congratulated for their responsible efforts in contributing to many worthwhile charitable organizations this year. Displaying exemplary citizenship, the Fox Hill community has made significant contributions to People Helping People, Boston Community Schools, Multiple Sclerosis Society, Operation Overcoat, Project Bread, and the United Way.

The Fox Hill School Parent Teacher Organization deserves special recognition for the time, energy, caring and support they have devoted to the school. The outstanding cultural and educational enrichment programs they sponsor, the generous gifts they donate, and the successful family activities they organize are most significant and valuable assets to our school. The Fox Hill PTO has also organized special events this year to specifically raise funds for the Fox Hill Bicentennial Committee. These efforts are greatly appreciated.

Fox Hill School continues to make a strong commitment to the thorough implementation of the Burlington Public Schools Mission Statement and the Fox Hill School Code, in an atmosphere of encouragement and respect.

Respectfully submitted,

Richard Benowitz
Principal

FRANCIS WYMAN SCHOOL

The year 1998 was an eventful one at the Francis Wyman School. Our ongoing "Artist in Residence" drew perhaps the most attention during the year. A noted local glass artist, Monique Feldman, worked with all third, fourth and fifth grade students during their art classes to produce a series of fused glass panels focused on the theme of the "Tropical Rainforest." The panels were displayed during our "Arts Night" and will be permanently visible in the center window of our upstairs hallway. For years to come students will be able to revisit the school and see their creation of this most impressive art work.

The School Council has chosen to focus on Howard Gardeners' Multiple Intelligence theory for the school years 1998-2000. We have chosen the slogan **"It is not how smart you are, it's how you are smart".** All classrooms are focusing on how students learn and what the teacher can do to facilitate this learning.

1998 was also the year of the M.C.A.S. testing, which lived up to its billing of being very long and very difficult. The students, parents and staff cooperated and the testing went off very smoothly. The results have been analyzed and programs have been adjusted and redefined with the hopes of improving our scores in specific areas.

The year brought with it the usual changes in a faculty of this size. Mrs. Colette Welch, a valued member of our staff, retired and Mrs. Treacy Janis was hired to replace her. Mrs. Welch will be missed.

The year also saw renovation of the former girls locker room into an exciting and new after-school space.

No annual report would be complete without mentioning the P.T.O. Their ongoing support, tireless fundraising efforts and assistance were a huge comfort to us all.

We look forward to 1999 and are planning many events to coincide with Burlington's Bicentennial Celebration, including a birthday celebration; creating a float for the parade; and our artist in residence program will focus on quilting.

We are looking forward to exciting and eventful 1999.

Respectfully submitted,

Paul A. Cabral
Principal

MEMORIAL SCHOOL

The past twelve months have been challenging and exciting times at Memorial School. In addition to our first year's experience with mandated state testing (MCAS), we have continued work in the four focus areas outlined in the school improvement plan. Before addressing those areas, let me assure the families of Memorial School that curriculum and instruction - MCAS, The Massachusetts Frameworks, and BPS curricula - will continue to dominate our time and energy. Design groups in the core curriculum areas have already begun to examine MCAS results and other indicators with the goal of maximizing our effectiveness in addressing both local and state standards., This ongoing process involves all members of the Memorial faculty and staff as key decision makers and facilitators for continuous school improvement. Expect a summary of our work in next year's report.

During the past year, representative members of the school community have continued to implement our improvement plan, The Memorial School Compact. On Saturday, January 31, 1998, over 50 parents/guardians and educators met at the school to review our progress, adjust the plan, and set new goals. Within days, teams of volunteers were working on specific tasks designed to accomplish those goals. Here are some of the results:

- Building and Grounds - Safety, comfort and a visually pleasing school continue to be our focus. In addition to landscaping the front of the building, the cafeteria was painted, an additional 25 interior doors were refinished and refitted, student bathrooms were updated, and new storage space was created. These improvements were in addition to the routine maintenance and repairs that keep our school in excellent condition

- Computers and Technology - In addition to our new computer lab, we continue to add and update equipment throughout the building. Although the benefits of the Sun Microsystems partnership has not filtered down to Memorial School, parents, staff, and other sources have been generous with their time and money. As a consequence, we have added three PCs to our inventory, a couple of new MACs, 30 portable word processors, and a variety of new software. Most rewarding, though, is the work our staff and parents have done to promote computers and technology as teaching and learning tools. Through direct instruction in the lab with practical applications in classrooms, students are using word processing, spreadsheets, databases, drawing, and communications to enhance their learning. A group of fourth graders learned about graphs and charts while studying fractions, estimation, and surveying. In their unit on Massachusetts, second graders used computers to

locate and map major landmarks. Since networking the building two years ago, the Internet is increasingly used for both teaching and learning. It is not uncommon for teachers to go on-line searching for the best ideas, materials, and strategies to enhance their lessons. Children are continually communicating with people from across the country and around the world. In their social studies Conflicts unit, fifth graders interact with holocaust survivors. Parents have been especially instrumental as we learn the Internet, identifying appropriate web sites and assisting in our classrooms and lab.

- Curriculum, Staffing and Student Services - As mentioned above, the Curriculum Frameworks and MCAS are at the top of the agenda. Our goal is to help every student master the standards as identified by the Frameworks and our local curricula. Memorial teachers have the intellect and work ethic required for success. As we organize our efforts and broaden our experience with MCAS, scores will steadily improve. That's a promise!!! In other areas, the After School Enrichment Program is a year old and attracting roughly 60 children per six-week session. To date, girls and boys have learned about cooperation and team effort, crafts, literature, science, and technology through small group, hands-on activities. Another new program at Memorial School is our Homework and Study Club. Third, fourth, and fifth graders may participate up to three afternoons per week as they complete their homework in a supervised environment while learning valuable study skills from an experienced teacher. As I write this report, the final touches are being applied to the plans for the Extended Day Program at Memorial School. Right after February break, the YMCA will begin providing after school care to school aged children five days per week. In addition to these after school programs and services, a new language was introduced to our kindergarten, first grade, and fifth grade students. Children are now receiving Italian instruction twice per week from a certified language teacher. In addition to a world language, we are implementing a new science curriculum and continue to emphasize student assessment and process writing at all grade levels. Staffing additions and replacements for the year include a kindergarten teacher (addition), two classroom assistants (additions), a second grade teacher, reading teacher, and speech and language teacher, all replacements for previously existing positions. This past July, Ms. Elisabeth McCauley retired after four decades at Memorial School. Betty is a great teacher and a wonderful person who will be dearly missed by the Memorial School Community.

- School and Community Relations - Memorial School's PTO continues to sponsor a number of activities and events throughout the year for children and their families. This year's successes included the roller skating party, pancake breakfast, family picnic, and Fenway Family Night. In addition, our PTO plans and finances a series of enrichment assemblies presented to students throughout the year. During the past twelve months, children have experienced real life meteorologists, birds of prey, and historical figures (actors) on stage at Memorial School. One of the most valuable tools developed by a parent this year was a Volunteer Resource Book. Over 100 parents and friends of Memorial School are listed along with the expertise, services, and other resources they provide to students and staff. Community service is an important part of everybody's life, including children. At Memorial, we continue to support initiatives intended to help those who are less fortunate. This past year, children, their families, and friends participated in a food drive, Toys for Tots, and a variety of fund-raisers. At the heart of our school is an emphasis on cooperation, hard work, pride, and respect as fundamental values critical to happiness, prosperity, and success.

Respectfully submitted,

Bob Teel, Principal

PINE GLEN SCHOOL

The Pine Glen School is striving to teach and challenge our children and to keep the building up-to-date and attractive. Computer technology and internet access are a high priority. We are very fortunate to have an excellent technology committee working to get the school "on-line" as soon as possible. One of our parents, Mr. Rob Lucivero, is providing leadership, initiative and hard work in this endeavor. Over twenty-five parents have volunteered to serve on this committee. We are presently working to get the building wired and ready for the latest in technological offerings. In addition, we are continuing to add computers, software and teacher training into our curriculum. Thankfully, we now have a full time computer teacher and the technical support necessary to challenge and support our students.

We were able to keep our Instructional Assistant in our third grades this year to help with the high pupil-teacher ratio. This is deeply appreciated as it will assist us in preparing the children for the third grade State Reading Test. Our enrollment has held at about four hundred students, which is a good and workable number for the size of our building.

Each year we try to make some cosmetic improvements to the building. This past year we added coat cubbies, bathroom, electrical and fresh air vent improvements. The School Committee has been very helpful in assisting the principals in this endeavor. I feel that the school continues to look good despite its age.

Our teachers continue to do an excellent job in their teaching and in reinforcing good behavior. Staff development remains a high priority in our school system. We anticipate that it will continue to be of the high quality that Dr. Avalin Green provided during her tenure in Burlington. We are working hard in preparing children to do their best in all of the State tests that are part of the Education Reform Law.

The Pine Glen P.T.O. and School Council continue to provide leadership, support and encouragement in our school community. We all work together to make Pine Glen a good school.

Respectfully submitted,

Stephen E. Preston, Jr.
Principal

THE BURLINGTON SCIENCE CENTER

The goal of the Burlington Science Center is to make Science Education an exciting learning experience in Burlington's elementary classrooms. This year our efforts were focused on finalizing the new system-wide Science Curriculum which was aligned with the Massachusetts Frameworks for Science and Technology.

A large group program entitled "My Backyard/Your Backyard" taught students about animal habitats, adaptations and food chains. A lobby display on "Thermometer Science" gave students the opportunity to learn about the physics of measuring heat.

The "Wetland" exhibit and inter-active day was a cooperative effort involving the Science Center Staff, Burlington Conservation Commission and High School Aides. Students in grades kindergarten through five were taught about the value of Wetlands and introduced to some of the plants and animals that live in this habitat.

Other special programs included: maple sugaring, chick hatching, owls, and giant sunflower contest and a wide variety of live animal, earth and physical science lessons.

Teacher training sessions were conducted by Science Center Staff with the purpose of providing elementary classroom teachers with hands-on materials and lessons to support the curriculum and State Frameworks.

Respectfully submitted,

John Papadonis and Anne Schloder



Largest seed head grown by Laura Sherburne (16.5")



Tallest plant grown by Michael Viggiano (11' 6")

COMPUTER APPLICATIONS MEDIA DEPARTMENT

The computer and media staff has been working to provide the students and staff of our school system with a comprehensive program to meet their needs as lifelong learners. The staff has provided assistance and leadership to increase access to vital resources to implement the elements of education reform within the district. The program and materials provided through the budget, staff and federal grants, and the first funding cycle of the Sun Grant for Technology have allowed the Department to develop initiatives at a greater depth than ever before.

The media staff at the elementary schools have almost completed the automation of the library sign-out and card catalogues for each school. Additional CD ROMS for educational use have been processed and signed out through the media centers of the four elementary schools. Staff continues to assist teachers and students in a variety of projects and service to support the learning environment of the classrooms with appropriate material and research skills training. The increased use of technology in media centers has been supported and expanded by the initiative of elementary media staff.

The middle school media staff has addressed the impact of the curriculum framework on the middle school curriculum. The staff has begun initial planning for the automation of the middle school library and has increased the use of the various technologies available in the school to insure that staff and students have adequate resources to support the use of multimedia in the classrooms and media center.

The high school media staff has taken the initiative to provide Internet access to the staff and students of the high school and has greatly expanded the support of education reform within the high school. The high school computer specialists have been working with our library instructional assistants and students to create a very diverse and interactive web page for the media center and school district. A CD Rom tower and increased diversity in the range of materials available to students and staff have made the high school media center a core of research and informational access. The impact of the services provided is evident in the scope of requests for information and the variety of student research and problem solving skills that are supported every day.

The computer staff has been implementing the initial phases of our technology plan. A key program undertaken in-depth was the implementation of a technology mastery curriculum in grades 3-5 across the system, and a pilot project for grades K-2. The Future Kids computer mastery curriculum provides a sequential model for skill development in word processing, desktop publishing, data base, spreadsheet, multimedia and Internet access. A very intensive staff development program with outstanding effort and support of the elementary computer staff supported the program. This is important in preparing students to be effective users of technology and to support the use of technology by staff to improve and support curriculum development.

The middle school has undertaken a comprehensive plan to provide technology to classroom teachers based on thirty planned curriculum integration projects. Teachers continue to expand their use of technology through the use of multimedia and other technologies. The middle school staff looks forward to the increased access that the Sun Grant will provide the school system. The middle school computer staff is providing leadership in the transition to PC-based learning platforms.

The Computer and Media Department extend its thanks to the community for its continued support of the mission and programs of this Department.

Respectfully submitted,

Arthur Fallon, Coordinator
Computer Applications/Media

HIGH SCHOOL LIBRARY

The Joan F. Miles Library facilitated and supported student growth as readers, independent learners, competent researchers, and ethical users of information. The facility was open from 7:15 a.m. to 2:15 p.m. during the school year. One day a week, it was staffed after school. This increased student access to resources, the Internet, and word-processing equipment. Staffed by one library media specialist and two instructional assistants, the library served a building population of approximately 1,100. There were 22,801 student and staff visits to the library in 1998. In addition to assisting individual patrons, the staff taught 139 information literacy lessons and supported 482 classes researching in the library.

The library coordinated the 1998 Summer Reading Program for the high school. Successful completion of this program was noted on first quarter report cards. The first seventy students to hand in Summer Reading reports received a gift book about the Titanic. Mrs. Cimmino coordinated a Summer Reading raffle in which four students won gift certificates to the Burlington Mall.

With the opening of its thirteen-station Internet Room in March, library services expanded to include working with classes and staff to effectively locate, evaluate and use information from the Internet. In addition to the library orientation offered to students through their English classes, an Internet orientation was offered to all freshmen Social Studies classes. Library staff taught seven Internet professional development workshops and assumed responsibility for maintaining the high school student acceptable use policy database.

In June, Mrs. Hallisey began the first year of a term as New England Region Director for the American Association of School Librarians (**AASL**). She attended American Library Assn. national conferences in New Orleans and Washington D.C. and served on the boards of the MA School Library Media Assn. (**MSLMA**), the New England Educational Media Assn. (**NEEMA**) and **AASL.**

Professional development was further addressed by providing Internet workshops for **BHS** Staff, presenting at the **MSLMA** annual conference, co-chairing the 1998 **NEEMA** Leadership Conference and attending the Christa McAuliffe Technology Conference. The library media specialist served on the Superintendent's Technology Professional Development Committee, the **BHS** Technology Planning Committee and a **NEASC** accreditation site visit team.

In September, the library was pleased to welcome Mrs. Suzette Rielly to its staff as an instructional Assistant. Mrs. Rielly is a Burlington resident and has two children who attend the Burlington public schools. She replaced Mrs. Peachey who resigned to accept a position with the Wilmington Public Schools.

The library wishes to express its gratitude for the many donations to the Slowey Memorial Fund. The fund was established by Mrs. Auralie Slowey in memory of her husband Mr. Jack Slowey was an atmospheric physicist with the Smithsonian Astrophysical Observatory at Harvard University. This fund enabled the Joan F. Miles Library to add many exciting, thoughtful books on science topics to its collection.

The library is also appreciative of the giant mural and silhouettes designed and painted by members of Ms. Lorraine Sullivan's graphic design class. It was a pleasure to watch these students at work. Their designs have added color, whimsy, life, and a creative snapshot of K-12 literature to the library's walls.

Respectfully submitted,

Margaret A. Hallisey
Library Media Specialist

MUSIC DEPARTMENT

Several changes in the music staff occurred during the past school year. The three day a week position held by Ms. Kerry Hennessy at the Francis Wyman School was expanded to full time in order to accommodate a burgeoning elementary instrumental enrollment, and restoration of the High School choral director position to five days a week. Fox Hill music teacher Jeanne Coroniti was granted a leave of absence for the '98-'99 school year, and Ms. Julie Clinch was hired as a one year replacement. Part-time Marshall Simonds Middle School instrumental instructor Mario Tucciarone resigned in June, and his position was filled by Ms. Marcia Medvitz.

As usual, 1998 was filled with musical performances at all grade levels. Young performers from the Francis Wyman School presented concerts on May 13 and December 17 under the direction of Jack Butler and Kerry Hennessy. At the Memorial School, music teacher Beth Mosier led her students at performances on May 20 and December 16. Pine Glen musicians, under the baton of Susan La Voie, presented programs on May 21 and December 21. At the Fox Hill School, instructors Jeanne Coroniti and Julie Clinch directed concerts on May 14 and December 9. Fox Hill musicians also performed at a fifth grade reception on June 18. Elementary instrumental instructor Rick Roccapriore directed bands at all elementary school performances, as well as offering a very successful summer lesson program for interested elementary instrumental students.

Music activity at the Marshall Simonds Middle School was typically busy. Instrumentalists were featured at a winter concert on January 13 and a spring concert on May 5. The concert band participated in an exchange concert with the Kennedy Middle School from Woburn on March 11. Members of the M.S.M.S. Jazz Band enjoyed exchange concerts with their opposite numbers from Lynnfield Middle School on March 25 and 27. A gala band awards banquet was held on May 13 to celebrate the achievements of all M.S.M.S. instrumentalists. Throughout the year, instrumentalists made their presence felt in all sorts of other M.S.M.S. activities such as scholar's brunches, team assemblies, and the annual vaudeville show. Trombonists Amy Dotson and Daniel Shvartsman earned membership in the Northeast District Junior Band, an all-star group comprised of the best middle school players in Massachusetts, and performed with that group in Lowell on March 21. The jazz band also competed in the International Association of Jazz Educators middle school jazz festival in Danvers on May 12, and placed second of fifteen bands.

Under the direction of Christine LaVoie, M.S.M.S vocal groups also experienced a busy performance schedule. Winter and spring concerts were presented on January 13 and May 5. The annual chorus appearance at Quincy Market took place on December 16, and M.S.M.S. vocalists celebrated the year's achievements with a field trip to Whalom Park on June 2. Chorus members Tara LePore and Shaina Andelman achieved membership in the Northeast District Chorus and performed with that group on March 21. Throughout "98, M.S.M.S. singers appeared at ongoing school activities like brunches, team assemblies, and the Night of Vaudeville show.



Christina Sallese, Kristina Celi, Rachel Bambridge, Tahleen Ovian, play their clarinets during a FW Band rehersal.

Director Matthew Lovell and the B.H.S. band enjoyed a full and rewarding performance schedule. The year began with recruitment concert for M.S.M.S. eighth graders on January 29. Students Michael Stephan, Greg Goldfarb, and Tara Sainath performed at the Northeast Senior District Festival in January. Mike Stephan went on to play tuba with the Massachusetts Allstate Band, a singular honor. The B.H.S. band performed at evening concerts on March 11, April 16, May 6, and December 17. The last two weeks of August found B.H.S. instrumentalists preparing for the marching season at band camp. During the football season, the B.H.S. marching band was one of only two conference groups to schedule performances at both home and away games. Other band appearances included Memorial Day, Halloween, and Veteran's Day parades. The group also performed at pep rallies and the spring graduation ceremony. During the year, budget approval was received for 100 new band uniforms to replace the existing thirteen year old ones. A new design was worked up, and the formal order was placed on September 1. Delivery is expected in February '99, just in time for Bicentennial activities and the April band trip to Disney World in Florida.

The High School music theory lab, under the direction of Matt Lovell, continued to be a popular elective course, with several of his students receiving recognition for their compositional excellence at the Allstate Music Educator's Convention. B.H.S. music students also combined on several occasions during the year to present special recitals highlighting soloists, small ensembles, and original compositions. Awards banquets were held on June 4 and December 3.

Choral Director Nancy Ferretti's students played a big role in this year's musical, "The Wiz", which was presented by the Drama Department on March 26, 27, and 28. Other choral performances occurred on March 11, May 5, June 10, and December 17. Mrs. Ferretti and her students also provided holiday music during December at the Rotary Club, Woburn Mall, Senior Center, Nova Soft Company, and the annual tree lighting ceremony on the common. Chorus members Michelle Worley and Lauren DiPerna were chosen to perform with the Northeast Senior District Chorus in January. On June 4, an awards banquet recognized the accomplishments of all chorus members.

During 1998, the Music Department continued to maintain a strong music classroom program for all students in grades one through seven. Elementary pupils received two periods per week of music instruction. High School students were offered electives in Theory I, II, III, piano lab, voice class, and music drama workshop. The classroom component of our music curriculum cannot be underestimated since it represents the core of our ongoing mission to provide quality music instruction for all our students.

Respectfully submitted,

Douglas McIntosh
Music Coordinator

DEPARTMENT OF ATHLETICS

The Burlington Athletic Department continued to maintain a high level of competence in the very competitive Middlesex League. A significant change occurred in 1998, when Ed Gillis was named as Athletic Director, replacing Don Dabenigno during the summer. Don is appreciated for his years of dedicated service to Burlington Athletics and leaves with our best wishes for continued success at his new position at Belmont High School. Ed Gillis brings with him a wealth of experience and success as a teacher, coach and aquatics director at Shawsheen Regional Tech, where he served for 22 years. A long time resident of Burlington, Ed is eager to keep our rich tradition of athletic success on course.

At Burlington athletics is seen as a vital extension of the students overall educational experience. With a strong emphasis on academic excellence, all athletes are trained in an environment fostering safety and sportsmanship. Practice sessions that contribute to the development of physical, as well as mental toughness, can be observed during all sports sessions, by a dedicated and educated coaching staff. All coaches and athletes are to be commended for their sacrifice.

The winter sports teams have, traditionally, been some of the most successful. In Boys Basketball, Mike Barrett set a new career rebounding record. In Girl's Basketball, the team posted an impressive 18-4 record, just missing a league championship, but qualified for the State Tournament. Both Gymnastics teams were, once again, very successful, with the boys finishing 6-1 and the girls going undefeated and winning the League Meet as well. Coach Nina Warner was named Girl's Gymnastics Coach of the Year by the Lowell Sun. In Hockey, the boys finished with a 16-5-1 record, won the Ed Cahoon Hockey Tournament, and qualified for State Tournament play. The Boys Swimming Team put together its second consecutive winning season with a 7-3 record. Josh Woodbury finished 11th in the 100 yd butterfly at the North Sectional Meet. In indoor track, 6 boys and 7 girls qualified for the State Coaches Meet. The Wrestling Team was awarded an honorable mention by the officials organization for outstanding sportsmanship. Coach Joe LeVasseur was honored with his induction into the New England Council's Wrestling Hall of Fame for his 25 years of service to the sport.

The Baseball teams, fielding many underclassmen, laid the groundwork for several years of future success. The Lacrosse Team concluded an enthusiastic season with an optimistic outlook towards next year under first year Coach Craig Flynn, a Billerica native. The Girls Softball Team also experienced a season of growth and development with several future stars returning to the line-up next season. The Boys Tennis Team began its season with a new coach. Sam Colangelo, a veteran court master, began his tenure with a young and enthusiastic group. The Girls Tennis Team, for the 3rd straight year, made it to the quarter-finals in the State Tournament. Both Boys and Girls Track Teams posted outstanding records and several individual accomplishments. The Boys finished with a best-ever 7-2 record and won the State Decathlon Championship. Chris Ferrara was the 1998 State Decathlon Champion, taking his instruction from his Coach Ross Newcomb, himself a former World-Class Decathalete. In Girls Track, the team concluded its fourth consecutive season with a 3rd place in the Class B State Championships and a 5th place in the All-State Tournament. Discus thrower Jill Kornetsky, won her 2nd consecutive Class B State Championship. The Girls finished in 2nd place in the State Heptathalon Championships, with Leslie Baden finishing in 2nd place, breaking the old school record for total points. Coach Levasseur was named Girls Spring Track Coach of the Year by the Lowell Sun.

In the fall, the Boys Cross-Country Team established 13 new Personal records on their way to a 5-4 record. Matt Giacoppo placed 25th in the Eastern Mass Meet. The Girls Cross Country Team placed two girls in the Top 20 at the Middlesex League Meet. The Girls Field Hockey Team enjoyed an enthusiastic season under the direction of frst year Head Coach Kerri Lyman. The Football Team highlighted a rebuilding year with a 35-14 victory over Lexington on Thanksgiving Day. Senior quarterback Evan Bishop had an impressive season, passing for over 1,000 yards. In Boys Soccer, Tim McGonagle was impressive in goal, allowing only 21 goals all year, and was named to the E-Mass All-Star Team. The Girls Soccer Team finished 2nd in the league and knocked off number 5 Seed No. Andover in the State Tournament by a score of 2-0. Coach Bob Conceison was named Middlesex League Coach of the Year.

The Boys Golf Team was competitive in league play, with a majority of the team returning for next year's campaign. The Girls Swimming Team posted an impressive 8-3 record and placed 12th at the North Sectional Tournament.

During the fall season, the Athletic Department sponsored a memorable evening honoring four former athletes whose careers extended beyond high school and college. Jerseys were retired at half-time of the Homecoming Game with Belmont for: Jay Pandolfo - New Jersey Devils, Pro hockey, Peter Smith - currently Baltimore Orioles, pro-baseball; Mary(Bennett) McGinn - Women's Olympic Softball Team; and Steve Strachan - Los Angeles Raiders, pro- football.

Once again, the B.H.S. Athletic Booster Club, under the direction of President Pat O'Brien, contributed greatly to all athletic teams with their endless and unselfish efforts. This small but active group of parents supported the Department's efforts by promoting sportsmanship and spirit throughout our community.

Respectfully submitted,

Edward L.Gillis
Athletic Director

SCHOOL NURSES

I hereby submit my annual 1997/98 report for the nurses in the six schools.

Each school has a full time registered nurse to provide emergency and medical care for students and staff. The following is a summary of services that were provided during the school day:

Health room visits by students:	40,804
Health room visits by staff:	2,036
Student dismissals:	2,538
Health Counseling and education provided to parents:	5,128
Medication administration:	14,894
Individual Health Care Plans:	15
MMR vaccines administered:	12
Influenza vaccine administered;	91
Mantoux test administered:	31

Classroom programs taught: Puberty, Hygiene, Head Lice, Healthy Heart Program, and Tobacco Prevention.

All students have been screened for hearing, vision, height and weight. Students in grades 5 through 9 were screened for Scoliosis.

The following are the referrals made for further follow up:

Hearing:	52 Students
Vision:	83 Students
Postural:	9 Students

The Hepatitis B Clinic was successfully run for the third year in a row. The Massachusetts Department of Public Health again targeted the sixth grade students for this worthwhile project. We want to thank Mr. Connors and Mrs. Abatti for their support in organizing the students and Judy Baggs and Debra Hannah, Public Health Nurses, for organizing the immunization.

We thank the administration for their support. We look forward to serving the students, parents, and staff again in 1999.

Thank you.

Respectfully submitted,

Paula Hayes, RN, BSN
Supervisor of School Nurses

SUPERVISOR OF ATTENDANCE

The primary focus of the Supervisor of Attendance is the enforcement of the Department of Education regulations pursuant to compulsory school attendance. Children between the ages of 6 and 16 years are required to be enrolled in a public, private, or school committee approved home-schooled program. Daily attendance is monitored. Telephone contact is made with the home when notification of absence by the parent has not occurred. Habitual tardiness and absenteeism result in further intervention by the Administration and appropriate action is taken. Parents are encouraged to help their children maintain regular and timely attendance so necessary for the achievement of academic success.

Students between the ages of 14 and 18 years seeking part-time employment may obtain Employment permits from the Office of Pupil Services. Permits are issued specifically for the work positions stated on the certificate. When a student seeks another position, a new permit must be obtained. It is the responsibility of the Supervisor of Attendance to maintain records pursuant to student employment. The Department of Labor and Industries publishes a booklet providing information relative to child labor laws affecting student employment. Copies of these booklets are available to students in the Office of Pupil Services.

The Burlington School System participates in the National School Lunch Program. Eligibility for the program is determined by income guidelines published by the federal government. Any student attending grades K-12 may make application for free or reduced price meals. These applications are available at the schools. Applications are accepted and processed at anytime during the school year.

The Department of Education requests that spring and fall Statistical Reports be filed each year. It is the responsibility of the Supervisor of Attendance to coordinate the filing of these reports which incorporate data relative to student enrollment.

Respectfully submitted,

Monica Curtin
Supervisor of Attendance

SCHOOL PHYSICIANS

All sport physicals for the high school have been completed for 1998. The physicals for the elementary and middle schools will be arranged shortly.

The students have been courteous and orderly during these physical examinations. My thanks go to all the nurses for organizing and coordinating these student physicals so that this difficult task can go smoothly and efficiently.

My Congratulations to our football team and their coaches for a gallant effort. Their determination and stamina under pressure and stiff competition were an inspiration to us all. My appreciation goes to the trainers for their assistance during the home games.

As always, my gratitude goes to the Burlington School Department for allowing me to be part of it all during these past ten years.

Respectfully submitted,

Gary L. Goldfarb, M.D.,F.A.A.P.
School Physician

BUILDINGS AND GROUNDS

Burlington High School

An ADA compliance retrofit program was begun. This program calls for the replacement of all public access door hardware, installing ADA room signage, replacement of existing elevator controls and addressing exterior accessibility issues. The first phase of this program will be completed in the spring of 1999. When all phases are completed the facility will have met a substantial amount of the ADA guidelines. The two main corridors (streets 1&2) were resurfaced with a combination of rubber and composition tile. This eliminates the costly need to repaint these corridors on a yearly basis and also presents a cleaner appearance. A painting program for all Science Department cabinetry was begun in the chemistry labs. The remaining eight rooftop condensing units were replaced, completing the program of replacing all air conditioning units. Selected classrooms and corridors were painted through the cooperation of the Middlesex House of Correction and the use of Buildings and Grounds summer help. Preliminary investigation and feasibility outlines regarding a window replacement project were begun in the fall of 1998. The exterior doors of the team rooms at Varsity Field were replaced.

Marshall Simonds Middle School

The former industrial arts rooms were sub-divided into a science lab/classroom and a redefined industrial arts area under a two year program. When completed this will allow for a redefined industrial arts area and two additional classrooms/labs. A teacher computer training room was created, utilizing a tutor area in "C" wing. The gym area was fitted with a student climbing wall to augment the physical education program. Under the system wide pipe replacement program, 80' of two inch water line was replaced in the crawl space and two water fountains and their supplies were replaced. Selected classrooms and corridors were painted through the use of Buildings and Grounds summer help. Preliminary investigation and feasibility outlines regarding a window replacement project were begun in the fall of 1998.

Fox Hill School

A univent replacement program for all classrooms will begin at the conclusion of the current heating season. This will allow each classroom to meet current guidelines for indoor air quality. The interior door refinishing program continued with an additional twelve classroom doors being reconditioned. A new reception desk/counter was installed in the school office. A floor tile replacement program was begun in the pod corridors. All exterior doors and windows were replaced with new glazing, frames and hardware. Student storage units were installed in the upper grade level corridors. Selected classrooms and corridors were painted through the use of Buildings and Grounds summer help.

Pine Glen School

A univent replacement program for all classrooms will begin at the conclusion of the current heating season. This will allow each classroom to meet current guidelines for indoor air quality. New storage cabinets were installed in the kindergarten classroom. Selected classrooms and corridors were painted through the use of Buildings and Grounds summer help. Student storage units were installed in the upper grade level corridors.

Memorial School

The interior door refinishing program continued with an additional twenty classrooms and other doors being reconditioned. New bathroom partitions were installed in the girls bathroom. A new commercial reach-in freezer unit was installed, replacing an original unit. Selected classrooms and corridors were painted through the use of Buildings and Grounds summer help. Selected classroom doors were retrofitted with ADA compliant hardware.

Francis Wyman School

The girls locker room was renovated for use as a dedicated preschool and after school program area. Selected classrooms and corridors were painted through the use of Buildings and Grounds summer help. Roof repairs of the gym and art wing involving flashing and seam replacement took place. A new three hundred gallon hot water tank was installed, replacing a two year old unit(covered under warranty).

Conclusion

The buildings of the Burlington School Department continue to see significant improvements through the support of the School Committee, Ways and Means, Capital Budget, Town Meeting Members and other town departments. The students and staff can continue to look forward to a safe and clean educational environment. The Buildings and Grounds Personnel thank those involved for their past and future support in our effort to make the Burlington School Department a showcase for all users.

Respectfully submitted,

Craig F. Robinson, Director
Buildings and Grounds

SHAWSHEEN REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL DISTRICT

School Committee Representatives

Elected representatives of the Regional School Committee are: Mark Trifiro and Donald Drouin from Bedford; Kenneth L. Buffum, Vice Chairman, and Bernard F. Hoar, Treasurer, from Billerica; John P. Miller, Chairman, and Alfred Verrier from Burlington; J. Peter Downing and Patricia W. Meuse from Tewksbury, and James M. Gillis, Secretary, and Robert G. Peterson from Wilmington.

Shawsheen Valley Technical is one of twenty-six regional vocational technical school districts in Massachusetts. Eleven hundred thirty-two high school students were enrolled in comprehensive vocational/technical programs in October of 1998. The school has experienced major increases in high school enrollment since October 1992. Over eight hundred adults also participated in adult education courses. Shawsheen's comprehensive adult education program is the fifth largest in the Commonwealth of Massachusetts.

Two hundred thirty-nine seniors graduated in 1998. Sixty percent of the graduating class secured jobs in their chosen profession, thirty percent pursued higher education and three percent joined the armed services. Consistent with historically based data, Shawsheen's excellent placement statistics rank amongst the highest in Massachusetts.

To continue with our excellent placement statistics, five members of our technology staff became Microsoft Certified Instructors in our Management Information Program. This will enable our students to have the technical expertise in the fastest growing industry in Massachusetts.

Fifteen area colleges have developed articulation agreements with Shawsheen Valley Technical, granting students college credit for the work completed during high school. Known as the "Tech Prep" program this unique approach in developing career paths for students while in high school maximized student interest to obtain advanced degrees in emerging technical areas, and assured students a career educational path that is both relevant and rewarding. Industry leaders and educational professionals from throughout the United States have applauded Shawsheen Valley Technical's Tech Prep program and have emulated it throughout the nation.

Committed to Student Interest

Ninth graders begin their high school years as inquisitive children and leave our institution as aspiring adults. We are committed to provide a nurturing and challenging high school experience second to none. Upon entering, students spend every other week experiencing and exploring fourteen different vocational/technical professions. With nineteen different programs to select, parents and students select eight of the fourteen areas they are scheduled to explore. Students spend alternate weeks in academic classes. By eliminating study halls and providing a challenging eight period school day, students acquired all Carnegie Unit requirements for entrance into any college of their choice. Unfortunately, interest in attending Shawsheen Technical has grown beyond availability, requiring a waiting list of students.

By April of their freshmen year, students select a vocational/technical profession they will major in for the next three and a quarter years. If they select plumbing or electrical, they will earn their fifteen hundred-hour requirement for a journeyman's license prior to graduating from high school. If they select Cosmetology, they will acquire the thousand hours during high school needed to take the state examination. Program offerings range from Health Careers to Electronics to Telecommunications to Culinary Arts to Graphic Arts to Welding. The public is invited to contact our Guidance Department at (978) 667-2111 for a catalog of our diverse program offerings.

In the fall of their senior year, many students begin employment with local companies during their shop week as apprentices or co-op placements. Over two hundred and fifty area company businesspersons serve on Shawsheen's Craft Advisory Committees ensuring our curriculum, content and technology is up-to-date. Meeting twice each year with Shawsheen administrators, these local businesspersons are amongst the first to hire graduates from programs they had a part in developing.

Shawsheen students participate in a wide variety of extracurricular activities. From the Technical National Honor Society to the School Play to Vocational Clubs of America Competitions against other vocational/technical schools in district, state, and national competitions, Shawsheen's commitment to providing a wide range of activities for student development extends well beyond the classroom or athletic field.

During the past school year over three hundred and fifty Shawsheen students participated in interscholastic athletics and captured Commonwealth Athletic Conference championships in Cross Country, Wrestling and Boys Basketball. The Wrestling team won their third straight vocational title while the Basketball Cheerleading squad won the Division II North State Championship. On an individual basis. Nicole Stanasek became the first female to score 1,000 points in Basketball. The Ice Hockey, Boys Basketball and Softball teams all qualified for state tournament play.

Special Activities in 1998

Many activities took place during 1998 that deserve special recognition:

Technology was an exploding business in Massachusetts and Shawsheen Valley Technical High School was leading the way for our students. Shawsheen Valley was ranked by the Massachusetts Department of Education as number nine in the state for technology. Shawsheen Valley was selected a Lighthouse Technology High School by the Department of Education to train teachers on how to design and integrate web pages into the classroom for students. Over fifty teachers from eastern Massachusetts were trained by five Shawsheen teachers using Front-page software as an instructional tool. The work of Shawsheen teachers and our school web pages are on the Internet at www.@shawsheen.tec.ma.us. Over one hundred colleges are linked to our English Crucible web site.

The Shawsheen Tech Career Center became fully operational. Current software, including the Guidance Information System (GIS), the Dictionary of Occupational Titles (DOT) and the Outlook Handbook, allow students and adults to access college and career information electronically. These resources are also supplemented by Internet access with links to many educational and career sites. In addition to electronic materials, there is a current selection of college catalogues, videos and career information.

Shawsheen's Citizenship Award's Program continued to recognize the efforts of young people that otherwise would go unnoticed by conventional achievement assessments. The criteria applied in identifying the "good citizens" at Shawsheen Valley Technical High School boiled down to the student impressing a staff member (each of whom may nominate one student for the award) with the quality of their character. The award culminated in a dinner event attended by the recipients and the families served by the dedicated staff volunteering their time to recognize these outstanding young people. This program was inspired by the Dean of Students, Mr. John Bowen, over ten years ago and continues to draw enthusiastic support.

Members of the Massachusetts Army National Guard now have access to one of the most comprehensive education Web sites in the country, thanks to some successful team work by the Massachusetts Army National Guard's Education Services Office and students at Shawsheen Valley Technical High School. The site was co-designed by Shawsheen Internet Technology students. Thanks to the student's work, for the first time in the history of the Massachusetts Army National Guard, soldiers can find everything they need through the Internet. The Massachusetts Army National Guard Education Web Site may be the most comprehensive site available anywhere in the nation.

Renovations were made to the science lab and gymnasium.

Community Projects

Examples of numerous community projects completed by Shawsheen Valley Technical High School are as follows:

Shawsheen Valley Technical High School assisted with the construction of a concession stand at the Marshall Simonds Middle School to be used at high school football games and other sporting events. This project was a major undertaking that served as an extension of the classroom and which provided hands-on instruction for students of the construction departments under the supervision and direction of the Masonry, Plumbing, Electrical and Carpentry staff.

The Cosmetology students and teachers participated in the Yankee Doodle Homecoming in Billerica and visited Middlesex Community College to demonstrate proper manicuring techniques of hand and nail care and waxing procedures. Cosmetology students also visited the Billerica Life Care Center and the Wilmington Council on Aging, providing manicure services for residents.

The carpentry students, under the supervision and instruction of the Carpentry Department staff, remodeled the Billerica Access Cable Television Studio including the design and building of a new anchor desk, built and installed a series of solid oak custom trophy cases and remodeled an area used as a music room into a new and updated classroom at Burlington High School. Together with the Masonry Department, the students also constructed a cement block storage shed at the Heath Brook School in Tewksbury.

Culinary students and teachers prepared food and served dinner at a dance held for Shawsheen Valley Technical High School freshmen parents at the Billerica Elks and also participated in the Taste of Tewksbury held at Tewksbury State Hospital.

Health Technology students visited the Tewksbury State Hospital Huntington Disease Center several times this year working with patients. The holiday spirit was evidenced when Health Technology students provided Christmas gifts and sang Christmas carols for patients at the State Hospital.

Graphic Arts students printed numerous items for area towns including a newsletter for the Burlington Veterans and the Burlington Bicentennial Committee. Graphic Arts and Health Department students jointly designed and printed material for the Bedford Historical Society.

Hired in August of 1998, Ms. K.A. Sullivan assumed the position of Director of Academic Programs. Kerry's primary responsibilities include evaluating the quality of the academic program in keeping with school, community and statewide expectations for high school graduates. The learning progress of Shawsheen Valley Technical High School students will be assessed through analysis of performance on standardized tests and internal assessments annually. Support services will be directed to the attainment of essential skills.

Conclusion

Shawsheen Valley Technical High School's continued success is a direct result of the support received from District Town Administrators, Board of Selectmen, Finance Committees, Town Meetings and Citizens. We very much appreciate their cooperation and support.

BICENTENNIAL COMMISSION

Nearly five years ago, the Burlington Bicentennial Commission held an organizational meeting after more than thirty residents responded to a request for volunteers to accept appointments by the Board of Selectmen. Our initial meeting was called by a Recreational Commissioner and we set about publicizing our intention to celebrate with "something for everyone to enjoy", something which would interest residents of all generations, as well as, Burlington's business community. Soon after our meeting, we elected our permanent Commission Chairman/spokesman and formed sub-groups to meet and work together between our monthly open meetings required by law. We have kept an Historical Group, a Fundraising Group, and a Souvenir Group since our formation; we added new members to these committees and new committees for specific events, as needed.



Chairman Wayne Higden

There had been an earlier Bicentennial Commission comprised of Town Meeting members and members-at-large appointed by Burlington's Moderator for our town's celebrations of the National Bicentennial in 1975 and 1976. Many of the original volunteers to our Commission had been involved or knew about the earlier bicentennial celebrations as well as those of our 175th Anniversary the year before. Naturally, the volunteers to our Commission included Town Meeting members, members of the Burlington's Historical Society and individuals associated with our school department and the teaching of local history, individuals associated with the Recreation Department, and members of various established civic and service groups in town, particularly groups that had participated in the earlier town celebrations. To fund the activities of the earlier Commission, grants had been obtained for specific projects by local churches, clubs and civic organizations "thus enriching our Historical Heritage by preserving that which is ours", according to the final annual report of the Commission. The Burlington Historical Museum was dedicated, students conducted an archeological dig and led tours of two local historical buildings, the Heritage Trail was dedicated, a history of Burlington was published and its author was designated as Burlington's official Town Historian, while the Mall sponsored Bicentennial Days featuring colonial arts and crafts. In addition to the grants and sponsorship funds, Town Meeting appropriated funds for transitory recreational activities including Bicentennial games and the annual July Fourth Parade, which that year had a bicentennial theme, and other expenses.

Thus, five years ago this Commission began with valuable precedents, both for the year long celebration we envisioned for our Bicentennial and for sources of funding for plans we would develop. We had a nucleus of town organizations and businesses upon which to draw for support of time, talent, and treasure. We know that by definition, the word "bicentennial" means the last two hundred years of Burlington's history – what our town's 175th Anniversary logo called "Rich Past..." and what our Town Seal honors with a picture of a resident historian's home no longer in existence, what our 1999 Appointments Calendar calls our "Heritage" and what one of our logos refers to as our "1799 Tradition...", but also we had been shown some possible diverse recreational means of celebrating our bicentennial.

Historical Group

During 1998, the Historical Group of this Commission retained the original appointees including Robert Costa, John (Ed) Fogelberg, Neal Gaffey, Harold Hammond, Stephen Miles, Hope Paulsen, Robert Paulsen, and Auralie Slowey. With these Commission members and interested volunteers, we have produced historical publications of lasting value. Simultaneously, this group has assisted the School Council of Teachers involved with the system wide local history curriculum and the special 1999 Bicentennial Celebration projects planned for each individual school. Although most bicentennial events involve groups of all ages and interest, local school children will be especially in evidence during the Bicentennial Parade on May 1st and again on "Heritage Day/Celebrating Our History" on September 25th. With cooperation from the PTO, each school is scheduled to participate in the Bicentennial Parade with an historic float and/or marching unit. On Heritage Day, the children from each school will demonstrate some particular aspect of what they have learned from their study of Burlington's historical lifestyles, especially, but not limited to, the arts and crafts of the colonial era of Burlington's incorporation.

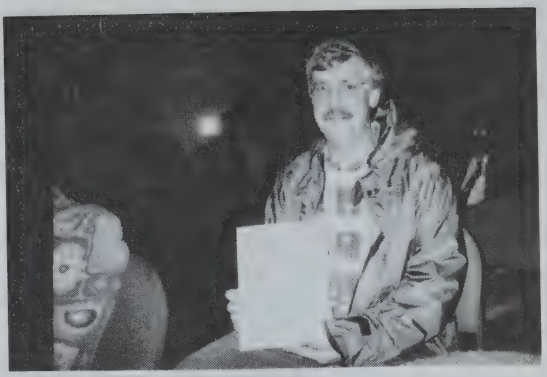
Just prior to the opening of schools for the 1998-99 year, through the efforts of Commissioner Steve Miles and the local firm of Goodway Graphics, the Bicentennial Edition of

BURLINGTON: Part of a Greater Chronicle by Commissioner John (Ed) Fogelberg was printed. At the same time, a separate SUPPLEMENT containing the Expanded Name Index by Historical Commissioner James Ashworth, and also the Aftermath of the last quarter-century by former School Committee Member Joan F. Miles, was printed for owners of the First Edition. Our Commission donated copies of Bicentennial Edition and SUPPLEMENT to all our schools and to area public libraries. We sell remaining copies to the public. It is noteworthy that Commissioner Miles scanned the First Edition onto computer disks, and the Index and Aftermath were created on computers. Our Bicentennial Edition exemplifies the compatibility of history and technological innovation found in our community. Author Fogelberg dedicated his book "to all the young people of Burlington" with profound wisdom and appreciation of changes that can follow from education.



Joan and Steve Miles presenting books to John (Ed) Fogelberg.

In addition, just as the school year began, Robert W. Zahora, an associate of our Historical Group, obtained printed copies of a manuscript History of Burlington by Lotta Cavanagh Rice Dunham, which he had edited on his computer. Printed with support from grants from town and state Cultural Councils and the National Endowment for the Arts, these books also were donated to local schools and area libraries. Our Commission will advance funds for additional copies to be sold to the public.



Robert Zahora presenting book to Historical Group.

Also during 1998, members of our Historical Group prepared the Bicentennial Commission Burlington Heritage Appointments Calendar 1799-1999. Picturing historical sites in town, this calendar contains the specific dates of planned celebratory events. Our calendar will be mailed to all local postal customers before these events begin, with the assistance of the Recreation Department. We have benefited from association with the Historical Society, Historical Commission and the Burlington High School Social Studies Department, who have volunteered their expertise and assistance in the creation of this calendar.

On behalf of the entire Commission, our Historical Group gratefully acknowledges the creation of a Local History Room at the Public Library to coincide with our 1998 publications. About twenty years of weekly newspaper columns by Author Fogelberg have been placed on the library computers for convenient access by history students of all ages. These were written subsequent to the publication of Fogelberg's book, but divided in the archives of two local newspapers until the library computerized.

Our entire Commission, and our Historical Group especially, has been inspired by the "sense of history" of Commissioner Robert Paulsen, a Past Commander of the Wilmington Militia, a former member of the Woburn Minutemen, and who created the Burlington Artillery. With his wife, our Commissioner Hope who served as an Historical Commissioner five years after being a Commissioner of the National Bicentennial, Major Paulsen has been visible in area parades and reenactments as well as local veterans' ceremonies for many years. The Paulsen's planning of our Colonial Minuteman Enactment and Encampment, scheduled to take place on April 24, 1999, assures us historical accuracy. Moreover, their ties to Minutemen Companies in abutting communities are vital, because during the Revolution Burlington men distinguished themselves at Lexington and Concord and elsewhere, though considered representatives of

Woburn Second Precinct. Also on the original Patriots' Day, when John Hancock and Samuel Adams fled from the British to our town they stopped at the parsonage of the Woburn Second Precinct Church, which later served as the Meeting House when our town finally incorporated in 1799 and adopted the name Burlington.

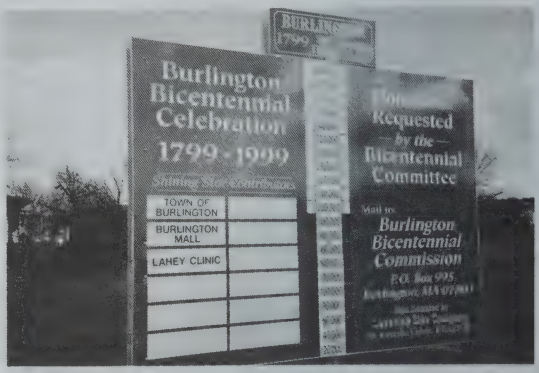


Hope and Robert Paulsen with plaque from Burlinton Bicentenial Commission.

Our Commission chose to begin Bicentennial Celebrations on the historically accurate date of February 28th, when Burlington incorporated, and in the exact locations which served as the Meeting House for Burlington's first Town Meeting eleven days after incorporation. Appropriately, because this historic building was then and is now primarily a house of worship, we plan an Interfaith Incorporation Service conceptualized by our Commission Chairman, the current historian of this church. Preceding and during the service there will be an Historical Faith Journey in the church's education building, where many of the local congregations will have displays depicting their history in Burlington. Our Service and Journey will be assisted by volunteers from each of the congregations and members of the current Clergy Council and Historical Commission. We will continue our incorporation celebration with a Grand Supper on March 27th at the Wyndham Gardens, patterned after the historical grand supper of celebration held by the residents of the newly incorporated town in March 1799 at a local social hall. Our Commission secretaries, Lianne Abramo and Ellie O'Connell, are in charge of this event, assisted by the Historical Commission and volunteers. Our Bicentennial Parade on May 1st will have more general and diverse historical references than our Encampment or Incorporation Service and Supper, but is scheduled when schools are still in session and to avoid conflict with historical celebrations of other communities, whose musical groups and militias have been invited to our parade.

Fundraising Thermometer

This year our Thermometer was erected in a prominent place on the Common so that residents and business people alike can observe the rising indicator of funds raised for bicentennial events. This Thermometer is a donation from David Lovering Sign Company of Burlington, who built it from materials donated by Beverlee Vidoli. It was installed by the Recreation Department. The back of the sign lists donors to our "It Takes Two" program which began in 1995, and which includes financial donations from twenty dollars to four thousand nine hundred ninety-nine dollars in increments named "bronze", "silver" and "gold". The front lists donations in the "shining star" category which begin at five thousand dollars. Funds appropriated by Town Meeting and profits from specific fundraising events and souvenir sales are not listed separately but are reflected in the total on the Thermometer.



Fundraising Thermomter on Town Common

Our Fundraising Group held five financially successful events in 1998 including our annual Dinner Theater at Wyndham Gardens, our Before Election Mardi Gras Dance at Knights of Columbus Hall, our annual July third Barbecue, our A Fabulous A-Fare food festival, and our annual Breakfast With Santa, both at the Burlington Marriott. In addition to the financial contributions recorded on our Thermometer, the Commissioners who comprise our Fundraising Group have been assisted by generous contributions of time and talent from Beverlee Vidoli, Denise Ferriani, Robin Amiralian, Erin Murray; volunteers for specific events Paula Doherty, Lois McColgan, Ruth Pilote and Sally Stravolta (food festival); and Maureen Niccoloro and June Tibaldi (annual breakfast). Organizations including the Burlington Rotary and local businesses have also volunteered time and talent to our fundraising events. After our Thermometer was in place and our first fundraising event was held, our Commission held an open house at the Human Resources building. Residents were encouraged to "Bring a Buddy" and learn about specific

fundraising or celebration events planned. Individuals could then volunteer for specific events on sign-up sheets. Those who did so have been coordinated by Lorraine Wile, herself a volunteer. This has been invaluable to our Fundraising Group.

Supplementing our Thermometer and the "Bring a Buddy" open house, the Commission diversified publicity for the Bicentennial with the assistance of volunteer Bill Trimm who facilitates local press and TV coverage. We are being interviewed and photographed by media staff members, plus our own press releases and photographs are appearing as submitted by our Events committees and groups. We still have our website and maintain high visibility through souvenir sales and personal contacts. Our Commission chairman and Group chairman regularly update the Board of Selectmen and other town boards.

Through the generosity of the Recreation Department, the 1998 Bicentennial Newsletter was printed in their spring brochure and mailed to all local postal customers. The Recreation Department also includes fundraising events in their quarterly brochures.

In late June, our bicentennial souvenirs were inventoried under the direction of our Group Chairman Bob Paulsen. Sales had been centralized in the B-Line Office at the Human Services Building with available stock stored in several locations. At that time, the only new item was the adult's white golf shirt with blue "'200th Birthday' logo, also featured on the denim caps introduced in 1997. However, publication and delivery of historical books was anticipated.

Convenience for shoppers is a concern. During weekdays, people are able to purchase items at the B-Line office. Organizations using the building in the evening have been offered an opportunity to have the shop open for purchases by members. We have opened this shop on some Saturday mornings with the help of volunteers, but most shoppers find the Bell Camera Bicentennial Headquarters more convenient on Saturdays. Mr. John Ellis is a volunteer who displays and sells our items with great success and we are very appreciative of his contributions of time and talent. Again this year, we transport our souvenirs to the high school to sell during Town Meeting sessions, when the polls are open, and during the annual Booster Club Fair. We continue to sell souvenirs at our own fundraising events, and at the Lahey Clinic and Dale Pharmacy. We have transported items of historical interest to the schools and Historical Museum for the convenience of organizations meeting in these locations.



Souvenir Shop - left to right: Barbara Brennan, Hope Paulsen, Robert Paulsen, Auralie Slowey

Souvenir sales have increased greatly with more publicity and more opportunities for shoppers. We are especially fortunate that our best selling Bicentennial Afghan is the backdrop seen behind all town boards whose meetings are telecast on BCAT; this visibility identifies and publicizes our Bicentennial. Our afghan is a favorite gift and durable keepsake. It was necessary to place two additional orders to replenish our available stock of this item during 1998. Also, because of their popularity it was necessary to re-order our one-size-fits-all denim caps and certain sizes of the adult sweatshirts introduced late in 1997. The four new souvenirs for 1998 have sold well but are still in stock: golf shirts, Bicentennial Edition, snowflake ornaments and the Burlingtonopoly game. Our Souvenir Group is encouraged by the public's eagerness to purchase these and other durable items introduced in earlier years. We look forward to the bicentennial events which our proceeds are helping to fund.

Respectfully submitted,

Wayne Higden, Commission Chairman
Robert Costa, Historical Group

Robert Paulsen, Souveniors Chr.
Maureen Schuler, Fundraising Chr.
Auralie Slowey

CABLE ACCESS TELEVISION

Burlington Cable Access Television (BCAT) is a non-profit private corporation operating in the Town of Burlington since 1987. BCAT operates three television channels in the town, with an ongoing emphasis on deploying cutting-edge technology and providing viewers with a wide variety of subject matters. With a small staff, BCAT relies heavily on the volunteers who produce programs dealing with politics, local news, cooking, sports, science, health, arts and entertainment, along with a host of other topics. Staff produced shows generally involve Town Board meetings, town meetings, parades, concerts, news show and other public events. BCAT has become an invaluable resource for the entire Burlington school population by intruding the diverse student population to the world of media. Burlington students ranging from elementary level through high school are involved producing shows which are generally showcased on the education channel. In addition, the Superintendent



1998 BCAT Telethon production crew

of Schools videotapes a monthly programming at BCAT to bring his message of education to parents and families in town.

During 1998, BCAT conducted its Fourth Annual Scholarship Telethon on behalf of the Burlington Community School Foundation and through this endeavor raised $27,000.

The Burlington Cable Access Television Board of Directors consists of the following:

Ernest J. DeMartinis	John Hofferty
Paula Davis	Rick Karwan
Arlene DiRocco	Dick Linder, BCAT Engineer
Elizabeth Gianino	Virginia Mooney
Ed Hastings	Jennifer Murphy
	Larry Rice

Sarah Twiss, after spending eight years as access director for BCAT, decided it was now an opportune time to be more involved with her family. This was sad news for the BCAT but great news for Sarah's husband Jeff and her two children, Linsey and Cameron. During her career at BCAT, Sarah was instrumental in making this media vehicle a major part of the community, opening up BCAT to the town. Many people have expressed their sadness at seeing Sarah leave but at the same time wish her the best. The BCAT Board of Directors attended her going-away party and told her she would be missed. The organizations throughout the town such as the Veteran's Office, the Recreation Department, the Council on Aging and members of the school department spoke of her enthusiasm and support of all their endeavors. Sarah established and maintained the support systems necessary to effectively provide a positive environment for individuals and groups wishing to utilize the facilities available at BCAT. Jennifer Dodge will take on the responsibilities of Access Director in 1999. Staffing levels remained the same in 1998, two full time and one part time. Brandy Sales joined the part time staff in May. BCAT's hours of operation have remained constant over the past three years. The studio is open 66 hours per week, Monday through Friday from 10 am – 10 pm and Saturdays from 10 am – 4 pm.

Program schedules and press releases appear regularly in the local newspapers, the Daily Times Chronicle and the Burlington Union. Two hundred eighty BCAT items, including program schedules, press releases, pictures or BCAT mentions appeared in the papers. The Burlington Union also printed a biweekly BCAT column written by Darryl Nash highlighting activities transpiring at the facility. The BCAT newsletter, produced quarterly by Jennifer Dodge, is distributed to town representatives and volunteers and is available to residents at the Library, Recreation Department, Senior Center and Town Hall.

BCAT held its annual meeting in an open house forum last April with a large audience in attendance. Awards were presented to the Volunteers of the year.

The community bulletin board has continued to be a valuable resource to Burlington schools, departments, residents and organizations. BCAT presented listings for 140 nonprofit organizations on the Bulletin Board. Sponsorship acknowledgements were also listed for the first time starting in October.

BCAT received a Certificate of Appreciation from Project Assist for our contribution to their community service program.

BCAT will be an integral component of the Burlington Bicentennial Celebration.

Respectfully submitted,

Ernest J. DeMartinis

BURLINGTON HOUSING AUTHORITY

The Burlington Housing Authority is a public non-profit agency, empowered by the Massachusetts State Legislature under M.G.O. Chapter 121B, to develop and manage public housing. The Authority is funded, regulated and monitored by the state and federal governments, and in addition, submits annually to a lengthy review by the Massachusetts State Auditor. It is with great satisfaction that the Burlington Housing Authority ended 1998 with another excellent audit report for the tenth consecutive year.

In 1998, the Authority applied for and was awarded a Modernization Grant which will result in the total renovation of its Birchcrest Arms Apartments Community building. In addition to adding more space and upgrading the interior, the building will be made totally handicap accessible. Also in the works is an application for funds to replace or do extensive repairs to the elevator at Tower Hill.

At the groundbreaking ceremonies held at the new and beautiful Longmeadow Place Assisted Living facility, the Authority was pleased to announce a set-aside of ten affordable Assisted Living Apartments for Burlington residents. The Burlington Housing Authority is the first Housing Authority out of over 250 housing authorities statewide to provide affordable assisted living units for its community. The availability of this housing resources means that many seniors who are not able to live totally independently, can still maintain their independence, rather than move prematurely to a nursing home.

The Housing Authority Board consists of four elected Commissioners: Joseph Arena, Lincoln Daigle, M. Harrison Graham, and James Marchese; also, State Appointee John Leary, who was chosen by the Governor of the Commonwealth, with the approval of the Department of Housing and Community Development. All Board members serve without compensation, and their many duties include formulation of policies and overseeing the duties of Executive Director Lillian Buckley, who is responsible for the day-to-day operations of the Authority. The Housing Authority is fortunate to have a knowledgeable and professional office and maintenance staff.

Recently hired Administrative Assistant Diane Callahan Cohen brings considerable expertise and management experience with her to assist in the ever-increasing challenges of conforming to the recently promulgated, complex myriad of governmental regulations.

These are challenging times for the Burlington Housing Authority, as well as all other Authorities statewide. Due to lack of governmental funding, Authorities are being urged to review their traditional roles in providing affordable housing; and to change their operation from that of a bureaucracy to that of a business. Also, due to our unique state laws, Massachusetts is the only state in the Union which allows Housing Authorities from other cities and towns to go into the territory of any other Authority in the State, to develop and administer housing. The Burlington Housing Commissioners view very seriously this challenge to local control, and state Representative Charles Murphy has been asked to look into the matter.

The Burlington Housing Authority would like to publicly acknowledge and thank the Town of Burlington, including all agencies of the town, for the help and cooperation that it has extended to the Authority as a public housing agency providing affordable housing. Also, much thanks is owed to the many individual departments of the town who have always been there for Authority residents in their time of need.

Respectfully submitted,

Lillian M. Buckley, PHM
Executive Director

METRO AREA PLANNING COUNCIL

MAPC is the regional planning agency that serves 101 communities in the metropolitan Boston area. It was created by an act of the state legislature in 1963 and has been serving its communities since that time. The Council is composed of one representative from each of the 101 communities appointed by the Chief Elected Officials (CEO's) of each of these cities and towns. In addition there are 21 gubernatorial appointees and 14 agency (such as the DEM, Mass Port and MBTA) appointees on the Council. The 25 member elected Executive Committee meets 11 times a year. The full council meets three times a year. Meetings are held at various localities throughout the region.

In order to serve its communities better, MAPC has organized eight subregions. These groups are composed of representatives from the member communities and a MAPC staff planner. The groups meet on a regular basis to discuss and work on issues of subregional concern.

The town is a member of the North Suburban Planning Council (NSPC) subregion, a group of nine communities. Over the past year, a major focus of the group was transportation. NSPC submitted three projects for consideration in the Unified Planning Work Program (UPWP), reviewed the Transportation Improvement Program (TIP) and heard presentations on the congestion management system plan. In addition, NSPC continued its dialogue with state transportation agencies on safety and congestion issues at the I-93/128 interchange. NSPC also worked with CTPS on the signalized intersection study.

The NSPC special project for the year was an update of the water supply maps previously done in 1992. This special project resulted in two GIS maps for use by the communities and a technical memorandum. NSPC also began an ongoing relationship with the Executive Office of Environmental Affairs (EOEA) Watershed Initiative through regular communication with the four basin team leaders.

The group heard a presentation on the MAPC initiative on regional services and municipal spending trends.

Two projects in the NSPC subregion were approved for the Transportation Enhancement program for FY 1998. The two were: the North Suburban Bike Path project in North Reading and the Tri-Community Bikeway in Woburn, Stoneham and Winchester. Each year MAPC through a committee process evaluates and recommends projects for inclusion in the funding program. They then work with the communities to help get the projects implemented. Additionally, two projects from the subregion were advertised in the Transportation Improvement Program (TIP) for FY 1998. They were Route 28 project (Main St./ North Street) in North Reading and the Route 28 signalization project in Reading.

On the region wide scale the agency is involved with so many programs and issues that it is not possible to mention them all. However, the following list should give some idea of the breadth of activities, responsibilities and challenges the agency has met over the past year. Among the most active initiatives for 1998 were the following four:

Build-Out Analysis

The agency developed and refined its methodology this past year as it worked on build-out reports for 12 communities.

Master Plans

The agency worked with a record number of communities on local master plan studies.

Innovative Project Awards

The agency received two new types of major grants from federal organizationsa 'Welfare to Work' grant funded by the US Department of Labor and an Environmental Protection Agency (EPA) grant to look at sustainable taxation policies.

Major Multi-Organization Collaborations

The agency worked closely with other Regional Planning Agencies (RPAs), citizens, legislators, business community members, and non-profits on such projects as Southeastern Massachusetts Vision 2020; The I-495 Technology Corridor Initiative/Campaign for Shared Solutions; and several separate Essex County initiatives that included working with the Essex County Selectmen's Association, Salem State College, and the municipal administrators joint service effort.

During the past year MAPC

Played major roles in planning, organizing and hosting the national American Planning Association (APA) annual meeting that was held in Boston in April. Over 4,600 planners attended this conference which was last held in the city 17 years ago.

Worked with others to produce a special video on the importance of trees in the protection of a local watershed. The 28-minute video is called Shedding Water.

Hosted several free ArcView geographic information system training sessions for town representatives.

Participated in a collaborative effort with Mass Audubon North Shore and Coastal Zone Management (CZM) North Shore to facilitate conservation subdivision design options

Participated on the Advisory Board of the statewide Citizen Planner Training Collaborative that provides a training curriculum for members of local Planning Board and Zoning Boards of Appeals.

Completed several school enrollment studies.

Provided mapping support for the Middlesex Canal commission, a group working to restore parts of the historic canal.

Developed, as part of a Municipal Incentive Grants (MIGS) program, a video to help communities deal with electric deregulation.

Created the second annual Council report that incorporated a series of maps in calendar format as part of the document. Each month's map is devoted to a different regional demographic subject.

Developed a build out analysis for six I-495 communities combined with a report on the infrastructure capacity of present water, sewer and roadway conditions.

Completed a Nonpoint Source Management Plan for one of the subregions.

Introduced the practice of writing bi-monthly newsletters for each of the subregions.

Worked as a facilitator with a local committee that is developing a master plan for a major local open space and drinking water reservoir area.

Brought national speakers such as Myron Orfield and Jane Holtz Kay to the Council to inform and challenge local thinking on planning issues.

Continued working with Boston's Cardinal Law on Challenge to Leadership effort—now called Metropolitan Affairs Coalition.

Strengthened its ties with environmental groups and the national park service on its Boston Harbor Island National Recreational Area project.

Received, processed and distributed to the appropriate communities over 200 Environmental Impact Reports (EIRs) and/or Environmental Notification Forms (ENFs) during the past year. Completed an in depth review, analysis, discussion, and tracking of four EIRs, and wrote comments on another 48.

Applied for and received an Environmental Protection Agency (EPA) Sustainable Development Grant to look at sustainable tax policy—looking at models across the country of tax sharing and mechanisms for enhancing interlocal cooperative agreements in the context of their political feasibility.

Received a US Dept. of Labor grant for $4.1 million to work on the 'Welfare to Work' issue. MAPC set up a collaborative of eight partners—non-profits, regional employment boards and businesses to address the issue.

Solicited, reviewed and recommended projects for inclusion in the Transportation Improvement Program (TIP). Worked closely with local members of the Metropolitan Planning Organization (MPO).

Conducted an inventory and review of all 25 wastewater treatment facilities in the region.

Updated the Community Profiles data department publication, completed a five-year Overall Economic Development Program (OED) report and embarked on a second five-year program.

Completed and distributed a report on fish processing in the state. The project was funded by Massachusetts Office of Business Development (MOBD).

Finished designing software for two towns to track their Title 5 permitting programs.

Provided a workshop for city and town clerks to help prepare them for the upcoming 2000 census. These sessions known as Local Update Census Addresses (LUCA) workshops were held in cooperation with the US Census Bureau.

Held three metropolitan forums on the Mass. Watershed Initiatives program to help bring information about the program to local officials through out the region.

Coordinated with the SuAsCo Watershed Group to develop a watershed community council.

Collaborated with a multi-agency organization that reviewed and commented on the MWRA's Combined Sewer Overflow (CSO) plan.

Tracked and supported more than 15 bills in the state legislature. Engaged in an extensive letter-writing campaign in support of the creation of the Office of Geographic and Environmental Information.

Lobbied hard for the restoration of funding for the Municipal Incentive Grants (MIGs) program.

Held monthly Legislative committee meetings where members heard speakers from a wide range of governmental agencies and committees discuss relevant legislative initiatives.

Worked to help communities with their ISTEA Transportation Enhancement Program applications. Organized the committee that acted on the staff recommendations for funding priorities.

Functioned as staff for Mass Highway System (MHS) Advisory Board that among other efforts reviewed the proposal to develop two air rights parcels over the Mass Turnpike at Mass Ave. in Boston.

Participated in a wide variety of forums, workshops, seminars, etc. as featured speakers, panel members, facilitators, researchers, hosts, sponsors, conveners, organizers, etc.

Had three staff members pass the American Institute of Certified Planners(AICP) exam.

Continued to work with the local communities on the reuse plan for the South Weymouth Naval Air Station. Completed a study on the potential impact of the recently accepted reuse plan on the streets and neighborhoods of Rockland and Hingham.

Helped to complete the Mass Bay Commons publication that was prepared by students at Harvard Graduate School of Design. Distributed the document and promoted the regional open space concept at various meetings and through a variety of organizations' newsletters.

Continued to respond to requests from communities for information on zoning, land use, environmental regulations, data and planning.

Worked with Billerica and the Northern Middlesex Council of Governments and three MAPC towns to study the impacts of defense contract reductions and the tools local governments have available to prepare for and mitigate these impacts. The project team convened focus groups and a major forum and published a report.

Encouraged communities to consider concentrating development around transportation nodes. Created a design guideline booklet illustrating how this could fit into a community setting at a proposed commuter train terminus.

Worked with municipal administrators to look into the idea of organizing subregional committees for the purpose of shared services.

Cooperated with Executive Office of Environmental Affairs (EOEA) on informing the public about the new Watershed Basin Team project.

TOWN ACCOUNTANT

Subject: Financial Statements Fiscal 1998

Enclosed are the audited financial statements of the Town of Burlington for the period ending June 30, 1998.

These statements have been prepared by this office and our independent auditor Powers & Sullivan.

Patrick J. Mullin

Town Accountant

TOWN OF BURLINGTON, MASSACHUSETTS

REPORT ON EXAMINATION OF GENERAL PURPOSE
FINANCIAL STATEMENTS

FISCAL YEAR ENDED JUNE 30, 1998

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POWERS & SULLIVAN
Certified Public Accountants

323 New Boston Street
Woburn, MA 01801
Telephone 781-937-9322
Facsimile 781-937-9474

Independent Auditors' Report

To the Board of Selectmen
Town of Burlington, Massachusetts

We have audited the accompanying general purpose financial statements of the Town of Burlington, Massachusetts, as of and for the year ended June 30, 1998 as listed in the table of contents. These general purpose financial statements are the responsibility of the Town of Burlington's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit. The financial statements of the Town of Burlington, Massachusetts, as of June 30, 1997, were audited by other auditors whose report dated September 26, 1997, expressed a qualified opinion on those financial statements for the noncapitalization of fixed assets and for not reporting the unfunded pension liability in the General Long-Term Obligations Account Group, as determined by an acceptable actuarial valuation before restatement. We also audited the adjustments described in Note 14 that were applied to restate the 1997 financial statements. In our opinion, such adjustments are appropriate and have been properly applied.

Except as discussed in the following paragraph, we conducted our audit in accordance with generally accepted auditing standards and Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

Governmental Accounting Standards Board Technical Bulletin 98-1, *Disclosure about Year 2000 Issues*, requires disclosure of certain matters regarding the Year 2000 issue. The Town has included such disclosures in Note 15. Because of the unprecedented nature of Year 2000 issue, its effects and the success of related remediation efforts will not be fully determinable until the Year 2000 and thereafter. Accordingly, insufficient audit evidence exists to support the Town's disclosures with respect to the Year 2000 issue made in Note 15. Further, we do not provide assurance the Town is, or will be, Year 2000 ready, that the Town's Year 2000 remediation efforts will be successful in whole or in part, or that parties with which the Town does business will be Year 2000 ready.

Inasmuch as the Commonwealth of Massachusetts does not require the capitalization of fixed assets, the Town has not maintained complete historical cost records of its General Fixed Assets. Accordingly, a statement of General Fixed Assets, required by generally accepted accounting principles, is not included in the financial statements.

As more fully described in Note 1, the Town maintains the Sewer Enterprise Fund on a comprehensive basis of accounting other than generally accepted accounting principles. Accordingly, the Sewer Enterprise Fund is not intended to present the financial position and results of operations in conformity with generally accepted accounting principles.

In our opinion, except for the effect on the financial statements of the matters described in the preceding three paragraphs, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Town of Burlington, Massachusetts, as of June 30, 1998 and the results of its operations and the cash flows of its Proprietary Fund Types and Nonexpendable Trust Funds for the year then ended in conformity with generally accepted accounting principles.

The Town has implemented Governmental Accounting Standards Board Statement #32, Accounting and Financial Reporting for Internal Revenue Code Section 457 Deferred Compensation Plans. As a result, the plan, which was previously reported as an Agency Fund, is no longer included in the financial statements. As more fully described in Note 14, the Town has restated the beginning equity position of several funds.

In accordance with Government Auditing Standards, we have also issued reports dated November 6, 1998 on our consideration of the Town of Burlington, Massachusetts' internal control structure and on it's compliance with laws and regulations.

Powers + Sullivan

November 6, 1998

ALL FUND TYPES AND ACCOUNT GROUP
COMBINED BALANCE SHEET

JUNE 30, 1995

ASSETS AND OTHER DEBITS	Governmental Fund Types			Proprietary Fund Types			Fiduciary Fund Types	Account Group	Combined Totals (Memorandum Only)
	General	Special Revenue	Capital Projects	Ice Palace	Sewer	Internal Service	Trust and Agency	General Long-Term Obligations Group	
CASH AND SHORT-TERM INVESTMENTS	$ 9,290,329	$ 1,307,261	$ 4,485,077	$ 145,645	$ 864,247	$ 159,497	$ 1,294,418	$ -	$ 17,546,674
INVESTMENTS							595,217		595,217
RECEIVABLES:									
Real estate and personal property taxes	901,072								901,072
Tax liens	1,753,319								1,753,319
Excise taxes	700,518								700,518
Intergovernmental		592,939							592,939
Water	559,875								559,875
Sewer					1,395,973				1,395,973
Other Receivables	76,279								76,279
DUE FROM OTHER FUNDS				52,308					52,308
WORKING CAPITAL DEPOSIT						591,000			591,000
FIXED ASSETS				1,313,327					1,313,327
AMOUNTS TO BE PROVIDED FOR RETIREMENT OF LONG-TERM OBLIGATIONS								30,597,034	30,597,034
TOTAL ASSETS AND OTHER DEBITS	$ 13,281,392	$ 1,900,200	$ 4,485,077	$ 1,511,480	$ 2,260,220	$ 750,497	$ 1,889,635	$ 30,597,034	$ 58,675,535

See notes to general purpose financial statements.

ALL FUND TYPES AND ACCOUNT GROUP
COMBINED BALANCE SHEET

JUNE 30, 1998

LIABILITIES AND FUND EQUITY	Governmental Fund Types			Proprietary Fund Types			Fiduciary Fund Types	Account Group	Combined Totals (Memorandum Only)
	General	Special Revenue	Capital Projects	Ice Palace	Sewer	Internal Service	Trust and Agency	General Long-Term Obligations Group	
LIABILITIES:									
Warrants payable	$ 648,211	$ 201,392	$ 767,873	$ -	$ 497	$ 1,092,879	$ -	$ -	$ 2,710,852
Reserve for abatements	824,075								824,075
Accrued payroll	1,250,000								1,250,000
Other liabilities	687,031								687,031
Liabilities due depositors							1,095,680		1,095,680
Deferred revenues	3,121,883				1,395,973				4,517,856
Due to other funds	52,308								52,308
Accrued compensated absences								2,490,000	2,490,000
Workers' compensation								164,530	164,530
Environmental settlement payable								594,504	594,504
Bonds and notes payable				1,312,000				27,348,000	28,660,000
TOTAL LIABILITIES	6,583,508	201,392	767,873	1,312,000	1,396,470	1,092,879	1,095,680	30,597,034	43,046,836
FUND EQUITY (DEFICIT):									
Retained earnings				199,480	863,750	(342,382)			720,848
Fund balances:									
Reserved for:									
Encumbrances and continuing appropriations	1,680,199								1,680,199
Nonexpendable trust							358,982		358,982
Unreserved	5,017,685	1,698,808	3,717,204				434,973		10,868,670
TOTAL FUND EQUITY (DEFICIT)	6,697,884	1,698,808	3,717,204	199,480	863,750	(342,382)	793,955	-	13,628,699
TOTAL LIABILITIES AND FUND EQUITY	$ 13,281,392	$ 1,900,200	$ 4,485,077	$ 1,511,480	$ 2,260,220	$ 750,497	$ 1,889,635	$ 30,597,034	$ 56,675,535

See notes to general purpose financial statements.

GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES

FISCAL YEAR ENDED JUNE 30, 1998

	General	Special Revenue	Capital Projects	Expendable Trust	Combined Totals (Memorandum Only)
REVENUES:					
Real estate and personal property taxes, net of reserve for abatements	$ 41,204,298	$ -	$ -	$ -	$ 41,204,298
Excise taxes	3,286,671				3,286,671
User charges	1,312,839				1,312,839
Intergovernmental	5,792,838	2,123,056			7,915,894
Departmental and other	2,092,387	3,147,852	69,186	15,707	5,325,132
Contributions				22,689	22,689
Investment income	662,361	4,285		51,057	717,703
TOTAL REVENUES	54,351,394	5,275,193	69,186	89,453	59,785,226
EXPENDITURES:					
Current:					
General Government	2,372,924	300,433			2,673,357
Public Safety	8,149,897	16,734			8,166,631
Public Works	5,585,661	1,400,876		20,906	7,007,443
Health and Human Services	727,878	68,792			796,670
Culture and Recreation	1,567,489	589,146			2,156,635
Education	24,331,803	2,484,405		13,775	26,829,983
Pension	1,996,517				1,996,517
Employee benefits	4,016,576				4,016,576
Other	280,208	2,240			282,448
State and County Charges	823,386				823,386
Capital Outlay			9,967,271		9,967,271
Debt Service:					
Principal	1,178,000				1,178,000
Interest	862,764				862,764
TOTAL EXPENDITURES	51,893,103	4,862,626	9,967,271	34,681	66,757,681
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	2,458,291	412,567	(9,898,085)	54,772	(6,972,455)
OTHER FINANCING SOURCES (USES):					
Bond proceeds			11,750,000		11,750,000
Operating transfers In	55,670	110,427			166,097
Operating transfers out	(110,427)	(55,670)			(166,097)
TOTAL OTHER FINANCING SOURCES (USES)	(54,757)	54,757	11,750,000	-	11,750,000
EXCESS (DEFICIENCY) OF REVENUES AND OTHER FINANCING SOURCES (USES) OVER EXPENDITURES	2,403,534	467,324	1,851,915	54,772	4,777,545
FUND BALANCES AT BEGINNING OF YEAR (AS RESTATED)	4,294,350	1,231,484	1,865,289	380,201	7,771,324
FUND BALANCES AT END OF YEAR	$ 6,697,884	$ 1,698,808	$ 3,717,204	$ 434,973	$ 12,548,869

See notes to general purpose financial statements.

GENERAL FUND - BUDGETARY BASIS
STATEMENT OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL

FISCAL YEAR ENDED JUNE 30, 1998

	Budget	Actual	Variance Favorable (Unfavorable)
REVENUES:			
Real estate and personal property taxes, net of reserve for abatements	$ 39,900,514	$ 41,540,423	$ 1,639,909
Excise taxes	2,927,000	3,286,671	359,671
User charges	1,180,000	1,312,839	132,839
Intergovernmental	5,764,526	5,792,838	28,312
Departmental and other	1,539,000	2,092,387	553,387
Investment income	503,000	662,361	159,361
TOTAL REVENUES	51,814,040	54,687,519	2,873,479
EXPENDITURES:			
Current:			
General Government	2,503,172	2,437,865	65,307
Public Safety	8,119,728	8,065,957	53,771
Public Works	5,948,625	5,978,330	(29,705)
Human Services	765,768	732,049	33,719
Culture and recreation	1,614,813	1,578,113	36,700
Education	24,257,884	24,252,418	5,466
Pension	1,996,683	1,996,683	-
Employee benefits	4,103,476	4,083,510	19,966
Other	475,000	475,000	-
State and County charges	825,790	823,386	2,404
Debt Service:			
Principal	1,178,000	1,178,000	-
Interest	862,764	862,764	-
TOTAL EXPENDITURES	52,651,703	52,464,075	187,628
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(837,663)	2,223,444	3,061,107
OTHER FINANCING SOURCES (USES):			
Use of unreserved fund balance	715,203	715,203	-
Overlay surplus	200,000	200,000	-
Encumbrance reversions	25,000	25,000	-
Operating transfers in	55,670	55,670	-
Operating transfers out	(158,210)	(110,427)	47,783
TOTAL OTHER FINANCING SOURCES (USES)	837,663	885,446	47,783
EXCESS OF REVENUES AND OTHER FINANCING SOURCES (USES) OVER EXPENDITURES	$ -	$ 3,108,890	$ 3,108,890

See notes to general purpose financial statements.

ALL PROPRIETARY FUND TYPES AND NONEXPENDABLE TRUST FUNDS
COMBINED STATEMENT OF REVENUES, EXPENSES,
AND CHANGES IN RETAINED EARNINGS/FUND BALANCE

FISCAL YEAR ENDED JUNE 30, 1998

	Proprietary Fund Types			Fiduciary Fund Type	Combined Totals (Memorandum Only)
	Ice Palace	Sewer	Internal Service	Non-Expendable Trust Funds	
OPERATING REVENUES:					
Employee contributions	$ -	$ -	$ 915,398	$ -	$ 915,398
Employer contributions			2,596,636		2,596,636
Contributions				1,374	1,374
Charges for services	651,806	3,192,518			3,844,324
TOTAL OPERATING REVENUES	651,806	3,192,518	3,512,034	1,374	7,357,732
OPERATING EXPENSES:					
Cost of service and administration	516,088	2,731,169			3,247,257
Employee benefits and administration			3,809,048		3,809,048
Depreciation	47,294				47,294
TOTAL OPERATING EXPENSES	563,382	2,731,169	3,809,048	-	7,103,599
OPERATING INCOME	88,424	461,349	(297,014)	1,374	254,133
NONOPERATING REVENUES (EXPENSES):					
Interest income	3,448		13,736		17,184
Interest expense	(72,466)				(72,466)
TOTAL NONOPERATING REVENUES (EXPENSES), NET	(69,018)	-	13,736	-	(55,282)
NET INCOME (LOSS)	19,406	461,349	(283,278)	1,374	198,851
RETAINED EARNINGS/FUND BALANCE AT BEGINNING OF YEAR (AS RESTATED)	180,074	402,401	(59,104)	357,608	880,979
RETAINED EARNINGS/FUND BALANCE AT END OF YEAR	$ 199,480	$ 863,750	$ (342,382)	$ 358,982	$ 1,079,830

See notes to general purpose financial statements.

ALL PROPRIETARY FUND TYPES AND NONEXPENDABLE TRUST FUNDS
COMBINED STATEMENT OF CASH FLOWS

FISCAL YEAR ENDED JUNE 30, 1998

	Proprietary Fund Types			Fiduciary Fund Types	Combined Totals (Memorandum Only)
	Ice Palace	Sewer	Internal Service	Non-expendable Trust Funds	
CASH FLOWS FROM OPERATING ACTIVITIES:					
Operating income	$ 88,424	$ 461,349	$ (297,014)	$ 1,374	$ 254,133
Adjustments to reconcile operating income (loss) to net cash provided by (used for) operating activities:					
Depreciation	47,294				47,294
Change in assets and liabilities:					
Working capital deposit			(42,500)		(42,500)
Warrants payable		497	39,879		40,376
Accrued payroll	(31,165)				(31,165)
NET CASH PROVIDED BY (USED FOR) OPERATING ACTIVITIES	104,553	461,846	(299,635)	1,374	268,138
CASH FLOWS FROM INVESTING ACTIVITIES:					
Purchases of investments				(1,374)	(1,374)
Investment income	3,448		13,736		17,184
NET CASH PROVIDED BY INVESTING ACTIVITIES	3,448	-	13,736	(1,374)	15,810
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:					
Interest payments on bonds and notes	(72,466)				(72,466)
Principal payments on bonds and notes	(67,000)				(67,000)
NET CASH PROVIDED BY FINANCING ACTIVITIES	(139,466)	-	-	-	(139,466)
NET INCREASE (DECREASE) IN CASH	(31,465)	461,846	(285,899)	-	144,482
CASH AT BEGINNING OF YEAR (AS RESTATED)	177,310	402,401	445,396	-	1,025,107
CASH AT END OF YEAR	$ 145,845	$ 864,247	$ 159,497	$ -	$ 1,169,589
RECONCILIATION:					
Cash at end of year	$ 145,845	$ 864,247	$ 159,497	$ -	$ 1,169,589
Cash at end of year, Expendable Trust and Agency				1,294,418	1,294,418
CASH PER THE COMBINED BALANCE SHEET	$ 145,845	$ 864,247	$ 159,497	$ 1,294,418	$ 2,464,007

See notes to general purpose financial statements.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accompanying financial statements of the Town of Burlington, Massachusetts (the Town) have been prepared in accordance with generally accepted accounting principles (GAAP). The Governmental Accounting Standards Board (GASB) is the recognized standard-setting body for establishing governmental accounting and financial reporting principles. The significant Town accounting policies are described herein.

A. Reporting Entity

The Town of Burlington, Massachusetts, is a municipal corporation governed by an elected Board of Selectmen. As required by generally accepted accounting principals, these financial statements present the government and its component units, entities for which the Town is considered to be financially accountable.

B. Measurement Focus, Basis of Accounting and Basis of Presentation

The accounts of the Town are organized and operated on the basis of funds and account groups. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds are maintained consistent with legal and managerial requirements. Account groups are a reporting device to account for certain assets and liabilities of governmental funds not recorded directly in those funds.

The Town has the following fund types and account group:

Governmental Funds are used to account for the Town's general governmental activity. Governmental fund types use the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting revenues are recognized when susceptible to accrual (i.e., measurable and available). Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. Expenditures are recorded when the related fund liability is incurred, except for unmatured interest on general long-term debt which is recognized when due, and certain compensated absences and judgements which are recognized when the obligations are expected to be liquidated with current expendable available resources.

The Town considers property tax revenues available if they are collected within 60 days after year end. Investment income is susceptible to accrual. Other receipts and tax revenues become measurable and available when the cash is received by the Town.

Entitlements and shared revenues are recorded at the time of receipt or earlier if the susceptible to accrual criteria are met. Expenditure driven grants recognize revenue when the qualifying expenditures are incurred and all other grant requirements are met.

Governmental funds include the following fund types:

The *General Fund* is the general operating fund of the Town. It is used to account for all financial resources, except those required to be accounted for in another fund.

The *Special Revenue Fund* is used to account for the proceeds of specific revenue sources (other than expendable trusts or capital projects) that are restricted by law or administrative action to expenditures for specified purposes.

The *Capital Projects Fund* is used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by Trust Funds).

Proprietary Funds are accounted for on the flow of economic resources measurement focus and use the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time the liabilities are incurred.

The *Internal Service Fund* is used to account for the financing of services provided by one department to other departments or governmental units. The Town is accounting for its risk financing activities related to health insurance in its Internal Service Fund.

Enterprise funds are used to account for those operations that are financed and operated in a manner similar to private business or where the Town has decided that the determination of revenues earned, costs incurred and/or net income is necessary for management accountability.

The Town has not maintained adequate records to properly account for the Sewer Enterprise Fund using a flow of economic resources measurement focus and the accrual basis of accounting. The Town does not record fixed assets, depreciation, contributed capital, accrued revenues and accrued expenses. Therefore the financial statements of the Sewer Enterprise Fund are reported using the modified accrual basis of accounting. This presentation is not in accordance with GAAP.

Fiduciary Funds account for assets held by the Town in a trustee capacity or as an agent on behalf of others. Trust funds account for assets held by the Town under the terms of a trust agreement.

The *Expendable Trust Fund* is accounted for in essentially the same manner as governmental fund types, using the same measurement focus and basis of accounting. Expendable trust funds are used to account for trusts where both principal and earnings may be spent.

The *Nonexpendable Trust Fund* is accounted for on the flow of economic resources measurement focus and uses the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time the liabilities are incurred. The nonexpendable trust fund is used to account for trusts that stipulate that only earnings, and not principal, may be spent.

The *Agency Fund* is custodial in nature and does not present results of operations or have a measurement focus. Agency funds are accounted for using the modified accrual basis of accounting. This fund is used to account for assets that the Town holds for others in an agency capacity.

The ***General Long-Term Obligations Account Group*** is used to account for general long-term debt and certain other liabilities that are related to governmental funds.

The General Long-Term Obligations Account Group also includes long-term liabilities of the Sewer Enterprise Fund which is a departure from generally accepted accounting principles.

C. Cash and Investments

The Town's cash and short-term investments are considered to be cash on hand, demand deposits and investments with original maturities of three months or less from the date of acquisition.

Investments are carried at fair value.

D. Inventories

Inventories of the Governmental and Enterprise Funds are not material and are recorded as expenditures/expenses at the time of purchase.

E. Property Taxes

Property taxes are levied and based on values assessed as of January 1 and are used for the fiscal year beginning on the next July 1. Assessed values are established by the Board of Assessor's for 100% of the estimated fair market value. Taxes are due on August 1, November 1, February 1 and May 1 are subject to penalties and interest if they are not paid by the respective due date. Tax liens are processed by the last day in September following the last billing cycle. Property taxes levied are recorded as receivables in the fiscal year of the levy and are recorded under the modified accrual basis of accounting.

F. Fixed Assets

Governmental Funds

The Commonwealth of Massachusetts does not require the Town to capitalize expenditures for General Fixed Assets. Accordingly, such disbursements in the Governmental Funds are considered expenses in the year payments are made. As a result of this practice, the accompanying financial statements do not include a statement of the General Fixed Asset Account Group, which is a departure from GAAP.

Ice Palace Enterprise Fund

The fixed assets of the Ice Palace Enterprise Fund are capitalized upon purchase and depreciated on a straight-line basis. The estimated useful lives of fixed assets are as follows:

Description	Estimated Useful Life (Years)
Building and improvements.....	20-40

Sewer Enterprise Fund

A complete accounting of fixed assets and depreciation of the Sewer Enterprise Funds has not been maintained and therefore are not reported. This is a departure from generally accepted accounting principles.

G. Fund Balances

The Town reports fund balances as reserved and designated where legally restricted for a specific future use. Otherwise, these balances are considered unreserved.

Fund balances have been "reserved for" the following:

"Encumbrances" which represent amounts obligated under purchase orders, contracts and other commitments for expenditure.

"Continuing appropriations" which represent unencumbered appropriations that are carried over to the ensuing fiscal year. These amounts were appropriated for specific purposes that were not completed during the year.

"Nonexpendable trust" represents amounts held by the Town for which only investment earnings may be expended.

H. Long-term Debt

Long-term financing is recorded in the General Long-Term Obligations account group. Principal and interest paid on long-term debt is recorded in the General Fund.

Bonds and notes payable of the Ice Palace Enterprise Fund are recorded as liabilities of that fund.

I. Compensated Absences

Employees are granted vacation and sick leave in varying amounts based on collective bargaining agreements, state laws and executive policies. For Governmental Funds and the Sewer Enterprise Fund, vested or accumulated vacation and sick leave that are expected to be liquidated with expendable available financial resources are reported as expenditures and fund liabilities. Amounts that are not expected to be so liquidated are reported in the General Long-Term Obligations Account Group.

For the Ice Palace Enterprise Fund, vested or accumulated vacation and sick leave are reported as expenses and a fund liability.

J. Post Retirement Benefits

In addition to providing pension benefits, the Town provides health insurance coverage for retired employees and their survivors. The Town recognizes the cost of providing health insurance by recording its share of insurance premiums in the General Fund in the year paid. For the year ended June 30, 1998, this expenditure was approximately $622,000.

K. Total Column (Memorandum Only)

The total column used on the Combined Financial Statements is presented only to facilitate financial analysis. Data in this column is not the equivalent of consolidated financial information.

NOTE 2 - STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

A. Budgetary Information

Massachusetts General Laws (MGL) requires the Town to adopt a balanced budget that is approved by Town Meeting. The Finance and Advisory Board presents an annual budget to Town Meeting, which includes estimates of revenues and other financing sources and recommendations of expenditures and other financing uses. Town Meeting, which has full authority to amend and/or reject the budget or any line item, adopts the expenditure budget by majority vote.

Increases or transfers between departments subsequent to the approval of the annual budget, requires majority Town Meeting approval via a supplemental appropriation.

The majority of the Town's appropriations are non-continuing which lapse at the end of each fiscal year. Others are continuing appropriations for which the governing body has authorized that an unspent balance from a prior fiscal year be carried forward and made available for spending in the current fiscal year.

Generally, expenditures may not exceed the level of spending authorized for an appropriation account. However, the Town is statutorily required to pay debt service, regardless of whether such amounts are appropriated. Additionally, expenditures for disasters, natural or otherwise, and final judgements may exceed the level of spending authorized by majority vote of Town Meeting.

The Town adopts an annual budget for the General Fund in conformity with the guidelines described above. The original fiscal year 1998 approved budget for the General Fund authorized approximately $51,600,000 in appropriations. During fiscal year 1998, Town Meeting also approved supplemental appropriations in the General Fund for approximately $1,200,000.

The Town Accountant has the responsibility to ensure that budgetary control is maintained on an individual line item appropriation account basis. Budgetary control is exercised through the Town's accounting system.

B. Budgetary - GAAP Reconciliation

Accounting principles followed for purposes of preparing financial statements on a budgetary basis differ from those used to present financial statements in conformity with generally accepted accounting principles (GAAP). A reconciliation of budgetary-basis to GAAP-basis results for the General Fund for the year ended June 30, 1998, are presented below:

	General Fund
Excess of revenues and other financing sources (uses) over expenditures – budgetary basis	$3,108,890
Basis of accounting differences:	
Net change in revenues	(336,125)
Use of unreserved fund balance	(715,203)
Overlay surplus	(200,000)
Encumbrance reversions	(25,000)
Net change in recording expenditures, encumbrances and continuing appropriations	570,972
Excess of revenues and other financing sources (uses) over expenditures – GAAP basis	$2,403,534

C. Excess of Expenditures Over Appropriations

For the fiscal year ended June 30, 1998, expenditures exceeded appropriations for Public Works by approximately $30,000. This deficit will be raised in fiscal 1999.

D. Individual Fund Deficits

There are several individual fund deficits within the Special Revenue Fund. These deficits are anticipated to be funded through available fund balance and grant proceeds in fiscal 1999.

NOTE 3 - CASH AND INVESTMENTS

The Town maintains a cash and investment pool that is available for use by all funds, except the Trust Funds. Each fund type's portion of this pool is displayed on the combined balance sheet as "Cash and Short-Term Investments". The deposits and investments of the Trust Funds are held separately from those of other Town funds.

At year end, the carrying amount of the Town's deposits was $4,259,954 and the bank balance was $5,192,535. Of the bank balance, $411,404 was covered by federal depository insurance and $4,781,131 was uninsured and uncollateralized.

Statutes authorize the Town to invest in obligations of the U.S. Treasury, agencies, and instrumentalities, certificates of deposit, repurchase agreements, money market accounts, bank deposits and the State Treasurer's investment pool. In addition, there are various restrictions limiting the amount and length of deposits and investments.

Investments are classified as to collateral risk into the following three categories:

Category 1: Insured or registered, or securities held by the Town or its agent in the Town's name.

Category 2: Uninsured and unregistered, with securities held by the counterparty's trust department or agent in the Town's name.

Category 3: Uninsured and unregistered, with securities held by the counterparty or its trust department or agent but not the Town's name.

The Town's short-term investments and investments classified as category 1 at June 30, 1998 are as follows:

	Amount
U.S. Government Securities	$ 387,822
Equity Securities	107,395
Fixed Income Securities	100,000
Total	595,217
Investments not subject to categorization:	
Money Market Investments	8,782,022
MMDT	954,698
Certificates of Deposit	3,550,000
Total Investments	$13,881,937

The following is a reconciliation of investments as summarized above to the balance as recorded in the combined balance sheet:

Investments of the Town as summarized above	$13,881,937
Less: Short-term investments reported in the combined balance sheet as cash and short-term investments	(13,286,720)
Investments of the Town as reported on the combined balance sheet	$ 595,217

The following is a reconciliation of the Town's balance of cash and short-term investments as reported on the combined balance sheet at June 30, 1998:

Carrying amount of cash	$ 4,259,954
Add: Short-term investments	13,286,720
Cash and short-term investments as reported on the combined balance sheet	$17,546,674

NOTE 4 - FIXED ASSETS

Fixed assets reported in the Ice Palace Enterprise Fund consist of the following at June 30, 1998:

Building	$ 745,000
Land	505,000
Capital improvements	401,771
Sub-total	1,651,771
Less: accumulated depreciation	(338,444)
Total Fixed Assets	$1,313,327

NOTE 5 - PENSION PLAN

Plan Description - The Town contributes to the Middlesex Contributory Retirement System (System), a cost-sharing multiple-employer defined benefit pension plan administered by the Middlesex Retirement Board. Substantially all employees are members of the System except for public school teachers and certain administrators who are members of the Commonwealth of Massachusetts Teachers Contributory Retirement System (MTCRS) to which the Town does not contribute. Contributions to the MTCRS are funded by the Commonwealth of Massachusetts. These on-behalf payments are not available from the Commonwealth of Massachusetts and, therefore, have not been reported in the general purpose financial statements. The System provides retirement, disability and death benefits to plan members and beneficiaries. Chapter 32 of the Massachusetts General Laws (MGL) assigns authority to establish and amend benefit provisions of the plan. Cost-of-living adjustments granted between 1981 and 1997 are funded by the Commonwealth and are deposited into the pension fund. Cost-of-living adjustments granted after 1997 must be approved by the Middlesex Contributory Retirement Board and are funded by the System. The System issues a publicly available financial report in accordance with guidelines established by the Commonwealth of Massachusetts Public Employee Retirement Administration Commission. That report may be obtained by contacting the System located at 40 Thorndike Street, Cambridge, MA 02141.

Funding Policy - Plan members are required to contribute to the System at rates ranging from 5% to 11% of annual covered compensation. The Town is required to pay into the System its share of the systemwide actuarial determined contribution which is apportioned among the employers based on active current payroll. The contributions of plan members and the Town are governed by Chapter 32 of the MGL. The Town's contributions to the System for the years ended June 30, 1998, 1997, and 1996 were $1,996,517, $1,993,200, and $1,945,700 respectively, which equaled its required contribution for each year.

NOTE 6 - SHORT-TERM FINANCING

The Town is authorized to borrow on a temporary basis to fund the following:

• Current operating costs prior to the collection of revenues through issuance of revenue or tax anticipation notes (RANS or TANS).

• Capital project costs and other approved expenditures incurred prior to obtaining permanent financing through issuance of bond anticipation notes (BANS) or grant anticipation notes (GANS).

Temporary loans are general obligations of the Town and carry maturity dates which are limited by statute. Interest expenditures for temporary borrowings are accounted for in the General Fund and Enterprise Funds.

The Town had no outstanding temporary loans at June 30, 1998.

NOTE 7 - LONG-TERM DEBT

Details relating to the Town's outstanding indebtedness for governmental fund types at June 30, 1998, are as follows:

Bonds and Notes Payable Schedule – Governmental Funds

Project	Date of Issue	Interest Rate (%)	Outstanding At June 30, 1997	Issued	Redeemed	Outstanding at June 30, 1998
Land acquisition #1	01/15/90	6.80	$ 2,050,000	$ -	$ 410,000	$ 1,640,000
Land acquisition #2	04/15/90	7.17	565,000	-	115,000	450,000
Police station	12/15/91	6.17	1,160,000	-	145,000	1,015,000
Library	01/15/94	4.74	2,540,000	-	150,000	2,390,000
Land acquisition #1	02/15/94	4.86	3,694,000	-	43,000	3,651,000
Land acquisition #2	02/15/94	4.86	381,000	-	7,000	374,000
Police station	02/15/94	4.86	931,000	-	8,000	923,000
Wyman school	11/01/95	5.90	5,455,000	-	300,000	5,155,000
General obligation bonds – 1998	12/01/97	4.85	-	11,750,000	-	11,750,000
Total			$16,776,000	$11,750,000	$1,178,000	$27,348,000

Debt service requirements for interest and principal for bonds payable in future years are as follows:

Year	Principal	Interest	Total
1999.....	$ 1,853,000	$ 1,445,847	$ 3,298,847
2000.....	1,853,000	1,249,058	3,102,058
2001.....	1,853,000	1,150,878	3,003,878
2002.....	1,853,000	1,055,133	2,908,133
2003.....	1,850,000	960,760	2,810,760
Thereafter.....	18,086,000	5,696,939	23,782,939
Total	$27,348,000	$11,558,615	$38,906,615

Ice Palace Enterprise Fund

Bonds outstanding of the Ice Palace Enterprise Fund at June 30, 1998 are as follows:

Project	Date of Issue	Interest Rate (%)	Outstanding At June 30, 1997	Issued	Redeemed	Outstanding At June 30, 1998
Ice Palace	12/15/91	6.17	$ 600,000	$ -	$60,000	$ 540,000
Ice Palace	02/15/94	4.86	779,000	-	7,000	772,000
Total			$1,379,000	$ -	$67,000	$1,312,000

The annual debt service requirements in the future are as follows:

Year	Principal	Interest	Total
1999.....	$ 72,000	$ 69,071	$ 141,071
2000.....	77,000	65,295	142,295
2001.....	77,000	61,102	138,102
2002.....	82,000	56,797	138,797
2003.....	85,000	52,078	137,078
Thereafter.....	919,000	219,026	1,138,026
Total	$1,312,000	$523,369	$1,835,369

State law permits the Town, under the provisions of Chapter 44, Section 10, to authorize indebtedness up to a limit of 5% of its equalized valuation. Debt issued in accordance with this section of the law is designated as being "inside the debt limit". In addition, however, a Town may authorize debt in excess of that limit for specific purposes. Such debt, when issued, is designated as being "outside the debt limit".

As authorized by the Massachusetts General Laws, the Town advance refunded certain general obligation and other bonds through the issuance of $5,985,000 of general obligation refunding bonds during fiscal year 1994. At June 30, 1998, approximately $5,150,000 of the bonds refunded remain outstanding and are considered defeased.

The Town is subject to various debt limits by statute and may issue additional general obligation debt under the normal debt limit. As of June 30, 1998, the Town had a total authorized and unissued debt of $1,850,000 summarized as follows:

Description	Date Authorized	Authorized Amount	Bonds Sold	Amount Authorized And Unissued
Water Treatment Plant	05/18/87	$ 7,600,000	$ 6,000,000	$1,600,000
Frances Wyman school renovations	06/16/98	5,000	-	5,000
Other school renovations	06/16/98	1,995,000	1,750,000	245,000
Town Hall renovations	06/16/98	4,000,000	4,000,000	-
Total		$13,600,000	$11,750,000	$1,850,000

General Long-Term Obligations Account Group

The Town records its liability for long-term bonds and notes in the General Long-Term Obligations Account Group. Other general long-term obligations recognized by the Town are its obligations under vacation and sick pay benefits and landfill closure costs. These liabilities will be liquidated in the future from governmental funds.

During the year ended June 30, 1998, the following changes occurred in liabilities reported in the General Long-Term Obligations Account Group:

	Balance July 1, 1997	Bonds and Notes Issued	Bonds and Notes Redeemed	Other Net Increase (Decrease)	Balance June 30, 1998
Long-Term bonds and notes	$16,776,000	$11,750,000	$1,178,000	$ -	$27,348,000
Environmental settlement	713,404	-	-	(118,900)	594,504
Workers' compensation	126,043	-	-	38,487	164,530
Compensated absences	2,277,643	-	-	212,357	2,490,000
Total	$19,893,090	$11,750,000	$1,178,000	$ 131,944	$30,597,034

NOTE 8 - LEASES PAYABLE

The Ice Palace Enterprise Fund is obligated under a lease for the Zamboni machine that is accounted for as an operating lease. Operating leases do not give rise to property rights or lease obligations and therefore, the results of this lease agreement are not reflected in the Ice Palace Enterprise Fund.

The following is a schedule by years of future minimum rental payments under the operating lease that has initial or remaining non-cancelable lease terms in excess of one year as of June 30, 1998:

Years Ending June 30	Payment Amount
1999.....	$25,758
2000.....	25,758
2000.....	19,318
Total minimum lease payments.....	$70,834

NOTE 9 - CONTINGENCIES

The Town participates in a number of State and Federal financial assistance programs. These programs are subject to financial and compliance audits. The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time, although the Town expects such amounts, if any, to be immaterial.

Various legal actions and claims are pending against the Town. Litigation is subject to many uncertainties, and the outcome of individual litigated matters is not always predictable. Although the amount of liability, if any, at June 30, 1998, cannot be ascertained, management believes any resulting liability should not materially affect the financial position of the Town at June 30, 1998.

Environmental Settlement

In 1989, the Town, along with other municipalities, was named as a third-party defendant in a lawsuit filed by the United States of America and the Commonwealth of Massachusetts against a trucking company and others. The Towns were alleged to have arranged with the trucking company and others for the transportation, disposal, storage or treatment of hazardous substances and materials at the trucking company's landfill. The Town has agreed to settle this lawsuit. The Town's portion of the settlement, less recovery from insurance companies, is $1,189,000, which is being paid over 10 years at 4% interest per annum, which began in fiscal 1994. The annual payments will be raised and appropriated each year. The liability remaining at June 30, 1998 was approximately $595,000, which is reflected in the General Long-Term Obligations Account Group.

NOTE 10 – SUN MICROSYSTEMS AGREEMENT

The Town entered into a Tax Increment Financing Agreement (TIF) with Sun Microsystems, Inc. for the exemption of taxes on all development of property located between Middlesex Turnpike, Burlington Road and Route 3, Burlington, Massachusetts in accordance with the Massachusetts Economic Development Incentive Program and Chapter 32A of the Massachusetts General Laws.

The exemption shall be for a period of twenty years commencing with fiscal year 1998 and ending with fiscal year 2017. The agreement shall provide an exemption from taxation on the value of all improvements on the site constructed and used for office and/or research and development purposes for each phase of the project and for the value of all personal property located on the site.

Sun Microsystems, Inc. has agreed to pay the Town the sum of $6,000,000 to be used by the Town for the implementation of a technology plan for the Town school system and for such other purposes as the Board of Selectmen deem advisable. The sum is payable in ten equal semi-annual installments of $600,000 each due on June 1 and January 1 of the first five years of the exemption period that began on June 1, 1997. These revenues and related expenditures are recorded in the Special Revenue Fund.

NOTE 11 - RISK FINANCING

The Town is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the Town carries commercial insurance.

(a) *Workers' Compensation*

Workers' compensation claims are funded on a pay-as-you-go basis from annual appropriations. The Town handles all administration related to the workers' compensation program. The Town has recorded a liability of $164,530 at June 30, 1998, which represents an estimate of all outstanding claims as of that date. As of June 30, 1998 the Town has not adopted a formal plan for funding this accrued liability.

Changes in the reported liability since July 1, 1997 are as follows:

	Balance at Beginning of Fiscal Year	Current Year Claims and Changes in Estimate	Claims Payments	Balance at Fiscal Year-End
Fiscal 1997.....	$ 172,506	$ 164,457	$ 210,560	$ 126,403
Fiscal 1998.....	126,403	178,425	140,298	164,530

(b) *Health Insurance*

The Town estimates it's Incurred But Not Reported (IBNR) claims based on a three-month claim paid average. At June 30, 1998, the amount of the liability for health insurance claims was $635,000. This liability is the Town's best estimate based on available information.

NOTE 12 - STABILIZATION FUND

The Town has $13,240 in a stabilization fund classified in the expendable trust fund. The stabilization fund may be used for general or capital purposes upon approval by the Town during the budget process.

NOTE 13 - COMMITMENTS

The Town is currently committed to spend approximately $1,600,000 for the completion of the Water Treatment Plant. This project is projected to be complete by fiscal 2000.

NOTE 14 - ADJUSTMENTS AND RECLASSIFICATIONS

The following changes have been made to beginning fund balances/retained earnings to adjust certain prior year fund activities as of June 30, 1997.

	General Fund	Special Revenue Funds	Capital Projects	Ice Palace Enterprise	Sewer Enterprise	Internal Service	Trust Funds
Fund equity at June 30, 1997, As previously reported	$3,585,379	$1,065,201	$1,969,942	$ 16,980	$ -	$ -	$744,423
To restate beginning fund equity	708,971	568,684	(104,653)			(59,104)	(6,614)
Reclass sewer enterprise from Special revenue funds		(402,401)			402,401		
Adjust accumulated depreciation				163,094			
Fund equity at June 30, 1997, As restated	$4,294,350	$1,231,484	$1,865,289	$180,074	$402,401	$ (59,104)	$737,809

NOTE 15 - YEAR 2000 COMPLIANCE

The Town has made a significant commitment of resources to make Year 2000 compliance changes or updates to its computer systems and other equipment. As of June 30, 1998, the Town has:

1) Developed a project plan that identifies and prioritizes mission critical systems for conversion.
2) Assessed its existing systems for Year 2000 compliance and,
3) Has begun the process of converting its existing systems or switching to compliant systems.

Steps further to be completed by the Town are:

1) Completion of conversion or replacement of existing systems,
2) Testing the success of the conversions and replacements and,
3) Implementing the systems.

To date, the Town has invested $224,000 towards the Year 2000 compliance project. The project, which will continue through fiscal 1999, is expected to cost an additional $20,000.

TOWN OF BURLINGTON
DIRECTORY

DEPARTMENT	TELEPHONE	E-MAIL
TOWN OF BURLINGTON	AREA CODE 781	
Burlington Web		www.burlington.org
Information/Connecting all Department	270-1600	
Main Fax Number Connecting Offices	270-1608	
TDD for the Deaf (info only)	270-1934	
Burlington Public Meeting Information	270-1602	
Accounting	270-1610	accounting@burlmass.org
Assessors	270-1650	assessor@burlmas.org
B-CAT	273-5922	
B-Line Coordinator	270-1965	
Board of Health		
Public Nurse	270-1957	nurse@burlmass.org
Sanitarian/Environmental Engineer	270-1954	health@burlmass.org
Building Inspector	270-1615	building@burlmass.org
Community Life Center	270-1961	bclc@burlmass.org
Conservation Commission	270-1655	conservation@burlmass.org
Council On Aging	270-1950	coa@burlmass.org
C.O.A. Lunch Order Line	270-1952	
Dog Pound	270-1698	
Emergency Managment Agency	270-1632	
Fire		
Emergency/Ambulance	911	
TDD for the Deaf	270-1913	
Business	270-1925	fire@burlmass.org
Library	270-1690	library@burlmass.org
Planning Board	270-1645	planning@burlmass.org
Police		
Emergency	911	
TDD for the Deaf	270-1913	
Business	270-1914	police@burlmass.org
Public Works	270-1670	dwp@burlmass.org
Cemetery	270-1685	
Central Maintenance	270-1678	
Engineering	270-1640	engineering@burlmass.org
Highway	270-1676	
Water & Sewer Utilities Division	270-1679	
Sewer Section	270-1683	
Water Treatment Plant	270-1680	
Reacreation		
Office	270-1695	recreation@burlmass.org
Garage	270-1697	
Selectmen	270-1630	selectmen@burlmass.org
Shawsheen Regional Technical School	(978) 677-2111	www.shawsheen.tec.ma.us
School Department	270-1800	school@burlmass.org
Burlington High School	270-1800	
Foxhill School	270-1791	
Francis Wyman School	270-1701	
Marshall Simonds School	270-1781	
Memorial School	270-1721	
Pine Glen School	270-1712	
Tax Collector	270-1625	tax@burlmass.org
Town Administrator	270-1635	selectman@burlmass.org
Town Clerk	270-1660	clerk@burlmass.org
Treasurer	270-1620	tax@burlmass.org
Veterans Agent	270-1959	veterans@burlmass.org

ANNUAL REPORT

OF THE

TOWN OFFICERS



YEAR ENDING

DECEMBER

1999

BURLINGTON
MASSACHUSETTS

ANNUAL REPORT

OF THE

TOWN OFFICERS

YEAR ENDING

DECEMBER 1999



BURLINGTON

MASSACHUSETTS

In Memoriam

Patricia Barton, Library

Catherine Blake, Cafeteria

Florence Blenkhorn, Department of Public Works

Marguerite Callahan, Outstanding Citizen

James Clifford, Custodian

Mary Ann Crawford, Selectmen's Office

David Desmond, Custodian

John Everton, Custodian

Doris Gately, Treasurer/Collector Department

Officer Wayne Johnson, Police Department

John Kalinen, Teacher

William Liley, Teacher

Astillo Mazzola, Department of Public Works

John Gerald McBride, Board of Appeals

Donald McGillivray, Town Meeting Member

Chester McLaughlin, Teacher

Robert Paulsen, Bicentennial Committee and Town Meeting Member

Franklin Pierce, Board of Appeals and Town Meeting Member

Angelina Puleo, Cafeteria

Roger Quigley, Department of Public Works

Regina Salviati, Teacher

Edward Young, Teacher

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ON THE COVER: The Burlington Town Common was the site for the visit of the Vietnam Veterans Moving Wall Memorial during the week of July 18 - 25, 1999. Seven local Burlington men are listed among the 58,220 men and women who died, because of their service to their country, in Vietnam.

Cover Photo by: Rick Karwan



TOWN OF BURLINGTON
DIRECTORY

DEPARTMENT	TELEPHONE	E-MAIL
TOWN OF BURLINGTON	AREA CODE 781	
Burlington Web		www.burlington.org
Information/Connecting all Departments	270-1600	
Main Fax Number Connecting Offices	270-1608	
Accounting	270-1610	accounting@burlmass.org
Assessors	270-1650	assessor@burlmass.org
B-CAT	273-5922	bcat-tv@juno.com
B-Line Coordinator	270-1965	
Board of Health		
Public Nurse	270-1957	nurse@burlmass.org
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Dog Pound	270-1698	
Emergency Management Agency	270-1914	
Fire		
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Emergency	911	
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Business	270-1914	police@burlmass.org
Public Works	270-1670	dpw@burlmass.org
Cemetery	270-1685	
Central Maintenance	270-1678	
Engineering	270-1640	engineering@burlmass.org
Highway	270-1676	
Water & Sewer Utilities Division	270-1679	
Sewer Section	270-1683	
Mill Pond Water Treatment Plant	270-1680	
Vine Brook Ground Water Treatment Plant	270-1682	
Recreation		
Office	270-1695	recreation@burlmass.org
Garage	270-1697	
School Department	270-1800	school@burlmass.org
Burlington High School	270-1800	
Foxhill School	270-1791	
Francis Wyman School	270-1701	
Marshall Simonds School	270-1781	
Memorial School	270-1721	
Pine Glen School	270-1712	
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Town Administrator	270-1635	selectman@burlmass.org
Town Clerk	270-1660	clerk@burlmass.org
Treasurer	270-1620	tax@burlmass.org
Veterans Agent	270-1959	veterans@burlmass.org

ANNUAL REPORTS OF THE TOWN OF BURLINGTON, MASSACHUSETTS 1999

A part of Woburn in 1642, a Woburn Precinct as of 1730.

Burlington was incorporated as a town on February 28, 1799.

Population as of January 1999: 22,849.

Area of Town - 7,577 acres or 11.88 square miles.

Tax Rate FY00 - Residential: $10.30

Commercial: $26.50

Elevation at Town Hall - 220 feet above sea level.

Governor:	**A. Paul Cellucci** State House Boston, MA 02133
U.S. Senators:	**Edward M. Kennedy** John F. Kennedy Federal Bldg., Suite 409 Boston, MA 02203
	John F. Kerry Transportation Bldg., Suite 3220 10 Park Plaza Boston, MA 02116
Congressman:	**John Tierney** 6th District 11 Peabody Square Peabody, MA 01960
Councilor:	**Michael J. Callahan** 6th District State House, Room 184 Boston, MA 02133
State Senator:	**Robert A. Havern** 4th Middlesex State House, Room 506 Boston, MA 02133
Representative:	**Charles Murphy** 23 Middlesex State House, Room 436 Boston, MA 02133

TOWN GOVERNMENT SCHEDULE

Board of Appeals	Meets on the first and third Tuesdays of the month, Town Hall, 7:30 P.M.
Board of Assessors	Meets the second Thursday of the month, Town Hall, 5:30 P.M.
Board of Health	Meets the second and fourth Tuesdays of the month, Town Hall., 6:00 P.M.
Board of Selectmen	Meets the second and fourth Mondays of the month, Town Hall, 7:00 P.M.
Conservation Commission	Meets the second and fourth Thursdays of the month, Town Hall, 7:00 P.M.
Council on Aging	Meets the second Monday of the month, Human Services Center, 61 Center St., 5:00 P.M.
Housing Authority	Meets on the first Wednesday of the month, 15 Birchcrest St., Noon.
Library Trustees	Meets on the second Wednesday of the month, Library, 7:00 P.M.
Planning Board	Meets the first and third Thursdays of the month, Town Hall, 7:30 P.M.
Recreation Commission	Meets on the second and fourth Mondays, Recreation Dept., 61 Center St., 7:00 P.M.
School Committee	Meets the second and fourth Tuesdays of the month, Burlington High School, 7:30 P.M.
Town Meeting	Meets January, May (annual), and September, Fogelberg Auditorium, Burlington High School, 7:30 P.M.

All other scheduled board/committee meetings are posted at Town Hall. Call (781)270-1660 to receive daily Fax notice of the meeting Calendar.

TOWN OFFICES SCHEDULE

Open Daily: All offices. 8:30 a.m. - 4:30 P.M., Monday thru Friday
Except Holidays/Weekends

4:30 P.M. - 6:30 P.M. 2nd and 4th Thursdays of the month: Assessors; Building Dept.; Conservation Commission (by appointment); Town Clerk; and Tax Collector.

Nurse: Walk-in Clinic 2nd and 4th Wednesdays, 3:30 P.M. - 6:30 P.M. Human Services Center, 61 Center St.

Board of Health/Lahey Clinic Free Care Community Clinic, 2nd and 4th Thursdays, 5:00 P.M. – 8:00 P.M. by appointment only, call the nurse at 270-1957. This program is offered to residents aged 19 – 65 who do not have health insurance or are under insured.

ELECTED OFFICIALS

Town Clerk			
Jane L. Chew	7 Winn Valley Dr.	2001	
Moderator (1 Yr.)			
Robert P. Marrano	14 Michael Dr.	2000	
Selectmen (3 Yrs.)			
Gary J. Gianino	11 Thornton Dr.	2002	
Joseph A. Impemba	11 Briarwood Ln.	2000	
George L. Judge, Jr., Chr.	11 Hallmark Gardens #2	2000	
Kevin B. McKelvey	4 Allison Dr.	2001	
Juliet M. Perdichizzi	239 Fox Hill Rd.	2001	
Assessors (3 Yrs.)			
Lisa M. Annunziata	607 Farms Dr.	2000	Appt. 7/99(2001 unexp. term)
Michael W. Crocker	15 Thornton Dr.	2002	Appt. 2/98 elected 4/98
Paul R. Sheehan, Chr.	5 Thornton Dr.	2000	Appt. 1/99 elected 4/99
Treasurer/Collector (3 Yrs.)			
Brian P. Curtin	3 Lee Ave.	2001	
School Committee (3 Yrs.)			
John T. Lyons	105 Bedford St.	2000	
Christine M. Monaco	18 Corcoran Rd.	2001	
Thomas F. Murphy, Jr., Chr.	3 Lexington St.	2001	
Stephen A. Nelson	25 Fairfax St.	2002	
John L. Vanella	8 Pearson Circle	2002	
Library Trustees (3 Yrs.)			
Elliot C. Brown, Jr.	23 Winn Valley Dr.	2000	
Edith F. Entwistle, Chr	62 Beaverbrook Rd.	2002	
Robert D. Peters	26 Beacon St. Apt. #30D	2002	
Clifton E. Reed	14 Gedick Rd.	2000	Appt. 12/98 elected 4/99
Dorothy M. Sykes	13 Ellery Ln.	2001	Appt. 2/98 elected 4/98
Ruth Ann Yannetti	2 Moss St.	2001	
Planning Board (5 Yrs.)			
Peter J. Coppola	2 Garrity Rd.	2003	
Ernest E. Covino, Jr.	1 Marvel Ave.	2000	
John A. DeFrancesco	50 Westwood St.	2002	
Albert L. Fay, Jr., Chr.	11 Raymond Rd.	2004	
Jayne L. Hyde	6 Hallmark Gardens #1	2002	
Paul R. Raymond	1 Dorothy Rd.	2000	
Paul F. Roth	249 Fox Hill Rd.	2001	Appt. 10/97 elected 4/98

Board of Health (3 Yrs.)			
James J. Dion	19 Crystal Circle	2000	
Douglas J. Hyde, Chr.	17 Meadowvale Rd.	2001	
Eugene Terry McSweeney	1 McSweeney Way	2002	
Jane M. Richard	407 Cambridge St.	2000	
Edward J. Weiner	43 Freeport Dr.	2001	
Constable - 1st (3 Yrs.)			
Sheila E. Howard	2 Hallmark Gardens #4	2001	
Constable - 2nd (3 Yrs.)			
Anthony J. Saia	27 Alcine Ln.	2001	
Housing Authority(5 Yrs.)			
Joseph J. Arena	10 Moss St.	2004	
Lincoln W. Daigle	26 Davida Rd.	2002	
M. Harrison Graham	14 Birchcrest St. #D2	2001	
James Marchese, Chr.	1 Barbara Circle	2003	
James J. Rogers	42 Locust St.	2004	Gov. Appt.
Recreation Commission (3 Yrs.)			
John J. Ferren	37 Lantern Ln.	2000	
Paul F. Roth	249 Fox Hill Rd.		Planning Bd. Appt.
Edward B. Schuler	20 Tinkham Ave.	2002	
Mark L. Sherwood, Chr.	74 Lexington St.	2001	
John L. Vanella	8 Pearson Circle		School Comm. Appt.
Shawsheen Tech (3 Yrs.)			
John P. Miller	1 Holden Ave.	2000	
Alfred J. Verrier	12 Mohawk Rd.	2002	

TOWN MEETING MEMBERS

PRECINCT 1

Michael J. Austin	84 Locust St.	2002	
Barbara A. Brennan	4 Rocky Hill Rd.	2000	
Linda K. Collins	18 Town Line Rd.	2001	
Karen M. DeFrancesco	50 Westwood St.	2002	Appt. '97 Elect. '98
Channing L. Entwistle	62 Beaverbrook Rd.	2001	
Barbara G. Faso	79 Drake Rd.	2001	
Garry Feldman	19 Freeport Dr.	2000	
Robert J. Gouveia	258 Winn St.	2002	
Catherine O. LeBlanc	3 Blackhorse Ln.	2000	
Robert J. Macdonald	238 Fox Hill Rd.	2002	
Michael Marchese, Jr.	39 Locust St.	2002	
Michael A. McDade	14 Cathy Rd.	2000	
Colleen J. Murphy	20 Wildwood St.	2000	
Cynthia J. Phillips	3 Wildwood Ln.	2002	
Maureen Monaco Ryan	3 Donald Rd.	2001	
Patricia A. Schuler	20 Tinkham Ave.	2000	
Sharon Marie Sotiros	17 Hart St.	2001	
Amy Ellen Warfield	56 Skilton Ln.	2001	

PRECINCT 2

Beverly A. Apruzzese	43 Peach Orchard Rd.	2001	
William C. Beyer	67 Peach Orchard Rd.	2001	
Ann Marie Comer	13 Lowell St.	2002	
Frederick J. Crosdale Jr.	6 Oak St.	2001	
Anthony Dalessio	3 Creston Ave.	2002	
Richard L. Hovasse	16 Edgemere Ave.	2000	
John T. Keating	115 Winn St.	2001	Write in 1998
Linda J. Lewis	144 Winn St.	2002	
Peter E. Lewis	144 Winn St.	2002	
Robert S. Matarazzo	9 Overlook Ave.	2000	
Ann Louise McNamara	79 Mountain Rd.	2000	
Margaret Merlesena	2 Burton Rd.	2001	
Eleanor N. O'Connell	33 Peach Orchard Rd.	2000	
Garry R. Osborne	1 Elizabeth Ave.	2000	
Michael S. Runyan	7A Mountain Rd.	2002	
John J. Ryan	7 Grandview Ave.	2000	Write in 1999
Anthony G. Sapienza	2 Crawford Rd.	2002	
Edmund F. Wall	4 Waite Ave.	2001	

PRECINCT 3

Elliot J. Chikofsky	75 Lexington St.	2002	
Anne P. Coady	8 Woodside Lane	2000	
Sean P. Connors	14 Sears St.	2001	
Shari Lynn Ellis	3 Hickory Ln.	2001	
Frances M. Heartquist	10 Briarwood Lane	2002	
John D. Kelly	14 Oxbow Lane	2002	
Stephen G. Marchese	4 Sears St.	2000	
Charles J. McLean	2 Woodside Lane	2001	
Mildred J. Nash	39 Sunset Dr.	2000	
Mabel A. Nevins	26 Sunset Dr.	2000	
Mark Rappaport	14 James St.	2000	
Daniel J. Raske	3 Mildred Rd.	2002	
Anne E. Rowe	94 Muller Rd.	2000	
Louis P. Rubino	4 Fred St.	2002	
Paul A. Valleli	14 Marrett Rd.	2001	
Judith G. Wasserman	3 Indian Hill Rd.	2001	
James Williams	12 Fred St.	2001	
Walter T. Zenkin	49 Eugene Rd.	2002	

PRECINCT 4

Betty M. Bullock	11 Crowley Rd.	2002	
Thomas D. Conley, Jr.	20 Corcoran Rd.	2001	
George R. Cooper	69 Francis Wyman Rd.	2001	
Karen Cooper	69 Francis Wyman Rd.	2002	
James G. Dolan	5 Algonquin Dr.	2000	
Andrew Groh	132 Bedford St.	2002	
Joan B. Hastings	14 College Rd.	2000	
Robert P. Knudsen	3 Bates St.	2000	Appt. 4/99 (Term 2001)
Constance K. McElwain	64 Francis Wyman Rd.	2001	
Roberta E. Mills	19 Corcoran Rd.	2000	
Frank P. Monaco	18 Corcoran Rd.	2000	
Virginia E. Mooney	28 Mohawk Dr.	2000	
Michael A. Proulx	76 Francis Wyman Rd.	2002	
Robert Michael Shea	27 Daniel Dr.	2002	
John T. Sullivan	2 Laurel Ln.	2001	Res. 3/99 Appt. BOA
Kevin J. Sullivan	14 Frothingham Rd.	2002	
Gail E. Viglione	2 Crowley Rd.	2001	
Sarah Willard	13 Foster Rd.	2001	
John Worsham	28 College Rd.	2000	

PRECINCT 5

Patricia J. Angelo	2 Austin St.	2000	
Susan MacDonald Boari	14 Raymond Rd.	2002	
Jason D. Brush	12 Saint Mary Rd.	2000	
Richard P. Burkhart	10 Joanne Rd.	2001	
Brian J. Connolly	3 Fairfax St.	2001	Res. 6/99
Kenneth R. Forte	18 Wing Terrace	2002	
John J. Hanley	1 Violet Rd.	2001	
Nancy J. Hofferty	10 Purity Springs Rd.	2000	
Douglas J. Hyde, Jr.	17 Meadowvale Rd.	2001	
Virginia M. Igo	1 Arthur Woods Ave.	2000	
Joanne L. Kinchla	8 Arnold Terrace	2002	
Cathryn Lee	15 Raymond Rd.	2001	
Carmen Dore Lewis	36 Francis Wyman Rd.	2001	
William J. Lewis	36 Francis Wyman Rd.	2000	
Joseph E. Morandi	7 Winona Rd.	2002	
Catherine O'Neil	31 Arthur Woods Ave.	2000	Appt. 9/99 (Term 2002)
Hope M. Paulsen	8 St. Mary Rd.	2000	
Robert Paulsen	8 Saint Mary Rd.	2002	Deceased 5/99
David Webster Potts	40 Fairfax St.	2000	Appt. 9/99 (Term 2001)
Auralie P. Slowey	13 Paulson Dr.	2002	Appt. 1/99 elected 4/99

PRECINCT 6

Thomas P. Adams	11 Moss St.	2001	
Marie A. Ardito	2 Edsel Drive	2002	
Catharine M. Boucher	9 Jackson Rd.	2002	
William F. Callahan	6 Carter Rd.	2000	
Daniel R. DiTucci	8 Lisa St.	2000	
William J. Flanagan	36 Wheatland St.	2002	
Gregg E. Ganley	27 Cutting Ln.	2001	Appt. 4/98 elected 4/99
Richard H. Howard	158 Wilmington Rd.	2001	
Thomas C. Killilea	15 Wheatland St.	2001	
Donald A. McGillivray	2 Guild Rd.	2002	Deceased 5/99
Sandra J. McNeal	119 Wilmington Rd.	2000	Res. 4/99
Robert M. Mottolo	6 Wheatland Rd.	2000	Appt. 9/99 (Term 2002)
Florence Dolly Mountain	5 Eisenhower Dr.	2002	
Karen A. Moyer	7 Kingsdale St.	2001	
Linda A. Murray	24 Prouty Rd.	2000	Appt. 4/99 (Term 2000)
Donald J. Muse	21 Davida Rd.	2000	
Marlene F. Rittenberg	14 Irene St.	2002	
Kenneth J. Rush Jr.	17 Ivy Lane	2001	Res. 11/99
Joseph S. Stavolta, Sr.	12 Phyllis Ave.	2000	
Teresa A. Tarpey	1 Holly St.	2000	

APPOINTED OFFICIALS

American Disabilities Act Coordinator	Robert C. Hogan
Animal Control Officer	Gerald Mills
Appraiser/Assistant Assessor	Russell H. Washburn
Archivist	Lisa A. Plato
Assistant Town Administrator	Lawrence M. Rittenberg
Assistant Town Clerk	Eleanor M. Gelinas
Building Inspector	John Clancy
Community Life Center Director	Wesley Simons
Conservation Administrator	Brian J. Monahan
Council on Aging Coordinator	Jeanne Garrett
Director of Veteran Services	Robert C. Hogan
Emergency Services Director	Stephen Duke
Environmental Engineer	Todd Dresser
Fire Chief	Paul L. Thibault, Jr.
Health Agent/Sanitarian	Brian Lockard
Housing Authority Executive Director	Marguerite Brothers, Acting
Housing Authority Executive Director	Lillian Buckley, Res. 7/99
Housing Authority Executive Director	Diane Cohen, Res. 10/99
Labor Counsel	Philip Collins
Library Director	Marcia Rich
MBTA Advisory Board	William Gochis, Res. 6/99
Metropolitan Area Planning Council	John D. Kelly
Planning Director	Anthony Fields
Police Chief	William R. Soda
Recreation Director	Donald Roberts
Recreation Maintenance Director	Douglas Gillingham
Sealer of Weights & Measures	Albert L. Fay, Jr.
Superintendent of Public Works	Syamal N. Chaudhuri
Town Accountant	Patrick J. Mullin
Town Administrator	Robert A. Mercier
Town Counsel	Kopelman and Paige, P.C.
Town Engineer	Pete G. Peters

Mailing Address: 29 Center Street, Burlington, MA 01803

APPOINTED BOARDS AND COMMITTEES

Appointments made by: Town Administrator

B-Line Advisory Committee	**1 year**	**Ad Hoc**
Patricia Churchill	14 Hallmark Gardens #5	2000
Peter Coppola	Planning Board	2000
John Kent	Lahey Security Mgr.	2000
Randy Lapides	Burlington Mall	2000
Virginia Mooney	28 Mohawk Rd.	2000
Mildred Nash	39 Sunset Dr.	2000
Stephen Nelson	25 Fairfax St.	2000
Mabel Nevins	26 Sunset Dr.	2000
Anne Rowe	94 Muller Rd.	2000
Bruce Silverman	American Landmarks	2000

Beautification Committee(5)	**1 year**	**Standing**
Carolyn Engel	9 Park Dr.	2000
Edward Hastings	14 College Rd.	2000
George M. Major, Chr.	29 Lantern Ln.	2000
Joan McSweeney	1 Doris St.	2000
Elaine Zuccaro	6 Pearson Cir.	2000

Bicentennial Committee	**Ad Hoc**	
Lianne Abramo	98 Mill St.	2000
Barbara Brennan	4 Rocky Hill Rd.	2000
Stephen Capano	23 Crystal Circle	2000
Anne Coady	8 Woodside Ln.	2000
Barbara Cohen, CoChr.	28 Hart St.	2000
Robert J. Costa	8 Laurel Ln.	2000
Brian Curtin	3 Lee Ave.	2000
Barbara Faso	79 Drake Rd.	2000
John (Ed) Fogelberg	214 Winn St.	2000
Neal Gaffey	59 Mill St.	2000
Lynn Griffin	14 Wheatland St.	2000
Gail Hagopian	1 Allison Dr	2000
Wayne Higden, Chr.	15 Foster Rd.	2000
Karen Hoyt	8 Porter St.	2000
Marilyn Langley	13 Algonquin Dr.	2000
Kevin B. McKelvey	4 Allison Dr.	2000
Sandra J. McNeal, CoChr.	Woburn	2000
Stephen Miles	20 College Rd.	2000
Eleanor N. O'Connell	33 Peach Orchard Rd.	2000
Hope Paulsen	8 St. Mary Rd.	2000
Robert Paulsen Deceased 5/99	8 St. Mary Rd.	2000
Maureen Schuler	22 Tinkham Ave.	2000
Auralie Slowey, CoChr.	13 Paulson Dr.	2000

Bike Committee	**1 year**	**Ad Hoc**
Indra Deb	Conservation Comm	2000
Robert J. Gouveia	258 Winn St.	2000
Mildred Nash	39 Sunset Dr.	2000
Paul Raymond	1 Dorothy Rd.	2000
Mark Sherwood	74 Lexington St.	2000
Bruce Silverman	American Landmarks	2000
Paul A. Valleli	14 Marrett Rd.	2000

Board of Appeals(5)	**5 years**	**Standing**
William Gaffney 1st Alt. - 1 yr.	8 Joanne Rd.	1999
Wayne Harding	16 Chadwick Rd.	1999
Edwin P. Kiley Res. 6/99	10 Paulson Dr.	2000
James Langley	13 Algonquin Dr.	2002
Robert M. Meaney, Chr.	P.O. Box 1173	2001
George Murray	8 Tinkham Ave.	2003
John T. Sullivan 2nd Alt. - 1 yr.	2 Laurel Ln.	1999

Board of Registrars(4)	**3 years**	**Standing**
Jane L. Chew	7 Winn Valley Dr.	2001
Jeanne Ganley	50 Lexington St.	2001
Patricia A. Larson	23 County Rd.	2002
Robert J. Macdonald, Chr.	238 Fox Hill Rd.	2000

Cable Advisory Committee(7)	**1 year**	**Ad Hoc**
Howard Alberts	3 Arborwood Dr.	2000
Daniel Dunn, Chr.	29 Stony Brook Rd.	2000
Richard Linder 1st Alt.	3 Maud Graham Circle	2000
Donald R. Messier	10 Eastern Ave.	2000
Juliet M. Perdichizzi	Selectmen	2000
Barry R. Romkey	8 Park Dr.	2000

Cemetery Oversight Committee	**1 year**	**Ad Hoc**
Karen Cooper	69 Francis Wyman Rd.	2000
Phillip A. Gallagher	Ways & Means	2000
John Hofferty	Capital Budget	2000
Eugene Lane, Jr.	24 Cathy Rd.	2000
John Mooney	28 Mohawk Rd.	2000
Kevin Sullivan	14 Frothingham Rd.	2000
Paula Torti	9 Maud Graham Circle	2000

Community Life Center(10)	**2 years**	**Standing**
Fr. John R. Crispo	111 Winn St.	2001
Candace Gustafson	30 Paulson Dr.	2000
Michael Howard	18 Burlington St.	2000
Thelma Iozzo	7 Chandler Rd.	2001
Marilyn Langley	13 Algonquin Dr.	2000
Ronald J. MacKenzie	18 Spruce Hill Rd.	2000
Ann McNamara	79 Mountain Rd.	2001
Roberta Mills	19 Corcoran Rd.	2001
Betty Murphy	20 Wildwood St.	2000
Russell Petersen	11 Sullivan St.	2001

Conservation Commission(7)	**3 years**	**Standing**
Larry Cohen	8 Wilhelmina Ave.	2000
Indra Deb	17 Pathwoods Ave.	2002
Denise Donovan	6 Fowler Terrace	2000
Marylee Everett	14 Hart St.	2001
Paul McNeil Res. 6/99	14 Morrison Rd.	2001
Kerry Melanson, Chr.	8 Freeport Dr.	2002
Sharon Ralph	1 Sunnyside Ave.	2002
Philip E. Sutton	4 Park Dr.	2001

Council on Aging(7)	**3 years**	**Standing**
Lindsay H. Ayer, Jr. Res. 11/99	14 Davida Rd.	2001
Eleanor Bonfanti Alternate 1 yr.	16 Lisa St.	2000
Gwendolyn Burgess	518 Farms Dr.	2002
Marie George Alternate 1 yr.	64 Winn St.	2000
Mary Lindley	64 Bedford St.	2002
Sue Mike, Chr.	602 Farms Dr.	2002
Muriel O'Brien	26 Maryvale Rd	2001
Paula Torti	9 Maud Graham Circle	2001
Robert Tyler	12 Taylor Ave.	2000

Council on Aging(7)	**3 years**	**Standing**
Robert Wong	20 Lowell St.	2001

Cultural Council(5-22)	**3 years**	**Standing**
Sara Arnold	29 South Bedford St.	2001
June Collins	Chelmsford	2001
Jennifer Howard, Chr.	18 Burlington St.	1999
Janet G. Hutchins	3 Colleen Circle	2001
Stephen L. Miles	20 College Rd.	2001
Susan M. Pymm	22 Fernglade Rd.	2001
Marcia Rich	P.O. Box 346	2001
Helen D. Sampsonis	9 Richardson Rd.	2001

Disabilities Access Committee(9)	**1 year**	**Standing**
Barbara Adler	4 Theodore Circle	2000
Robert Butts	207 Farms Dr.	2000
Tom Carlson	1 Violet Rd.	2000
Robert J. Emmert	21 Crystal Circle	2000
Bernice Ferguson	12 Central Ave.	2000
Maura F. Mazzocca	5 Black Horse Ln.	2000
Christine Monaco	18 Corcoran Rd.	2000
Walter Sullivan	15 Birchcrest St.	2000
Kenneth Tigges	1311 Arboretum Way	2000

Historical Commission(5)	**3 years**	**Standing**
Norman B. Biggart	4 Baron Pk. Ln. Apt.1	2001
Joao Demelo	50 Skelton Rd.	2000
Antoinette Faria	6 Butters Ln.	2000
Joyce Fay	11 Raymond Rd.	2002
Kathleen Horton	125 Lexington St.	2001
Gene Rossi Alternate 1 yr.	174 Winn St.	2000

Housing Partnership	**1 year**	**Ad Hoc**
Diane Cohen Res. 10/99	BHA	2000
Ernest Covino	1 Marvel Ave.	2000
John DeFrancesco	50 Westwood St.	2000
Phyllis Etsell	3 Eisenhower Dr.	2000
Jayne L. Hyde	6 Hallmark Gardens #1	2000
Virginia E. Mooney	28 Mohawk Rd.	2000
Michael Runyan	7A Mountain Rd.	2000

Information Systems Advisory (7)	1 year	Ad Hoc
Laurence J. Conway	18 Wildwood St.	2000
Daniel Dunn	29 Stony Brook Rd.	2000
David Fionda	46 Freeport Dr.	2000
Steven Z. Harris	9 Donna Ln.	2000
Kenneth Murray	24 Prouty Rd.	2000
Peter O'Keefe	47 Skelton Rd.	2000
Eugene Walendziewicz	17 Wildwood St.	2000

Recycling Committee(5)	1 year	Ad Hoc
Larry Cohen	8 Wilhelmina Ave.	2000
Christine Monaco	18 Corcoran Rd.	2000
Juliet M. Perdichizzi	Selectmen	2000
James Quinn	222 Mill St.	2000
Janet Towers	28 Humboldt Ave.	2000

Rink Oversight Committee(5)	1 year	Ad Hoc
Brian Curtin, Chr.	Treasurer/Collector	2000
George Judge	Selectmen	2000
Steven Marchese	Ways & Means	2000
Don Roberts	Recreation	2000
Craig Robinson	School Dept.	2000

Sign Bylaw Committee	1 year	Ad Hoc
Albert L. Fay, Jr.	Planning Board	2000
Richard Howard	Bylaw Review Committee	2000
Jayne L. Hyde	Planning Board	2000
Douglas Hyde, Jr.	Bylaw Review Committee	2000
Carl King	BBRT	2000
Joan McSweeney	Beautification Commission	2000
Robert M. Meaney	Board of Appeals	2000
George Murray	Board of Appeals	2000
Susan Stewart	Rotary Club	2000

Sr. Housing Options Committee	1 year	Ad Hoc
Arlene DiRocco	10 Old Colony Rd.	2000
Garry Feldman	19 Freeport Dr.	2000
Sheila Howard	2 Hallmark Garden #4	2000
Jayne L. Hyde	6 Hallmark Garden #1	2000
Douglas J. Hyde, Sr.	17 Meadowvale Rd.	2000
Peter Lewis	144 Winn St.	2000
Robert Meaney	P.O. Box 1173	2000

Stream & Flooding Study Committee	1 year	Ad Hoc
Denise Donovan Res. 2/99	Conservation Commission	1999
Alan McCarthy	104 Mill St.	2000
Eugene T. McSweeney	Board of Health	2000
Kerry Melanson	Conservation Commission	2000
Tara E. Olshaw	12 Chadwick Rd.	2000
Daniel Raske	Town Meeting	2000
Paul R. Raymond	Planning Board	2000
Robert J. Sotiros	17 Hart St.	2000
Ed Wall	Ways & Means	2000

Appointments made by: Moderator

Bylaw Review Committee(5)	1 year	Standing
Gregg E. Ganley	27 Cutting Ln.	2000
Richard H. Howard, Chr.	158 Wilmington Rd.	2000
Douglas J. Hyde, Jr.	17 Meadowvale Rd.	2000
Florence Mountain	5 Eisenhower Dr.	2000
Judith G. Wasserman	3 Indian Hill Rd.	2000

Capital Budget Committee(7)	3 years	Standing
Jason D. Brush	12 Saint Mary Rd.	2001
Joan B. Hastings	14 College Rd.	2002
John Hofferty	10 Purity Springs Rd.	2000
Frank P. Monaco	18 Corcoran Rd.	2000
Marlene Rittenberg	14 Irene St.	2001
Patricia A. Schuler	20 Tinkham Ave.	2001
Sarah Willard	13 Foster Rd.	2002

Facilities Committee (7)	2 years	Standing
Channing L. Entwistle Res. 2/99	62 Beaverbrook Rd.	2000
Robert J. Gouveia	258 Winn St.	2001
Linda J. Lewis	144 Winn St.	2001
Robert S. Matarazzo	9 Overlook Ave.	2001
Michael S. Runyan	7A Mountain Rd.	2000
Sharon M. Sotiros	17 Hart St.	2001
Teresa A. Tarpey	1 Holly St.	2000

Human Services Committee(7)	3 years	Standing
Anne P. Coady	8 Woodside Ln.	2001
Nancy J. Hofferty	10 Purity Springs Rd.	2000
Joanne L. Kinchla	8 Arnold Ter.	2002
Sandra J. McNeal Res. TM 4/99	119 Wilmington Rd.	2000
Cynthia J. Phillips	3 Wildwood Ln.	2001
Auralie P. Slowey	13 Paulson Dr.	2002

Land Use Committee(9)	3 years	Standing
Sean P. Connors	14 Sears St.	2001
Nancy J. Hofferty	10 Purity Springs Rd.	2000
Robert P. Knudsen	3 Bates St.	2000
Catherine O. LeBlanc	3 Black Horse Ln.	2002
Peter E. Lewis	144 Winn St.	2002
Donald McGillivray Deceased 5/99	2 Guild Rd.	2000
Joseph E. Morandi	7 Winona Rd.	2002
Catherine O'Neil	31 Arthur Woods Ave.	2001
Paul A. Valleli	14 Marrett Rd.	2001
Walter T. Zenkin	49 Eugene Rd.	2000

Rules Committee(13)	1 year	Standing
William F. Callahan	6 Carter Rd.	1998
David J. DiSanto	19 Mohawk Rd.	1998
Daniel R. DiTucci	8 Lisa St.	1998
Barbara E. Faso	79 Drake Rd.	1998
Richard L. Hovasse	16 Edgemere Ave.	1998
Virginia M. Igo	1 Arthur Woods Ave.	1998
Carmen D. Lewis	36 Francis Wyman Rd.	1998
Peter A. McAnespie, Sr.	3 Evelyn St.	1998
Michael A. McDade	14 Cathy Rd.	1998
Mabel A. Nevins	26 Sunset Dr.	1998
Eleanor N. O'Connell	33 Peach Orchard Rd.	1998
Monte L. Pearson	5 Willow Way	1998
Marie Soda	17 Marjorie Rd.	1998

Ways & Means Committee(15)	3 years	Standing
Marie Ardito	2 Edsel Dr.	2001
Michael J. Austin	84 Locust St.	2002

Ways & Means Committee(15)	3 years	Standing
Richard Binnall	68 Mill St.	2000
George R. Cooper	69 Francis Wyman Rd.	2001
Channing L. Entwistle	62 Beaverbrook Rd.	2001
Phillip A. Gallagher	8 Corcoran Rd.	2002
William Gochis	14 Wildwood St.	2001
Virginia M. Hardy	7 Thornton Dr.	2002
Joan Hastings Res. 5/99	14 College Rd.	2000
Stephen G. Marchese	4 Sears St.	2000
Roberta Mills	19 Corcoran Rd.	2000
Christopher P. Murphy	22 Bedford St.	2002
David W. Potts	40 Fairfax St.	2002
Robert M. Shea	27 Daniel Dr.	2000
Paul R. Sheehan Res. 1/99	5 Thornton Dr.	2001
Sharon Marie Sotiros	17 Hart St.	2001
Edmund F. Wall	4 Waite Ave.	2000

BOARD OF SELECTMEN AND THE TOWN ADMINISTRATOR

The composition of the Board did not change in 1999 as the annual election held in April saw incumbent Selectman Gary Gianino win his third term on the Board as he defeated long time candidate Virginia Mooney. Following the election, the Board held its annual re-organizational meeting and selected Selectman George Judge as its Chairman and Selectman Joseph Impemba as its Vice-Chair to face the challenges of the new year as the Town began in earnest to plan for many new initiatives in cooperation with the staff team under the leadership and direction of the new Town Administrator. Both the Chairman and the Vice Chairman expressed a great deal of confidence in the three other members of the Board as Gary Gianino, Juliet Perdichizzi and Kevin B. McKelvey continued to take on tasks as assigned by the Chair in order to follow projects through and keep the total Board involved in the many varied and complex issues which have come before this Board in the recent past.

The Town Administrator assumed his duties on January 4, 1999 and began the task of acclimating himself to the position while facing many problems within the first few months of his appointment. The senior staff within the Town Hall, including Town Accountant, Pat Mullin, and Assistant Town Administrator, Larry Rittenberg, have helped this transition to go very smoothly and we are grateful for their commitment and cooperative spirit. Towards



Standing, left to right: Gary J. Gianino, Juliet M. Perdichizzi. Seated front row, left to right: Vice-Chairman Joseph A. Impemba, Chairman George L. Judge, Jr., Kevin B. McKelvey.

the latter part of the calendar year one of our internal staff members, Mrs. Linda Murray, left the Town's employment for the challenge of the private sector. Linda was a valuable member of our team and we wish her all the best in her new endeavor. The Town Administrator filled this vacant position with an internal candidate from the Assessor's office, Mrs. Pauline Crusco, who has quickly assimilated herself into the visible role of receptionist and we are extremely pleased to have Pauline aboard to help us in our mission.

1999 HIGHLIGHTS

TOWN FACILITIES

This past year was a very exciting time for the Town of Burlington as a number of the Town's significant building assets were dealt with by the Board and strategies were put in place to protect and improve these assets for future generations. The "new" Town Hall opened its renovated doors to the public in March of 1999. This very impressive building is now a showplace for all to admire and includes perhaps the most modern, state of the art public hearing room in eastern Massachusetts. Additionally, the Town Hall includes user friendly customer space, access to computer terminals on counter tops for those residents seeking information and presents the Town with the professional image a community like Burlington richly deserves. The Board also negotiated a new lease agreement with the Christian Center for use of the Town's Meadowbrook School. The September Town Meeting, acting on the recommendation of the Board, allowed us to seek a 20 year agreement with the Christian Center which will preserve the integrity of the neighborhood and guarantee that this valuable Town owned asset will remain in very good condition for the next few decades. After receiving input from the School Department, the Board decided not to pursue alternative uses for the Wildwood School because of concerns expressed by the School Department about their future needs and enrollment projections. Finally, the Board was very pleased to see the opening of the Ground Water Treatment Plant in April of this past year. This project was the culmination of years of negotiations and hard work by a number of people and we are grateful that our residents will now have the benefit of this important Town owned facility and with the improvements to the Mill Pond Treatment Plant scheduled for the spring of 2000, the Town's ability to provide a safe and sufficient amount of potable water to our residents in future years is assured.

NORTHEAST SOLID WASTE COMMITTEE (NESWC)

1999 was an important year in the ongoing struggles associated with the NESWC consortium. Our commitment to this consortium, along with 22 other communities in eastern Massachusetts, expires in 2005. In the interim period, the NESWC plant in North Andover has required extensive upgrades to its facilities due to environmental concerns. In 1999, a judgment was arrived at which fixed the costs of these improvements at about $35,000,000!! Burlington's share of this cost was $894,000 which we paid for by transferring this money from a "reserve" the Town had been building since the early 1990's. This not only has satisfied our obligation to pay for the repairs but also left us with a substantial balance in our account to offset future large tipping fee increases. We are proud of the planning which allowed us to build this reserve and we will endeavor to continue to add to this amount to avoid any dramatic increase in costs for the community. In addition, through some intense lobbying by all the local and state officials representing these communities, we were able to secure a $3,000,000 payment to NESWC to again help offset dramatic cost increases in this budget line item for the Town. We expect to continue this effort in the future years.

UNDERGROUND TANK REMOVAL/GAS PUMP REPLACEMENT

The town continued its aggressive policy of removing underground tanks and the contaminated soils around these old facilities in 1999. The annual Town Meeting in May provided us with $400,000 to complete this task at the Marshall Simonds Middle School and the Burlington High School. We were indeed fortunate that the contamination issue at both sites was not of major consequence and we have successfully completed this mission well within our budget!! This completes our desire to rid the Town properties of these tanks because of the future health and safety concerns as well as the potential for significant liability related to sites like these. The Town Meeting also provided us with additional money to install a new electronic gasoline dispensing system for our Town fleet, behind the Town Hall Annex. This work was completed in the fall of 1999.

Y2K The Year 2000 Bug:

As the year 1999 came to a close, the Town was prepared for the so-called Y2K event which seemed to dominate the news stories for a full six months leading to the turn of the new year on December 31,1999. The Town Administrator and the Department Heads of our various agencies were planning well in advance for any eventuality regarding this event. We were most concerned about our ability to provide water and sewer services as well as respond to public safety emergencies in the event of a major power outage. We had fully backed up our pumping facilities, we purchased some additional equipment and we had extra personnel on stand-by alert for the long holiday weekend. Fortunately the "big" event turned out to be a "non" event. We were pleased that this scenario provided us with the opportunity to evaluate our ability to respond in a crisis and we believe we learned valuable lessons by going through weekly exercises and "what if" scenarios which identified our strengths and weaknesses in the resources we have available. Suffice to say, we are better prepared today to deal with a crisis situation than we were at this time last year.

ECONOMIC DEVELOPMENT

Once again this past year brought with it good news on the economic development front in Burlington. In the spring of 1999, the Town saw the opening of the new, large signature property for the Barnes and Noble bookstore chain here in Burlington on the old Howard Johnson's site along the Middlesex Turnpike. The Planning Board also approved two additional long term stay hotels to serve the changing needs of our business constituents. Burlington's location and reputation as a new leader in the emerging technology industry, particularly the focus on telecommunications and the internet, was enhanced by the recent additions of GTE and Nokia to our business landscape and the announcement that software giant Oracle is planning to build their new campus in Burlington on the site of the old Bellofram Corporation and the Strike One Tennis Center. This type of clean, re-adaptive use of heretofore-undesirable sites in the community is a positive step in cleaning up these sites and adding significantly to our already healthy tax environment. Finally, in following this theme, those residents who drive along the Middlesex Turnpike will see a dramatic "facelift" occurring in the Northwest Industrial Park. This complex once was home to numerous manufacturing entities who were involved in the use of heavy industrial solvents and metals for their processes. Now, you will see buildings being gutted and reduced to shells and



Town Administrator
Robert A. Mercier

eventually converted for high technology users who no longer have the need for the undesirable components of a manufacturing process. Long term, this cannot do anything but help our community and our residents who will be seeking jobs in this new emerging marketplace.

FISCAL POLICY

At the request of the Town's financial management team comprised of the Town Administrator, the Town Accountant, the Treasurer/Collector, the Principal Assessor and the Assistant Town Administrator, the Board adopted a series of fiscal policies designed to stabilize our financial position for the future years and to begin the process of setting aside substantial sums of money to protect the community against the inevitable economic downturn in order to protect our ability to provide the level of service which the residents of Burlington expect. Specifically, at the annu-

al Town Meeting in May, the Board recommended and the Town approved a line item to set up a "Stabilization Account" of $250,000 for future capital needs. The Ways and Means Committee and the Capital Budget Committee strongly supported this concept and we fully expect to continue appropriating money to this account on an annual basis. In addition, the Board and the Administration "capped" our expenditures for capital items, agreed to set aside (or not spend)$1,500,000 of our available free cash and made the determination to not issue General Obligation Bonds for FY2001 and therefore add to our long term debt schedule for the community. All of these actions were well received by our independent auditors as well as the credit rating bureaus (Moody's, Standard & Poor's) who annually provide us with an analysis of our fiscal status. We anticipate a continuation of these fiscal strategies as we move into the next century.

LAND USE ISSUES

Easily the most difficult, complex and contentious issue before the Board in 1999 was the concept proposed by the Board to "swap" parcels of property within the community to accomplish a series of Town objectives and to protect, as much as possible, the integrity and aesthetic value of two distinct neighborhoods within the Town. The Board has proposed trading the 14+/- acre Wheeler Road site for a 19+/- acre parcel on Mountain Road and then trading a portion of this newly acquired site for the Grandview Farm site in the center of the community and adjacent to the Town Common.

Our objectives are to develop 72 units of senior affordable housing, protect the potential over development of the Mountain Road site, provide for the possible future location of a nursing home, preserve the historic Grandview Farm and its prominent status in the center of Town and to eliminate the development of 105 affordable family units on the Grandview Farm site which would, we believe, destroy the essential character of our Town Common for future generations. This is an ambitious and very difficult transaction for the Town to pull together but we are convinced it is the right thing to do for the Town citizens. As the year came to a close, we did not have all of the details worked out, albeit with the help of an Advisory group representing diverse interest within the community, we are confident that this concept will meet with the approval of our Town Meeting. We expect to bring this idea forward in the Spring of 2000.

OTHER MAJOR ISSUES

The Board became involved in numerous other issues during the year from both an administrative point of view as well as a policy perspective. The location and siting of telecommunication towers has been an extremely emotional and highly debated public policy issue in this community. The Board of Selectmen and the Planning Board have worked cooperatively to come up with a reasoned approach to this dilemma and will likely recommend a series of actions to the May 2000 Town Meeting.

The Town Administrator continued to work with the Francis Wyman Association on the restoration of this unique structure in the community. The outside has been completed and we are now looking to restore the interior so that future generations can view a significant part of Burlington's early history. The Board and the Administration took an active role in the year long celebration of the Town's bicentennial programs. This recognition culminated in the gala "Year 2000" ball at the Marriott Hotel on December 31st and was attended by 600 residents of the community. Our sincere thanks to all the volunteers who made this event a great success.

SUMMARY

This has been a very exciting year for the community and the Board deeply appreciates all of the help it has received from our dedicated staff, the numerous volunteers who truly make local government work, the other elected and appointed officials of the Town and our residents who are the reason we all became involved in local government. We look forward to the new year with renewed enthusiasm and with the expectation that Burlington will continue to be the envy of many of our neighbors as a wonderful community to live, work and raise our families.

Thank you.

Respectfully Submitted,

The Board of Selectmen
Chairman George Judge

The Town Administrator
Robert A. Mercier

TOWN COUNSEL

During 1999, Town Counsel handled a number of complex litigation matters. In addition, the firm rendered numerous legal opinions to various Town boards, approved contracts as to form, and handled a number of real estate transactions. There are currently 19 active litigation cases involving the Town. Most of these cases involve appeals from decisions of the Board of Appeals and other land use boards in the Town. During 1999, a total of 2 cases were concluded.

Town Counsel has been representing the Town with respect to the Town's efforts to increase the number of affordable housing units, particularly for senior citizens. We have also provided extensive advice concerning the comprehensive permit process and regulation of telecommunication towers within the Town.

We extend our appreciation to the Board of Selectmen for their confidence in retaining this firm, and appreciate the assistance and cooperation received on all matters from the Board of Selectmen, Town Meeting, Town Administrator, department heads, boards, committees and other Town personnel. We look forward to working with the members of the Town Government in the future.

Respectfully submitted,

Leonard Kopelman, for the
Firm of Kopelman and Paige, P.C.
Town Counsel

TOWN CLERK

In this year of our 200th birthday, Town Meeting voted to create a fulltime position of Archivist/Records Manager. A state of the art Records Center was constructed as part of the Town Hall renovation project and a Records Management Commission was created leading the way for the establishment of a solid Records Management Program. We settled back into our newly renovated office space in March in time for the Annual Town Election. During this period of transition, services were not disrupted and have since been enhanced.

In January 1999, each member of the office applied to the State Department to become an acceptance agent for processing Passports. We received approval in March and attended training sessions during April and May. Our first passport application was processed May 26th and we have processed 327 since then. The Town receives $15 for each application processed. The public frequently expresses appreciation for this service and we are pleased to offer it.

Reflecting on the past 200 years and looking forward to the new millennium, we reiterate our commitment to be a dependable source of accurate and timely information and to impartially provide prompt and courteous service.

Please visit us at: **www.burlington.org/townservices.html** then scroll down to the **Town Clerk** link

Respectfully submitted,

Jane L. Chew, Town Clerk

VITAL STATISTICS

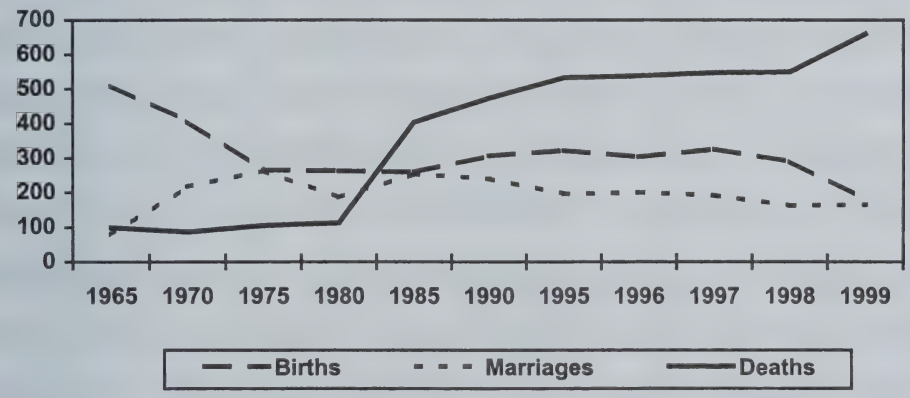
HISTORICAL PROFILE (Adjusted)

The following Births, Marriages, and Deaths were recorded in the Office of the Town Clerk. The figures for marriages and deaths are not exclusively those of residents. The figures for births for the last two years do not include all out of wedlock births. As those figures become available from the state the chart will be amended.

Note: Lahey Clinic opened in 1980

	1965	1970	1975	1980	1985	1990	1995	1996	1997	1998	1999
Births	509	406	265	263	259	306	322	303	326	290	179
Marriages	80	217	263	185	253	240	196	200	191	162	165
Deaths	99	87	105	113	403	472	532	538	547	549	660

• Received through 1/4/00



VOTING STATISTICS

VOTES CAST

TOWN ELECTION	Prec.1	Prec.2	Prec.3	Prec.4	Prec.5	Prec.6	Total	%
1990	998	833	1058	807	942	1048	5686	46%
1991	929	695	886	755	848	937	5050	38%
1992	914	791	582	738	788	810	4893	37%
1993	598	517	618	490	545	524	3292	24%
1994	578	319	547	528	596	597	3165	24%
1995	461	290	485	428	489	566	2719	20%
1996	298	157	347	269	317	315	1703	13%
1997	695	371	771	598	719	738	3889	30%
1998	608	261	622	513	593	594	3191	16%
1999	362	130	392	327	296	283	1790	13%
REFERENDUM 1985	1492	1224	1361	1277	5354	41%		
REFERENDUM 1991	1234	1338	1108	770	930	1093	6473	49%
PROP 2 1/2 1994	718	385	667	672	768	735	3945	28%
SELECTMAN 1997	457	198	353	331	368	408	2115	15%
PRESIDENTIAL PRIMARIES								
March 1984	797	565	656	716	2734	23%		
March 1988	668	669	775	612	669	759	4152	33%
March 1992	847	931	861	713	751	836	4939	36%
March 1996	335	244	344	321	313	359	1916	14%
STATE PRIMARIES								
September 1988	106	141	145	128	150	125	795	6%
September 1990	1186	1177	1226	1028	1081	1159	6857	53%
September 1992	668	602	808	516	647	692	3933	29%
September 1994	484	310	523	482	499	526	2826	21%
September 1996	336	182	335	362	391	339	1944	14%
September 1998	566	371	609	556	589	577	3268	23%
STATE/PRESIDENTIAL ELECTIONS								
November 1986	2298	1770	1884	2069	8021	63%		
November 1988	2051	1981	2157	1841	1814	2025	11869	88%
November 1990	1921	1958	2021	1677	1737	1908	11222	82%
November 1992	2202	2444	2309	1840	1920	2076	12791	87%
November 1994	1818	1329	1715	1573	1687	1732	9854	72%
November 1996	2101	1630	1974	1800	1905	1918	11328	79%
November 1998	1522	1008	1480	1295	1382	1408	8095	57%

NOTICE: Town Meeting Minutes are published separately.
Anyone requiring a copy may obtain it from the Town Clerk's Office. A copy is also on file at the Library.

The following pages contain the results of all elections conducted this year.

Respectfully submitted,

Jane L. Chew

Jane L. Chew, Town Clerk

TOWN OF BURLINGTON
TOTAL TALLY SHEET

April 10, 1999
Election

			Student Vote
# Eligible Voters	=	14,113	2116
Total Votes Cast	=	1,790	132
Percent	=	12.68%	6.24%

PRECINCT	1	2	3	4	5	6	GRAND TOTAL	Grades K -12
TOTAL VOTES CAST	362	130	392	327	296	283	1,790	132
MODERATOR (1) 1 Yr.								
Blanks	66	27	101	69	65	57	385	13
Robert P. Marrano	290	98	288	252	231	222	1,381	118
Write-ins	6	5	3	6	0	4	24	1
TOTAL	362	130	392	327	296	283	1,790	132
SELECTMEN (1) 3 Yrs.								
Blanks	4	1	11	7	5	2	30	5
Gary J. Gianino*	274	80	214	211	210	192	1,181	85
Virginia E. Mooney	80	46	167	107	80	88	568	41
Write-ins	4	3	0	2	1	1	11	1
TOTAL	362	130	392	327	296	283	1,790	132
ASSESSOR (1) 3 Yrs.								
Blanks	94	33	109	79	80	77	472	16
Michael W. Crocker	264	94	279	246	214	203	1,300	112
Write-ins	4	3	4	2	2	3	18	4
TOTAL	362	130	392	327	296	283	1,790	132
ASSESSOR (1) 1 Yr.								
Blanks	87	32	115	77	77	74	462	14
Paul R. Sheehan	273	95	276	248	219	203	1,314	115
Write-ins	2	3	1	2	0	6	14	3
TOTAL	362	130	392	327	296	283	1,790	132
SCHOOL COMMITTEE (2) 3 Yrs.								
Blanks	209	79	225	177	165	148	1,003	56
Stephen A. Nelson*	255	91	288	244	227	201	1,306	100
John L. Vanella*	254	86	269	229	200	207	1,245	101
Write-ins	6	4	2	4	0	10	26	7
TOTAL	724	260	784	654	592	566	3,580	264
LIBRARY TRUSTEES (2) 3 Yrs.								
Blanks	224	86	248	215	180	160	1,113	60
Edith F. Entwistle*	259	87	280	231	216	211	1,284	95
Robert D. Peters	240	84	256	206	196	185	1,167	104
Write-ins	1	3	0	2	0	10	16	5
TOTAL	724	260	784	654	592	566	3,580	264
LIBRARY TRUSTEES (2) 1 Yr.								
Blanks	233	86	248	210	177	182	1,136	64
Elliot C. Brown, Jr.	246	87	270	220	206	182	1,211	99
Clifton E. Reed	245	82	265	222	209	193	1,216	96
Write-ins	0	5	1	2	0	9	17	5
TOTAL	724	260	784	654	592	566	3,580	264

TOWN OF BURLINGTON
TOTAL TALLY SHEET

April 10, 1999
Election

			Student Vote
# Eligible Voters	=	14,113	2116
Total Votes Cast	=	1,790	132
Percent	=	12.68%	6.24%

PRECINCT	1	2	3	4	5	6	GRAND TOTAL	Grades K -12
TOTAL VOTES CAST	362	130	392	327	296	283	1,790	132
PLANNING BOARD (1) 5 Yrs.								
Blanks	98	33	116	79	66	68	460	19
Albert L. Fay, Jr.*	259	94	275	246	228	209	1,311	108
Write-ins	5	3	1	2	2	6	19	5
TOTAL	362	130	392	327	296	283	1,790	132
BOARD OF HEALTH (1) 3 Yrs.								
Blanks	121	34	127	101	88	95	566	17
Eugene Terry McSweeney	236	94	260	224	207	181	1,202	112
Write-ins	5	2	5	2	1	7	22	3
TOTAL	362	130	392	327	296	283	1,790	132
HOUSING AUTHORITY (1) 5 Yrs.								
Blanks	117	37	131	101	84	83	553	16
Joseph J. Arena*	242	90	260	224	212	196	1,224	114
Write-ins	3	3	1	2	0	4	13	2
TOTAL	362	130	392	327	296	283	1,790	132
RECREATION COMM. (1) 3 Yrs.								
Blanks	88	40	108	85	74	69	464	17
Edward B. Schuler*	271	87	282	239	221	208	1,308	111
Write-ins	3	3	2	3	1	6	18	4
TOTAL	362	130	392	327	296	283	1,790	132
SHAWSHEEN TECH. H.S. (1) 3 Yrs.								
Blanks	104	31	118	86	75	71	485	19
Alfred J. Verrier*	254	96	273	239	221	208	1,291	110
Write-ins	4	3	1	2	0	4	14	3
TOTAL	362	130	392	327	296	283	1,790	132
PRECINCT 1 TOWN MEETING - 3 YR (6)								
Blanks	563						563	
Karen M. DeFrancesco*	263						263	
Robert J. Gouvela*	207						207	
Robert J. Macdonald*	253						253	
Cynthia J. Phillips*	240						240	
Michael J. Austin	222						222	
John F. Hunt	206						206	
Michael Marchese, Jr.	218						218	
Write-ins	0						0	
TOTAL	2,172						2,172	

TOWN OF BURLINGTON
TOTAL TALLY SHEET

April 10, 1999
Election

# Eligible Voters	=	14,113
Total Votes Cast	=	1,790
Percent	=	12.68%

PRECINCT	1	2	3	4	5	6	GRAND TOTAL
TOTAL VOTES CAST	362	130	392	327	296	283	1,790
PRECINCT 2 TOWN MEETING - 3 YR (6)							
Blanks		279					279
Ann Marie Comer*		87					87
Linda J. Lewis*		78					78
Peter E. Lewis*		75					75
Michael S. Runyan*		86					86
Anthony Dalessio		85					85
Anthony G. Sapienza		83					83
Write-ins		7					7
TOTAL		780					780
PRECINCT 2 TOWN MEETING - 1 YR (1)							
Blanks		112					112
W/I Winner "John J. Ryan"		2					2
Write-ins (all other scattered)		16					16
TOTAL		130					130
PRECINCT 3 TOWN MEETING - 3 YR (6)							
Blanks			694				694
Elliot J. Chikofsky*			212				212
Frances M. Heartquist*			236				236
John D. Kelly*			239				239
Daniel J. Raske*			305				305
Louis P. Rubino*			250				250
Heather E. Holman			177				177
Walter T. Zenkin			237				237
Write-ins			2				2
TOTAL			2,352				2,352
PRECINCT 4 TOWN MEETING - 3 YR (6)							
Blanks				449			449
Betty M. Bullock*				185			185
Karen Cooper*				197			197
Michael A. Proulx*				210			210
Kevin J. Sullivan*				221			221
Andrew Groh				187			187
Timothy J. Horgan				163			163
Robert P. Knudsen				119			119
Robert Michael Shea				218			218
Write-ins				13			13
TOTAL				1,962			1,962
PRECINCT 5 TOWN MEETING - 3 YR (6)							
Blanks					513		513
Kennthe R. Forte*					208		208
Joanne L. Kinchla*					204		204
Robert Paulsen*					211		211
Susan MacDonald Boari					214		214
Joseph E. Morandi					222		222
Auralie P. Slowey					201		201
Write-ins					3		3
TOTAL					1,776		1,776

TOWN OF BURLINGTON
TOTAL TALLY SHEET

April 10, 1999
Election

# Eligible Voters	=	14,113
Total Votes Cast	=	1,790
Percent	=	12.68%

PRECINCT	1	2	3	4	5	6	GRAND TOTAL
TOTAL VOTES CAST	362	130	392	327	296	283	1,790
PRECINCT 6 TOWN MEETING - 3 YR (6)							
Blanks						564	564
Marie A. Ardito*						195	195
Catharine M. Boucher*						187	187
Donald A. McGillivray*						189	189
Florence Dolly Mountain*						179	179
Marlene F. Rittenberg*						186	186
William J. Flanagan						187	187
Write-ins						11	11
TOTAL						1,698	1,698
PRECINCT 6 TOWN MEETING - 2 YR (1)							
Blanks						31	31
Gregg E. Ganley						157	157
Linda A. Murray						93	93
Write-ins						2	2
Total						283	283

The polls were open at 8:00 A.M. at the Burlington High School. All precinct workers were sworn in by the Wardens, machines and ballot boxes were all checked, memory packs were sealed, and all counters were set at zero. The polls closed at 8:00 P.M.

Wardens:	Votes Cast	Registered Voters	%
Prec. 1 Mabel Nevins	362	2,589	14.0%
Prec. 2 Marjorie Pearson	130	2,024	6.4%
Prec. 3 Paula Davis	392	2,430	16.1%
Prec. 4 Patricia Stanford	327	2,263	14.4%
Prec. 5 Joan Hastings	296	2,391	12.4%
Prec. 6 Elmer Larson	283	2,416	11.7%

The above figures include 78 Absentee Ballots cast by precinct as follows: 1=7, 2=5, 3=15, 4=21, 5=18, 6=12.

VOTER PROFILE:	AGE	TOTAL	%
	18-30	70	3.9%
	31-40	224	12.5%
	41-50	361	20.2%
	51-60	383	21.4%
	61-70	418	23.4%
	71-80	278	15.5%
	80+over	56	3.1%
	Total	1,790	100%

Weather: 40's cloudy A.M., 50's sunny P.M.

Attest: Jane L. Chew, CMC
Town Clerk

ARCHIVES

This year we are pleased to report that Town Meeting formalized the town's Records Management Program. On May 10, 1999, Town Meeting passed the article that formally created the Records Management Program and established the Records Management Commission; the position of Archivist/Records Manager; and the Archives. The membership of the Records Management Commission includes the: Town Clerk; Treasurer/Collector; Ways and Means Committee Chairperson, Historical Commission Chairperson, Library Director, and Board of Selectmen Chairperson, or their respective designees. The Town Clerk serves as the committee chairperson. The purpose of the program is to preserve and protect the town's history and to enable the town to fulfill its legal records management responsibilities, as mandated by Massachusetts General Law chapter 66 and the office of the Secretary of State, Supervisor of Public Records.

During the last two years, the position was funded as a part-time, contracted services position. Due to the Town Hall renovation, the majority of the efforts focused on records management i.e., scheduling Town Hall records for the appropriate retention period, reformatting records on microfilm, disposing of obsolete records, and transferring inactive records to the Archives. The full-time position started July 1, 1999 and from July to December, the hat has shifted from Records Manager to Archivist. Since July, efforts have focused on reorganizing the permanent Town records, separating records that do not belong, preserving records in archival-quality containers, and indexing the records so information can be quickly located. In 2000, the Archives will resume record inventories and scheduling for other town offices and departments.

Indexes were completed for: deeds and agreements, 1769-present; birth, death and marriage records, 1799-1900; and Town Meeting votes, 1986-1992. Deeds and agreements are still decentralized in project files in multiple offices: during the next year they will be centralized and added to the index. Due to the fires of 1897 and 1902, the vital records are incomplete and supplementary information from Thomas Baldwin's *Vital Records Through 1850* is slowly being added to the database. I hope to allocate five percent of my time toward indexing Town Meeting votes and will gradually work back to 1799. Slowly but surely we are making things as they should be.

With the help of two non-paid records management interns, Kendra Van Cleave and Rachel Wise, we began putting order into Meadowbrook School basement. We destroyed 187 cubic feet (150 boxes) of obsolete records and completed a box level inventory of 78 cubic ft. (62 boxes) of legal records. As of January 2000, there are over 50 cubic ft. (40 boxes) of miscellaneous records to sort through.

The majority of the Archives use and research work is still internal: since July 1, 1999, the Archives received 84 information/records requests and 92% were from Town departments. Since July 1, 1999, over 41 hours were spent on reference/research and since October 1999, over 236 hours were spent on indexing and processing. Researchers are beginning to find us through our Web site at **www.burlington.org/archives**: in November, the Archives hosted its first in-person researchers who came by way of the Web site. As of December, the Web inventory template is almost complete, which will allow the Archives to add catalog information to the Web.

Rules and regulations, procedures manual, and goals and objectives were written by the Archivist and approved by the Records Management Commission. Informational materials were produced for the Bicentennial Commission's Heritage Day and a substantial amount of time was spent working with the Historical Commission on a guide to the Old Burying Ground, historic house pamphlet, and digitizing John Goff's *1998-1999 Historic Preservation Survey of Burlington*. The publications are available at **www.burlington.org/archives** or by contacting the Archives.

The Archives is here to serve the Town and its citizens. We are located in the basement of Town Hall and take public record requests by phone, fax, email, and mail. Although an appointment is not required, it is advisable to call first, just to make sure the Archivist is on-site. If the Archivist is off-site, please see the Town Clerk's office. The Archives is open 8:30-4:30 and is typically closed from 12-1 for the lunch hour. Appointments are available outside of regular Town Hall hours and during the lunch hour.

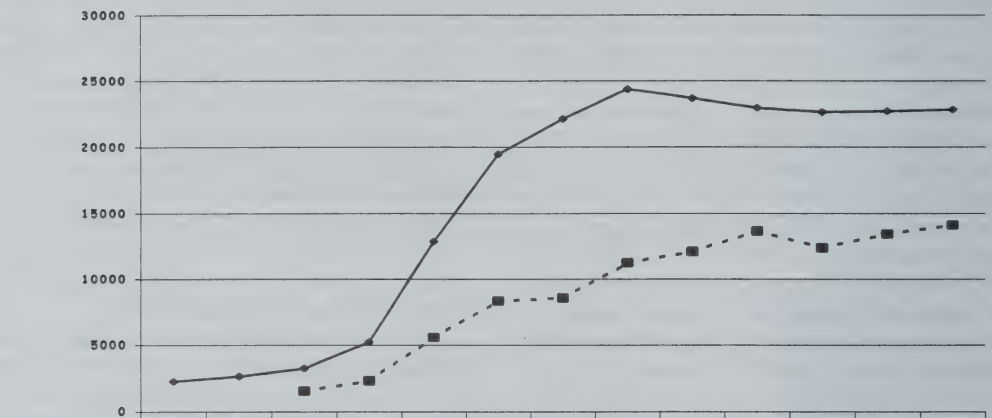
Respectfully submitted,

Lisa A. Plato, Archivist/Records Manager

BOARD OF REGISTRARS

The Board of Registrars mailed out 1037 mail-in voter registration forms as requested in census returns as well as to unregistered persons who signed nomination papers and petitions. Of those, 409 people responded. Additionally, 265 forms were mailed to all residents who turned 18 years old. This year, 81 responded and registered to vote.

POPULATION/REGISTERED VOTERS(MARCH):



	1940	1945	1950	1955	1960	1965	1970	1975	1980	1985	1990	1995	1999
Population	2275	2656	3250	5225	12852	19473	22150	24374	23687	22981	22662	22739	22849
Voters			1557	2321	5582	8348	8577	11239	12092	13650	12368	13443	14113

917 - # of residents registered and added to the rolls

517 - # of residents dropped from the rolls

254 - # of voters placed on the inactive rolls

2,188 - # of persons eligible but not registered

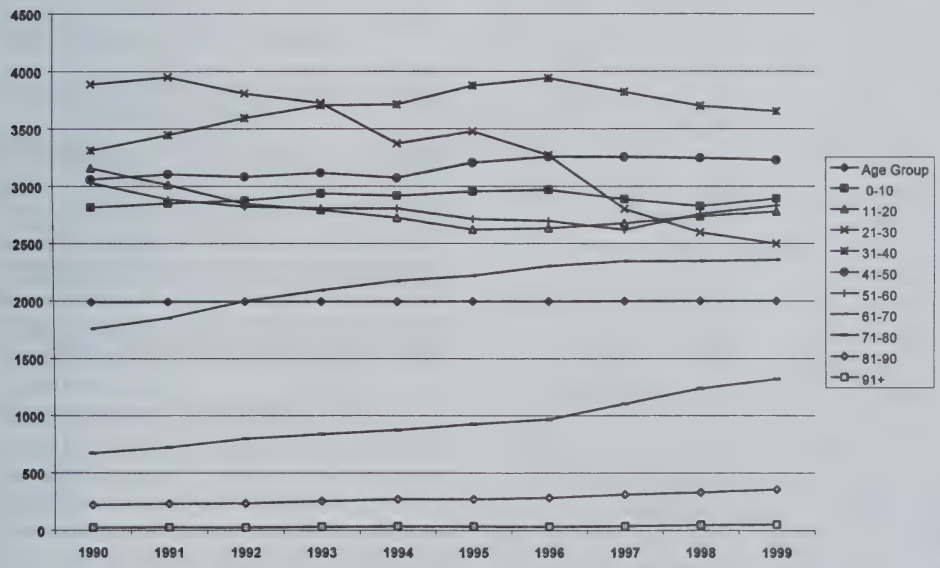
87% - eligible residents registered to vote

The board certified 3,629 signatures on nomination papers and petitions.

POPULATION TRENDS

Age Group	1990	1991	1992	1993	1994	1995	1996	1997	1998	1999	Since 1990
0-10	2815	2849	2873	2935	2915	2955	2970	2885	2825	2892	2.7%
11-20	3160	3011	2843	2791	2722	2620	2633	2675	2735	2778	-12.1%
21-30	3889	3950	3808	3724	3371	3476	3272	2799	2595	2497	-35.8%
31-40	3311	3444	3591	3704	3712	3877	3941	3821	3701	3654	10.4%
41-50	3062	3105	3083	3119	3075	3208	3259	3256	3248	3230	5.5%
51-60	3031	2883	2820	2805	2804	2712	2696	2619	2758	2830	-6.6%
61-70	1756	1849	1997	2094	2174	2220	2303	2345	2346	2357	34.2%
71-80	672	723	799	837	874	926	966	1102	1238	1320	96.4%
81-90	220	231	234	255	270	270	283	312	331	357	62.3%
91+	24	27	24	31	34	34	32	37	47	50	108.3%
Unknown	722	738	792	670	788	442	219	814	859	884	
Total	**22662**	**22810**	**22864**	**22965**	**22739**	**22740**	**22574**	**22665**	**22683**	**22849**	

AGE HISTORY CHART



Respectfully submitted,
Robert J. Macdonald, Chair
Board of Registrars

BURLINGTON POLICE DEPARTMENT

** *Departmental Roster* **

CHIEF OF POLICE

William R. Soda

CAPTAINS

Barry Solomon
George Devlin

LIEUTENANTS

Alfred Sciuto
Walter Bevis
Francis Hart
Carleton Boutwell

SERGEANTS

Gerald Mills
Ralph Patuto
Richard Sheppard
Robert Downer
John Walthall
William Faria
Thomas Duffy
Stephen O'Meara

PATROL OFFICERS

Charles Chicarello
Robert Aloisi
William Duffey
Frank Nardone
Barry Cosgrove
Kevin Rogers
Michael Joyce
Gary Burdick
Stephen Cross
Spiros Tsingos
Gary Redfern
Kenneth Reynolds
Timothy McDonough
James Tigges
Robert Kirchner
Bernard Schipelliti
Daniel Houston
Michael McDade
Glen Mills
Gregory Skehan
Keith Sheppard
Lyn Renolds
Timothy Filep
Richard Glejzer
Dennis Thompson
Thomas Sullivan
Christopher Priest
Paul Anderson
Robert Healey
Edward Mackey
Michael Debye
Richard Hanafin
Harry Sawyer, Jr.
Charles Ferguson III
William Preston
Thomas Fournier
Anne Marie Browne
Kevin Cooney
Timothy Kirchner
David McLean
Albert Gagne
Paul Glejzer
Robert Aloisi, Jr.
Joseph Papsedero
John Thompson
Stephen Papagno

CLERICAL STAFF

Ann Johnedis
Barbara Cunningham
Catherine Devaney

TRAFFIC SUPERVISORS/MATRONS

Helen M. Bulman, Head Traffic Supervisor
Nancy Bibbey
Carol Goodwin
Carol Santoro
Carol Sebastian
Marie Reinold
Eileen O'Meara-Barnard
Carol Jangro
Sandra Romsey
Helen Dignan
Maureen Robillard
Claire Hogaboom
Cheryl White
Melanie Goshgarian
Sharon Srabian
Janet Testa-Fox

CIVILIAN DISPATCHERS

Alma Venditti
Gail Fay
June Connolly

ANIMAL CONTROL OFFICER

Gerry Mills, Jr.

INTRODUCTION

1999 was a year of change and accomplishment for the Burlington Police Department. On January 1, we implemented a new computer-aided dispatch system. This new system provides greater information to the officer in the field, which results in greater safety. During the first half of 2000, we will be supplementing this system with laptop computers in ten of the cruisers. In the fall of 1999, we formed a Strategic Planning Committee, consisting of members from all units in the police department, both civilian and sworn. The purpose of this committee, which is still ongoing, is to develop a plan for the future and to identify and address the most important issues facing the department. Some of the accomplishments of this committee include creation of a department mission statement, creation of a set of "enduring principles," creation of a citizen satisfaction survey, creation of an internal employee survey and the setting of goals for the next five years.

Chief William Soda and Lieutenant Francis Hart served as co-chairmen of this committee, and they would like to acknowledge the contributions of the following members:

Capt. Barry Solomon	Capt. George Devlin	Lt. Al Sciuto
Lt. Carl Boutwell	Sgt. Gerry Mills	Off. Robert Healey
Off. Tom Sullivan	Off. Bernie Schipelliti	Insp. Robert Aloisi
Dispatcher June Connolly	Dispatcher Alma Venditti	Dispatcher Gail Fay

CRIME OVERVIEW

The chart below summarizes the changes from 1998. Crime is down in nearly every category. In most cases, it is a dramatic reduction. We attribute this reduction to increased patrol performance, expanded community policing initiatives and the prosperous economy. Due to the change in software beginning January 1, 1999, calls are coded differently and comparisons between last year's numbers and this year's numbers may be skewed one way or the other. For more detailed crime statistics, visit our web site at: http://www.bpd.org.

Crime Comparison - 1998 vs. 1999

	1998 TOTALS	1999 TOTALS	CHANGE
Homicide	0	0	N/C
Robbery	16	6	-63%
Rape	1	1	0%
Assault (Aggravated & Simple)	97	55	-43%
Larceny	831	648	-22%
Narcotics Violations	20	33	65%
Burglary	90	55	-38%
Auto Theft	178	66	-63%
TOTALS	1,233	864	-30%

NOTES:

1) Percentages rounded to nearest whole number.

TRAFFIC ENFORCEMENT

Traffic enforcement continued to be a priority for the department in 1999. During 1999, we held several "traffic forums." These forums gave residents an opportunity to voice their concerns regarding traffic issues in their neighborhoods. In terms of enforcement, added emphasis was placed on seatbelt infractions. The following chart shows the top five violations cited, with comparisons to 1998:

Violation	Charges Cited 1999	Charges Cited 1998
Speeding	2,676	3,318
Red Light	1,371	1,254
Seatbelt Violation	638	133
Stop Sign	416	517
Sign Violations (U-Turn, Do Not Enter, etc.)	641	713

GRANTS

In 1999, hard work once again paid dividends in the form of grant awards to the police department. Lieutenant Francis Hart wrote successful grant applications for technology ($82,000), Community Policing ($48,750) and Block Grants ($16,000.) Officers Paul Anderson and Tom Fournier wrote the D.A.R.E. grant for $13,000. Sergeant William Faria obtained a grant for $5,000 for traffic enforcement. In total, the department received over $160,000 in grants in 1999.

ACTIVITIES AND ACCOMPLISHMENTS

Activities

Once again, our D.A.R.E. program, lead by Officers Paul Anderson, Tom Fournier and Gary Redfern, was very active in the community. D.A.R.E. maintains a high presence in the schools, while the D.A.R.E. community events, such as the annual D.A.R.E. day and the Fun Walk, continue to flourish. The D.A.R.E. officers, along with Youth Services Officer Dennis Thompson, worked hard to get a new D.A.R.E. bus to replace the existing bus that was ready for the junk heap. They managed to get the bus and the needed refurbishments donated, so that it cost the Town nothing! Traffic Safety Officer Bernie Schipelliti was instrumental in organizing the highly successful "Safety Seat Checkpoint" day, which helps ensure that child seats are installed correctly. Lieutenant Al Sciuto once again conducted an "Auto Etching Clinic" at the mall, which attracted many participants. We also held our first annual Senior Citizen Christmas Dinner. This dinner was funded by a grant and staffed by volunteer police officers.

Accomplishments

In terms of individual achievements, Lieutenant Fran Hart was recognized as a Massachusetts Certified Public Purchasing Official. Sergeant Ralph Patuto graduated from the Massachusetts School of Law and was admitted to the bar, joining Officer Tom Fournier as the second attorney on our department. Inspector William Duffey was certified as a rape investigator. Officer Mike McDade participated in the 1999 World Police & Fire Games in Stockholm, Sweden in cross-country running.

FUTURE DIRECTION

The future direction of the department will be guided by citizen input, through our survey, our strategic plan, which will be finalized in the spring, and emerging trends in law enforcement, which all point to working "smarter" and utilizing information, as opposed to just storing it.

ACKNOWLEDGMENTS

On a sad note, we lost an officer all too soon. Officer Wayne Johnson tragically passed away and is sorely missed. On a happier note, Gerry Crocker, Harry Sawyer Sr. and Dick Hovasse –all long-time officers – completed distinguished careers and joined the ranks of the retired. We would like to thank all the people who helped us out in one way or another during 1999. This includes the Town Administrator, Board of Selectmen (with special thanks to Kevin McKelvey, the police sub-committee member), the other boards and departments throughout town, and the residents. As usual, we always save the biggest thanks for last: to the employees of the Burlington Police Department, for their continued hard work

William R. Soda
Chief of Police

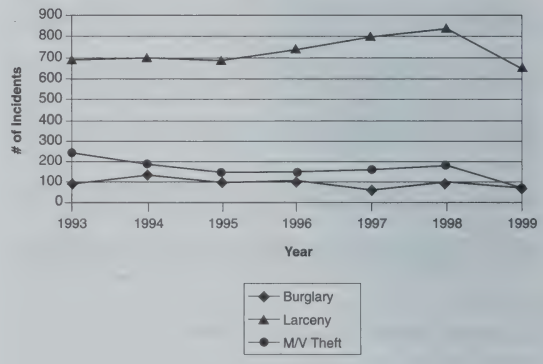
INDEX CRIMES

Index Crimes are those crimes generally regarded as the most serious offenses that police departments report on. They include four crimes against persons (murder, forcible rape, robbery and aggravated assault) and three crimes against property (burglary, larceny and motor vehicle theft.)

The following chart shows the totals for and comparison between 1998 and 1999:

CRIME	1998	1999	% Change
Murder	0	0	N/C
Rape	1	1	0%
Robbery	16	6	-62.5%
Aggravated Assault	37	6	-84%
Burglary	90	55	-39%
Larceny	831	648	-22%
Auto Theft	178	66	-63%
Total Violent	**54**	**13**	**-76%**
Total Property	**1,099**	**769**	**-30%**
TOTAL - ALL	**1,153**	**782**	**-32%**

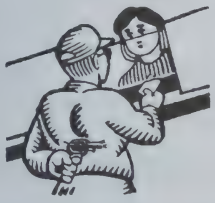
Property Index Crime – 1993-1999



1999 CRIME CLOCK FOR BURLINGTON



There is one robbery every 60.8 days.



There is one rape every year.



There is one burglary every 6.6 days

There is one car theft every 5.5 days.

There is one larceny every 13.5 hours.



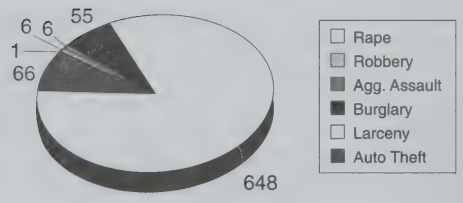
There is one aggravated assault every 60.8 days



Violent Index Crime – 1993-1999



Total Index Crime – 1999



ARREST ACTIVITY - 1999

ARRESTS IN 1998: 355; ARRESTS IN 1999: 267; PERCENTAGE CHANGE: -25%

The total number of arrests for the year was 267. Breakdowns by different categories are listed below.

Historically, the majority of arrests involve more males than females. In 1999, this was no exception, as the chart below indicates:

Arrests by Sex	
Males	Females
222	45

Arrests are typically distributed across the three working shifts in an uneven manner. The evening shift (4 P.M. – Midnight) usually has the most arrests, because it is usually the busiest shift. Here is the breakdown:

Arrests by Shift		
Day	Evening	Night
(8/4)	(4/12)	(12/8)
51	130	86

The busiest days for arrests generally occur as follows:

Arrests by Day of Week	
Friday	56
Saturday	50
Sunday	41
Tuesday	34
Wednesday	33
Monday	31
Thursday	28

"Arrest statistics are perhaps the most used and most abused of objective measures."

—Local Government Police Management 3rd Edition–1991

When looking at the frequency of arrests by month, it is interesting to see where the peaks and valleys are:

Arrests by Month	
December	30
June	29
March	26
October	23
May	22
July	22
August	21
February	20
November	20
January	18
September	18
April	18



More people are arrested from Burlington than anywhere else. Here are the top locations from whence our arrestees come:

Burlington	118	Boston	6
Woburn	21	Dorchester	5
Billerica	20	Waltham	5
Medford	9	Wilmington	5
Lowell	7	Chelsea/Malden	4

Offenses Charged During Arrests

A & B	24	A & B, Child Under 14, Injury	1
A & B on Police Officer	4	Assault by Dangerous Weapon	3
A & B, Dangerous Weapon	11	A & B, Elder 60+ Years	1
Assault with Intent to Murder	3	Attaching Plates	2
B & E, Night, Felony	3	B & E, Night, Misdemeanor	1
B&E, Daytime, Misdemeanor	1	B & E, Motor Vehicle	1
Breaking Safe	1	Buy/Receive/Etc. Stolen M/V	4
Conspiracy , Violate Controlled Subs. Law	1	Contrib. To Delinquency of Child	2
Credit Card, False, <= $250	2	Credit Card, False, > $250	3
Defective Equipment	3	Disturbing the Peace	6
Disorderly Person	7	Failure to Drive within Marked Lanes	2
Drugs within 1000 feet of School	1	Failure to Keep Right	1
Failure to Display Plates	2	Failure to Stop for Police Officer	4
Failure to Obey Traffic Sign	3	Failure to License Dog	3
Failure to Signal	1	Failure to Yield to Vehicle on Right	1
Failure to Use Care Starting/Stopping	1	Following Too Closely	1
False Name & Address to Police Officer	1	Hypodermic Needle/Syringe	5
Forgery	2	Kidnapping	2
Indecent A & B, Person 14+	1	Lewd & Lascivious	1
Larceny from Building	5	Larceny of Credit Card	2
Larceny of Controlled Substance	1	Larceny of Property, <= $250	5
Larceny of M/V or Trailer	1	Larceny by Check	1
Larceny of Property, > $250	7	Malicious Damage, > $250	11
Leaving Scene, Property Damage	1	License Restriction Violation	1
Licens not in Possession	1	Mayhem	1
Marked Lanes	5	Minor Transporting/Possessing Alcohol	20
Minor Purchasing Alcohol	1	Make/Use/Sell False Liquor ID	1
Miscellaneous Statutory Violation	2	One Way Street	1
Not Duly Licensed	1	Operating after Revocation for OUI	2
Operating after Revocation	5	Operating M/V without License	3
Operating after Revocation of Registration	3	Operating after Suspension, 2nd Offense	2
Operating after Suspension	15	Possession Burglarious Tools	3
Operating after Suspension for OUI	1	Operating to Endanger	2
Operating M/V without Seatbelt	2	Open Container in M/V	2
OUI – Drugs	2	OUI – One Prior Offense	9
OUI – Liquor	32	Possession Class B Drugs	2
Possession Class A Drugs	1	Possession Class D Drugs – 2nd Offense	1
Possession Class D Drugs	9	Prostitution	1
Possession Class E Drugs	3	Receiving Stolen Property, <= $250	4
Rape	2	Red Light Violation	5
Receiving Stolen M/V	1	Receiving Stolen Credit Card	2
Receiving Stolen Property, > $250	5	Speeding	16
Shoplifting – All Forms	46	Trespassing	4
Stop Sign/Traffic Sign Violation	4	Uninsured/Unregistered M/V	9
Unarmed Robbery	3	Violation Restraining Order	8
Uttering	1	Weaving between Lanes	1
Warrants – All Types	67		

Note: Not each offense is necessarily arrestable by itself. Many offenses are part of a multiple-charge arrest. No SUMMONS information is included.

ACCIDENT ACTIVITY – 1999

ACCIDENTS IN 1998: 1,648;
ACCIDENTS IN 1999: 1,582;
PERCENTAGE CHANGE: -4%

The total number of accidents in 1999 was 1,582 – a 4% reduction from 1998. The total does not necessarily include accidents that were of a very minor nature (requiring no report) or accidents investigated by the State Police.

Accidents by Day of Week		
Tuesday	267	16.9%
Wednesday	236	14.9%
Thursday	262	16.6%
Friday	271	17.1%
Monday	217	13.7%
Saturday	189	11.9%
Sunday	140	8.8%



Accidents by Month	
December	155
August	141
January	139
June	136
October	133
July	133
September	133
November	128
May	127
April	127
March	120
February	110

Types of Accidents	
Angle	748
Rear End	694
Head-On	69
Other/Unknown	71

Driver Origins	
Out of Town	1974
Burlington	668
Out of State	309
Unknown	85

Severity of Injuries	
Killed	0
Serious Visible Injury	12
Minor Visible Injury	62
Injury Complaint, Not Visible	212

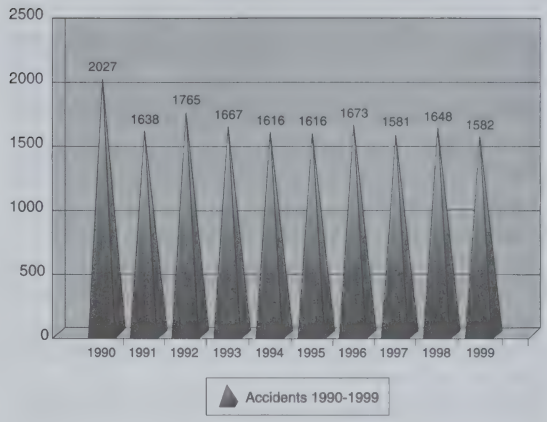


Accidents by Shift		
8 A.M. – 4 P.M.	817	51.6%
4 P.M. – Midnight	648	41%
Midnight – 8 A.M.	117	7.4%

SUMMARY OF LOCATIONS WHERE ACCIDENTS OCCURRED

NOTE: Locations are listed somewhat differently than in the past, due to the new records management software. The term "generally" indicates no specific intersection or address was listed on the accident report. This chart shows locations with ten or more accidents in 1999.

Location	Total Accidents 1999
75 Middlesex Tp (At/near Mall)	155
Cambridge St (generally)	92
Middlesex Tp (generally)	68
Route 128 N	52
Route 128 (generally)	44
Middlesex Tp & Route 128 S	38
Mall Rd (generally)	37
Middlesex Tp & Route 128 N	36
Winn St (generally)	33
Route 128 S (generally)	28
41 Mall Rd (At/near Lahey Clinic)	25
Cambridge St & Winn St	24
Bedford St & Middlesex Tp	22
Bedford St (generally)	22
Mall Rd & Middlesex Tp	20
Cambridge St & Mall Rd	19
Cambridge St & Terry Ave	18
Cambridge St & Route 128 N	18
Bedford St & Cambridge St	16
34 Cambridge St (At/near Crossroads)	15
Route 128 N & Route 3 S	14
Middlesex Tp & Wheeler Rd	14
Route 128 S & Route 3 N	14
Cambridge St & Wilmington Rd	14
Center St & Winn St	14
43 Middlesex Tp (At/near Middlesex Mall)	13
Cambridge St & Route 128 S	12
123 Cambridge St (At/near High School)	12
Cambridge St & Francis Wyman Rd	12
Peach Orchard Rd & Winn St	11
Cambridge St & Skilton Ln	11
Middlesex Tp & Terrace Hall Ave	10



CITATION ACTIVITY – 1999

CITATIONS IN 1998: 6,524; CITATIONS IN 1999: 6,009; PERCENTAGE CHANGE: -8%

The total number of citations written in 1999 was 6,009. Breakdowns by different categories are listed below.

Types of Citations	
Arrest	74
Civil	1,641
Criminal	104
Warning	4,106

Totals above do not match total number of citations because some citations are issued with mixed types.



Top Fifteen Violations Cited During 1999	
Speeding	2,676
Red Light	1,371
Sign Violations	641
Seatbelt Violation	638
Stop Sign	416
License Not In Possession	133
Defective Equipment	120
Marked Lanes	112
Unregistered M/V	68
Illegal Right on Red	62
Improper Left Turn	60
Operating After Suspension	53
Registration Not In Possession	48
Operating After Revocation Of Registration	44
Operating Under Influence of Alcohol	39

Top Fifteen Locations For Citations	
Near 279/281 Cambridge St.	453
Middlesex Tp & Terrace Hall Ave	329
Cambridge St & Mall Rd	272
Cambridge St & Edsel Dr	222
Humboldt Ave & Terrace Hall Ave	141
Bedford St & Cambridge St	138
Lexington St & Marrett Rd	137
Pine Glen Way & Wilmington Rd	133
Cambridge St & Terry Ave	131
Middlesex Tp & South Ave	130
Holden Ave & Prouty Rd	125
Burton Rd & Peach Orchard Rd	112
Cambridge St & Francis Wyman Rd	108
Birchcrest St & Cambridge St	107
Peach Orchard Rd & Winn St	93

"Enforcement action is the principal tool used by the police to reduce the number and severity of accidents."

— Local Government Police Management
3rd Edition -1991

Violations by Month	
May	760
February	674
November	674
March	649
October	644
September	642
April	599
June	573
July	545
January	520
August	500
December	489



INCIDENT/SERVICE ACTIVITY – 1999

TOTAL FOR 1998: 15,914; TOTAL FOR 1999: 21,286; PERCENTAGE CHANGE: 34%

Due to a change in software, we are able to account for much more activity. This helps account for the large increase over last year's activity totals. The category names also represent a change from last year. A detailed breakdown of all activity is listed below.

911 Call 5,320
Abandoned M/V 39
Alarm 2,759
Ambulance Request 743
Animal Bite 6
Animal Complaint 484
Animal/Dead 66
Assault/Past 49
Assault/In Progress 4
Assist Other Agency 250
Assist Public 306
ATV/Dirt Bikes 6
Bomb Threat 2
Brush Fire 9
Burglary/Attempt 22
Burglary/Past 44
Burglary/In Progress 3
Bylaw Violation 41
Child Abuse/Neglect 27
Civil Complaints 54
Deaths – Unattended 9

Disabled M/V	809
Disturbance	392
Domestic/Past	66
Domestic/In Progress	93
Drug Complaint	22
Driving To Endanger/Past	52
Driving To Endanger/In Progress	93
Escort	68
Explosion	13
Exposer	12
Fight/In Progress	43
Fire	119
Fireworks	29
Flim-Flam	11
Gas – Leak/Smell	25
Gunshots	5
Harassing Phone Calls	49
Harassment	98
HazMat Complaint	4
Hunting/Fishing Complaint	1
Industrial Accident	1
Investigation	187
Juvenile	60
Kidnap/Abduction	2
Liquor Violation	10
Lockout	729
Lost/Missing Person	15
Malicious Damage/Past	231
Malicious Damage/In Progress	76
Missing/Found Person	66
Missing/Found Property	248
M/V Accident/Cruiser	9
M/V Accident/Hit & Run	240
M/V Accident/No Personal Injury	671
M/V Accident/Past	30
M/V Accident/Personal Injury	174
M/V Accident/Unknown	197
M/V Burglary	114
M/V Fire	23
M/V Recovery	56
M/V Stop	2,347
M/V Theft	78
Noise Complaint	191
Notification	64
Obscene/Annoying Phone Call	27
Officer Complaint	3
On-The-Job Injury/Exposure	8
Open Door/Window	60
Paper Service	327
Park & Walk	38
Parking Complaint	154
Personal Medical Alarm	1
Police Information	692
Prisoner Release	133
Protective Custody	11
Psychological/Suicide Threat	20
Rape	1
Repossession	18
Road Debris	133
Road Hazard	141
Robbery/Past	3
Robbery/Progress	4
Runaway	1
Safety Officer Activity	7
Sex Offenses	3
Sexual Assault	5
Suicide	2
Suspicious Act	355
Suspicious M/V	397
Suspicious Person	231
Test	133
Theft/Past	646
Theft/In Progress	43
Threats/Past	86
Threats/In Progress	12
Traffic Signals Out	107
Traffic Assignment	1,935
Traffic Control	122
Trespass/Past	9
Trespass/In Progress	13
Uttering	13
Vehicle Complaint	356
Warrant Arrest	12
Water Leak	73
Weapons Complaint	15
Well-being Check	105
Wires Down	110
Youth Complaint	329

NOTE: Calls listed above represent events entered into our log. They will not always match when compared to other specific statistics listed in this report. This is due to a number of reasons including differences in interpreting calls, changes in call status from the time the call develops until it ends and so forth.

Calls by Shift		
8 A.M. – 4 P.M.	7,414	35%
4 P.M. – Midnight	9,447	45%
Midnight – 8 A.M.	4,270	20%

Calls by Month	
July	1,930
September	1,889
June	1,876
May	1,849
December	1,831
August	1,815
October	1,790
November	1,741
April	1,723
January	1,703
March	1,614
February	1,525



SUMMARY OF LOCATIONS WHERE CALLS FOR SERVICE ORIGINATED

75 Middlesex Tp (Mall)	1,425
Cambridge St & Edsel Dr	109
Cambridge St & Mall Rd	304
Cambridge St & Terry Ave	108
34 Cambridge St (Crossroads)	246
Route 128 S (generally)	103
Cambridge St & Winn St	238
Route 128 N (generally)	103
41 Mall Rd (Lahey Clinic)	192
Middlesex Tp & Route 128 S	103
123 Cambridge St (High School)	192
Peach Orchard Rd & Winn St	102
Bedford St & Cambridge St	186
1 Mall Rd (Marriott)	95
Cambridge St & Route 128 S	171
Middlesex Tp & Mall Rd	95
43 Middlesex Tp (Middlesex Mall)	160
Middlesex Tp & South Ave	92
42 Mall Rd (Longmeadow Place)	126
Bedford St & Middlesex Tp	84
Middlesex Tp & Terrace Hall Ave	126
Cambridge St & Francis Wyman Rd	84
Cambridge St & Route 128 N	126
Route 128 S & Winn St	83
Cambridge St & Wilmington Rd	116
281 Cambridge St (Medical Center)	82
279 Cambridge St (Colonial Park)	113

This chart shows all locations where at least 80 calls originated.



SUMMARY OF LOCATIONS WHERE CARS ARE STOLEN

(MINIMUM OF 2)

Burlington Mall	34	South Bedford St	2
Middlesex Tp	5	Bedford St	2
South Ave	4	Beacon Village	2
Cambridge St	3	Lexington St	2
Lahey Clinic	3	Burlington Woods	2
Marriott Hotel	2		

FIRE DEPARTMENT

DEPARTMENT ROSTER

FIRE CHIEF

Paul Thibault

ASSISTANT FIRE CHIEF

*Leo Pouliot, Retired 11/99

CAPTAINS

*Kevin Browne
*Scott Carpenter
*Michael Nolan
*William Devereaux

LIEUTENANTS

*Alfred Brabant
Lee Callahan
*John Corbett
*George Creamer
*Michael Hanafin
*Charles White
*Michael Patterson
Donald Robinson

FIRE PREVENTION/INSPECTION SERVICES

Captain Edward Costa
Lieutenant Paul Gerbrands

CLERICAL STAFF

Joanne Arbing Mary Fay Karen Carlson

FIREFIGHTERS

*Gary Arbing
*Timothy Browne
Gary Cauldwell
*Sean Connors
*Kurt Duprez
*Gerard Hanafin
James Hapenney Jr.
*Ronald Kullman
*Peter McAnespie
*Steven McLean
Kevin Pollicelli
*Mark Saia
*John Skinner
*Paul Sullivan
*Michael Bibbey
*William Callahan
*Clifford Comeau
Thomas Corbett
*Louis Falzarano
*John Hanafin
*Richard Hovasse
*Gerard Letendre
*Paul McLaughlin
*Lawrence Pacios
*John Price
*Leonard Sawyer
*James Sorenson
*Fred Williams
*James Browne
*Kevin Canty
*Andrew Connerty
Michael Donahue
*Michael Fontannay
James Hapenney
*John Hunt
*Donald MacDonald
*Edgar McLean
*Robert Paul
*Michael Runyan
*James Sherman
*David Sullivan
*Steven Yetman

EMERGENCY VEHICLE TECHNICIAN CIVILIAN DISPATCHERS

*Elaine Carpenter
*David Richardson
*Nicole Runyan
*Timothy Hovasse

Department EMTs

FIRE CHIEF

During 1999 the Fire Department experienced a large increase in emergency medical calls. This relates to the aging population and several facilities becoming fully operational. The increase of 25%, some 400 additional medical aid calls, had taxed the Department's ability to respond in a timely manner. In many incidents, neighboring towns had to be summoned to respond to either fire or medical calls.

With an increase in calls, the reliance on mutual aid had become pronounced. We documented 258 mutual aid calls. Currently the Town is receiving more mutual aid than we give. A problem developing is that our neighbors are also facing similar increases and are not always available to respond. On several incidents, responding companies were acquired on the fourth or fifth request to neighboring communities.

During the majority of the year, we were able to respond with two ambulances. However, with only 11 personnel on duty, we staff four companies, three engines (Eng-1 & 3 at Headquarters and Eng-2 at Station 2) and the Tower at Headquarters. Note that we do not staff the ambulance. The personnel assigned to the Tower and Eng-3 will respond to medical emergencies by responding with Rescue 1 and Rescue 2. Which means we only have two engine companies to respond to calls when the Tower and Eng-3 crews are on the ambulance. Likewise, when the Tower and Eng-3 crews are out, we cannot respond a Burlington ambulance and mutual aid is called.

With the increase in calls, the Town must consider staffing the ambulance. During the year, several proposals were looked at by staff to develop a cost effective plan to provide staffing for the ambulance. This will be presented in the upcoming year.

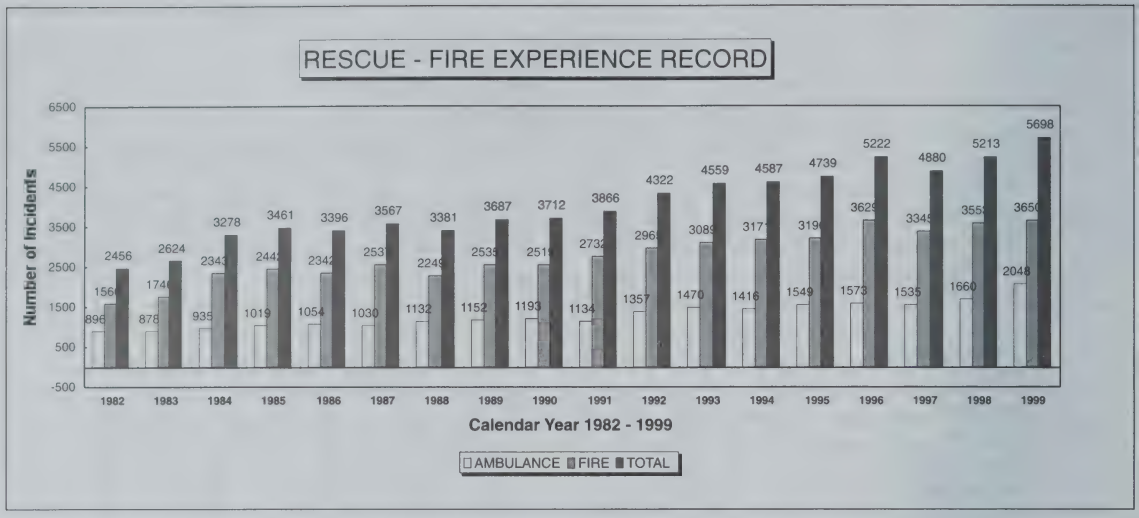
The Bicentennial was a major event for the Town and the Department. Parade day brought in large numbers of spectators and split the Town in half, creating problems accessing some areas of the Town. The day was beautiful with only a few minor medical incidents. On June 19, the festivities on the Common were hampered when a butane stove exploded injuring several people at the Junefest 99 Chowdaa Challenge. The first fireworks display in 30 years climaxed the days' events with a spectacular display over the High School field.



1999
RESCUE - FIRE EXPERIENCE RECORD
JANUARY 1, 1999 - DECEMBER 31, 1999

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
ACCIDENTS:													
Motor Vehicles	25	29	25	40	37	35	31	43	31	28	34	39	397
Pedestrians	0	2	0	0	0	2	0	0	2	1	1	2	10
ALARMS:													
Accidental	35	25	27	26	19	33	27	28	15	27	30	21	313
False	6	2	2	1	3	5	4	7	2	2	8	2	44
System Malfunction	31	22	19	12	13	12	45	29	24	23	21	18	269
FIRES:													
Apartments	1	0	1	0	2	0	1	1	0	2	0	0	8
Appliances	3	0	0	1	1	3	3	6	3	1	2	1	24
Brush, Grass, Wood	0	0	3	15	2	9	8	0	7	4	7	2	57
Business/Office	1	0	2	1	1	0	0	0	0	1	1	2	9
Church/School	0	0	0	0	0	0	0	1	0	1	0	0	2
Dumpster/Trash	0	0	1	0	1	2	4	0	0	0	0	1	9
Hospital	0	0	0	1	2	1	0	0	0	0	0	0	4
Hotel/Motel	0	0	0	1	0	0	0	0	0	0	0	0	1
Industrial/Manufacturing	0	0	0	1	0	0	1	3	0	0	0	0	5
Motor Vehicle	3	3	4	6	3	1	7	0	5	7	1	5	45
Residential	3	1	3	1	1	1	1	0	1	1	1	0	14
Storage Areas (garage/shed)	0	0	2	0	0	0	0	0	0	0	0	0	2
Store/Restaurant	1	0	0	0	3	2	0	0	0	0	0	0	6
HAZ-MAT:													
Spill Leaks, Odors, Vapors	8	5	1	7	8	7	8	3	10	6	7	11	81
Wires (arcing, burning, lines down)	3	3	6	2	3	6	9	4	5	7	4	1	53
INSPECTIONS:													
Fire Drills	0	0	3	0	0	0	0	0	0	1	0	0	4
In-Service	7	7	4	10	7	5	4	10	3	4	16	9	86
Investigations	24	19	24	28	24	33	42	36	36	24	21	25	336
Smoke Detectors	16	16	19	23	31	36	36	39	30	22	23	14	305
MEDICAL AID	112	96	125	113	112	121	120	122	100	125	113	144	1403
MUTUAL AID	1	1	1	4	4	4	3	4	5	3	4	1	35
RESCUE:													
Entrapments/Lockouts	3	0	0	2	2	1	5	1	0	1	1	3	19
ASSISTANCE	13	6	5	4	11	7	7	14	11	9	12	10	109
TOTAL FIRE RESPONSES:	296	237	277	299	290	326	366	351	290	300	307	311	3650
RESPONSES:													0
HQ to Eng-2 District	53	39	31	37	35	50	39	44	27	33	76	32	496
Eng-2 to HQ District	26	15	19	18	16	29	40	26	20	21	21	20	271
Eng-2 District *	116	103	81	109	95	130	124	119	63	92	106	113	1251

* Eng-2 District % of Calls = 34.27%



The S.A.F.E. Program, under the direction of Lieutenant Charles (Chuck) White, was a huge success during the first half of the year. The Town had received a grant from the state for $4,736.29 to provide programs to children and elders which was supported by the Department. The outreach to the community of fire safety and awareness was received well.

I regret that Lieutenant White resigned his position and no one has stepped forward to fill his shoes. The position was voluntary and required a great deal of time and dedication. The need for a full-time public fire education instructor is apparent with the time needed to plan, arrange, and administer fire education programs to the community.

During 1999 we had two retirements, Firefighter James Fay retired in July after 30 years of service with the Town. He served as the Fire Alarm Inspector for several years before returning to fire suppression. His knowledge and experience will be missed.

Assistant Chief Leo Pouliot retired in November. He joined the Department in 1973 and has served as Assistant Chief since July 1988, being the only manager other than the Chief not in a union. He was the driving force in establishing the Town's Hazardous Materials Team having responded to several serious incidents during his years as Assistant Chief. Leo had acquired experience in the fire service that we hope he will use in his future endeavors. The knowledge he takes with him will be missed. We all wish him the best in the future.

New hires this year were Firefighter Kevin Canty, who completed his recruit training in June. The two most recent new firefighters are sons of firefighters; Firefighter Kevin Pollicelli is the son of the late Deputy Chief Phillip Pollicelli and Firefighter James Hapenney Jr. is the son of Firefighter James Hapenney Sr. who will be retiring in early 2000. These young men have a long career before them following in their father's footsteps and will see many changes in the fire service. Good luck in your future years on the Department.

There were two resignations, both were dispatchers. Dispatcher Thomas Bowler resigned to pursue a position with the Methuen Fire Department as a firefighter. Dispatcher Michael Enos resigned to manage his expanding towing business. We wish both the best in their future endeavors.

Two replacement dispatchers were hired, Ms. Nicole Runyan and Mr. Timothy Hovasse. Both are Burlington residents that expressed interest in public safety positions and want to provide assistance to those in need.

The position of Emergency Vehicle Technician (EVT) was vacated by EVT William A. Soda who accepted a position on the Police Department as patrol officer. Best of luck in his new position as a police officer. A replacement is expected to be hired by the first of the new year.

I would like to thank all the Boards, Town Officials, personnel, and the citizens for their support over the past year. It was a very busy year and resources provided by all helped get us through.

AMBULANCE

The close of the millennium brought with it the busiest year on record for the Burlington Fire Department's ambulance service. While there is almost always an increase in responses, they generally range in the area of 4-8%. Last year showed an incredible 25% increase over the previous year. Several factors helped contribute to this including Burlington's ever increasing daytime population with major businesses, such as Sun Micro Systems and GTE, as well as numerous others. This was also the first full year of operations for Longmeadow Place, Burlington's first assisted living facility, which has also contributed to the increased need for emergency medical services.

This past fall, the Fire Department took delivery and put into service a new "Horton" ambulance. This allowed taking our 1994 Horton ambulance from the front line (Rescue-1) and putting it in as backup (Rescue-2), hopefully, extending its usable life. The infant/pediatric immobilization devices purchased last year are now in service and unfortunately have been used on several occasions of pediatric trauma. The Department owns four cardiac defibrillators which need to be replaced in the near future due to their age and increases in technology. As many of our citizen C.P.R. graduates know, the success rate of C.P.R. alone is only 2-4%, but with early access, early C.P.R., and early defibrillation, survival rates can be much higher. Burlington Firefighter/E.M.T.'s have maintained a 40% success rate for the past two years. This is due in part to those of you who have taken the time to learn C.P.R. and unselfishly have gotten involved trying to make a difference. Burlington residents can learn C.P.R. by attending a one night class given monthly at Fire Headquarters.

Firefighter first responders and E.M.T.'s continue to provide a high standard of care. They accomplish this by attending monthly classes and recertifying at regional and state levels as needed. This is very important due to new emergency care protocols that have recently gone into effect. Even with these changes, we would like to, in the near future, raise our level of care to that of a Paramedic service to provide even a higher level of care for the residents, visitors, and people who work in the town.

Steve Yetman
E.M.T. Coordinator

FIRE PREVENTION / INSPECTIONAL SERVICES

New development both in residential and commercial properties continued in 1999. Some examples of construction completed this year are, Beacon Woods Condominiums, office buildings at Wayside Road, Wheeler Road, 35 Corporate Drive, 80 Cambridge Street, Lincoln Knoll, South Ave., Second Ave., Third Ave., Fourth Ave., North Ave., Middlesex Turnpike, etc. There have also been many new and renovated residential occupancies throughout town.

The following is a list of permits issued and inspections made:

TYPE OF SERVICE	
Plan Review	278
Site Plan Review	77
Permits Issued	417
Smoke Detector Inspections	270
Commercial Occupancy Inspections	176
Residential Occupancy Inspections	125
On-Site Inspections	517
Traffic Light Repairs	22
Masterbox Certifications	58
Total	1940

Inspectional Services would like to take this opportunity to thank all residents and members of the business community for their cooperation in making Burlington a safer place to live and work.

Captain Edward Costa
Lieutenant Paul Gerbrands

TRAINING PROGRAM

During the past year, the fire fighting force has been active in weekly training programs coordinated by Captain William Devereaux, assigned to coordinate all fire suppression training. This training follows IFSTA 1001 Training Standards which meets the NFPA standards.

Four members of the Department are instructors in Rapid Trauma Extrication. The Department also has men trained in specialized fields dealing with High Angle Rescue as well as Water Rescue. The Department has a 20 person Hazardous response team with two members assigned to the Massachusetts District Thirteen Hazardous Materials Response Team. The Department is now planning training for Confined Space Rescue.

The Department continues to utilize classroom as well as hands on training in the following fields: Ladder drills for High Rise Rescue; advancement of hose lines for the use in offensive and defensive fire fighting. The Department continues to train with the Jaws of Life for all types of extrication.

During the past year the Department has trained with local businesses such as GTE, Sun Micro Systems, the Water Treatment facility, and M/A-Com Corporation. The Department has trained with Mr. Raymond Schommer in Introduction to Hydrogen Peroxide, for emergency spills at the Water Treatment facility. The Department has also sent Firefighters to Logan Airport for training dealing with flammable liquid fires. Mr. Byron Brooks has worked with the members of the Department on pump operations with our newest pumper engine.

Captain William Devereaux
Training Program Coordinator

HAZARDOUS MATERIALS RESPONSE TEAM

The Burlington Fire Department Hazardous Materials Response Team is now in its eleventh year of operation. Under the guidance of Assistant Chief Leo Pouliot the team was formed and trained originally with twelve members. This past year we just added our twentieth member, while losing our leader to retirement. Assistant Chief Pouliot headed up the Haz-Mat team through the early years and was instrumental in our establishment; we wish him a happy, healthy, and long retirement.

This past year we continued with our monthly training sessions to maintain our certification. Training was also supplemented by bringing in Phil McArdle from the New York City Fire Department for a week-long training class, highlighted by a mock drill at the vacant Wildwood School. Much of what we learned during the week of classroom we were able to put to practice in our mock drill. Firefighter McArdle has been here before to train the Haz-Mat team and always brings a wealth of knowledge and experience, which he gladly shares with the team. He is a valuable resource and is only a phone call away any time we need him.

Many Haz-Mat calls are handled by the on duty shift due to the fact we have a good mix of members spread throughout the department. Due to the training we have received we are now able to recognize situations much sooner and our response has been much quicker than previously. In the past there were times when the Haz-Mat team may have been activated due to insufficient numbers of firefighters trained in recognizing a potential haz-mat incident. We are now at the stage where we recognize these situations sooner and can often mitigate the problem without activating the team. However, in the event that an entry must be made in chemical protective clothing we will always activate the team so we have sufficient numbers of haz-mat personnel on scene, this is a labor-intensive undertaking.

In closing I would like to say that all incidents handled this past year were done with no injuries to civilians or firefighters. This is our ultimate goal and is a tribute to the dedication of the members of the team and the training that has been provided.

Captain Kevin Browne
Hazardous Materials Team Coordinator

IN-SERVICE INSPECTIONS

In-service inspections are inspections of commercial buildings by shift fire-fighting personnel when not responding to emergencies. In-service inspections are scheduled into the daily routine along with training, pre-incident planning and equipment maintenance.

In-service inspections are important for several reasons. The most important is the life safety of the occupant. Inspections identify potential life safety hazards such as exit doors that are obstructed or not working properly. Sprinkler and alarm systems are also checked to be sure that they are functioning and have been serviced recently. Improperly stored materials that could potentially contribute to the start of a fire are also identified.

Although the in-service inspection program continues, unfortunately we were unable to conduct as many inspections as we would like. The main reason for this is the increased emergency call workload. Inspections are constantly being interrupted by emergency calls. We are also spending more time pre-fire planning new construction projects as they are being built.

I would like to thank the businesses for their continued cooperation and support in helping to make Burlington a safer place to work and visit.

Captain Scott Carpenter
In-service Inspection Coordinator

PUBLIC WORKS DEPARTMENT

I wish Evelyn Shaw, my Administrative Assistant, speedy recovery and a return to good health.

I hereby submit the Annual Report of the Department of Public Works for the year ending December 31, 1999.

Respectfully Submitted,

Syamal N. Chaudhuri
Superintendent of Public Works

OPERATIONS MANAGER

The Operations Manager is directly responsible to the Superintendent of Public Works and assists the Superintendent in the administration and daily operational management of all Divisions of the Department of Public Works. The Operations Manager develops strategies, policies, programs, and initiatives, which improve the effectiveness and delivery of services within the Department and to the residents of Burlington.

The Department of Public Works has an excellent reputation with the people of Burlington, but we will not rest on our laurels. As part of our goal to improve customer service, we are looking at ways to improve product delivery. Key to improved customer service is our ability to measure improvements. We are making customer satisfaction a first priority and it will be an integral part of our focus.

I would like to take this opportunity to thank all of the employees of the Department of Public Works for a job well done. A special thank you for the warm welcome extended to me during my first year in this position.

Respectfully Submitted,

Robert C. Gravino
Operations Manager

CEMETERY DIVISION

Old Burial Grounds

Brush along fences was trimmed, along with tree branches and all bushes. Fences damaged by falling trees were repaired.

Chestnut Hill

Cemetery personnel sold 10 lots and performed 85 burials. They also repaired water lines, replaced broken heads and faucets, and installed foundations for stones and veterans markers - a total of 89.

Pine Haven

Cemetery personnel sold 350 lots and performed 63 burials. They also planted trees and bushes and installed foundations for stones and veterans markers – a total of 102.

All Cemeteries

The Division utilized veterans from the Veterans Administration in Bedford and summer help obtained through the Department of Public Works. Personnel performed the following work:

- Preparing Sites
- Looming
- Seeding
- Liming
- Fertilizing
- Cutting grass
- Trimming bushes, shrubs, and tree branches
- Trimming around stones, flat markers and along the fences
- Planting trees and bushes that were donated by families in memory of loved ones

Sprinkler lines, heads, and faucets were installed in section B at Pine Haven Cemetery. Highway Division personnel paved roadways and we worked with the Engineering Division in laying out lots at Pine Haven. A total of 192 additional lots were created in section B, and section C was set up to lay out markers.

Cemetery personnel worked closely with the Burlington Veterans Department on Veteran's burials and holiday observances.

I would like to thank the Veterans Administration in Bedford and all Town Departments and officials for providing the help I needed this past year.

Respectfully Submitted,

Harry E. Enos
Assistant Superintendent

CENTRAL MAINTENANCE DIVISION

Central Maintenance repairs and maintains all vehicles for the Town of Burlington, with the exception of the vehicles operated by the School and Fire Departments. We assist the Fire Department when help is required. Throughout the year, we paint and repair plows and sanders in preparation for the Winter Season. We refurbish police cruisers so that they may be used as unmarked police and town vehicles, and arrange for the auction of older vehicles and equipment that are being replaced due to age and condition. I would like to thank my staff for a job well done.

Respectfully Submitted,

Dennis Chase
Assistant Superintendent

ENGINEERING DIVISION

Following is a summary of the projects which the Engineering Department has participated in during 1999:

Pavement Management Program

A total of six (6) streets were improved by grinding and paving with 1 1/2" pavement and finish coat. These streets were the balance from last year.

Streets for paving during 1999-2000 could not be scheduled since we have not received the Chapter 90 funds from the State as yet. This delay in State funding has affected our ability to perform any paving program this year.

The installation of the sidewalk for Mill Street has been completed. The sidewalk on Old Colony Road has been designed, the telephone poles have now been moved and the project is in process of moving forward. The installation of this sidewalk should be completed in 2000.

Revisions to the intersections of Fox Hill Road and Westwood Street and Mill Street and Locust Street have been completed. Westwood Street also had an installation of streetlights, a paved sidewalk and new water lines.



Realignment of Fox Hill Road and Westwood Street (Photo taken by Dennis Fitzgerald)



Mill Street / Locust Street Brick Effect Sidewalk (Photo taken by Alan Nelson)

A pedestrian light has been installed at Winn Street and Harriett Avenue.

Cemetery Development

The Barn has been improved from the clean up to being painted and having the insulation and studs installed. Yet to be completed are the installation of the walls, ceiling, electrical and plumbing units.

Sewer Line Rehabilitation

A portion of Bedford Street and Corcoran Road had the sewer lines improved by a lining method. The main sewer pumping station on Bedford Street near Network Drive was rebuilt a distance of 180 feet easterly of the old site. This was with an easement on Mitre Corporation's property.

Water Line Improvements

A 12" water line installation was installed in Middlesex Turnpike from Bedford Street to Terrace Hall Avenue.



New Water Line Installment Middlesex Turnpike (Photo taken by Dennis Fitzgerald)

Special Projects

The removal, improvements and the installation of a new roof and roofing was performed on the "old" roof of the Police Station.

Improvements to the water and sewer garage roof were completed.

Monitoring of the construction of the new Water Treatment Plant on Middlesex Turnpike was completed. The plant started pumping water for the Town in April 1999.

Street Acceptance Program

As part of our program to accept streets as public ways, the Engineering Staff performed the necessary work so that Theresa Avenue could be accepted in 1999.

A total of 130 street opening permits and 45 sewer connection permit were issued.

Drainage Improvements

This included the design data and the installation of drainage systems on Wheatland Street and Richfield Street which were completed.

I would like to thank the members of the Engineering Staff for their assistance and continued support.

Respectfully submitted,

Pete G. Peters, P.E.
Town Engineer

HIGHWAY DIVISION

The Highway Division conducted its regular maintenance of the roadways, drainage easements, street signs, fences, guardrails, catch basin cleaning and the removal of snow and ice from our road surfaces. Burlington experienced 10 snowstorms during 1999, with a total snowfall of 41½ inches.

During the winter season the Division spent many hours plowing and sanding streets, repairing snow plow damage such as mailbox replacements, fence and guardrail repair, and the removal of fallen trees.

The months of April and May were spent sweeping sand from the sidewalks and scraping heavy sand from our roadways. One rented Elgin sweeper from C.N. Wood and our own sweeper swept the entire town including all public buildings.

Special Projects during the months of June thru September included:

- Installation of 300' of drainpipe on Sandy Brook Road
- Installation of new guardrail on Patriot Road
- Delivery of leaf bags
- Brush cutting throughout the town
- Stop lines and crosswalks painted in various areas of town
- Damaged driveway aprons and berms repaired
- Cleaning of all catch basins and drain manholes
- Burlington Ice Palace: installed drain manhole in the front of the building
- Burlington Ice Palace: excavated and repaired the walkway
- Backed up behind new berm on Cathy Road, Carter Road and Doris Street
- Installed new sidewalk on Westwood Street
- Repaired damaged guardrail at Middlesex Turnpike and Burlington Mall Road
- Installed eight handicapped ramps on Winn Street
- Resurfaced section of Beaverbrook Road due to a water break

The following roads were paved:

- Middlesex Turnpike from Meadow Road to the Ground Water Treatment Plant
- Westwood Street sidewalk and machine berm
- Ardmore Avenue from Harriett Avenue to the dead end
- Johnson Road from Keans Road to the dead end

- Martin Street from Whitney Street to Gibson Street
- Fox Hill Road/Westwood Street intersection machine berm sidewalks
- Bedford Street new driveway at the Bedford Street Sewer Station
- Town Hall machine berm in the parking lot
- Human Resource Building machine berm and sidewalk
- Chestnut Hill Cemetery paved three roadways
- Pine Glen School new parking area along side of building
- Burlington High School paved new section of student parking lot

Painting was done at the following locations:

- High School, Marshall Simonds, Pine Glen, Fox Hill, and Francis Wyman all curbing and crosswalks and handicap parking areas.
- All parking spaces at the Police and Fire Stations, the Library, and the Human Resource Building.

The Highway Division responded to 7 gasoline and oil spills.

One new employee was added to the division. Michael Minichiello was hired as a Special Equipment Operator.

I would like to take this opportunity to thank all of the employees of the division for a job well done and a special thank you for all employees who assisted the Highway Division during the snowplowing season.

Respectfully Submitted,

William Bannon
Assistant Superintendent

WATER AND SEWER UTILITES DIVISION

With the new millennium upon us, we look back at 1999 with a feeling of satisfaction and pride. This was a good year, which included the continued growth of the industrial sector of Burlington, natural happenings such as the shortage of rain, and the coming on-line of the Vine Brook Ground Water Treatment Plant. Problems were met head on and solved, and we expect to continue in this vein. With the same hard work and support, the Water and Sewer Utilities Division is ready to take on any task to produce a safe and healthy system. The following is a summary of projects and statistics completed by the Water and Sewer Utilities Division.

SPECIAL PROJECTS

Bedford Street Sewer Station

A new sewer station was installed at Bedford Street with all new pumps, controls, valves and piping. Sewer personnel removed all pumps, piping and controls from the old station and assisted in adjustments to the new station.

Installation of a New Diesel Gas Tank at Terrace Hall Avenue

A cement pad and wooden shed was built to house and protect the diesel tank. This work was accomplished by Sewer Personnel.

Chemical Feed Pump at Francis Wyman Sewer Station

A wooden shed was built and a chemical feed pump and tanks were installed to treat raw sewage before pumping sewage back into the system. This will eliminate odor and corrosion problems.

Terrace Hall Avenue Sewer Station Pump Repairs

- # 1Pump. Motor was overhauled and new impeller was installed.
- # 2 Pump. Motor was overhauled and new wear rings installed.
- # 4 Pump. 200 HP pump was installed.

Brookside Sewer Station

Installed two 20 HP motors, pumps, and valves. Sewer personnel accomplished this work.

Auxiliary Generators

We removed a 12.5 KW generator from the Wildwood School and mounted it on a trailer to handle power problems at sewer locations. We also purchased two 60 KW generators. One we mounted on a trailer and the other was mounted permanently at the Belmont Road Sewer Station.

Water Truck Restoration

When the old W-2 was retired from service, the Sewer Division restored it to be used as a spare. Shortly thereafter, W-6 was retired due to major maintenance problems, and W-2 was returned to service.

Storage Area in Water Garage

Division personnel built a storage area in the Water Garage to house fittings and piping used for pumps. This storage area was built above the pumps to keep everything together.

Respectfully Submitted,

Patrick L. Mustoe
Assistant Superintendent

WATER TREATMENT PLANT

There has not been a more exciting year since the start-up of the Mill Pond Water Treatment Plant. The Vine Brook Water Treatment facility was placed on line in late April just in time for the driest summer I can remember. The new facility is a state of the art ground water facility that now treats all ground water sources with a maximum output of 4 million gallons within a 24-hour period. The water from this facility is free of volatile organic compounds that for years have plagued the ground water well due to contamination in the Northwest Industrial Park and south side of Route 128. The facility will also remove inorganics such as iron and manganese.

The summer of 1999 was one of the driest on record. While the Mill Pond was full at the start of the year, the reservoir dropped to a record low of 32 feet. This resulted in a mandatory water ban restricting use to only essential purposes. The Vine Brook Facility was used in the latter part of the summer to give the Mill Pond a rest. The Town of Burlington was fortunate to have both sources or we would have relied on supplemental water from the Massachusetts Water Resources Authority.

The town continued its water system improvements with the replacement of the section that caused so much concern when it broke two years ago and made national headlines. The other areas were near the Fox Hill School and an area off Wilmington Road. The water quality and hydraulics seem to have improved greatly.

With the Vine Brook Facility on line, preparations for improvements and system upgrades at the Mill Pond Plant were started in late 1999. It is expected that these projects will be completed in mid 2000. The following will be completed:

- Clearwell baffling. This will improve contact time between filtered water and save on chlorine usage.
- Installation of an Ammonia System for chloromine production. This will control Trihalomethane (THM) formation. THM's are under close scrutiny by the EPA.
- The installation of a Supervisory Access and Data Acquisition System (SCADA) so that both plants can communicate with each other.
- Improved ventilation system for the clear well.
- Repair and improvement to the reservoir aeration system.
- Repairs to the intake screen structure at the reservoir.

The first Consumer Confidence Report was printed in 1999. The Federal EPA through the Safe Drinking Water Act mandated this project. Intentions are to publish this twice a year to improve consumer confidence and customer service.

1999 was marked as a year of new initiatives and further improvements to the water system. Since the Vine Brook Facility went on line, we have received many compliments from homeowners and commercial users. The continued flushing of the system will improve water quality by removing sediment built up from years of no treatment. The Water Treatment Plant is proud of our goal of delivery of quality water to the Town of Burlington.

Respectfully Submitted,

William Keene
Plant Manager

CONSERVATION COMMISSION

INTRODUCTION

The Burlington Conservation Commission respectfully submits the following report of the various activities which the Conservation Commission and Conservation Staff pursued during 1999. Any person who wishes to learn more about this report or the functions of the Commission is invited to contact a Conservation Commissioner or a member of the Conservation Staff, or to attend a meeting, where the Commission includes time for citizen's input.

Given the increase in the number of applications being filed with the Conservation Commission, and the complexity of the review of projects, the Conservation Commission changed the meeting time in mid-1999. The Commission now starts their meetings at 7:00 p.m. unless otherwise posted.

The Conservation Commission has two major roles: regulatory review of proposed activities near protected, sensitive environmental areas, and the protection and enhancement of important natural resources. The Commission also comments on applications pending before other Boards – in particular the Planning Board – and serves as a resource for other Town officials seeking some guidance with project design, drainage/stormwater impacts, and environmental issues.

The Conservation Commission had a change in Commissioners in 1999. Paul McNeil, who came to the Commission after his involvement with the Underground Storage Tank Committee, resigned. Gerry McCarthy, who had served two terms as a Commissioner, chose not to seek re-appointment to the Commission. Both Commissioners contributed their time and talents to the Commission and will be missed.

The Conservation Commission also lost the services of Ann Brabant, who has been the Recording Secretary for the past few years. The Commission wishes to recognize her work during this period of time.

The two newest members of the Conservation Commission are Sharon Ralph and Phil Sutton. The Commission welcomes them and acknowledges the time and contributions they have already made as members of the Commission.



Burlington Conservation Commission: Rear (l-r) Sharon Ralph, Denise Donovan, Indra Deb, Philip Sutton. Front (l-r) Kerry Melanson, Larry Cohen, Marylee Everett.

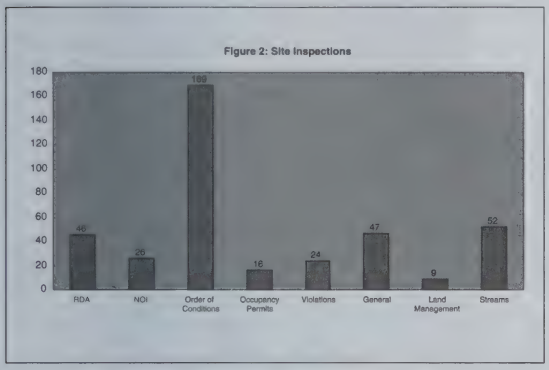
REGULATORY FUNCTIONS/PERMITTING

Burlington continues to be a highly desirable town for development and redevelopment of commercial and residential properties. Most of the recent development projects have required review by the Conservation Commission: either to provide comments to other permitting Boards and/or to render a decision when proposed work is subject to the direct jurisdiction of either the Wetlands Protection Act (MGL Chap. 131, Sec. 40) or the Wetlands By-law (Burlington By-law Article 14). Figure 1 summarizes the general regulatory activities that the Commission dealt with directly under the Wetlands Act and Wetlands By-law in 1999.

The Conservation Commission has two professional staff. In order to assist the Commissioners in their regulatory role, the Conservation Staff meets with individuals, professionals, and project proponents to work on issues that involve the Commission. In 1999 – in addition to unscheduled visits, telephone inquiries, and similar interactions – the Staff held more than 100 scheduled meetings with people needing assistance or information relating to the Commission's activities. This type of assistance is intended to provide some relief to the Commissioners during meetings and to help expedite the thorough review of projects.

Increasingly, the nature of review of a project is complicated by factors such as contamination and water quality. Evaluation of these complex issues can be extremely time consuming and may involve extensive interaction with

other Boards and professional staff, however; failure to address these factors adequately can result in adverse implications for the Town in the future. Consequently, the Commission and Staff have intensified their review of water quality and development/contamination impacts.



The Conservation Staff (most often the Conservation Assistant) has also taken on the responsibility of assisting residents and the Town in preparing applications that must go before the Conservation Commission. This process is intended to provide a service for residents and to avoid omissions when the Town itself is working in an area subject to the Commission's jurisdiction.

Another important role that both of the professional staff for the Commission undertake is conducting site inspections. The purposes for an inspection include informal review of a property at the request of an individual, the review of resource areas with the Commissioners, applicants, and their professional consultants, assessing the compliance of projects under the jurisdiction of the Commission, and checking a project prior to signing a Certificate of Occupancy. The number and type of inspections is depicted in Figure 2.

LAND MANAGEMENT

Among the activities sponsored by the Conservation Commission were the annual tree give-away during the April elections and the inaugural date of Trail Day in Burlington on June 6, 1999. While the Commission will continue to promote other activities – including those associated with Earth Day – Trail Day has been instituted as an annual event specifically intended to promote conservation areas and some activity on those areas. This June a group of volunteers came to remove trash, build two raised walkways over wet areas on the existing trail, and to install two signs. More than a dozen volunteers participated, some of whom are depicted in Photographs 2 and 3. T-shirts were presented to all who participated. It is hoped that this event will continue in the future with a greater participation of volunteers.

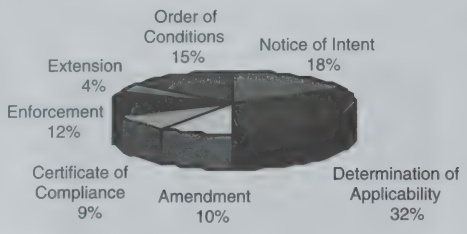


Trail Day, June 4, 1999 (Photo 2)



Trail Day participants - June 4, 1999 (Photo 3)

Figure 1
1999 Regulatory Activities



The Conservation Commission has had a beneficial relationship with both of the local Boy Scout troops. Two Eagle projects were done in 1999 on Conservation areas. Photograph 4 shows Troop 511, led by then Eagle Scout candidate Mike Doyle, at a bridge they constructed in the Pine Glen Conservation Area.



Eagle Scout Project - Pine Glen School (Photo 4)

Photographs 5 and 6 show then Eagle Scout candidate Scott McCollem and his troop working on a trail extension at the Longmeadow Place Conservation Area and the finished trail. Scott also attended a Conservation Commission meeting and made a presentation for the Commissioners on the work he did. Eagle Scout projects are an important component of the land management activities of the Conservation Commission and Staff, who have continued to provide direction and support for the candidates.



Eagle Scout Project - Longmeadow Conservation Area (Photo 5)



Finished trail work - Longmeadow Conservation Area (Photo 6)

The Conservation Staff also participated in a Fox Hill Girl Scout troop outing in the Saw Mill Conservation Area. The protection of natural resources begins with promoting an appreciation of these areas and the Staff and Commissioners spend time with others in this effort.

Kristen Phelps, the Conservation Assistant, modifies her work hours between April and October to be present in Burlington on Saturdays. The Police Department was supportive of her efforts to create a presence in Conservation areas. The Staff may explore including land management activities on these Saturdays in the future.

Part of the land management effort this year included trail work at the Mill Pond Conservation area. One activity was to stabilize and rehabilitate trails near the edge of the reservoir. Carrie Donnellan, Trail Worker, organized a stabilization project involving planting blueberry sod on exposed slopes near the water. Commissioners Marylee Everett and Kerry Melanson assisted Carrie in the arduous job of planting the two tons of sod. The Department of Public Works helped move pallets of the sod at Mill Pond.



C. Donnellan Planting blueberry sod at Mill Pond Conservation Area. (Photo 7)

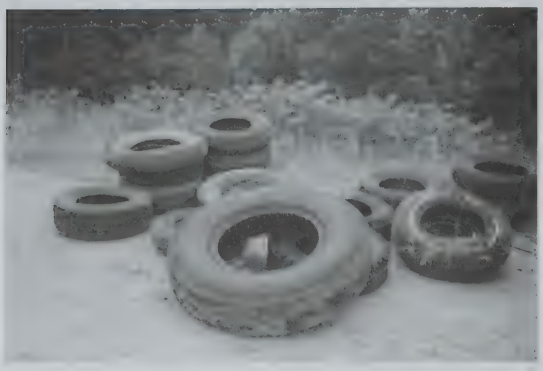
The Conservation Staff maintains a program of Land Stewards, citizens who volunteer to walk one of the fourteen (14) conservation areas and report to the Staff on the condition of those areas. The Commission generally tries to have an event for Land Stewards and others at least once a year in appreciation of their efforts. This year the Land Steward evening was a presentation on the flora and fauna in Burlington. Marylee Everett, Ph.D (botany), gave a presentation on plants in Burlington and Robert Surabian, former resident and Conservation Intern, discussed his experiences in observing the wildlife on open space in Burlington. The Conservation Commission is grateful for the contributions of these speakers and the many efforts of the Burlington Land Stewards.

STREAM CLEANING

In 1999 the Conservation Staff coordinated the efforts of the summer stream cleaning program for the ninth consecutive year. The purpose of this program is to maintain the natural flow of stream channels which also function as part of the Town's stormwater drainage system. Cleaning is achieved by walking the channels to remove barriers (ranging from residential debris to fallen trees) and by removing sediment upgradient and downgradient of culverts along the streams. The Department of Public Works staff has been a key component in this effort, they operated the equipment used to remove sediments at key areas on several of the streams in the town. This year's stream effort was led by Katie Brennan, now finishing her senior year at Wellesley College. The entire stream crew is shown in Photograph 8. Results of the effort are shown in photographs 9, and 10.



Stream Team 1999 (l-r) Pat Kilfoyle, Doug Nannene, Brian Zahora, and Katie Brennan (Photo 8)



Debris from stream cleaning - 1999 (Photo 9)



Debris from stream cleaning -1999 (Photo 10)

The Conservation Staff has also tried to assist the members of the Stream and Flooding Study Committee in their efforts. The Commission's staff has prepared and mailed meeting notices, provided some additional support for other activities, and attended most of the Committee meetings.

At the May, 1999 Town Meeting, Conservation Staff agreed to prepare an application for a pilot stream dredging program on a stream in Burlington. The Staff prepared a Notice of Intent for which the public hearing was opened in October 1999. Staff is now attempting to address a number of issues raised by the Commission with respect to permitting this project so that it is done in an environmentally sensitive manner. Conservation Staff has prepared a brochure on streams that may be helpful in understanding the value and importance of these resource areas.

This report was prepared on behalf of the Conservation Commission by: Brian Monahan, Conservation Administrator; Kristen Phelps, Conservation Assistant; and Ellen Longo, Senior Clerk.

Respectfully Submitted by the Burlington Conservation Commission

Larry Cohen, Chair

Kerry Melanson, Vice Chair

Indra Deb, Commissioner

Denise Donovan, Commissioner

Marylee Everett, Commissioner

Sharon Ralph, Commissioner

Philip Sutton, Commissioner

BOARD OF APPEALS

The Board of Appeals of the Town of Burlington is created under Section 9.5.1 of the Zoning By-Law, pursuant to Chapter 40A of the Massachusetts General Laws. The two alternative and five permanent members of the Board are appointed by the Town Administrator to unpaid terms of one and five years respectively. Its purpose is to hear and decide appeals from an adverse decision of the Building Inspector or any Town Board, to make determinations in Flood Hazard Districts, to hear and decide petitions for variances, in particular instances to permit signs in a Business or Industrial Zoning District larger than those specified in the Zoning By-Law and, to issue comprehensive permits under MGL Chapter 40B.

The vast majority of cases heard by the Board are petitions for variances from strict compliance with the Zoning By-Law. After giving notice by mail to the abutters of the affected parcel and giving notice to all others by newspaper publication, the Board holds a public hearing to hear all of the evidence either in favor of or in opposition to the granting of the variance.

In order to grant a variance from the strict requirements of the applicable zoning by-law, the Board must find the following:

1. That, owing to circumstances relating to the soil conditions, shape or topography of such land or structure which is the subject matter of the petition for a variance and especially affecting such land or structure, but not affecting generally the zoning district in which it is located, a literal enforcement of the provisions of the zoning by-law would involve substantial hardship, financial or otherwise, to the petitioner.
2. That desirable relief may be granted without substantial detriment to the public good.
3. That desirable relief may be granted without nullifying or substantially derogating from the intent and purpose of the by-law.

The burden upon the Board of Appeals is a great one and cannot be taken too lightly because the collective decision that it makes will have a lasting effect upon the town and its citizens. It is the only town board with explicit authority given by the State Legislature to actually allow citizens to avoid complying with the law, in appropriate situations.

There is no set formula by which the Board can make its decision so that every decision appears compatible with the other. What may be a substantial derogation of the intent and purpose of the zoning by-law in one petition may not be so in another. Consequently, it is difficult to compare any one decision of the Board with another. Each case must be treated individually and must stand on its own merits and not be decided by precedence.

In 1999, the Board heard 48 cases which generated $12,550 in fees which consisted of applications for permits for wall signs, temporary wall banners, temporary free standing signs, appeal from the Building Inspector's decision and extension of time requests. Many applications requested variances for insufficient sideline, rearline, square footage or setback to construct an addition or for the existing dwelling and variance requests to reduce the area requirement to create two lots.

The members of the Board of Appeals are pleased and honored to serve the town and look forward to another successful year of dedicated service to its citizens.

Respectfully submitted,

Robert Meaney, Chairman

James Langley, Vice Chair

William Gaffney, Alternate

Wayne Harding

George Murray

John T. Sullivan, Alternate

BUILDING DEPARTMENT

Herewith submit my report as Inspector of Buildings for the year 1999. The Town continues to be under tremendous redevelopment during 1999. The construction cost for this redevelopment (building) for 1999 exceeds $62 million dollars. Over the last four (4) years this office has permitted over $303 million (building permits) in construction. The total number of permits issued by the Building Department staff during 1999 was 2693, which resulted in excess of 5000 inspections being performed. 1999 set a record for the most building permits issued (865) in a given year in the history of the Town. The total permit fees collected for 1999 was $524,732. Over the last four (4) years of this redevelopment this department has collected in excess of $2,070,732 in permit fees.

One of the major goals the Building Department has accomplished over the last 18 months was the implementation of the permit tracking system which performs the printing of permits cards, inspection tracking and record keeping via a computer software system. The department expanded the system this year by including the implementation of tracking complaints and annual inspections. In addition, the Planning and Conservation staffs have been linked to share information and to track permit approvals or recommendations (i.e., order of conditions, site plan and special permit). This system also shares information with assessors records.

The department has available informational literature to help explain the permitting process, whether it is a residential or commercial project. Anyone wishing to have this information should call our staff. They will be happy to get you the information and answer any questions that you may have. In addition, this information is available on the Town's web page.

In July of 1999, Andrew Ungerson, Local Building Inspector for the Town since 1989 was promoted to Senior Inspector (Assistant Inspector of Buildings). Andrew has done a fine job in his new position for the department.

The Building Department has also used the Senior work off program developed by the Town to help produce, file and record the paperwork created by this office. To date this program has been a tremendous success for this office.

The other major goal of the Building Department for the coming years is to stay ahead of the demand that will be imposed by construction activity underway and what is being planned. To date, we have been able to cope with the demand imposed upon us, which is directly attributable to the maintenance of the Department's current staffing levels.

The total number of permits issued and estimated values are as follows:

BUILDING DEPARTMENT	1999 TOTALS
TOTAL PERMITS ISSUED	2693
TOTAL INSPECTIONS MADE	4701
TOTAL FEES COLLECTED	$ 524,732

BUILDING		
PERMIT TYPES	No.	Estimated Value
New Dwelling	26	$ 3,497,655
Commercial Structures	5	$ 20,207,000
Residential Additions	173	$ 4,987,845
Commercial Additions	2	$ 725,000
Residential Alterations/Remodel	234	$ 2,024,065
Commercial Alterations/Remodel	172	$ 29,396,655
Residential Garages	7	$ 228,030
Swimming Pools - Inground/Above	33	$ 197,415
Signs	86	$ 195,937
Miscellaneous *	60	$ 228,006
Demolition	43	$ 642,250
Foundation Only	4	$ 281,661
Temporary Mobile Home	4	$ 16,000
Temporary Trailer	16	$ 190,790
No Issued / Construction Cost	865	$ 62,818,309
Permit Fees Posted		$ 406,935
TOTAL INSPECTIONS MADE	1896	
Reinspection & Copies		$ 3,611
CI Applications Issued / Rec'd & Fees Paid	86 / 82	$11,141

ELECTRICAL	
Permits Issued	938
Inspections Made	1432
Fees Paid	$ 64,074

PLUMBING	
Permits Issued	480
Inspections Made	845
Fees Paid	$ 28,395

GAS	
Permits Issued	409
Inspections Made	528
Fees Paid	$ 10,660

Respectfully Submitted,

JOHN J. CLANCY
Inspector of Buildings

THE OFFICE OF VETERANS SERVICE

The focus and primary concerns of the Burlington Office of Veterans Services is working with veterans, with the number of recorded veterans in Burlington in 1999 listed as 2,021. We also interact with a wide variety of residents on a myriad of issues and topics.

Our office is located in the Human Services Building, (the Old Center School), 61 Center Street - second floor - Room 212. We are located in the Human Services Building because we are an important part of the delivery of human and social services to the community. Our telephone number is 270-1959, and it is requested that appointments be made when possible so we can efficiently respond to everyone's needs. The department has a part-time Principal Clerk in addition to the Director of Veterans Services.

The primary concern, goal, and mandate for this office continues to be providing a wide range of services designed to improve the quality of life for every resident of the Town of Burlington. The Office of Veterans Services has outgrown the original title and function of the office by leaps and bounds and continues to be a complete human service, social service office dealing with a myriad of issues that must be dealt with professionally and compassionately.

The Office of Veterans Services has as its top priority: the providing of services designed to improve the quality of life for every veteran in town, their families and surviving dependents, for people with disabilities and their families, families in need of fuel assistance, those wishing to be employed under Labor Services with the town, and people having issues relative to the delivery of cable service to our homes.

This does not include people and entire families who continue to arrive at our door looking for advice and assistance with issues not listed in our title. The Office of Veterans Services handles innumerable human service issues for many citizens of town. Elderly and young alike are always asking about job assistance, or seeking information and assistance about Social Security, Medicare and Medicaid. Families seek us out and ask for advice about health insurance and health care as well as educational assistance for college bound children. We also answer questions about long term care. With additional low income families living in subsidized housing in Burlington, many people arrive at this office to ask questions and seek assistance.

VETERANS SERVICES

Massachusetts General Laws Chapter 115 grants eligible Burlington veterans, their families and their surviving dependents benefits to provide for daily living. These benefits also cover medical insurance and medical care payments for residents who are uninsured or underinsured. These benefits are intended to be temporary in nature and not a full time, permanent support system.

The Commonwealth reimburses the town 75% of the money spent directly on the veteran in the way of veterans benefits.

VETERANS AFFAIRS

US Code, Title 38 directs federal benefits to eligible veterans and their families. These include pensions, disability compensation, final burial expenses, education, hospitalization, mortgage loan guarantee, outpatient care and domiciliary care. Evaluation, assistance and counseling are offered at the local level to facilitate access to these programs.

Veterans benefits are not automatic in any sense of the word. These benefits must be applied for in accordance with strict state and federal laws, rules and regulations. Many hours are spent counseling veterans, their families, and surviving dependents regarding the filing of claims to the Department of Veterans Services in Boston for state claims, and the Department of Veterans Affairs in Washington for federal benefits.

Daily consultations with local veterans regarding retirement and pension issues, medical and insurance assistance, employment possibilities, rehabilitation through various programs including the State and Federal Outreach Centers, individual problems, affect of new legislative proposals, and updating of existing programs, plus discussions with families and dependents continue to claim a large proportion of our time. With the veterans population aging and dying in ever larger numbers, the number of veterans and families seeking veterans benefits, counseling and advice continues to increase.

The Veterans Agent also writes articles for the local newspapers informing veterans and their families about important and historical information that might be of interest to them, in addition to the semi-annual newsletter that is mailed directly into the home of every veteran twice

a year with valuable updates and information about services available to the veterans and their family.

The Burlington Director of Veterans Services presently serves as the Vice President of the Northeast Veterans Services Officers Association, encompassing all of Middlesex, Suffolk and Essex Counties, and will be assuming the position of President in June of 2000, and will serve for a two year period. He is also an active member of the Massachusetts Service Agents Association, sitting on several committees, such as the Legislative Committee and the Agent Training Committee. The Legislative Committee has been very successful over the past three years in gaining additional and appropriate benefits for veterans, their families and dependents. The Agent Training Committee exists to keep local agent members up to date on the changing rules, regulations and statutes of the state and federal governments as they pertain to veterans and their families and how best to respond to the needs of veterans.

DECEASED VETERANS

Assistance is offered to families of deceased veterans in reviewing available benefits, filing for government life insurance, obtaining burial allowances, markers, and burial lots in our local cemeteries. With an increase of World War 2 Veterans passing away, this office has seen an increase in the services requested by surviving family members for assistance.

GRAVES OFFICER

Section 9 of Chapter 115 MGL requires flags of the United States to be placed on graves of deceased veterans each Memorial Day. Cooperation in this responsibility has always been afforded by the town's cemetery personnel. Individual flag holders are provided by the town. The Graves Officer ensures that every eligible veteran has a flag on his or her grave. The Graves Officer is also responsible for ensuring that only veterans discharged under Honorable Conditions are given consideration for the purchase of a grave in the Veterans Section of either the Chestnut Hill or Pine Haven Cemeteries. In addition, a bronze marker is provided by the US Government for honorably discharged veterans and is applied for by the Graves Officer.

VETERANS SERVICE ORGANIZATIONS

The Veterans Agent is the Adjutant of the Burlington Allied Veterans Council, comprised of representatives of the American Legion Post #273, the Veterans of Foreign Wars Post # 7423, The Disabled American Veterans Post #113, and the Marine Corp League. Every effort is put forth by the Office of Veterans Services to ensure proper observances of Memorial Day and Veterans Day. The Council conducts Poppy (Forget Me Nots) Sales through its member organizations at the high school polling place each election. The Allied Veterans also spend many afternoons throughout the year visiting the Edith Nourse Rogers Veterans Hospital in Bedford to sit and talk and conduct Bingo games and holiday parties for our brother and sister veterans confined to the hospital.

The Director of Veterans Services is also a member of the Burlington American Legion, the Burlington VFW and the Vietnam Veterans of America.

CEREMONIES



Col. Michael Thumm USMC and dignitaties during the Memorial 1999 ceremonies. (Photo by Melissa Hogan)

The 1999 Memorial Day Ceremony and Parade began at the Human Services Building and proceeded to the Chestnut Hill Cemetery. Memorial Day is a Day of Remembrances for those fine young men and women who have given their lives in the service of their country.

We were especially honored to have Colonel Michael Thumm, of The United States Marine Corp join us as our guest speaker, along with the Burlington High School Marching Band, the Citations, and the Keltic Pipers. The Chaplain was Reverend Herb Taylor of the Wilmington United Methodist Church. And no parade would be complete without the local boy scouts and girl scouts.

Also joining us were the members of the Board of Selectmen, and State Representative Charles Murphy. Selectman Chairman George Judge spoke for the Board.

We also want to thank all the veterans and veterans service organizations and citizens who participated in remembering our veterans, living and dead, on this special day.

The Marine Corp League Honor Guard, Burlington Fire Department Honor Guard, and the American Legion Rifle Squad also were in attendance.



Vietnam Veterans preparing to place wreaths to 7 fallen Burlington men during Opening Ceremonies of Moving Wall visit. (Photo by Rick Karwan)

In July, the Vietnam Veterans Moving Wall Memorial visited the town, and for the week of July 18 - 25, 1999, the Burlington Town Common was a very special place to be. More than 25,000 people visited the Moving Wall that week, as more than 500 volunteers worked for six months, through the end of the July to make the visit very special.

There were ceremonies each evening, wreaths were placed for the seven Burlington Men who died in Vietnam, as well as an F-15 fly-by. Honor guards were present from all over the region, and there were wonderful speakers, and great music. The Town of Burlington showed its best side that week, as visitors from around the country, stopped by and noted how impressed they were with the efforts of the volunteers and the entire town.

The flag raising and canon fire, marked by the playing of Call To Colors kicked off Veterans Day 1999. Veterans Day is celebrated in the memory of all the young men and women who put on the uniform of our great country and left family and friends to serve in far off places.

This Veterans Day we celebrated the memory of the visit of the Vietnam Veterans Moving Wall Memorial to Burlington during July 1999, by placing a permanent marker at the site of the Moving Wall. It was unveiled and honored with the placement of wreaths and flowers.



Allied Veterans hold flags of each branch of service during Veterans Day Ceremonies. (Photo by Betty McDonough)

Selectmen Chairman George Judge spoke to those in attendance, noting his recent trip to Pearl Harbor and remembering the sacrifices of those who died. A Bell tolled 11 times reflecting the eleventh hour of the eleventh day, of the eleventh month that the Armistice was signed ending World War 1, thanks to Al Fay. We then heard a touching rendition of Taps. The Burlington High School Band played the US National Anthem and the military theme songs of the five branches of military service. The Keltic Pipers were also in attendance and their music echoed with a great deal of emotion.

Our guest speaker was welcomed by the community and said he felt like he belonged here. John Sullivan is the grandson of Albert Sullivan, and the Great Nephew of four other Sullivan Brothers, all five known as the "Five Fighting Sullivans" who all died on the same day, November 13th, 1942 when their ship, the *USS Juneau* was sunk by Japanese torpedoes.

DISABILITY ACCESS COMMISSION (DAC)

This office provides coordination between the Commission and the town, local businesses and residents of Burlington. Serving as the representative of the Board of Selectmen to the Commission, this office coordinates, schedules and maintains records of all DAC business. We also serve as the office receiving complaints about handicapped issues. The DAC continues to work with the town and the schools to ensure accessibility and reasonable accommodations in the various buildings.

The Polaroid Program is underway. This program was researched and established by the Disability Access Commission and supported by the Board of Selectmen as

another avenue in the enforcement of handicapped parking rules and regulations. Each member of the DAC has been trained by the Burlington Police Department in the procedures established by the State of Massachusetts, other communities around the state, and the Polaroid Corporation. When a DAC member sees a violation, they take Polaroid photos of the violator and those photos become the evidence in the issuing of a $100 fine by the Burlington Police Department for parking in a handicapped spot.

The funds acquired by the Town of Burlington from Handicapped Parking Fines, are placed in a special account to be used on handicapped related projects in town.

The DAC also worked on a project called the "Burlington Disability Friendly Business Program". A booklet was published and distributed to every business in town, describing ways to better serve and work with clients, customers and employees who have handicaps and disabilities.

HANDICAPPED PARKING TICKET ADJUDICATING OFFICER

Handicapped parking fines, when protested or appealed are referred to this office for clarification and appeal. The Director of Veterans Services/Disability Access Coordinator serves as the Handicapped Parking Ticket Adjudicating Officer for all appeals and hearings. Hearings are held in the police station with the ticketing officer in attendance. There has been an active increase in the number of handicapped parking violations handed out, and an increase in the number of requests for hearings. There seem to be a lot of people who still don't get the message.

CABLE ADMINISTRATIVE MONITOR (OMBUDSMAN)

The duties of Veterans Agent as Monitor or Ombudsman in this facet of the office is to coordinate and monitor the contractual compliance of MediaOne (soon to be AT&T), and with RCN, which is wiring the town with cable to serve as a second cable license for Burlington. This office will be the service office in town, providing coordination with the cable companies, dealing with questions raised by the Cable Advisory Committee and the citizens in town. This office is not a customer service office. Each cable company provides customer service for their respective services. The office is to deal with issues, that are more detailed or difficult to sort out.

FUEL ASSISTANCE

Eligible residents apply for this joint state and federal benefit through this office. Burlington has more than three hundred families who apply for and receive fuel assistance benefits every year. This office is responsible for all eligible residents under 62 years of age. Verification is sometimes time consuming, but obtaining all the information needed for determination of the candidate is absolutely necessary. Also, families on fuel assistance often need additional guidance and assistance and utilize this office as the resource for information and direction they need to improve their quality of life.

LABOR SERVICE

This office also is responsible for maintaining the Labor Services List for the town. Labor Service is the part of Civil Service that does not require an exam to be placed on the list. The departments in town that utilize the Labor Services List are: DPW, Recreation and the school cafeterias. There are more than 400 individuals who are presently listed on the Labor Services Roster.

HUMAN SERVICES

This office remains the first contact for initial referrals within the town for many residents, who are not veterans or disabled, but do not know where else to go. On a regular basis, residents, both veterans and non-veterans alike, come to the office or call for help. Jobless people, families in need of financial assistance, residents seeking advice on nursing homes, education, medical advice, social security or health insurance, just to name a few. Assisting people locate the proper services for them, regardless of their status as a veteran or not, has become and will continue to be an important part of the service delivered by this office.

Respectfully submitted,

Robert C. Hogan, Director
Betty McDonough, Clerk

DISABILITY ACCESS COMMISSION

The Disability Access Commission (DAC) was established by the Burlington Board of Selectmen in 1991. The Commission is the overseer in town, ensuring that all public services and buildings are in compliance with the Americans with Disabilities Act (ADA). The Commission utilizes education and information as the means of assisting people, the community and local businesses to think positively about people with disabilities. The DAC is the repository for information and the focus of questions by the community dealing with accessibility issues.

The Disability Access Coordinator is the overseer of all the issues and efforts by the DAC to inform and educate the public about issues relevant and important to those people and families with disabilities. The Commission is not an enforcement group, but advisory in nature.

The Commission continues it's efforts to ensure that public parking areas have sufficient handicapped parking and that the public is aware of and adheres to both the spirit and the letter of the law. A new program that the members of the DAC have researched, supported and have been trained in, is what is best known as the Polaroid Program. Simply speaking, members use Polaroid cameras, and when they come upon a vehicle illegally parked in a handicapped spot, they take several photos, and according to Massachusetts General Laws, that photo becomes the evidence for the Burlington Police who then issue a $100 parking ticket. Each member has a photo ID to identify them to the public should the need arise.

The Disability Access Coordinator is also the handicapped Parking Ticket Hearing Officer, when ticketed citizens object to the ticket and request a hearing. The hearings are held in the police station with the ticketing officer in attendance. The Burlington Police Department has been vigilant in enforcing handicapped parking laws, as seen in the ever increasing number of handicapped tickets written. The DAC wishes to publicly thank the Burlington Police Department for all their hard work and support.

The Disability Friendly Booklet that the commission has been working on is being distributed to businesses in town, to help them in the awareness of dealing with handicapped customers and employees.

The Commission is planning another Disability Awareness Day in May 2000. This year we will deal with disabled athletes. We will have a demonstration of wheelchair basketball and Karate demonstrated by those with disabilities. The very successful 1999 Disability Awareness Day was a joint effort by the Disability Access Commission and the Burlington Public Schools.

It is important that we as a society continue to work together to ensure that the disabled have the same freedoms and opportunities as the abled.

Respectfully Submitted:

Kenneth Tigges, Chairman

Bernice Ferguson

Barbara Adler

Thomas Carlson

Robert Emmert

Joseph Impemba

Christine Monaco

Walter Sullivan

Robert Butts

Maura Mazzocca

Robert Hogan, Coordinator

Elizabeth McDonough, Recording Secretary

BURLINGTON COMMUNITY LIFE CENTER

MISSION AND OVERVIEW

The Burlington Community Life Center is a Department for the Town with the responsibility of providing mental health and social services to families with children, adolescents and young adults (specifically ages 9-22). BCLC also provides information and referral services for ALL Burlington residents of any age. In addition, BCLC staff provide screening for People Helping People, primarily for residents making requests of the Covenant for Basic Needs (established in 1981).

The BCLC has been in operation since 1974 when it became a Town department. Prior to this, the office had opened under the name House of Common in 1972. In 1978, BCLC was given the specific mandate to provide counseling services to teenagers and their families. In recent years, there was increasing demand for BCLC to provide services to younger children, so the age range was expanded down to nine years old.

The BCLC continues to work with adults and young people on such diverse problems as family conflict, adolescent issues, parenting skills, marriage and relationship problems, drug and alcohol use, depression and suicide, neglect, domestic violence and the like. The BCLC offers individual, family, and group therapy services, and our philosophy is oriented toward involving entire families in treatment whenever possible. Since it is within the family that these problems are most acutely felt, and these same families often possess the best and most available resources to resolve problems, we believe that family therapy is often the most useful and effective means of treatment. Evening appointments may be arranged for working families by calling in during regular office hours (9-5). (During later evening hours and on weekends, the telephone answering machine will collect messages for BCLC staff and refer callers to a 24-hour back-up emergency mental health service if there is an immediate crisis which cannot wait until staff are available.)

INTERDEPARTMENTAL/AGENCY COLLABORATION

BCLC staff work collaboratively with town departments and other mental health and social service agencies. We coordinated a training on domestic violence in January and February not only for our staff and students, but for the school department's pupil service staff including guidance counselors and nurses. The training, led by Caitlin Bradford of the Support Committee for Battered Women, was useful and very well received.

Discussions regarding issues of violence prevention was a new initiative in the fall of 1998 when the clergy association met with BCLC staff, Ellie Packer (high school Adjustment Counselor), Dennis Thompson (Youth Services Officer), and Paul Anderson (DARE Officer). These discussions are on-going.

At the request of the school's Health department, we have again provided workshops for sophomore health classes on depression.

Charlie Franich, BCLC therapist, and Connie Skourtis, Pine Glen PTO, were re-elected in June, 99 to serve as the new co-chairs of the town's Drug & Alcohol Task Force. Again this year, Peggi Durand and Charles Franich have worked very hard with Ellie Packer in the school department to implement a Peer Education Program with over 75 juniors and seniors at the high school. In the spring, these high school students speak with between 200-250 seventh graders about the dangers of substance abuse. The assumption is that seventh graders will be receptive in a different way to these issues when hearing about them from other youth. The design of this program has been in demand by schools across the state as a model for others interested in addressing the problems of substance abuse through peer education.

BCLC staff also met regularly with members of the Burlington Clergy Association and were involved in local and regional meetings of agencies and programs concerned with mental health or social services (Lahey Initiative Committee on Domestic Violence, Lahey Community Benefits Committee, Local Officials of Human Services Council, Fox Hill School Council, and other adolescent service organizations).

SOCIAL SERVICES

The BCLC also offers ALL Burlington residents a range of social services including the administration of resources offered through People Helping People, Inc. PHP is an umbrella organization made up of community volunteers who help oversee and coordinate the efforts of three established groups: Community Pantry, Covenant for Basic Needs and Burlington Holiday Program (formerly Burlington Santa). Wes Simons continued to serve on the Board of Directors of PHP. Many residents are aware that

the Holiday Program helps families during Thanksgiving and Christmas. However, some other extensions of this program help needy families throughout the year with summer camperships, back-to-school clothes and the like.

The Covenant for Basic Needs is managed by the PHP Board which works with the Burlington Clergy Association providing limited help for those residents experiencing financial emergencies. The BCLC staff screen those applying for this assistance. In FY 1999, we handled requests that involved 114 residents. This is in addition to the many requests from residents applying for the Holiday Program and the scores of residents already served by the Pantry.

Several residents have put a lot of time and energy into making this program work. Our thanks to members of the PHP Board and all those residents who contributed time, talent, and money to help PHP through another year.

BCLC also maintains an information and referral service to assist ANY resident in locating the particular social service that a resident may require. Staff have assisted young people and their parents in situations requiring hospitalizations, finding appropriate emergency or residential care, and the like. Due to dwindling resources and program cuts, this search has been more difficult and sometimes resources have been unavailable.

STATISTICAL NOTES

An average of 217 residents each month receive counseling services. Well over 100 received assistance from People Helping People throughout the year, and especially during the holidays.

COUNSELING CASELOAD AGE DISTRIBUTION (12 MONTH PERIOD):

160 Adults (26 & Older), 47%
19 Young Adults (19-25), 6%
158 Adolescents & Children, 47%

TREATMENT MODALITY

191 **Family Treatment, 57%**
103 Adults (18 young adults: 19-25yrs)
88 Adolescents & Children

84 **Individual Treatment, 25%**
69 Adults (parent with adolescent in family) 82%
15 Young Adults, Adolescents & Children

11 **Team Treatment, 3%**
6 Adults
5 Young Adults, Adolescents & Children

51 **Group Treatment, 15%**
51 Adolescents

REFERRAL SOURCES:

1. Schools: 45%.
2. Family and Friends: 10% (Approximately 61% of these residents had been clients at BCLC and recommended our services.)
3. Self-referrals: 19% (A majority of these self-referred clients were former clients who returned to deal with new crises or issues, and because they were happy with the services provided previously.)
4. Community Sources: 23% (police, clergy, doctors, crisis team, other town departments, DMH, DSS)
5. Other Sources: 3% (2 from psychiatric hospitals; 9 other therapists or mental health clinics)

OTHER COMMUNITY SERVICES

As in previous years, the BCLC provided administrative and other support to a number of programs in the community of benefit to Burlington residents. Michele Trigilio continues to do an excellent job coordinating the FISH and Rent-A-Kid programs. FISH (Friends In Sharing Help) volunteers provided 120 rides to local medical and social service appointments for residents in need of transportation. The Rent-A-Kid referral service received 116 requests from adult residents who wanted to hire young people to do a variety of odd jobs.

TRAINING

The BCLC provides training to graduate student interns as part of their professional education. BCLC has provided field placement training since the late seventies to graduate students from Boston University, Simmons College, Lesley Graduate School, Tufts University, Antioch University, Northeastern University and University of Massachusetts. We thank the students for their long hours of service and dedication.

BOARD OF DIRECTORS

The Board of Directors at the Community Life Center continued their involvement and I deeply appreciate their help and support. Board members include:

Ronald MacKenzie, Chair	Thelma Iozzo
Marilyn Langley, Vice-chair	Ann McNamara
Father John Crispo	Roberta Mills
Candace Gustafson	Betty Murphy
Michael Howard	Russ Petersen

SUMMARY

The demand for our services continues to be heavy while other resources in the area continue to diminish. Our thanks to the many in town who have supported our efforts.

Respectfully submitted,

Wesley M. Simons, Executive Director

B-LINE

The Burlington Transportation Bus System ended the eleventh year of service in 1999.

We operated the B-Line on Heritage Day to transport people from one Historic Site to another. The Recreation Department used the B-Line again for the Fishing Festival.

The buses were in place the weekend of Y2K in case transportation was needed to help people get to a warm place, etc. Fortunately they were not needed.

The B-Line continues to be the safe, reliable and inexpensive service that we expected. Each bus is wheelchair accessible for two wheelchairs.

The fare is $.25 for Seniors and Children - - $.50 for all others; that is all it will cost to buzz around town. Use the B-Line to connect with the L.R.T.A. for Lowell University. We also connect with the M.B.T.A. and Lexpress. If you think the Burlington Mall and Lahey Clinic areas have too much traffic, for a few cents stay cool, calm and collected in a B-Line bus. The drivers are friendly and will help you to make the right connections.

For more information call the buzy bee line 270-1965 or stop by the B-Line office in the Human Services Building, room 103.

Respectfully submitted,

Eleanor O'Connell
Transportation Coordinator

B-Line Advisory Committee Members:

Patricia Churchill

Randy Lapedis - Burlington Mall

Kevin McKelvey, Selectman

Virginia Mooney

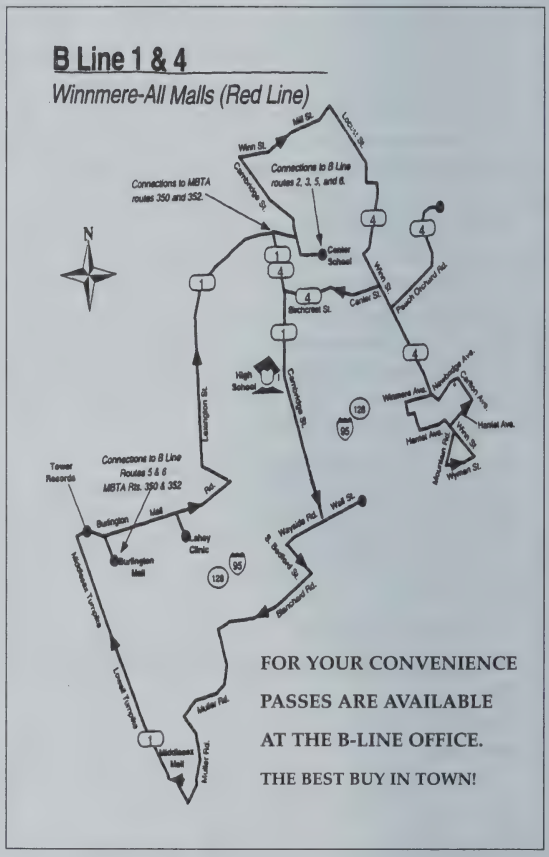
Mildred Nash

Stephen Nelson, School Committee

Mabel Nevins

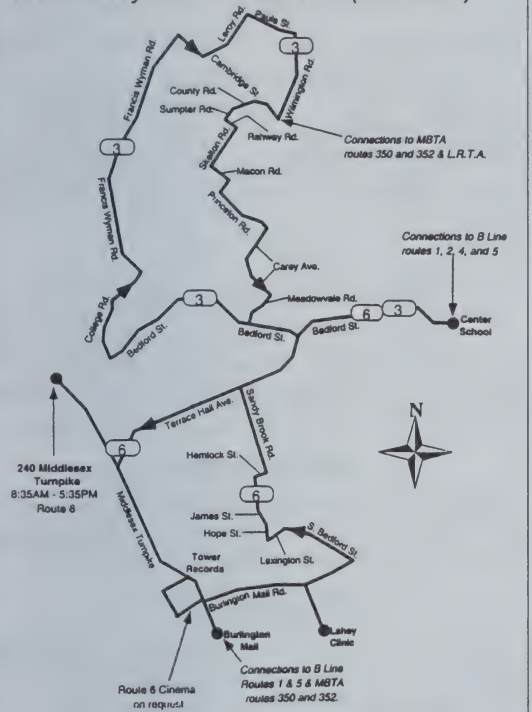
Anne Rowe

Bruce Silverman - American Landmark



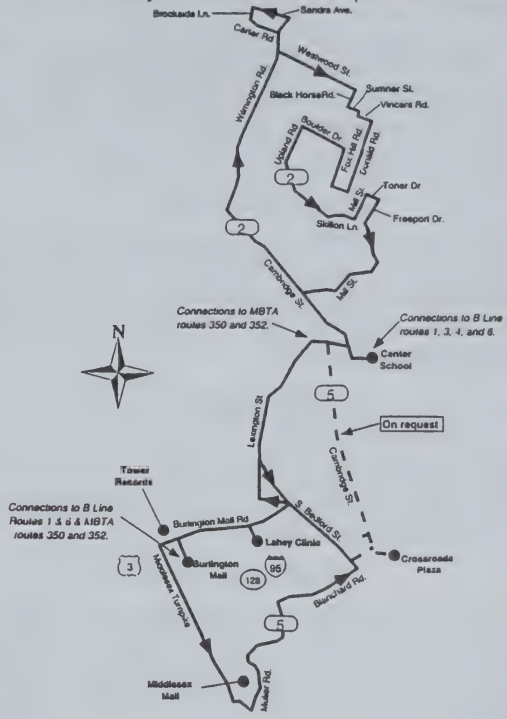
B Line 3 & 6

Francis Wyman-Terrace Hall (Blue Line)



B Line 2 & 5

Fox Hill-Lahey Clinic and Malls (Green Line



COUNCIL ON AGING

The Burlington Council on Aging was formed in September 1967, by a vote of Town Meeting. Burlington residents are appointed by the Selectmen for one and three year terms. They serve as volunteers and set Policies and Procedures to provide a fuller way of life for seniors, sixty and over.

WHERE ARE WE?

We are located in the Human Resource Center, 61 Center Street and are open Monday thru Friday from 8:30 to 4:30 pm. Office: 270-1950, Coordinator: 270-1953, Transportation and Senior Citizen Organization: 270-1951, Lunch Program: 270-1952.

MONTHLY MEETINGS

The Council on Aging Board meetings are held on the second Monday of the month at the Senior Center at 5:00 pm in Room 136. The meetings are open to all, with citizen participation encouraged.

MONTHLY BULLETIN

A monthly informational Bulletin is mailed to all persons 60 and over who have registered at the COA Office - Free. The monthly Bulletin serves as a most valuable link between the Council and the elderly community. The Bulletin updates news pertaining to Medical and Legal issues and a monthly Calendar of schedules and events, with a daily lunch menu. The Burlington Senior Citizens Newsletter is also included in the mailing of the Bulletin.

SERVICES AVAILABLE

A lunchtime "Eating Together Program" operated by Minuteman Home Care is available Monday thru Friday at the Senior Center providing a nutritious meal and opportunity to socialize with old and new friends. Operated by Minuteman Home Care, the Nutrition Program also provides Home Delivered Meals to those Burlington residents who are homebound and in need. In addition, Minuteman Home Care provides a wide range of services to Burlington residents designed to maintain individuals in their own home and communities. Services include Case Management, In-home Services, Money Management, Nursing Home Pre-screening, Companionship.

SHINE

Serving Health Insurance Needs of Elders – Available twice a month on Monday from 12:30-3:30 pm. This service is available to assist and inform elders of their rights and availability of Health Benefits. Nursing Home Assistance is part of this service. The SHINE Counselor is a qualified, trained volunteer sponsored by the State Department of Elder Affairs through Minuteman Home Care. Appointment is recommended.

ALZHEIMER'S SUPPORT GROUP

The first and third Wednesday afternoon and evening , the Alzheimer's Support Group meets in Room 136, at the Senior Center, from 1:00 - 3:00 pm and 7:00 - 9:00 pm. There is no charge for this group.

SALVATION ARMY

Satellite Unit for the Salvation Army program is available at the COA Office. The program services all age groups, along with the Good Neighbor Energy Fund.

FUEL ASSISTANCE

Available at the Council on Aging Office from October through March in collaboration with the Emergency Fuel and Weatherization Program located in Lowell, MA.

SOCIAL SERVICES

Tuesdays from 10:00 - 2:00 pm. Home visits available upon request. Appointments may be made by calling the COA Office - 781- 270-1950.

GRANDPARENT INFORMATION

Updated State and Federal Information available for Older Caregivers of minor children.

TRANSPORTATION

Door to door transportation is available Free to Seniors within the boundaries of the Town for Senior Center Programs, Lunch Program, Shopping and Medical. Call 781-270-1950 or 270-1951.

TAX ASSISTANCE

Available FREE from February to March. Volunteers are trained and available thru the AARP Tax Assistance Program. Appointments are necessary - call the COA Office.

NOTARY PUBLIC

Availability at Senior Center Offices - This is a free service provided by the COA.

BCAT (CABLE ACCESS TELEVISION)

Cable Program for Seniors, under the direction of talented senior Mary Clancy.

SENIOR PROPERTY TAX PROGRAM

Senior Home owners who are eligible may apply for this program at the COA office.

INFORMATIONAL PRESENTATIONS

Offered at the Senior Center on a wide array of subjects, such as Medicare, Long Term Care, HMO's, Wills, Trusts, Power of Attorney, along with experts in the field of Financial Planing, Retirement, Finance, Reverse Mortgage and Assisted Living.

CELEBRATIONS

Senior Center Open House in May, Cabaret Variety Show, Holiday parties, Volunteer Recognition, Summer Cookout and Games.

PROGRAMS AVAILABLE AT THE SENIOR CENTER

Artist Workshop on Friday mornings - pick the media of your choice with the talented assistance of Gwen Burgess, volunteer instructor for the class.

Shape Up and Stay Fit with student intern therapist from Lahey Clinic, on Monday Wednesday & Friday morning. Previous to the fitness class on Monday, the Weight Loss group meets in Room 136.

TaiChi is exercise through meditation . Class is held on Thursday mornings. Registration is necessary.

Line Dancing-Beginners on Tuesday - Intermediate on Monday afternoons.

Movie Presentations, Day/Overnight Trips sign up on the Trip Board at the Senior Center.

★ *The Council would like to take this opportunity to thank Lahey Clinic for their most generous donation for weekend senior transportation. We look forward to an on-going community services and good will.*

Respectfully submitted,

Jeanne A. Garrett,
Coordinator/COA

ANNUAL TREASURER/COLLECTOR REPORT 1999

The Town of Burlington completed a re-valuation of property values as of 01-01-99. This re-valuation showed an increase in property values of $381,860,840 which represents a 16% increase in value and new growth bringing the Town's grand total of all property classes to a $2,728,381,875 figure. However, the Town Meeting voted to raise a Tax Levy of $46,664,653 which reduced our reserve of taxes that could be levied by $612,210. We increased our tax levy by $3,088,791 which was generated by $1,335,318 in new growth, our 2.5% levy increase of $1,140,663 and the $612,210 of levy capacity reserve. Our reserve in taxing capacity now stands at $1,437,829, the lowest in several years.

The Town of Burlington has continued to experience a significant increase in commercial, industrial, and residential development and growth in 1999. The Building Inspector, John Clancy, reported 866 building permits were issued in 1999. These permits were broken down as follows: 31 for new construction totaling $23,737,800 in value and 835 for additions/alterations totaling $39,100,000 in value or a grand total of approximately $62,800,000 in value for all permits for 1999. This significant growth has allowed the Town the financial flexibility to raise taxes above 2 1/2% over the last several years. This flexibility is quickly coming to an end as our levy capacity reserve has decreased.

Under the classification of property the Town has two rates it uses to allocate the taxes it assesses and collects. Below is the breakdown of taxes levied for FY 2000 for the Town of Burlington. The tax rates for FY 2000 went down 60 cents per thousand residentially and $3.40 per thousand for the commercial industrial sectors.

CLASS	LEVY PERCENTAGE	VALUATION BY CLASS	TAX RATES	LEVY BY CLASS
Residential	34.9308%	1,582,559,645.00	10.30	16,300,364.34
Open Space	00.0000%	0.00	0.00	0.00
Commercial	53.1233%	935,463,550.00	26.50	24,789,784.08
Industrial	07.9664%	140,282,800.00	26.50	3,717,494.20
SUBTOTAL	96.0205%	2,658,305,995.00	**********	44,807,642.62
Personal	3.9795%	70,075,880.00	26.50	1,857,010.82
TOTAL	100.0000%	2,728,381,875.00	**********	46,664,653.44

The Town of Burlington's health insurance claims continued to increase significantly in 1999. Large claims experience combined with increase drug costs and national health care costs rising at a rate of 20% forced the insurance advisory committee and selectmen to recommend and approve an 18% monthly premium rate increase for HMO programs that are self funded and managed by the Town. This rate increase is scheduled for the calendar year 2000 with an expected budget increase of over $600,000 for Fiscal year 2001. The Town saved $100,000 by self funding the Harvard Community HMO plan and $50,000 by reducing its risk insurance premiums paid in 1999 through a two year negotiated payment contract.

The Town will continue to manage its health insurance programs aggressively to provide quality coverage to our employees while maintaining a cost effective program that is fair to both the Town and its employees.

The following is a listing of gross and net payroll. Included are the withholdings for the benefits and other payroll deductions of Town employees for the years 1995 through 1999. (See table at end of report)

The Town of Burlington's Community Scholarship Foundation had another very successful year. This year saw the merger of the Burlington High School Scholarship program becoming a part of the Burlington community Scholarship fund under one umbrella. The Scholarship fund also had another Banner Year fund raising to increase our endowment fund by $42,130 bringing our total fund balance to $282,062 as of December 31, 1999. We had our fifth annual telethon and raised a record $32,000. We also were able to award $16,000 in individual scholarship and $6,000 were awarded to the class of 1999 under the Adopt-A-Class Program for a total of $22,000. This did not include the $210,000 in awards given out to graduating seniors under the High School Scholarship Program. The Town of Burlington should be proud of the generosity and success of their scholarship programs fund raising and awards programs.

Town meeting voted a bond issue of $3,055,000 in 1999 to finance renovations of $500,000 to the Burlington Ice Palace $2,255,000 to remodel and renovate four Burlington Schools and $300,000 for the water treatment plant. The successful bidder of this issue was State Street Capital Markets, LLC and Associates who won this issue with a successful bid

of 5.167414% which was a very nice low interest rate. $2,150,000 of this funding will be financed over 20 years and the remaining $905,000 will be paid over a ten year period. The Town maintained its AA favorable credit rating issued by standard and Poor's. Standard and Poor's further commented that if "if the Town continues its strong financial and debt management practices and the tax base continues it strong growth during the next few years, a rating upgrade will be considered." This was very favorable financial news for the Town which took action immediately to ask the Ways and Means Committee, Capital Budget Committee and all Department Heads to support a conservative and fiscally sound program in addressing budgets for FY 2001. The financial management team has proposed the following. A tax levy of no greater than 5% for FY 2001. Certified Free Cash amount annually should be 3% of the tax levy. The Town should add to the Stabilization Account on an annual basis. These are a few of the proposals that must be adopted to maintain fiscal controls.

The Town of Burlington continued its aggressive program of collecting delinquent taxes by collecting $491,200 in previous years Real and Personal property taxes outstanding. The Town collected $2,499,384 in motor vehicle excise taxes. The Town also collected $604,156 in Tax Title accounts. The Town's investment income was $762,130 in FY 1999 and the free cash balance was $3,500,000 as of 12/31/99.

The stabilization funds balance was $265,000 and should get stronger providing Town Meeting agrees to adopt the financial plan proposed by our management team and oversight committees. This adoption is critical to the future financial success of our community.

STAFF: Virginia Gallagher, Madeline Griffin, Jayne Hyde, Andria O'Shea, Lorraine Percoskie, Mary T. Smith, Teresa Tarpey, Michelle Maguire, Paula McMahon & Phyllis Van Wart

Rita Arseneaux retired September 1, 1999 and Barbara Toland retired April 1, 1999.

Respectfully submitted,

Brian P. Curtin
Treasurer/Collector

	1995	1996	1997	1998	1999
GROSS PAYROLL	**$33,320,247.54**	**$35,220,025.33**	**$36,978,728.32**	**39,647,384.76**	**42,612,636.31**
WITHHOLDINGS					
Federal Tax	4,044,750.21	4,385,207.57	4,612,834.96	4,937,073.97	5,358,366.21
State Tax	1,666,238.77	1,790,076.42	1,889,591.99	2,009,333.64	2,096,064.81
Retirement	2,039,459.21	2,189,037.87	2,357,030.93	2,573,942.06	2,813,320.52
Chap 32-B Health Insurance	739,361.57	772,768.89	720,257.36	782,520.31	913,644.38
Disability Insurance	2,504.71	29,349.45	29,189.21	30,495.03	31,905.96
Delta Dental Insurance	52,478.15	101,839.59	133,767.30	157,623.92	177,003.25
Credit Union	3,354,448.61	3,363,559.49	3,408,081.25	3,437,853.62	3,454,755.21
Tax Shelter Annuities	393,587.81	466,982.89	556,233.61	641,262.78	689,980.21
Deferred Comp Plans	717,368.54	885,398.61	1,004,120.47	1,086,742.16	1,133,419.16
Teachers' Association	113,539.14	115,745.96	120,434.77	126,853.53	142,015.30
Union Dues	85,505.00	87,974.35	97,340.86	99,285.96	106,190.87
Suspense	114,510.94	129,709.42	142,302.18	141,197.56	142,710.24
United Way	2,233.50	2,373.00	2,186.00	2,590.00	2,003.00
Life Insurance	108,450.22	106,114.22	110,103.22	113,068.49	107,900.46
FICA-Medex	170,046.51	189,589.64	215,015.91	250,222.42	290,851.38
Social Security	16,486.32	14,956.25	12,515.08	12,037.51	11,432.63
U.S.Savings Bonds	26,379.74	22,664.28	18,357.40	17,112.36	15,077.92
TOTAL WITHHOLDINGS	13,647,348.95	14,653,347.90	15,429,362.50	16,419,215.32	17,486,641.51
NET PAYROLL	19,672,898.59	20,566,677.43	21,549,365.82	23,228,169.44	25,125,994.80

BOARD OF ASSESSORS

The Board of Assessors is pleased to submit the following activity report for the calendar year ending December 31, 1999. As of this writing, the Town's fourth triennial Real and Personal Property Revaluation was completed. This involved on-site inspection of all buildings to make sure all data was correct, and a door-to-door survey of all businesses to list and revalue all taxable personal property. The directive from the State Department of Revenue to complete this work was reviewed and certified by the State for Fiscal Year 2000.

The assessed value tax roll for the Town of Burlington contains 7,724 real property and 981 personal property accounts with an annual total assessed value of $2,728,381,875 for the tax year Fiscal Year 2000.

The Assessor's staff processed 680 deed transfers and mailed sales verification forms reflecting the sales. All building, plumbing and electrical permits will continue to be monitored for possible adjustments in value. A large portion of the 864 building permits taken out in 1999 will need field inspection. Similarly, at the beginning of 1999, the 1998 permits had field checks. Also, every year there are follow-ups on permits that reflect work not completed. The staff assists various builders, contractors and property owners by signing off occupancy permits, ensuring that the correct property had been signed off and so noted on the permit. There were 191 occupancy permits signed off in 1999. Additionally, 95 abutter's lists were certified and 461 exemption and 77 abatement applications were processed. The exemption applications were reviewed making sure that all information was complete. Likewise, the abatement applications received were reviewed, and if necessary, field checks were made. A total of 268 water and 247 sewer liens were individually processed in the computer so that they appeared on the real estate tax bill for that particular property. Approximately 1000+ Personal Property Forms of List that reflect businesses were processed as well as 480 Income and Expense forms which reflect income and expense to Commercial or Industrial buildings.

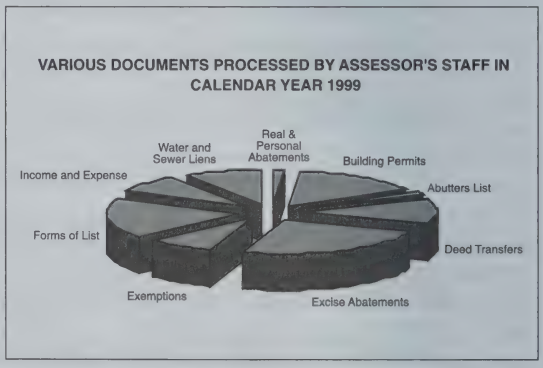
Motor vehicle excise (MVE) is second only to property taxes as a source of locally generated revenue. The Massachusetts's improved economy has increased a number of new and used cars on the road. MVE creates a tremendous amount of questions regarding abatements. Once the motor vehicle owner receives his/her excise tax bill, it creates many inquiries. There are many telephone calls, correspondence and much counter assistance. The Assessors Office handles approximately 25,000+ motor vehicle excise bills each year. There were 1,327 motor vehicle excise abatements processed in 1999.

As of this writing, we have processed motor vehicle excise abatements, water and sewer liens and exemptions in the new Munis system that the staff has been trained on.

We wish to acknowledge our new Assessor Lisa Annunziata. Lisa joins her two associates, Paul R. Sheehan and Michael Crocker. The former Assessor John W. Dillon has changed hats. He is the new data collector/assistant assessor. John has had twenty-four years service on the Board of Assessors. His experience will give the department additional help which is greatly needed.

The Assessor's thank their staff, Russell Washburn, John Dillon, Patricia Golden and Marcia Nonni for their dedication in an ever-expanding workload. It is difficult to express our sincere appreciation to these people without whose efforts this office could not function.

The overall activities of the Assessors are summarized in the following chart.



Respectively submitted,

Paul R. Sheehan, Chairman

Michael Crocker, Vice Chairman

Lisa M. Annunziata, Secretary

BURLINGTON PLANNING BOARD



ORGANIZATION AND MEMBERSHIP

As the result of the Annual Town Elections in April 1999, Albert L. Fay, Jr. was re-elected to serve a five (5) year term.

The Planning Board's officers and committee appointments following the April 15, 1999 Board reorganization were as follows:

OFFICERS:

Albert L. Fay, Jr.	Chairman
Paul F. Roth	Vice-Chairman
Jayne L. Hyde	Member Clerk

MEMBERS:

John A. DeFrancesco
Peter J. Coppola
Ernest E. Covino, Jr.
Paul R. Raymond

COMMITTEE MEMBERSHIP:

Albert L. Fay, Jr.	Tri-Town Growth Committee.
Albert L. Fay, Jr.	Land-Locked Parcel Access and Use Advisory Committee.
Albert L. Fay, Jr.	Lockheed Martin Task Force.
Albert L. Fay, Jr.	Citizens' Advisory Committee.
Albert L. Fay, Jr.	Wildwood School Reuse Study Committee
Albert L. Fay, Jr.	Underground Storage Tank Study Committee.
John A. DeFrancesco	Lockheed Martin Task Force.
John A. DeFrancesco	Information Systems Advisory Committee
John A. DeFrancesco	Housing Partnership Committee.
Jayne L. Hyde	Sign Bylaw Committee.
Jayne L. Hyde	Housing Partnership Committee.
Jayne L. Hyde	Senior Housing Options Advisory Committee.
Peter J. Coppola	Route 3A Committee.
Peter J. Coppola	Facilities Study Committee.
Ernest E. Covino, Jr.	Route 3A Committee.
Ernest E. Covino, Jr.	Housing Partnership Committee.
Paul R. Raymond	Town Bike Committee.
Paul R. Raymond	Land Use Committee.
Paul R. Raymond	North Suburban Planning Council.
Paul F. Roth	Route 3A Committee.
Paul F. Roth	Recreation Commission.
D. Anthony Fields (Planning Director)	North Suburban Planning Council.

PLANNING BOARD SUBCOMMITTEES

ZONING, SITE PLAN, AND SUBDIVISION RULES AND REGULATIONS

Revision Subcommittee:
John A. DeFrancesco
Ernest E. Covino, Jr.
Paul R. Raymond

MASTER PLAN SUBCOMMITTEE:

Peter J. Coppola, Chairman
Paul R. Raymond, (Alternate)
D. Anthony Fields (Staff)

PLANNING BOARD STAFF

D. Anthony Fields, Planning Director
Melissa M. Ryan, Assistant Planner
Diane D. Andrade, Principal Clerk
Jane M. Richard, Recording Clerk

ROLES AND RESPONSIBILITIES OF THE PLANNING BOARD

The Planning Board was established by a vote of Town Meeting in 1939 in accordance with Massachusetts General Laws, and the first Board was elected in 1940. The Board normally holds regularly scheduled meetings on the first and third Thursdays of each month. As required by the number of applications, the circumstances of a specific application, or the need to consider specific issues or topics, the Planning Board also holds additional special meetings.

The Board is responsible for:

1. **Long Range Planning:** The Planning Board initiates planning studies to identify existing and future land use issues and problems and proposes courses of action to address such issues and problems. To implement the recommendations of planning studies, or in response to changes in state or federal law, the Planning Board directs the preparation of proposed amendments to the Zoning Bylaw and Planning Board Rules and Regulations, and conducts the public hearings required for adoption of such amendments.

2. **Statutory Responsibilities:** By State law, the Board is responsible for the exercise of the Subdivision Control Law in Burlington and has, in the absence of superseding Court action, final authority regarding subdivisions and Approval Not Required plans (certification that a land division is not subject to subdivision control law).

3. **Responsibility Authorized by Town Meeting**: By authority delegated by Town Meeting through the Zoning Bylaw, the Board is responsible for making decisions on site plans, site plan waivers and special permits. The Planning Board also conducts public hearings and makes recommendations to Town Meeting regarding applications for changes in zoning districts and for amendments to the text of the Zoning Bylaw.

LONG RANGE PLANNING ACTIVITIES

Burlington's Master Plan and sophisticated site plan review process continue to receive international attention. In 1999, two sets of Japanese municipal officials came to Burlington to learn how planning efforts are achieved. These officials represented more than 20 communities from suburban areas near Tokyo where they face similar challenges in managing growth, traffic, and water supply protection. In previous years, other groups from Japan and The Netherlands have also toured Burlington.

The Route 3A Committee, a joint effort of the Board of Selectmen and Planning Board to create "Town Center" guidelines, continued into 1999, albeit at a slower pace than the previous year as other issues of greater priority arose. The Massachusetts Institute of Technology graduate student project that was sponsored by the Route 3A Committee in 1998 received an Honorable Mention award from the American Planning Association in 1999 for best student project.

The Planning Board joined forces with the towns of Wilmington, Reading, and North Reading to undertake a study of the upper Ipswich River watershed. Working with the Ipswich River Watershed Association, the four towns received a "Planning for Growth" grant and a "Communities Connected by Water" grant to evaluate the impacts of present and future land use in the watershed on water quality and quantity. This effort is anticipated to continue into the year 2001.

The staff continues to upgrade the Town's web site (www.burlington.org) to provide useful and up to date information. In the upcoming year, staff plans to add new features, including new pages for individual departments which may contain various applications and answers to frequently asked questions. The web site has proven to be popular among residents, potential residents, local businesses and their employees, and people conducting research on the town.

The Geographic Information System (GIS) pilot project continued into 1999 with sponsorship from the Information Systems Advisory Committee (ISAC). All of the Assessor's maps have been digitized and the Planning staff will complete the "quality control" phase in early 2000. Once the maps are complete, staff will propose to integrate the GIS system with the new Permit Tracking software. The Permit Tracking software has been successfully integrated into the daily functions of the Building Department and has proven to be an effective tool which

allows staff the ability to create instant reports on various applications. An upgrade to the Planning Departments version of the Permit program was received in the winter of 1999 and is being implemented. New features were added to provide the staff with more options for tracking permits and creating reports.

PLANNING OVERSIGHT

In 1999, there were 136 applications and requests related to land development that required a formal decision by the Planning Board. The demand on the Board members and its staff to respond to general inquiries, complaints, preliminary review of potential projects, and site inspections of ongoing and proposed construction has remained high for the past several years. Burlington continues to be a desirable location for both new businesses and residents, creating a variety of challenges for the Planning Board in balancing goals related to economic development, water supply protection, sidewalk and pedestrian enhancements, traffic management, and community character.

The largest projects that began construction in 1999 were Nokia's 135,000 square foot east coast headquarters and two extended stay hotels. The Candlewood hotel, which was approved in 1998 and Staybridge Suites, which was approved in 1999, are two extended stay hotels bringing Burlington's hotel total up to six. Studies indicate that the market for hotel rooms in the area remains high.



Candlewood Hotel - Middlesex Turnpike/Second Avenue



Staybridge Suites Hotel - 11 Old Concord Road

Renovations to the Town Hall began in 1998 and were completed in early 1999. The building now provides all of the Town Boards and committees with a state of the art meeting room which is equipped with remote controlled cameras to broadcast meetings live on local cable access (BCAT). This building houses the Selectmen/Town Administrator's offices, Tax Collector, Treasurer, Accounting, Assessor's, and Town Clerk's office.



Town Hall - 29 Center Street

An extremely controversial 12,000 square foot day care facility was approved and began construction in the Fall of 1999. The developer has anticipated that the construction will be complete by mid 2000.



Discovery Center Day Care - Burlington Mall Road

The Gutierrez Company completed the construction of their second Class A office building on the former Houghton Mifflin property, today known as Burlington Office Park II. This 135,000 square foot building will house the east coast headquarters for Nokia. Nokia focuses on wireless communications and is a world leader in the mobile phone supplier industry.



Nokia - 5 Wayside Road

In the Fall of 1998 the Planning Board approved the construction of a seven (7) lot subdivision, known as Blueberry Estates, located off of Tinkham Avenue. This development began construction in mid 1999. One of the unique features of this development is the drainage system. The complexity of the design, and the first implementation of its kind in Burlington, resulted in the Planning Board spending nearly 2 years reviewing it.



Blueberry Estates - Off Tinkham Avenue

DEVELOPMENT APPLICATIONS

Development activity under the jurisdiction of the Planning Board falls into three categories: subdivisions, site plans, and special permits. The Subdivision Control Law gives the Planning Board jurisdiction over the creation of new lots and construction of new streets. Site Plan review and Special Permit granting authority are derived from the Burlington Zoning Bylaw.

UNDER SUBDIVISION CONTROL LAW:

The review of proposals to create new lots or construct new streets under the Subdivision Control Law may fall under one of three categories.

APPROVAL NOT REQUIRED PLANS (ANR'S)

The ANR procedure may be used to create new lots if the proposed lots have the minimum required frontage on a public way, or to convey land area to an adjacent lot. By State Law, these divisions of land are not regulated under the full requirements of the Subdivision Control Law, and the Planning Board has no authority to review and approve them as definitive subdivisions. If the plan proposes lots with the minimum required frontage and legitimate access, the Planning Board must endorse the plan to acknowledge that it is not subject to the full requirements of the subdivision control law.

There were eight "Approval Not Required" (ANR) plans filed with the Board in 1999. Six were approved, one was withdrawn, and one application the Board took no action on.

PRELIMINARY SUBDIVISIONS

A preliminary subdivision plan reflects the potential division of land into two or more lots, and is required for all non-residential subdivisions. It is recommended, but optional, for residential subdivisions. The preliminary subdivision plan allows the Planning Board and the Board of Health to review and have input on a conceptual proposal with respect to lot configuration, road layout, utilities, and drainage.

Two preliminary subdivision plans were filed with the Planning Board in 1999. One was approved and one remains pending into 2000. Two preliminary subdivision plans filed in 1998 continued to be reviewed in 1999 and remain pending into 2000.

DEFINITIVE SUBDIVISIONS

A definitive subdivision plan is a division of land into two or more lots and details specifically how a new subdivision road will be laid out, the final lot configuration, and the location and dimensions of utilities such as water, sewer, and drainage facilities. The Planning Board must review the submitted plan for conformance with the Board's adopted Subdivision Rules and Regulations and the Board of Health's recommendations. The Planning Board must approve the plan unless it does not conform with its adopted regulations or with the regulations of the Board of Health.

Five definitive subdivision plans were filed in 1999. Two were approved, one was withdrawn and two remain pending into 2000.

One of two industrial subdivisions filed in 1989 was withdrawn, while the second remains pending into 2000. Two industrial subdivision plans filed in 1993 remain pending into 2000. The status of the subdivision plans reviewed in 1999 are as follows:

RESIDENTIALLY ZONED LAND APPROVED:

- Paul Miele/Robert Murray - 3 Lots - Radcliff Street – (Definitive Subdivision)
- Richard L. Annese - 12 Lots - Off Locust Street - (Preliminary Subdivision)

COMMERCIALLY ZONED LAND APPROVED:

- Sun Microsystems - 9 Lots - Network Drive - (Definitive Subdivision)

RESIDENTIALLY ZONED LAND PENDING:

- Kenneth and Mary Clifford - 3 Lots - Keans Road - (Definitive Subdivision)
- Richard L. Annese - 12 Lots - Off Locust Street - (Definitive Subdivision)
- Martin Montello - 3 Lots - 86 Francis Wyman Road - (Preliminary Subdivision)
- Joseph Scarfo - 2 Lots - 98A Wilmington Road - (Preliminary Subdivision)
- Bedford Builders - 4 Lots - Off Marion Avenue - (Preliminary Subdivision)

COMMERCIALLY ZONED LAND PENDING:

- Northwest Park II - 6 Lots - Between Second Avenue and Middlesex Turnpike — (Nordblom Company) (Filed in 1989, withdrawn in 1999)
- Blanchard Park - 2 Lots - 28 Blanchard Road—(28 Blanchard Associates Limited Partnership) (Filed in 1989)
- Andrews Way - 2 Lots - 43 South Avenue — (M/A-COM, Inc.) (Filed in 1993)
- Burbank Way - 2 Lots - 63 South Avenue — (M/A-COM, Inc.) (Filed in 1993)

UNDER THE ZONING BYLAW:

The Zoning Bylaw requires that the development, redevelopment, or improvement of all commercial, multi-unit residential and municipal services projects may only be constructed in accordance with an approved site plan. The Planning Board reviews such proposals to ensure that the development of a site is conducted in accordance with the Zoning Bylaw and will not result in problems with respect to Town utilities, or create adverse impacts on adjacent property. The Planning Board's Site Plan Rules and Regulations have established four levels of review depending on the scope of activity proposed and previous decisions of the Planning Board affecting the subject property. The four levels of review are Site Plan, Site Plan Waiver, Minor Engineering Change, and Insignificant Change. The Zoning Bylaw also designates the Planning Board as the Special Permit Granting Authority.

SITE PLANS

A formal Site Plan review is required for projects involving new construction or substantial additions or alterations to an existing facility, and may be imposed where an alteration is proposed for existing facilities that predate the establishment of the site plan review process. The application process requires a public hearing and a multi-departmental review of the proposal.

Seventeen site plan applications were filed in 1999. Ten of the applications were approved and seven remain pending into 2000. A discussion of some of the major projects is provided earlier in this report.

SITE PLAN WAIVERS

For property where a site plan has been previously approved, or for a relatively minor change to a property where there is no approved site plan, a property owner may receive permission to make changes to the development on that property by applying for a site plan waiver. A waiver of the site plan requirement may also be considered for existing properties which need to implement handicapped accessibility improvements when no approved site plan is on file.

The Planning Board received eight requests for site plan waivers in 1999. Seven of the requests were approved, and one remains pending into 2000.

MINOR ENGINEERING CHANGES

A property owner may wish to make a minor change to an approved site plan. Such changes usually involve minor adjustments in plan details necessitated by field conditions. Examples of such changes include parking space alignment, handicapped access adjustments, and minor drainage improvements.

The Planning Board received twenty-eight requests for minor engineering changes in 1999. Twenty-five of the requests were approved, one was withdrawn, and two remain pending into 2000.

INSIGNIFICANT CHANGES

Insignificant changes to an approved plan constitute the most minor site changes made in accordance with site plan review. This type of change may include a minor adjustment of parking space alignment necessitated by on-site conditions, changes in exterior doorways, minor handicapped accessibility improvements, or changes in building footprint which do not increase the gross floor area of the building.

The Planning Board received fifteen requests for insignificant changes in 1999. All fifteen requests were approved in 1999.

SPECIAL PERMITS

The purpose of a special permit is to control uses which may be appropriate, depending on the location and the manner in which the use is developed and operated. Special permits are generally for uses specified in the Zoning Bylaw which require the highest degree of scrutiny by the Planning Board. The Planning Board reviews each proposed special permit and determines if the use should be allowed and what conditions should be required. The Town of Burlington requires special permits for three types of use:

- Certain land uses determined to require conditional review for development throughout the town.
- Certain land uses and site development, such as discharge of storm water into a wetlands, which have the potential to adversely affect wetlands.
- Certain uses and site development which have the potential to adversely affect the aquifer and water resource districts.

Restaurants, fast-order food establishments, hazardous materials use and storage, fuel storage, automotive uses, and communication antennas are common examples of uses that require a special permit in Burlington.

Twenty-one special permit applications were filed in 1999, of which sixteen were issued and five remain pending into 2000. Eight permits were pending from 1998 and all 8 were issued in 1999.

CHANGES IN THE ZONING BYLAW

There are two kinds of zoning amendment actions: (1) the change of zoning district designation for one or more parcels of land (rezoning), and (2) amending the text of the Zoning Bylaw to revise the regulations governing use of property and the procedures for seeking development approval (text amendments). The Planning Board must conduct public hearings on proposed rezoning petitions and zoning text amendments and make recommendations to Town Meeting. Town Meeting has the final responsibility to approve or deny a proposed rezoning or zoning text amendment.

REZONINGS:

There were two new rezoning petitions submitted in 1999, and one pending rezoning petition from 1995, which was finally brought to Town Meeting for discussion in 1999.

A rezoning petition was submitted by Murray Hills, Inc. to "down-zone" property located at 12 Cambridge Street (adjacent to the Café Escadrille) from General Industrial (IG) to General Business (BG). The intent of this rezoning was to create a more consistent BG District along Cambridge Street, as recommended in the Master Plan. This petition was approved by Town Meeting.

In 1995 the Gutierrez Company submitted a rezoning petition for property located off of Wayside Road, known as Burlington Office Park II. This petition for a mixed use Planned Development District was modified and finalized for Town Meeting review in 1999, and was denied at the September Town Meeting.

A petition was submitted for the Westgate Apartments which are located off of Beacon Street and straddles the Burlington/Woburn Town line. The applicant has proposed to rezone a portion of the property from One Family Dwelling (RO) District to Garden Apartment (RG) District. This matter is expected to be reviewed by Town Meeting in January 2000.

Text Amendments:

The Planning Board held several public hearings on amendments to the text of the Zoning Bylaw in 1999. Most of the amendments involved updating the bylaw to reflect current state regulations or correcting inconsistencies within the existing Zoning Bylaw.

One text amendment which was submitted by the Board of Selectmen, involved proposed telecommunications regulations. Many issues and concerns have been raised by both the Planning Board and residents on this controversial topic. Since this amendment was submitted in November of 1999 a public hearing on this matter was scheduled for early January 2000.

APPLICATION FEES

The Town collects fees for applications made to the Planning Board for subdivisions, site plans, site plan waivers, special permits, and planned development district rezoning applications. Subdivision inspection fees are also required. Fees collected are directed to the general revenue fund of the Town. In 1999, the following fees were collected:

Construction Inspection Fees	(1)	$ 3,400.00
Subdivisions	(7)	$ 8,004.00
Approval Not Required	(8)	$ 1,050.00
Special Permits	(21)	$ 14,450.00
Site Plans	(17)	$ 13,300.60
Site Plan Waivers	(8)	$ 1,750.00
Minor Engineering Changes	(28)	$ 7,550.00
Insignificant Changes	(15)	$ 1,400.00
Rezoning	(2)	$ 0.00
Miscellaneous	(28)	$ 0.00
TOTAL FEES COLLECTED	(134)	$ 50,904.60

Respectfully submitted:

Albert L. Fay, Jr., Chairman

Paul F. Roth, Vice Chairman

Jayne L. Hyde, Member Clerk

John A. DeFrancesco

Peter J. Coppola

Ernest E. Covino, Jr.

Paul R. Raymond

RECREATION DEPARTMENT

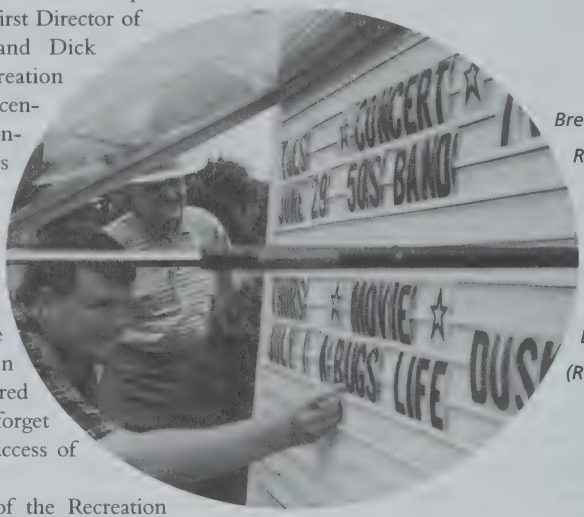
In 1999 the Recreation Department celebrated 32 years of community service. We have come a long way since the Department was established in 1967. Recreation programs, facilities, and services have been expanded greatly over the past three decades, and enrollments in Recreation Department activities have increased from less than 2000 to more than 30,000 per year.

Two individuals deserve a great deal of credit for building a solid foundation for the Recreation Department: Jim Marchese, Burlington's first Director of Recreation Maintenance, and Dick Binnall, our first Recreation Director. As we enter a new century, we wish to thank and congratulate these two pioneers for developing Burlington's first recreation programs, acquiring land for public parks, and improving recreational facilities throughout the town. Dick Binnall left the Recreation Department in 1971, and Jim Marchese retired in 1993, but we will never forget their contributions to the success of the Recreation Department.

The continued success of the Recreation Department through the end of the 20th century was primarily a result of tremendous community support, incredibly dedicated staff members, and our strong commitment to excellence. The Recreation Department has always stressed the need for positive recreation experiences for all citizens, emphasized the role of recreation in improving individual health and well-being, and promoted the importance of parks, playgrounds, and open spaces.

In 1999 we worked very hard to make sure that the Recreation Department has a foundation strong enough to meet the challenges of the 21st century. Over the past year, the Recreation Department focused on long-range planning, facility improvements, future staffing requirements, technology advances, service enhancements, and innovative programming. Following is a summary of the Recreation Department's most important accomplishments in 1999:

- A major renovation project was completed at the Francis Wyman School athletic complex. The site now has a new baseball field, a new soccer field, and improved landscaping.
- The Recreation Commission developed new strategies and guidelines for capital projects planning, which resulted in the re-prioritization of facility improvement projects.



Brendan Egan, Burlington's new Recreation Supervisor, updates the Town Common bulletin board under the watchful eye of Assistant Recreation Director, Bill Boudreau. (Rick Karwan photo)

- The Recreation Commission established advisory committees to study and recommend a course of action for improving the traffic flow at Simonds Park, reclaiming the athletic fields at Burlington High School, and determining the future facility needs of the town's youth sports groups.
- The soccer field at Rahanis Park was enlarged and rehabilitated.
- New playground equipment was installed at Pathwoods Tot Lot, and the entire site was upgraded.
- A great variety of new programs were added in response to the ever-changing recreational needs of our population. New offerings in 1999 included the following: Mad Science, Irish step dancing, ice fishing workshop, calligraphy, NFL Flag Football, Top Secret Science,

Wilderness Explorer, Yoga, Wee Artists, and computer classes.

- The Recreation Department's financial assistance program was expanded and clarified to make sure all residents are eligible to participate in recreational activities, regardless of the ability to pay.
- The Mill Pond Reservoir was stocked with brown trout in the spring. Funds to purchase the trout came from donations and fishing permit fees collected by the Recreation Department.
- During the past year, the Recreation Department updated its computer hardware and software and considered establishing a Recreation Department web site.
- The Recreation Department conducted an assessment of future staffing needs, which may result in a request for additional clerical and maintenance personnel.



Board games made a big comeback in the summer Park Place program at Veterans Park. (Rick Karwan photo)

Over the past three decades, the Recreation Department has been fortunate to have outstanding employees and dedicated volunteers. In 1999 there were a number of significant developments regarding our staff and volunteers:

- Natalie Gillingham, the Recreation Department's principal clerk for more than thirty years, retired last February. Natalie was one of the town's hardest working and most efficient employees, and we will miss her very much.
- Karen Hoyt, our Recreation Supervisor for the past 10 years, left the Department in May to spend more time with her family. The Recreation Department's accomplishments over the past decade have a great deal to do with Karen's enthusiasm, creativity, vision and sensitivity to people's needs, and she will be greatly missed.
- Catherine Lundin was hired in April as the Recreation Department's permanent part-time clerk, but left in June because of health reasons.
- Brendan Egan was hired in June as our new Recreation Supervisor. Brendan is a graduate of Franklin Pierce College and the former Youth Director in Amesbury. We are very pleased to have Brendan as a member of the Recreation Department's management team.
- Peter Coppola, long-time Planning Board representative on the Recreation Commission, declined reappointment to the Commission in 1999 because of his



Club Simonds is one of the Recreation Department's most popular programs because of our outstanding staff. (Rick Karwan photo)

busy work schedule. Peter was later honored by the Recreation Department for his outstanding service as a Recreation Commissioner and youth basketball instructor.

- Paul Roth received a warm welcome as the Planning Board's new appointee on the Recreation Commission.
- Jim Round received the Recreation Department's Exemplary Service Award for his outstanding work as a Youth Center volunteer.
- Carol Lynch was hired in July as the Recreation Department's permanent part-time clerk. Carol has done an excellent job in her first six months in the position, and we are happy to have her as a member of our office staff.
- Bridgewater State College student, Shaun Miller, completed a recreation fieldwork program at the Recreation Department in the fall of 1999. Both Shaun and the Recreation Department gained from this experience.

Many of the Recreation Department's accomplishments in 1999 would not have been possible without the support of local businesses, organizations, and individuals. Following are examples of the help we have received from community-minded citizens and groups:

- Local contractor, Bill Martin, donated $5000 for Burlington's skatepark.
- Daylight Day Care, Inc. donated a large quantity of playground surfacing material to the Recreation Department.
- Sun Microsystems volunteers helped to beautify the Town Common and install playground equipment at Pathwoods Tot Lot.
- Local businesses and service organizations sponsored all of the summer concerts and movies on the Town Common in 1999.
- Nordblom Company donated a scoreboard for the Little League field at Simonds Park.
- Several local contractors and dozens of volunteers contributed time, equipment, and materials to the half-pipe skate ramp project at Simonds Park.

The Recreation Department made a great deal of progress in 1999, and we think we are ready to address the quality-of-life issues that will face public recreation agencies in the 21st century. The Recreation Department has served the community with pride for 32 years, and we look forward to providing even better recreational opportunities for the people of Burlington in the years to come.



Cool shades are not required to have fun in the new playground at Simonds Park. (Rick Karwan photo)

Respectfully submitted,

Don Roberts, Director of Recreation

Doug Gillingham, Director of Maintenance

For the Recreation Commission:

Mark Sherwood, Chairman

Edward Schuler, Vice Chairman

Jack Ferren, Past Chairman

Paul Roth, Planning Board Representative

John Vanella, School Committee Representative

BOARD OF HEALTH



Standing left to right: Douglas Hyde, James Dion, Eugene McSweeney, and Edward Weiner. Seated: Jane Richard. Photo by Brian A. Lockard

HEALTH AGENT/SANITARIAN

I hereby submit my annual report as Board of Health Agent/Sanitarian for the year 1999.

INSPECTIONS

Food Establishments	670
Housing	26
Public Swimming Pools	32
Septic Systems, Drainage	52
Occupancy Permits	68
Animals/Kennels	9
Tanning Salons	2
Nuisances, Illegal Dumping, Investigations	212
Recreation Camps	3
Massage Therapy	2
Biotech Laboratories	2

COMPLAINTS

Food Service	57
Miscellaneous	138

OTHER

Court Hearings	1
Special Sampling/Testing	19

During the year meetings were held with contractors, architects, restaurant owners, and facility managers to review plans for renovation and construction of food establishments. 14 establishments were constructed or renovated during 1999. Plan review also included subdivisions, site plans, special permits, sewage/drainage permits, septic systems, and plumbing code variances. Ongoing grant programs include the Tobacco Control Program and the Title 5 Assistance Program.

Another successful rabies clinic was held on March 6, 1999 at the Department of Public Works Highway Garage which allowed residents to have their pets vaccinated prior to licensing.

Licenses and permits issued included the following: food establishments (restaurants, retail markets, cafeterias), mobile vendors, drainlayers, septage haulers, kennels, public swimming pools, keeping of animals and fowl, sewer, wells, drainage, septic system installer, tanning salons, biotechnology, ice rink, and massage therapy . Additional duties included the dissemination of health information, and I also attended a total of 17 seminars on public health topics.

I wish to thank the members of the Board of Health for their support during the year and, again, I look forward to working with and for the Town of Burlington.

Respectfully submitted,

Brian A. Lockard, C.H.O., R.S.
Health Agent/Sanitarian

ENVIRONMENTAL ENGINEER'S REPORT

An important duty of the Environmental Engineer is to administer and enforce the "Control of Toxic and Hazardous Materials" bylaw. This bylaw requires local businesses to register their hazardous materials annually with the Board of Health. During 1999, 107 facilities registered their chemical inventories with the Town. Of these facilities, 9 were found to maintain toxic or hazardous materials in excess of the minimum reporting requirements established by the federal Emergency Planning and Community Right to Know Act and were consequently identified as SARA Title III facilities. As part of these duties, I have also completed 80 compliance inspections in order to verify chemical inventories and to review on site storage and handling practices.

Additional related activities have included monitoring the assessment and remediation of local contamination sites. These efforts have involved the review of 189 environmental studies as well as numerous consultations with state and federal agencies and private consultants. I also responded to 11 incidents involving the release or discovery of hazardous materials.

During 1999, I reviewed 126 site plans, special permits, minor engineering changes, and stormwater pollution prevention plans. The purpose of these reviews is to evaluate the proposals for environmental impact, to promote aquifer protection, and to ensure the proper storage of hazardous materials.

In 1999, the Board of Health celebrated the fourteenth anniversary of the Household Hazardous Waste Collection program by sponsoring two successful collections. A total of 722 households participated in these events. As part of this effort, the Board of Health also offers programs to assist municipal departments and local small businesses with the safe and proper disposal of their hazardous waste. The Universal Waste Recycling Program sponsored by the Board of Health collected the following materials during 1999: >150,000 linear feet of fluorescent light, >10,000 pounds of electronic ballast's, >10,000 pounds of computer equipment, and >1000 pounds of batteries. This effort has helped to reduce the amount of toxic mercury and heavy metals entering the local solid waste stream. In 1999, we expanded our mercury recovery efforts by initiating the first municipal mercury thermometer exchange in Massachusetts. The Board of Health now collects mercury thermometers from local residents and offers a non-mercury replacement in exchange for the thermometers turned into to the Board of Health.

In response to numerous requests, I have also enclosed a brief summary of the local commercial sites where chemical releases have occurred. This summary includes the name and location of the site, whether the site is located in the aquifer and water resource districts, contaminant(s) of concern, and a general description of where the site is in the evaluation and remediation process. All descriptions are of a general nature, please contact the Board of Health for a more technical information.

Burlington Environmental Sites:

1. Jerguson Gage & Valve, 15 Adams Street, located in aquifer district. Chlorinated solvents are the main contaminants of concern. Soil remediation completed. Groundwater remediation underway.
2. Property, 25 Adams Street, located in aquifer district. Impacted by petroleum contamination believed to have originated from a neighboring property. Groundwater contamination present. Additional assessment and possible remediation needed.
3. Mobil Station, 173 Bedford Street, outside Burlington protection districts. Located within Zone II for Bedford Well No. 3. Gasoline contamination in soil and groundwater. Soil and groundwater remediation underway.
4. Texaco Station, 161 Bedford Street, outside Burlington protection districts. Located within Zone II for Bedford Well No. 3. Gasoline contamination in soil and groundwater. Short term remedial efforts completed. Long-term remedial measures designed and due to be implemented in 1998.
5. Dobbins Auto Repair, 177 Bedford Street, outside Burlington protection districts. Located within Zone II for Bedford Well No 3. Gasoline contamination in groundwater. Additional assessment and possible remediation needed.
6. RCA/Lockheed Martin, 183 Bedford Street, partially located within water resource district. Contaminants located outside Burlington protection districts. Contaminants located within Zone II for Bedford Well No. 3. Chlorinated solvents present in groundwater. Heavy metal contamination present in stream sediments present in Central Brook. Assessment phase complete. Proposing to monitor site conditions for up to five years. No additional remedial efforts planned at this time.
7. Intersection Network Drive and Bedford Street, located outside Burlington protection districts. Located within Zone II for Bedford Well No. 3. Petroleum contamination present in soil and groundwater. Additional assessment needed.
8. 175 Bedford Street, leaking underground storage tank. Located outside Burlington protection districts. Located within Zone II for Bedford Well No. 3. Petroleum contamination present in soils. Additional assessment and remediation needed.
9. Bellofram, 30 Blanchard Road, located within water resource district. Chlorinated solvents present in groundwater. Soil remediation completed. Groundwater remediation in progress.

10. DataCon, 60 Blanchard Road, located within water resource district. Chlorinated solvents present in groundwater. This site has been impacted by a release at a neighboring site. Additional assessment and remediation required.

11. Tech Weld Corporation, 70 Blanchard Road, located in aquifer district. Chlorinated solvents present in groundwater. Additional assessment and remediation required.

12. Varian, 78 Blanchard Road, located in aquifer district. Chlorinated solvents present in groundwater. Additional assessment and possible remediation needed.

13. Herb Chambers Honda, 33 Cambridge Street, outside protection district. Leaking underground storage tank removed from this location. Remediation completed.

14. State Equipment, 62 Cambridge Street, outside protection district. Petroleum release. Additional assessment required.

15. Burlington Centre property, 100 Cambridge Street, located in water resource district. Petroleum release. Remediation completed.

16. Polystructures, 101 Cambridge Street, partially located in water resource district. Petroleum release. Remediation completed.

17. Citgo Station, 108 Cambridge Street, located in water resource district. Gasoline contamination detected in groundwater. Additional assessment and remediation required.

18. Gibbs (Mobil) Station, 110 Cambridge Street, located in water resource district. Gasoline detected in groundwater. Groundwater remediation underway.

19. RJ Kelly, 116 Cambridge Street, located in water resource district. Gasoline detected in groundwater. Site assessment activities in progress.

20. Exxon Station, 118 Cambridge Street, located in water resource district. Gasoline detected in groundwater. Additional site assessment and remediation required.

21. 138 Cambridge Street, located in water resource district. Petroleum products detected in groundwater. Additional assessment required.

22. Shell Station, 140 Cambridge Street, located in water resource district. Gasoline release. Remedial measures implemented.

23. Exxon Station, 181 Cambridge Street, located in water resource district. Gasoline release. Remedial measures implemented.

24. Shell Station, 198 Cambridge Street, partially located in water resource district. Gasoline release. Remedial measures implemented.

25. Property, 7 Cypress Drive, located in aquifer district. Impacted by petroleum release occurring at a neighboring site. Additional assessment needed.

26. Middlesex Courier, 5 Cypress Drive, located in aquifer district. Leaking underground storage tank released gasoline. Additional assessment and remediation needed.

27. Atlantic Industrial, 11 Cypress Drive, located in aquifer district. Petroleum contamination detected in soil. Remedial efforts completed.

28. Property, 16 Garfield Circle, located in aquifer district. Petroleum release originating from a leaking underground storage tank. Remedial efforts have been completed.

29. Burlington Highway Garage, Meadow Road, located in aquifer district. Petroleum release originating from leaking underground storage tanks. Site assessment activities in progress.

30. Wang Labs, 20 South Avenue, located in aquifer district. Petroleum release. Remedial efforts have been completed.

31. 20 South Avenue, General Cinema, located in aquifer district. Chlorinated solvents detected in groundwater. Additional assessment required.

32. Former TRW facility, 1 Kimball Avenue, located in water resource district. Chlorinated solvents detected in groundwater. Site evaluation continuing.

33. Property, 43 Middlesex Turnpike, located in aquifer district. Chlorinated solvents detected in groundwater. Additional assessment required.

34. Property, 44 Middlesex Turnpike, located in aquifer district. Chlorinated solvents detected in groundwater. Site closure completed.

35. Ned's Towing, 49 Middlesex Turnpike, located in aquifer district. Gasoline release originating from leaking underground storage tanks. Additional assessment and possibly remediation required.

36. Amoco (Mobil) Station, 50 Middlesex Turnpike, located in aquifer district. Gasoline release. Site closure completed.

37. Strato Reprographics, 62 Middlesex Turnpike, aquifer district. Petroleum and metals contamination. Remedial efforts completed.

38. Hertz, 68 Middlesex Turnpike, located in aquifer district. Petroleum release. Additional site assessment and possibly remediation needed.

39. Burlington Dodge, 90 Middlesex Turnpike, located in aquifer district. Gasoline release from leaking underground storage tank. This site has also been impacted by chlorinated solvents originating from a neighboring site. The chlorinated solvents issue needs to be addressed by the neighboring site owner. A second gasoline release has also been detected at this location which requires additional assessment and remediation.

40. Semicon, 10 North Avenue, located in water resource district. Chlorinated solvent detected in groundwater. Groundwater remediation was been initiated at this location in 1999.

41. Property, 3 Old Concord Road, located in aquifer district. Petroleum release originating from a leaking underground storage tank. Remedial effort completed.

42. Property, 80R Cambridge Street, outside protection district. Petroleum release originating from a leaking underground storage tank. Remedial effort completed.

43. M/A Com, 63 South Avenue, located in aquifer district. Chlorinated solvents detected in groundwater. Groundwater remediation in progress.

44. Nike Missile site, 145 South Bedford Street, outside protection district. Petroleum release originating from leaking underground storage tank. Remedial efforts completed.

45. High Voltage Engineering, 101 South Bedford Street, partially located within water resource district. Chlorinated solvents detected in groundwater. Soil remediation completed. Groundwater remediation underway.

46. Itek Corporation, 53 Third Avenue, located in water resource district. Chlorinated solvents detected in groundwater. The responsible party is attempting to close the site without groundwater remediation.

47. Altotronics, 71 Third Avenue, located in water resource district. Chlorinated solvents detected in groundwater. A groundwater treatment system began operation in 1999.

48. Property, 1 Van de Graaff Drive, outside protection district. Chlorinated solvents detected in groundwater. Site closure has been completed.

49. Raytheon, 2 Wayside Road, outside protection district. Petroleum release, and limited chlorinated solvent contamination. Site closure has been achieved.

50. former M/A Com facility, 52 Second Avenue, the site is located in the water resource district. Chlorinated solvents detected in soil and ground water. Additional assessment required.

51. US Windpower, 200 Wheeler Road, located in water resource district. Chlorinated solvents detected in groundwater. Soil remediation has been implemented. A groundwater remediation system has been designed for this location.

Please note that additional sites have been impacted by the migration of contaminants from these locations. This is especially true for sites located within the aquifer and water resource district where the operation of the public wellfield has caused contaminants to be drawn toward the wells. In 1999, I developed a comprehensive well data base which contains geological and water quality data for approximately 1300 wells known to exist in Burlington. This reference tool has enhanced our ability to monitor the impact of local hazardous waste sites on water quality. This resource also enables us to review development proposals for potential environmental impacts. This data base will continue to be revised as new information becomes available. This information is available for review to all interested parties.

I would like to thank the members of the Board of Health for their continued support during the year. Anyone interested in learning more about environmental issues affecting Burlington is invited to contact me at 270-1956 or via e-mail at 'tdresser@burlmass.org'.

Respectfully submitted,

Todd H. Dresser
Environmental Engineer

PUBLIC HEALTH NURSE

I hereby submit my report as Public Health Nurse for the year ending December 31, 1999.

A summary of programs and services follow:

IN-HOME SERVICES - 161

OFFICE SERVICES :

Well Elderly Clinics	441
Tuesday Morning Walk-In Clinic	1,778
Wednesday Evening Walk-In Clinic	109
Communicable Disease Follow-up	230
Blood Pressure Screening	2,577
Blood Sugar Screening	231
Cholesterol Screening	89
Health/Nutrition Counseling	2,041
Immunizations - (Polio, MMR, DTaP, Td, HIB, Hep B)	674
Immunizations - (Flu)	1,689
Immunizations - (Pneumonia)	147
Lead Poisoning Blood Testing	8
Mantoux Skin Testing for Tuberculosis	270
Morbidity	485
Weight Monitoring	624

BURLINGTON BOARD OF HEALTH/LAHEY FREE CARE COMMUNITY CLINIC:

46 Office Visits
28 Physical Exams
20 Labs
182 Follow-up Consultations

ADDITIONAL PROGRAMS:

Burlington Fire Department Continuing Education - Seizures

Burlington Day Care - Mantoux Skin Testing for Tuberculosis

Employee CPR - Certification

Skin Cancer Screening

The Board of Health maintains it's commitment to health promotion, disease prevention, and the maintenance of public health with early disease detection and treatment.

To insure access to health care for all Burlington residents, the contract between the Burlington Board of Health and Lahey Clinic for the free care Community Clinic has been extended through the year 2000. This Clinic, the first of its kind in Massachusetts, started in 1998 and continues on a twice monthly basis at the Office of the Public Health Nurse. Further information can be obtained by contacting this office.

Again, I acknowledge the support and cooperation throughout the year of Board of Health members, staff, and all faithful volunteers.

Respectfully submitted,

Judith E. Baggs, RN, BSN
Office of the Public Health Nurse



Massachusetts Commissioner of Public Health, Howard K. Koh, MD, MPH acknowledges Burlington Board of Health for their landmark free care clinic developed and overseen by Judy Baggs, in center. Photo by Sue Rosa

EAST MIDDLESEX MOSQUITO CONTROL PROJECT

The East Middlesex Mosquito Control Project provides services to Burlington including mosquito and wetland surveillance, larval and adult mosquito control, ditch maintenance and public education. The Project also participates as a component of the State's Vector Control Plan to Prevent Eastern Equine Encephalitis (EEE).

Abnormally dry weather conditions characterized the spring and summer of 1999. Survey traps recorded the lowest spring mosquito population since 1985. High populations of a marsh mosquito species that breeds, while attached to the submerged roots of cattails, affected some neighborhoods in mid summer. Flooding rains in early September produced nuisance populations that affected residents through October.

The objectives of the survey program are to identify and describe mosquito habitats, to quantify changes in the larval and adult mosquito populations caused by weather, and to provide documentation to support control programs. Adult mosquito populations are monitored regularly at 4 trap sites in Town.

The larval mosquito control program relies on the biological larvicide, Bti (Bacillus thuringiensis var. israelensis). An April 1999 helicopter application applied Bti to 110 wetland acres. Field crews using a truck mounted hydraulic sprayer and portable sprayers applied Bti to 11.5 wetland acres when high densities of mosquito larvae were found breeding in stagnant water.

The adult mosquito control program involved the use of truck mounted aerosol sprayers at night to treat 611 acres when survey traps indicated high populations of nuisance mosquitoes. The Project uses a formulation of resmethrin to control adult mosquitoes.

The Project serves as a resource to residents, schools, municipal officials and the local media on controlling mosquitoes, breeding sites and mosquito borne diseases. The Project developed a web page to provide information to residents on mosquitoes, control programs, related topics and spray schedules. The web site address is WWW.town.sudbury.ma.us/services/health/emmcp

Respectfully submitted,

David M. Henley, Superintendent

TOBACCO CONTROL PROGRAM

A smokefree Burlington!

This is not a dream, with your help it can be a reality. As we move into the next century are we going to move ahead or stay behind?

This next year we will be looking to strengthen our smoking regulations. A random survey done in February by Clark University of 1,000 Burlington residents, shows that:

72% percent prefer no smoking allowed in restaurants.

78% would support a regulation or ordinance that regulates exposure to secondhand smoke in public places (i.e., retail stores, restaurants, work-sites).

We have always known that 75% of the population ***don't*** smoke. Latest statistics in Massachusetts now show that only 1 in 7 adults smoke on a daily basis and youth rates have also declined. We must be doing something right!

Despite the good news kids are still picking up the habit. Stealing, borrowing and getting cigarettes from parents are some of the "social sources" kids use to continue smoking. We all agree that we don't think kids should smoke. A teenager who hasn't smoked before age 18 is less likely to start.



Cigarettes are yucky!
Pride Day 1999
Photo by Debra Hanna



Eric Chapdelaine and Katie Crosby, Pride Day volunteers, Burlington Recreation. Photo by Debra Hanna

We were pleased to participate in Bicentennial events such as the Grand Supper at the Wyndham Gardens in March and the parade in May. We continued to co-sponsor community events such as DARE day in June and the Summer concert series and Pride Day in August. These are very popular events and a great opportunity to talk to families about smoking.

The Burlington BOH Tobacco Control Program is here to help anyone who would like to quit. We have information on cessation and we co-sponsored free hypnosis classes in October and December.

I would like to thank Brian Lockard and Jim Dion for their input on our smoking regulations and Lianne Abramo and Todd Dresser for their assistance throughout the year. Thank you to DARE Officer Tom Fournier who helps to do compliance checks in Burlington.

The members of the BOH need to hear from residents regarding their support for strengthening our smoking regulations. Please call us at (781) 270-1955 or 1957 and give us your thoughts.

Respectfully submitted by,

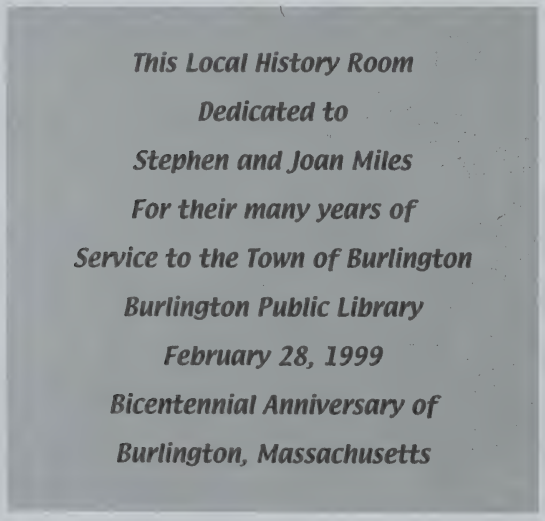
Debra Hanna R.N.,C.
Tobacco Control Coordinator

PUBLIC LIBRARY

INTRODUCTION

There were several highlights of the year. In February, the new local history room was dedicated to Joan and Steve Miles for their many years of service to the community. A $2,000 Community Partnership grant for children's materials was received in late spring and new children's librarian Charl Maynard began work in October. New shelving graced most of the children's area.

A great deal of effort went into creating a long range plan for the library. Responses to a survey showed the most frequent reasons for using the library were homework and school projects, recreational reading, Internet use and finding answers to questions. People found the staff friendly, realized that the library saved them money and were generally pleased with it. A variety of suggestions were made also. These results and other information assembled led to revised goals for the library which will influence it in the next several years.



Many of the library's efforts were directed at making the library easier to use, both immediately and in the future. These included opening on Saturdays during the summer, offering Internet classes, adding a second folding partition to the large meeting room and rearranging and relabeling biographies, literary criticism and art books and the adult video collection. Substantial gains were also made on backlogged database maintenance.

The community again responded enthusiastically to the library. Circulation approached the quarter million mark and thousands of people attended library events. The meeting rooms were used over 1,000 times while volunteers donated over 1,700 hours of assistance and business support was again generous.

The Burlington Public Library offers: books, magazines and newspapers, including large print; Internet access; reference help; audio and videocassette tapes; recorded books; circulating CD-ROM; compact discs; puppets; puzzles; museum passes and special activities. Notary Public service is available weekdays until 1:00 p.m. and volunteers provide delivery to the homebound. A library card is free. Hours in 1999 were Monday-Thursday, 10-9; Friday, 10-6; Saturday, 10-5 and Sunday, 1-5 from mid-September to mid-June. During the summer the library was open 10-1 on Saturdays and closed Sundays. Special library events and planned schedule changes are announced in local newspapers, on B-CAT and on the library's Web site at www.burlington.org/library. There are two public photocopiers and a pay telephone. A public PC and typewriter and four meeting rooms may be reserved for use during library hours. Displays and exhibits are offered throughout the year and brochures on many local organizations and activities are available.

The library is an on-line member of the Merrimack Valley Library Consortium, which includes 43 libraries in northeastern Massachusetts. The library and Consortium's catalog and many other resources can be searched at www.mvlc.org/.

When the library does not own materials a borrower needs, the items can usually be obtained from another library via fax or the interlibrary delivery system.

The library is a collection point for People Helping People, a local assistance organization, which also benefits from the library's December 'Food for Fines' program. An extensive selection of federal and Massachusetts tax forms is available.

The library is at 22 Sears St., just off the Town Common behind the Police Station. The library's phone number is 270-1690; commonly used extensions include: 225 for reference and interlibrary loan; 229 for circulation,

including reserves and renewals; 230 for museum passes; 233 for children's services and 223 to reserve a meeting room. If a recording comes on for an extension, callers should leave a message.

ONGOING PROGRAMS AND OTHER EVENTS

REFERENCE & INTERLIBRARY LOAN SERVICES

Demand for reference services remained high, particularly in regard to electronic resources. With the funding of five more staff hours a week, very basic Internet classes were offered and sign-up sheets filled rapidly. On-line resources continued to improve as new ones were added or linked to the Consortium website. There was growing use of the adult CD-ROM collection, which includes language learning, resumes and job hunting, small business start-up, gardening, genealogy and many other topics. Large areas of the adult collection, including nonprint, were weeded. Many Burlington materials were lent to other libraries for their users and requests were sent to other libraries to fill local needs. Local book clubs received their selections regularly through library staff efforts. The reference staff sold Entertainment Books to supplement the budget for their collection.

CHILDREN'S AND YOUNG ADULT SERVICES AND LIBRARY/SCHOOL COOPERATION



Volunteer Rebecca Zahora concentrates on face painting during the Summer Reading Program Kick-off Party. Photo by Library Staff

Library programs are offered to the public at large and to schools and groups, such as the Scouts. Programs stress enjoyment of good books; preschool programs promote reading readiness skills.

After a year-long search, Charl Maynard joined the staff as the new children's librarian in October.

The Thirteenth Annual Authorfest was held in April. This event provides the opportunity for residents of all ages to hear and meet with authors and illustrators at the library and the schools and adds their works to local collections. It is co-sponsored by the library, its Friends groups, the school department, the PTO's and the Burlington Cultural Council. Authorfest has been recognized by the School Committee as a program of 'exceptional excellence.'

The Summer Reading Program, 'Funny Things Happen When You Read,' was based on the statewide program. 1999 participation began with a spectacular kick-off party made possible with the help of many volunteers and generous business donations. 916 youngsters, pre-school through middle school, participated in the program. Events throughout the summer included story times and performers funded by the Burlington Cultural Council, the Friends of the Children's Room and the Friends of the Library. Programs also took place during February and April school vacations and the Annual Sleepover was held.

Many performances were taped by B-CAT for broadcast.

A Teen Volunteer program was organized by Ruth Jarvis, who left the staff in November. The Teen Club met regularly during the year. They chose a new name 'The Spinners,' published several issues of their newsletter and planned and helped with activities at children's events.

Fall tours for 152 sixth graders introduced them to the more extensive reference tools and collections they will need as they begin middle school.

Library staff spoke at schools and special programs for school groups took place in the library. Teachers' packets on library services were updated and library staff spoke to faculty meetings at all the elementary schools and the middle school. Library user tips for students and library rules were published in school newsletters as well as other outlets. Titles on the school summer reading lists were available at the library in multiple copies. The School Administrative Council met at the library.

FRIENDS ORGANIZATIONS AND THE FUND RAISING COMMITTEE

The Friends of the Library and the Friends of the Children's Room worked together on several projects, including the newsletter, ***Library Connections***, and Pride Day. Both helped purchase the annual BHS year book ad. Their 'members-only' Ice Cream Social drew 164 people.

The Friends of the Library achieved 501 (c) (3) status in 1999. In addition, they sponsored a talk on managed health care and a panel of mystery writers as the Authorfest evening program. Their monthly book discussions were well-attended. Four-day book sales were held in both spring and fall and book bags were sold throughout the year. The Friends assisted with the wine tasting and sponsored a 'We Couldn't Do It Without You' Luncheon to show appreciation to library volunteers. Their very successful rental collection continued; by giving library users another way to obtain popular new materials, it shortens reserve lists and saves book funds and staff time. They paid for all the library's museum passes and the microfilm of two local newspapers. The Friends also provided $1500 for five School Development Grants, which purchase specific library materials in response to teachers' classroom needs. Friends officers are Jane Calo, President; Ann Papalegis, Vice-President; Amy Warfield, Treasurer, and Eloise Orsini, Secretary.



Young buyers look over the goods at the Friend's spring book sale. Photo by Library Staff

Beside their cooperative activities with the Friends, the Friends of the Children's Room held a Calendar Raffle in August and a Raffle, Craft and Bake Sale in November as fund raisers. Proceeds pay for special children's performances and events, including Authorfest. Friends of the Children's Room officers are Ann Steinbach, President and Wendy Peterson, Treasurer.

The Fund Raising Committee sponsored another Evening of Wine Tasting, attended by over 300 people. Committee members are David Bojarczuk, Dorothy Broeg, Naomi Bronstein, Jane Calo, Ruth Farrey, Shirley Fong, Joan Hastings, Wendy Hovey, Mary Lindley, Kathy and Giuglio Lopolito, Eloise Orsini, Marcia Rich, Dottie Sykes, Gordon Thomson, Amy Warfield, Peg Wilson and Ruth Ann Yannetti.

Both Friends organizations and the Fund Raising Committee welcome new members.

STAFF

Staff as of 12/31/99:

Full-time:	
Director	Marcia A. Rich
Assistant Director	Elizabeth Owens
Head of Reference	Ann Cameron
Children's Librarian	Charl Maynard
Circulation Librarian	Debra Hindes
Reference Librarian	Brita Flemming
Part-time:	
Assistants to the Children's Librarian	Heidi Jacobe and Cara Thissell
Assistant to the Children's Librarian (Young Adults)	Vacant
Circulation & Technical Services Assistant	AnnMarie McMakin
Reference Librarian	Marnie Smith
Senior Library Technicians	Sarita Hegde and Janet Zahora
Technical Services Librarian	Lucile Liu
Technical Service Aide	Lee Sylvester
Circulation Aides	Mohini Haran and Ardith LaRochelle (one position vacant)
	Substitutes: Nancy Blutt, Lubna Ikram, Carol Johnson, Jasotha Kugabalasooriar, Maureen Meagher, Anna Papalegis, Candy Ralto and Joanne Schmidt

Principal Clerk	Gerri Gaffey
Library Board Clerk	Vacant
Pages	Jennifer Baylor, Kevin Fay, Mita Hirani, Shirley Hecht, Audrey Jackson, Yvonne Kenney and Marisa Marquardt (one position vacant)

Trustees as of 12/31/99:

Edith Entwistle, Chairperson	Elliot Brown
Robert Peters	Clifton Reed
Dorothy Sykes	Ruth Ann Yannetti

To develop their skills and keep abreast of changes in the library field, staff and trustees participated in area and state meetings.

Library staff positions were reclassified and pay ranges increased as a result of a union-wide effort. A senior tax work-off program participant chose the library as her work-site.

VOLUNTEERS

Volunteers averaged over 140 hours a month assistance to the staff. They helped by preparing materials for children's activities and to go on shelf, stamping date due cards, shelving items, making phone calls, preparing mailings and other tasks.

Volunteers this year included:

Joan Bardwell	Natalie Gillingham
Meredith Bergquist	Paul Gordon
Bobby Berlet	Peter Gordon
Lorraine Blanchet	Mary Graham
Naomi Bronstein	Florence Gravina
Anna Brundige	Johanna Griecci
Paul and Sharon Burchfield	Estelle Griffin
Margaret Burke	Divya Haran
Nancy Cannizzo	Borany Him
Gloria Castellarin	Mita Hirani
Lauren Cavalier	Doris Holmes
Lauren Chikofsky	Peter and Wendy Hovey
Jim Connors	Dave Howard
Amy Davenport	Kala Iyer
Amrita Dhar	Heather Jacobe
Mike Doherty	Robert Jacobe
Carol Fownes	Sushil Kaul
Jean Fyler	Nilofer Khalifa
Benjamin Gardner	Laura Kikuchi
Saigayan Kugg	Saosan Sarvahrdy
Dean Lambropoulos	Malvina Shea
Eileen Lavallee	Ipsi Shinde
Becky LeBlanc	Alex Soloway
Viola LeBlanc	Laura St. Germain
Mark Loza	Jeremy Steele
Jonathan Marquardt	Jim Steele
Marisa Marquardt	R. Suchitra
Evan Miller	Doug Sykes
Michael Morris	Kristen Sylvester
Aniruddha Nene	Manasi Thakkar
Fran Nicoletta	Sally Terakura
Virginia Osborne	Suchitra Venugopal
Swita Patel	Kevin Webb
Lillian Perkins	Peg Wilson
Shirley Ravice	Phyllis Wist
Jane Raymond	Rebecca Zahora
Nina Sainath	



Volunteer Shirley Fong distributes popcorn at a children's event. Photo by Library Staff



Library Friend Eloise Orsini prepares the children's table for the spring book sale. Photo by Library Staff

CONTRIBUTORS/SUPPORTERS

The library is very fortunate to have the help of a great many people, businesses and other organizations during the year. With apologies to anyone whose name was missed or misspelled, they are:

A Phi A Educational Foundation
Nyshma Abreu
AFSCME
Kathy Alexander
Michelle Andrews
Artist Shoppe & Gallerie, Reading
As You Like It
Jim Ashworth
Kelly Atlas
Automotive Technology & Transmissions, Billerica
Melissa Bainbridge
Erika and Linda Baker-Bojarczuk
Barnes & Noble
Joyce Baylor
Rosemary Benedetto
Sean Benson
Beringer Wine Estates
Blockbuster Video
Bonnie Brite Dry Cleaners
Boston Wine Company
Bowl-a-Way
Ellen Bowley
Timothy Braceland
Dorothy Broeg
Brigham's Ice Cream
Brownie Troop 1576
Amanda Bucknam
Building 19 1/2
Burger King
Burlington Cinema
Burlington Cold Cut Center
Burlington Cultural Council
Burlington Cycle
Burlington Jade
Burlington Marriott
Burlington Paint & Wallpaper
Burlington Recreation Dept.
Busa Wine & Spirits
Jane Calo
Rick Campbell
Capital Distributing
Captain Pizza
Carolina Wine & Spirits
CBdesigns/Botanicals on Paper
Cenci's Bakery
Charles Hotel, Cambridge
Chili's Grill and Bar
Coldwell Banker Hunneman Real Estate, Lexington
June Collins
Commonwealth Wines
Jill Cooley
Marcia Cooley
Laurel Cormier
Jeanette Croke
Kaitlyn Crowley
Charles and Stephan Curran
Charles Gilman & Sons
Cycle Loft
Dale Pharmacy
D'Angelo's
Ruth Davis
Delicious Desserts
Donahue's Furniture
Domino's Pizza
Amy Dotson
Celina Doucette
Dunkin' Donuts
Dutelle & Co.
Eastern Mass. Literacy Council
Shari Ellis
Enotec Imports
The Entwistle Family
Ruth Farrey
Eileen Feldman
Conrad and Shirley Fong
Bob and Carol Fownes
Eric Forman
Robyn Forman
Freeman-Miller Family
Gerri and Ed Gaffey
The Gap
Chris Gavin
Gary and Liz Gianinno
Given-Erwin Florist & Garden Center
Gourmet India
Amanda Graham
Hallmark Gardens Condominium
Kayla Hammond
Hampshire Clock & Jewelry, Woburn
The Hansberrys
Harrington's Automotive
Ed and Joan Hastings
Shara and Sonika Hegde
Brad Hickox
Scott Hickox
Horizon Beverage
Leon Horowitz
The Hovey Family
Joe and Laura Impemba
India Assoc. of Greater Boston
Heather, Heidi and Robert Jacobe
George and Ruth Jarvis
Jimmy's on the Mall
Amy and Carol Johnson
Bethan, Hillary and Suzette Jones
Tim and Dawn Kaminski
Rick Karwan
J. F. Kennedy Library
Leha Kenney
Kinko's
Sue Kirkland

LaCascia's
Kathleen Lambert
Becky, Cathy and Caty LeBlanc
Mary Lindley
Linens' "n" Things
Lucile Liu
Mary Liu
Ana Lombardo
Giuglio and Kathy Lopolito
David Lucas
Macaroni Grill
Teresa Mackey
The Mad Stamper
Chris and Rose Magliozzi
Maria's Alterations and Dry Cleaning
Laura Martin
Maura Mazzocca
McDonalds
Kevin McKelvey
Atty. James Melchionna
Michael's Arts & Crafts
Julie Michutka
Melissa Modesto
Mother to Mother
Juliet Mott
MRR Traders
MS Walker
Rep. Charles and Nan Murphy
Scott Murray
Aileen Noonan
Danielle Noonan
Steve Nugent's Karate Institute
Patrick O'Brien
Kristen O'Regan
Ornamental Memories Collectors Club
Eloise and Len Orsini
Kevin Ostlund
Betty Owens
Paolini's Deli
Papa Gino's
Maria Papadopoulos
Ann Papalegis
Parties of Woburn
Rhonda Pattelena
Kelly Pearsons
Alice Pedersen
Bob Peters
Wendy Petersen
Petersen's Party Center
Pizzeria Uno
Polaroid Corp.
Alyson and Amanda Potts
Nicole Prince
Sara Pullano
Rabbit Ridge Vineyards
Puja Radia
Dick Radtke
Rainforest Cafe
Kenny Ralto
Kruti Ravaliya
Preeti Ravaliya
Paul Raymond
RDH Temps
Clifton Reed
RJP Computer Eng.
RMA Fitness Center, Wilmington
RS Towle Construction
Ruby Wines
Mariannina Russo
Mark Sapossnek
Scoops
Sears
Danielle Shea
Keido Shioda
Silenus Wines
Peter Sims
Marnie Smith
Softpro Computer Books
Nishtha Soni
Spence Farm
Ann Steinbach
Gloria Stone
Stop & Shop
Elizabeth Sullivan
Bob and Dottie Sykes
Iuchi Tanna
Cara Thissell
Lauren Thomson
Gordon Thomson
Rosemary Tieri
Joe Tigges
Kenny Tigges
Matt Tirrell
TJ's Northern Comfort Ice Cream Shop
Toys, Etc.
Sue Tsoukalas
Paulette Uvino
Swati and Vivek Varshney
Suchitra Venugopal
Victoria Station
Vintage Imports
VZ Associates
Walgreen's, Gloucester
Ward's Gifts
Amy and Libby Warfield
White Hen Pantry
Ilka Williams
Carly Wilson
Woburn Showcase Cinemas
Laurie Wolk-Shea
Wendy Woods
www.GoTownGo.com
Ruth Ann Yannetti
the Zahora Family

and several contributors/supporters who asked to remain anonymous.

Donations were made in memory of Ruben Guzman, Mrs. Ivan Kranich, Ralph Primrose, Jr., Evelyn Friedman Wolfe, and the fathers of Sarita Hegde and Marnie Smith

COLLECTION CHANGES
MATERIALS ADDED TO THE COLLECTION

Books

Adult	Children's	Total
3,390	3,153	6,543

Non-Print

Adult	Children's	Total
625	502	1,127

MATERIALS WITHDRAWN FROM THE COLLECTION

Books

Adult	Children's	Total
3,501	741	4,242

Non-Print

Adult	Children's	Total
146	62	208

Items in Collection 12/31/98 (corrected) 87,910
Items Added 1999 7,670
Items Withdrawn 1999 4,450
ITEMS IN COLLECTION 12/31/99 . . . 91,130 (+3.7%)

LIBRARY USAGE
ADULT MATERIALS

Non-Fiction, including Large Type 29,908
Fiction, including Paperbacks, Large Type all rentals and all YA print materials 43,483

Periodicals 4,728
CDs 4,915
Books on Tape 6,454
Cassettes 4,143
Videocassettes 30,242
CD-ROM 403
Museum Passes 1,198
Misc. 333
TOTAL ADULT MATERIALS 125,807

CHILDREN'S MATERIALS
Non-Fiction, all ages, and Parents' Shelf. 20,959
Fiction, all ages, including Paperbacks. 60,920
Periodicals 590
CDs 672
Books on Tape 344
Cassettes 2,573
Videocassettes 18,678
CD-ROM 4,935
Misc. (Puppets, Puzzles, etc.) 4,112
TOTAL CHILDREN'S MATERIALS. 113,153

OTHER CIRCULATION
Loans to other libraries in MVLC 3,706 (-15.7%)
Interlibrary loans to libraries outside of MVLC. 197 (+13.2%)
Interlibrary loans for Burlington users from libraries outside of MVLC 360 (+48.8%)

OTHER CIRCULATION TOTAL 4,263

TOTAL CIRCULATION, ALL FORMATS 243,223 (-3.2%)

NEW BORROWERS REGISTERED . . 1,574 (-8.4%)

TOTAL REGISTERED BORROWERS (6/30/99) 24,280

RESERVES PLACED. 5,527 (+2.1%)

INTERLIBRARY LOAN
Materials Borrowed 5,492 (-.9%)
Materials Loaned 4,461 (-2.4%)

CHILDREN'S PROGRAMMING (on and off site-FY99)
Programs 143
Participants 7,283

ADULT PROGRAMMING (on and off site-FY99)
Programs 15
Participants 520

USE OF MEETING ROOMS. 1,035 (+3.6%)

FINANCIAL DATA

FY99
Library Budget. $632,135
Portion Of Town Budget 1.2%

CALENDAR 1999
Funds Returned To Library Accounts $3,184
(lost materials and cards, donations for books)
1999 Fund Raising Income Held By Town. $1,589
Fines Returned To Town. $4,960

CONCLUSION

Many ingredients are necessary for a community to have a good library. Among the most important of these is community support. I would like to thank the Friends of the Library and the Friends of the Children's Room for their help and support, both moral and financial; the many businesses, organizations and individuals listed who donated time, money, equipment or materials; Town officials and other Town departments for their cooperation; Town Meeting Members for their continued support for library services; the Trustees for the time and energy they devote to their tasks; and the staff for being there whenever they are needed.

Respectfully submitted,

Marcia A. Rich
Library Director

PUBLIC LIBRARY TRUSTEES

1999 has been a very busy year and a year of many changes for the Board of Trustees. Georgia Wingrove resigned from the Board in January due to a new commitment at the High School. Cliff Reed was reelected and Bob Peters and Elliot Brown were elected to the Board in April. We are very fortunate to have three new members who are so well qualified.

At the April Board meeting I was reelected as Chairman and Ruth Ann Yannetti as Vice chairman. I would like to thank Ruth Ann and the rest of the Board for their support. We have accomplished a lot this year and it would not have been possible without the cooperation and joint effort of everyone.

The position of Children's Librarian was finally filled in October, when Charl Maynard joined us. She brings many years of experience with her. The staff worked very hard to continue on short handed. They should be applauded for their help in getting through a very difficult time. We are still searching for an assistant to the children's librarian, an aide, a page and a recording secretary for the Board of Trustees.



Photo by Burlington Studio of Photography

The fund Raising Committee had another banner year, thanks to the enormous support of the patrons, townspeople and the business community. The Fourth Annual Wine Tasting was a huge financial success and we are all looking forward to the Fifth Annual Event.

The Historical Room was dedicated to Steve and Joan Miles in February. We are still in the process of ordering furniture. This has proven to be a much more complicated task than we had thought. We would like to be able to store historical documents in a safe environment. Refreshments were served in the Fogelberg Room and Ed Fogelberg joined us to sign copies of The Bicentennial Edition of his book Burlington Part of a Greater Chronicle.

The shelving for the Children's Room under the atrium has been ordered. When it arrives the shelving replacement project for the first floor will have been completed with a minimum of disruption.

A second room divider was installed in the Fogelberg room. This gave us another meeting room to replace the Historic Room which will no longer be used as a meeting room in order to insure the safety of any materials that are kept in there. We have had to repair damage to the room dividers twice. Even though signs are posted people have tried to move them. Consequently the room users have been requested to leave a drivers license at the circulation desk. We would like to thank the room users for being so understanding and willing to comply with this request.

A staff appreciation luncheon was held in January. This was a small token of our appreciation for the way the staff has pulled together especially the last few months.

A Burlington Library User Survey was developed by the Board. It was distributed by the public schools and the recreation department. Most of the comments about the children's room and the staff were very positive. Concerns were expressed about the lack of books for school projects, lack of computer training classes and the length of access to the computers. The survey showed a need for the schools and the library to work closely together to meet the afterschool needs of the students.

The information gathered in the survey was used when the board and the director developed the Three Year Long Range Plan which is required by the Library Commissioners in order to be eligible for state aid and grants. It also allows us to set up goals for the next three years. The plan gives us a means to ensure that the library meets the needs of the community.

The library was open on Saturday during the summer. It proved to be very successful and we hope will be continued this coming summer.

Cliff, Elliot and I attended the MLTA Conference in Marlborough in November. It was a very exciting and informative day.

Our Internet classes were started in the fall. The staff has written an excellent program which was very well received. If you are interested, call and sign up.

Over the course of the year the following policies were either rewritten or reviewed: Material Selection, Staff Development, Patron Behavior, Library Director's Job Description, Trustees by-laws, Meeting and Conference Room, Volunteer, Internet, and Snow. Some of the policies had been written in the 1980's and were outdated. All policies will now be reviewed annually. A notebook containing the policies and the Trustee meeting minutes is available at the Reference Department for your convenience.

We have received many positive comments about the programs available and the staff at the library. We are eternally grateful to the staff, citizens of the town, businesses and the volunteers for their services to the library. I would like to thank the members of the Board and the Director without whose help and support we would never have been able to accomplish all that we did this past year.

Respectfully Submitted,

Edith F. Entwistle, Chairman
The Board of Library Trustees

HISTORICAL COMMISSION

The Burlington Historical Commission is pleased to submit its 1999 annual report of activities.

OBJECTIVE FOR 1999

The objective of the Historical Commission is the preservation of Burlington's history and resources. This objective was initiated by the formation of The Historical Society and The Historical Commission over thirty-five years ago. The Commission is comprised of five members and one alternate. Presently, our goal is to attract more volunteers to help in our preservation efforts, the creation of exhibits, tours and special events, publicity, and cataloging. We have been fortunate in the past few years to have the Historical Society involved in many of our efforts. However, with the recent threats to endangered sites and properties, as well as the renewed interest in historical resources, we welcome the addition of new alternates or volunteers. On a positive note, 1999 brought the completed Historic Preservation Survey, the addition of the History Room to the Burlington Public Library, the use of the Burlington Archives located in the Town Hall. Documents and artifacts have been restored, and the exhibits continue in the Museum. Our goal to educate the public by creating printed material on a regular basis about the history of Burlington is ongoing. Our special thanks to Town Clerk Jane Chew, and Town Archivist Lisa Plato for their help and encouragement in all of our endeavors.

COMPLETION OF THE HISTORIC PRESERVATION SURVEY

The Commission was proud and pleased to receive the completed Comprehensive Community Survey of Burlington in September of 1999. The survey is an asset that will benefit and enlighten historians, students, property owners, and Town officials. In addition to the individual property forms, and final narrative report, the report includes many details of cultural, social and economic influences which shaped the Town of Burlington. The Survey was sponsored by the Burlington Historical Commission and the Massachusetts Historical Commission and undertaken by John Goff of Historic Preservation and Design of Salem, Massachusetts. In the study of Burlington's evolution over 300 years, eight neighborhoods and areas in town were explored to determine which areas and properties were most historically and

architecturally significant. A list of over 100 properties was eventually pared down to about 80 properties and two areas which were surveyed most intensely. The properties were located in all areas of town, and range in age from the 18th century through the mid 20th centuries. Twenty-eight sites were recommended for new individual listing upon the National Register of Historic Places. A copy of the Survey will be available at the Town Archives, the Burlington Public Library, the Burlington High School and at **www.burlington.org/archives**. Toni Faria of the Historical Commission, was the local project coordinator. Lisa Plato, the Town Archivist, created web site for the Survey and coordinated the final assembly of the survey, photographs and maps.

MUSEUM

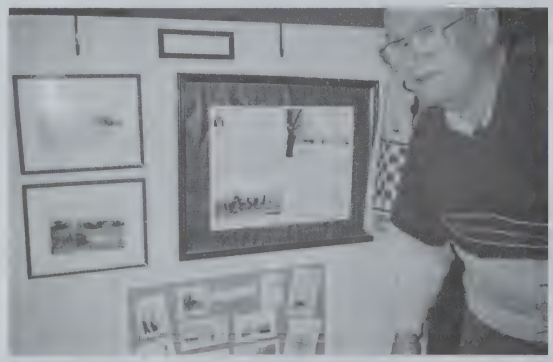
The cleaning and preparation for the upcoming renovations of the Museum began with volunteers from the Burlington Historical Society, Commission members, and custodians, under the direction of Jeff Benrimo. The renovation of the Museum is expected to be completed in February of 2000. Additions to the Museum in 1999 included new front steps, the restored 1800's wedding dress completed by the American Textile History Museum in Lowell, and five restored deeds, the replica of the Barge, and the Bicentennial Quilt.



Jean Gallant Descendant of the Bustead Family.
Photo by Larry Faria

DISPLAYS

In February, an *Antique Valentine Exhibit* was displayed at the Public Library. Joyce Fay and Kathleen Horton prepared the Valentines for viewing. It was an opportunity for the seasonal collection to be viewed by the public, which is not always possible in the Museum. In May, the exhibit *"Early Burlington Farms"* opened at the Museum. In conjunction with the Equipment Display on the Common, it presented and opportunity to have a larger audience for the exhibit. Al Fay provided volunteers to put the large farm equipment in place, in front of the Museum, and the Maintenance Department helped in the removal of the pieces. Some of the farms featured were The Pattison, Bustead, Crawford, Walker, McIntire, and Reed farms. Descendants of these Families contributed photographs, tools, and memorabilia to the exhibit. Commission members brought their special talents to complete framing, photography, special effects, flyers, and publicity in time for the opening. Once again, Historical Society member Mr. Ed Oley, contributed his artistic talents, along with Barbara and Brenda Fisher, Sandy Covino and Ann Hanlon contributed time and effort.



Herb Crawford with Crawford Farm Display.
Photo by Larry Faria

HISTORY ROOM

On February 28,1999, The Commission was pleased to be present at the dedication of the Burlington History Room, dedicated to Joan Miles at the Burlington Public Library. The Commission looked forward to the Completion of the room to hold many important documents. The recent re-release of John Fogelberg's book, *Burlington Part of a Greater Chronicle* was applauded. Also, *AFTERMATH The Last Twenty Years*, by Joan Miles was presented, which included Historical Commission member, *James Ashworth's Personal Name Index*. The Historical Commission is proud of Jim Ashworth's contribution.



Heritage Day at Walker House – Student Zoe Agbleze, Kathleen Horton, Commission member and parent Mrs. Feller. Photo by Larry Faria

RESTORATION OF HISTORIC DOCUMENTS

In March, the restoration of the five documents was completed at The Northeast Document Center. The project was a joint effort between The Commission and Jane Chew, Town Clerk. Commission members Toni Faria and Jim Ashworth presented the originals to Lisa Plato, Town Archivist for safe keeping. John DeMelo, of the Commission, framed the copies for the display in the Museum. The five documents are:

1. The 1769 Benjamin Johnson Land deed for the Burying Ground.
2. The 1855 Abner Marion deed for the Center School, (now the Museum).
3. The 1863 Sarah Walker and Willliam Lawrence deed. - The hill near the Otis Cutler House.
4. The 1866 George Bennett deed regarding a strip of land in center of town on which Town House Stands, for an addition.
5. The 1867 deed of George Berry to George Bennett for the lot of land and buildings on Meeting House Lane, property of Charles Butters.

THE BICENTENNIAL CELEBRATION

1. *The Early Farm Exhibit* was completed in time for the Bicentennial celebration. Enhanced by the new steps, framed documents, farm equipment, assorted memorabilia, and photographs. The public responded to the publicity requesting additional memorabilia, and help in preparing the exhibit.
2. *Lantern Walks In June* were created and conducted by Kathleen Horton of the Commission. They included the First Meeting House, The Burying Ground, The Museum, The Walker House, The Common and the Marion Tavern.
3. *Heritage Day and The Heritage Trail* On Heritage Day, September 25, 1999, The Historical Commission notified owners of the properties on the Heritage Trail of a bus tour planned for that day, and requested permission for the public to walk around the properties or observe them from the street. All but one property owner granted their permission.

4. *Tours of The Museum, Old Burying Ground, West School* were conducted by Commission and Society members. Erme Raske, of the Historical Society, appeared in costume, at the sites.

5. A *Blacksmith Demonstration* for the Common on Heritage Day was obtained by Toni Faria.

6. *Heritage Trail Site Hosts and Hostesses* - Kathleen Horton, of the Commission. arranged for the third graders of the Pine Glen School, to act as hosts at each location. Appearing in costume, they gave a brief history of each site. Flyers were provided for additional information.

7. *Reception for the Two Oldest Living Residents Born in Burlington* On Heritage Day a reception was held honoring Harrison Graham and Marian Howard, the two oldest residents born in Burlington. Pastor Peggy Derrick graciously allowed the reception to be held at the United Church of Christ Congregational social hall. Over one hundred friends and family members of the honored guests attended the function. Gifts commemorating the day were presented to Ms. Howard and Mr. Graham, and refreshments were served. State and local officials presented proclamations. Kevin McKelvey represented the Board of Selectmen. State Representative, Charles Murphy presented his proclamation as well as the proclamation from the State Senator, Robert Havern, who was unable to attend. The event was coordinated by Toni Faria with the help of Norman Biggart, Joyce Fay, Kathleen Horton, and new member, Gene Rossi. Wayne Higden of the Bicentennial Commission was the master of ceremonies. Olive Bruce and Peg Sullivan represented the Historical Society. The reception was made possible by the cooperation of the Bicentennial and Historical Commissions and the Historical Society.



Olive Bruce, left, congratulating Marian Howard, right, oldest living lady born in Burlington at The Heritage Day Reception honoring her.
Photo by Larry Faria

HERITAGE DAY DONATIONS & PRESENTATIONS

At the conclusion of the festivities on Heritage Day, the replica of the Barge, the first school vehicle to transport children, was presented to the Museum by the Fox Hill School PTO. It was created by Mr. Wishneusky, a parent of a Fox Hill student for the Bicentennial Parade and was displayed on the Common for the Heritage Day Celebration. Roy Thorstensen painted and donated a new sign for the West School. The Quilter's Guild presented a Bicentennial Quilt to the Historical Commission that was made specifically for the celebration. It featured a replica of the Museum in the center of the quilt. It was displayed in the Lexington Museum of Our National Heritage and returned to The Quilter's Guild. When the Museum renovations are completed it will displayed.



Harison Graham oldest living gentleman born in Burlington shown with his sister Florence Cronin and her husband Al. Photo by Larry Faria

WEST SCHOOL

The guided tours at the one room school house continued throughout the year, as well as the Halloween Open House. This year several photographs were taken of children in costume and sent to them for attending the Halloween Celebration. A record number of visitors attended this year. The Pine Glenn School children donated art work for the evening. Joyce Fay, Toni Faria, Kathleen Horton, and Society members Barbara Fisher decorated the interior and hosted the event. Also on this Evening, we were fortunate to have as guests, Louie and Esther Skelton, who were original supporters of the restoration of the West School thirty five years ago and continue their interest in the School.

THE OLD BURYING GROUND

Interest continues in the touring of the old grave sites by students and adults. On Heritage Day Jim Ashworth was present to conduct a tour and answer any questions. In addition, volunteers from the Society and the students from the High School and Pine Glen School assigned to the site also gave a short history of the Burying Ground. The appearance of the Burying Ground continues to be important because its high visibility on Bedford Street. Maintenance continues under the direction of Harry Enos of the Cemetery Department. Unfortunately it has been noted that some preservation problems exist and need to be addressed in the Burying Ground due to vandalism and stone breakage.



Kathleen Horton, Norman Biggart of the Historical Commission receiving the plaque and replica of the Barge from the Fox Hill School and Mr. Wishneusky, the builder. Photo by Larry Faria

FRANCIS WYMAN HOUSE

The Commission continues to support all the preservation and renovation work on the Francis Wyman House. The house is now painted pale yellow, a color that is more historically accurate. A new cedar shingle roof and windows that replicate the originals have been installed. Historically accurate reproductions include details such as the hand made quoins, cornices, hand beaded nails, and architectural trim. The house is enhanced by Georgian style doors and pediments. The Francis Wyman Association continues to seek funds to complete the interior of the house. Following the fire of 1996 the Francis Wyman Association decide to formally reprogram the house as a Historic Museum, largely to improve the physical preservation of the historical homestead and its setting, while also making it more accessable to a larg-



Quilters Guild members Maria O'Connor and Donna Lambrechts presenting the Bicentennial Quilt to The Historical Commission Chairman, Norman Biggart. Photo by Larry Faria

er number of people. The Association continues to seek funds to complete the interior of the house. Norman Biggart and Kathleen Horton continue to attend the Francis Wyman Association Meetings. In May Toni Faria and Norman Biggart attended the presentation of a $10,000 check from Sun Microsystems to the Francis Wyman Association at the Francis Wyman House. Robert Mercier, Town Administrator, presented the check to Virginia Mucciaccio and Dr. John Kenagy of the Association.

PRESERVATION EFFORTS

1. During 1999, the preservation effort of endangered sites continued. In January the *Demolition Permit*
2. *Delay By Law* was accepted and passed by Town Meeting members.
3. Although not actively involved in the restoration project, the Commission was pleased to note the project to repair, restore and preserve the *Poor House Barn on Bedford Street* progressed.
4. In March the Commission entered The Walker and Grandview Barns in the *1999 Massachusetts Ten Most Endangered Resource Program* sponsored by The Historic Massachusetts Endangered Resources Program. The program was designed to draw attention to the plight of neglected or threatened cultural and historic resources. Although Burlington's entries were not selected, continued interest of the fate of the Grandview property prompted the Endangered Resource Program director to send a letter to the Board of Appeals and the Board of Selectmen voicing their concern about the possible loss of the historic property.
5. The development of the *Grandview Farm* site for the building of an apartment complex was opposed by the Commission. Although the developer agreed to leave the house in tact, the Commission members believed the aesthetics of the historic site would be negatively affected by the addition of the apartment complex is such close proximity to the Grandview house and prop-



The Sun Microsystem $10,000 check being presented to the Francis Wyman Association by Town Administrator Robert Mercier. Association members Ms. Monica Chamberlainand son, Virginia Mucciaccio, Dr. John Kenagy and Robert Mercier, Town Administrator. Photo by Larry Faria

erty. A flyer was created by the Commission to provide information on the value of the historic site. It was distributed at a Board of Appeals that was reviewing the project. The flyer stated. That the development of the historic site will forever change the architectural and historic character of the Burlington Common. The proposed comprehensive permit will destroy the interior of the main building, level the barn and allow construction of 105 apartments. Subsequently, publicity appeared in the Boston Globe and in local papers stating the Commission's concern for the preservation of the site. Local abutters to the property were strongly opposed to the project.

7. On December 8, 1999, Chairman Norman Biggart and newly appointed alternate member, Gene Rossi attended *Community Preservation Day* at the State House in Boston. This was a program sponsored by the Executive Office of Environmental Affairs regarding endangered properties. The entries from Burlington, were: *The Grandview Farm, The Walker Barn, and Clapp's Mill Site* which were submitted with photographs.
8. The Commission's concern with the preservation of *The Kent House on the Sun Microsystem* property was expressed in a letter to Sun Microsystems stating the deterioration and general appearance of the house.
9. The progress of the *Francis Wyman House* restoration.
10. The Commission also supported a project to install a site marker for the *Sewall House* on Lexington Street. Mr. Jeffrey Hoyt of the Burlington High School Social Studies Department diligently worked to have the marker in place for the Bicentennial but was unable to have the project completed in time for 1999. Mr. Hoyt will continue to have the Commission's support to complete the project in the near future.

DONATIONS

Ms. Ella Gurney	A typewriter and hand made household linens made in the 1880's.
Mr. Louis Nocca	An aerial photograph of Burlington
Joyce Bunton	An aerial photograph of the RCA site and part of the Pattison Farm Bedford and Middlesex Turnpike.
Judy Sorensen	Bustead Baby photograph featuring a Bustead Dairy Farm bottle.
Roy Thorstensen	A water color of a local farm scene, and the West School sign.
Lucy Carlin	Mannequins from Sears
Louise Reynolds	An undated Amercian flag
The Quilters Guild	The Bicentennial the hand made quilt.
Fox Hill School	The replica of the "Barge" the horse drawn school bus.
The McIntire family descendants	Original photographs of the Grandview Farm.
Frederica Wyman	A cash donation
A local contractor	New front steps for the Museum
Mac's Landscaping	Continued landscaping on the Museum property.

Pattison, Crawford, Bustead, & McIntire families donated memorabilia and photographs.



Francis Wyman House with Preservation sign.
Photo by Larry Faria

In conclusion, we thank the offices and staff in the Town Hall and Annex who have assisted the Commission when ever possible. We welcomed Mr. Gene Rossi who was appointed and alternate in 1999. In closing, we wish good luck to Jim Ashworth on his retirement from the Historical Commission. He has been a valued member for many years, contributing much time, research, information and experience to the Commission. We hope he will continue his interest in the efforts of the Commission, and welcome him to all of our meetings and future endeavors.

Respectfully submitted,

The Burlington Historical Commission

Norman Biggart, Chairman

Toni Faria, Secretary

Joyce Fay

Kathleen Horton

John DeMelo

Gene Rossi, Alternate

BEAUTIFICATION COMMITTEE

The Beautification Committee, in its' seventh year submit the following highlights of our year's activity.

1. Landscapers who so generously donate their time and materials to help enhance our community:
 - Burlington Landscaping - Ron Given - junction of Center & Winn Streets
 - Cut Above Landscaping - Chris Clark - DiIorio Green - Cambridge Street and Mall Road
 - Leprechaun Landscaping - Tom Moroney - On the Common - across from the Telephone Co. on Bedford Street
 - Mac's Landscaping - Jerry McCarthy - Historic Museum - corner of Cambridge Street
 - Prato Associates - Davis Prato - on the Common corner of Bedford & Cambridge Streets
 - R.H. Rich Landscaping - Bob Rich - on the Common corner of Bedford & Cambridge Streets
 - Runyon Landscaping - Mike Runyon - off Olympian Way across from the Fire Station
 - Garden Club - planting & maintaining the planters on Cambridge and Winn Streets and Colonial Gardens adjacent to the Fire Station
 - Additionally, the island on Olympian Way which is stocked and maintained through the generous contributions of Mr. and Mrs. John Gulde.
2. This year, we were, through Burlington Round Table contributions, able to hang 3 season (spring, summer, fall) banners along the Mall Road. We are sure that those of you who travel the Mall Road have seen the colorful banners which hang on many of the light poles on the median strip. We hope to continue to work with the Round Table in developing more enhancements along that very active area of town.
3. With the inception of the 3A Committee, which was formed this year, several of our Committee members participate in their meetings and additionally spent time with the M.I.T. graduate students sharing thoughts and ideas.
4. Our Committee purchased those beautiful granite picnic tables (which are handicap accessible) that you see and can enjoy on the Common.
5. In September, we held a ceremony on the Common adjacent to Olympian Way, displaying a handsome bronze plaque, to those five young athletes and their families who had participated in Olympic competition. The five are: Kitty and Peter Carruthers (silver medal figure skating winners, 1984) Mark and Scott Fusco (hockey team 1984) and Gary Piantedosi (rowing 1978). This plaque was adjunct to the Town's already naming Olympian Way in 1984.

There probably are not many Towns (if any) in America that can boast of having five Olympians.

We look forward to continue our efforts to help improve the beautification of Burlington in the year 2000.

Respectfully Submitted,

Carolyn Engel

Ed Hastings

George Major

Joan McSweeney

Elaine Zuccaro

BICENTENNIAL COMMISSION

Residents incorporated Burlington into an independent, distinct political unit on February 28, 1799 as our Town Seal proclaims. The Bicentennial Commission of current residents planned and coordinated a year-long series of celebrations in 1999, in observance of our town's Incorporation. We intended to interest other residents of all generations as well as Burlington's business community, we intended to give each person an opportunity to participate in and enjoy and fondly remember our town's 200th Birthday. We intended to foster an awareness and appreciation of our town's history. Having successfully concluded the year's diverse Bicentennial Events, we complete our terms as a commission.



Bicentennial Yearbook Planning Meeting — (l-r) Veterans' Agent Robert Hogan with Stephen Miles, Barbara Cohen, Maureen Schuler

CALENDAR AND YEARBOOK

Just prior to the opening of schools for the 1998-99 year, the Bicentennial Edition of *BURLINGTON: Part of a Greater Chronicle* by commissioner John (Ed) Fogelberg was printed; at the same time, a separate *SUPPLEMENT* containing the Expanded Name Index by James Ashworth and also the Aftermath by Joan F. Miles, was printed. In addition, *History of Burlington* by Lotta Cavanagh Rice Dunham, Edited by Robert W. Zahora, was printed as the 1998-99 school year opened. Our commission donated copies of these books to local libraries and schools, and began selling copies as bicentennial souvenirs.

Following quickly upon these publications and distributions, our first commission accomplishment of 1999 was publishing and distributing our Bicentennial Commission Burlington Heritage Appointments Calendar 1799 - 1999. Prepared by members of our commission's historical group, our calendar pictured historical sites in town and contained the specific dates of our planned Bicentennial Events, while allowing residents to add related activities and events of other town organizations (such as the Sr. Citizens' Cabaret with a bicentennial theme, and the Garden Clubs' Colonial Garden formal dedication for the bicentennial, and the plays and musical performances in the individual schools to celebrate Burlington's Birthday). Assisted by the Recreation Department, we mailed our calendar to all local postal customers before our Bicentennial Events began.

With consistency, we expect that our final activity as a commission will be publishing and distributing a 100-page Bicentennial Yearbook, most likely in time for the town's April elections. The yearbook will include write-ups and photos of each of the 1999 Bicentennial Events, supplemented by a history of our six years as a commission, and advertisements from local businesses and organizations. Our concept of our 1999 yearbook has been derived from the well-received yearbook of twenty-five years ago, the Burlington 175th Anniversary Celebration Yearbook which is now a rare and valued keepsake among local historical groups.

When we began as a commission in Spring 1994, our members had many and diverse ideas for Burlington's celebration. After researching what other communities have done to recognize their historical turning points, we studied our own town's unique history as a small homogeneous agricultural community until only fifty years ago (in 1949 the total population had risen to only 3,000) before recent and rapid urbanization.

Only after the growth and development had residents felt need to establish Burlington's Historical Society and Commission. Twenty-five years ago the 175th Anniversary Celebrations set precedents, while only twenty-three years ago Burlington's Heritage Trail came into existence as the culmination of modern residents' attempts to honor and save some of Burlington's historical sites (the Old Burying Ground had been closed and neglected). Burlington's Trail

Map, the opening of Burlington's Historical Museum, and the release of Fogelberg's history of our town all occurred only twenty-three years ago.

Working in sub-committees between monthly commission public meetings, our commission members developed a variety of publicity approaches and ways to enhance fundraising for the year-long celebration we chose for our town within little more than a year after we began. Aided by the diversity of our ideas, we have been able to produce the many Bicentennial Events, each coordinated by different leaders according to their own interests and expertise, but each assisted by the remainder of our members. Volunteers and financial donors had the choice: to contribute to specific events or to our general celebration funds listed on our thermometer in our "It Takes Two" categories.



Incorporation Era Planning Meeting — (l-r) Robert Paulsen, Auralie Slowey, Robert Costa, Ellie O'Connell.

INCORPORATION ERA

Although most of this commission's monthly Bicentennial Events had historical references, the first three involved reenactments of specific 18th Century events which define Burlington's identity.

As our first Bicentennial News newsletter had stated, Burlington Incorporated on February 28, 1799. Our town began the year's Bicentennial celebrations on the exact date of incorporation, and in the exact location which served as the Meeting House for Burlington's first Town Meeting, eleven days after incorporation. Appropriately, because this historic building was then and still is primarily a house of worship, this commission held an Interfaith Incorporation Service conceptualized by our chairman Wayne Higden, the current historian of this church. Preceding and during the Service, there was an Historical Faith Journey in the churchs' education building, where many of the current local congregations had displays and presentations about their group's history in Burlington. The Service and Journey were assisted by volunteers from their congregations and members of the Burlington Clergy Council. In the afternoon, as a separate event, the Public Library held a dedication of its Local History Room, naming it the Steve and Joan Miles Room. The dedication was followed by a reception and book-signing by authors John (Ed) Fogelberg and Joan F. Miles (who had written the Bicentennial Edition of Burlington, our local history book and the Aftermath).

Continuing our incorporation celebrations, our commission held a Grand Supper on March 27th at the Wyndham Gardens, patterned after the historic 'grand supper of celebration' held by the residents of the newly incorporated town in March 1799. Our secretaries Lianne Abramo and Ellie O'Connell were coordinators of this supper, assisted by the Burlington Historical Commission and other volunteers.

Our April 24th Encampment of Minutemen and Reenactment of Patriot's Day events in Burlington (prior to our town's incorporation) was developed and coordinated by our commissioners Major Robert and Hope Paulsen, who have been active for several decades in Colonial and Revolutionary War reenactments. The Paulsens' ties to Minuteman groups in neighboring communities brought troops from the Billerica and Stowe Minuteman Companies, as well as Paulsens' own Burlington Artillery and the 47th British Regiment. Colonial crafts and camp life were demonstrated, and a Patriot rider coming to Burlington to spread the alarm was depicted, followed by a drummer assembling the Minutemen in preparation for a march to Lexington. Based upon the fact that Burlington (at that time known as Woburn Second Parish) was the first community to hold British prisoners, the Minutemen returned to camp with three British prisoners in this reenactment.

BICENTENNIAL PARADE

Having a Bicentennial Parade was planned by this commission since we began. However, traditionally Burlington's parades have been associated with July Fourth, and our commission decided that our Bicentennial Parade should take place while schools were in session and before graduation activities, to better include our school-



Heritage Day captions from top to bottom; left to right: Hayride on Town Common; Information Tent on Town Common — Auralie Slowey; Demonstration of Colonial-era Apple Press — Hope Paulsen; Blacksmithing Demonstration — Farrier Gary Bliven of Franklin, MA; Heritage Day Planning Meeting — (l-r) Marilyn Langley, Anne Coady, Historical Commissioners Kathi Horton and Toni Faria, Kevin McKelvey, Hope Paulsen

children and school music groups. Also it was scheduled to avoid conflicting with the historical celebrations of other communities, whose musical groups and militias we had invited to participate. May First was selected as our Parade date and we devoted a commission meeting to learning from organizers of recent Burlington parades about difficulties and suggestions for contacting possible volunteers and contributors. We are grateful to our town's Veteran's Agent, Robert Hogan, who volunteered to chair the Bicentennial Parade Committee of commission members and volunteers. Our parade gave us transition from 18th Century to our town's last quarter century, celebrating all periods of our town's history and including everyone from schoolchildren to high-tech businesses.

JUNEFEST

Although Burlington had included some of the daytime JuneFest activities in other celebrations in the past, during July Fourth and Pride Day children's events, most of the June 19th program was new to our town. Our commission provided the first community Fireworks, ever, during JuneFest, which was coordinated by commissioners Sandie McNeal and Barbara Faso. The band performance on the common was enhanced by the group of Colonial cannons led by Hope Paulsen and the Burlington Artillery. The Fireworks were launched over the common from the nearby Burlington High School site, illuminating the historic buildings bordering the common in a lovely tribute to our town's Bicentennial. In the morning before JuneFest began, as a separate event, the Burlington Garden Club held the formal dedication of the Colonial Garden they had created as a gift to the town in celebration of the Bicentennial. The garden site is adjacent to the common and has a historically accurate group of plants which were seen in Burlington gardens at the time of our town's incorporation.

VIETNAM VETERANS MOVING WALL

Because of the Bicentennial Parade and JuneFest, Burlington's Selectmen postponed our town's usual July Fourth parade and children's events on the common, but our commission's fundraising July Third Barbecue-Before-the Street-Dance was held as scheduled on our calendar. Of deeper significance, the Vietnam Veterans Moving Wall Memorial was added to our scheduled Bicentennial Events after our calendar was distributed. The Moving Wall visited Burlington's Common during the week of July 18th to the 25th. Through the efforts of our communitys' Veterans' Agent Robert Hogan, this visit coincided with Burlington's Bicentennial and encouraged pride in our community as well as pride in the contributions of all the veterans throughout all our town's long history.



School's Bicentennial Day Celebration, Pine Glen School, Friday, February 26th — Wayne Higden joins Historical Commissioner Kathi Horton, a teacher

HERITAGE DAY/CELEBRATING OUR HISTORY

Although they had already participated in the Bicentennial Parade and in Birthday Celebrations in their individual schools, Heritage Day on September 25th united Burlington schoolchildren as a group with their own students' perspective of education in our town's past as well as present. The location (Town Common) highlighted schools of the past, from the 100-years-old Union School (now Police Station) facing the common and the nearby First High School (now Human Services Building), to the Historical Museum (a school until the Union School was constructed) and the West School (older than the town and

once located in the present Simonds Park) which are Heritage Trail stops.

In the individual schools, the celebrations of our Bicentennial began early in our town's birthday month of February with a play (which became one of the two videos shown on Heritage Day on the common) and music at Fox Hill School. As students and audience sang "This Town is Your Town, This Town is My Town...", written by elementary music teacher Beth Mosher, Heritage Day had begun. The other video shown on Heritage Day was a different adaptation of the same play "Burlington: My America Began Here!" written by BHS teachers Kevin Field and Wayne Little for an earlier town celebration, which play is varied according to the grade level of each cast (cast was second grade at Pine Glen School). But before the showing of these two videos, Heritage Day started with a live musical performance on the common by the Francis Wyman School chorus, repeating its birthday presentation at its school with students dressed in Colonial garb and showing Colonial Period occupations. In addition to the videos and chorus, elementary students brought artwork and quilt displays to the common. Memorial School students demonstrated 18th and 19th Century games. All wrote messages to be included in the Time Capsule for Year 2099. Simultaneously, the schoolchildren provided presentations every twenty minutes for visitors to each of the ten Heritage Trail Stops. Our commission contributed small maps and updated Heritage Trail pamphlets for the student-guides to distribute to their visitors (arranged by commissioner Auralie Slowey). We also contributed B-Line buses to tour the four trail stops no longer easily reached by walking (arranged by commissioner Ellie O'Connell).

Conforming to the students' enthusiasm about our town's history, our commission contributed hayrides on the common ("conducted" by commission chairman Wayne Higden and commissioner Kevin McKelvey). We added a Colonial-era apple press demonstration by commissioner Hope Paulsen; we arranged to have a blacksmith in the approximate location on the common where a succession of blacksmiths had a shop and continually did smithing for hundreds of years until the second decade of the 20th Century. Also we arranged for Native Americans to display artifacts and to demonstrate their native dances. An appearance of a acoustic folk music duo was also included.

In anticipation of Burlington's Bicentennial, and specifically, Heritage Day, the School Council of teachers involved with the local history curriculum met for over two years with our commission and Historical Commission representatives for the purposes of coordinating activities in the different schools and for different ages of students. The elementary school representatives are Ellen Lewis, Ann Marie DeAngelis, Debbie Sullivan, Martha Ogren and Kathi Horton; the Science Center was represented by John Papadonis, and the high school Social Studies Department was represented by Jeffrey Hoyt and Rob Costa, who is a member of our commission and who chaired the group. Commissioner Gail Hagopian served as PTO liaison. At the end of Heritage Day, Fox Hill PTO donated its replica of the Barge (Burlington's first school bus, pictured on the Heritage Trail Map in front of the West School) to the Burlington Historical Museum. Later in the afternoon as a separate event related to Heritage Day and the schools, the Historical Commission hosted a reception for the two oldest natives of Burlington, who had been schoolchildren (one also a teacher) in our town's small-town past.

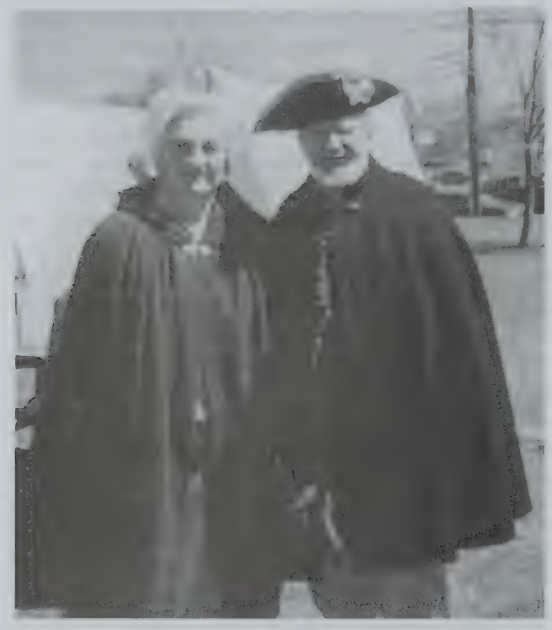


Member of Francis Wyman School Chorus, which opened Heritage Day Event.

BREAKFAST WITH SANTA

Our fourth annual Breakfast with Santa on November 28th was again a fundraising success and provided family enjoyment for all generations at both seatings. This recre-

ational activity, which does not have any direct reference to the Bicentennial or local history, has been so popular that it probably will be continued by a town group other than this commission. As is the case with Burlington's annual tree-lighting, Breakfast with Santa could become an annual family holiday tradition.



Minutemen Encampment and Reenactment — Major Robert and Hope Paulsen.

NEW YEAR'S EVE GRAND BALL

Burlington's elegant finale to our year of Bicentennial events was coordinated by our Fundraising chairman Maureen Schuler, with a committee of Barbara Cohen and Marilyn Langley of our commission and commissioner Kevin McKelvey. Attended by a capacity crowd of about 600 residents including town officials (more people than the entire population of Burlington at the time of Incorporation and the first Grand Supper), this Ball was held in a modern urbane hotel. The formal gourmet dinner mirrored all that is positive about the changes and elaborations that growth of population and business development have brought to Burlington. Those who had attended Burlington's Ball to celebrate Patriot's Day 1976, coordinated by the Bicentennial Commission (for our national bicentennial) found this Bicentennial Commission's Grand Ball equally enjoyable.

APPRECIATION

Accomplishing all of our Bicentennial Calendar Events has only been possible with the continual support and assistance of all town departments and many enthusiastic volunteers of time, talent and treasure.

Our outdoor events, beginning with our April Encampment and Enactment and continuing through our September Heritage Day, could not have been accomplished without the cooperation and assistance of Fire Chief Thibault and Fire Captain Costa, Police Chief Soda, Assistant Town Administrator Rittenberg, Recreation Department Maintenance Director Gillingham, Public Works Superintendent Chaudhuri, Emergency Services Coordinator Duke and School Department Plants and Facilities Director Robinson, and their staffs.

We are grateful to Town Meeting, who provided our start-up funds in compliance with an Act of the Massachusetts Legislature authorizing special funds for the celebration of the settlement or incorporation of a city or town. From our first meeting as an appointed commission in Spring of 1994, Town Meeting has continually provided financial support and enthusiastic encouragement. The Town of Burlington is at the top of our Bicentennial Fundraising Thermometer on the Town Common, which was erected in 1998 so that residents and business people could observe the rising indicator of funds raised for Bicentennial Events.

Special thanks to local establishments that have sold bicentennial souvenirs: Dale Pharmacy, Bell Camera and Lahey Clinic Gift Shop. Their shops have increased the sales of our souvenirs, by providing more publicity for us and more opportunities for shopping for our friends. During weekdays people have been able to purchase items at our commission 'shop' in the B-Line office when this office was open. However many shoppers have found the Bell Camera Bicentennial Headquarters especially convenient later in the afternoon and on Saturdays when they were already in that location making other purchases. Our own souvenir sales at our own fundraising events, and during Recreation Department activities on the common, and at the High School during Town Meeting sessions and elections, have been greatly increased by the availability of sales locations to which we could direct shoppers for a spe-

cific size or item.

We appreciate the generous coverage our commission has received from the local media, in particular from the reporters and staffs of the *Burlington Union*, the *Daily Times Chronicle*, and Burlington Community Access Television (BCAT). From the time nearly six years ago when we introduced ourselves, the media have printed our own press releases and also provided additional photos and news releases about our commission activities. The local media also have interviewed our Chairman/Spokesman, and have published historical background features by local correspondents, to give readers and viewers greater awareness of our commission's reasons for planning the 1999 celebration events.

By developing and sharing their knowledge of, and pride in Burlington, BHS students have led all the many volunteers for our Bicentennial Events. Before 1999, these students had helped Joan F. Miles compile data for her Aftermath which is part of the *SUPPLEMENT* included in our Bicentennial Edition of Fogelberg's history book. Also, class members from years 1990-1998 in the BHS course called "US History to 1840" had assisted in the creation of our commission's Heritage Calendar. During 1999, as well as updating our bicentennial website, students continued individual research projects including one project done in conjunction with the Town Clerk and the Senior Center. BHS students interviewed long-time residents and recorded on video tape, these seniors' memories about life in Burlington. A series of four BCAT programs called "Burlington Reflections" was then aired in Spring 1999. BHS volunteers from the Class of 1999 were active in many ways during our Bicentennial Parade. On Heritage Day, Social Studies students from the Class of 2000 and the Class 2001 were scheduled to serve as Heritage Trail guides and to display posters on the common especially about the Sewall House, the former parsonage (destroyed by fire in 1897) of the Meeting House/Church which is pictured on Burlington's Town Seal and about which a memorial marker is planned. More members of these two BHS classes subsequently volunteered to assist the elementary teachers and students and PTO's with their scheduled activities on Heritage Day. Volunteers with the enthusiasm of Burlington High School students have made all our Bicentennial Events succeed!

Before Burlington's last Bicentennial Event, this commission submitted an article to the January 2000 Town Meeting Warrant, for an easement for the permanent site marker explaining the Jones/Marrett/Sewall House and its central place in Burlington history.

Respectfully submitted,

BURLINGTON BICENTENNIAL COMMISSION

Wayne Higden, Chairman/Spokesman

Robert Costa, Historical Group/Schools

Auralie Slowey, Historical Group

Stephen Miles, Publications

Maureen Schuler, Fundraising/Events

SCHOOL COMMITTEE

SCHOOL COMMITTEE	Term Expires
Thomas F. Murphy, Jr., Chairman 3 Lexington Street	2001
John T. Lyons, Vice Chairman 105 Bedford Street	2000
John L. Vanella 8 Pearson Circle	2002
Stephen A. Nelson 25 Fairfax Street	2002
Christine M. Monaco 18 Corcoran Road	2001
Matthew Arsenault Student Representative	



The regular meetings of the School Committee are held in the School Committee Room, Open Space A, Burlington High School, 123 Cambridge Street, Burlington, on the second and fourth Tuesday of each month at 7:30 p.m. If a change in meeting dates is voted, a posting on the Town bulletin board is required by law. Information is secured by calling the Superintendent's Office.

Superintendent of Schools

William P. Conners	B.A., Maryglade College M.Ed., Boston College C.A.E.S., Boston College Ed.D., Boston College

Assistant Superintendent for Business and Finance

James L. Picone	B.S., Salem State College M.A., Suffolk University Ed.D., Boston College

Assistant Superintendent for Curriculum and Instruction

Katie Spinos	B.A., Boston College M.Ed., Boston College M.S.M., Lesley College Ph.D. Candidate, Boston College

Director of Pupil Services

J. Kevin Foley	B.S., Boston University M.Ed., Northeastern University

Supervisor of Attendance

Monica J. Curtin	B.A., Villa Maria College M.Ed., Salem State College

Burlington High School Administration

Maynard M. Suffredini, Jr. Principal	B.S., Boston State College M.Ed., Boston State College C.A.G.S., Northeastern University Ed.D., Boston College
Otto M. Contardi Associate Principal	B.S., Northeastern University M.Ed.,Northeastern University
Vincent P. McKay Associate Principal	B.S., University of Massachusetts M.A., Tufts University Ph.D., Boston College

Marshall Simonds Middle School

Richard J. Connors Principal	B.S., Salem State College M.Ed., Boston University

Elementary Schools

Richard J. Benowitz, Principal Fox Hill School	B.S., Temple University M.Ed., Boston University
Paul A. Cabral, Principal Frances Wyman School	B.S., Salem State College M.Ed., Salem State College
Robert L. Teel, Principal Memorial School	B.A. U Mass/Boston M. Ed., Boston State College
Stephen E. Preston, Principal Pine Glen School	B.S., Salem State College M.Ed., Northeastern University

SCHOOL COMMITTEE ANNUAL REPORT

The last year of the millennium was a busy one for the School Department as it included a significant personnel addition, ongoing refurbishing of the physical facilities, additional improvements to the technology program and continued adjustments in accordance with the state's curriculum guidelines and the MCAS tests.

In August Superintendent Dr. William P. Conners chose Ms. Katie Spinos to be our new Assistant Superintendent of Curriculum and Instruction. Katie had been an Assistant Superintendent in the City of Newton school system for a number of years and she brings a wealth of experience and enthusiasm to her new post. Katie has filled a significant void in the administration as her position is crucial to the system's ability to deliver a quality education to all of its students. Her most important task will be in working with the principals and the staff to structure Burlington's curriculum so that it conforms to the state's guidelines. Our MCAS scores, while above the state average, have much room for improvement and we are confident that with the proper leadership and instruction the scores will improve to a level that more accurately reflects both the quality of our school system and the quality of our students.

Dr. Conners also prepared, and the School Committee adopted, a comprehensive systemwide Strategic Plan. This plan, which was generated after receiving input from the Administrative Council, School Committee members, staff and the public, includes the mission statement, core values and goals of the Burlington School Department and it sets out a long-term road map to use in accomplishing those goals. It should prove to be a valuable tool and the Superintendent and all others involved in its creation are to be commended for their efforts.

At the annual Town Meeting in May, the Town Meeting members voted a School Department operating budget for Fiscal Year 2000 in the amount of $25,774,543.00, which constituted a 4.70% increase over the previous year. Increased enrollments and increased demands due to implementation of the technology plan played a major part in the budget increase. We extend our gratitude to Dr. James Picone, Assistant Superintendent for Business and Finance, for his continued efforts in preparing and administering our budget and the other business related functions that are vital to the operation of the school system.

Town Meeting also voted to fund a number of capital projects to the buildings, the most significant of which was the replacement of the windows at the high school and the middle school. Mr. Craig Robinson, Director of Buildings and Grounds, continues to do an excellent job of recognizing and addressing areas of need and the five year capital plan that he has developed insures that we will continue to be proactive, rather than reactive, in maintaining the town's assets. The School Committee thanks the Town Meeting members and the members of the Ways and Means Committee and the Capital Budget Committee for their continued support of the school department's needs and requests.

Our technology capabilities continue to improve thanks in large part to the grant negotiated between the Town and Sun Microsystems. Mr. Arthur Fallon, the Coordinator of

the Computer and Media Department, has led the effort to implement the school department's Technology Plan and he has been working with the Town's ISAC Committee with respect to the use of the Sun grant. The middle school was the main recipient of the grant moneys this past year and the focus will now shift to the elementary schools and the high school. As anyone who has been to any of our technology open houses can attest, the technology capabilities of the school system are truly astounding and the students are insured of receiving cutting edge instruction and experience in the coming years.

We also welcomed Mr. Paul Mortimer as our new Food Services Director. Paul comes to us from many years as the director of one of the dining halls at Boston College, and we are pleased to have someone with his experience on board. We look forward to working with Paul as we go about developing a solution to the ongoing deficit that has been accumulating in the cafeteria account.

The town election in April resulted in Stephen A. Nelson and John L. Vanella being re-elected to the School Committee, Steve for his second term and John for his seventh term. All of the committee members thank our employees, including teachers, instructional assistants, nurses, cafeteria workers, custodians, clerical staff and administrators, for their continued efforts in providing the residents of Burlington with a first-rate school system. We also give particular thanks to our secretary, Joan Corrao, for all of her assistance and we wish Matt Arsenault, the student representative to the School Committee, well in his future endeavors.

We are looking forward to an exciting and busy year in 2000 and we encourage members of the community to get involved in school-related matters and to call us if there are any questions or concerns.

Respectfully submitted,

BURLINGTON SCHOOL COMMITTEE

Thomas F. Murphy, Jr., Chairman

John T. Lyons, Vice Chairman

Christine M. Monaco

Stephen A. Nelson

John L. Vanella

SUPERINTENDENT OF SCHOOLS

This report reflects my second year of service as Superintendent of the Burlington Public Schools. While we take pride in knowing that 93% of our graduates in 1998 went on to higher education, we realize the tremendous challenge the Massachusetts Department of Education has put before every school district in the state as embodied in the Massachusetts Comprehensive Assessment System (MCAS). Our present freshmen, the Class of 2003, must pass this new test, in addition to meeting our local requirements, in order to receive a diploma.

While our principals and their staffs have been working continuously on aligning our curriculum and instruction with the Massachusetts Frameworks which are assessed on the MCAS, leadership from the Central Office was severely handicapped due to a vacancy for nine months in the position of Assistant Superintendent for Curriculum and Instruction, created by Dr. Avalin Green's resignation. After an extensive search, we were able to hire Ms. Katie Spinos for this role. Ms. Spinos has already made significant contributions to our professional development program and curriculum review process. We look forward to many years of leadership from Ms. Spinos in these critical areas.

A curriculum area in which I was able to personally take leadership has been the introduction of a foreign language at the elementary level. Given the high percentage of families in Burlington with ethnic origins in Italy, and my own fluency with this language, I was able to secure a grant from Centro Attivita' Scholarstiche Italiane, a division of the Italian Embassy in Boston, which was combined with local resources so that all students in grades one through five are being taught Italian. This is a tremendous educational opportunity which we hope will benefit our students for many years to come.

The infusion of technology throughout our schools is continuing. We were able to complete the wiring and networking of the Marshall Simonds Middle School within the established budget. Now we are completing the wiring of the elementary schools, and expanding the network at the high school. Much of our staff development has focused on developing skills of the teachers so that they can effectively use technology within their instructional programs. A system-wide computer training center is in place at the Marshall Simonds Middle School.

A new initiative this year has been the establishment of

a Grants Committee. We hope to secure more grants to help fund our instructional innovations and professional development activities. We would encourage any member of the community who could help us secure a grant to contact my office. The more resources we can secure, the greater the educational opportunities we can provide to the students entrusted to our care.

On behalf of the Burlington Public Schools, I would like to thank all the residents for the support you provide us in so many different ways. We have all heard that saying, "It takes a village to raise a child." Our students are preparing to compete in a "global village." We need your continued support as we prepare them for the challenges that lie ahead. Thank you for your participation in this most important effort.

Respectfully submitted,

William P. Conners, Ed.D.
Superintendent of Schools

SCHOOLS AND DEPARTMENTS

SUPERVISOR OF ATTENDANCE

The primary focus of the Supervisor of Attendance is the enforcement of the Department of Education regulations pursuant to compulsory school attendance. Children between the ages of 6 and 16 years are required to be enrolled in a public, private, or school committee approved home-schooled program. Daily attendance is monitored. Telephone contact is made with the home when notification of absence by the parent has not occurred. Habitual tardiness and absenteeism result in further intervention by the administration and appropriate action is taken. Parents are encouraged to help their children maintain regular and timely attendance so necessary for the achievement of academic success.

Students between the ages of 14 and 18 years seeking part time employment may obtain employment permits from the Office of Pupil Services. Permits are issued specifically for the work positions stated on the certificate. When a student seeks another position, a new permit must be obtained. It is the responsibility of the Supervisor of Attendance to maintain records pursuant to student employment. The Department of Labor and Industries publishes a booklet providing information relative to child labor laws affecting student employment. Copies of these booklets are available to students in the Office of Pupil Services.

The Burlington School System participates in the National School Lunch Program. Eligibility for the program is determined by income guidelines published by the Federal Government. Any student attending grades K-12 may make application for free or reduced priced meals. These applications are available at the schools. Applications are accepted and processed at anytime during the school year.

The Department of Education requests that Spring and Fall Statistical Reports be filed each year. It is the responsibility of the Supervisor of Attendance to coordinate the filing of these reports which incorporate data relative to student enrollment. It is further the responsibility of the Supervisor of Attendance to perform other such duties related to school age children that may be requested by the school administration.

Respectfully submitted,

Monica J. Curtin
Supervisor of Attendance

SUPERVISOR OF SCHOOL NURSES

I hereby submit my annual report for the School Nurses in the six schools. Each school has a full time registered nurse to provide emergency and medical care for students and staff. The following is a brief summary of services that were provided during the school day:

Health room visits by students: 40,472

Health room visits by staff: 1,523

Student dismissals: 2,338 children

Health counciling and education provided to parents: 2,300

Medication administration: 15,316 visits

Individual Health Care Plans: 13 plans developed

Classroom programs taught: HIV/AIDS, Hygiene, Handwashing, Dental Hygiene, Disability Awareness, Epi pen Administration, Standard Precautions.

MMR vaccines administered to students: 9

Influenza vaccines administered to Staff: 137

Mantoux tests administered: 75

All children in kindergarten through Grade 12 were screened for hearing, vision, height and weight. Children in grades 5 through 9 were screened for scoliosis. The following were referrals for further evaluation:

Hearing: 70 students

Vision: 133 students

Scoliosis: 32 students

The Hepatitis B clinic was successfully run for the third year. The Massachusetts Department of Public Health again targeted the sixth grade students for this worthwhile project. We immunized 167 students. We want to thank Mr. Connors and Mrs. Abati for their support in organizing the students, and Judy Baggs and Debra Hannah, Public Health Nurses, for their assistance.

We sincerely appreciate the Burlington School Committee's recognition of the School Nurses on National School Nurse Day, 1999. We thank the administration for their support and look forward to serving the students, parents, and staff again in 2000. Thank you.

Respectfully submitted,

Paula Hayes, RN, BSN
Supervisor of Nurses

PHYSICIANS ANNUAL REPORT

All the sport physicals for the high school have been completed for 1999. The physicals for the elementary and middle schools will be arranged shortly.

The students have been courteous and orderly during these physical examinations. My thanks go to all the nurses for organizing and coordinating these student physicals so that this difficult task can go smoothly and efficiently.

My congratulations to our football team and their coaches for a gallant effort. Their determination and stamina under pressure and stiff competition were an inspiration to us all. My appreciation goes to the trainers for their assistance during the home games.

As always, my gratitude goes to the Burlington School Department for allowing me to be part of it all during these past ten years.

Respectfully submitted,

Gary L. Goldfarb, M.D., F.A.A.P.
School Physician

CURRICULUM AND INSTRUCTION REPORT JANUARY, 2000

Curriculum and Instruction in the Burlington Schools is guided by the newly adopted (12/99) strategic plan. The first major goal in the plan emphasizes Curriculum and Instruction; it states:

Strengthen Burlington's educational program by aligning current curriculum with evolving state frameworks and using results from our annual performance on the Massachusetts Comprehensive Assessment System (MCAS).

Under this there are several priority areas to focus our efforts, they are:

- Establish a timetable for and design components of a multi-phase/multi-year curriculum review cycle through which all curriculum areas will be reviewed, revised, adopted and implemented.
- Initiate review process for curriculum priority areas.
- Coordinate a range of professional development needs and opportunities for teaching and administrative staff in order to inspire and renew growth and focus on improving student learning.
- Continue the process for adapting and differentiating the curriculum to meet the needs of diverse student

learners and to support learner-centered inquiry-based classrooms as specified in the curriculum frameworks.

- Coordinate K–12 technology planning and corresponding curriculum integration efforts.

Establish curriculum review cycle/ Initiate review process

The first areas subject to curriculum review are K–12 English Language Arts, K–5 Social Studies and revisiting Mathematics (completed in 1997-98) to update the documents to correspond to current State Curriculum Frameworks and to plan corresponding changes to instruction and where appropriate professional development. Additional areas will be targeted for curriculum review by the start of the next school year. The review cycle takes into consideration assessment of student performance, including MCAS results; a survey of current best practice and research; and input from the staff and the community.

Burlington's curriculum changes will reflect state curriculum frameworks; copies of the state documents are available in the Burlington Public Library and on the Internet at **www.doe.mass.edu.** The evolving status of these State curriculum frameworks require review of curriculum on an ongoing basis and a model of professional development and change that supports continuous improvement. The high stakes associated with performance on the state MCAS tests also warrant thoughtful alignment of local curriculum to state curriculum frameworks and corresponding changes to instruction and professional development where appropriate to meet the needs of all students.

Coordinate a range of professional development

Burlington prides itself with its significant commitment to professional development efforts; it is one of only a few school systems with additional days contracted for professional development. Opportunities include the mentor program, participation in relevant conferences and training, and workshops and sessions coordinated on-site for teachers.

An important initial focus for professional development has been the development of a mentor program this school year. A grant proposal that Mr. Robert Teel and Dr. Maynard Suffredini wrote was partially funded by the Department of Education to support this effort. The goal is to assure new teachers' success by guiding their transition to the Burlington Public Schools in an effective manner. Seminars and regular meetings between the new staff persons and mentors have been scheduled throughout the year. The program will likely evolve as we gather feedback on our work this year, and as we collect input from other grant recipients and model programs. It remains clear with the potential of 1/3 of the staff nearing retirement that planning for new staff orientation and an effective mentor program is critical.

To date, over 100 staff members have registered for a range of conferences and training events. Many staff are enthusiastically signing up for technology related sessions. Continuing the lead taken by the Marshall Simonds Middle School technology leadership group this summer: twelve staff have attended the Massachusetts Superintendents' Technology Conference; sixteen staff attended the Connected Classroom Conference on October 29-30; and another eleven registered for the MassCUE Conference. Other examples of conferences staff are selecting to attend include: Library Leadership, the Massachusetts Foreign Language Association Conference, and the New England Kindergarten Conference. The English Language Arts Committee and Social Studies Committees have identified professional development opportunities relevant to the curriculum review process and staff have registered for an number of sessions that will inform the system's decision-making process.

Ongoing grant funded professional development opportunities have been scheduled as in past years. For example, the Health Advisory Group, under Peggy Ryan's direction, has scheduled several sessions including *Enhancing Language Skills through the Arts* and a Saturday Seminar scheduled for April 29, 2000. Membership in Project Alliance also enables Burlington staff to sign up (usually at no cost, on a first come basis) to a number of sessions. Topics include school violence, gender equity, etc.; to date several Burlington staff have participated in these sessions.

The sub-committee for Technology Professional Development, chaired by Dr. Vincent McKay, Assistant Principal at the high school, gathered input and identified training priorities for the year. A series of workshops were offered this fall; additional ones will be offered again in the spring semester. In addition, on the December 2nd professional development day for secondary staff, both the middle and high school identified a keynote presenter to showcase the effective integration of technology into teaching and learning. The group has also been working with Framingham State College to offer an on-site Master's Degree program in Technology.

Other opportunities for professional development also continue to exist. These include vouchers from

Northeastern University and from schools where student teachers are involved with the schools. Provision for professional development opportunities also occurs through collaborative work with other districts and organizations such as Lahey Clinic (e.g., specialized training for nurses on March 23, teen violence seminars at the high school level, etc.) and Tsongas Industrial History Center (hands-on history for grade 3-5 teachers). A new opportunity this school year comes through the Massachusetts Corporation for Educational Telecommunication (MCET); professional development broadcasts have included topics such as *Improving Mathematics Instruction for All and Framing the Net: Web Resources for Massachusetts Math Curriculum Frameworks*.

Adapting and differentiating the curriculum to meet the needs of diverse student learners

During the 1999-2000 school year Ms. Nancy Brown, the system's writing specialist working along with classroom teachers, administered a writing prompt to students in grades 3–5 and at grade 8. Teachers scored these using holistic scoring techniques. Increased experience responding to prompts, writing multiple paragraphs, using conventions, etc. are aimed at clarifying expectations for students and improving student writing. In addition, all elementary classroom teachers participated in training on the John Collins Writing Program; this model presents strategies for writing in the content areas. The system-wide emphasis on writing across disciplines and the built-in opportunities to practice responding to prompts should lead to better performance on the MCAS.

As mentioned under professional development, teachers have attended a number of sessions to inform the planning and decision-making process for English Language Arts (ELA) Curriculum Review. Sessions include: *Struggling Readers, Classrooms that Work: Every Child a Reader and Writer*, etc. We will continue to look at how to best meet the needs of diverse learners through the lens of ELA review.

Coordinate K–12 technology planning

Financial support from Sun Microsystems has enabled the system to advance the kind of learning that can occur. During 1999-2000, technology became available to students and teachers at the middle school level and now presents a model for the system to emulate at the other five schools. The next priority areas include funding a world language lab at the high school, networking the elementary schools, and adding one computer per classroom at the elementary level; these goals are expected to be met by September, 2000.

Other 1999-2000 Highlights of Curriculum and Instruction include:

- The World Language elementary program continues to be funded primarily through grants received from C.A.S.IT. These funds allow the system to provide Italian language instruction beginning in kindergarten and through grade 5. In addition, the High School world language lab funding was approved ($200,000) from SUN Technology funds.
- The vocal music curriculum at the middle and high schools has been expanded to better meet student needs and the state frameworks. The music theory lab at the high school upgraded computers and software better aligning it's composition-based approach with the state frameworks.
- Marshall Simonds Middle School was awarded a state MEET grant to fund the development of a sixth grade project-based mathematics/science program – integrating the concepts of space and the stock market – with the use of technology. This work provides an opportunity for curriculum writing, professional development and for scaling up the learning experience across the middle school grades over the next two years.
- Grade 8 Science Teachers are participating in Harvard University Project Zero Study. Their efforts are focused on students developing an in-depth understanding of science concepts through writing, reflection, and active engagement in science.
- Burlington High School has been accepted into the Young Technology Entrepreneur Program for the next three years. Students opting to be in this program will receive training and certification as A+ technicians and will have extensive field experience in network and web page design. Burlington was one of five districts in the Commonwealth selected for this matching grant program.
- Parent workshops have been held at individual schools and across schools. For example, in the fall, Emmett Goggin from John Collins presented a workshop to elementary parents on writing. A follow up session is scheduled for the spring to showcase student writing and help parents better appreciate what "good writing" looks like. These sessions also built in an opportunity for parents to develop ideas for strengthening their child(ren)'s writing at home.
- Students and their families continue to be encouraged to participate in an array of reading/writing summer pro-

grams that are joint efforts between the Schools and the Burlington Public Library. These include: K–12 summer reading program with extensive reading lists, book talks and advertisements in classrooms and on BCAT, readers' breakfasts and raffles. In addition Burlington Schools offers a summer writing "camp" that enrolls approximately 30 students on an annual basis.

Respectfully Submitted,

Katie Spinos
Assistant Superintendent for
Curriculum & Instruction

BUILDINGS AND GROUNDS

Burlington High School

The ADA compliance program continued with the completion of all public access door hardware being retrofitted with ADA compliant door handles and replacement of selected water fountains. The window replacement program, funded at the May 1999 Town Meeting, was begun with the replacement of all sky-lites. When completed, scheduled for August 2000, all exterior windows and doors will be replaced with new frames and insulated glass. Carpet was installed at the front lobby, creating a warm and professional appearance for visitors to our school. The carpet was replaced in the Administration area of the Superintendent's wing, this carpet was donated by a local business. BCAT's desire and need to create new studio space resulted in the creation of a new central book storage area, formerly the Metal Shop, and turning the existing book storage into BCAT space. Small projects completed include new tops for student art tables, replacement of stage entrance floor, replacement of cafeteria entrance floor tile, redesigned office space in the Computer and Media Departments, and a new circulation desk at the Library.

Marshall Simonds Middle School

The second year of a scheduled three-year program renovating the former Industrial Arts areas to more functional general educational space continued with the creation of a computer aided design (CAD) training room. The renovation also included new lighting, new ceilings and new classroom storage. The window replacement program, funded at the May 1999 Town Meeting, was started with the gym area being the first area completed. All windows and doors are scheduled to be replaced by September 2000. The ADA Compliance Program continued with the replacement of all public area doors hardware. A new tutor room was created on the second floor utilizing a storage area.

Pine Glen Schools

The univent replacement program funded at the May 1998 Town Meeting, was completed prior to the heating season. The new units meet current guidelines regarding air quality and should improve the educational environment of all classrooms. The cafeteria was renovated with the restoration of the wooden beams damaged by termite infestation. Additional student "cubbies" were installed for the first and second grades.

Fox Hill Schools

The univent replacement program funded at the May 1998 Town Meeting, was completed prior to the heating season. The new units meet current guidelines regarding air quality and should improve the educational environment of all classrooms. The boiler room was renovated with the installation of one new boiler and the retrofitting of one existing boiler. This combination of new univents and upgraded boilers should make for a more efficient heating system for this school. Additional student "cubbies" were installed within the building.

Francis Wyman and Memorial Schools

With the cooperation of the Middlesex County House of Correction Community Service Outreach Program, the Art wing and Physical Education corridors were painted at the Francis Wyman School. A program of replacing designated exterior doors at the Memorial School was begun in the fall.

Systemwide

Under the direction of Mr. Larry Rittenberg, Assistant Town Administrator, the remaining underground storage tanks were removed from the Burlington High School, Marshall Simonds Middle School, Memorial, PineGlen and FoxHill Schools.

Conclusion

The Burlington School Department buildings continue to see significant improvements through the support of the School Committee, Ways & Means, Capital Budget, Town Meeting Members and other town departments. The students and staff can continue to look forward to a safe and clean educational environment. The Buildings and Grounds personnel thank those involved for their past and future support in our effort to make the Burlington School Department a showcase for all users.

Respectfully Submitted,

Craig Robinson, Director

BURLINGTON HIGH SCHOOL

This past year has been marked with many staff changes at Burlington High School. With a veteran staff approaching retirement, changes in personnel are beginning to take place. During this transition period, several staff members have retired and new personnel have been hired. Included in this group are; Mrs. Phyllis Sonnenschein, Science Department; Mr. Joseph King, Social Studies Department; Mr. Douglas McIntosh, Music Coordinator; Mr. Michael Guadagno, Art Department; and Mr. John Harbour, Head Custodian. Also, maternity leaves were granted to: Ms. Carla Panciera, Ms. Wendy Prentiss, and Mrs. Terry Miller. New to our staff are: Ms. Claudia Vanderborght, Mrs. Marsha Heinz and Dr. Stacie Williams of the Science Department; Mr. Jon Skillings, Ms. Amy Morrissey and Mr. Patrick Daly of the English Department; Mr. Peter Halvorson, Ms. Cynthia Toole and Mr. Jack Bridge of the Social Studies Department; Mr. Steven Correia, Music Coordinator; Mrs. Leisel Smith, Guidance Department; and Mr. Ronald Danielson, Head Custodian. Appointed as acting foreign language department head was Mrs. Maria Walton, who is fulfilling the duties and responsibilities of Mr. Edward Doyle who has been out for an extended medical leave.

However, the greatest loss at Burlington High School was experienced with the death of one of our long time science teachers and tennis coach, Mr. Edward Young. Mr. Young was a dedicated and committed professional who was not only valued as a professional educator but also as a friend and devoted family man. His loss has been and will continue to be felt for many years.

The School Council has developed a two-year technology plan as part of its school improvement plan. This was adopted by the School Committee and will serve as the high school plan for technology development across the curriculum. In addition to increasing the number of computer labs for student use in all departments, a major priority of this plan included the installation of a "state of the art" foreign language lab. The administration of the high school continues to place technology education as one of its top priorities.

Within the school, the administration has also established as a major goal, diversity awareness and training. Located in the lower library, flags are hung depicting the many nations which are represented by the family heritages of the student body. Monthly diversity programs are held which include outside speakers, exhibits and related cultural experiences. A diversity-training program has been introduced for our students which focuses upon race, religion, ethnic origins and gender differences. In our attempt to increase awareness of the diversity of our school and society, we are incorporating new programs each year in this area. Coupled with the diversity training our school has introduced a peer mediation program to assist students in dealing with and resolving conflict issues. This program has proven to be a successful vehicle in mediating student crises.

Each year we are pleased with the high percentages of our seniors matriculating at colleges upon graduation. Better than 90 % of our graduates are accepted to a wide cross section of schools throughout the nation. We are pleased with their continued progress.

With the development of the state testing program, much of our attention has been in this area. Even though our tenth graders are performing at the mean within the state performance band, we will continue to work to ensure that all students ultimately pass each component of the MCAS.

Respectfully submitted,

Dr. Maynard M. Suffredini, Jr.
Principal

ART DEPARTMENT - BURLINGTON HIGH SCHOOL

Burlington High School art students again received honors in the state and national Scholastic Art Exhibition. Dan Adams, Robyn Giragosian, Mark Hentschel, Matt McDonough, Heather Miller and Sara O'Reilly received Gold Key Awards and Matt McDonough's portfolio received a gold key. Silver keys were awarded to Simie Bhatia, Danielle Dignan, Sarah McDonough and Lauren Marrano. Patrick Coyne, Cheryl Chin, Natalie Lyons, Jaime Martin, Nicole Melanson and Scott Pilote received Honorable Mentions. Three of these students were recognized at the national level. Dan Adams received a silver medal for his computergraphics piece - one of fifteen awards in computergraphics given at the national show. Robyn Giragosian's CD layout and Heather Miller's corporate identity were two of the ten graphic design pieces selected for the national exhibition. 164 gold medal pieces were chosen from 15,000 gold key regional winners from across the United States. Nine of the 164 exhibited works were from Massachusetts and two of the nine were from Burlington High. Ms. Sullivan and Mr. Young continued to serve as members of the Scholastic Advisory Board.
In the spring of 1999 the department produced its twenty-sixth annual "Exhibition." Over 1,000 pieces of work were

exhibited in the library and main lobby. The department also participated in an area high school exhibition at the Lexington Arts & Crafts Society.

Zoard Tykelar was selected to represent Burlington High at the twelfth annual Art All-State Festival at the Worcester Art Museum. Burlington High was again a site for the regional interviews for the festival. All-State is jointly sponsored by the museum, the Massachusetts Art Education Association, the Massachusetts Alliance for Arts Education and the Massachusetts Directors of Art Education.

Vickie Graham and Shana Larkin were among forty students exhibiting in the Wang Center's "1999 - 2000 Art by Kids" exhibition at the Wang Center. 525 students entered the annual competition.

The department continues to host visitors from the New England area interested in implementing computers in their art curriculum. The new lab, part of the long-range technology plan financed by Sun Microsystems continues to provide students with exciting possibilities in the computergraphics field. An exhibition of student computergraphic work done during the first year of the new lab was hung at Sun headquarters from late spring until October. Staff at Sun were able to e-mail students with their comments on the show.

Ms. Sullivan's and Mr. Young's presentation at the Superintendents' technology conference in Sturbridge detailed their curriculum in ComputerGraphics. They also conducted two workshops for faculty in "Digital Photography."

Ms. Sullivan and Ms. Panciera, from the English Department, served as advisors to the award winning Collab. Mr. Little continued to be involved with Factathalon, Science Olympiad and Students for Environmental Action.

Mr. Michele Guadagno retired after twenty-six years of teaching at Burlington High. His position was filled by Mrs. Joanne Vigneau, who had been teaching part-time in the department for two years.

Graduating students were accepted at Mass College of Art, UMass Dartmouth and Lowell, RISD, Montserrat, Savannah College of Art & Design, Suffolk and the Art Institute of Boston.

Respectfully submitted,

Philip E. Young
Art Department Chairman

DEPARTMENT OF ATHLETICS

The Burlington Athletic Department is proud of the efforts of its coaches and athletes. Once again, the sports programs maintained their competitive level in the Middlesex League. This year was the first full year as Athletic Director for Ed Gillis, and it proved smooth and successful. Over a third of the school's population participates in the athletic program, which encompasses twenty-four varsity programs. The department has laid the groundwork for adding a Varsity Girl's Hockey program next year.

Athletics continues to be a vital extension of the students' overall educational experience. With strong emphasis on academic excellence, all athletes are trained in an environment fostering safety and sportsmanship. Practice sessions that focus on the development of fundamental skills contribute to the development of character and integrity in each and every athlete. All coaches and athletes are to be commended for their sacrifice.

The winter sports program got the year off to a good start with six of the eight programs posting winning records, and seven of the eight qualifying for post season play. In Boys Basketball, Ray Murphy and Evan Bishop were league all-stars. Ray was also a Lowell Sun All-Star. The Girls Basketball team once again qualified for the State Tournament: led by league all-stars Sarah Sweetland and Jen Pondelli. The Boys Gymnastics team finished with a strong 5-1 record and 2nd place showing in the State Tournament. Craig Higden took first place in the Rings. The Girls Gymnastic program, led by all-stars Brook Donovan and Krista Thompson, finished with a 4-3 record. The Boys Hockey team finished with a strong 10-7-3 record before bowing out to Arlington Catholic in the State Tournament. The Boys Indoor Track team finished with a 5-4 record in the always tough Middlesex League, and had four league all-stars. They were Matt Giacoppo, Jon Cole, Mike Callahan, and Andrew Ulliani. The three-man Pentathlon team of Jon Cole, Nick Piccolo and Andrew Ulliani were State Champs. The Girls Indoor Track team's season was highlighted with Jill Kornetsky's State Class B championship in the shot put. The Wrestling team struggled to a 7-9 record with a solid group of underclassmen. Tony DeLuca and Mike Wile were Division II Sectional champions and, Brian Mcneill and Wile were league all-stars. The Boys Swim team finished with a very impressive 8-1 record and league 2nd place finish behind league all-stars Vito Costa, Josh Woodbury, Andres Fuentes and Dave Kerstein. Congratulations to Coach Don Tocci on an outstanding year.

The Baseball team, led by all-star Bill Waters, showed

promise for the future. The Boys Lacrosse team under the supervision of first year coach Dennis Lee also has their eyes looking toward the future. The Girls Softball team experienced a season of growth and development with many underclassmen returning next year. The Girls Tennis team has hopes for the future, narrowly missing the State tournament this season. The Boys Tennis team did qualify for State competition, only to lose to Westford in the first round. The Golf team experienced a rebuilding year, with many young players returning next year. The Boys Track team finished with a 5-4 record behind league all-stars Jon Cole, Andrew Ulliani, Nick Piccolo, and State Triple Long Jump Champion Frank Marchese. The boys also captured the State Decathlon Championship, with team members Andrew Ulliani, Jon Cole and Frank Marchese. The Girls Track team, once again, had an extremely successful season, placing high in the Class B State Tournament and placing 6th in the All-States. Harvard-bound Jill Kornetsky was the catalyst for much of the team's success, shattering her own school records on several occasions in the shot put and discus events. Jill went on to capture the Class B, All-State, and New England Championships in the discus. Sophomore, Danielle Joyce, placed 2nd in the States in the 300-yard hurdles and holds much promise for the future. The Girls Heptathlon team once again placed 2nd in the State Championships, with team members Natalie Lyons, Siobhan Englert, and State Champion Jen Pondelli.

In the fall, the Football team had an exciting 6-4 record led by all-stars Frank Marchese, Jeremy Kemper and Dave Abramo. The Football Cheering Team, now with a competitive schedule, placed in both competitions. They took 2nd in the Regionals, qualifying for the States. The Boys Soccer team experienced a rebuilding year. Brian Zahora was named League all-star. The Girls Soccer program, one of the most consistent fall programs, was again successful. Led by all-stars Natalie Lyons, Melissa Miceli, and Kerianne Yutkins, the team finished with a 10-4-4 record and went 1-1 in the State Tournament. The Cross Country team was highlighted by performance of League all-star Matt Giacoppo's 11th place finish in the Division II States. The Field Hockey team was led by League all-star Tara Sainath. The Girls Swim team experienced another winning season, led by the consistently strong performances of Katy Driscoll, who finished 2nd in the State Tournament in the 50-yard Freestyle event. The team holds promise for the future, with many young swimmers returning next year.

The Athletic Department would like to express its appreciation to two individuals for their behind-the-scene efforts throughout the year. Boys Gymnastic Coach Rick Hayes also doubles as the Equipment Manager for all sports. Rick does an outstanding job in maintaining the equipment and uniforms of all varsity and sub-varsity programs. Lynda Bannon, the School's Athletic Trainer, does a remarkable job administering first aid and care to all athletes throughout the year. Injured and ailing athletes are returned to the fields-of-play as soon and safely as possible under Lynda's care.

As always, we are thankful for the efforts of the Burlington High School Athletic Booster Club. Their year-round efforts in support of all athletic programs, is a credit to the community. In addition to awards, trophies and certificates, special plaques, recognizing outstanding individual and team performances, are given at each team's award ceremony. The Booster Club's year concludes with the Senior Awards Banquet held in June. This is a most memorable event for the senior athletes and their families.

Respectfully submitted,

Edward L. Gillis
Athletic Director

COMPUTER APPLICATIONS MEDIA DEPARTMENT

The computer and media staff has had the opportunity to assist teachers and students in using technology and library media services to enhance learning. The Sun Grant has allowed the staff in the middle school and the high school to have the opportunity to use new equipment and software to support learning as never before. The model used to place equipment and carry out training in the middle school will be used as the example to adapt for the other levels implementation of technology. The Sun Grant also allowed the school district to set up a training facility in the middle school for the schools and town departments.

Budget funds supported new labs in the Math Department and have provided the opportunity for software upgrades for use in music, journalism, elementary education, and science.

Currently, with the support of the administrative team, plans are moving forward to create a wide area network and to prepare network connections in every classroom in the elementary schools. The staff and students are becoming extremely proficient users of technology at all levels. Several grants won by the district have supported increased staff development and leadership skills in our technology

team. Additional staff has been added to support our network and service the equipment in place.

Our satellite dish provides a window to the world for distance learning and has been a cooperative project with the BCAT staff to support programming for schools and the community at large.

The staff of the computer and media services department extends a heartfelt thank you for the townspeople's support of these vital services for staff and students.

Respectfully submitted,

Arthur Fallon, Coordinator
Computer Applications/ Media

ENGLISH DEPARTMENT

Staff changes during the past year included the departure of 10 year teacher Carla Panciera on maternity leave. Carla has guided the successful **Collab** magazine for several years; we look forward to her return in September 2001. Also departing for maternity leave was Wendy Prentiss who plans to return next year. Finally, Amy Dahlin, a 3 year teacher who revitalized our television production course, resigned to pursue another teaching opportunity. New additions to the staff include Amy Morrissey who was graduated from Wesleyan and Brown University; Jonathan Skillings, from Bates and Tufts University; and Patrick Daly, a film and English major, from the University of Massachusetts.

English teachers devoted a great deal of time to curriculum matters. We continue to analyze data from standardized tests including the SAT, MCAS and Advanced Placement Program. The department has used professional development days to fine-tune our program with the state's frameworks to insure that our students receive a comprehensive English Language Arts background.

The school's magazine and newspaper, **Collab** and the **Devil's Advocate**, have enjoyed success. Both have received commendations from the Columbia University Scholastic Press Association, and perhaps more importantly, bring the power and beauty of the written word to our school and community. Along with these commendations, the advanced placement program, under the able direction of Maura Bullock, continues to prepare record numbers of seniors with the preparation necessary to pass the rigorous AP examination and receive college credits for the course.

Respectfully submitted,

Robert W. Casey,
English Department Head

THE FOREIGN LANGUAGE DEPARTMENT - BURLINGTON HIGH SCHOOL

Approximately 600 students study a foreign language at Burlington High School. A five-year sequence is offered in French, Spanish, Italian and Latin. A four-year sequence is available in German. Teachers utilize conventional texts and workbooks. These are supplemented by audiocassettes and films in the target language. The staff has begun to integrate computers and computer generated information in their classes.

The Spanish and Latin Clubs sponsored Foreign Language Week in March. Under the direction of Mrs. Maria Walton and Ms. Rita DeBellis, Spanish and Latin students visited two elementary schools and taught mini-lessons. The department organized an International Buffet for the entire Burlington High School staff.

In September, Mrs. Walton was appointed Acting Chair of the Foreign Language Department.

Mrs. Suzanne Borin organized a trip to the Boston Ballet Flamenco in November. In December, she organized a toy drive for La Sociedad Latina, located in Roxbury, MA.

The Latin Club, along with SADD, sponsored a blood drive in December.

Respectfully Submitted,

Maria P. Walton
Acting Chair
Foreign Language Department

HIGH SCHOOL LIBRARY

The Joan F. Miles Library worked to ensure that students and staff were effective users of ideas and information. It was open from 7:15 a.m. to 2:15 p.m. during the school year. One day a week, its resources were available for an extended period after school. Staffed by one library media specialist and two instructional assistants, the library served a building population of approximately 1000. There were more than 22,000 student and staff uses of the facility. The staff taught more than 150 information literacy lessons and supported staff and students working in the library media center. Library Acquisitions lists were published bimonthly and a media center orientation packet was developed for new BHS staff. The library coordinated the 1999 BHS Summer Reading Program and Mrs. Cimmino supervised the use of the Electronic Bookshelf Reading Program.

Many improvements were made to the physical plant during the past year. The circulation desk and lobby walls

were paneled in oak and double doors were installed to widen the entrance. The Electronic Research and Reference rooms were painted and brightened with the addition of new carpeting. Two laser printers were added to facilitate student work and professional development courses. In the Internet Room, workstations were upgraded to computers having more memory. Four word-processing stations, supervised by Mrs. Rielly, were installed and have proven both immensely popular with students and helpful for teachers.

Mrs. Hallisey served on the Superintendent's Technology Professional Development Planning Committee and taught three Internet courses. As a member of the Burlington Public School Grants Committee, she compiled a monthly Grants Information Bulletin for staff system-wide. Mrs. Hallisey served on the Executive Boards of the American Association of School Librarians, the MA School Library Media Association and the New England Educational Media Association.

The library worked as a member of the High School Technology Planning Team. Library technology goals are to improve access to centralized educational media resources with a web-accessible catalog, a second CD-ROM tower, an improved library web page and computers with voice cards. Mrs. Hallisey attended meetings for the district's library media specialists led by Assistant Superintendent Katie Spinos. This group plans to update the BPS library media skills curriculum and policies. Further planning meetings have been scheduled with the district's computer integration specialists and the public library Children's Room staff.

Respectfully submitted,

Margaret A. Hallisey
High School Library Media Specialist

THE MATH DEPARTMENT - BURLINGTON HIGH SCHOOL

The Math Department continues to meet the needs of all student levels. This is done by offering a wide variety of courses ranging from Advanced Placement courses such as Calculus and Computer Programming to Basic Skills courses in Computers and Math. This year new computer courses "Visual Basic" and "Microsoft Office" have been added to our curriculum.

The Math League team had another successful year finishing first in their league and participated in the playoffs. The coaches for the team are Jean Saxe and Fred Miksenas. The teams in our league are Woburn, Somerville, Stoneham, Wakefield, Minuteman Tech, Bedford and Arlington Catholic.

Grants from "Best Bet" have enabled us to provide graphic calculators for our advanced classes.

A number of courses have been updated with technology incorporated.

Respectfully Submitted,

James P. Curtin
Math Department Head

1999 MUSIC DEPARTMENT ANNUAL REPORT

Many changes occurred in the music staff during the '99' school year. Fox Hill music teacher Jeanne Coroniti returned from a year's leave of absence. Elementary instrumental instructor, Rick Roccapriore, resigned in June and his position was filled by Mr. Mark Napierkowski. Part time Marshall Simonds Middle School instrumental instructor, Marcia Medvitz, resigned in June and her position was filled by Mr. Lee Beatty. Classroom music teacher and choral director at Marshall Simonds, Chris LaVoie, retired in November and was replaced by Ms. Holly Ahearn. Doug McIntosh, middle school band director and Coordinator of Music, retired in June and Mr. Stephen Correia was hired to fill his position.



MSMS Band Students

As usual, 1999 was filled with musical performances at all grade levels. Young performers from the Francis Wyman School presented concerts on April 14 and 15, and December 15, under the direction of Jack Butler and Kerry



BHS Chorus/Choir Band

Hennessey. At the Memorial School, music teacher Beth Mosier led her students in performances on April 15, and December 15. At the Fox Hill School, instructors Julie Clinch and Jeanne Coroniti directed concerts on May 13 and December 15. Elementary instrumental instructors Rick Roccaproire and Mark Napierkowski directed bands at all elementary school performances. Rick Roccapriore directed a very successful summer lesson program.

Music activity at the Marshall Simonds Middle School was typically busy in 1999. Instrumentalists were featured at a winter concert on January 12 and a spring concert on May 4. The concert band participated in an exchange concert with Nock Middle School from Newburyport in February. A band awards banquet was held on May 12 to celebrate the achievements of all M.S.M.S. instrumentalists. Throughout the year, instrumentalists made their presence felt at many other M.S.M.S. activities such as scholars' brunches, team assemblies and the annual vaudeville show. Saxophonist Jackie Netishen earned membership in the Northeast District Junior Band and performed with that group in Lowell on March 20.

Under the direction of Christine LaVoie, M.S.M.S. vocal groups also experienced a busy performance schedule. Winter and Spring Concerts were presented on January 12 and May 4. Chorus members, Kim Harris and Jessica Moore, achieved membership in the Northeast District Junior Chorus and performed with that group in Lowell on March 20. Throughout 1999, M.S.M.S. singers appeared at ongoing school activities such as scholars' brunches, team assemblies, and the annual vaudeville show. The middle school vocalists celebrated the year's achievements with a field trip to Whalom Park on June 3.

The B.H.S. Band under the direction of Matthew Lovell enjoyed a full and exciting performance schedule during 1999. The year began with a recruitment concert for M.S.M.S. eighth graders on January 28. Students Chris McGann, Tara Sainath, and Michael Stephan performed at the Northeast District Festival in January. Chris and Tara went on to perform with the Massachusetts All State Band. Mike earned the privilege to perform with the All-Eastern Honors Band at Carnegie Hall. The B.H.S. Band performed at evening concerts on March 3, April 15, May 6, and December 16. The last two weeks of August found B.H.S. Marching Band members preparing for the fall season. The B.H.S. Marching Band was one of only two conference bands to perform at all home and away football games. The band also participated in the Memorial, Halloween, and Veteran's Day parades and performed at the Salem High School Invitational Band Show on October 9. The much-awaited new uniforms arrived just in time for them to be debuted on Main Street in Walt Disney World during April school vacation. The Burlington debut occurred during the Bicentennial Parade on May 1. The band also performed at pep rallies and the June graduation ceremony.

On October 6, Mr. Lovell was presented with the Harvard Book Award for teachers. High school principal, Dr. Maynard Suffredini, accompanied Mr. Lovell and student winner David Lukas to the award ceremony at the Harvard Club.

The newly formed B.H.S. Jazz Ensemble directed by Stephen Correia performed for the first time at the Winter Concert on December 16.

The B.H.S. music theory lab under the direction of

Matt Lovell continued to be a popular elective course with students. Alyson Covino and Brian McNeill received recognition for their compositional excellence at the Massachusetts Music Educators All State Convention. The Theory I, II, and III classes produced their third annual compact disk, "Theory is Life", with cover design by music secretary Kate McMahon.

B.H.S. choral groups under the direction of Nancy Ferretti performed in concerts on March 3, May 6, June 9, and December 16. Mrs. Ferretti and her students also provided holiday music during December at the Woburn Mall, Nova Soft, the Senior Center, and the annual tree lighting ceremony on the town common. Chorus members Dan Giles and Lauren DiPerna were chosen to perform with the Northeast District Chorus in January with Lauren receiving an All State recommendation. Freshman chorus member Taorimina LePore was selected to sing with the Northeast District Junior Chorus in March. The chorus students played major roles in this year's musical, "Kiss Me Kate", which was presented by the drama department on March 25, 26, and 27. On June 4 an awards banquet was held to recognize the accomplishments of all chorus members.

The music department wishes to thank the community for its continued support of our programs.

Respectfully submitted,

Stephen Correia
Music Coordinator

HIGH SCHOOL PUPIL SERVICES DEPARTMENT

The High School Pupil Services Department has worked to meet the diverse and complex needs of the high school student population. The Guidance Counselors, through the use of varied counseling techniques, work with students to identify and remediate problem areas as well as to help them develop appropriate educational/career goals and courses of action to achieve those goals. The program for special needs students continues to be effective in identifying learning problems while offering in-depth special needs support and academic diversity for those students with learning disabilities.

This past June, Mrs. Theresa Miller began a maternity leave of absence from her position as Guidance Counselor at Burlington High School. Mrs. Leisel Smith has assumed the Guidance Counselor position vacated by Mrs. Miller's maternity leave.

The Guidance Department hosted representatives from 59 colleges and technical schools who spoke to interested students regarding admission requirements, costs and financial aid information during conferences at the high school. The Guidance Department also co-sponsored a regional college fair held at Reading High School that had representatives from over two hundred colleges and universities.

The 1999 Burlington High School Scholarship Program produced positive results. One hundred ninety three donors contributed to the 1999 program. Scholarships, totaling $232,381.00 were distributed to 300 recipients. Our deepest gratitude is extended to the local individuals, civic groups and business organizations that contributed to the scholarship program. Since 1988, three thousand one hundred thirteen scholarships totaling $2,131,308.00 have been awarded to the graduates of Burlington High School.

The following is a profile of the Class of 1999:

Size of Graduating Class:	219 graduates
Number of Students Continuing Education:	200 or 91.3% of Class
Number of Students Seeking Employment:	18 or 8.2% of Class
Number of Students Entering Military Service:	1 or 0.5% of Class

Continuing Education Information:

Four-Year Baccalaureate Programs:	160 or 73.0% of Class
Four-Year Public Institutions:	73 or 33.3% of Class
Four-Year Private Institutions:	87 or 39.7% of Class
Two-Year Associate Degree Programs:	38 or 17.3% of Class
Two-Year Public Institutions:	29 or 13.2% of Class
Two-Year Private Institutions:	9 or 4.1% of Class
Educational/Vocational Non-Degree Programs:	2 or 1.0% of Class

1999 SAT Test Summary:

210 students tested out of 231 students or 91%
1999 SAT I Mean Scores: Verbal: 504 Math: 507

SAT I Cumulative Percentages:
(Per Cent of Students scoring in a given range)

	Verbal	Math
Above 700	3%	5%
Above 650	6%	8%
Above 600	17%	18%
Above 550	30%	33%
Above 500	51%	49%
Above 450	69%	69%

SAT I Scores in a Given Range:

	Verbal	Math
750-800	3	3
700-740	4	9
650-690	7	7
600-640	23	21
550-590	27	31
500-540	43	32
450-490	18	40

SAT II (Mean Scores):

Writing:	572	Literature:	579
Math Level IC:	538	Math Level IIC:	663
Biology :	537	Biology –E:	493
Physics:	588	Spanish:	479
Chemistry:	630	American History:	530
Biology - M:	536	Overall Average:	561

Five members of the Class of 1999 were recognized as National Merit Commended Students.

Six members of the Class of 1999 were recognized as Advanced Placement Scholars for their performance on the Advanced Placement Examinations. In addition, two members of the Class of 1999 were recognized as Advanced Placement Scholars with Honor.

Respectfully Submitted,

Thomas Imbriglio, Chairperson
High School Pupil Services

READING DEPARTMENT - BURLINGTON HIGH SCHOOL

The Reading Specialist at Burlington High School continues to coordinate all aspects of reading, study skills, and basic skills support services for mainstream students. These services include testing, diagnosis, evaluation, and instruction in all verbal areas. Individualized programs are designed for both classes and students based on test results, classroom performance, and other assessment indicators. Referrals are initiated by teachers, counselors, parents, and students.

For the seventh consecutive year, this program has been funded with a three-fifths position. Creative scheduling and the efforts of classroom teachers in all subject areas have allowed this program to succeed despite logistical limitations. In the future, the reading program looks forward to growth and development, particularly in light of the intensified interest in developmental reading fueled by the MCAS testing program.

Respectfully submitted,

Robert F. Conceison
Reading Specialist

THE BURLINGTON SCIENCE CENTER

With the implementation of the new Science Curriculum, Science Center staff focused on supporting this new curriculum through purchasing new materials, developing new ideas, and presenting these materials and ideas to teachers. A new field trip to the Burlington Reservoir was developed for third graders to experience field, forest, pond and vernal pool habitats.

The Science Center celebrated Burlington's Bicentennial by:

- sponsoring a town-wide contest to select the official Flower of Burlington, the Daisy.
- constructing a float introducing the Daisy as the official flower for the Burlington Bicentennial Parade, distributing flower seeds to the audience and delivering daisy growing kits to every elementary classroom.
- constructing a "Public School Time Capsule" filled with messages, photos and school memorabilia to be stored in the Town Archive Safe and opened in the year 2099.
- and constructing a colonial toy, called The Hummer with children who attended Burlington's Heritage Day.

Upgrading the Science Center facility began with the addition of a large caged animal area and a series of large storage shelves for exhibit and program material storage.

As always, the Science Center continued to provide teacher training and material loans to support elementary



Daisy selected as town flower

BURLINGTON — After counting the votes from all the schools, Town Hall, the library, the Post Office, and mail-in ballots, the daisy has been selected as the official town flower of Burlington.

The contest was run by the Burlington Science Center to help celebrate the town's bicentennial.

Voters had the option of selecting one of five perennials — columbine, yarrow, aster, black-eyed Susan, and daisy.

Each of these flowers grew in 1799 and are still found in this area today.

The announcement of the official town flower was featured on a push cart float in the Bicentennial Parade.

During the parade, the Science Center distributed about 2,500 packets of daisy seeds for residents to plant. Each elementary student received a daisy-planting kit in school.



Daisy

teachers in following the new curriculum and State Science and Technology Frameworks.

Respectfully submitted,

John Papadonis and Anne Schloder

SCIENCE DEPARTMENT - BURLINGTON HIGH SCHOOL

The 1999-2000 school year has been a year of transformation for the Burlington High School Science Department. In September 1999 we launched a new curriculum that more closely matched the State Framework in Science and Technology. Although the Science and Technology portion of the MCAS exam will not be used in the evaluation for passing the MCAS exam in 2002, this year's incoming ninth graders will be more adequately prepared to take the high stakes MCAS examinations. Our staff began instruction with more collaborative work and meets regularly to discuss effective teaching and assessment of the State Framework. Our experienced staff continues the excellence in science the town expects.

The Science Department with Mr. Todd Dresser and the Board of Health's assistance continues to monitor and adhere to proper safety procedures in the science area. Issues concerning laboratory safety have been addressed and are now of less significance.

We continue to rely heavily upon audio/video technology and use the Science Computer laboratory to its maximum. Technology is helping us toward our goal of becoming one of the best high school programs in the state. Students will have the opportunity for Advance Placement courses or strong electives. We now offer four AP science courses including AP Biology that was given for the first time this year. Our students will be adequately prepared for college and the labor force.

The Science Lecture Hall was renamed the Young Hall in honor of Mr. Edward Young, who died suddenly in January 1999. Young Hall has undergone renovations and was the site for a faculty-staff coffee hour on September 7, 1900. The hall was used for a national satellite lecture series on "Microbes in the 21st Century." Almost 100 students and teachers attended the seminar presented through the Howard Hughes Foundation and linked through BCAT facilities.

Professional Development

We continue our rigorous training schedule for our teachers. Under Mr. David Luther's guidance and in their second year, all of our environmental sciences, including AP Environmental Science, are still experiencing high enrollment. Mr. Chuck Wood introduced AP Biology for this fall and has approximately 30 students taking his rigorous course. Many of our students distinguished themselves in passing AP examinations in Environmental Science, Chemistry and Physics.

Burlington continues as a PALMS (Partnership Advancing the Learning of Mathematics and Science) member. PALMS is a State-run DOE organization dedicated to instituting the State Frameworks in math and science and encouraging teachers, administrators, and townspeople to take an active participation in the process.

The Science Department was selected as one of the first beneficiaries of the SUN Microsystems grant to institute computer/media technology into the high school. Our students and faculty are computer-literate and our computer facilities are in use almost 100 % of the time. In addition, the purchase of software and audio-visual equipment has allowed us to spend more time teaching and to develop more comprehensive lessons for all of our students.

The Science staff underwent some changes this past year. **Ms. Phyllis Sonnenschein** retired after a distinguished career here at Burlington High School. **Dr. Henry Razzaboni** injured himself and is on medical leave. **Dr. Stacie Williams** joined the staff and will enhance our department's expertise in the physical sciences, especially in chemistry. **Ms. Marsha Heinz**, a former NASA engineer

and town resident, is now a full-time teacher in physics. **Ms. Claudia Vanderborght** came to Burlington from Vermont and was a finalist for the Presidential Award for Teaching Excellence there. She will improve our chemistry.

Professional development opportunities, awards, and activities for the department include: **Mr. Beaumont**: Who's Who for Outstanding Teacher, Spotlight for Excellence in Operational Environment, Golf Coach. **Mr. Barczak**: Workshop in Inquiry-based Science, Yearbook Advisor, Sophomore Class Advisor. **Mr. Fundeklian**: Workshop in Inquiry-based Science, Yearbook advisor, Student Activities Business Manager. **Ms. Marsha Heinz**: Became certified in Physics and is Coach of Girl's Softball. **Mr. Luther**: Course on Teaching AP Environmental Science, Course at Northeastern on Air Quality, Department of Energy Symposium, Students for Environmental Act (SEA), Science Olympiad Advisor, Facthalon, Science Curriculum Committee, Who's Who for Outstanding Teacher, North Shore Science Supervisor's Outstanding Science Teacher Award. **Dr. Nassiff**: PALMS workshop in science curriculum, New England Association of Chemistry Teachers Newsletter (NEACT) President, NEACT Summer Conference Coordinator for the 61st Conference on Material Science at MIT, PALMS Coordinator, Science Curriculum Committee, Candidate for National Board Certification, Summer Workshop of Light at MIT. **Mr. Tocci**: Award for Outstanding Teacher, Spotlight for Excellence in Operational Environment, Coach Boys and Girls Swim Team, Science Curriculum Committee, Academic Review Board, Sick Bank Committee, Student Government Advisor, Eisenhower Grant Winner, Teachers' Union Representative. **Ms. Vanderborght**: A finalist for the Presidential Award in Teaching and active in many professional organizations such as the American Chemical Society, the New England Association of Chemistry Teachers and STARS. She is a NEACT member, ACS member and Coordinator for Chemistry Day, Finalist for the Presidential Award, 61st NEACT Summer Conference Registrar. **Dr. Williams**: NEACT member and participant in NSF Summer research at Wellesley College. Member of the School-Curriculum Committee. **Mr. Wood**: AP Biology, Boys and Girls Cross Country Coach, Boys and Girls Indoor Track, Senior Class Advisor. **Mr. Fain**: Became a permanent substitute in September for Mr. Razzaboni, has a degree in earth science from MIT and has worked in industry as a software engineer for several years.

SOCIAL STUDIES DEPARTMENT

The past year has been one of progress and change for the Social Studies Department of Burlington High School.

Continuing the tradition of support for professional growth, five members of this department were registered for the 30th annual Northeast Region Social Studies convention held in Boston in March. Attending were Mrs. Baierlein, Dr. Beaudry, Mrs. Brown, Mr. Costa and Mr. King. At a subsequent department meeting, the participants reported on the relevant information they had gathered regarding the status of the Massachusetts state curriculum frameworks and the format of the upcoming 10th grade test.

The traditional field trips for law (Mr. Driscoll), sociology (Mr. Costa), freshmen World History (Mrs. Brown and Mrs. Baierlein), and United States History (Mr. Carr) were conducted, again, with sound educational results. We are fortunate to have teachers that are willing to provide our students with these valuable enrichment activities. Mr. Carr's four-day trip to Washington, D. C. and Mount Vernon, during April vacation, continues to be well subscribed and well managed.

A new field trip was conducted this year for the new sophomore *World History II* students. The trip was an all-day excursion to New York City for a tour of the United Nations building and the immigration exhibits on Ellis Island. Organized and arranged by the Boston Chapter of the World Affairs Council, the field trip was extremely successful although exhausting for the two busloads (80 stu-



High School Social Studies Department
Burlington Bicentennial Exhibits

dents) that attended (departed at 6:00 A.M. and returned at 11:00 P.M.). The parent chaperones were Mr. and Mrs. Starvos. We wish to thank them for their kind and generous help. The teacher chaperones were Mr. Hoyt and Mr. King.

The Social Studies Department's efforts to help celebrate Burlington's Bicentennial (February 28, 1799 – February 28, 1999) were well received. A special display case was constructed for the high school main lobby. Throughout the bicentennial year, colorful exhibits and posters covering many Burlington historical themes were displayed on a rotating schedule. Most of the posters had been constructed by Burlington High School students for the units on local history within the former sophomore United States History half-year course.



High School Social Studies Department display case built for Bicentennial exhibits.

Heritage Day, held on the town common on September 25, 1999, was coordinated by Bicentennial Commission member Robert J. Costa, of this department, and drew hundreds of appreciative participants. Mr. Driscoll and Mr. Hoyt also helped in a small way.

The Sewall House site marker project was enthusiastically received by the Bicentennial Commission, Historical Commission, and the Board of Selectmen. Regretfully, a legal complication arose which prevented the permanent marker from being erected in 1999. A professional land survey, legal easement, and town meeting vote will be needed to clear the way towards completion. We are optimistic that this important project will become a reality during the first year of Burlington's third century.

The Daughters of the American Revolution "Good Citizen" Award was presented this year to Brian Zahora (nominated by the faculty and elected by the members of the senior class). Krista Thompson and Kristy Wing were elected by the junior class as the Delegate and Alternate, respectively, to Student Government Day held on April 9, 1999, at the State House in Boston. The two Burlington delegates to Girls' State, held in June, were Callie Graham and Kristy Wing. For Boys' State the delegates were Joshua Ciampa and Brian Zahora. Wendi Moy was chosen to be the recipient of the Middlesex County Bar Association's "Law Day" award.

Several major staff changes occurred within the Social Studies Department during the summer of 1999. Mrs. Jennifer Baierlein chose to take maternity leave for the academic year 1999-2000 in order to be at home with her newborn daughter. Regretfully, Mrs. Julia B. Brown, after a tenure of almost ten years, resigned in July to accept a Social Studies position at Beverly High School. Concluding tenure of thirty-one years of faithful service to the Burlington School system, Mr. Joseph A. King retired from the teaching profession in August. We wish Mr. King well in his new business endeavors. His presence will be missed.

Three new Social Studies teachers were hired to fill the vacancies. All three are teaching the majority of our *World History I* and *World History II* courses. Mr. John Bridge graduated from the University of Massachusetts *magna cum laude*, in 1997, with a bachelor's degree in the double major of History and Art History. For graduate study, Mr. Bridge attended Simmons College where he fulfilled all of the education requirements for Massachusetts teacher certification and was awarded the Master's degree in Education in the spring of 1999. Presently, Mr. Bridge is enrolled in a second master's degree program, in history, at the University of Massachusetts and anticipates completing that program in the year 2002.

Mr. Peter C. Halvorson comes to us with five years of teaching experience at DuVal High School, Lanham, Maryland. By way of academic training, Mr. Halvorson completed his undergraduate studies at the University of Maryland where he obtained a Bachelor of Arts degree in

History in 1986. Mr. Halvorson received a Master of Arts degree, also in History, from the University of Connecticut in 1989. Later, deciding to pursue a teaching career, Mr. Halvorson obtained a B.A. in Education from the University of Maryland in 1993.

Mrs. Cynthia E. Toole joins the teaching staff of Burlington High School after six years of experience as a high school Social Studies teacher at St. Mary's Academy, in Portland, Oregon. Mrs. Toole's collegiate training has been diverse. She conducted her undergraduate studies at the University of Scranton, Pennsylvania, receiving a B.S. degree in Economics/Finance in 1986. Completing graduate study in 1992, Mrs. Toole was awarded the M.A.T. degree in History from Boston College. Currently, Mrs. Toole is enrolled in a second master's program, in European History, at Boston College and anticipates completion in the year 2002.

Respectfully submitted,

Jeffrey W. Hoyt, Chairman
Social Studies Department

MARSHALL SIMONDS MIDDLE SCHOOL

The School Council at Marshall Simonds Middle School continued to develop a framework for the growth and development of program initiatives. The annual School Improvement Plan identified three priority areas of emphasis. They included the following:

1. Technology
2. Improvement of MCAS Results
3. Five Year Capital Plan and Building Maintenance

The Information Systems Advisory Committee (I.S.A.C.) recommended that over one million dollars be used to fund worthy technology initiatives at the middle school. This support has resulted in the electrical wiring of M.S.M.S. for computer access. Each classroom has been provided with three computers, a printer, scanner, and a large television monitor. Digital cameras and AlphaSmarts have also been made available for teacher and student use.

Through the generosity of Sun Microsystems and I.S.A.C. the John C. Rennie Technology Training Center was constructed at Marshall Simonds Middle School. The Burlington School Committee voted to name this staff development room after Jack Rennie, a local businessman who instituted BEST BET (Building Excellent Schools Through Business Education Teamwork) a business-school partnership in Burlington. BEST BET has contributed over one-half million dollars to worthy school projects during the past 15 years. The Rennie Training Center is available to all faculty members throughout the Burlington School System. It will enable training to be building-based, to occur during and after school hours, to be led by computer teachers as well as other qualified instructors, and to occur during concentrated periods that provide optimum opportunities for teachers to practice and apply computer skills.

Nineteen ninety-nine has provided middle school teachers with the technology training on a consistent basis in order to develop proficiencies which focus on a core set of skills that include:

- E-mail
- PC Basics
- Microsoft Office
- Web Research
- The Use of Peripheral Devices – Scanners, Digital Cameras, etc.

Developing technological competence among the faculty and administration is viewed by the School Council as a necessary prerequisite for moving the district's important goal of cultivating classrooms in which technology is clearly linked to the curriculum.

Grade 8 students participated in the second administration of the Massachusetts Comprehensive Assessment System (MCAS) tests. Results of these state assessments reported scores that placed eighth grade students ahead of state average percentages in the subjects of language arts, science, and social studies. The middle school will be developing an action plan to improve individual student performance in mathematics. Our goal is to bring all students to higher levels of performance in all subject areas.

The past year demonstrated Burlington's commitment to the improvement of the school facilities in Burlington. Specifically, the School Committee and Town Meeting funded the following middle school projects:

- Renovation of the Technology Education area
- Replacement of exterior windows, exterior doors, and glass blocks in the gymnasium
- Replacement of gymnasium bleachers

Several teachers retired from Marshall Simonds Middle School in 1999. Douglas McIntosh, the System-Wide Music Director, was an educator in Burlington for 28 years. Mr. McIntosh provided the leadership required to produce extraordinary instrumental music performance groups at the middle school. Kenneth Jay, a middle school guidance counselor, retired after dedicating 40 years to adolescents in Burlington. Christine LaVoie, a superb vocal music teacher at the Francis Wyman and Marshall Simonds Middle School for 33 years, submitted her intention to retire. Gerald Hurley, a middle school special education teacher, retired upon the completion of 27 years of exemplary service.

Marshall Simonds employed five new classroom teachers. Holly Ahearn accepted a vocal music position after spending many years in the Lowell Public Schools. Alice Kramer, formerly a teacher in Boston, was hired to initiate a new language-based program for middle school students. Natalie Pickett, who recently taught in Alexandria, Virginia, is a special education teacher in grade 8. Thomas Hodges, a technology education teacher, comes to the middle school after teaching experiences in Connecticut and Western Massachusetts.

Joan Tuttle, who has been the reading specialist at Marshall Simonds Middle School for many years, was recommended to fill the new position of Instructional Technology Specialist.

It is anticipated that the infusion of technology into the curriculum will enhance the quality of instruction in middle school classrooms. A strong attentiveness to the coordination of curriculums that match state frameworks will also be a school priority in the year ahead. Rigorous and realistic academic and assessment standards will be pursued by the faculty and administration at Marshall Simonds Middle School. The goal of creating a school environment in which improving student learning is central will guide all educational programs and practices.

Respectfully submitted,

Richard J. Connors
Principal

FOX HILL SCHOOL

Fox Hill School welcomed the following new staff members in 1999: Pamela Daley, guidance counselor; Patricia Carew, literacy tutor; Shawna Thompson, permanent substitute; and Nancy Silvis, secretary. Kathleen McCarte retired after 30 years of dedicated service as a teacher.

The Fox Hill School Community, including staff and parents, were active participants in commemorating the Town of Burlington's Bicentennial. Bicentennial projects included a float in the Bicentennial Parade, depicting "The Barge," Burlington's first school bus; the production of a Bicentennial play; Bicentennial School Spirit Week; and a yearlong Bicentennial School Display.

The Fox Hill School Council, comprised of teachers, parents, and community members met monthly in 1999 to identify needs and establish school goals, review the school budget, and formulate action plans for school improvement. The 1999 Fox Hill School Improvement Plan focused on monitoring short and long term maintenance issues, beautification of the exterior landscape including support for the new Fox Hill School Playground, initiating an early intervention academic tutorial program, and the creation of after school homework programs.

Educational priorities of 1999 included the implementation of the World Language Program for all grade levels at Fox Hill School, alignment of the Massachusetts Curriculum Frameworks with Burlington Public School's curriculum, and the infusion of appropriate technology into all curriculum areas.

Fox Hill School children and families are to be congratulated this year for their responsible efforts in contributing to many worthwhile charitable organizations. Displaying exemplary citizenship, the Fox Hill community has made significant contributions to People Helping People, Boston Community Schools, American Red Cross, Coats for Kids, Project Bread, and the United Way.

The Fox Hill School Parent Teacher Organization deserves special recognition for the time, energy, caring and support they have devoted to Fox Hill School. The outstanding cultural and educational enrichment programs they sponsor, the generous gifts they donate, and the successful family activities they organize are most significant and valuable assets to our school. Special commendation and appreciation go to the Fox Hill School PTO Playground Committee whose outstanding efforts were responsible for obtaining the funds necessary for the purchase and installation of a new, updated, and safe playground for the children of the Fox Hill School community.

Fox Hill School continues to make a strong commitment to the thorough implementation of the Burlington Public Schools Mission Statement and the Fox Hill School Code, in an atmosphere of encouragement and respect.

Respectfully submitted,

Richard J. Benowitz
Principal

FRANCIS WYMAN SCHOOL

The year 1999 passed in a buzz of excitement and activities at the Francis Wyman School. Our Artist in Residence program focused on the "Bicentennial Celebration". This year we had a "Burlington Birthday Party", the school and the P.T.O. sponsored a float in the Bicentennial Parade and every classroom created an original quilt. The quilts were displayed on Arts Night and everyone was impressed with the quality of the work. A special thank you to Mrs. DeAngelis, Mrs. York and their parent volunteers for their efforts producing our wonderful quilts.

Nineteen ninety-nine brought with it the usual staff changes in a faculty of this size. Miss Brenda Vinecomb retired after many years of teaching in Burlington, Mrs. Lisa Screnci-Hughes, Mrs. Donna York and Mrs. Doreen Began are presently out on maternity leave. Mrs. Carrie Fortunato has replaced Ms. Vinecomb and the above staff, on maternity leaves, have been temporarily replaced.

Nineteen ninety-nine was the record year of the M.C.A.S. testing. The tests were once again very long and very difficult. The preparation for the test and the testing itself went very smoothly. The students at the Francis Wyman showed progress in most areas, notably the percentage of students moving from the Needs Improvement Category to the Proficient Category. The educational program at the Francis Wyman is under constant reevaluation and our most recent adjustments in the writing and language area are directed at improving our performance in the upcoming M.C.A.S. testing.

The P.T.O. and the parents have once again risen to the occasion, their tireless efforts on their children's' behalf are inspirational to us all.

We look forward to the year two thousand with great hope and anticipation. We look forward to, we hope, improved M.C.A.S. scores, a resident sculptor, the completed wiring of the building for Technology and, last and foremost, maintaining the warm and nurturing atmosphere that makes the Francis Wyman School an exciting place to be.

Respectfully submitted,

Paul A. Cabral
Principal

MEMORIAL SCHOOL

The past twelve months at Memorial School have brought a new dimension to the work we are doing. The Massachusetts Curriculum Frameworks along with MCAS (Massachusetts Comprehensive Assessment System) require a new approach to addressing the traditional focus areas of an effective school. No longer are we operating within the confines of our individual buildings or districts. Today, everything we do has a direct relationship to the expectations, standards, and values of a common plan designed to provide all students in Massachusetts with a quality education. The key words and concepts in today's schools are high standards, systematic approaches, consistency, and common language. At Memorial School and throughout the district, teachers and administrators are working hard to align curricula with the Massachusetts Frameworks. At the same time, we are designing systems for teaching and learning that are consistently applied throughout the grades and across the disciplines. To support these systems and promote success, every student and teacher must have equal access to the highest quality programs, materials, and techniques. *Providing people with a safe and pleasant environment is still at the top of the list. Treating each other with dignity and respect will always be at the heart of our quest for excellence. However, the bottom line is preparing people, students and teachers, to be academically and professionally successful.* With these three goals in mind as they relate to Massachusetts Education Reform, let me review our progress in the three major areas of the Memorial School Improvement Plan:

- *Building and Grounds* - Regular care and maintenance are priorities at Memorial. School. As a result, the building is safe, clean, and comfortable. Since my last report, we have installed ADA compliant hardware on our doors, purchased new furniture for two classrooms, replaced water coolers and installed water filters, serviced and replaced bathroom fixtures and plumbing, updated and added some air conditioning, improved the kitchen, and replaced four exterior doors. Outside, portions of the building were painted and additional landscaping was completed. Thanks to the hard work of our custodians and the support of both the school and recreation departments, the building and grounds are in good shape.
- *Computers and Technology* - In addition to our computer lab, all classrooms, offices, and the library have at least one computer while some classrooms have as many as

three. Platforms, makes, and ages vary form 486 PCs to Macintosh G3s. Most were purchased with school funds although several older PCs have been donated by Memorial families. We also have 30 portable word processors. Although our in-house software inventory continues to expand, the real area of growth is our use of the Internet. Students and staff are continually connected to the outside world for a variety of teaching, learning, and administrative functions. Those people who attended our Saturday conference last February had an opportunity to see how our students and staff use technology to enhance their teaching and learning. Whether it be ancient civilizations, weather, or literature, computers and the Internet give students and teachers the experience and relevance that only inside information, real-life applications, and direct contact can provide.

- *Curriculum, Staffing, and Student Services* - As mentioned above, the Curriculum Frameworks and MCAS are driving education in Massachusetts. Our goal is to make sure every student masters the standards as identified by the Frameworks and that every teacher has the time, training, and materials needed to accomplish this goal. During the past year, all teachers and support staff at Memorial School spent over twelve hours examining MCAS results relative to individual performance, our local curricula, and the state frameworks. Consequently, new programs and materials have been implemented, professional development was provided, and Memorial is well represented on district-wide curriculum review committees. In reading, five teachers have been trained in teaching phonics using multi-skills, multi-sensory approaches. With the addition of a literacy teacher, we have significantly increased our commitment to all students becoming successful readers and writers. Our library continues to grow and prosper as the literature and media center at Memorial School. It is interesting to note that the number of first and second graders requiring extra reading has decreased while third grade ITBS scores improved for the third year in a row. The district's writing facilitator spent the year concentrating on the writing process with our fourth grade students and staff. I was pleased to see writing scores improve on the 1999 MCAS. Relative to curriculum, eleven Memorial professionals are serving on the Reading, Mathematics, and Social Studies curriculum review committees. I hope our widespread representation will make the implementation process smoother and more relevant for Memorial students and staff. Our special programs continue to prosper. Those folks who attended our Holiday Concert and Art Exhibit appreciate the quality attention to the arts. Field Day in June was one of the highlights of the year. Not only was it fun, but, more importantly, parents and other observers had an opportunity to witness the results of effective physical education programs. Support programs including health care and special education have made good strides. Some of the highlights are a new health and safety manual, a strong commitment to community service, and an emphasis on caring, responsible behavior. In addition to the literacy tutor, Linda Mahoney, staffing additions and changes for the year included new first and fourth grade positions plus a new computer resource teacher. Karen Ferullo was hired to teach first grade. Nancy Griswold transferred to a fourth grade position with Paula Weldon replacing Mrs. Griswold as our computer specialist. Debra Sullivan moved to the second grade as a result of Kathy Gregory's resignation.

During the year, Memorial's PTO, School Council, and other volunteers continued to provide the extra help, money, and other resources critical to a successful community school. Proceeds from our fund-raising campaign financed several special assemblies, grade level field trips, and other special activities for children and their families. The School Council worked hard to develop and implement our school improvement plan, the base line for this report. Combine these initiatives with the good work students and staff do everyday and, I am proud to say, Memorial School had a very good 1999.

Respectively submitted.

Bob Teel, Principal

PINE GLEN SCHOOL

The Pine Glen School underwent two major renovations during the past year. The main carrying beams in the school cafeteria had to be replaced due to severe structural damage caused by termites. This project took several months to complete. The students were without the use of the cafeteria until the middle of October. In addition to fixing the beams, a new tile floor was installed and the entire cafeteria was painted.

The other major project that was undertaken was the

installation of new heater and ventilation units in each classroom. This project required that all the old units be removed and the new units attached by plumbers. The air quality and heat in the school have been vastly improved by this project.

The cost of these two projects was approximately two hundred and fifteen thousand dollars. We appreciate the support of the community.

It was an unfortunate year in that two of our veteran teachers, Mrs. Mildred Polcaro and Mr. Roger Maloney, were unable to return to Pine Glen due to illness. We wish both of these popular teachers good fortune and comfort in the future.

Our school population has remained fairly consistent. We stay at or about four hundred children, a number which I feel is ideal for our building.

We are working hard to prepare the children for the state tests. Our results are adequate but not where I want them to be. I feel that we will continue to improve as the changes in the curriculum occur.

We have purchased a classroom set of laptop like mini-computers called Alpha Smarts to use in our teaching of technology. These units will be excellent in teaching writing. They are perfect tools to use in making a rough draft, editing, refining and coming up with a finished product. Our teachers are very excited and anxious to use these teaching tools.

We have been promised new IBM computers for every classroom before September 2000. This benefit is being offered through the Sun Microsystems grant.

Our P.T.O. continues to work hard to provide extras for our students. We have great parents at Pine Glen. We are near completion in the wiring of the building to provide internet access for each classroom. Special thanks to Mr. Rob Lucivero and his committee for their hard work.

Respectfully submitted,

Stephen E. Preston, Jr., Principal



Pine Glen Holiday Concert held in cafeteria with new floor and restored beams.

SHAWSHEEN REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL DISTRICT

The Shawsheen Valley Technical High School District is pleased to submit its 1999 Annual Report to the citizens of Bedford, Billerica, Burlington, Tewksbury, and Wilmington. Located on Cook Street in Billerica next to the Towns of Burlington and Wilmington, we celebrated our 30th anniversary offering quality vocational technical education to area youth and residents.

The District is governed by a ten member, elected School Committee empowered by the Massachusetts General Laws and by a Regional Agreement between the five member towns.

Elected representatives of the Regional School Committee include: Mark Trifiro and Don Drouin from Bedford; Kenneth L. Buffum, Vice Chairman, and Bernard F. Hoar, Treasurer, from Billerica; John P. Miller, Chairman, and Alfred Verrier from Burlington; J. Peter Downing and Patricia W. Meuse from Tewksbury; and James M. Gillis, Secretary, and Robert G. Peterson from Wilmington. Charles Lyons is Superintendent/Director of the District serving in that capacity since 1987.

Shawsheen Valley Technical High School is one of twenty-six regional vocational technical school districts in Massachusetts. Eleven hundred and thirty-five high school students were enrolled in Shawsheen Tech's day school programs in October of 1999. Over eight hundred adults also participated in Shawsheen Tech's adult and continuing education courses. Shawsheen Tech's comprehensive adult education program is the fifth largest in the Commonwealth of Massachusetts.

The high school graduating class of 1999 numbered two hundred forty-five seniors. Sixty-five percent of the class graduates secured employment immediately after graduation in their chosen profession; thirty-one percent elected to pursue further education in post secondary institutions; and two percent joined the armed services. The placement statistics for this class are amongst the highest of the twenty-five other regional vocational technical schools located in the Commonwealth.

Shawsheen Tech has articulation agreements with fifteen area colleges, all of whom grant students college credit for the work they complete during high school. Known as the "Tech Prep" program, this unique approach further develops career paths for high school students maximizes student interest to obtain advanced degrees in emerging technical areas and assures students a career educational path that is both relevant and rewarding. Industry leaders and educational professionals throughout the United States have applauded and emulated Shawsheen Tech's "Tech Prep" program.

In addition to the aforementioned, Shawsheen Tech expanded its partnership with area institutions in 1999 by developing a dual enrollment program with Middlesex Community College. Underwritten by the Department of Education, this program allows students to receive both high school and college credit for after school courses taken at Middlesex Community College in Bedford, MA. Sixteen upperclass students have taken foreign language courses at Middlesex Community College.

Committed to Student Interests and Special Talents

Three-hundred and twenty of three-hundred and seventy ninth-grade applicants entered Shawsheen Tech last fall as inquisitive learners. Interest in attending Shawsheen Tech is so high, that the school found it necessary to establish a waiting list of students for the first time in a decade. Upon entering Shawsheen, students spend every other week experiencing and exploring fourteen different vocational/technical occupations. With nineteen different programs to select from, parents and students are entitled to select eight of the fourteen areas they are scheduled to explore. Students spend alternate weeks in academic classes. By eliminating study halls and providing a challenging eight-period school day, the school offers students all academic requirements for college entrance into any college of their choice and, at the same time, trains them trained as technicians or craftsmen.

By April of their freshmen year, students select a vocational/technical profession in which they will major for the next three and a quarter years. Those who select Plumbing or Electrical will earn fifteen hundred-hours towards a journeyman's license prior to graduating from high school. Those who select Cosmetology will acquire the thousand-hour trade experience needed to take the state examination. Program offerings range from Health Careers to

Electronics; from Telecommunications to Culinary Arts; and from Graphic Arts to Welding. The public is invited to contact the Guidance Department at (978) 671-3613 for a catalog of Shawsheen's diverse program offerings.

By the fall of their senior year many students begin initial employment as either apprentices or co-op interns with local companies during their shop week. Over two hundred and fifty area businesspersons serve on Shawsheen Tech's Craft Advisory Committees ensuring our curriculum, content, and technology is up-to-date. Meeting twice each year with Shawsheen Tech administrators, these local businesspersons are among the first to hire graduates from programs that they have had a part in developing.

Shawsheen Tech students participate in a wide variety of extra curricular activities such as the National Honor Society, the School Yearbook, the Student Newspaper, the World Wide Web Club and the Student Council. The Vocational Industrial Club of America, known as VICA, represents the largest population of student involvement at Shawsheen Tech. VICA is a co-curricular activity, providing opportunities for students to showcase their vocational technical skills at local, state, national and international competitions. Fourteen students participated in the national competition in Kansas City in late June of 1999.

Three-hundred and forty Shawsheen Tech students participated in interscholastic athletics, capturing state vocational championships in both cross-country and wrestling. The football cheerleading team won the Commonwealth Athletic Conference Championship, as well as the Division II North State title. The basketball cheerleading team also earned the Division II North title. The ice hockey and softball teams both qualified for state tournament play. On an individual basis, Robert Cassidy won the Division I State Wresting title at 130 pounds and was named the Outstanding Wrestler at the Vocational State Wrestling Tournament. Robert Cassidy has also received notice of early acceptance at Penn State University.

Although the MCAS scores of Shawsheen tenth graders were below the state average in 1998 and 1999, this school has aggressively reviewed and revised its academic and vocational programs, to align all learning outcomes with state expectations. Learning deficiencies of individual students are identified prior to the beginning of the freshman year. Students in need of remediation and special accommodations are placed in appropriate classes with Massachusetts certified specialists ready to serve their individual needs. During the 1998-1999 school year, an additional mathematics teacher was hired to reduce the student-teacher ratios in all ninth and tenth-grade math classes. Expansion of remedial reading, writing and mathematics services has been further enhanced by the addition of computer application programs supported by extensive staff training. Efforts to reinforce basic academic skills across all academic and vocational programs has become a school-wide focus of school improvement. Because of the natural correlation between academic science programs and vocational technical programs, new science courses and state of the art science laboratories have been added.

Shawsheen Tech continues to assess individual learning progress internally through the administration of standardized testing, final examinations and performance assessments. Shawsheen Tech leads the way in advocating for a national assessment that will recognize the attainment of occupational knowledge and skills. Members of the school leadership team are actively engaged in the creation of occupational-proficiency and occupational-mastery standards that will provide evidence of learning progress and the graduation eligibility for students enrolled in vocational technical schools.

The School Council, co-chaired by Assistant Superintendent-Director/Principal Robert Cunningham and parent Bonny Smith, met and fulfilled its responsibilities in regard to Educational Reform Act enacted into law by the Massachusetts Legislature in 1993. The Council approved a School Improvement Plan; revisited the Student Handbook, suggesting changes in the discipline policy; and approved the school budget prior to submission to the School Committee. Plans for a school store have progressed, and parent volunteers have agreed to work during school lunches to assist in its implementation. We anticipate the store will open at the beginning of 2000.

Special Activities in 1999

Many activities took place during 1999 that deserve special recognition:

- In order to promote attention to general student and staff wellness, the weight room above the gymnasium was transformed into a beautiful new Health/Wellness Center equipped with strength-building equipment and cardiovascular machines. This area is now a vibrant instructional facility used extensively during the school day. Activities in the new Health/Wellness Center will be expanded into after school and vacation hours to serve Shawsheen Tech students and staff.

- At the Annual Scholarship and Awards night, seventy-nine seniors received either scholarships for further education or awards for tool and equipment purchases in recognition of their outstanding efforts in their academic and technical studies. Community organizations continued their spirit of generosity in providing substantial scholarship assistance to Shawsheen Tech graduates.
- Two seniors received Presidential Scholar's awards from the University of Massachusetts providing full four-year scholarships at that institution. Another senior received the Presidential Scholar's award from Newbury College.
- The Computer Services Department upgraded a new switched network with 2,000 times the throughput of the previous one, switched the student administrative functions to a modern graphical system, implemented an automated reporting system, performed Y2K updates on all network equipment and computers, and installed an integrated messaging system by tying our new phone system to our computer systems.

The Millennium 2000 is, indeed, the Information Age, driven by the Internet. Information can be shared globally at any time of the day. The educational implications are significant. Students must now be trained to use the tools of this technology. Again, Shawsheen Tech is in the forefront. Members of this school's English Program have devised curriculum on multimedia, interactive web pages, which students access daily in their classroom. In another English-Department setting, students are networked within the classroom and to the World Wide Web. They operate like a web-to-web business within the classroom, assuming specific management roles. The students operate the business and report to their peers daily. This type of structured communication has nurtured significant growth in students' writing ability as measured by the 1999 MCAS English Language Arts test, and it has contributed to significant increases in students' reading comprehension scores as measured by nationally normed standardized tests.

- The School District was fortunate to promote Ms. Barbara Ahern as the new Director of Vocational/Technical Programs. Ms. Ahern replaced Mr. Anthony Bazzinotti who served the District for nearly thirty years in a most professional manner. Shawsheen Tech's outstanding reputation as a pioneer in vocational education can be directly attributed to Mr. Bazzinotti's stewardship. He will be sorely missed.
- Shawsheen Tech is viewed as a national leader in integrating technology as a teaching tool in the classroom for our students. Ms. Margarida Mello and Ms. Leah Marquis' on-line Crucible project was judged by the United States Teachers of English Association as one of the most outstanding and innovative English programs on the Internet. Their presentation of the project in Denver, Colorado to four hundred English teachers from around the world was well received and followed by an invitation to publish their program in the National English Magazine in March 2000.
- Shawsheen Tech was pre-eminent among seventy-two schools in Massachusetts who developed a Summer Tutorial Program assigned to assist students in improving their MCAS results. Seventy comprehensive schools and two technical schools were funded for this program during the summer of 1999. Shawsheen Tech selected fifty students from the five-town district and taught them mathematics through integration. Of all of the funded programs, Shawsheen recorded the highest student attendance and the highest pretest-posttest gains in standardized mathematics test scores. The Massachusetts Department of Education invited the Shawsheen Summer Tutorial staff to present the model program at the State Palm Program for Math and Science Teachers.
- By expanding its technology growth, Shawsheen embarked on several new paths to improve service to students. The school entered into an agreement with 3-COM, a national network services provider company who trained, certified, and provided technical support to Shawsheen instructors in local area network design. Some of Shawsheen's graduating seniors from the Internet Technology Program will be Industry Certified as Local Area Network Managers. These Shawsheen graduates will enter the work force capable of designing and managing network systems for local businesses.
- Our Business Technology Department now has five Microsoft Certified Instructors. During the past year, Shawsheen Tech received three performance grants as a Lighthouse Technology School and provided assistance and training to educators from other schools.
- During the 1999 School Year the Massachusetts Department of Education awarded Shawsheen Tech

three Lighthouse Technology School Grants. Shawsheen Tech was selected for its advanced application of using the Internet as a teaching tool in the classroom. Shawsheen Tech staff presented at conferences and held training sessions for teachers across Massachusetts on how to integrate technology as a teaching tool for students.

Community Projects

Examples of numerous community projects completed by Shawsheen Tech are as follows:

- Shawsheen Tech's Masonry/Carpentry students built a new storage shed (28' x 120') complete with five bay doors on the Shawsheen campus.
- The Masonry Department completed a 30' x 30' two car garage/storage shed at Tewksbury's football field.
- The Construction Trades Cluster completed a new house project in Wilmington.
- The Graphic Arts curriculum was enhanced to produce "Print on Demand", which is state of the art in the industry. Each year Shawsheen produces many publications at minimal charge for municipal and non-profit organizations.
- Shawsheen's student supported web site expanded to more than one thousand pages. Residents are encouraged to view our web site at www.shawsheen.tec.ma.us
- Masonry students competed in the state-wide Masonry Knowledge Bowl at Greater Lowell Technical High School and captured first place.
- The District continued to provide extensive computer training in new software applications to municipal employees at no charge to member towns.

Conclusion and Acknowledgement

The Shawsheen Valley Technical High School District School Committee, staff, and students gratefully appreciate the support it receives from the residents of the five member communities. The Shawsheen family especially thanks the local Town Managers, Finance Committees, and Town Meetings for their continued financial support, ensuring the highest quality in vocational technical training opportunities for area youth.

BCAT ANNUAL REPORT

1999 proved to be an exciting year for Burlington Cable Access Television. BCAT was an integral component of the Bicentennial Celebration throughout the year. BCAT staff worked closely with the Bicentennial Commission to organize coverage of all major Bicentennial Celebration Events including the Interfaith Service, the Colonial Minutemen Encampment & Reenactment, the Bicentennial Parade, Junefest, Bicentennial BBQ & Block Party, the Vietnam Veteran's Memorial Moving Wall Ceremonies, and Heritage Day. All of these special productions were produced by the BCAT staff, but wouldn't have been possible without the help all of the volunteers who contributed their talents and countless hours. BCAT produced many other Bicentennial Specials in conjunction with the schools. Bicentennial plays were covered at the elementary schools, and a special series Burlington Reflections was created as high school students discussed the towns history with residents as an oral history project. BCAT conducted its Fifth Annual Scholarship Telethon on behalf of the Burlington Community Scholarship Foundation. 1999's telethon was a special Bicentennial Telethon exceeding its goal of $30,000.

OTHER BCAT HIGHLIGHTS IN 1999

- A few milestones were reached by BCAT volunteer producers. Tom Carberry, producer of the religious talk show titled You Shall Be My Witnesses produced his 500th show in March of 1999. You Shall Be My Witnesses is the longest continuous running show produced at BCAT. Mary Clancey producer of the entertaining The Kitchen of Mary Clancey cooking show reached her 100th show milestone in July. Frank McGonagle, Burlington native and producer of Franko's Foodaramaland, returned to his home town to produce his 200th show. This 200th special was produced in front of a live studio audience.
- Tom Carberry was named Volunteer of the Year at BCAT's Annual Meeting and Open House last April. He is the producer of You Shall Be My Witnesses mentioned above, as well as the producer of the weekly St. Malachy's Sunday Service program. Chad Dixon was awarded the BCAT college grant as outstanding student of 1998.



BCAT staff and volunteers as they prepare for the Burlington Bicentannial Parade on May 1, 1999.. (Photo by Rick Karwan)

- Three new studio cameras were purchased, and the three original cameras have been moved to the van, to make a complete remote kit. New recorders were installed in the control room, and the old decks were moved onto a rack to create a tape duplicating system.
- A new robotic camera system was installed linking BCAT to the Town Hall Meeting Room. The signal is carried over the town's fiber optic network. The system was engineered by Dick Linder, BCAT engineer. Having this system allows us greater flexibility in covering all board meetings, it also allows us to cablecast two meetings live at the same time, from the Town Hall, and from the School Committee room.
- A satellite system was installed to provide educational programming. The installation of the dish has greatly increased the amount and quality of programming on the Educational Channel 22. This can provide programming as requested by educators in Burlington.
- Through negotiations with the school department, BCAT has acquired space in the high school for a new studio. The new facility will provide us with approximately double the former space. The space will be designed to provide dedicated rooms for edit suites, robotic camera control systems, and a master control area. We expect the studio to be completed by September 2000. BCAT appreciates the assistance and cooperation of the School Committee and School Administration.
- In 1999, the BCAT Board of Directors received letters of resignation from Paula Davis and Larry Rice. Paula and Larry were pioneers in the initial development of BCAT. BCAT sincerely thanks them for their contributions.

STAFF CHANGES IN 1999

BCAT staff positions have increased. In January 1999, Sarah Twiss, who was BCAT's Access Director for eight (8) years resigned. She was replaced by Jennifer Dodge who became BCAT's first full time executive director. Keith Butler returned as a full time production coordinator in July after a years absence.. Nathan Kemper joined the part time staff in August. Nancy Rovatti filled the part time clerical position in September. Darryl Nash resigned in November to take a position in Chicago, Il.

Respectfully submitted,

Ernest J. DeMartinis,
President, Burlington Cable
Access Television

Board of Directors:

Albert Fay
Edward Hastings
Rick Karwan
Arlene DiRocco
Elizabeth Gianino
John Hofferty
Virginia Mooney
Herbert Clancey

BURLINGTON COMMUNITY SCHOLARSHIP FOUNDATION

As we enter a new millennium and our twelfth year, I am pleased to report a balance in our endowment fund of $282,062, the precise balance as recorded by the Treasurer in his report, which can be found elsewhere in this 1999 Annual Report of the Town Officers. As the community becomes increasingly aware of our mission, the tax check-off contributions from both the real estate tax, personal property tax, and water and sewer bills continue to grow and are a steady source of revenue. We are most grateful to the community for this on-going and growing support.

In May we joined the parade in celebration of Burlington's Bicentennial and to celebrate at the same time National Scholarship Month proclaimed by Citizens Scholarship Foundation of America, Inc., our parent body. Some of our student scholarship winners joined us, marching behind our banner advertising the theme for our Bicentennial telethon to be held in October. "From a Rich Past to a Bright Future" invited the entire community to leave something of substance to future generations of Burlington student via our annual telethon as a Bicentennial gift and the community came through with flying colors as our fifth annual telethon telecast on B.C.A.T. in October raised approximately $32,000, our most successful fund-raising effort to date. Once again we are indebted to Ernie DeMartinis, who masterminds and produces the telethon; to Jack Ferren and Dan Brothers, who acted as Master of Ceremonies and whose enthusiasm maintains the momentum and keeps the pledges coming in; to the entire B.C.A.T. staff, especially Jen Dodge and Dick Linder who control the technical aspects; to Jack Dillon of Telecommunications, who supplies and sets up the telephones and telephone lines; to our Adopt-A-Class Business Partners who kick off the pledging with sizable contributions; to the hosts of the different telethon segments representing the Schools, Town government, Community Businesses, and sports and other town organizations within the community; to Jack Rennie of AverStar and Tony Zweda of SEA (a firm composed of engineering and architectural consultants) for their sizable contributions; to the enthusiastic students who made calls during the telethon and on the two evenings prior to and following the telethon; and to those many wonderful community residents who responded to those calls by pledging a total amount surpassing what has been pledged in past telethons.

With this year's scholarship recipients, the Foundation has awarded $68,000 in scholarship assistance to fifty-six high school seniors and thirteen adult residents for a total of sixty-nine residents of this community. In this year alone, we awarded $22,000 in scholarship aid to eighteen graduating high school seniors and one adult resident for a total of nineteen recipients. We are pleased to report that we raised the Carl Cyr, Brendan Curtin, and Charles Curtin Memorial Scholarships as well as the BCSF Scholarship to $1500 each and added four new scholarships to our list of available scholarships ; two special recognition awards of $1000 each and two exemplary community service awards of $1000 each.

Once again following the presentations of scholarships to Burlington student winners at Awards Night at Burlington High School, we joined the Burlington Business Round Table for our joint annual scholarship breakfast to honor our winners and make presentations to those winners who are not students at Burlington High. For this occasion we were fortunate to have April Thibeault, the recently crowned Miss Massachusetts, as featured speaker. The Miss America Foundation and the Points of Light Foundation have joined Citizens' Scholarship Foundation of America, Inc. in raising the awareness of the importance of scholarship monies nationally. BCSF is one of 71 Massachusetts CSFA chapters and is numbered among the 811 CSFA chapters nationwide which together raised $27 million last year.

The Carl Cyr Memorial Awards of $1500 each were awarded to Karen Huebner, a Burlington High School graduate who is attending Trinity College and majoring in Psychology and adult resident Jamie Kelley, a Junior at Carlton College, who is pursuing a major in Political Science and Education. The Harold R. Ellis Memorial Scholarships of $1500 each were awarded to two Burlington High School Seniors, Anuj Srivastava, who is attending Tufts University and majoring in Biochemical or Chemical Engineering and Jennifer Worsham, who is attending Boston College and majoring in Elementary Education. The Brendan Curtin Memorial Scholarships of $1500 each were awarded to Burlington High School Senior, Nicole Nardella, who is attending Boston College and has chosen Nursing as her major field of study, and

Brian McNeill, who is pursuing a major in Premed. The Charles Curtin Memorial Scholarship of $1500 was awarded to Brook Donovan, a Burlington High School Senior, who is attending Boston College and majoring in Business and Environmental Science. The funds for the Brendan Curtin Memorial Scholarship and the Charles Curtin Memorial Scholarship are raised through an annual Golf Outing and so do not effect the endowment. However, due to the growing success of this golf outing, all three scholarship were increased to $1500 this year. The winner of the BCSF Scholarship of $1500 for a student going to a community college or vocational/technical school is Michael Runyan, a Shawsheen Tech student, who is attending Middlesex Community College where he hopes to earn credits to go on to Massachusetts Communication College and major in Sound Recording and minor in Radio Broadcasting.The two Special Recognition Scholarships of $1000 each were awarded to Amanda Brockman, a Burlington resident and student in the EDCO program for the Deaf and Hard of Hearing at Newton North High School, and Carlene Randolph, a Burlington High School Senior. Amanda is attending California State College at Northridge, California and majoring in Accounting, although social work and education also interest her. Carlene is attending Suffolk University and majoring in Business. She is looking forward to a career as a Corporate Attorney. The two BCSF Exemplary Community Service Scholarships of $1000 each were awarded to Kristen Shaw and Ibtesam Afsar. Kristen is attending Northeastern University and majoring in Communications. Ibtesam is pursuing a career in Pharmacy and Allied Health Sciences at Massachusetts College of Pharmacy. Curtin Financial Services Adopt-A-Class Scholarships of $1000 each were awarded to six Burlington High School Seniors who not only show considerable promise but who had been active in the Adopt-A-Class program from its inception. They are Michelle LaBombard who is attending the University of Massachusetts at Amherst and majoring in Communications; Erin Clement who is attending Merrimack College and majoring in Sports Medicine; Timothy Sherry who is attending Salem State College and majoring in Education; Eric Shannon who is attending Suffolk University and majoring in Pre-Law; Sharon Lamont who is attending Providence College and majoring in Biology; and Kenneth Dempsey who is attending Framingham State College and majoring in Computer Science.

The list of Business Partners in our Adopt-A-Class program remained the same with one exception. Curtin Financial Services replaced Media One as the sponsor of the class 2009 (3rd grade) and we are grateful to Curtin Financial Services for continuing in the program. We have not at this writing found a sponsor for the Class of 2012, this year's kindergarten class, but are pursuing that diligently and with determination We remain indebted to all our Adopt-A- Class Partners for their invaluable and continuing help in expanding educational opportunities for Burlington students, for challenging them to stay in school, and for enabling them to pursue the critical benefits of post secondary education. The success of the program depends on the mutual involvement of the businesses and the parents of students in each of the classes, kindergarten through grade 8, in annual fund-raising events. At the high school level, it requires students, class advisors, and the businesses working together. We are indebted to the parents who are already involved and who see the advantages in this program for their children and encourage others to join the program by communicating their interest to either of the Co-Chairs, Debbie Keene or Connie Skourtis.

The Adopt-A-Class Business Partners in order of their sponsorship, grade 1 through grade 12, are Burlington Firefighters, Century 21-Tibaldi Real Estate, Curtin Financial Services, Police Patrolman's Association, Barnes & Noble, Eastern Bank, Lahey Clinic, US Trust (formerly Somerset Bank), Gibson & Behman, American Landmark, Harvard Vanguard, and Reimer & Braunstein.

The Adopt-A-Class program remains a Community Partner in a program offered by Yankee Magazine. Through this program any new subscription or renewal of a subscription to Yankee Magazine at a cost of $20 results in $10 being returned to the class which obtained the subscription or to the endowment. The twelve community businesses are encouraged to participate along with students and their parents in the various classes. It is our hope that all will take advantage of this opportunity to add monies to our growing scholarship coffers through gifts of Yankee Magazine.

There was one change to the Board of Directors as we elected Paul Sheehan to serve on the Board and we established a Financial Review and Oversight Committee to assist our Treasurer, Brian Curtin, with investment strategies for our endowment funds. Serving on this committee are Vincent Restivo, Juliette Mott, and Jim Picone.

There are two initiatives worthy of note.Once again State Senator Robert Havern filed a bill in the Massachusetts Legislature which would establish matching grants for those Dollars for Scholars Chapters who have tax check-off systems. It, too, as last year, became a line item in the State budget but once again nothing came of it. It's inclusion would have meant matching funds for monies raised each year for scholarships by BCSF up to a maximum figure determined by the population of the town. For the Foundation this could have meant as much as an additional $24,000 annually. Our Representative Charles Murphy continues to support the concept and we are grateful for that. Second, on the local level, the Board of Directors of BCSF-Dollars for Scholars successfully negotiated with the School Department to bring the entire scholarship effort in Burlington under the BCSF Dollars for Scholars umbrella. The advantages to this are two-fold. Such a merging dispels the confusion that two scholarship efforts in Burlington engender and all Burlington students will now reap the advantages of the Dollars for Scholars Collegiate Partnership, such as matching grants and guarantees that scholarship monies will be used to the advantage of students and not the college or university. In addition, for those companies and individuals giving scholarships in the Burlington High School Scholarship program, giving them now under the umbrella of a 501 (c) 3 nonprofit organization, as the Burlington Community Scholarship Foundation is, entitles them legally to claim a charitable tax deduction on their tax returns and scholarship monies awarded to students will be exempt from taxation. The Burlington High School Scholarship Fund has become a part of The Burlington Community Scholarship Foundation by establishing it as The Burlington High School Scholarship Fund Committee within the Foundation. It will operate just as it has in the past: that is, all monies raised for those scholarships offered through the High School program and the selection of the recipients will remain the responsibility of the High School Administration and the Guidance Department as it has in the past. Tom Imbriglio, Guidance Chairman, will become a member of the BCSF Board of Directors by virtue of his Chairmanship of the Burlington High School Scholarship Fund Committee.

Once again, we thank our Awards Committee for their dedication and hard work in distributing and processing applications for the BCSF scholarship awards. Members are Linda Collins, who chairs the committee, Ann Marie Baden, Dierdre Carr, Diane Cortese, Susan Eby, Marilyn Langley, Nancy Mooney, Donna Murray. We thank Sherri Fitzpatrick, Louise Jordan, and Wes Simon for their past service and welcome Selina Ramlochan and Rosemary Tieri to the committee by virtue of their appointments by the Board of Selectmen in June and July respectively.

In closing, I wish to express my deep appreciation to Superintendent of Schools, Dr. William Conners and to Jim Picone, the Assistant Superintendent for Business and Finance, for their continuing support and encouragement and to Dr. Maynard Suffredini and Tom Imbriglio for their willingness to combine their scholarship efforts with ours for the benefit of students and donors, and to the members of the Board of Directors for their continuing, enthusiastic commitment to expanding educational opportunities for all Burlington residents through building a scholarship endowment fund. Members of the Board are Co-President Lucy Damiani, Vice President Vita Cyr, Treasurer Brian Curtin, Secretary Joan Corrao, Paul Cabral, Ernie DeMartinis, Arthur Fallon, Jack Ferren, Nancy Jones, Debbie Keene, Tom Killilea, Miriam Malkasian, Steve Miles, Juliette Mott, Vincent Restivo, Connie Skourtis, Paul Sheehan and student representatives Elizabeth Keene and Kim Piccolo.

Respectively submitted,

Joan F. Miles, President

BURLINGTON HOUSING AUTHORITY

The Burlington Housing Authority, organized in 1966 operates under the provisions of Chapter 121B of the Massachusetts General Laws and 24CFR, Section VIII of the Federal Regulations.

The Authority saw many changes in the year 1999. Lillian M. Buckley, Executive Director for 12 years retired as of July 15, 1999. The Board thanked her for her dedication and many years of outstanding service to the Authority and the Community. Diane Cohen was appointed Executive Director in July, 1999 and resigned on October 8, 1999. The Housing Coordinator hired in August, 1999 resigned in October, 1999. Both the Tenant Selector and the Assistant Tenant Selector resigned in September and October, 1999. An Interim Director was appointed by the board in October, 1999 pending the hiring of a new Executive Director.

The Authority has been awarded a grant from the Department of Housing and Community Development for the up-grading of the elevator at 15 Birchcrest Street (Tower Hill Development). That work should get underway by the Spring of 2000.

One Hundred (100) units of the Section 8 Federal Subsidized Housing Program and Sixteen (16) units of the State Massachusetts Rental Voucher Program continues to be administered by the Authority, in addition to the One Hundred Five (105) elderly conventional units at Birchcrest Arms and Tower Hill and two (2) units of family housing under the State 705 Program, located on scattered sites.

The year 1999 saw the opening of Longmeadow Place, an assisted living facility for elderly by the Newton Group which allowed ten (10) elderly of low income housed in a facility that is more conducive to their needs. These units were provided to the Burlington Housing Authority for tenant selection under an agreement with the Newton Group.

Additional parking spaces were constructed adjacent to the parking area for Tower Hill providing 15 spaces for tenants and visitors at both developments. A special thanks to the Town of Burlington, Public Works Department for their cooperation and assistance in this endeavor.

The renovation of the Community Room at Birchcrest Arms has been completed allowing the tenants more space and making the building handicap accessible.

James Rogers was appointed by the Governor's Office in July, 1999 to fill a vacancy on the Board due to the resignation of State-Appointee John Leary.

The Burlington Housing Authority continues to dedicate their Agency to providing low income housing for the community and the residents of the Town of Burlington.

Respectfully submitted,

James Marchese, Chairman

METROPOLITAN AREA PLANNING COUNCIL

The Metropolitan Area Planning Council (MAPC) is the regional planning agency that serves 101 communities in the metropolitan Boston area. It was created by an act of the state legislature in 1963 and has been serving its communities in a variety of ways since that time. The Council is composed of one representative from each of the 101 communities appointed by the CEOs of each of these cities and towns. In addition there are 21 gubernatorial appointees and 14 agency (such as the DEM, Mass Port and MBTA) appointees on the Council. The 25 member elected Executive Committee meets 11 times a year. The full Council meets three times a year. Meetings are held at various localities throughout the region.

In order to serve its communities better, MAPC has organized eight subregions. These groups are composed of representatives from the member communities and a MAPC staff planner. The subregions meet on a regular basis to discuss and work on issues of local concern. Burlington, Lynnfield, North Reading, Reading, Stoneham, Wakefield, Wilmington, Winchester and Woburn are the North Suburban Planning Council (NSPC). The NSPC met seven times during 1999 with most meetings primarily focused on transportation. As with the other subregions who went to a schedule of bimonthly meetings, NSPC experimented with publishing a newsletter, "North Suburban Notes" to keep members informed about important subregional issues. This newsletter was discontinued when NSPC resumed meeting monthly.

NSPC members worked to develop a process for reviewing and prioritizing projects on the TIP. Following presentations from each community on the merits of the projects and group discussion, NSPC reached a consensus on project priorities. Eleven projects were ranked as high priority and seven were rated as medium priority. The remaining ten projects were deemed low priority. Route 62 was recognized as a significant regional corridor and projects in several communities were among those rated as high priority. These priorities were forwarded to the MPO so that subregional needs can be taken into consideration when future drafts of the TIP are developed.

In September NSPC began to develop a FY 2000 work program that would add land use topics back to a schedule that had been almost exclusively transportation. The work program was adopted in October and elections were held for officers.

On behalf of three communities in the NSPC region (Stoneham, Winchester and Woburn), MAPC secured a grant from DEM to develop a web site to be used as an outreach tool for the Tri-Community Bikeway/Greenway project.

On the region wide scale MAPC is involved with so many programs and issues that it is not possible to mention them all. However, the following list should give some idea of the breadth of activities, responsibilities and challenges the agency has met over the past year.

BUILDOUT ANALYSIS PROJECTS

MAPC is continuing its work with local communities on Buildout Analysis. Last year MAPC developed a GIS methodology for these community buildouts. This work came to the attention of EOEA who saw it as a good tool to help communities focus on their local growth potential. Subsequently, EOEA decided to fund buildouts for all Massachusetts communities. They have contracted with MAPC and other agencies to do the work. Everyone is using the MAPC methodology. MAPC expects to complete 47 buildouts this fiscal year. The work on the remaining communities will be done the following year.

The purpose of a buildout study is to create an approximate "vision" in quantitative terms, of the potential future growth permitted and encouraged by a community's bylaws. Using maps, a buildout analysis can describe the level, type, and location of such potential future growth. The result is only an estimate of a possible future for the communities, but it helps residents and public officials to develop an understanding of the implications of current zoning regulations. If the level or type of potential future development shown in the buildout analysis is not consistent with the community's goals or vision for the future, the residents may choose to make appropriate changes to the regulations.

REGIONAL SERVICE INITIATIVE

MAPC has worked with local officials to establish three consortia in the North Shore, the North Suburban, and the South Shore areas. The groups have applied for state funding, but at this point the project is supported totally by local funds. The North Shore and North Suburban are sharing

the services of a regional coordinator who has an office in Salem State College. The South Shore has a part time coordinator who works out of the Hingham Town Hall. Initially, regional coordinators will concentrate on joint purchasing of supplies and services. These joint purchases are expected to show immediate and significant savings. Municipal managers have expressed interest in regional human resources services, including training. Gradually many other municipal services will become likely candidates for regional delivery approaches.

SOUTHEASTERN MASSACHUSETTS VISION 2020

MAPC is continuing its work with the Old Colony Planning Council and the Southeastern Regional Planning and Economic Development District on the initiative to address uncontrolled sprawl and improve management of the rapid changes occurring in this region of the Commonwealth. The project recognizes that important choices lie ahead for the communities of southeastern Massachusetts and that a clear vision for the future will lead to more effective decision-making.

The group has prepared a report: Vision 2020: An Agenda for the Future. This report deals with the facts, trends and issues confronting the region, ending with a strategy for action. The report was finished this spring. The committee is now making the contents of the report known throughout the region by the way of a slide show.

COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY

MAPC is responsible for producing a Comprehensive Economic Development Strategy (CEDS) for the Boston region, in order to meet the requirements of the federal Economic Development Administration (EDA).

MAPC communities have this opportunity to identify an economic development vision, and an action plan and implementation steps which include local and regional, priority projects. The completed CEDS will be the blueprint for future economic development projects and funding from a wide variety of public, nonprofit and private sources. The strategy will also address economic development-related issues such as transportation and housing projects and the environmental impacts of development.

I-495 INITIATIVE

Through the I-495 Initiative, MAPC continues to work cooperatively with the Massachusetts Technology Collaborative, legislators, and companies and communities near the fast-growing I-495 Corridor. The Project is funded in part by the U.S. Department of Economic Development. The goal is to develop innovative solutions to the challenges of growth, business competitiveness, local fiscal stability, and resource protection. This year, the Initiative hosted its second major regional conference, achieved $250,000 in federal funding for a regional transportation study and ridesharing incentives, began a web-based clearinghouse and virtual technical assistance center, assisted in the formation of a six-community Assabet River Consortium, and facilitated public-private dialogue about alternative technologies, reverse commuting, and more predictable permitting.

WELFARE TO WORK

MAPC is the grant recipient of a US Department of Labor Welfare-to-Work Grant. MAPC brings an innovative and collaborative approach to assisting low-income job seekers overcome systemic transportation barriers. By linking employers, workforce development agencies, and transportation providers, the project has improved access to existing mass transit, identified major employment centers that lack access, and offered innovative support where public transportation is not feasible. MAPC has convened a unique collaboration that provides employment transportation for low-income communities.

METROPOLITAN AFFAIRS COALITION

MAPC is serving as the staff of the Metropolitan Affairs Coalition, (MAC). MAC grew out of the Challenge To Leadership, a twelve year effort initiated by Cardinal Law. Church leaders along with business, labor, academic, public sector, and other non-profit organizations help define a civic agenda for the city and the region. The MAC is designed to give a depth and an on-going presence to issues that have a metropolitan scope. The initial issue that the MAC is addressing is housing in the metropolitan region.

Respectfully submitted,

David C. Soule
Executive Director

TOWN ACCOUNTANT

SUBJECT: FINANCIAL STATEMENTS FISCAL 1999

Enclosed are the audited financial statements of the Town of Burlington for the period ending June 30, 1999. These statements have been prepared by this office and our independent auditor Powers & Sullivan.

Patrick J. Mullin

Town Accountant

TOWN OF BURLINGTON, MASSACHUSETTS

REPORT ON EXAMINATION OF

GENERAL PURPOSE FINANCIAL STATEMENTS

FISCAL YEAR ENDED

JUNE 30, 1999

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FINANCIAL SECTION

POWERS & SULLIVAN
Certified Public Accountants

323 New Boston Street
Woburn, MA 01801
Telephone 781-937-9322
Facsimile 781-937-9474

Independent Auditors' Report

To the Board of Selectmen
Town of Burlington, Massachusetts

We have audited the accompanying general purpose financial statements of the Town of Burlington, Massachusetts, as of and for the year ended June 30, 1999, as listed in the table of contents. These general purpose financial statements are the responsibility of the Town of Burlington's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

Inasmuch as the Commonwealth of Massachusetts does not require the capitalization of fixed assets, the Town has not maintained complete historical cost records of its General Fixed Assets. Accordingly, a statement of General Fixed Assets, required by generally accepted accounting principles, is not included in the financial statements.

As more fully described in Note 1, the Town maintains the Sewer Enterprise Fund on a comprehensive basis of accounting other than generally accepted accounting principles. Accordingly, the Sewer Enterprise Fund is not intended to present the financial position and results of operations in conformity with generally accepted accounting principles.

In our opinion, except for the effect on the financial statements of the matters described in the preceding two paragraphs, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Town of Burlington, Massachusetts, as of June 30, 1999, and the results of its operations and the cash flows of its Proprietary Fund Types and Nonexpendable Trust Funds for the year then ended in conformity with generally accepted accounting principles.

In accordance with *Government Auditing Standards*, we have also issued reports dated December 17, 1999 on our consideration of the Town of Burlington, Massachusetts' internal control structure and on it's compliance with laws and regulations.

December 17, 1999

GENERAL PURPOSE FINANCIAL STATEMENTS

ALL FUND TYPES AND ACCOUNT GROUP
COMBINED BALANCE SHEET

JUNE 30, 1999

	Governmental Fund Types		
ASSETS AND OTHER DEBITS	General	Special Revenue	Capital Projects
CASH AND SHORT-TERM INVESTMENTS	$ 11,985,814	$ 628,718	$ 334,739
INVESTMENTS			
RECEIVABLES:			
Real estate and personal property taxes	869,823		
Tax liens	1,504,295		
Excise taxes	633,032		
Intergovernmental		687,835	
Water	224,341		
Sewer			
Other Receivables	118,493		
INVESTMENT IN JOINT VENTURE	1,024,553		
WORKING CAPITAL DEPOSIT			
FIXED ASSETS			
AMOUNTS TO BE PROVIDED FOR RETIREMENT OF LONG-TERM OBLIGATIONS			
TOTAL ASSETS AND OTHER DEBITS	$ 16,360,351	$ 1,316,553	$ 334,739
LIABILITIES AND FUND EQUITY			
LIABILITIES:			
Warrants payable	$ 876,289	$ 21,193	$ 79,226
Accrued health claims			
Reserve for abatements	621,489		
Accrued payroll	1,220,336		
Other liabilities	959,895		
Liabilities due depositors			
Deferred revenues	2,458,495		
Accrued compensated absences			
Accrued workers' compensation			
Environmental settlement payable			
Bonds and notes payable			
TOTAL LIABILITIES	6,136,504	21,193	79,226
FUND EQUITY (DEFICIT):			
Retained earnings			
Fund balances:			
Reserved for:			
Encumbrances and continuing appropriations	2,645,632		
Nonexpendable trust			
Designated for investment in joint venture	1,024,553		
Unreserved	6,553,662	1,295,360	255,513
TOTAL FUND EQUITY (DEFICIT)	10,223,847	1,295,360	255,513
TOTAL LIABILITIES AND FUND EQUITY	$ 16,360,351	$ 1,316,553	$ 334,739

See notes to general purpose financial statements.

Proprietary Fund Types			Fiduciary Fund Types	Account Group	
Ice Palace	Sewer	Internal Service	Trust and Agency	General Long-Term Obligations Group	Total (Memorandum Only)
$ 71,554	$ 1,132,829	$ 355,172	$ 2,354,021	$ -	$ 16,862,847
			439,425		439,425
					869,823
					1,504,295
					633,032
					687,835
					224,341
	675,410				675,410
					118,493
					1,024,553
		658,200			658,200
1,266,033					1,266,033
				29,287,603	29,287,603
$ 1,337,587	$ 1,808,239	$ 1,013,372	$ 2,793,446	$ 29,287,603	$ 54,251,890
$ -	$ 2,720	$ 630,357	$ -	$ -	$ 1,609,785
		704,000			704,000
					621,489
					1,220,336
			102,410		1,062,305
			1,865,189		1,865,189
	675,410				3,133,905
				2,660,000	2,660,000
				157,000	157,000
				475,603	475,603
1,240,000				25,995,000	27,235,000
1,240,000	678,130	1,334,357	1,967,599	29,287,603	40,744,612
97,587	1,130,109	(320,985)			906,711
					2,645,632
			355,468		355,468
					1,024,553
			470,379		8,574,914
97,587	1,130,109	(320,985)	825,847	-	13,507,278
$ 1,337,587	$ 1,808,239	$ 1,013,372	$ 2,793,446	$ 29,287,603	$ 54,251,890

GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES

FISCAL YEAR ENDED JUNE 30, 1999

	Governmental Fund Types			Fiduciary Fund Type	
	General	Special Revenue	Capital Projects	Expendable Trust	Total (Memorandum Only)
REVENUES:					
Real estate and personal property taxes, net of reserve for abatements	$ 43,688,853	$ -	$ -	$ -	$ 43,688,853
Excise taxes	3,531,898				3,531,898
User charges	1,365,342				1,365,342
Intergovernmental	6,603,502	3,023,567	200,000		9,827,069
Departmental and other	3,078,757	3,362,419			6,441,176
Contributions				53,714	53,714
Investment income	598,914	4,479		13,076	616,469
TOTAL REVENUES	58,867,266	6,390,465	200,000	66,790	65,524,521
EXPENDITURES:					
Current:					
General Government	2,696,364	262,125			2,958,489
Public Safety	8,054,550	53,452			8,108,002
Public Works	7,629,041	3,089,262		1,659	10,719,962
Health and Human Services	787,014	50,635			837,649
Culture and Recreation	1,645,772	560,307			2,206,079
Education	25,110,887	2,756,342		29,725	27,896,954
Pension	2,304,489				2,304,489
Employee benefits	4,319,275				4,319,275
Other	503,085				503,085
State and County Charges	813,387				813,387
Capital Outlay			4,161,691		4,161,691
Debt Service:					
Principal	1,853,000				1,853,000
Interest	1,445,847				1,445,847
TOTAL EXPENDITURES	57,162,711	6,772,123	4,161,691	31,384	68,127,909
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	1,704,555	(381,658)	(3,961,691)	35,406	(2,603,388)
OTHER FINANCING SOURCES (USES):					
Bond proceeds			500,000		500,000
Operating transfers in	446,500	173,210			619,710
Operating transfers out	(173,210)	(195,000)			(368,210)
TOTAL OTHER FINANCING SOURCES (USES)	273,290	(21,790)	500,000	-	751,500
EXCESS (DEFICIENCY) OF REVENUES AND OTHER FINANCING SOURCES (USES) OVER EXPENDITURES	1,977,845	(403,448)	(3,461,691)	35,406	(1,851,888)
FUND BALANCES AT BEGINNING OF YEAR (AS RESTATED)	8,246,002	1,698,808	3,717,204	434,973	14,096,987
FUND BALANCES AT END OF YEAR	$ 10,223,847	$ 1,295,360	$ 255,513	$ 470,379	$ 12,245,099

See notes to general purpose financial statements.

GENERAL FUND - BUDGETARY BASIS
STATEMENT OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL

FISCAL YEAR ENDED JUNE 30, 1999

	Budget	Actual	Variance Favorable (Unfavorable)
REVENUES:			
Real estate and personal property taxes, net of reserve for abatements	$ 42,695,159	$ 43,673,439	$ 978,280
Excise taxes	3,270,000	3,531,898	261,898
User charges	1,300,000	1,365,342	65,342
Intergovernmental	6,462,666	6,603,502	140,836
Departmental and other	1,601,000	3,078,757	1,477,757
Investment income	499,000	598,914	99,914
TOTAL REVENUES	55,827,825	58,851,852	3,024,027
EXPENDITURES:			
Current:			
General Government	3,083,125	2,975,330	107,795
Public Safety	8,158,553	8,095,190	63,363
Public Works	7,554,982	7,298,326	256,656
Human Services	801,755	789,111	12,644
Culture and recreation	1,695,117	1,669,724	25,393
Education	25,873,204	25,867,783	5,421
Pension	2,228,417	2,204,323	24,094
Employee benefits	4,314,983	4,314,282	701
Other	395,000	395,000	-
State and County charges	854,418	813,387	41,031
Debt Service:			
Principal	1,853,000	1,853,000	-
Interest	1,445,847	1,445,847	-
TOTAL EXPENDITURES	58,258,401	57,721,303	537,098
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(2,430,576)	1,130,549	3,561,125
OTHER FINANCING SOURCES (USES):			
Use of unreserved fund balance	1,403,646	1,403,646	-
Overlay surplus	753,640	753,640	-
Operating transfers in	446,500	446,500	-
Operating transfers out	(173,210)	(173,210)	-
TOTAL OTHER FINANCING SOURCES (USES)	2,430,576	2,430,576	-
EXCESS OF REVENUES AND OTHER FINANCING SOURCES (USES) OVER EXPENDITURES	$ -	$ 3,561,125	$ 3,561,125

See notes to general purpose financial statements.

ALL PROPRIETARY FUND TYPES AND NONEXPENDABLE TRUST FUNDS
COMBINED STATEMENT OF REVENUES, EXPENSES,
AND CHANGES IN RETAINED EARNINGS/FUND BALANCE

FISCAL YEAR ENDED JUNE 30, 1999

	Proprietary Fund Types			Fiduciary Fund Type	
	Ice Palace	Sewer	Internal Service	Non-Expendable Trust Funds	Total (Memorandum Only)
OPERATING REVENUES:					
Employee contributions	$ -	$ -	$ 1,203,848	$ -	$ 1,203,848
Employer contributions			3,587,593		3,587,593
Contributions					-
Charges for services	470,414	3,347,350			3,817,764
TOTAL OPERATING REVENUES	470,414	3,347,350	4,791,441	-	8,609,205
OPERATING EXPENSES:					
Cost of service and administration	457,681	2,829,491		23,148	3,310,320
Employee benefits and administration			4,785,587		4,785,587
Depreciation	47,294				47,294
TOTAL OPERATING EXPENSES	504,975	2,829,491	4,785,587	23,148	8,143,201
OPERATING INCOME (LOSS)	(34,561)	517,859	5,854	(23,148)	466,004
NONOPERATING REVENUES (EXPENSES):					
Interest income	1,739		15,543	19,634	36,916
Interest expense	(69,071)				(69,071)
Transfer out		(251,500)			(251,500)
TOTAL NONOPERATING REVENUES (EXPENSES), NET	(67,332)	(251,500)	15,543	19,634	(283,655)
NET INCOME (LOSS)	(101,893)	266,359	21,397	(3,514)	182,349
RETAINED EARNINGS/FUND BALANCE AT BEGINNING OF YEAR	199,480	863,750	(342,382)	358,982	1,079,830
RETAINED EARNINGS/FUND BALANCE AT END OF YEAR	$ 97,587	$ 1,130,109	$ (320,985)	$ 355,468	$ 1,262,179

See notes to general purpose financial statements.

ALL PROPRIETARY FUND TYPES AND NONEXPENDABLE TRUST FUNDS
COMBINED STATEMENT OF CASH FLOWS

FISCAL YEAR ENDED JUNE 30, 1999

	Proprietary Fund Types			Fiduciary Fund Types	
	Ice Palace	Sewer	Internal Service	Non-expendable Trust Funds	Total (Memorandum Only)
CASH FLOWS FROM OPERATING ACTIVITIES:					
Operating income (loss)	$ (34,561)	$ 517,859	$ 5,854	$ (23,148)	$ 466,004
Adjustments to reconcile operating income (loss) to net cash provided by (used for) operating activities:					
Depreciation	47,294				47,294
Change in assets and liabilities:					
Working capital deposit			(67,200)		(67,200)
Due from general fund	52,308				52,308
Warrants payable		2,223	(462,522)		(460,299)
Health claims accrual			704,000		704,000
NET CASH PROVIDED BY (USED FOR) OPERATING ACTIVITIES	65,041	520,082	180,132	(23,148)	742,107
CASH FLOWS FROM INVESTING ACTIVITIES:					
Net Sales of investments				3,514	3,514
Investment income	1,739	-	15,543	19,634	36,916
NET CASH PROVIDED BY INVESTING ACTIVITIES	1,739	-	15,543	23,148	40,430
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:					
Interest payments on bonds and notes	(69,071)				(69,071)
Principal payments on bonds and notes	(72,000)				(72,000)
NET CASH USED FOR CAPITAL AND RELATED FINANCING ACTIVITIES	(141,071)	-	-	-	(141,071)
CASH FLOWS PROVIDED BY (USED FOR) NONCAPITAL FINANCING ACTIVITIES:					
Operating transfers out		(251,500)			(251,500)
NET INCREASE (DECREASE) IN CASH	(74,291)	268,582	195,675	-	389,966
CASH AT BEGINNING OF YEAR	145,845	864,247	159,497	-	1,169,589
CASH AT END OF YEAR	$ 71,554	$ 1,132,829	$ 355,172	$ -	$ 1,559,555
RECONCILIATION:					
Cash at end of year	$ 71,554	$ 1,132,829	$ 355,172	$ -	$ 1,559,555
Cash at end of year, Expendable Trust and Agency				2,354,021	2,354,021
CASH PER THE COMBINED BALANCE SHEET	$ 71,554	$ 1,132,829	$ 355,172	$ 2,354,021	$ 3,913,576

See notes to general purpose financial statements.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The general purpose financial statements of the Town of Burlington, Massachusetts (the Town) have been prepared in accordance with generally accepted accounting principles (GAAP). The Governmental Accounting Standards Board (GASB) is the recognized standard-setting body for establishing governmental accounting and financial reporting principles. The significant Town accounting policies are described herein.

A. REPORTING ENTITY

The Town of Burlington, Massachusetts, is a municipal corporation governed by an elected Board of Selectmen. As required by generally accepted accounting principals, these financial statements present the government and its component units, entities for which the Town is considered to be financially accountable.

The Town is a member of the North East Solid Waste Committee (NESWC), a joint venture with 23 communities, organized to represent its members in all matters related with solid waste disposal at a regional waste-to-energy facility located in North Andover, Massachusetts. In accordance with a depository agreement, NESWC was granted control over various funds received from contractual communities. As of June 30, 1999, the Town's equity interest of $1,024,553 in the operation of NESWC is recorded in the general fund.

B. MEASUREMENT FOCUS, BASIS OF ACCOUNTING AND BASIS OF PRESENTATION

The accounts of the Town are organized and operated on the basis of funds and account groups. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds are maintained consistent with legal and managerial requirements. Account groups are a reporting device to account for certain assets and liabilities of governmental funds not recorded directly in those funds.

The Town has the following fund types and account group:

Governmental Funds are used to account for the Town's general governmental activity. Governmental fund types use the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting revenues are recognized when susceptible to accrual (i.e., measurable and available). Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. Expenditures are recorded when the related fund liability is incurred, except for unmatured interest on general long-term debt which is recognized when due, and certain compensated absences and judgements which are recognized when the obligations are expected to be liquidated with current expendable available resources.

The Town considers property tax revenues available if they are collected within 60 days after year end. Investment income is susceptible to accrual. Other receipts and tax revenues become measurable and available when the cash is received by the Town.

Entitlements and shared revenues are recorded at the time of receipt or earlier if the susceptible to accrual criteria are met. Expenditure driven grants recognize revenue when the qualifying expenditures are incurred and all other grant requirements are met.

Governmental funds include the following fund types:

The General Fund is the general operating fund of the Town. It is used to account for all financial resources, except those required to be accounted for in another fund.

The Special Revenue Fund is used to account for the proceeds of specific revenue sources (other than expendable trusts or capital projects) that are restricted by law or administrative action to expenditures for specified purposes.

The Capital Projects Fund is used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by Trust Funds).

Proprietary Funds are accounted for on the flow of economic resources measurement focus and use the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time the liabilities are incurred.

The Internal Service Fund is used to account for the financing of services provided by one department to other departments or governmental units. The Town is accounting for its risk financing activities related to health insurance in its Internal Service Fund.

Enterprise funds are used to account for those operations that are financed and operated in a manner similar to pri-

ate business or where the Town has decided that the etermination of revenues earned, costs incurred and/or et income is necessary for management accountability.

The Town has not maintained adequate records to roperly account for the Sewer Enterprise Fund using a low of economic resources measurement focus and the ccrual basis of accounting. The Town does not record ixed assets, depreciation, contributed capital, accrued rev-nues and accrued expenses. Therefore the financial state-nents of the Sewer Enterprise Fund are reported using the nodified accrual basis of accounting. This presentation is ot in accordance with GAAP.

Fiduciary Funds account for assets held by the Town in trustee capacity or as an agent on behalf of others. Trust unds account for assets held by the Town under the terms of a trust agreement.

The Expendable Trust Fund is accounted for in essentially he same manner as governmental fund types, using the ame measurement focus and basis of accounting. Expendable trust funds are used to account for trusts where both principal and earnings may be spent.

The Nonexpendable Trust Fund is accounted for on the flow of economic resources measurement focus and uses the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time the liabilities are incurred. The nonexpendable trust fund is used to account for trusts that stipulate that only earnings, and not principal, may be spent.

The Agency Fund is custodial in nature and does not present results of operations or have a measurement focus. Agency funds are accounted for using the modified accrual basis of accounting. This fund is used to account for assets that the Town holds for others in an agency capacity.

The ***General Long-Term Obligations Account Group*** is used to account for general long-term debt and certain other liabilities that are related to governmental funds.

The General Long-Term Obligations Account Group also includes long-term liabilities of the Sewer Enterprise Fund which is a departure from generally accepted accounting principles.

C. CASH AND INVESTMENTS

The Town's cash and short-term investments are considered to be cash on hand, demand deposits and investments with original maturities of three months or less from the date of acquisition.

Investments are carried at fair value.

D. INVENTORIES

Inventories of the Governmental and Enterprise Funds are not material and are recorded as expenditures/expenses at the time of purchase.

E. PROPERTY TAXES

Property taxes are levied and based on values assessed as of January 1 and are used for the fiscal year beginning on the next July 1. Assessed values are established by the Board of Assessor's for 100% of the estimated fair market value. Taxes are due on August 1, November 1, February 1 and May 1 are subject to penalties and interest if they are not paid by the respective due date. Tax liens are processed by the last day in September following the last billing cycle. Property taxes levied are recorded as receivables in the fiscal year of the levy and are recorded under the modified accrual basis of accounting.

F. FIXED ASSETS

Governmental Funds

The Commonwealth of Massachusetts does not require the Town to capitalize expenditures for General Fixed Assets. Accordingly, such disbursements in the Governmental Funds are considered expenses in the year payments are made. As a result of this practice, the accompanying financial statements do not include a statement of the General Fixed Asset Account Group, which is a departure from GAAP.

Ice Palace Enterprise Fund

The fixed assets of the Ice Palace Enterprise Fund are capitalized upon purchase and depreciated on a straight-line basis. The estimated useful lives of fixed assets are as follows:

Description	Estimated Useful Life (Years)
Building and improvements	20-40

Sewer Enterprise Fund

A complete accounting of fixed assets and depreciation of the Sewer Enterprise Funds has not been maintained and therefore are not reported. This is a departure from generally accepted accounting principles.

G. FUND BALANCES

The Town reports fund balances as reserved and designated where legally restricted for a specific future use. Otherwise, these balances are considered unreserved.

Fund balances have been "reserved for" the following:

"Encumbrances" which represent amounts obligated under purchase orders, contracts and other commitments for expenditure.

"Continuing appropriations" which represent unencumbered appropriations that are carried over to the ensuing fiscal year. These amounts were appropriated for specific purposes that were not completed during the year.

"Nonexpendable trust" represents amounts held by the Town for which only investment earnings may be expended.

"Investment in joint venture" which represents the Town's equity interest in the operations of the North East Solid Waste Committee.

H. LONG-TERM DEBT

Long-term financing is recorded in the General Long-Term Obligations account group. Principal and interest paid on long-term debt is recorded in the General Fund.

Bonds and notes payable of the Ice Palace Enterprise Fund are recorded as liabilities of that fund.

I. COMPENSATED ABSENCES

Employees are granted vacation and sick leave in varying amounts based on collective bargaining agreements, state laws and executive policies. For Governmental Funds and the Sewer Enterprise Fund, vested or accumulated vacation and sick leave that are expected to be liquidated with expendable available financial resources are reported as expenditures and fund liabilities. Amounts that are not expected to be so liquidated are reported in the General Long-Term Obligations Account Group.

For the Ice Palace Enterprise Fund, vested or accumulated vacation and sick leave are reported as expenses and a fund liability.

J. POST RETIREMENT BENEFITS

In addition to providing pension benefits, the Town provides health insurance coverage for retired employees and their survivors. The Town recognizes the cost of providing health insurance by recording its share of insurance premiums in the General Fund in the year paid. For the year ended June 30, 1999, this expenditure was approximately $750,000.

K. TOTAL COLUMN (MEMORANDUM ONLY)

The total column used on the Combined Financial Statements is presented only to facilitate financial analysis. Data in this column is not the equivalent of consolidated financial information.

NOTE 2 - STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

A. BUDGETARY INFORMATION

Massachusetts General Laws (MGL) requires the Town to adopt a balanced budget that is approved by Town Meeting. The Finance and Advisory Board presents an annual budget to Town Meeting, which includes estimates of revenues and other financing sources and recommendations of expenditures and other financing uses. Town Meeting, which has full authority to amend and/or reject the budget or any line item, adopts the expenditure budget by majority vote.

Increases or transfers between departments subsequent to the approval of the annual budget, requires majority Town Meeting approval via a supplemental appropriation.

The majority of the Town's appropriations are non-continuing which lapse at the end of each fiscal year. Others are continuing appropriations for which the governing body has authorized that an unspent balance from a prior fiscal year be carried forward and made available for spending in the current fiscal year.

Generally, expenditures may not exceed the level of spending authorized for an appropriation account. However, the Town is statutorily required to pay debt service, regardless of whether such amounts are appropriated. Additionally, expenditures for disasters, natural or otherwise, and final judgements may exceed the level of spending authorized by majority vote of Town Meeting.

The Town adopts an annual budget for the General Fund in conformity with the guidelines described above. The original fiscal year 1999 approved budget for the General Fund authorized approximately $54,200,000 in appropriations. During fiscal year 1999, Town Meeting also approved supplemental appropriations in the General Fund for approximately $4,230,000.

The Town Accountant has the responsibility to ensure that budgetary control is maintained on an individual line item appropriation account basis. Budgetary control is exercised through the Town's accounting system.

B. BUDGETARY - GAAP RECONCILIATION

Accounting principles followed for purposes of preparing financial statements on a budgetary basis differ from those used to present financial statements in conformity with generally accepted accounting principles (GAAP). A reconciliation of budgetary-basis to GAAP-basis results for the General Fund for the year ended June 30, 1999, are presented below:

Excess of revenues and other financing sources (uses) over expenditures – budgetary basis	$3,561,125
Basis of accounting differences:	
Net increase in revenues	15,414
Use of unreserved fund balance	(1,403,646)
Use of overlay surplus	(753,640)
Net decrease in recording expenditures, Encumbrances and continuing appropriations	558,592
Excess of revenues and other financing sources (uses) over expenditures – GAAP basis	$1,977,592

C. INDIVIDUAL FUND DEFICITS

There are several individual fund deficits within the Special Revenue Fund. These deficits are anticipated to be funded through available fund balance and grant proceeds in fiscal 2000.

NOTE 3 - CASH AND INVESTMENTS

The Town maintains a cash and investment pool that is available for use by all funds, except the Trust Funds. Each fund type's portion of this pool is displayed on the combined balance sheet as "Cash and Short-Term Investments". The deposits and investments of the Trust Funds are held separately from those of other Town funds.

At year-end, the carrying amount of the Town's deposits was $15,872,389 and the bank balance was $16,740,788. Of the bank balance, $614,083 was covered by federal depository insurance, $4,840,104 was covered by securities investor protection corporation, $1,555,844 was covered by depositors insurance fund, and $9,730,757 was uninsured and uncollateralized.

Checking, Savings and NOW accounts	$ 4,242,360
Money Market accounts	10,630,029
Certificates of deposit	1,000,000
Carrying amount of cash	$15,872,389

Statutes authorize the Town to invest in obligations of the U.S. Treasury, agencies, and instrumentalities, certificates of deposit, repurchase agreements, money market accounts, bank deposits and the State Treasurer's investment pool. In addition, there are various restrictions limiting the amount and length of deposits and investments.

Investments are classified as to collateral risk into the following three categories:

Category 1: Insured or registered, or securities held by the Town or its agent in the Town's name.

Category 2: Uninsured and unregistered, with securities held by the counterparty's trust department or agent in the Town's name.

Category 3: Uninsured and unregistered, with securities held by the counterparty or its trust department or agent but not the Town's name.

The Town's short-term investments and investments classified as category 3 at June 30, 1999 are as follows:

	Amount
U.S. Government Securities	$ 147,959
Equity Securities	99,800
Fixed Income Securities	244,625
Total	492,384
Investments not subject to categorization:	
State Treasurer's Investment Pool (MMDT)	937,499
Total Investments	$1,429,883

The following is a reconciliation of investments as summarized above to the balance as recorded in the combined balance sheet:

Investments of the Town as summarized above	$1,429,883
Less: Short-term investments reported in the combined balance sheet as cash and short-term investments	(990,458)
Investments of the Town as reported on the combined balance sheet	$ 439,425

The following is a reconciliation of the Town's balance of cash and short-term investments as reported on the combined balance sheet at June 30, 1999:

Carrying amount of cash	$15,872,389
Add: Short-term investments	990,458
Cash and short-term investments as reported on the combined balance sheet	$16,862,847

NOTE 4 - FIXED ASSETS

Fixed assets reported in the Ice Palace Enterprise Fund consist of the following at June 30, 1999:

Building	$ 505,000
Land	745,000
Building improvements	401,771
Sub-total	1,651,771
Less: accumulated depreciation	(385,738)
Total fixed assets	$1,266,033

NOTE 5 - PENSION PLAN

Plan Description - The Town contributes to the Middlesex Contributory Retirement System (System), a cost-sharing multiple-employer defined benefit pension plan administered by the Middlesex Retirement Board. Substantially all employees are members of the System except for public school teachers and certain administrators who are members of the Commonwealth of Massachusetts Teachers Contributory Retirement System (MTCRS) to which the Town does not contribute. Contributions to the MTCRS are funded by the Commonwealth of Massachusetts. These on-behalf payments are not available from the Commonwealth of Massachusetts and, therefore, have not been reported in the general purpose financial statements. The System provides retirement, disability and death benefits to plan members and beneficiaries. Chapter 32 of the Massachusetts General Laws (MGL) assigns authority to establish and amend benefit provisions of the plan. Cost-of-living adjustments granted between 1981 and 1997 are funded by the Commonwealth and are deposited into the pension fund. Cost-of-living adjustments granted after 1997 must be approved by the Middlesex Contributory Retirement Board and are funded by the System. The System issues a publicly available financial report in accordance with guidelines established by the Commonwealth of Massachusetts Public Employee Retirement Administration Commission. That report may be obtained by contacting the System located at 40 Thorndike Street, Cambridge, MA 02141.

Funding Policy - Plan members are required to contribute to the System at rates ranging from 5% to 11% of annual covered compensation. The Town is required to pay into the System its share of the systemwide actuarial determined contribution which is apportioned among the employers based on active current payroll. The contributions of plan members and the Town are governed by Chapter 32 of the MGL. The Town's contributions to the System for the years ended June 30, 1999, 1998, and 1997 were $2,228,417, $1,996,517, and $1,993,200 respectively, which equaled its required contribution for each year.

NOTE 6 - SHORT-TERM FINANCING

The Town is authorized to borrow on a temporary basis to fund the following:

- Current operating costs prior to the collection of revenues through issuance of revenue or tax anticipation notes (RANS or TANS).
- Capital project costs and other approved expenditures incurred prior to obtaining permanent financing through issuance of bond anticipation notes (BANS) or grant anticipation notes (GANS).

Temporary loans are general obligations of the Town and carry maturity dates which are limited by statute. Interest expenditures for temporary borrowings are accounted for in the General Fund and Enterprise Funds.

The Town had a BAN outstanding in the amount of $500,000 at June 30, 1999 that is classified as Long-Term Debt.

NOTE 7 - LONG-TERM DEBT

Details relating to the Town's outstanding indebtedness for governmental fund types at June 30, 1999 are as follows:

Bonds and Notes Payable Schedule — Governmental Funds

Project	Date of Issue	Interest Rate (%)	Outstanding At June 30, 1998	Issued		Redeemed	Outstanding at June 30, 1999
Land acquisition #1	01/15/90	6.80	$ 1,640,000	$ -		$ 410,000	$ 1,230,000
Land acquisition #2	04/15/90	7.17	450,000	-		115,000	335,000
Police station	12/15/91	6.17	1,015,000	-		145,000	870,000
Library	01/15/94	4.74	2,390,000	-		150,000	2,240,000
Land acquisition #1	02/15/94	4.86	3,651,000	-		43,000	3,608,000
Land acquisition #2	02/15/94	4.86	374,000	-		7,000	367,000
Police station	02/15/94	4.86	923,000	-		8,000	915,000
Wyman school	11/01/95	5.90	5,155,000	-		300,000	4,855,000
General obligation bonds - 1998	12/01/97	4.85	11,750,000	-		675,000	11,075,000
General Obligations - 2000	12/01/99	5.43	0	500,000	(1)	0	500,000
Total			$27,348,000	$500,000		$1,853,000	$25,995,000

(1) On December 1, 1999, the Town issued $3,055,000 of general obligation bonds of which $500,000 was used to retire BANS outstanding at June 30, 1999. The BAN was recorded as permanent financing as of June 30, 1999.

Debt service requirements for interest and principal for bonds payable in future years are as follows:

Year	Principal	Interest	Total
2000	$ 1,903,000	$ 1,277,349	$3,180,349
2001	1,903,000	1,172,753	3,075,753
2002	1,903,000	1,074,633	2,977,633
2003	1,900,000	977,885	2,877,885
2004	1,888,000	893,837	$2,781,837
Thereafter	16,498,000	4,855,227	$21,353,227
Total	$25,995,000	$10,251,684	$36,246,684

Ice Palace Enterprise Fund

Bonds outstanding of the Ice Palace Enterprise Fund at June 30, 1999 are as follows:

Project	Date of Issue	Interest Rate (%)	Outstanding At June 30, 1998	Issued	Redeemed	Outstanding at June 30, 1999
Ice Palace	12/15/91	6.17	$ 540,000	$ -	$65,000	$ 475,000
Ice Palace	02/15/94	4.86	772,000	-	7,000	765,000
Total			$1,312,000	$ -	$72,000	$1,240,000

The annual debt service requirements in the future are as follows:

Year	Principal	Interest	Total
2000	$ 77,000	$ 65,295	142,295
2001	77,000	61,102	138,102
2002	82,000	56,797	138,797
2003	85,000	52,078	137,078
2004	92,000	47,063	139,063
Thereafter	827,000	171,963	998,963
Total	$1,240,000	$454,298	$1,694,298

State law permits the Town, under the provisions of Chapter 44, Section 10, to authorize indebtedness up to a limit of 5% of its equalized valuation. Debt issued in accordance with this section of the law is designated as being "inside the debt limit". In addition, however, a Town may authorize debt in excess of that limit for specific purposes. Such debt, when issued, is designated as being "outside the debt limit".

As authorized by the Massachusetts General Laws, the Town advance refunded certain general obligation and other bonds through the issuance of $5,985,000 of general obligation refunding bonds during fiscal year 1994. At June 30, 1999, approximately $5,655,000 of the bonds refunded remain outstanding and are considered defeased.

The Town is subject to various debt limits by statute and may issue additional general obligation debt under the normal debt limit. As of June 30, 1999, the Town had a total authorized and unissued debt of $4,406,000 summarized as follows:

Description	Date Authorized	Authorized Amount	Bonds Sold	Amount Authorized And Unissued
Water Treatment Plant	05/18/87	$1,600,000	$ -	$1,600,000
Water Treatment Plant	05/10/99	300,000	-	300,000
Other school renovations	06/16/98	245,000	-	245,000
Francis Wyman school renovations	06/16/98	5,000	-	5,000
School renovations	05/10/99	2,256,000	-	2,256,000
Ice Palace repairs	01/11/99	500,000	500,000	-
Total		$4,906,000	$500,000	$4,406,000

General Long-Term Obligations Account Group

The Town records its liability for long-term bonds and notes in the General Long-Term Obligations Account Group. Other general long-term obligations recognized by the Town are its obligations under vacation and sick pay benefits and landfill closure costs. These liabilities will be liquidated in the future from governmental funds.

During the year ended June 30, 1999, the following changes occurred in liabilities reported in the General Long-Term Obligations Account Group:

	Balance July 1, 1998	Bonds and Notes Issued	Bonds and Notes Redeemed	Other Net Increase (Decrease)	Balance June 30, 1999
Long-Term bonds and notes . . .	$27,348,000	$500,000	$1,853,000	$ -	$25,995,000
Environmental settlement	594,504	-	-	(118,901)	475,000
Workers' compensation	164,530	-	-	(7,530)	157,000
Compensated absences.	2,490,000	-	-	170,000	2,660,000
Total	$30,597,034	$500,000	$1,853,000	$ 43,569	$29,287,603

The Town receives Chapter 645 Construction Assistance from the Commonwealth of Massachusetts consisting of resources for debt service of general obligation school bonds outstanding. These resources are subject to annual appropriation by the State Legislature and the Town complying with certain audit and reporting requirements. During fiscal 1999, the Town received $262,090 of such assistance. The Town anticipates receiving approximately $4,980,000 of such assistance in future years.

NOTE 8 - LEASES PAYABLE

The Ice Palace Enterprise Fund is obligated under a lease for the Zamboni machine that is accounted for as an operating lease. Operating leases do not give rise to property rights or lease obligations and therefore, an asset related to this lease agreement is not reflected in the Ice Palace Enterprise Fund.

The following is a schedule by years of future minimum rental payments under the operating lease that has initial or remaining non-cancelable lease terms in excess of one year as of June 30, 1999:

Years Ending June 30	Payment Amount
2000	$25,758
2001	19,318
Total minimum lease payments	$45,076

NOTE 9 - STABILIZATION FUND

The Town has $14,504 in a stabilization fund classified in the expendable trust fund. The stabilization fund may be used for general or capital purposes upon approval by the Town during the budget process.

NOTE 10 - COMMITMENTS

Under the terms of an agreement with the State Department of Environmental Management and Massachusetts Refusetech Inc. (MRI), the Town is unconditionally obligated to make certain payments for its portion of the costs of using a resource recovery plant based on its projected minimum tonnage of solid waste to be disposed of at the plant. The cost to the Town under the agreement was approximately $1,172,000 in 1999. The facility was financed by the issuance of bonds in the amount of approximately $197,000,000. In the event of a facility failure, under circumstances in which the MRI is not required or is unable to pay damages, the Town's indirect share of the bonds, based on the aggregate projected minimum disposal tonnage of all participating communities, would be 5.49% of the total.

NOTE 11 - CONTINGENCIES

The Town participates in a number of State and Federal financial assistance programs. These programs are subject to financial and compliance audits. The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time, although the Town expects such amounts, if any, to be immaterial.

Various legal actions and claims are pending against the Town. Litigation is subject to many uncertainties, and the outcome of individual litigated matters is not always predictable. Although the amount of liability, if any, at June 30, 1999, cannot be ascertained, management believes any resulting liability should not materially affect the financial position of the Town at June 30, 1999.

Environmental Settlement

In 1989, the Town, along with other municipalities, was named as a third-party defendant in a lawsuit filed by the United States of America and the Commonwealth of Massachusetts against a trucking company and others. The Towns were alleged to have arranged with the trucking company and others for the transportation, disposal, storage or treatment of hazardous substances and materials at the trucking company's landfill. The Town has agreed to settle this lawsuit. The Town's portion of the settlement, less recovery from insurance companies, is $1,189,000, which is being paid over 10 years at 4% interest per annum, which began in fiscal 1994. The annual payments will be raised and appropriated each year. The liability remaining at June 30, 1999, was approximately $475,000, which is reflected in the General Long-Term Obligations Account Group.

NOTE 12 – SUN MICROSYSTEMS AGREEMENT

The Town entered into a Tax Increment Financing Agreement (TIF) with Sun Microsystems, Inc. for the exemption of taxes on all development of property located between Middlesex Turnpike, Burlington Road and Route 3, Burlington, Massachusetts in accordance with the Massachusetts Economic Development Incentive Program and Chapter 32A of the Massachusetts General Laws.

The exemption shall be for a period of twenty years commencing with fiscal year 1998 and ending with fiscal year 2017. The agreement shall provide an exemption from taxation on the value of all improvements on the site constructed and used for office and/or research and development purposes for each phase of the project and for the value of all personal property located on the site.

Sun Microsystems, Inc. has agreed to pay the Town the sum of $6,000,000 to be used by the Town for the implementation of a technology plan for the Town school system and for such other purposes as the Board of Selectmen deem advisable. The sum is payable in ten equal semi-annual installments of $600,000 each due on June 1 and January 1 of the first five years of the exemption period that began on June 1, 1997. These revenues and related expenditures are recorded in the Special Revenue Fund.

NOTE 13 - RISK FINANCING

The Town is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the Town carries commercial insurance.

Workers' Compensation

Workers' compensation claims are funded on a pay-as-you-go basis from annual appropriations. These claims are administered by a third party administrator and are funded on a pay-as-you-go basis from annual appropriations. The Town has recorded a liability of $157,000 at June 30, 1999, which represents an estimate of all outstanding claims as of that date. As of June 30, 1999, the Town has not adopted a formal plan for funding this accrued liability.

Changes in the reported liability since July 1, 1997 are as follows:

NOTE 12 - STABILIZATION FUND

The Town has $14,504 in a stabilization fund classified in the expendable trust fund. The stabilization fund may be used for general or capital purposes upon approval by the Town during the budget process.

NOTE 14 - COMMITMENTS

Under the terms of an agreement with the State Department of Environmental Management and Massachusetts Refusetech Inc. (MRI), the Town is unconditionally obligated to make certain payments for its portion of the costs of using a resource recovery plant based on its projected minimum tonnage of solid waste to be disposed of at the plant. The cost to the Town under the agreement was approximately $1,172,000 in 1999. The facility was financed by the issuance of bonds in the amount of approximately $197,000,000. In the event of a facility failure, under circumstances in which the MRI is not required or is unable to pay damages, the Town's indirect share of the bonds, based on the aggregate projected minimum disposal tonnage of all participating communities, would be 5.49% of the total.

	Balance at Beginning of Fiscal Year	Current Year Claims and Changes in Estimate	Claims Payments	Balance at Fiscal Year-Ed
Fiscal 1998	$126,403	$178,425	$140,298	$164,530
Fiscal 1999	$164,530	$223,724	$231,660	$156,594

Health Insurance

The Town estimates it's Incurred But Not Reported (IBNR) claims based on a three-month claim paid average. At June 30, 1999, the amount of the liability for health insurance claims was $704,000. This liability is the Town's best estimate based on available information.

NOTE 15 - ADJUSTMENTS AND RECLASSIFICATIONS

The following change has been made to the beginning fund balance of the general fund to adjust for the equity interest of the joint venture of the North East Solid Waste Committee as of June 30, 1998.

Fund equity at June 30, 1998, as previously reported	$6,697,884
Balance of joint venture at June 30, 1998	1,548,118
Fund equity at June 30, 1998, as restated	$8,246,002

Annual Report

of the

Town Officers

Year Ending

December 2000



Burlington

Massachusetts

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Special thanks to Pauline Crusco for all her effort and hard work organizing this report.

TOWN OF BURLINGTON DIRECTORY

Department Town of Burlington	Telephone (Area Code 781)	E-mail
Burlington Web		www.burlington.org
Information/Connecting all Departments	270-1600	
Main Fax Number Connecting Offices	270-1608	
Accounting	270-1610	accounting@burlmass.org
Assessors	270-1650	assessor@burlmass.org
B-CAT	273-5922	bcat@burlington.mec.edu
B-Line Coordinator	270-1965	
Board of Health		
Public Nurse	270-1957	nurse@burlmass.org
Sanitarian/Environmental Engineer	270-1954	health@burlmass.org
Building Inspector	270-1615	building@burlmass.org
Community Life Center	270-1961	bclc@burlmass.org
Conservation Commission	270-1655	conservation@burlmass.org
Council On Aging	270-1950	coa@burlmass.org
C.O.A. Lunch Line	270-1952	
Dog Pound	270-1698	aco@burlmass.org
Emergency Management Agency	270-1914	
Fire		
Emergency/Ambulance	911	
TDD for the Deaf	270-1913	
Business	270-1925	fire@burlmass.org
Library	270-1690	library@burlmass.org
Planning Board	270-1645	planning@burlmass.org
Police		
Emergency	911	
TDD for the Deaf	270-1913	
Business	270-1914	police@burlmass.org
Public Works	270-1670	dpw@burlmass.org
Cemetery	270-1685	
Central Maintenance	270-1678	
Engineering	270-1640	engineering@burlmass.org
Highway	270-1676	
Water & Sewer Utilities Division	270-1679	
Sewer Section	270-1683	
Mill Pond Water Treatment Plant	270-1680	
Vine Brook Ground Water Treatment Plant	270-1682	
Recreation		
Office	270-1695	recreation@burlmass.org
Garage	270-1697	
School Department	270-1800	www.burlington.mec.edu
Burlington High School	270-1800	
Foxhill School	270-1791	
Francis Wyman School	270-1701	
Marshall Simonds School	270-1781	
Memorial School	270-1721	
Pine Glen School	270-1712	
Selectmen	270-1630	selectmen@burlmass.org
Shawsheen Regional Technical School	(978) 667-2111	www.shawsheen.tec.ma.us
Tax Collector	270-1625	tax@burlmass.org
Town Administrator	270-1635	selectmen@burlmass.org
Town Clerk	270-1660	clerk@burlmass.org
Treasurer	270-1620	treasurer@burlmass.org
Veterans Agent	270-1959	veterans@burlmass.org

Annual Reports of the Town of Burlington, Massachusetts 2000

A part of Woburn in 1642, a Woburn Precinct as of 1730.

Burlington was incorporated as a town on February 28, 1799.

Population as of January 2000: 23,131.

Area of Town - 7,577 acres or 11.88 square miles.

Tax Rate FY01 - Residential: $ 9.60

Commercial: $24.00

Elevation at Town Hall - 220 feet above sea level.

Governor:	**A. Paul Cellucci** State House Boston, MA 02133
U.S. Senators:	**Edward M. Kennedy** John F. Kennedy Federal Bldg., Suite 409 Boston, MA 02203
	John F. Kerry Transportation Bldg., Suite 3220 10 Park Plaza Boston, MA 02116
Congressman: 6th District	**John Tierney** 11 Peabody Square Peabody, MA 01960
Councilor: 6th District	**Michael J. Callahan** State House, Room 184 Boston, MA 02133
State Senator: 4th Middlesex	**Robert A. Havern** State House, Room 506 Boston, MA 02133
Representative: 23 Middlesex	**Charles Murphy** State House, Room 436 Boston, MA 02133

TOWN GOVERNMENT SCHEDULE

Board of Appeals	Meets on the first and third Tuesdays of the month, Town Hall, 7:30 P.M.
Board of Assessors	Meets the second Thursday of the month, Town Hall, 4:30 P.M.
Board of Health	Meets the second and fourth Tuesdays of the month, Town Hall., 6:00 P.M.
Board of Selectmen	Meets the second and fourth Mondays of the month, Town Hall, 7:00 P.M.
Conservation Commission	Meets the second and fourth Thursdays of the month, Town Hall, 7:00 P.M.
Council on Aging	Meets the second Monday of the month, Human Services Center, 61 Center St., 5:00 P.M.
Housing Authority	Meets on the first Wednesday of the month, 15 Birchcrest St., Noon
Library Trustees	Meets on the second Wednesday of the month, Library, 7:00 P.M.
Planning Board	Meets the first and third Thursdays of the month, Town Hall, 7:30 P.M.
Recreation Commission	Meets on the second and fourth Mondays, Recreation Dept., 61 Center St., 7:00 P.M.
School Committee	Meets the second and fourth Tuesdays of the month, Burlington High School, 7:30 P.M.
Historical Commission	Meets the third Wednesday of the month, Town Hall Annex, 7:00 P.M.
Representative Charles Murphy	Public hours the third Wednesday of the month, 61 Center St., Room 103, 6-7 P.M.
Town Meeting	Meets January, May (annual), and September, Fogelberg Auditorium, Burlington High School, 7:30 P.M.

All other scheduled board/committee meetings are posted at Town Hall. Call (781)270-1660 to receive daily Fax notice of the meeting Calendar.

TOWN OFFICES SCHEDULE

Open Daily: All offices Except Holidays/ Weekends	8:30 A.M. - 4:30 P.M., Monday thru Friday 4:30 P.M. - 6:30 P.M. 2nd and 4th Thursdays of the month: Assessors; Building Dept.; Conservation Commission (by appointment); Town Clerk; Town Archives and Tax Collector. Nurse: Walk-in Clinic 2nd and 4th Wednesdays, 3:30 P.M. - 6:30 P.M. Human Services Center, 61 Center St. Board of Health/Lahey Clinic Free Care Community Clinic, 2nd and 4th Thursdays, 5:00 P.M. – 8:00 P.M. by appointment only, call the nurse at 270-1957. This program is offered to residents aged 19 – 65 who do not have health insurance or are under insured.

ELECTED OFFICIALS

Town Clerk (5 Yrs.)

Jane L. Chew	7 Winn Valley Dr.	2001

Moderator (1 Yr.)

Robert P. Marrano	14 Michael Dr.	2001

Selectmen (3 Yrs.)

Albert L. Fay, Jr.	11 Raymond Rd.	2003
Gary J. Gianino	11 Thornton Dr.	2002
Joseph A. Impemba, Chr.	11 Briarwood Ln.	2003
Kevin B. McKelvey	4 Allison Dr.	2001
Juliet M. Perdichizzi	239 Fox Hill Rd.	2001

Assessors (3 Yrs.)

Lisa M. Annunziata	5 Independence Dr.	2001
Appt. 7/99 elected 4/00		
Michael W. Crocker, Chr.	15 Thornton Dr.	2002
Appt. 2/98 elected 4/98		
Paul R. Sheehan	5 Thornton Dr.	2003
Appt. 1/99 elected 4/99		

Treasurer/Collector (3 Yrs.)

Brian P. Curtin	3 Lee Ave.	2001

School Committee (3 Yrs.)

John T. Lyons, Chr.	105 Bedford St.	2003
Christine M. Monaco	18 Corcoran Rd.	2001
Thomas F. Murphy, Jr.	3 Lexington St.	2001
Stephen A. Nelson	25 Fairfax St.	2002
John L. Vanella	8 Pearson Circle	2002

Library Trustees (3 Yrs.)

Elliot J. Chikofsky	75 Lexington St.	2003
Edith F. Entwistle, Chr.	62 Beaverbrook Rd.	2002
Robert D. Peters	26 Beacon St. Apt.	2002
Clifton E. Reed	14 Gedick Rd.	2003
Appt. 12/98 elected 4/99		
Dorothy M. Sykes	13 Ellery Ln.	2001
Appt. 2/98 elected 4/98		
Ruth Ann Yannetti	2 Moss St.	2001

Planning Board (5 Yrs.)

Peter J. Coppola	2 Garrity Rd.	2003
Ernest E. Covino, Jr.	1 Marvel Ave.	2005
John A. DeFrancesco	50 Westwood St.	2002
Albert L. Fay, Jr.	11 Raymond Rd.	2004
Jayne L. Hyde	6 Hallmark Gardens	2002
Paul R. Raymond	1 Dorothy Rd.	2005
Paul F. Roth, Chr.	249 Fox Hill Rd.	2001
Appt. 10/97 elected 4/98		

Board of Health (3 Yrs.)

James J. Dion	19 Crystal Circle	2003
Douglas J. Hyde, Chr.	17 Meadowvale Rd.	2001
Eugene Terry McSweeney	1 McSweeney Way	2002
Jane M. Richard	407 Cambridge St.	2003
Edward J. Weiner	43 Freeport Dr.	2001

Constable - 1st (3 Yrs.)

Sheila E. Howard	2 Hallmark Gardens	2001

Constable - 2nd (3 Yrs.)

Anthony J. Saia	27 Alcine Ln.	2001

Housing Authority(5 Yrs.)

Joseph J. Arena	10 Moss St.	2004
Lincoln W. Daigle	26 Davida Rd.	2002
M. Harrison Graham	14 Birchcrest St. #D2	2001
James Marchese, Chr.	1 Barbara Circle	2003
James J. Rogers	42 Locust St.	2004
Gov. Appt.		

Recreation Commission (3 Yrs.)

John J. Ferren, Chr.	37 Lantern Ln.	2003
Karen Hoyt	9 Porter Ave.	2001
Appt. 11/00 (Term 2002)		
Paul F. Roth	249 Fox Hill Rd.	
Planning Bd. Appt.		
Mark L. Sherwood	74 Lexington St.	2001
John L. Vanella	8 Pearson Circle	
School Comm. Appt.		

Shawsheen Tech (3 Yrs.)

John P. Miller	1 Holden Ave.	2003
Alfred J. Verrier	12 Mohawk Rd.	2002

TOWN MEETING MEMBERS

PRECINCT 1

Michael J. Austin	84 Locust St.	2002
Richard N. Binnall	68 Mill St.	2003
Linda K. Collins	18 Town Line Rd.	2001
Karen M. DeFrancesco	50 Westwood St.	2002
2000 Moved out of Town		
Channing L. Entwistle	62 Beaverbrook Rd.	2001
Barbara G. Faso	79 Drake Rd.	2001
David J. Fionda	46 Freeport Dr.	2001
Appt. 5/00 (term 2002)		
Charles S. Gilman	45 Westwood St.	2003
William Gochis	14 Wildwood St.	2003
Robert J. Gouveia	258 Winn St.	2002
Robert J. Macdonald	238 Fox Hill Rd.	2002
Michael Marchese, Jr.	39 Locust St.	2002
Nicholas Menkello	109 Locust St.	2001
Appt. 9/00 (term 2003)		
Cynthia J. Phillips	3 Wildwood Ln.	2002
Richard J. Roberto	58 Donald Rd.	2003
Maureen Monaco Ryan	3 Donald Rd.	2001
Mark S. Saia	8 Sumner St.	2003
Patricia A. Schuler	20 Tinkham Ave.	2003
Res. 6/00		
Sharon Marie Sotiros	17 Hart St.	2001
Amy Ellen Warfield	56 Skilton Ln.	2001

PRECINCT 2

Beverly A. Apruzzese	43 Peach Orchard Rd.	2001
William C. Beyer	67 Peach Orchard Rd.	2001
Ann Marie Comer	13 Lowell St.	2002
Frederick J. Crosdale Jr.	6 Oak St.	2001
Anthony Dalessio	3 Creston Ave.	2002
Marjorie J. Foster	10 Kenmere Ave.	2003
Write-in 2000		
Joseph C. George	4 Grandview Ave.	2003
Write-in 2000		
John T. Keating	115 Winn St.	2001
Write-in 1998		

Linda J. Lewis	144 Winn St.	2002
Peter E. Lewis	144 Winn St.	2002
Ann Louise McNamara	79 Mountain Rd.	2003
Margaret Merlesena	2 Burton Rd.	2001
Eleanor N. O'Connell	33 Peach Orchard Rd.	2003
David C. Richardson, Jr.	5 Peach Orchard Rd.	2003
Write-in 2000		
Michael S. Runyan	7A Mountain Rd.	2002
John J. Ryan	7 Grandview Ave.	2003
Write-in 1999		
Anthony G. Sapienza	2 Crawford Rd.	2002
Edmund F. Wall	4 Waite Ave.	2001

PRECINCT 3

Elliot J. Chikofsky	75 Lexington St.	2002
Res. 4/00 elected Library		
Anne P. Coady	8 Woodside Lane	2003
Sean P. Connors	14 Sears St.	2001
Kathleen S. Cool	9 Stony Brook Rd.	2003
Shari Lynn Ellis	3 Hickory Ln.	2001
Frances M. Heartquist	10 Briarwood Lane	2002
Heather E. Holman	191 Winn St.	2001
Appt. (term 2002)		
John D. Kelly	14 Oxbow Lane	2002
Stephen G. Marchese	4 Sears St.	2003
Charles J. McLean	2 Woodside Lane	2001
Mildred J. Nash	39 Sunset Dr.	2003
Mabel A. Nevins	26 Sunset Dr.	2003
Daniel J. Raske	3 Mildred Rd.	2002
Anne E. Rowe	94 Muller Rd.	2003
Louis P. Rubino	4 Fred St.	2002
Paul A. Valleli	14 Marrett Rd.	2001
Judith G. Wasserman	3 Indian Hill Rd.	2001
James Williams	12 Fred St.	2001
Walter T. Zenkin	49 Eugene Rd.	2002

PRECINCT 4

Betty M. Bullock	11 Crowley Rd.	2002
Thomas D. Conley, Jr.	20 Corcoran Rd.	2001
Karen Cooper	69 Francis Wyman Rd.	2002
George R. Cooper	69 Francis Wyman Rd.	2001
Ellen Marie Ferguson	76 Francis Wyman Rd.	2003
Write-in 2000		
Louise S. Freeman	4 Bates St.	2001
Andrew Groh	132 Bedford St.	2002
Joan B. Hastings	14 College Rd.	2003
Robert P. Knudsen	3 Bates St.	2003
Appt. 4/99 elected 4/00		
Constance K. McElwain	64 Francis Wyman Rd.	2001
Roberta E. Mills	19 Corcoran Rd.	2003
Frank P. Monaco	18 Corcoran Rd.	2003
Virginia E. Mooney	28 Mohawk Dr.	2003
Michael A. Proulx	76 Francis Wyman Rd.	2002
Robert Michael Shea	27 Daniel Dr.	2002
Kevin J. Sullivan	14 Frothingham Rd.	2002
Gail E. Viglione	2 Crowley Rd.	2001
Sarah Willard	13 Foster Rd.	2001

PRECINCT 5

Patricia J. Angelo	2 Austin St.	2003
Susan MacDonald Boari	14 Raymond Rd.	2002
Jason D. Brush	12 Saint Mary Rd.	2003
Richard P. Burkhart	10 Joanne Rd.	2001
Elaine Lee Carpenter	5 Dearborn Rd.	2003
Kenneth R. Forte	18 Wing Terrace	2002
Paul V. Gedick	5 County Rd.	2003
John J. Hanley	1 Violet Rd.	2001
Nancy J. Hofferty	10 Purity Springs Rd.	2003
Douglas J. Hyde, Jr.	17 Meadowvale Rd.	2001
Virginia M. Igo	1 Arthur Woods Ave.	2003
Joanne L. Kinchla	8 Arnold Terrace	2002
Cathryn Lee	15 Raymond Rd.	2001
Carmen Dore Lewis	36 Francis Wyman Rd.	2001
Joseph E. Morandi	7 Winona Rd.	2002
Catherine O'Neil	31 Arthur Woods Ave.	2002
Appt. 9/99 elected 4/00		
Hope M. Paulsen	8 St. Mary Rd.	2003
David Webster Potts	40 Fairfax St.	2001
Appt. 9/99 elected 4/00		
Auralie P. Slowey	13 Paulson Dr.	2002
Appt. 1/99 elected 4/99		

PRECINCT 6

Thomas P. Adams	11 Moss St.	2001
Marie A. Ardito	2 Edsel Drive	2002
Roger A. Bell	11 Lisa St.	2003
Appt. 1/00 elected 4/00		
Catharine M. Boucher	9 Jackson Rd.	2002
William F. Callahan	6 Carter Rd.	2003
Daniel R. DiTucci	8 Lisa St.	2003
William J. Flanagan	36 Wheatland St.	2002
Gregg E. Ganley	27 Cutting Ln.	2001
Appt. 4/98 elected 4/99		
Richard H. Howard	158 Wilmington Rd.	2001
Thomas C. Killilea	15 Wheatland St.	2001
Robert M. Mottolo	6 Wheatland Rd.	2002
Appt. 9/99 elected 4/00		
Florence Dolly Mountain	5 Eisenhower Dr.	2002
Karen A. Moyer	7 Kingsdale St.	2001
Donald J. Muse	21 Davida Rd.	2003
Marlene F. Rittenberg	14 Irene St.	2002
Joseph S. Stavolta, Sr.	12 Phyllis Ave.	2003
Teresa A. Tarpey	1 Holly St.	2003
James Tigges	2 Maryvale Rd.	2001
Write-in 2000		

APPOINTED OFFICIALS

American Disabilities Act Coordinator	Robert C. Hogan
Animal Control Officer	Gerald Mills
Appraiser/Assistant Assessor	Russell H. Washburn
Archivist	Lisa A. Plato
Assistant Town Administrator	Lawrence M. Rittenberg
Assistant Town Clerk	Eleanor M. Gelinas
Building Inspector	John Clancy
Community Life Center Director	Wesley Simons
Conservation Administrator 11/00	Brian J. Monahan, Res.
Council on Aging Coordinator	Jeanne Garrett
Director of Veteran Services	Robert C. Hogan
Emergency Services Director	Stephen Duke
Environmental Engineer	Todd Dresser
Fire Chief	Paul L. Thibault, Jr.
Health Agent/Sanitarian	Brian Lockard
Housing Authority Executive Director	Rina Petit
Labor Counsel	Philip Collins
Library Director	Elizabeth Owen, Acting
Library Director 8/00	Hilding Hedberg, Appt.
MBTA Advisory Board	Eleanor N. O'Connell
Metropolitan Area Planning Council	John D. Kelly
Planning Director	Anthony Fields
Police Chief	Barry S. Solomon, Acting
Police Chief	William R. Soda, Retired 11/00
Recreation Director	Donald Roberts
Recreation Maintenance Director	Douglas Gillingham
Sealer of Weights & Measures	Albert L. Fay, Jr.
Superintendent of Public Works	Syamal N. Chaudhuri
Town Accountant	Patrick J. Mullin
Town Administrator	Robert A. Mercier
Town Counsel	Kopelman and Paige, P.C.
Town Engineer	Pete G. Peters

APPOINTED BOARDS AND COMMITTEES

Appointments made by: Town Administrator

B-Line Advisory Committee	**1 year**	**Ad Hoc**
Patricia Churchill	14 Hallmark Gardens #5	2001
Peter Coppola	Planning Board	2001
John Kent	Lahey Security Mgr.	2000
Randy Lapides	Burlington Mall	2001
Virginia E. Mooney	28 Mohawk Rd.	2001
Mildred Nash	39 Sunset Dr.	2001

Stephen Nelson	25 Fairfax St.	2001
Mabel Nevins	26 Sunset Dr.	2001
Anne Rowe	94 Muller Rd.	2001
Bruce Silverman	American Landmarks	2001

Beautification Committee(5)	**1 year**	**Standing**
Carolyn Engel	9 Park Dr.	2001
Edward Hastings	14 College Rd.	2001
George M. Major, Chr.	29 Lantern Ln.	2001
Joan McSweeney	1 Doris St.	2001
Elaine Zuccaro	6 Pearson Cir.	2001

Bike Committee	**1 year**	**Ad Hoc**
Indra Deb	Conservation Comm	2001
Robert J. Gouveia	258 Winn St.	2001
Mildred Nash	39 Sunset Dr.	2001
Paul Raymond	1 Dorothy Rd.	2001
Mark Sherwood	Recreation Comm	2001
Bruce Silverman	American Landmarks	2001
Paul A. Valleli	14 Marrett Rd.	2001

Board of Appeals(5)	**5 years**	**Standing**
John A. Alberghini	3 Elm Ave.	2001
2nd Alt. - 1 yr.		
William Gaffney	8 Joanne Rd.	2005
Wayne Harding	16 Chadwick Rd.	2004
James Langley	13 Algonquin Dr.	2002
Robert M. Meaney, Chr.	P.O. Box 1173	2001
George Murray	184 Mill St.	2003
John T. Sullivan	2 Laurel Ln.	2001
1st Alt. - 1 yr.		

Board of Registrars(4)	**3 years**	**Standing**
Jane L. Chew	7 Winn Valley Dr.	2001
Jeanne Ganley	50 Lexington St.	2001
Patricia A. Larson	23 County Rd.	2002
Robert J. Macdonald, Chr.	238 Fox Hill Rd.	2003

Cable Advisory Committee(7)	**1 year**	**Ad Hoc**
Vacant	2000	
Howard Alberts	3 Arborwood Dr.	2001
Daniel Dunn, Chr.	29 Stony Brook Rd.	2001
Richard Linder	3 Maud Graham Circle	2001
1st Alt.		
Donald R. Messier	10 Eastern Ave.	2001
Juliet M. Perdichizzi	Selectmen	2000
Barry R. Romkey	8 Park Dr.	2001

Cemetery Oversight Committee	**1 year**	**Ad Hoc**
Karen Cooper	69 Francis Wyman Rd.	2001
Phillip A. Gallagher	Ways & Means	2001
Joan B. Hastings	Capital Budget	2001
Eugene Lane, Jr.	24 Cathy Rd.	2001
John Mooney	28 Mohawk Rd.	2001
Kevin Sullivan	14 Frothingham Rd.	2001
Paula Torti	9 Maud Graham Circle	2001

Community Life Center(10)	**2 years**	**Standing**
Fr. John R. Crispo	111 Winn St.	2001
Candace Gustafson	30 Paulson Dr.	2002
Michael Howard	18 Burlington St.	2002
Thelma Iozzo	7 Chandler Rd.	2001
Marilyn Langley	13 Algonquin Dr.	2002
Ronald J. MacKenzie	18 Spruce Hill Rd.	2002
Ann McNamara	79 Mountain Rd.	2001
Roberta Mills	19 Corcoran Rd.	2001
Betty Murphy	20 Wildwood St.	2002
Russell Petersen	11 Sullivan St.	2001

Conservation Commission(7)	**3 years**	**Standing**
Vacant	2002	
Larry Cohen, Chr.	8 Wilhelmina Ave.	2003
Indra Deb	17 Pathwoods Ave.	2002
Marylee Everett	14 Hart St.	2001
Paul A. Mazzocca	5 Black Horse Ln.	2003
Kerry Melanson	8 Freeport Dr.	2002
Sharon Ralph	1 Sunnyside Ave.	2002
Res. 12/00		
Philip E. Sutton	4 Park Dr.	2001

Council on Aging(7)	3 years	Standing
Eleanor Bonfanti	16 Lisa St.	2001
Gwendolyn Burgess	518 Farms Dr.	2002
Arlene A. DiRocco	10 Old Colony Rd.	2002
Marie George	64 Winn St.	2001
Alternate 1 yr.		
John J. Gulde	16 Dearborn Rd.	2001
Alternate 1 yr.		
Mary Lindley, Chr.	64 Bedford St.	2002
Sue Mike	602 Farms Dr.	2002
Res. 4/00		
Muriel O'Brien	26 Maryvale Rd	2003
Gordon C. Thomson	5 Frances Rd.	2001
Alternate 1 yr.		
Paula Torti	9 Maud Graham Circle	2001
Res. 6/00		
Robert Tyler	12 Taylor Ave.	2003
Robert Wong	20 Lowell St.	2001

Cultural Council(5-22)	3 years	Standing
Sara Arnold	29 South Bedford St.	2001
Anne P. Coady	8 Woodside Ln.	2002
June Collins	Chelmsford	2001
Eileen Feldman	19 Freeport Dr.	2003
Joanne Salvi Fitzpatrick	5 Makechnie Rd.	2003
Janet G. Hutchins, Chr.	3 Colleen Circle	2001
Stephen L. Miles	20 College Rd.	2001
Florence Dolly Mountain	5 Eisenhower Dr.	2003
Susan M. Pymm	22 Fernglade Rd.	2001
Res. 11/00		
Marcia Rich	P.O. Box 346	2001
William Timothy Rose	10 Locust St.	2003
Helen D. Sampsonis	9 Richardson Rd.	2001

Disabilities Access Committee(9)	1 year	Standing
Barbara Adler	4 Theodore Circle	2001
Robert Butts	207 Farms Dr.	2001
Tom Carlson	1 Violet Rd.	2001
Robert J. Emmert	21 Crystal Circle	2001
Bernice Ferguson	12 Central Ave.	2001
Maura F. Mazzocca	5 Black Horse Ln.	2001
Christine Monaco	18 Corcoran Rd.	2001
Walter Sullivan	15 Birchcrest St.	2001
Kenneth Tigges	1311 Arboretum Way	2001

Growth Impact Task Force	Ad Hoc
Walid I. Abu-Rumman	5 Glen Ave.
Citizen Rep	
Roger A. Bell	11 Lisa St.
TM Rep	
Larry S. Cohen	8 Wilhelmina Ave.
Cons. Comm. Alt.	
Peter J. Coppola	2 Garrity Rd.
Planning Rep	
John G. Cormier	8 Chester Ave.
Citizen Rep	
Arlene A. DiRocco	10 Old Colony Rd.
Sr. Housing Opt. Rep	
Marylee Everett	14 Hart St.
Cons. Comm. Rep	
Albert L. Fay, Jr.	11 Raymond Rd.
Selectmen Rep	
John J. Gulde	16 Dearborn Rd.
Citizen Rep	
Naomi B. Heghinian	4 Myrna St.
Citizen Rep	
Robert P. Knudson	3 Bates St.
Land Use Rep	
Peter E. Lewis	144 Winn St.
TM Rep	
Frank P. Monaco	18 Corcoran Rd.
W & M's Rep	
Virginia E. Mooney	28 Mohawk Rd.
BMC Rep	
Evelyn M. Mottola	6 Wheatland St.
Bylaw Rev. Rep	
Mark Pacheco	3 Bennett Ln.
Citizen Rep	
Jane M. Richard	407 Cambridge St.
BOH Rep	
Carol Sullivan	1 N.E. Exec. Park - 3rd Fl.
BBRT Rep	

Historical Commission(5)	3 years	Standing
Norman B. Biggart	4 Baron Pk. Ln. Apt.1	2001
Sandra J. Coveno	5 Forest Rd.	2001
Alternate 1 yr.		
John Demelo	50 Skelton Rd.	2003
Antoinette Faria	6 Butters Ln.	2003
Joyce Fay	11 Raymond Rd.	2002
Kathleen Horton	125 Lexington St.	2001
Gene Rossi	174 Winn St.	2001
Alternate 1 yr.		

Housing Partnership	1 year	Ad Hoc
Marguerite Brothers	BHA - Acting Director	2000
Res. 10/99		
Ernest Covino	1 Marvel Ave.	2001
John DeFrancesco	50 Westwood St.	2001
Phyllis Etsell	3 Eisenhower Dr.	2001
Jayne L. Hyde	6 Hallmark Gardens #1	2001
Virginia E. Mooney	28 Mohawk Rd.	2001
Michael Runyan	7A Mountain Rd.	2001

Information Systems Advisory (7)	1 year	Ad Hoc
Laurence J. Conway	18 Wildwood St.	2001
Daniel Dunn	29 Stony Brook Rd.	2001
David Fionda	46 Freeport Dr.	2001
Steven Z. Harris	9 Donna Ln.	2001
Kenneth Murray	24 Prouty Rd.	2001
Peter O'Keefe	47 Skelton Rd.	2001
Eugene Walendziewicz	17 Wildwood St.	2001

Recycling Committee(5)	1 year	Ad Hoc
Larry Cohen	8 Wilhelmina Ave.	2000
Christine Monaco	18 Corcoran Rd.	2000
Juliet M. Perdichizzi	Selectmen	2000
James Quinn	222 Mill St.	2000
Janet Towers	28 Humboldt Ave.	2000

Rink Oversight Committee(5)	1 year	Ad Hoc
Juliet Perdichizzi	Selectmen	2000
Brian Curtin, Chr.	Treasurer/Collector	2001
Stephen G. Marchese	Ways & Means	2001
Don Roberts	Recreation	2001
Craig Robinson	School Dept.	2001

Sign Bylaw Committee	1 year	Ad Hoc
Albert L. Fay, Jr.	Planning Board	2000
Richard Howard	Bylaw Review Committee	2000
Jayne L. Hyde	Planning Board	2000
Douglas Hyde, Jr.	Bylaw Review Committee	2000
Carl King	BBRT	2000
Joan McSweeney	Beautification Commission	2000
Robert M. Meaney	Board of Appeals	2000
George Murray	Board of Appeals	2000
Susan Stewart	Rotary Club	2000

Sr. Housing Options Committee	1 year	Ad Hoc
Arlene DiRocco	10 Old Colony Rd.	2001
Garry Feldman	19 Freeport Dr.	2001
Sheila Howard	2 Hallmark Garden #4	2001
Jayne L. Hyde	6 Hallmark Garden #1	2001
Douglas J. Hyde, Sr.	17 Meadowvale Rd.	2001
Peter E. Lewis	144 Winn St.	2001
Robert Meaney	P.O. Box 1173	2001

Stream & Flooding Study Committee	1 year	Ad Hoc
Alan McCarthy	104 Mill St.	2000
Eugene T. McSweeney	Board of Health	2000
Kerry Melanson	Conservation Commission	2000
Tara E. Olshaw	12 Chadwick Rd.	2000
Daniel Raske	Town Meeting	2000
Paul R. Raymond	Planning Board	2000
Robert J. Sotiros	17 Hart St.	2000
Ed Wall	Ways & Means	2000

Appointments made by: Moderator

Bylaw Review Committee(5)	1 year	Standing
Gregg E. Ganley	27 Cutting Ln.	2001
Richard H. Howard, Chr.	158 Wilmington Rd.	2001
Evelyn M. Mottolo	6 Wheatland St.	2001
Anthony G. Sapienza	2 Crawford Rd.	2001
Judith G. Wasserman	3 Indian Hill Rd.	2001

Capital Budget Committee(7)	3 years	Standing
Jason D. Brush	12 Saint Mary Rd.	2001
Res. 6/00		
Charles S. Gilman	45 Westwood St.	2001
Appt. 6/00		
Joan B. Hastings	14 College Rd.	2002
Marlene Rittenberg	14 Irene St.	2001
Michael S. Runyan	7A Mountain Rd.	2003
John J. Ryan	7 Grandview Ave.	2003
Patricia A. Schuler	20 Tinkham Ave.	2001
Res. 6/00		
Sarah Willard	13 Foster Rd.	2002
Walter T. Zenkin	49 Eugene Rd.	2001
Appt. 7/00		

Facilities Committee (7)	2 years	Standing
Vacant		2001
William F. Callahan	6 Carter Rd.	2002
Paul V. Gedick	5 County Rd.	2002
Robert J. Gouveia	258 Winn St.	2001
Linda J. Lewis	144 Winn St.	2001
Daniel J. Raske	3 Mildred Rd.	2002
Sharon M. Sotiros	17 Hart St.	2001

Human Services Committee(7)	3 years	Standing
Vacant		2003
Vacant		2003
Anne P. Coady	8 Woodside Ln.	2001
John D. Kelly	10 Oxbow Ln.	2003
Joanne L. Kinchla	8 Arnold Ter.	2002
Cynthia J. Phillips	3 Wildwood Ln.	2001
Auralie P. Slowey	13 Paulson Dr.	2002

Land Use Committee(9)	3 years	Standing
Sean P. Connors	14 Sears St.	2001
Nancy J. Hofferty	10 Purity Springs Rd.	2003
Robert P. Knudsen	3 Bates St.	2003
Catherine O. LeBlanc	3 Black Horse Ln.	2002
Peter E. Lewis	144 Winn St.	2002
Joseph E. Morandi	7 Winona Rd.	2002
Catherine O'Neil	31 Arthur Woods Ave.	2001
Richard J. Roberto	58 Donald Rd.	2003
Paul A. Valleli	14 Marrett Rd.	2001

Rules Committee(13)	1 year	Standing
William F. Callahan	6 Carter Rd.	2001
Kathleen S. Cool	9 Stony Brook Rd.	2001
George R. Cooper	69 Francis Wyman Rd.	2001
Barbara E. Faso	79 Drake Rd.	2001
Joseph C. George	4 Grandview Ave.	2001
Joan B. Hastings	14 College Rd.	2001
Carmen D. Lewis	36 Francis Wyman Rd.	2001
Florence Dolly Mountain	5 Eisenhower Dr.	2001
Eleanor N. O'Connell	33 Peach Orchard Rd.	2001
Anne E. Rowe	94 Muller Rd.	2001
Maureen Monaco Ryan	3 Donald Rd.	2001
Teresa A. Tarpey	1 Holly St.	2001
James Tigges	2 Maryvale Rd.	2001

Ways & Means Committee(15)	3 years	Standing
Marie Ardito	2 Edsel Dr.	2001
Michael J. Austin	84 Locust St.	2002
George R. Cooper	69 Francis Wyman Rd.	2001
Channing L. Entwistle	62 Beaverbrook Rd.	2001
Phillip A. Gallagher	8 Corcoran Rd.	2002
William Gochis	14 Wildwood St.	2001
Virginia M. Hardy	7 Thornton Dr.	2002
Stephen G. Marchese	4 Sears St.	2003
James D. Melchionna	7 Bedford St.	2003
Frank P. Monaco	18 Corcoran Rd.	2003
Christopher P. Murphy	22 Bedford St.	2002
David W. Potts	40 Fairfax St.	2002
Robert M. Shea	27 Daniel Dr.	2003
Sharon Marie Sotiros	17 Hart St.	2001
Edmund F. Wall	4 Waite Ave.	2003

REPORT OF THE BOARD OF SELECTMEN AND THE TOWN ADMINISTRATOR



Board of Selectmen: Front row: (left to right): Albert L. Fay, Jr., Joseph A. Impemba, Chairman; Gary J. Gianino; Back row: (left to right): Juliet M. Perdichizzi, Vice Chairman; Kevin B. McKelvey

In the year 2000, long time Board Member and community activist George Judge announced that he would not seek an additional term on the Board of Selectmen and the April election proved to be an interesting race as incumbent Joseph Impemba sought re-election to the Board and well known local resident Al Fay pulled his papers to run for the seat vacated by George Judge. In a spirited race, Selectman Impemba and newcomer Al Fay were elected to the Board and the reorganization of the Board meeting provided Selectman Impemba with the opportunity to serve as Chairman and Selectman Juliet Perdichizzi as Vice-Chairman.

Chairman Impemba quickly moved to assign the various Board Members to their sub-committee responsibilities and the individual members took to their new assignments with a renewed sense of excitement and expectation. Member Gianino was assigned the Fire Department, Member McKelvey was assigned the Public Works Department and Conservation Commission, new Member Fay was assigned the Town Hall Departments and Vice-Chair Perdichizzi was assigned the Police Department. All the Board Members worked closely with the Town Administrator to implement positive changes within Departments to improve our ability and responsiveness to resident concerns throughout the year.

While staying focused on our work schedule, the Board nonetheless, wanted to recognize in some small way the invaluable contributions of George Judge to the community through his numerous years of service to Burlington. To that end, the Board presented Mr. Judge with a night of recognition at a regularly scheduled Board meeting and presented him with an official "rocking chair" with the Town's seal to enjoy his retirement! All the Board Members, the Administration and indeed the residents of Burlington all owe George a hearty THANK YOU for his tireless efforts on our behalf.

YEAR 2000 HIGHLIGHTS

Town Meeting actions:

The annual Town Meeting in May and the Special Town Meeting in January were noteworthy for a number of reasons in calendar year 2000. The Board of Selectmen took a leadership role in important policy discussions and, with the advice of Town Counsel and our professional staff, helped to advise our Town Meeting members on pro-active approaches to difficult and complex public issues.

In May, the Board and the Town Administrator presented a budget which came in within fiscal guidelines established by the Board and the Ways and Means Committee and was, for the most part, accepted by the Town Meeting members as presented.

In addition, the Board continued to promote the idea of a Human Resources Director for the Town and presented a warrant Article to the Town Meeting for funding this position. The Town Administrator and the School Superintendent presented compelling arguments for this position and Town Meeting passed this request with a unanimous vote!

The Board and the Administration were also heavily involved with the development of a comprehensive, technically defensible telecommunication By-law and overlay district for the Town in the face of immense pressures from various telecom vendors who have the weight of the Federal Telecom Act of 1996 on their side in the battle to locate facilities within communities. We are proud that in September of 2000, Burlington's Town Meeting not only passed the By-law but also by creating the overlay district

allowing the Town to negotiate where these generally obtrusive structures can be located in a Community. We owe a great debt of gratitude to not only our staff but also the Planning Board members and their staff for this successful joint initiative to protect the Town's rights. We applaud the Town Meeting for acting responsibly about this emotional and complex issue.

In a similar vein, the Town Meeting members took very aggressive action in supporting significant funding for a comprehensive Stream and Flooding study for Sandybrook, Longmeadow and a portion of the Vinebrook (cost: $140,000+). The study was completed and the results reported to the residents impacted by the serious flooding in the area towards the end of 2000. The Administration and the Board members will address the many recommendations within this study through the budget process.

Finally, in both the May Town Meeting and the September Town Meeting, the issue of a growth moratorium was brought to the floor and a lively debate was held on this issue. Although not supporting the proposal before the Town Meeting, the Board and the Town Administrator prepared a response to the concerns raised by many Town Meeting members about our infrastructure and made this presentation to the Representatives. Ultimately, a resolution was passed to create a "task force" to look into the issue in much greater detail and report back to a future Town Meeting with their findings and recommendations. The Town Administrator and the Town Moderator made these appointments after the conclusion of the Town Meeting and the Committee had begun their difficult task as the year drew to a close.

Town Facilities and Land Use issues:

This past year the Meadowbrook School roof was completely replaced under an agreement between the Town and the occupants of the building for the past 15 years, the Mount Hope Christian Center.

Last year the Town Meeting authorized a twenty-year lease between the Board and the Christian Center and the Selectmen negotiated a 10-year lease with a 10-year option for renewal. As a part of this negotiation, the Board and the Christian Center agreed that the roof should be replaced and that the cost for doing this will be the responsibility of the lessee. The Town agreed that we needed to protect this Town asset and allowed the first three years of the lease



Town Administrator
Robert A. Mercier

payments to be applied to the repair of the roof. In essence, the roof repair of a Town owned building (approximately $250,000+) would not cost taxpayers a single dime!

The Town Administrator also awarded a contract for the repair and upgrade for the Mill Pond Water Treatment Plant at the end of the calendar year. The actual repairs will take place during the winter of 2001.

Also in 2000, the Town petitioned the Legislature to turn over the Grant Avenue State Barn that had been promised as a part of the Sun-Microsystems negotiations. We expect to have this matter resolved in 2001.

Finally, the Board has been very active in two significant land issues before the Town: A) The Land Swap and B) the preservation of the Clapp's Mill property. We have been advising the Town on the Land Swap issue for the past two-years. This is a very complex, difficult plan meant to accomplish a number of important Town goals. We continue to work hard to bring this unique plan to the Town Meeting for

their consideration and we are confident this will finally happen in 2001. The preservation of the Clapp's Mill property has recently been raised to a level of consciousness within the Community. The parcel abuts neighboring property in Wilmington as well as our own conservation property at the Sawmill Brook area. We are working with our neighbors in Wilmington to preserve this significant open space and to help us move forward. The Board designated the Trust for Public Land (a not for profit agency) to work on Burlington's behalf with the various landowners in the area to gauge their interest in working with the Town to secure this important piece of history and open space in our Community. We will continue to be vigilant in this regard to preserve, where feasible, as much remaining land as possible as we move into the 21st century.

Transportation:

Calendar year 2000 was a unique time in the transportation arena as the State of Massachusetts embarked on a "first of its kind" funding scheme to reconstruct the entire length of Route 3 from Burlington to the New Hampshire border! The plan is for a private concern to fully fund the cost of the project and be re-paid through the sale of Municipal bonds by the Commonwealth of Massachusetts over a 30-year period. The theory is that this plan allows the State to get this important project done while not limiting its bond capacity to a single major project. This type of funding mechanism has been used in California, Washington, North Carolina and a number of other states but never before in Massachusetts. The Town Administrator has been appointed to the Project Advisory Committee for the project, and construction is scheduled to begin in the spring of 2001. Project completion under this scenario is 42 months from the start!

The Town continues to work with the State to complete the roadwork on Middlesex Turnpike. This project has been frustrating to the Board and to many of our residents as the delays continue to provoke confusion and anger on the roadways. On a positive note, the completion and opening of the Network Drive connection has met or exceeded all expectations of the motoring public. We continue to work with our neighbors in Billerica and Bedford on the very important Tri-Town project that will include the long awaited Mitre link. We remain proud of this unique and positive relationship with our neighbors in working to resolve a regional transportation problem.

Public Safety:

There were a number of significant developments in both of our major Public Safety Departments during 2000. At the May Town Meeting, we asked the Town Meeting Representatives to fund a detailed analysis of the Fire Department in response to a number of concerns expressed by the Chief. For the past two years, the Chief has requested additional Firefighters to staff his engine companies and/or the ambulance. We felt we needed an independent management analysis of the Department especially in light of the changing Fire rescue responsibilities. The study was conducted by the MMA and delivered to the Town in the fall of 2000. There are 26 specific recommendations for us to consider as we evaluate the needs of the Department. Most of the proposed changes will involve active negotiations between the IAFF and the Town Administrator prior to any implementation but we at least now have a defined blueprint for the future.

At the same time this study was ongoing, the Police Department submitted to the Board a long range Strategic Plan for the Police Department for consideration over the next few years. This study was internally produced and provides a glimpse of what the Department may look like in 10 years. We applaud the Department for this initiative and look forward to working with the senior staff to implement many of the recommended suggestions.

Finally, early in 2000 longtime Chief William Soda informed the Administrator and the Board that he would be retiring in November of 2000. In fact, Chief Soda formally retired on November 17, 2000 and the Administrator moved quickly to fill this important position with senior Captain Barry Solomon who enthusiastically took over the reigns in the Department upon Chief Soda's departure. The Board and the Administrator wish Chief Soda and his family all the best in his retirement from the Town of Burlington.

Policy Matters:

The Board continues to review existing policies and procedures that are in place or have yet to be formulated for the protection of our residents and for the efficient and fair application of standards to all interested parties. The Board engaged in policy discussion in four categories in 2000. First, we moved to revise the existing Liquor Rules and Regulations for the Board that needed to be updated due to changes in statutory requirements and additional input from Board members. This will be completed in early 2001. Second, the Board adopted a Sewer Policy meant to reflect a priority schedule for sewer allocation in the best interest of our residents while complying with the outstanding DEP Administrative order. Third, the Board is working on a new sidewalk policy for implementation during 2001 and finally, the Board adopted a new policy on the use of second water meters for homeowners not willing to pay the higher sewer charge for outdoor watering. This item is still being discussed as it has many ramifications that the Board needs to consider as we evaluate the impact of this initiative on our supply capacity.

Summary:

Once again, this has been a very exciting year here in Burlington. The Town Administrator and the Board members continue to listen to the concerns of our residents and take into account how people feel about their community. We are indebted to the many citizens who willingly volunteer their time and energy to hopefully "make a small difference" in their community.

Burlington is truly blessed with outstanding elected and appointed officials who help make Burlington a community with a rich and proud tradition of service.

Finally, none of this work would be possible without the efforts of the terrific staff, which the Town Administrator employs. As any manager understands, those people who produce the end product do the real work. We are indeed fortunate to have a staff that excels at getting the job done and which exemplifies the term "professional".

Thank you.

Respectfully submitted,

The Board of Selectmen:
Joseph A. Impemba, Chairman
Juliet M. Perdichizzi, Vice-Chairman
Gary J. Gianino, Member
Kevin B. McKelvey, Member
Albert L. Fay, Jr., Member

Administration:
Robert A. Mercier, Town Administrator
Lawrence M. Rittenberg, Assistant Town Administrator

Professional staff:
Anna Webb, Executive Assistant to T.A.
Janis Critch, Principal Clerk
Marion Rich, Principal Clerk
Pauline Crusco, Principal Clerk

TOWN COUNSEL

During 2000, Town Counsel handled a number of complex litigation matters. In addition, the firm rendered numerous legal opinions to various Town boards, approved contracts as to form, and handled a number of real estate transactions. There are currently 26 active litigation cases involving the Town. Six of these cases involve appeals from decisions of the Board of Appeals and the Planning Board relating to telecommunications applications. In addition, another six of these cases involve school department labor matters. Most of the remaining cases involve appeals from decisions of the Town's various land use boards.

Town Counsel has been representing the Town with respect to increasing the number of affordable housing units for senior citizens. In furtherance of this effort, we have been working with the Board of Selectmen and the Town Administration to negotiate a land exchange to facilitate the construction of affordable senior housing on the Mountain Road and Grandview Farm sites.

Town Counsel has also been representing the Board of Appeals with respect to the comprehensive permit application which was filed regarding the Grandview Farm site. Presently, Town Counsel is representing the Board of Appeals in the developer's appeal of the Board's decision to the Housing Appeals Committee.

Town Counsel has also worked closely with the Planning Department in developing zoning bylaw amendments, including a major amendment to the Town's telecommunications zoning bylaw. We have also been working with the Town Administration to develop a request for proposals for the lease of space for telecommunications equipment on structures owned by the Town that are located within the telecommunications overlay district.

We extend our appreciation to the Board of Selectmen for their confidence in retaining this firm, and appreciate the assistance and cooperation received on all matters from the Board of Selectmen, Town Meeting, the Town Administrator, department heads, boards, committees, and other Town personnel. We look forward to working with the members of the Town Government in the future.

Respectfully submitted,

Leonard Kopelman, for the Firm of
Kopelman and Paige, P.C.
Town Counsel

TOWN CLERK

The year 2000 will, among other things, be remembered for the contested Presidential Election. The election process was examined through a microscope and some changes are inevitable. Out of curiosity, I examined the recounts we've had since using optical scanning equipment (Optech IIIP Vote Tabulators, 1992-present) versus our old mechanical lever machines (AVM, 1972-1992) and, prior to that, paper ballots. Out of ten recounts (four we've had since using Optech, three with AVM, and three with paper ballots), the greatest candidate vote deviations among the various systems were: 15 with 11,329 total votes cast using Optech IIIP; 20 with 5,409 total votes cast using AVM; and 13 with 7,420 total votes cast using paper ballots. No system is perfect but the Optech system has performed the best. In Massachusetts, optically scanned ballots are the latest technology to be approved for use by Cities/Towns.

With Optech, most of the reasons a manual recount might differ from the machine count is that the ballot is improperly marked. For example: voter used a pocket pen instead of the marker provided; voter marked wrong candidate and crossed it out instead of requesting a new ballot; voter drew a line from the point of the arrow to the candidate instead of filling in the arrow; or voter wrote-in the name of a candidate and did not fill in the arrow. In any of those circumstances, the machine would not detect the problem, only a visual inspection could identify them.

This was the first year a Voter Satisfaction Survey was made available at the polls in November. Almost 500 voters completed the form and overwhelmingly indicated they were satisfied with the process. A number of voters (6) suggested we go back to the old voting equipment which in a Presidential Election would certainly have resulted in very long lines because there are far fewer machines (6 per precinct) than voting booths (25 per precinct) to keep things moving. Some (21) suggested going back to precinct polls which would also certainly contribute to voter confusion on where to cast their ballots and significantly increase the cost of conducting elections. There were a number of requests for better signage. New signs have been ordered and will be in place for all future elections. Other voters (8) suggested new equipment and/or internet voting....who knows what the future will bring. Hopefully, whatever new systems are approved, integrity will not be

sacrificed for the sake of convenience. Thanks to all who participated in this year's survey.

While four elections commanded most of our attention this year, that's not all that was going on in the Clerk's office. The Passport business grew steadily with 850 applications processed this year for which the Town received $12,825 in revenue. Total revenue generated by the Town Clerk's office in 2000 was $90,397. A comprehensive Resident's Guide was produced and published and is available for new members of the community. This guide is also available to the public via our web page. Additionally, the Town Clerk's web page now has the Town's Zoning Bylaws, Annual Report, and a daily public meeting calendar. The Archivist has many new and interesting postings on the Archives web page, so be sure to check it out.

Please visit us at: **www.burlington.org/townservices.html** then scroll down to the Town Clerk link.

It has been our pleasure to serve you this year.



From left to right Peg Gelinas, Mary Lou Raleigh, Jane Chew, Lois Shramek and Lisa Plato

Respectfully submitted,

Jane L. Chew, Town Clerk

NOTICE:

Town Meeting Minutes are published separately. Anyone requiring a copy may obtain it from the Town Clerk's Office. A copy is also on file at the Library.

Following are the historical profiles on Births, Marriages, Deaths, Voting Statistics, and Election results.

VITAL STATISTICS

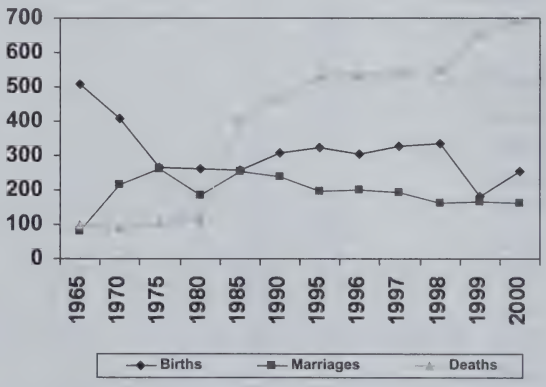
Historical Profile (Adjusted)

The following Births, Marriages, and Deaths were recorded in the Office of the Town Clerk. The figures for marriages and deaths are not exclusively those of residents. The figures for births for the last two years do not include all out of wedlock births. As those figures become available from the state the chart will be amended.

Note: Lahey Clinic opened in 1980

	Births	Marriages	Deaths
1965	509	80	99
1970	406	217	87
1975	265	263	105
1980	263	185	113
1985	259	253	403
1990	306	240	472
1995	322	196	532
1996	303	200	538
1997	326	191	547
1998	333	162	549
1999	203	165	671
2000	254	161	692

Received through 1/3/01



VOTING STATISTICS

Votes Cast

Town Election

	Prec.1	Prec.2	Prec.3	Prec.4	Prec.5	Prec.6	Total	%
1991	929	695	886	755	848	937	5050	38%
1992	914	791	582	738	788	810	4893	37%
1993	598	517	618	490	545	524	3292	24%
1994	578	319	547	528	596	597	3165	24%
1995	461	290	485	428	489	566	2719	20%
1996	298	157	347	269	317	315	1703	13%
1997	695	371	771	598	719	738	3889	30%
1998	608	261	622	513	593	594	3191	16%
1999	362	130	392	327	296	283	1790	13%
2000	607	304	572	541	673	595	3292	24%

Special Elections

Referendum								
1985	1492	1224	1361	1277			5354	41%
Referendum								
1991	1234	1338	1108	770	930	1093	6473	49%
Prop 2½								
1994	718	385	667	672	768	735	3945	28%
Selectman								
1997	457	198	353	331	368	408	2115	15%

Presidential Primaries

March								
1984	797	565	656	716			2734	23%
March								
1988	668	669	775	612	669	759	4152	33%
March								
1992	847	931	861	713	751	836	4939	36%
March								
1996	335	244	344	321	313	359	1916	14%
March								
2000	824	550	861	767	791	791	4584	32%

State Primaries

September								
1988	106	141	145	128	150	125	795	6%
September								
1990	1186	1177	1226	1028	1081	1159	6857	53%
September								
1992	668	602	808	516	647	692	3933	29%
September								
1994	484	310	523	482	499	526	2826	21%
September								
1996	336	182	335	362	391	339	1944	14%
September								
1998	566	371	609	556	589	577	3268	23%
September								
2000	126	70	171	115	171	160	813	8%

State/Presidential Elections

November								
1986	2298	1770	1884	2069			8021	63%
November								
1988	2051	1981	2157	1841	1814	2025	11869	88%
November								
1990	1921	1958	2021	1677	1737	1908	11222	82%
November								
1992	2202	2444	2309	1840	1920	2076	12791	87%
November								
1994	1818	1329	1715	1573	1687	1732	9854	72%
November								
1996	2101	1630	1974	1800	1905	1918	11328	79%
November								
1998	1522	1008	1480	1295	1382	1408	8095	57%
November								
2000	2133	1582	2028	1828	2001	2000	11572	79%

Election Results:

TOWN OF BURLINGTON

TOTAL TALLY SHEET

MARCH 7, 2000

Election

# Eligible Voters	14,177
Total Votes Cast	4,584
Percent	32.3%

PRECINCT	1	2	3	4	5	6	TOTAL
Democrat	399	251	406	334	379	374	2,143
Republican	425	299	451	432	412	417	2,436
Libertarian	0	0	4	1	0	0	5
TOTAL VOTES CAST	824	550	861	767	791	791	4,584
DEMOCRATIC PARTY							
Presidential Preference							
Blanks	1	3	7	1	2	5	19
Al Gore	236	159	246	208	241	235	1,325
Lyndon H. LaRouche, Jr.	1	0	1	0	0	2	4
Bill Bradley	147	82	141	119	125	122	736
No Preference	11	6	11	2	8	9	47
Write-ins	3	1	0	4	3	1	12
TOTAL	399	251	406	334	379	374	2,143
State Committee Man							
Blanks	122	63	109	89	98	80	561
Charles Lyons	204	132	227	185	207	215	1,170
Peter V. Villandry	71	54	67	57	74	79	402
Write-ins	2	2	3	3	0	0	10
TOTAL	399	251	406	334	379	374	2,143
State Committee Woman							
Blanks	121	65	121	100	101	90	598
Patricia M. Deal	203	137	211	169	208	220	1,148
Rona S. Logue	74	47	71	63	69	64	388
Write-ins	1	2	3	2	1	0	9
TOTAL	399	251	406	334	379	374	2,143
Democratic Town Committee							
Blanks	8,689	5,012	8,820	6,982	7,385	7,236	44,124
Richard H. Howard	171	126	177	149	191	218	1,032
Anne Howard	180	128	177	160	191	207	1,043
Virginia E. Mooney	198	148	236	195	226	232	1,235
Jayne L. Hyde	168	122	170	164	196	189	1,009
John J. Ferren	181	135	184	162	220	200	1,082
Theresa A. Tarpey	157	112	161	143	188	196	957
Patricia A. Larson	161	122	172	148	204	187	994
Elmer Bud Larson	153	117	162	140	196	182	950
John T. Mooney	168	128	185	154	191	192	1,018
Sheila E. Howard	159	130	168	164	183	194	998
Albert L. Fay, Jr.	199	131	207	190	243	222	1,192
Sharon M. Sotiros	167	111	161	137	168	171	915
Nan R. Murphy	172	116	178	144	189	188	987
Paul R. Sheehan	164	126	165	146	189	183	973
Douglas J. Hyde	163	119	174	157	217	193	1,023
Michelle S. Trousil	174	107	158	135	165	164	903
Brian P. Curtin	228	152	213	194	243	234	1,264
Janet L. Dalessio	161	131	154	135	173	173	927
Richard D. Griffin	146	114	154	131	174	175	894
Eleanor N. O'Connell	175	132	169	148	177	187	988
Charles A. Murphy	227	143	219	199	236	237	1,261
Gary J. Gianino	207	132	196	170	201	204	1,110
Elizabeth M. Gianino	192	127	177	153	187	187	1,023
Robert M. Meaney	157	118	174	149	182	187	967
Edmund F. Wall	147	115	155	131	167	163	878
David P. LeBlanc	153	107	170	141	170	170	911
Eugene Terry McSweeney	165	117	181	141	181	182	967
Joseph A. Impemba	218	146	224	205	237	245	1,275
Mary Louise Rutherford	162	110	161	144	177	179	933
Richard C. Wilde	197	146	193	168	209	200	1,113
Write-ins	6	5	15	11	9	13	59
TOTAL	13,965	8,785	14,210	11,690	13,265	13,090	75,005

PRECINCT	1	2	3	4	5	6	TOTAL
REPUBLICAN PARTY							
Presidential Preference							
Blanks	0	2	3	1	1	0	7
Alan Keyes	11	8	6	15	7	12	59
George W. Bush	165	116	162	118	122	141	824
Gary Bauer	0	0	1	1	0	0	2
John McCain	245	173	276	296	280	261	1,531
Steve Forbes	3	0	3	1	2	1	10
Orrin Hatch	0	0	0	0	0	0	0
No Preference	1	0	0	0	0	2	3
Write-ins	0	0	0	0	0	0	0
TOTAL	425	299	451	432	412	417	2,436
State Committee Man							
Blanks	133	108	129	145	124	125	764
Amos J. Eaton	140	113	157	140	150	144	844
Robert B. Hayden	55	28	54	45	49	45	276
Douglas J. Howard	80	41	70	74	62	75	402
Lyman G. Judd, Jr.	17	9	39	28	27	27	147
Write-ins	0	0	2	0	0	1	3
TOTAL	425	299	451	432	412	417	2,436
State Committee Woman							
Blanks	135	103	125	139	126	129	757
Helen A. Hatch	235	166	268	231	235	240	1,375
Bridget M. Goertz	55	30	57	60	50	48	300
Write-ins	0	0	1	2	1	0	4
TOTAL	425	299	451	432	412	417	2,436
Republican Town Committee							
Blanks	11,278	7,985	11,668	11,605	10,769	11,032	64,337
Gene J. Rossi	193	142	238	195	208	200	1,176
Michael J. Wislotski, II	203	144	234	203	219	198	1,201
Samuel P. Martorano	185	133	220	188	198	190	1,114
J. Gordon Brown	191	126	217	178	185	183	1,080
Dorothy M. Macdonald	218	136	230	185	197	191	1,157
Robert J. Macdonald	224	132	221	184	190	195	1,146
Martha A. Moore	176	141	225	183	187	182	1,094
Bruce W. Burrell	182	127	214	186	188	195	1,092
John J. Leary	181	131	211	175	193	193	1,084
Victoria D. Leary	177	136	214	177	192	192	1,088
John E. Fogelberg	238	159	266	233	242	224	1,362
Margaret B. McGillicuddy	178	139	220	195	201	187	1,120
Ann M. Holmquest	213	134	232	189	201	197	1,166
Charles A. Holmquest	206	129	226	191	192	190	1,134
Marianne W. Brenton	235	155	258	234	240	236	1,358
Richard P. Brenton	205	138	237	200	204	221	1,205
Constance K. McElwain	186	136	219	203	205	183	1,132
Norma C. Robichaud	188	135	226	197	197	193	1,136
Joseph J. Arena (certified write-in)	3	0	2	4	1	0	10
Write-ins (all others)	15	7	7	15	11	13	68
TOTAL	14,875	10,465	15,785	15,120	14,420	14,595	85,260

PRECINCT	1	2	3	4	5	6	TOTAL
LIBERTARIAN PARTY							
Presidential Preference							
Blanks	0	0	1	0	0	0	1
Kip Lee	0	0	1	0	0	0	1
Harry Browne	0	0	2	1	0	0	3
Edison P. McDaniels, Sr.	0	0	0	0	0	0	0
Larry Hines	0	0	0	0	0	0	0
David Lynn Hollist	0	0	0	0	0	0	0
L. Neil Smith	0	0	0	0	0	0	0
Write-ins	0	0	0	0	0	0	0
TOTAL	0	0	4	1	0	0	5
State Committee Man							
Blanks	0	0	0	0	0	0	0
Elias Israel	0	0	4	1	0	0	5
Write-ins	0	0	0	0	0	0	0
TOTAL	0	0	4	1	0	0	5
State Committee Woman							
Blanks	0	0	3	1	0	0	4
Write-ins (all others)	0	0	1	0	0	0	1
TOTAL	0	0	4	1	0	0	5
Libertarian Town Committee							
Blanks	0	0	9	1	0	0	10
Write-ins	0	0	3	0	0	0	3
TOTAL	0	0	12	1	0	0	13

The polls were open at 7:00 a.m. at the Burlington High School. All precinct workers were sworn in by the Wardens. The machines and ballot boxes were all checked, memory packs were sealed, and the counters all read zero. The polls closed at 8:00 p.m.

Wardens:	Votes Cast	Registered Voters	%	% of Total Voting	
Prec. 1 Mabel Nevins	824	2,599	31.7%	DEM	46.7%
Prec. 2 Marjorie Pearson	550	2,019	27.2%		
Prec. 3 Paula Davis	861	2,484	34.7%	REP	53.1%
Prec. 4 Patricia Stanford	767	2,258	34.0%		
Prec. 5 Joan Hastings	791	2,402	32.9%	LIB	0.1%
Prec. 6 Elmer Larson	791	2,415	32.8%		

The above figures include 178 Absentee Ballots cast by precinct as follows:
1=29, 2=9 ,3=47, 4=46, 5=18, 6=29.

WEATHER: Cloudy A.M., Sunny, near 60 P.M.

Attest:

Jane L. Chew, CMC
Town Clerk

TOWN OF BURLINGTON

TOTAL TALLY SHEET

April 8, 2000
Election

		Student Vote
# Eligible Voters	14,006	2205
Total Votes Cast	3,292	219
Percent	23.50%	9.93%

PRECINCT	1	2	3	4	5	6	GRAND TOTAL	
TOTAL VOTES CAST	607	304	572	541	673	595	3,292	219
MODERATOR (1) 1 Yr.								
Blanks	153	89	172	134	161	123	832	48
Robert P. Marrano*	452	212	395	403	509	465	2,436	165
Write-ins	2	3	5	4	3	7	24	6
TOTAL	607	304	572	541	673	595	3,292	219
SELECTMEN (2) 3 Yrs.								
Blanks	178	66	186	155	201	150	936	59
Joseph A. Impemba*	481	225	392	376	493	435	2,402	142
Albert L. Fay, Jr.	370	213	317	353	452	370	2,075	158
Virginia E. Mooney	176	102	248	193	200	226	1,145	76
Write-ins	9	2	1	5	0	9	26	3
TOTAL	1,214	608	1,144	1,082	1,346	1,190	6,584	438
ASSESSOR (1) 3 Yrs.								
Blanks	183	90	172	161	175	135	916	41
Paul R. Sheehan*	422	210	399	376	495	454	2,356	173
Write-ins	2	4	1	4	3	6	20	5
TOTAL	607	304	572	541	673	595	3,292	219
ASSESSOR (1) 1 Yr.								
Blanks	200	101	209	187	200	161	1,058	49
Lisa M. Annunziata	405	200	360	351	471	429	2,216	161
Write-ins	2	3	3	3	2	5	18	9
TOTAL	607	304	572	541	673	595	3,292	219
SCHOOL COMMITTEE (1) 3 Yrs.								
Blanks	185	104	172	161	191	146	959	41
John T. Lyons*	417	197	398	375	480	443	2,310	171
Write-ins	5	3	2	5	2	6	23	7
TOTAL	607	304	572	541	673	595	3,292	219
LIBRARY TRUSTEES (2) 3 Yrs.								
Blanks	463	229	440	422	490	406	2,450	122
Clifton Reed*	401	202	370	360	456	421	2,210	154
Elliot J. Chikofsky	346	174	333	299	395	357	1,904	151
Write-ins	4	3	1	1	5	6	20	11
TOTAL	1,214	608	1,144	1,082	1,346	1,190	6,584	438
PLANNING BOARD (2) 5 Yrs.								
Blanks	195	101	182	173	188	158	997	79
Ernest E. Covino, Jr.*	290	120	235	268	328	296	1,537	70
Paul R. Raymond*	257	133	276	293	322	267	1,548	83
Robert M. Meaney	194	81	206	154	205	208	1,048	87
Joseph E. Morandi	271	172	242	194	300	257	1,436	113
Write-ins	7	1	3	0	3	4	18	6
TOTAL	1,214	608	1,144	1,082	1,346	1,190	6,584	438
BOARD OF HEALTH (2) 3 Yrs.								
Blanks	382	203	386	356	381	325	2,033	116
James J. Dion*	404	195	376	365	471	429	2,240	155
Jane M. Richard*	421	198	377	357	486	427	2,266	159
Write-ins	7	12	5	4	8	9	45	8
TOTAL	1,214	608	1,144	1,082	1,346	1,190	6,584	438
RECREATION COMM. (1) 3 Yrs.								
Blanks	174	73	165	158	147	128	845	50
John J. Ferren*	428	229	406	378	522	461	2,424	163
Write-ins	5	2	1	5	4	6	23	6
TOTAL	607	304	572	541	673	595	3,292	219

PRECINCT	1	2	3	4	5	6	Total	Student Vote
SHAWSHEEN TECH. H.S. (1) 3 Yrs.								
Blanks	197	99	196	174	202	156	1,024	60
John P. Miller*	407	203	376	364	469	435	2,254	152
Write-ins	3	2		3	2	4	14	7
TOTAL	607	304	572	541	673	595	3,292	219
PRECINCT 1 TOWN MEETING - 3 YR (6)								
Blanks	1,086						1,086	
Patricia A. Schuler*	367						367	
Richard N. Binnall	376						376	
David J. Fionda	346						346	
Charles S. Gilman	350						350	
William Gochis	384						384	
Richard J. Roberto	374						374	
Mark S. Saia	348						348	
Write-ins	11						11	
TOTAL	3,642						3,642	
PRECINCT 2 TOWN MEETING - 3 YR (6)								
Blanks		1,121					1,121	
Ann L. McNamara*		236					236	
Eleanor N. O'Connell*		223					223	
John J. Ryan*		204					204	
(W/I #1)Joseph C. George		5					5	
(W/I #2)David C. Richardson, Jr.		4					4	
(W/I #3)Marjorie J. Foster		3					3	
Write-ins(all others)		28					28	
TOTAL		1,824					1,824	
PRECINCT 3 TOWN MEETING - 3 YR (6)								
Blanks			992				992	
Anne P. Coady*			362				362	
Stephen G. Marchese*			356				356	
Mildred J. Nash*			381				381	
Mabel A. Nevins*			351				351	
Anne E. Rowe*			359				359	
Kathleen S. Cool			350				350	
Heather E. Holman			278				278	
Write-ins			3				3	
TOTAL			3,432				3,432	
PRECINCT 4 TOWN MEETING - 3 YR (6)								
Blanks				1,465			1,465	
Joan B. Hastings*				362			362	
Roberta E. Mills*				359			359	
Frank P. Monaco*				361			361	
Virginia E. Mooney*				349			349	
Robert P. Knudsen				302			302	
(W/I #1)Ellen Marie Ferguson				6			6	
Write-ins (all others)				42			42	
TOTAL				3,246			3,246	
PRECINCT 4 TOWN MEETING - 1 YR (1)								
Blanks				161			161	
Louise S. Freeman				374			374	
Write-ins				6			6	
TOTAL				541			541	
PRECINCT 5 TOWN MEETING - 3 YR (6)								
Blanks					1,059		1,059	
Patricia J. Angelo*					403		403	
Jason D. Brush*					364		364	
Nancy J. Hofferty*					431		431	
Virginia M. Igo*					406		406	
Hope M. Paulsen*					411		411	
Elaine Lee Carpenter					368		368	
Paul V. Gedick					379		379	
Richard H. Walzer					207		207	
Write-ins					10		10	
TOTAL					4,038		4,038	

PRECINCT	1	2	3	4	5	6	TOTAL
PRECINCT 5							
TOWN MEETING - 2 YR (1)							
Blanks					166		166
Catherine O'Neil					502		502
Write-ins					5		5
Total					673		673
PRECINCT 5							
TOWN MEETING - 1 YR (1)							
Blanks					105		105
Thomas E. Murray					282		282
David Webster Potts					283		283
Write-ins					3		3
Total					673		673
PRECINCT 6							
TOWN MEETING - 3 YR (6)							
Blanks						913	913
William F. Callahan*						412	412
Daniel R. DiTucci*						406	406
Donald J. Muse*						404	404
Joseph S. Stavolta, Sr.*						368	368
Teresa A. Tarpey*						389	389
Roger A. Bell						355	355
Kyle A. Shields						309	309
Write-ins						14	14
TOTAL						3,570	3,570
PRECINCT 6							
TOWN MEETING - 2 YR (1)							
Blanks						157	157
Robert M. Mottolo						432	432
Write-ins						6	6
Total						595	595
PRECINCT 6							
TOWN MEETING - 1 YR (1)							
Blanks						467	467
(W/I #1)James Tigges						8	8
Write-ins (all others)						120	120
Total						595	595

The polls were open at 8:00 A.M. at the Burlington High School. All precinct workers were sworn in by the Wardens, machines and ballot boxes were all checked, memory packs were sealed, and all counters were set at zero. The polls closed at 8:00 P.M.

Wardens:	Votes Cast	Registered Voters	%
Prec. 1 Elaine Perachi	607	2,576	23.6%
Prec. 2 Marjorie Pearson	304	1,940	15.7%
Prec. 3 Paula Davis	572	2,459	23.3%
Prec. 4 Patricia Stanford	541	2,236	24.2%
Prec. 5 Pauline Alberghini	673	2,392	28.1%
Prec. 6 Elmer Larson	595	2,403	24.8%

The above figures include 208 Absentee Ballots cast by precinct as follows: 1=42, 2=23, 3=34, 4=28, 5=51, 6=30.

VOTER PROFILE:	AGE	TOTAL	%
	18-30	161	4.9%
	31-40	422	12.8%
	41-50	668	20.3%
	51-60	693	21.1%
	61-70	757	23.0%
	71-80	481	14.6%
	80+over	110	3.3%
	Total	3292	100%

WEATHER: 70's sunny, very windy PM.

Attest:

Jane L. Chew, CMC
Town Clerk

TOWN OF BURLINGTON

TOTAL TALLY SHEET

SEPTEMBER 19, 2000

Election

# Eligible Voters	14,246
Total Votes Cast	813
Percent	5.7%

PRECINCT	1	2	3	4	5	6	TOTAL
Democrat	96	56	137	94	126	118	627
Republican	29	14	30	21	43	41	178
Libertarian	1	0	4	0	2	1	8
TOTAL VOTES CAST	126	70	171	115	171	160	813
	DEMOCRATIC PARTY						
SENATOR IN CONGRESS							
Blanks	12	1	15	20	18	16	82
Edward M. Kennedy	83	54	120	70	105	101	533
Write-ins	1	1	2	4	3	1	12
TOTAL	96	56	137	94	126	118	627
REPRESENTATIVE IN CONGRESS							
Blanks	15	3	25	19	21	16	99
John F. Tierney	80	52	112	73	105	102	524
Write-ins	1	1	0	2	0	0	4
TOTAL	96	56	137	94	126	118	627
COUNCILLOR							
Blanks	25	2	41	24	35	30	157
Michael J. Callahan	70	54	95	69	91	88	467
Write-ins	1	0	1	1	0	0	3
TOTAL	96	56	137	94	126	118	627
SENATOR IN GENERAL COURT							
Blanks	25	2	29	24	29	30	139
Robert A. Havern, III	70	52	106	65	97	88	478
Write-ins	1	2	2	5	0	0	10
TOTAL	96	56	137	94	126	118	627
REPRESENTATIVE IN GENERAL COURT							
Blanks	14	2	23	14	16	19	88
Charles A. Murphy	81	53	114	77	109	99	533
Write-ins	1	1	0	3	1	0	6
TOTAL	96	56	137	94	126	118	627
CLERK OF COURTS							
Blanks	10	3	19	11	18	15	76
Edward J. Sullivan	62	41	89	55	88	80	415
Dennis Michael Sullivan	24	12	29	28	20	23	136
Write-ins	0	0	0	0	0	0	0
TOTAL	96	56	137	94	126	118	627
REGISTER OF DEEDS							
Blanks	28	4	37	26	32	27	154
Eugene C. Brune	68	52	99	67	94	91	471
Write-ins	0	0	1	1	0	0	2
TOTAL	96	56	137	94	126	118	627
REGISTER OF PROBATE							
Blanks	1	1	9	5	2	9	27
Dean J. Bruno	4	1	6	1	4	2	18
John R. Buonomo	16	18	20	16	18	16	104
Thomas B. Concannon, Jr.	1	3	6	3	4	4	21
Tara DeCristofaro	6	4	15	13	5	6	49
Francis X. Flaherty	27	15	50	22	58	38	210
Melissa J. Hurley	12	4	11	2	9	9	47
Robert Wesley Keough	5	2	7	10	8	15	47
L. Paul Lucero	19	6	12	14	15	13	79
Ed McMahon	5	2	1	8	3	6	25
Write-ins	0	0	0	0	0	0	0
TOTAL	96	56	137	94	126	118	627

PRECINCT	1	2	3	4	5	6	TOTAL
	REPUBLICAN PARTY						
SENATOR IN CONGRESS							
Blanks	5	0	9	3	12	15	44
Jack E. Robinson, III	21	13	20	16	23	22	115
Write-ins	3	1	1	2	8	4	19
TOTAL	29	14	30	21	43	41	178
REPRESENTATIVE IN CONGRESS							
Blanks	2	3	5	1	1	3	15
Frederick T. Golder	6	2	8	5	5	10	36
Paul McCarthy	21	8	17	15	37	27	125
Write-ins	0	1	0	0	0	1	2
TOTAL	29	14	30	21	43	41	178
COUNCILLOR							
Blanks	24	13	21	18	38	31	145
Write-ins	5	1	9	3	5	10	33
TOTAL	29	14	30	21	43	41	178
SENATOR IN GENERAL COURT							
Blanks	24	13	21	18	36	33	145
Write-ins	5	1	9	3	7	8	33
TOTAL	29	14	30	21	43	41	178
REPRESENTATIVE IN GENERAL COURT							
Blanks	23	13	21	19	39	34	149
Write-ins	6	1	9	2	4	7	29
TOTAL	29	14	30	21	43	41	178
CLERK OF COURTS							
Blanks	25	13	22	19	40	34	153
Write-ins	4	1	8	2	3	7	25
TOTAL	29	14	30	21	43	41	178
REGISTER OF DEEDS							
Blanks	24	13	22	19	39	34	151
Write-ins	5	1	8	2	4	7	27
TOTAL	29	14	30	21	43	41	178
REGISTER OF PROBATE							
Blanks	6	6	5	1	17	16	51
Lee Johnson	23	7	24	20	26	25	125
Write-ins	0	1	1	0	0	0	2
TOTAL	29	14	30	21	43	41	178
	LIBERTARIAN PARTY						
SENATOR IN CONGRESS							
Blanks							0
Carla A. Howell	1	0	4	0	2	1	8
Write-ins	0	0	0	0	0	0	0
TOTAL	1	0	4	0	2	1	8
REPRESENTATIVE IN CONGRESS							
Blanks	1	0	4	0	2	1	8
Write-ins	0	0	0	0	0	0	0
TOTAL	1	0	4	0	2	1	8
COUNCILLOR							
Blanks	1	0	4	0	2	1	8
Write-ins	0	0	0	0	0	0	0
TOTAL	1	0	4	0	2	1	8
SENATOR IN GENERAL COURT							
Blanks	1	0	1	0	2	1	5
Ilana Freedman	0	0	3	0	0	0	3
Write-ins							0
TOTAL	1	0	4	0	2	1	8

PRECINCT	1	2	3	4	5	6	TOTAL
REPRESENTATIVE IN GENERAL COURT							
Blanks	1	0	4	0	2	1	8
Write-ins	0	0	0	0	0	0	0
TOTAL	1	0	4	0	2	1	8
CLERK OF COURTS							
Blanks	1	0	4	0	2	1	8
Write-ins	0	0	0	0	0	0	0
TOTAL	1	0	4	0	2	1	8
REGISTER OF DEEDS							
Blanks	1	0	4	0	2	1	8
Write-ins	0	0	0	0	0	0	0
TOTAL	1	0	4	0	2	1	8
REGISTER OF PROBATE							
Blanks	1	0	4	0	2	1	8
Write-ins	0	0	0	0	0	0	0
TOTAL	1	0	4	0	2	1	8

The polls were open at 7:00 a.m. at the Burlington High School. All precinct workers were sworn in by the Wardens. The machines and ballot boxes were all checked, memory packs were sealed, and the counters all read zero. The polls closed at 8:00 p.m.

Wardens:	Votes Cast	Registered Voters	%	% of Total Voting	
Prec. 1 Mabel Nevins	126	2,633	4.8%	DEM	4.4%
Prec. 2 Marjorie Pearson	70	2,034	3.4%		
Prec. 3 Paula Davis	171	2,495	6.9%	REP	1.2%
Prec. 4 Patricia Stanford	115	2,266	5.1%		
Prec. 5 Joan Hastings	171	2,394	7.1%	LIB	0.1%
Prec. 6 Elmer Larson	160	2,424	6.6%		

The above figures include 66 Absentee Ballots cast by precinct as follows: 1=9, 2=2, 3=21, 4=12, 5=14, 6=8.

Attest:
Jane L. Chew, CMC
Town Clerk

Weather: AM Sunny, 70's, PM Cloudy

TOWN OF BURLINGTON

TOTAL TALLY SHEET

NOVEMBER 7, 2000

Election

# Eligible Voters	14,588
Total Votes Cast	11,572
Percent	79.3%

PRECINCT	1	2	3	4	5	6	TOTAL
TOTAL VOTES CAST	2,133	1,582	2,028	1,828	2,001	2,000	11,572
PRESIDENT/VICE PRES.							
Blanks	14	13	22	21	18	17	105
Browne/Olivier	9	11	8	12	6	11	57
Buchanan/Higgins, Sr.	8	17	8	5	7	12	57
Bush/Cheney	851	546	759	647	740	711	4,254
Gore/Lieberman	1,141	903	1,131	1,051	1,136	1,145	6,507
Hagelin/Tompkins	0	2	1	0	4	2	9
Nader/LaDuke	108	88	94	89	85	98	562
Write-ins	2	2	5	3	5	4	21
TOTAL	2,133	1,582	2,028	1,828	2,001	2,000	11,572
U.S. SENATE							
Blanks	91	67	79	65	85	68	455
Edward M. Kennedy	1,408	1,089	1,366	1,247	1,366	1,399	7,875
Carla A. Howell	312	197	278	277	303	264	1,631
Jack E. Robinson, III	277	175	263	207	201	231	1,354
Dale E. Friedgen	3	3	10	3	3	5	27
Philip Hyde, III	10	7	3	8	14	10	52
Philip F. Lawler	30	39	28	19	25	22	163
Write-ins	2	5	1	2	4	1	15
TOTAL	2,133	1,582	2,028	1,828	2,001	2,000	11,572
U.S. CONGRESS							
Blanks	117	83	130	86	106	88	610
John F. Tierney	1,342	1,032	1,318	1,237	1,348	1,356	7,633
Paul McCarthy	673	464	580	502	544	555	3,318
Write-ins	1	3	0	3	3	1	11
TOTAL	2,133	1,582	2,028	1,828	2,001	2,000	11,572
COUNCILLOR							
Blanks	692	410	639	548	584	528	3,401
Michael J. Callahan	1,426	1,146	1,373	1,264	1,406	1,455	8,070
Write-ins	15	26	16	16	11	16	100
TOTAL	2,133	1,582	2,028	1,828	2,001	1,999	11,571
STATE SENATOR							
Blanks	275	215	275	220	222	241	1,448
Robert A. Havern, III	1,309	980	1,284	1,176	1,279	1,299	7,327
Ilana Freedman	545	379	463	428	497	458	2,770
Write-ins	4	8	6	4	3	1	26
TOTAL	2,133	1,582	2,028	1,828	2,001	1,999	11,571
STATE REPRESENTATIVE							
Blanks	499	348	492	396	413	384	2,532
Charles A. Murphy	1,618	1,212	1,511	1,414	1,581	1,600	8,936
Write-ins	16	22	25	18	7	15	103
TOTAL	2,133	1,582	2,028	1,828	2,001	1,999	11,571

PRECINCT	1	2	3	4	5	6	TOTAL
CLERK OF COURTS							
Blanks	644	426	628	539	562	522	3,321
Edward J. Sullivan	1,482	1,136	1,381	1,281	1,433	1,463	8,176
Write-ins	7	20	19	8	6	14	74
TOTAL	2,133	1,582	2,028	1,828	2,001	1,999	11,571
REGISTER OF DEEDS							
Blanks	693	446	656	573	595	553	3,516
Eugene C. Brune	1,435	1,112	1,353	1,244	1,400	1,437	7,981
Write-ins	5	24	19	11	6	9	74
TOTAL	2,133	1,582	2,028	1,828	2,001	1,999	11,571
REGISTER OF PROBATE							
Blanks	300	260	336	269	302	289	1,756
John R. Buonomo	1,080	831	970	925	1,062	1,043	5,911
Lee Johnson	491	301	474	388	424	435	2,513
Diane Poulos Harpell	258	183	247	245	211	231	1,375
Write-ins	4	7	1	1	2	1	16
TOTAL	2,133	1,582	2,028	1,828	2,001	1,999	11,571
QUESTION #1	Earlier Redistricting for State Legislatures						
Blanks	114	88	107	82	98	108	597
Yes	1,475	1,041	1,375	1,307	1,402	1,316	7,916
No	544	453	546	439	501	575	3,058
TOTAL	2,133	1,582	2,028	1,828	2,001	1,999	11,571
QUESTION #2	Voting by Incarcerated Felons						
Blanks	68	47	55	62	58	68	358
Yes	1,499	1,076	1,387	1,229	1,399	1,369	7,959
No	566	459	586	537	544	562	3,254
TOTAL	2,133	1,582	2,028	1,828	2,001	1,999	11,571
QUESTION #3	Dog Racing						
Blanks	61	44	70	38	49	51	313
Yes	930	780	885	799	911	850	5,155
No	1,142	758	1,073	991	1,041	1,098	6,103
TOTAL	2,133	1,582	2,028	1,828	2,001	1,999	11,571
QUESTION #4	Income Tax Rate Reduction						
Blanks	56	42	63	36	40	49	286
Yes	1,369	933	1,250	1,094	1,239	1,196	7,081
No	708	607	715	698	722	754	4,204
TOTAL	2,133	1,582	2,028	1,828	2,001	1,999	11,571
PRECINCT	1	2	3	4	5	6	TOTAL
QUESTION #5	Health Insurance and Health Care						
Blanks	78	62	88	59	71	61	419
Yes	906	666	842	737	815	852	4,818
No	1,149	854	1,098	1,032	1,115	1,086	6,334
TOTAL	2,133	1,582	2,028	1,828	2,001	1,999	11,571
QUESTION #6	Tax Credit for Tolls and Motor Vehicle Excise Taxes						
Blanks	60	45	69	39	61	59	333
Yes	944	671	910	727	814	819	4,885
No	1,129	866	1,049	1,062	1,126	1,121	6,353
TOTAL	2,133	1,582	2,028	1,828	2,001	1,999	11,571

PRECINCT	1	2	3	4	5	6	TOTAL
QUESTION #7	Tax Deduction for Charitable Contributions						
Blanks	75	55	79	51	76	76	412
Yes	1,580	1,114	1,435	1,263	1,380	1,412	8,184
No	478	413	514	514	545	511	2,975
TOTAL	2,133	1,582	2,028	1,828	2,001	1,999	11,571
QUESTION #8	Drug-Dependency Treatment and Drug-Crime Fines						
Blanks	87	55	87	58	71	74	432
Yes	844	691	823	751	841	795	4,745
No	1,202	836	1,118	1,019	1,089	1,130	6,394
TOTAL	2,133	1,582	2,028	1,828	2,001	1,999	11,571

The polls were open at 6:00 a.m. at the Burlington High School. All precinct workers were sworn in by the Wardens. The machines and ballot boxes were all checked, memory packs were sealed, and the counters all read zero. The polls closed at 8:00 p.m.

Wardens:	Votes Cast	Registered Voters	%
Prec. 1 Paul Raymond	2133	2,682	79.5%
Prec. 2 Marjorie Pearson	1582	2,110	75.0%
Prec. 3 Paula Davis	2028	2,560	79.2%
Prec. 4 Patricia Stanford	1828	2,310	79.1%
Prec. 5 Joan Hastings	2001	2,444	81.9%
Prec. 6 Elmer Larson	2000	2,482	80.6%
		14,588	

The above figures include 739 Absentee Ballots cast by precinct as follows: 1=151, 2=63, 3=170, 4=114, 5=120, 6=121.

On November 17, 2000 at 5:00 P.M. the Board of Registrars convened a public meeting to open and count the Overseas Absentee ballots which were received after the election.

The Total Tally was adjusted to reflect the four (4) votes cast in the overseas ballots, one (1) of which was a partial ballot.

Attest:

Jane L. Chew, CMC
Town Clerk

ARCHIVES

Our first full year as a full-time program was a busy one! Internal and external usage increased dramatically. Although each and every use is not recorded, the usage log shows general trends. This calendar year we processed over 290 documented requests, and public requests increased 17% from last year. This year requests from the public accounted for 25% of the total requests. Reference service totaled well over 200 hours, a 41% increase over last year.

Certain departmental records received proportionately heavy use. The following departmental records received the heaviest use: Town Clerk, 29%; Treasurer, 25%; Historical Commission, 15%; Board of Selectmen, 12%; and Assessor, 5%.

Work continues on gaining physical and intellectual control of town records. This "archivese" means locating the format, quantity, location, content, origins, and arrangement of information. Record surveys were completed for the Fire Department and Recreation Department, and part of the Historical Commission. 335 cubic ft. (268 boxes) of records were surveyed and 30 cubic ft. (24 boxes) of the survey records were destroyed. A much larger volume can be destroyed once the records are sorted.

Progress was made on indexing frequently accessed record series and records that are legally required to be indexed. Projects completed include:

- Town meeting actions, ca. 1985-1992.
- Building Department permits, ca. 1920-1950 and half of 1997.
- Historical Commission Historic Resources Survey (including address, historic property name, and date of first construction).
- Cemetery deeds and burials, 1820-present, thanks to the assistance of Ernestine Grasso and Charlie Marble.
- Detailed index (7000+ entries) for historic photograph collection. The points of access include name, geographic location, and subject. Special thanks to Jim Ashworth for cross referencing the photographs with John Edward (Ed) Fogelberg's 1979-1994 series of articles, "Burlington: Past and Present."

The archivist designed a museum inventory database, based on Computer Interchange and Museum Information (CIMI) standards. The archivist entered the historical museum inventory from a 1970s accession system, and made recommendations to the Historical Commission on how to proceed.

Another goal of the program is to increase awareness and understanding of archives, records, and Burlington history. This year we developed some printed resources in response to frequently requested information. The following resources are available in paper format and on the Town of Burlington web site:

- Resource Guide 1: Researching Your Burlington Ancestors and History
- Resource Guide 2: Your Old Burlington House
- Resource Guide 3: Native Americans in Burlington
- Informational material on Baldwin's/Butter's/Clapp's Mill and Grandview Farm
- Welcome to Historic Houses in Burlington



Exterior of Francis Wyman house with Joshua Reed in the doorway, ca. 1897. Transfer; Historical Commission (item 53).

This year the archives and Burlington Historical Commission collaborated on our first exhibit. The archivist researched and wrote the text for a museum exhibit celebrating the Francis Wyman Association centennial and state-wide archaeology week. The exhibit included the following sections: Introduction to Archaeology; Native Americans in Burlington, Amos Wyman house, Francis

Wyman and family, and Contemporary Archaeology. Two greeting card series were produced, both highlighting historic images around the Burlington common. Packages of twelve are available for $6 from the Burlington Town Clerk's office or by sending a check to the Burlington Historical Commission.

We continued ongoing maintenance of the records management program. 105 cubic ft. (84 boxes) of records were pulled for destruction. 90 cubic ft. (72 boxes) of records were destroyed in off-site storage and 30 cubic ft. (24 boxes) were transferred from off-site storage to the archives. Now that shelving has been installed in the vault, we will transfer the remainder of the records from off-site storage and begin processing.

Although we have the foundations of a records management program, we are still developing policies and schedules. The archivist drafted a general electronic records schedule, which must be submitted to the Secretary of the Commonwealth, Public Records Division for approval. We also researched and drafted an information technology/electronic records policy.

The microfilming/imaging program made a step toward electronic delivery of information. The zoning bylaws are available on the Town of Burlington web site in HTML (web) and PDF format; the general bylaws will follow in the near future. Frequent requests for the Historic Resources Survey (commissioned by the Burlington Historical Commission and authored by John Goff, Historic Preservation and Design, Salem, MA) necessitated electronic access. We are pleased to report that individual survey forms and the final report are now available on the Town of Burlington web site, thanks to scanning assistance from Historical Commission Chairman Norman Biggart and Secretary Toni Faria. This was also the first year we published the annual town report on the Internet. Thanks to Ann Hillson, the earning record cards from the 1960s are being alphabetized and prepared for microfilming.



John "Ed" Fogelberg and Alan Nelson preparing map of historic Burlington, ca. 1970s. Gift of John Edward Fogelberg (item 250).

We saved the best for last – thanks to Burlington Historian John Edward (Ed) Fogelberg, the image collection grew from 50 to 500 images. Heartfelt thanks to Mr. Fogelberg, who meticulously documented Burlington's written and visual history, and preserved a comprehensive visual record of Burlington's past. Mr. Fogelberg's collection was combined with other collections, and is now available on the Town of Burlington web site. If you have additional information, the archivist would appreciate hearing from you. For a list of other donations, please see the Burlington Historical Commission's annual report. To all our donors – thank you!



Front of Grandview Farm, ca. 1898. Gift of Nancy McIntire (item 40).

This year we began creating and publishing electronic finding aids. Finding aids lead users to information from and about archives. Basic finding aids include general or subject guides, descriptive inventories, series listings, accession registers, card catalogs, special lists, shelf and box lists, indexes, and for electronic records, software documentation.

The Burlington Archives is implementing a national standard, Encoded Archival Description, an SGML DTD (Standard Generalized Markup Language Document Type Definition). The archives creates finding aids in XML (Extensible Markup Language, a subset of SGML) and uses a freeware program to convert XML-encoded finding aids and style sheets to an HTML (HyperText Markup Language) finding aid. HTML finding aids will be published on the archives' web site. The learning curve has been a bit steep, but the long-term durability of the information makes it worthwhile. In the next year we will begin converting the Access database to EAD-compliant finding aids.

We again reaped the benefits of the Simmons College (Boston, Mass.) non-paid, records management intern program. Interns work on records management projects for approximately fifty hours, in return for course credit. This year's intern, Josie Manternach, assisted with an off-site storage area and indexed Building Department permits.

The archives is here to serve the Town of Burlington and its citizens. We are located in the basement of the Burlington Town Hall and accept requests by phone, fax, email, and mail. Although an appointment is not required, it is advisable to call first, just to make sure the archivist is on-site. If the archivist is off-site, please see the town clerk's office. The archives is open 8:30-4:30 and is typically closed from 12-1 for the lunch hour. The archives is also open the second and fourth Thursday until 6:30 pm. Appointments are also available outside of regular Town Hall hours and during the lunch hour.

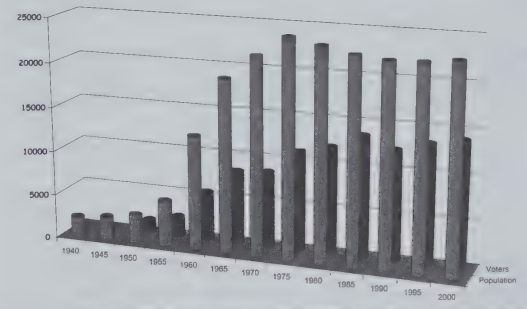
Respectfully submitted,

Lisa A. Plato, CA
Archivist/Records Manager

BOARD OF REGISTRARS

The Board of Registrars mailed out 821 mail-in voter registration forms as requested in census returns as well as to unregistered persons who signed nomination papers and petitions. Of those, 336 people responded. Additionally, 295 forms were mailed to all residents who turned 18 years old. This year, 93 responded and registered to vote.

POPULATION/REGISTERED VOTERS (March): Based on Annual Town Census



	1940	1945	1950	1955	1960	1965	1970	1975	1980	1985	1990	1995	2000
Population	2275	2656	3250	5225	12852	19473	22150	24374	23687	22981	22662	22739	23131
Voters			1557	2321	5582	8348	8577	11239	12092	13650	12368	13443	14060

1543 – *# of residents registered and added to the rolls*

1083 – *# of residents dropped from the rolls*

240 – *# of voters placed on the inactive rolls*

2130 – *# of persons eligible but not registered*

87% – *eligible residents registered to vote*

The board certified 4,797 signatures on nomination papers and petitions.

Population Trends

Age Group	1990	1995	1996	1997	1998	1999	2000	Since 1990
0-10	2815	2955	2970	2885	2825	2892	2931	4.1%
11-20	3160	2620	2633	2675	2735	2778	2833	-10.3%
21-30	3889	3476	3272	2799	2595	2497	2500	-35.7%
31-40	3311	3877	3941	3821	3701	3654	3624	9.5%
41-50	3062	3208	3259	3256	3248	3230	3378	10.3%
51-60	3031	2712	2696	2619	2758	2830	2905	-4.2%
61-70	1756	2220	2303	2345	2346	2357	2325	32.4%
71-80	672	926	966	1102	1238	1320	1398	108%
81-90	220	270	283	312	331	357	417	89.5%
91+	24	34	32	37	47	50	75	212.5%
Unknown	722	442	219	814	859	884	745	
Total	22662	22740	22574	22665	22683	22849	23131	+2.1%



Respectfully submitted,

Robert J. Macdonald, Chair
Board of Registrars

POLICE DEPARTMENT

** *Departmental Roster* **

CHIEF OF POLICE
Barry Solomon

CAPTAIN
George Devlin

LIEUTENANTS
Alfred Sciuto
Walter Bevis
Francis Hart
Carleton Boutwell

SERGEANTS
Gerald Mills
Ralph Patuto
Richard Sheppard
Robert Downer
John Walthall
William Faria
Thomas Duffy
Stephen O'Meara

PATROL OFFICERS
Charles Chicarello
Robert Aloisi
William Duffey
Frank Nardone
Barry Cosgrove
Kevin Rogers
Michael Joyce
Gary Burdick
Stephen Cross
Spiros Tsingos
Gary Redfern
Kenneth Reynolds
Timothy McDonough
James Tigges
Robert Kirchner
Bernard Schipelliti
Daniel Houston
Michael McDade
Glen Mills
Gregory Skehan
Keith Sheppard
Lyn Reynolds
Timothy Filep
Richard Glejzer
Dennis Thompson
Thomas Sullivan
Christopher Priest
Paul Anderson
Robert Healey
Edward Mackey
Michael Debye
Richard Hanafin
Harry Sawyer, Jr.
Charles Ferguson III
William Preston
Thomas Fournier
Anne Marie Browne
Kevin Cooney
Timothy Kirchner
David McLean
Albert Gagne
Paul Glejzer
Robert Aloisi, Jr.
Joseph Papsedero
John Thompson
Stephen Papagno
William Soda

CLERICAL STAFF

Ann Johnedis Barbara Cunningham
Catherine Devaney

TRAFFIC SUPERVISORS/MATRONS

Helen M. Bulman – Head Traffic Supervisor

Helen Dignan	Carol Santoro
Nancy Bibbey	Marie Reinold
Maureen Robillard	Carol Jangro
Carol Goodwin	Sandra Romsey
Claire Hogaboom	Janet Testa-Fox
Eileen O'Meara-Barnard	Kristen Culleton

CIVILIAN DISPATCHERS

Alma Venditti Gail Fay
June Connolly

ANIMAL CONTROL OFFICER

Gerry Mills, Jr.

Introduction

The year 2000 saw a change in leadership of the Burlington Police Department. Chief William Soda retired on November 17th after heading the department for the past eleven years. I was appointed to the position of Acting Chief of Police and will serve in that capacity until a permanent replacement is appointed. I wish Chief Soda the best as he prepares to face new challenges. It is my intent to keep the department moving forward, constantly striving to provide optimum service to the community.

During the past year the Strategic Planning Committee distributed a community survey as well as a department employee survey in an effort to determine where the department's efforts would be most responsive to the needs of the community. As a result of those surveys, a strategic plan was formed to guide the department in meeting those needs. We will strive to follow the Strategic Plan during the current year. Having served on the committee, I know firsthand the amount of work and dedication put forth by its members. I thank them for their efforts.

Crime Overview

The chart below summarizes the changes from 1999:

Crime Comparison - 1999 vs. 2000

	1999 TOTALS	2000 TOTALS	CHANGE
Homicide	0	0	N/C
Robbery	6	10	67%
Rape	1	0	-100%
Assault (Aggravated & Simple)	55	72	31%
Larceny	648	780	20%
Narcotics Violations	33	23	-30%
Burglary	55	79	44%
Auto Theft	66	48	-27%
TOTALS	864	982	14%

NOTE: *Percentages rounded to nearest whole number.*

Traffic Enforcement

Our Traffic Division increased its presence in 2000, trying to respond to as many citizen concerns as possible. We received many positive comments about the work the Traffic Division is doing. Sergeant William Faria heads this division, which includes Officers Bernie Schipelliti, Michael McDade and Kevin Cooney. Citation activity was up and we tried some new programs, including "positive enforcement" where operators were acknowledged for driving behavior that was safe and courteous.

The following chart shows the top five violations cited, with comparisons to 1999:

Violation	Charges Cited 1999	Charges Cited 2000
Speeding	2,676	2,882
Red Light	1,371	1,449
Seatbelt Violation	638	893
Sign Violations (U-Turn, Do Not Enter, etc.)	641	574
Stop Sign	416	404

Grants

As we have done in previous years, we aggressively pursued outside funding. Lieutenant Francis Hart wrote successful grant applications for Community Policing ($49,000) and Block Grants ($13,000.) Officers Paul Anderson and Tom Fournier wrote the D.A.R.E. grant for $11,000. Sergeant William Faria obtained a grant for $6,000 for traffic enforcement. Chief Barry Solomon worked on a grant for ballistic vests and received over $26,000 to replace outdated vests for the entire department. In total, the department received almost $106,000 in grants in 2000.

Activities and Accomplishments

Activities

Continuing our emphasis on the Community Policing philosophy, Officers Paul Anderson and Thomas Fourier organized the highly successful D.A.R.E. Fun Walk. We also held our second annual Christmas Dinner for Senior Citizens. The cost of the dinner was entirely funded through our Community Policing grant and Chief Barry Solomon, Lieutenants Al Sciuto and Fran Hart and Officers Dennis Thompson and Paul Anderson volunteered as servers, waiters and bus boys for this holiday event. Officer Bernie Schipelliti ran several hugely successful child safety seat checkpoints, where seats were checked for proper installation. We also had a very successful Cop-Cards contest, organized by Lieutenant Fran Hart. We gratefully acknowledge Jerry Slack of Cycle Loft for donating a wonderful bicycle as the grand prize.

Accomplishments

It was a great year for individual recognition. The Massachusetts D.A.R.E. Officers Association named Officer Paul Anderson D.A.R.E. *Officer of the Year*. Officer Dennis Thompson received the prestigious *Roland Kinlock Award* given by the Massachusetts Juvenile Police Officers Association award as the outstanding Youth Services Officer for 2000. Officers Charles Ferguson and Robert Kirchner were recognized by the International Association of Financial Crime Investigators for their roles in an arrest that led to the dismantling of a fraudulent credit card operation. Inspector Frank Nardone received a *Special Award of Honor* from the International Narcotic Enforcement Officers Association for his role in closing down a regional heroin operation.

In the area of technology, we instituted digital imaging, which enhances our booking and identification process. The biggest news was that mobile data terminals were installed in ten of our cruisers, which gives our officers fantastic communications abilities, including the ability to query state and federal databases and the ability to interface with our in-house records system right from their cruisers. Officer Robert Healey served as the coordinator for the installation and training. Officer Bernie Schipelliti was certified as a Child Passenger Safety Instructor as well as a Traffic Occupant Protective Strategies Instructor. Officer Kevin Cooney was certified as a Child Passenger Safety Technician. Lieutenant Fran Hart was elected to the editorial board of the Massachusetts Crime Analysts Association.

Future Direction

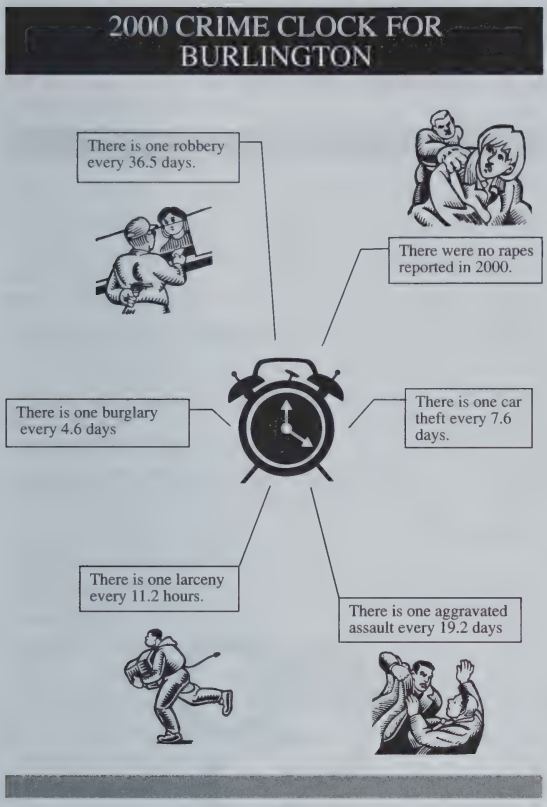
The Strategic Planning Committee completed the Strategic Plan during 2000. The details of the plan were presented to the Selectmen during one of their meetings and the document was reviewed thoroughly in the local press. The intent of the plan is to guide our direction for the next three years. During 2001, the committee will participate in implementation meetings, to act on the recommendations put forth in the plan. We are always interested in public feedback and invite people to voice their concerns by phone, mail or e-mail. The e-mail address is: police@burlmass.org.

Acknowledgments

We would like to thank all the people who helped us out in one way or another during 2000. This includes the Town Administrator, Board of Selectmen (with special thanks to Juliet Perdichizzi, the police sub-committee member), the other boards and departments throughout town, and the residents. As usual, we always save the biggest thanks for last: to the employees of the Burlington Police Department, for their continued hard work

Barry S. Solomon

Chief of Police

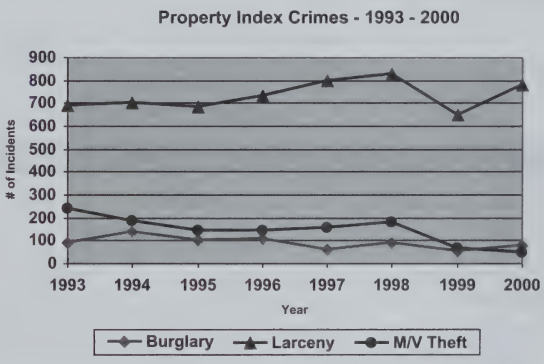


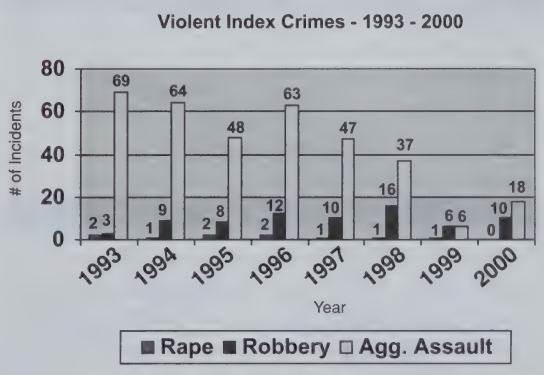
Index Crimes

Index Crimes are those crimes generally regarded as the most serious offenses that police departments report on. They include four crimes against persons (murder, forcible rape, robbery and aggravated assault) and three crimes against property (burglary, larceny and motor vehicle theft).

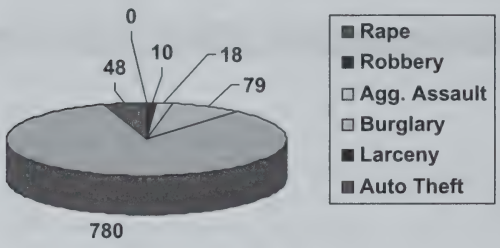
The following chart shows the totals for and comparison between 1999 and 2000:

Crime	1999	2000	% Change
Murder	0	0	N/C
Rape	1	0	-100%
Robbery	6	10	67%
Aggravated Assault	6	18	200%
Burglary	55	79	44%
Larceny	648	780	20%
Auto Theft	66	48	27%
Total Violent	**13**	**28**	**115%**
Total Property	**769**	**907**	**18%**
TOTAL - ALL	**782**	**935**	**20%**





Total Index Crimes - 2000



Arrest Activity - 2000

Arrests in 1999: 267 Arrests in 2000: 202
Percentage Change: -24%

The total number of arrests for the year was 202. Breakdowns by different categories are listed below.

Historically, the majority of arrests involve more males than females. In 2000, this was no exception, as the chart below indicates:

Arrests by Sex	
Males	Females
161	41

Arrests are typically distributed across the three working shifts in an uneven manner. The evening shift (4 P.M. – Midnight) usually has the most arrests, because it is usually the busiest shift. Here is the breakdown:

Arrests by Shift		
Day	Evening	Night
(8/4)	(4/12)	(12/8)
25	99	78

The busiest days for arrests in 2000:

Arrests by Day of Week	
Saturday	54
Friday	41
Sunday	22
Monday	22
Tuesday	21
Wednesday	21
Thursday	21

Criminal Summons Issued 251

When looking at the frequency of arrests by month, it is interesting to see where the peaks and valleys are:

Arrests by Month	
March	29
January	24
February	20
April	20
August	17
November	15
December	14
October	14
May	14
June	13
September	13
July	9



More people are arrested from Burlington than anywhere else. Here are the top locations from whence our arrestees come:

Burlington	54	Waltham	5
Woburn	17	Wilmington	5
Billerica	21	Medford	4
Lowell	16	Chelsea	4
Dorchester	8	Malden	4
Boston	8		

"Arrest statistics are perhaps the most used and most abused of objective measures."

— *Local Government Police Management 3rd Edition*, 1991

Offenses Charged During Arrests

A & B	24
A & B, Child Under 14, Injury	1
A & B on Police Officer	4
Assault by Dangerous Weapon	3
A & B, Dangerous Weapon	11
A & B, Elder 60+ Years	1
Assault with Intent to Murder	3
Attaching Plates	2
B & E, Night, Felony	3
B & E, Night, Misdemeanor	1
B & E, Daytime, Misdemeanor	1
B & E, Motor Vehicle	1
Breaking Safe	1
Buy/Receive/Etc. Stolen M/V	4
Conspiracy, Violate Controlled Subs. Law	1
Contrib. To Delinquency of Child	2
Credit Card, False, <= $250	2
Credit Card, False, > $250	3
Defective Equipment	3
Disturbing the Peace	6
Disorderly Person	7
Failure to Drive within Marked Lanes	2
Drugs within 1000 feet of School	1
Failure to Keep Right	1
Failure to Display Plates	2
Failure to Stop for Police Officer	4
Failure to Obey Traffic Sign	3
Failure to License Dog	3
Failure to Signal	1
Failure to Yield to Vehicle on Right	1
Failure to Use Care Starting/Stopping	1
Following Too Closely	1
False Name & Address to Police Officer	1
Hypodermic Needle/Syringe	5
Forgery	2
Kidnapping	2
Indecent A & B, Person 14+	1
Lewd & Lascivious	1
Larceny from Building	5
Larceny of Credit Card	2
Larceny of Controlled Substance	1
Larceny of Property, <= $250	5
Larceny of M/V or Trailer	1
Larceny by Check	1
Larceny of Property, > $250	7
Malicious Damage, > $250	11
Leaving Scene, Property Damage	1
License Restriction Violation	1
License not in Possession	1
Mayhem	1
Marked Lanes	5
Minor Transporting/Possessing Alcohol	20
Minor Purchasing Alcohol	1
Make/Use/Sell False Liquor ID	1
Miscellaneous Statutory Violation	2
One Way Street	1
Not Duly Licensed	1
Operating after Revocation for OUI	2
Operating after Revocation	5
Operating M/V without License	3
Operating after Revocation of Registration	3
Operating after Suspension, 2nd Offense	2
Operating after Suspension	15
Possession Burglarious Tools	3
Operating after Suspension for OUI	1
Operating to Endanger	2
Operating M/V without Seatbelt	2
Open Container in M/V	2
OUI – Drugs	2
OUI – One Prior Offense	9
OUI – Liquor	32
Possession Class B Drugs	2
Possession Class A Drugs	1
Possession Class D Drugs – 2nd Offense	1
Possession Class D Drugs	9
Prostitution	1
Possession Class E Drugs	3
Receiving Stolen Property, <= $250	4
Rape	2
Red Light Violation	5
Receiving Stolen M/V	1
Receiving Stolen Credit Card	2
Receiving Stolen Property, > $250	5
Speeding	16
Shoplifting – All Forms	46
Trespassing	4
Stop Sign/Traffic Sign Violation	4
Uninsured/Unregistered M/V	9
Unarmed Robbery	3
Violation Restraining Order	8
Uttering	1
Weaving between Lanes	1
Warrants – All Types	67

Note: Not each offense is necessarily arrestable by itself. Many offenses are part of a multiple-charge arrest. No SUMMONS information is included.

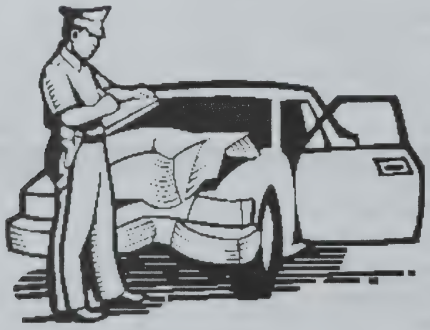


Accident Activity – 2000

Accidents in 1999: 1,582 Accidents in 2000: 1,544
Percentage Change: -2.4%

The total number of accidents in 2000 was 1,544 – a 2.4% reduction from 1999. The total does not necessarily include accidents that were of a very minor nature (requiring no report) or accidents investigated by the State Police.

Accidents by Day of Week		
Friday	282	18.3%
Thursday	279	18.1%
Wednesday	253	16.4%
Tuesday	235	15.2%
Monday	207	13.4%
Saturday	183	11.9%
Sunday	105	6.8%



Accidents by Month	
December	151
August	130
January	189
June	130
October	128
July	128
September	95
November	143
May	126
April	103
March	110
February	111

Types of Accidents	
Angle	758
Rear End	647
Head-On	66
Other/Unknown	73

Driver Origins	
Out of Town	2014
Burlington	625
Out of State	237
Unknown	59

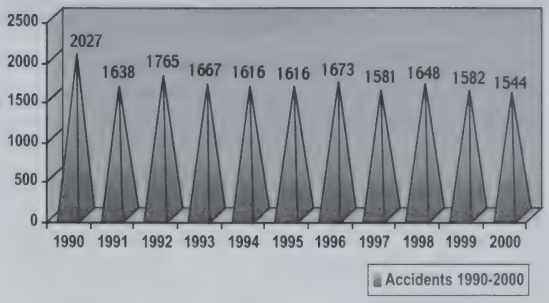
Severity of Injuries	
Killed	0
Serious Visible Injury	6
Minor Visible Injury	62
Injury Complaint, Not Visible	195

Accidents by Shift		
8 A.M. – 4 P.M.	817	52.9%
4 P.M. – Midnight	552	35.8%
Midnight – 8 A.M.	129	8.4%
Unknown/Unreported	46	2.9%

Summary of Locations Where Accidents Occurred

This chart shows locations with ten or more accidents in 2000.

Location	Total Accidents 2000
75 Middlesex Tp (At/near Burlington Mall)	164
Cambridge St & Route 128 N	45
Middlesex Tp & Route 128 N	41
Route 128 N & Winn St	41
Cambridge St & Winn St	34
Route 128 N & Route 3 N	34
Cambridge St & Wilmington Rd	32
Bedford St & Middlesex Tp	31
41 Mall Rd (At/near Lahey Clinic)	30
Mall Rd & Middlesex Tp	28
Cambridge St & Route 128 S	26
Bedford St & Cambridge St	25
Middlesex Tp & Route 128 S	24
Cambridge St & Mall Rd	20
Adams St & Middlesex Tp	19
34 Cambridge St (At/near Crossroads Plaza)	18
43 Middlesex Tp (At/near Middlesex Mall)	16
Route 128 S & Winn St	18
Bedford St & Cambridge St	16
34 Cambridge St (At/near Crossroads)	15
Route 128 S & Winn St	16
Executive Park & Mall Rd	16
Center St & Winn St	14
Cambridge St & Francis Wyman Rd	12
Route 128 S & Route 3 N	12
123 Cambridge St (At/near High School)	12
Cambridge St & Terry Ave	12
Route 128 N & Route 3 S	12
28 Winn St	11
Beacon St & Winn St	11
Peach Orchard Rd & Winn St	11



Citation Activity – 2000

Citations in 1999: 6,009 Citations in 2000: 6,943
Percentage Change: 15.5%%

The total number of citations written in 2000 was 6,943 – an increase of 15.5%. Breakdowns by different categories are listed below.

Types of Citations	
Arrest	79
Civil	3,067
Criminal	134
Warning	3,663

Totals above do not match total number of citations because some citations are issued with mixed types.



Top Fifteen Violations Cited During 2000	
Speeding	2,882
Red Light	1,449
Seatbelt Violation	893
Sign/U-Turn Violations	574
Stop Sign Violations	404
Uninspected M/V	204
Defective Equipment	165
License Not In Possession	152
Unregistered M/V	112
Oper. After Suspension/ Revocation of License	102
Marked Lanes	96
Failure To Keep Right	96
Left Lane Restriction	84
Registration Not In Possession	70
Illegal Right On Red	51

Violations by Month	
March	818
May -	789
April	723
June	717
July	578
October	554
August	531
February	489
January	469
November	458
September	422
December	395

"Enforcement action is the principal tool used by the police to reduce the number and severity of accidents."

— *Local Government Police Management 3rd Edition* -1991



Top Fifteen Locations For Citations	
Cambridge St & Francis Wyman Rd	297
Middlesex Tp & Wheeler Rd	242
Middlesex Tp & South Ave	240
344 Cambridge St	237
Middlesex Tp & Terrace Hall Ave	235
279 Cambridge St	228
Cambridge St & Mall Rd	219
Peach Orchard Rd & Winn St	199
Pine Glen Way & Wilmington Rd	188
Holden Ave & Prouty Rd	151
Cambridge St & Wall St	131
Cambridge St & Winn St	125
Cambridge St & Church Ln	118
Cambridge St & Edsel Dr	115
Middlesex Tp & Second Ave	113

Incident/Service Activity – 2000

Total for 1999: 21,286 Total for 2000: 23,701
Percentage Change: 11.3%

Incidents/Calls for Service increased to 23,701 – an increase of 11.3%.

911 Call 5,250
Abandoned M/V 67
Alarm 2,831
Ambulance Request 1,092
Animal Bite 9
Animal Complaint 506
Animal Control Activity 34
Animal/Dead. 138
Assault/In Progress 6

(*Continued on next page*)

(*Continued from previous page*)

Assault/Past	66
Assist Other Agency	186
Assist Public	407
ATV/Dirt Bikes	34
Bomb Threat	4
Brush Fire	7
Burglary/Attempt	17
Burglary/In Progress	4
Burglary/Past	59
Bylaw Violation	17
Child Abuse/Neglect	15
Civil Complaints	50
Deaths – Unattended	7
Disabled M/V	1,028
Disturbance	315
Domestic/In Progress	75
Domestic/Past	51
Driving To Endanger/In Progress	47
Driving To Endanger/Past	64
Drug Complaint	9
Escort	60
Explosion	10
Exposer	8
Fight/In Progress	37
Fire	110
Fireworks	33
Flim-Flam	28
Found Animal	8
Found Person	3
Found Property	8
Gas – Leak/Smell	52
Grass Fire	4
Gunshots	11
Harassing Phone Calls	62
Harassment	76
HazMat Complaint	4
Investigation	298
Juvenile	62
Liquor Violation	12
Lockout	757
M/V Accident/Cruiser	2
M/V Accident/Hit & Run	241
M/V Accident/No Personal Injury	756
M/V Accident/Past	96
M/V Accident/Personal Injury	161
M/V Accident/Unknown	242
M/V Burglary	151
M/V Fire	34
M/V Recovery	52
M/V Stop	3,382
M/V Theft	68
Malicious Damage/In Progress	22
Malicious Damage/Past	279
Missing/Found Person	84
Missing/Found Property	235
Noise Complaint	285
Notification	43
Obscene/Annoying Phone Call	43
Officer Complaint	3
On-The-Job Injury/Exposure	6
Open Door/Window	49
Paper Service	340
Park & Walk	36
Parking Complaint	153
Personal Medical Alarm	7
Police Information	528
Prisoner Release	234
Protective Custody	10
Psychological/Suicide Threat	30
Repossession	23
Road Debris	75
Road Hazard	238
Robbery/Past	8
Robbery/Progress	3
Runaway	3
Safety Officer Activity	218
Sexual Assault	3
Snowmobile/ATV Accident	3
Suspicious Activity	282
Suspicious M/V	385
Suspicious Person	254
Theft/In Progress	32
Theft/Past	639
Threats/In Progress	9
Threats/Past	67
Traffic Assignment	2,311
Traffic Control	38
Traffic Signals Out	137
Trespass/In Progress	6
Trespass/Past	6
Uttering	15
Vehicle Complaint	304
Warrant Arrest	15
Water Leak	78
Weapons Complaint	11
Well-being Check	143
Wires Down	118
Youth Complaint	356

NOTE: *Calls listed above represent events entered into our log. They will not always match when compared to other specific statistics listed in this report. This is due to a number of reasons including differences in interpreting calls, changes in call status, etc. 911 calls listed above include all calls made over the E-911 lines.*

Calls by Shift		
8 A.M. – 4 P.M.	7,980	33.7%
4 P.M. – Midnight	11,021	46.5%
Midnight – 8 A.M.	4,700	19.8%

Calls by Month	
March	2,249
June	2,166
January	2,131
August	2,065
December	2,059
May	2,024
July	1,979
April	1,947
October	1,855
February	1,758
September	1,743
November	1,735



Summary of Locations Where Calls For Service Originated

1 Mall Rd (Marriott Hotel)	202	Route 128 N & Winn St	139
123 Cambridge St (High School)	228	Bedford St & Cambridge St	146
279 Cambridge St (Colonial Park)	164	Bedford St & Middlesex Tp	93
34 Cambridge St (Crossroads)	232	Middlesex Tp & South Ave	150
41 Mall Rd (Lahey Clinic)	242	Middlesex Tp & Route 128 N	153
42 Mall Rd (Longmeadow Place)	164	182 Cambridge St	82
43 Middlesex Tp (Middlesex Mall)	178	Middlesex Tp & Wheeler	114
75 Middlesex Tp (Mall)	1,545	Cambridge St & Wilmington Rd	161
Cambridge St & Mall Rd	271	Cambridge St & Francis Wyman Rd	156
Cambridge St & Route 128 N	216	Middlesex Tp & Route 128 S	144
Cambridge St & Route 128 S	175	Cambridge St & Terry Ave	108
Cambridge St & Winn St	174	344 Cambridge St (Billerica Line)	107
Middlesex Tp & Terrace Hall Ave	186	Mall Rd & Middlesex Tp	130
Peach Orchard Rd & Winn St	164	Lexington St & Mall Rd	81

This chart shows all locations where at least 80 calls originated.



Summary of Locations Where Cars Are Stolen
(Minimum of 2)

Burlington Mall	34	South Bedford St	2
Middlesex Tp	5	Bedford St	2
South Ave	4	Beacon Village	2
Cambridge St	3	Lexington St	2
Lahey Clinic	3	Burlington Woods	2
Marriott Hotel	2		

FIRE DEPARTMENT

Department Roster

FIRE CHIEF

Paul Thibault

ASSISTANT FIRE CHIEF

Vacant

CAPTAINS

*Kevin Browne
*William Devereaux
*Scott Carpenter
*Michael Nolan

LIEUTENANTS

*Alfred Brabant
*George Creamer
*Michael Patterson
Lee Callahan
*Michael Hanafin
Donald Robinson
*John Corbett
*Charles White

FIRE PREVENTION/INSPECTION SERVICES

Captain Edward Costa
Lieutenant Paul Gerbrands

CLERICAL STAFF

Joanne Arbing
Mary Fay
Karen Carlson

FIREFIGHTERS

*Gary Arbing
*Michael Bibbey
*James Browne
*Timothy Browne
*William Callahan
*Kevin Canty
Gary Cauldwell
*Clifford Comeau
*Andrew Connerty
*Sean Connors
Thomas Corbett
Michael Donahue
*Kurt Duprez
*Louis Falzarano
*Michael Fontannay
*Gerard Hanafin
*John Hanafin
*James Hapenney Jr.
*Richard Hovasse
John Hunt
*Ronald Kullman
*Gerard Letendre
*Donald MacDonald
*Peter McAnespie
*Paul McLaughlin
*Edgar McLean
*Steven McLean
*Nicholas Menkello
*Robert Paul
*Kevin Pollicelli
*John Price
*Michael Runyan
*Mark Saia
*Leonard Sawyer
*James Sherman
*John Skinner
*James Sorenson
*David Sullivan
*Paul Sullivan
*Fred Williams
*Steven Yetman

EMERGENCY VEHICLE TECHNICIAN

G. Thomas Lee

CIVILIAN DISPATCHERS

*Elaine Carpenter
*Timothy Hovasse
*David Richardson
*Nicole Runyan

*Department EMTs

FIRE CHIEF

The new year began without Y2K computer problems and ending with many changes in data acquisition. All Department incidents, both fire and emergency medical service (EMS) are computerized. The data is available however the Department lacks a supervisor for managing this data.

Looking at fiscal needs for the new millennium, the 2001 budget proposals reflected additional personnel. The Board of Selectmen in recognizing this need, proposed a study to evaluate the fire and EMS capabilities of the Department for implementation in the 2002 budget. The study was funded in the May Town Meeting and the contract awarded to the Massachusetts Municipal Association Consultants.

The draft study provided in the Fall of 2000 recommended changes in delivery of services and increases in personnel. The two important factors were the increase in personnel was directed at managing the Department and increasing the level of EMS from Basic Life Support (BLS) to Advanced Life Support (ALS). These recommendations in the study will be addressed in the 2002 budget process.

Increases in service calls averaged 5% over 1999. EMS was 4% and fire 5.53%. Much of the fire service call increases can be attributed to early detection systems. The responses, although increasing, are proving that smoke detectors and sprinkler systems work. Many of the calls from smoke detectors were related to generation of smoke from faulty or overheated appliances or smoking related issues. As a result, there was minimal damage to buildings and no or few injuries to occupants. Without these early detection systems we would be realizing larger property losses and increases in injuries to occupants. We continue to see an increase in multiple calls 624 in 2000 or almost two per day average, that is two or more calls for services at the same time. These simultaneous calls split Department resources requiring a greater reliance on neighboring com-

munities to respond to our calls. Mutual aid has increased to 288 calls. With developments continuing we will experience increases in calls and delays in response. We will continue to respond to the best of our ability but do anticipate additional hurdles which we hope will be addressed during the next year.

Just before the year ended in late December, Armstrong Ambulance Service notified the Town of pending changes to Medicare. The changes are going to impact the delivery of ALS services and fees collected from ambulance billing. The Town's contract with Armstrong provided for reimbursement for the Town's ambulance and personnel used in providing the ALS service. Effectively, January 1, 2001 Armstrong would no longer reimburse the Town (average $150.00) for the call. Armstrong wanted to keep the entire medical reimbursement received. Agreement was reached December 27, 2000 to extend the current operation for another 30 days and Armstrong would meet with the cities and towns after January 1, 2001 to arrange a new contract for ALS service. This will be discussed in 2001 as this was an issue brought to light in the study of the Fire Department.

In February, George T. Lee transferred from the Department of Public Works to the Fire Department. His new position in the Fire Department is that of Emergency Vehicle Technician (EVT). Mr. Lee is responsible for the maintenance, repair, and record keeping of vehicles and equipment. The EVT position is extremely important as not only does he have to repair and maintain equipment, but he must apply the laws, codes, and standards that pertain to emergency equipment and vehicles.

The unexpected loss of Firefighter Lawrence "Lorry" Pacios took the department by surprise. He was an excellent firefighter and well liked. Lorry was looking forward to retirement in the next several years, with almost 30 years of service first a firefighter in Woburn (July 1970) then transferring to Burlington (June 1976). His presence here is missed, however his family was even more taken by his passing. We express our sympathy to them and wish them the best of memories of Lorry.

We hired Nicholas Menkello to replace Firefighter Pacios. Firefighter Menkello graduated from the Massachusetts Fire Academy Recruit Training class in April of 2000. He has a long career ahead and we wish him well.

AMBULANCE

The calls for service for the Burlington Fire Department ambulance service have increased to 2131 a 4.1% increase over last year. This makes this year the busiest on record for the Department. As the town continues to grow, so do the calls for service. This relates to the opening of two new hotels this year that increases both the daytime and nighttime populations, also, renovations to buildings increasing office space again and the daytime population.

This past fall, the Fire Department purchased four new defibrillator units. These units are equipped with the newest technology allowing for faster and more accurate defibrillation. Burlington continues its higher than national average of successful pre-hospital resuscitations. Each ambulance and two front-line engine companies are equipped with defibrillators.

Firefighter EMTs and First Responders continue to provide a high standard of care. This is accomplished by continuous training through the department and regionally. This year EMTs received training in the new statewide medication assist program. In addition to EPI-pen administration, EMTs are now certified to assist patients in taking a limited number of medications including nitroglycerin and medication for asthma.

This year has also seen a complete year of using the new computer program designed to keep patient records, billing information and improved statistical tracking.

We continue to work toward our ultimate goal which is to enhance our level of care to the Paramedic level. Beginning in 2001 will be the start of new Medicare reimbursement guidelines which will directly affect the way our current Advanced Life Support service is provided. We hope that this will allow us to explore several different options in allowing us to achieve our goal to provide Advanced Life Support within the Fire Service.

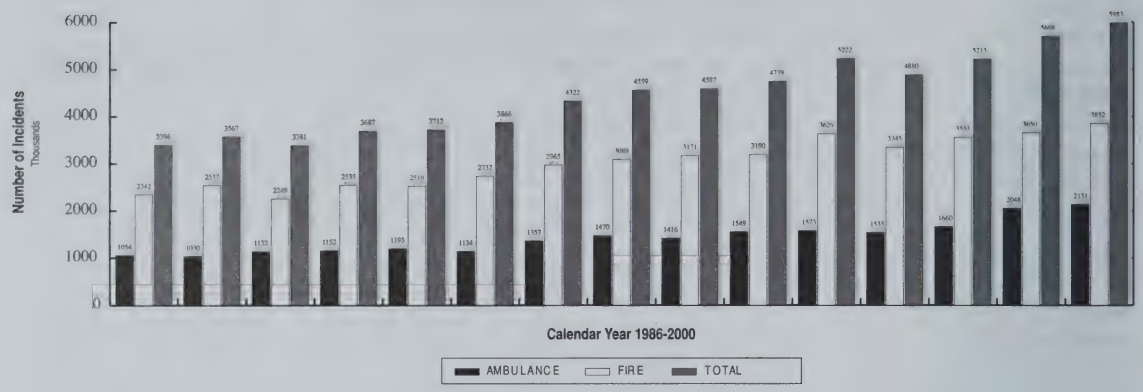
Mark Saia
EMT Coordinator

2000
RESCUE - FIRE EXPERIENCE RECORD
JANUARY 1, 2000 - DECEMBER 31, 2000

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
ACCIDENTS:													
Motor Vehicles	40	27	26	20	31	35	33	33	30	33	40	37	385
Pedestrians	1	0	0	0	1	2	0	2	0	0	0	0	6
ALARMS:													
Accidental	29	23	21	26	28	22	22	32	17	33	39	29	321
False	4	1	4	5	5	5	6	4	3	3	2	2	44
System Malfunction	23	13	13	26	19	43	26	31	25	20	22	20	281
FIRES:													
Apartments	1	0	1	2	2	1	0	4	3	3	1	1	19
Appliances	1	3	5	3	5	1	1	1	2	1	3	3	29
Brush, Grass, Wood	1	0	5	5	8	1	8	4	3	3	0	0	38
Business/Office	0	0	0	1	3	1	0	0	2	2	1	1	11
Church/School	0	0	0	0	0	0	0	0	0	0	1	0	1
Dumpster/Trash	1	0	1	0	0	0	1	0	0	1	2	3	9
Hospital	0	0	0	0	0	0	0	0	0	0	0	0	0
Hotel/Motel	0	1	0	0	0	0	0	2	0	1	0	0	4
Industrial/Manufacturing	0	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle	6	3	4	5	5	6	5	4	0	2	2	2	44
Residential	0	1	3	1	0	5	4	1	3	0	2	0	20
Storage Areas (garage/shed)	0	0	0	1	0	0	0	0	0	0	0	0	1
Store/Restaurant	0	0	2	2	0	0	1	1	2	1	2	1	12
HAZ-MAT:													
Spill Leaks, Odors, Vapors	6	10	4	5	5	4	9	5	6	11	4	12	81
Wires (arcing, burning, lines down)	0	3	0	3	2	5	5	8	4	0	1	22	53
INSPECTIONS:													
Fire Drills	0	0	1	1	0	1	0	0	0	1	0	0	4
In-Service	3	3	8	11	11	11	12	10	8	14	25	10	126
Investigations	56	19	17	24	24	41	25	21	13	23	27	48	338
Smoke Detectors	15	22	12	26	25	32	38	35	31	18	21	12	287
MEDICAL AID	136	105	118	133	122	128	135	138	120	124	107	124	1490
MUTUAL AID	2	2	0	8	4	4	1	1	3	1	2	3	31
RESCUE:													
Entrapments/Lockouts	1	3	2	1	7	3	2	1	0	1	3	2	26
ASSISTANCE	21	3	13	11	8	12	16	12	8	12	14	8	138
TOTAL FIRE RESPONSES:	347	242	260	320	315	363	350	350	283	308	321	340	3799
RESPONSES:													
HQ to Eng-2 District	28	17		39	33	40	48	57	25	51	42	46	426
Eng-2 to HQ District	36	11		33	19	12	14	21	12	14	20	11	203
Eng-2 District *	97	74	93	96	95	138	147	155	103	125	115	145	1383

**Eng-2 District % of Calls = 36%*

RESCUE – FIRE EXPERIENCE RECORD



AMBULANCE RESPONSE REPORT

Ambulance Responses for 2000 2131

Rescue 1 1830
Rescue 2 264
Mutual Aid (Received) 37

Burlington Locations:

Churches/Schools 17
Doctors' Offices 8
Fire Headquarters (walk-ins) 4
Hotels 21
Other Locations: (Examples: Street/Highway, Parks,Playgrounds, Fields, Parking Lots, etc.) . . 885
Places of Employment 77
Police Headquarters 9
Residential (Burlington) 729
Stores/Restaurants 118

FIRE PREVENTION / INSPECTIONAL SERVICES

New development both in residential and commercial properties continued in 2000. Some examples of construction completed or in progress during 2000 are Sun Microsystems, 30 Corporate Drive, Nokia, Oracle, and Knowledge Beginnings. There have also been many new and renovated commercial and residential occupancies throughout the town.

The following is a list of permits and inspections made:

TYPE OF SERVICE

Plan Review 303
Site Plan Review 70
Permits Issued 445
Smoke Detector Inspections 255
Commercial Occupancy Inspections 206
Residential Occupancy Inspections 144
On-Site Inspections 494
Traffic Light Repairs 4
Masterbox Certifications 75
TOTAL 1996

Inspectional Services would like to take this opportunity to thank all residents and members of the business community for their cooperation in making Burlington a safer place to live and work.

Captain Edward Costa
Lieutenant Paul Gerbrands

The following is a count of all permits issued and inspections done during the period of January 1, 2000 to December 31, 2000.

Permits

AST	19
Blasting	16
Dumpster	2
Extinguishing System	5
Fire Alarm	13
Flammable Storage	44
Fuel Dispensing	1
Haz-Mat	4
Leak Test	2
Oil Burner	56
Propane Storage	35
Sprinkler	140
Tank Installation	26
Tank Removal	37
Tank Truck	5
Tank Upgrade	1
Tar Kettle	1
Welding/Burning	22
UST	16
SUBTOTAL	445

Inspections

Fire Drills	9
Knox Box	46
Commercial Occupancy	206
Residential Occupancy	144
Oil Burner	48
On Site - Fire Alarm	31
On Site - Fire Prevention	298
On Site - Plug In	4
On Site - Plug Out	13
On Site - Site Plan	5
Oil Tank Installation	20
Oil Tank Removal	4
Quarterly	11
Smoke Detector	255
Tank Truck	5
SUBTOTAL	1099
BUILDING PLANS STAMPED & REVIEWED	**303**
SITE PLAN REVIEWS	**70**
MASTER BOX CERTIFICATIONS	**75**
TRAFFIC LIGHTS	**4**
COMBINED TOTAL	**1996**

TRAINING PROGRAM

During the past year, the fire fighting force has been active in weekly training programs coordinated by Captain William Devereaux, assigned to coordinate all fire suppression training. This training follows IFSTA 1001 Training Standards which meet the NFPA standards.

During the past year, the Department has sent men to Logan Airport for specialized training in large petroleum fires and rescue operations. The officers and future officers of the Department took part in a two-day Leadership Seminar conducted by Dr. Lawrence Ritcey, who holds a BS degree from the University of Massachusetts, an MA from the University of Hawaii, and a Ph.D. from Temple University. The Department has been aggressive in Confined Space Rescue training. Nineteen members of the fire fighting force took part in an extensive 40-hour training program held at Fire Headquarters. The hands-on training was conducted at selected locations. The course was instructed by Mr. Charles Flanagan.

The Department also has a twenty-member Hazardous Material Response Team that meets for specialized training once a month and two members are also assigned to the Massachusetts District Thirteen Hazardous Material Response Team.

The Department works well with the gas company, keeping abreast with changes in CO detectors. The Department also works with the electric and telephone companies, dealing with E.M.S. and fire emergencies.

The Department also has a High Angle Rescue Team. This coming year the Department is looking forward to working with the Federal Bureau of Investigation. Special agents will be reviewing terrorist tactics and high explosive situations.

The mission of this training is to prepare the Department members for fire and rescue problems of an unusual occurrence.

Captain William Devereaux
Training Program Coordinator

IN-SERVICE INSPECTIONS

In-service inspections are inspections of commercial buildings by shift fire-fighting personnel when not responding to emergencies. In-service inspections are scheduled into the daily routine along with training, pre-incident planning and equipment maintenance.

In-service inspections are important for several reasons. The most important is the life safety of the occupant. Inspections identify potential life safety hazards such as exit doors that are obstructed or not working properly. Sprinkler and alarm systems are also checked to be sure that they are functioning and have been serviced recently. Improperly stored materials that could potentially contribute to the start of a fire are also identified.

Although the in-service inspection program continues, unfortunately we were unable to conduct as many inspections as we would like. The main reason for this is the increased emergency call workload. Inspections are constantly being interrupted by emergency calls. We are also spending more time pre-fire planning new construction projects as they are being built.

I would like to thank the businesses for their continued cooperation and support in helping to make Burlington a safer place to work and visit.

Captain Scott Carpenter
In-service Inspection Coordinator

PUBLIC WORKS DEPARTMENT

Syamal N. Chaudhuri
Superintendent of Public Works

Pete G. Peters
Town Engineer

Evelyn M. Shaw
Administrative Assistant

Thomas F. Hickey
Robert C. Gravino (resigned October 2000)
Operations Manager

Assistant Superintendents

Harry E. Enos
Cemetery

Dennis L. Chase
Central Maintenance

William A. Bannon
Highway

Patrick L. Mustoe
Water and Sewer Utilities

William D. Keene
Treatment Plant Manager

Frank Anderson
Paul Bieren
Maria L. Bonfanti
Paul Cauldwell
Robert Clougherty
Craig H. Cooper
Martha DeFrancesco
Richard L. Dubbs
Michael P. Dwyer
Allen F. Ferriera
Dennis F. Fitzgerald
Ronald Ganley
Jennifer Gelinas
Mark C. Gerbrands
Paul R. Giglio
Robert S. Glover
Stephen Hardy
Frederick M. Haynes
Stephen A. Johnson
Jeanne Jones
Larry Kennedy
Robert N. Lau
William Lundgren
Russell Makiej
Thomas W. Malatesta
Donna L. Manning
Charles Mantsourani
Albert G. Marchant
James Marchese, Jr.
Armand Marion
Nanette Masotta
David C. McCafferty
Kathleen McElaney
Robert W. McMahon
Michael Minichiello
Eric Moran
Jimmie Morgan
Paul Neilsen
Alan C. Nelson
James O'Brien
Donald H. Price
Charles D. Ralph
Richard A. Reid
Rosemarie Tieri
Michael Quinones
Charles F. Woods, Jr.

James Battcock and Roger Quigley passed away this year. James was the Working Foreman for the Water and Sewer Utilities Division. He started with the Town in 1961 and retired in 1993. Roger worked as a laborer for the

Highway Division. He started with the Town in 1956 and retired in 1978. They will be sorely missed by their fellow employees.

Mr. Robert C. Gravino, Operations Manager, resigned his position to pursue a position as Public Works Director for the City of Gloucester. We all wish him well.

Mr. Thomas F. Hickey, joined the Public Works Department in January 2001 as Operations Manager.

Respectively submitted,

Syamal N. Chaudhuri
Superintendent of Public Works

ADMINISTRATION

The Division continues to provide the best possible service to Burlington residents and businesses and will continue to offer the same high quality of work.

The Administration Division has seen some changes over the past year. Lyn Mills, after 4½ years as Data Processing Clerk, resigned her position in May. In August, we welcomed Nanette Masotta to assume the Data Processing duties.

Last, but not least, a special thanks to the Department employees who had the talent and drive to take on added responsibilities in my absence.

Respectively submitted,

Evelyn M. Shaw
Administrative Assistant to
Superintendent of Public Works

CEMETERY DIVISION

Old Burial Grounds

A Stonewall was repaired from a vehicle accident and tree branches and brush growing through fences was cut back.

Chestnut Hill

Cemetery personnel sold two lots, performed 80 burials, replaced dead bushes and trees that died over the winter months, installed three new faucets and repaired water lines and broken sprinkler heads. They also straightened up down stones and dug and poured cement for foundations used for stones and veterans makers.

Pine Haven

Cemetery personnel sold 223 lots, performed 56 burials, laid out new lots in Sect B and Sect C, installed a sprinkler system in Sect C and put in new faucets, planted trees and bushes that were donated by families in memory of their loved ones. The Cemetery building was completed

All Cemeteries

Liming, fertilizing, loaming, seeding, cutting grass, trimming of bushes, shrubs and tree branches around stones and veterans markers was done at all cemeteries. Do to the increase in work, I would like to thank the Veterans Administration in Bedford and the summer help provided by the Town for helping us out, the Veterans Administration in Burlington and the all veterans who helped us get ready for Memorial Day and all the DPW personnel who helped out at the Pine Haven Cemetery pouring cement used for stones and veterans markers.



Pine Haven Cemetery Barn (Photo by Alan Nelson)

One last big thank you to John Alterisio and all the people that donated their time, materials and finances to complete the Pine Haven Cemetery Barn. It is completed and came out wonderful.

Respectively submitted,

Harry E. Enos
Assistant Superintendent
Cemetery Division

CENTRAL MAINTENANCE DIVISION

The Central Maintenance Division has been kept busy doing preventive maintenance and repairs on DPW, Police, Recreation, and other Town Vehicles. This includes oil changes, tune-ups, bodywork, painting and changing tires. In order to keep the plows and sanders in good shape and working order we had to clean, sand, paint, and do any necessary repairs to them.

We received four cruisers from the Police Department that we refurbished into Town Vehicles.

We also received two new vehicles, a F150 4 x 4 for the Sewer Department and a Chevrolet 2500 4 x 4 for the Water Department. We installed emergency lighting and radios in both vehicles.

We wish Tommy Lee good luck in his new job with the Fire Department as an Emergency Vehicle Technician.

I would like to welcome Michael Quinones to the Division and look forward to working with him.

I would like to thank my staff for all their hard work throughout the year.

Respectfully submitted,

Dennis L. Chase
Assistant Superintendent
Central Maintenance

ENGINEERING DIVISION

The following is a summary of the projects that the Engineering Department has participated in during 2000:

Pavement Management Program

A total of seven (7) streets were improved by grinding and paving with 1½" pavement and finish coat. These streets were the balance from last year.

Streets for paving during 2000-2001 could not be scheduled since we have not received the Chapter 90 funds from the State as yet. This delay in State funding has affected our ability to perform any paving program this year under this phase.

Although everything else regarding sidewalks has been completed, the actual installation of the sidewalk on Old Colony Road has been delayed. We expect to install the sidewalk in early 2001.

In addition to improvements to its drainage system, a sidewalk was installed along Sandybrook Road.



Sidewalk Installation — Sandy Brook Road (Photo by Alan Nelson)

Pedestrian Lights

Two pedestrian light bases have been installed at Winn Street / Sears Street and Francis Wyman Road / Cedar Street. The poles should be installed in early 2001.

A pedestrian light for the crossing at Burlington Mall Road at Lahey Clinic was installed with traffic lights. This will definitely assist residents of Longmeadow Place as well as workers in the area.

Cemetery Development

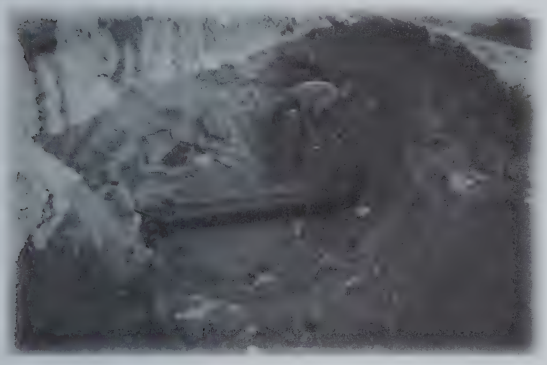
The Pine Haven Barn has been completed for occupancy. Much of the coordination of the final stages was performed by resident John Alterisio. This included the installation of the impressive glass image at the rear of the building and visible through out most of the cemetery. We should all feel very proud of this project, which was assisted by the community.

Drainage Improvements

This included the design data and the installation of drainage systems on Demone Drive and Ainsworth Street. The design has been completed for Carol Avenue and is expected to be performed in 2001.

Water Line Improvements

A 12" water line installation was installed in Skilton Lane from Cambridge Street to Mill Street.



New Water Line Connection — Skilton Lane connecting to Creshaven Drive (Photo by Alan Nelson)

The connection of water lines to Middlesex Turnpike was completed this year. This included Daniel Drive, A Street and the Lord Baron complex.

Special Projects

Alterations were made to the parking area at the northwest part of the Town Library. This included the site plan process and funding from Town Meeting.

Design, mapping and a grant application have been performed for a multi-community bicycle/pedestrian greenway and has been developed and initiated.

Street Opening Permits

A total of 239 street opening permits and 46 sewer connection permits were issued.

I would like to thank the members of the Engineering Staff for their assistance and continued support.

Respectfully submitted,

Pete G. Peters, P.E.
Town Engineer

HIGHWAY DIVISION

The Highway Division conducted its regular maintenance of roadways, drainage easements, sidewalks, street signs, fences, guardrails and removal of snow and ice from our road surfaces. Burlington experienced 11 storms during the season with a total snowfall of 44½ inches. During the winter season the division spent many man hours plowing and sanding streets for public safety. Sidewalks were plowed and damage to property caused by plowing operations were repaired such as mailboxes, fences, stonewalls etc.

During the months of April-May and June, the division utilized their time sweeping sand from sidewalks and all streets throughout the town. Town employees swept all streets.

The months of June-July-August-September and October were spent on various projects, "Paving of Roadways" repairs to damaged catch basins, installing drainage pipes, cutting brush and removing fallen trees from our roadways.

The division purchased a new stripping machine and the department painting stop lines and crosswalks utilized it.

The Highway Division paved the following streets:

- Chestnut Avenue-Wilmington Road to Cambridge Street

- Stewart Street-Wilmington Road to Whitney Street
- Gibson Street-Gedick Road to Martin Street
- Lucy Road-Ellen Road to Ivy Lane
- Fox Hill Road-Westwood Street intersection
- Bradford Road-Foster Road to Luther Road
- Laing Circle-Fox Hill Road to Dead End

New Sidewalk Installation:

- Bedford Street-Colleen Circle to Garrity Road

Intersection Construction:

- Sandra Avenue at Wilmington Road

Loam Projects:

- Boulder-Upland Road to Fox Hill Road
- Gedick Road-Wilmington Road to Dead End
- Richfield Street-Entire length of street
- Wheatland Street-400 ft. to Richfield Street
- Arthur Woods Avenue-Cambridge Street to the town line
- Independence Drive- Lexington Street to Dead End
- Cheryl Street-Holly Street to Dolores Drive
- Maryvale Road-Skilton Lane to Dead End
- Laing Circle-Fox Hill Road to Dead End
- Sandy Brook Road-Terrace Hall Avenue to Hemlock Lane
- Stonehill Circle-Island at dead end shaped and slopped and granite installed

116 Drake Road-installed new 12" drain line from manhole to the catch basin.

Leaf bags were delivered to various stores for leaf collection.

The Division hired two new Special Equipment Operators, Frank "Eric" Anderson and Jimmie Morgan.

I would like to thank the Highway Division for an outstanding job this year.

Respectively submitted,

William A. Bannon
Assistant Superintendent
Highway Division

WATER AND SEWER UTILITIES DIVISION

The following is a summary of statistics, special projects and work completed by the Water and Sewer section of the Division:

SPECIAL PROJECTS

Installed a new sewer alarm system for all fourteen sewer lift stations. The main receiver is located at the Police Station. This system replaced the old one of 15 years.

Replaced two new twenty HP motors, pumps and valves at Westwood sewer station.

Sewer Statistics

Sewer rodding:	5, 718 ft.
Sewer blocks:	18

Streets Rodded

Myrna and Sarah Street
Wall Street
Maureen Drive
Black Horse Lane
Donna Road
Rocky Hill Road
Westwood Street
Keans Road
Duncan Road
Lowell Street
Shell Station area on Cambridge Street
Cambridge Street by Busa Liquor
Cambridge Street by Café Escadrille

Water Statistics

Water breaks:	32
Hydrants:	
Replaced:	12
Repaired:	52
Painted:	40
Moved:	10
Water taps:	04
Gate repairs:	10
Curb boxes raised	40
Locate services	10
Shut off and on water:	38
Mark out water mains and services:	92

Meters

Purchased:	300
Replaced:	275
Stripped:	275

2nd Meters

This year 2nd meters were allowed for homeowners. Most were installed by licensed plumbers and then checked and sealed by water personnel.

New Personal

I would like to welcome Bill Lundgren, Water Maintenance Craftsman to the Division.

I would also like to thank all personnel for a job well done.

Respectfully submitted,

Patrick L. Mustoe
Assistant Superintendent
Water and Sewer Division

TREATMENT PLANT

The year 2000 was a very busy and exciting year for the Water production section of the Water and Sewer Division. There were a number of projects completed and others started during this calendar year. Some of the projects completed were:

1. The Greenleaf Mountain storage tank interior repairs and painting was completed, improving the tank structural integrity and system water quality. The exterior of this tank will be addressed during FY2001 or 2002.
2. Plans for the rehabilitation work at the MillPond Water Treatment facility were completed and sent out to bid. The work is to be started in 2001 and will be completed in 5 months. The work will include the partitioning of the clearwell and completion of an Ammonia system that will reduce or eliminate the chlorine odor plus reduce the THM's (Trihalomethane) formed in the distribution system. Installation of a SCADA system that will record key plant performance figures. There will also be other piping and monitoring equipment installations that will give the operators a better view of the plant activity.
3. Installation of a pre pH adjustment system at the Vine Brook Ground Water Treatment Facility was completed allowing the plant process to react better in the filtration step.
4. Repairs to well #2 pump were completed, keeping the GWTP at maximum output during peak summer months.
5. Installation of check valves on pump #10 and #11 helped in stabilizing the water quality from these two wells.
6. The purchase of a new flow meter for P.S. #3 with the installation to be completed in the early spring of 2001.
7. The water distribution improvements continued with the completion of the Skelton Road pipe replacement. This project will improve pressure in the Fox Hill Road area. This project will be discussed further in the Engineering report as well as other system improvements.
8. The state mandated Lead & Copper testing was completed in 2000 with excellent results. Testing showed below Maximum Contaminant Levels (MCL) for 98% of all sites tested, with the latest results showing no MCL excedence. I expect a reduction in testing due to these results, therefore savings in the cost of these tests.

The year 2000 saw a minor increase in the production of water. I do not feel at this time that this is any reflection on the construction that has been going on around the town, but reflects the increased use of unmanned irrigation systems. The town water system like all water systems is not designed to supply irrigation systems. This trend will need to be watched closely, as well as the abandonment of irrigation wells by private industry. The following chart shows how water production has developed over the past 20 years.

YEARLY WATER PRODUCTION	
Years	**Millions of Gallons**
1979	1166.044
1980	1128.348
1981	1178.321
1982	1171.048
1983	1222.816
1984	1327.238
1985	1254.282
1986	1207.764
1987	1277.14
1988	1307.856
1989	1287.501
1990	1183.131
1991	1115.001
1992	1112.174
1993	1049.852
1994	1134.263
1995	1167.127
1996	1172.177
1997	1194.01
1998	1261.62
1999	1177.655

Below is a chart of monthly water production figures:

FINISHED WATER PRODUCTION Town of Burlington 2000	
Months	**Millions of Gallons**
Jan	82
Feb	80
Mar	86
Apr	85
May	105
Jun	114
Jul	126
Aug	126
Sep	122
Oct	104
Nov	94
Dec	86

Below is a chart showing the inorganic test results from water production in the year 2000:

Test	results	**RMCL
Turbidity	0.06 - 0.15NTU	none
Color	0 - 1 SU	15 APH units
PH	7.4 - 7.6 SU	6.5 - 8.5
Magnesium (Mg)	ND * none detected	none
Calcium (Ca)	30 mg/L	none
Alkalinity	25 - 84 mg/L	none
Hardness (total CaCO3)	50 - 110	none
Aluminum (Al)	ND * none detected	0.05 - 0.2
Potassium (K)	8 - 32 mg/L	none
Iron (Fe)	0 - 0.1 mg/L	0.3
Manganese (Mn)	0 - 0.24 mg/L	0.05
Trihalomethanes (THM's)	35 - 55PPB	100.0 PPB
Bacteriological testing	ND in Distribution	

All tests results showed below State **Recommended Maximum Contaminant Levels.

In the year 2001, Burlington is planning on conducting a Town wide flushing program to improve the system water quality. This will flush out the deposits from years of untreated water. The corrosion program has worked very well in removing inorganics and stabilizing the water corrosivity problem that has plagued Burlington piping for years, but if we do not complete the flushing of the system it will be hard for the consumer to see any improvement.

The Water Production group of the Water and Sewer Utilities Division is expecting a busy and exciting year in 2001. The construction and process improvements should result in high quality water without the black and brown water problems of the past.

If any consumer has any questions please call either the MillPond Water Treatment Plant at 270-1680 or the Vine Brook facility at 270-1648, or you can e-mail Bill Keene at wkeene@Burlmass.org.

Respectively submitted,

William D. Keene
Water Treatment Plant Manager

CONSERVATION COMMISSION

Introduction

The Burlington Conservation Commission respectfully submits the following report of the various activities which the Conservation Commission and Conservation Staff pursued during 2000. Any person who wishes to learn more about this report or the functions of the Commission is invited to contact a Conservation Commissioner or a member of the Conservation Staff or to attend a meeting where the Commission includes time for citizen's input.

The Conservation Commission has two major roles: regulatory review of proposed activities near sensitive environmental areas and the management of land under their jurisdiction. The Commission also comments on applications pending before other Boards and provides input to other Town officials with respect to drainage and stormwater concerns as well as more general environmental issues.

The Conservation Commission is comprised of seven volunteer members appointed by the Board of Selectmen. The year 2000 saw the departure of two Commissioners: Denise Donovan and Sharon Ralph. The Commission gratefully acknowledges their time, efforts and dedication. The two newest members of the Conservation Commission are Paul Mazzocca and Gail Lima. The Commission welcomes them and acknowledges the time and contributions they have already made as members of the Commission.

The Conservation Department employs two professional staff for the purpose of assisting the Commissioners in their regulatory and land management roles. Late in the year, the Town's first Conservation Administrator – Brian Monahan – resigned his position after thirteen years of service to the Town. Brian had an extensive knowledge of



Typical debris removed by summer stream crew.

wetlands science and regulation as well as a thorough understanding of the environmental and natural resource issues distinct to Burlington. He was a valuable asset to the Conservation Commission and the Department and will be sorely missed. The Department also experienced turnover in the Conservation Assistant position. Kristen Phelps resigned this position early in the year. Carrie Donellan, who had worked for the Department in several capacities (including land management intern and stream team supervisor) provided interim service until the position was permanently filled by Kristan Farr in late July.

Regulatory Functions/Permitting

Burlington continues to be a highly desirable town for development and redevelopment of commercial and residential properties. Several of the major commercial projects in Town as well as multiple residential subdivisions have fallen under the jurisdiction of the Conservation Commission. Each of these projects is thoroughly reviewed by the Conservation Commission and is permitted in such a way as to both provide ample protection of resource areas and to fully comply with all applicable state and local regulations.

Conservation Staff members have also taken on the responsibility of assisting residents and the Town in preparing applications that must go before the Conservation Commission. This process is intended to provide a service for residents and to avoid omissions when the Town itself is working in an area subject to the Commission's jurisdiction.

Land Management & Stream Cleaning

Among the land management activities sponsored by the Conservation Commission were the annual tree giveaway during the April elections; the annual Photo Exhibit entitled "What Winter Brings"; and the second annual Trail Day at the landlocked parcel. The latter event was well attended by over 30 residents who were given tours of the area by botanist and Conservation Commissioner Marylee Everett and Brian Monahan.

The summer stream cleaning program – now in its tenth consecutive year – was supervised by Rebecca Pylypink. The purpose of this program is to maintain the natural flow of stream channels which also function as part of the Town's stormwater drainage system. Cleaning is achieved by walking the channels to remove barriers (ranging from residential debris to fallen trees) and by removing sediment upgradient and downgradient of culverts along the streams.

The Department of Public Works staff has been a key component in this effort, they operated the equipment used to remove sediments at key areas on several of the streams in the town.

This report was prepared on behalf of the Conservation Commission by Kristen Phelps, Conservation Administrator.

Respectfully submitted,

The Burlington Conservation Commission:

Larry Cohen, Chair
Kerry Melanson, Vice Chair
Indra Deb, Commissioner
Marylee Everett, Commissioner
Gail Lima, Commissioner
Paul Mazzocca, Commissioner
Philip Sutton, Commissioner

BOARD OF APPEALS

The Board of Appeals of the Town of Burlington is created under Section 9.5.1 of the Zoning By-Law, pursuant to Chapter 40A of the Massachusetts General Laws. The two alternative and five permanent members of the Board are appointed by the Town Administrator to unpaid terms of one and five years respectively. Its purpose is to hear and decide appeals from an adverse decision of the Building Inspector or any Town Board, to make determinations in Flood Hazard Districts, to hear and decide petitions for variances, in particular instances to permit signs in a Business or Industrial Zoning District larger than those specified in the Zoning By-Law and, to issue comprehensive permits under MGL Chapter 40B.

The vast majority of cases heard by the Board are petitions for variances from strict compliance with the Zoning By-Law. After giving notice by mail to the abutters of the affected parcel and giving notice to all others by newspaper publication, the Board holds a public hearing to hear all of the evidence either in favor of or in opposition to the granting of the variance.

In order to grant a variance from the strict requirements of the applicable zoning by-law, the Board must find the following:

1. That, owing to circumstances relating to the soil conditions, shape or topography of such land or structure which is the subject matter of the petition for a variance and especially affecting such land or structure, but not affecting generally the zoning district in which it is located, a literal enforcement of the provisions of the zoning by-law would involve substantial hardship, financial or otherwise, to the petitioner.
2. That desirable relief may be granted without substantial detriment to the public good.
3. That desirable relief may be granted without nullifying or substantially derogating from the intent and purpose of the by-law.

The burden upon the Board of Appeals is a great one and cannot be taken too lightly because the collective decision that it makes will have a lasting effect upon the town and its citizens. It is the only town board with explicit authority given by the State Legislature to actually allow citizens to avoid complying with the law, in appropriate situations.

There is no set formula by which the Board can make its decision so that every decision appears compatible with the other. What may be a substantial derogation of the intent and purpose of the zoning by-law in one petition may not be so in another. Consequently, it is difficult to compare any one decision of the Board with another. Each case must be treated individually and must stand on its own merits and not be decided by precedence.

In 2000, the Board heard 47 cases which generated $9,400 in fees which consisted of applications for permits for wall signs, temporary wall banners, temporary free standing signs, appeal from the Building Inspector's decision and extension of time requests. Many applications requested variances for insufficient sideline, rearline, square footage or setback to construct an addition or for the existing dwelling and variance requests to reduce the area requirement to create two lots.

The members of the Board of Appeals are pleased and honored to serve the town and look forward to another successful year of dedicated service to its citizens.

Respectfully submitted,

Robert Meaney, Chairman
James Langley, Vice Chair
William Gaffney
Wayne Harding
George Murray
John T. Sullivan, 1st Alternate
John A.Alberghini, 2nd Alternate

BUILDING DEPARTMENT

I herewith submit my report as Inspector of Buildings for the year 2000. The Town continues to be under tremendous redevelopment during 2000. The construction cost for this redevelopment (building) for 2000 exceeds $112 million dollars. Over the last five (5) years this office has permitted over $415 million (building permits) in construction. The total number of permits issued by the Building Department staff during 2000 was 3082, which resulted in excess of 5000 inspections being performed. 2000 set a record for the most building permits issued (921) in a given year in the history of the Town. The total permit fees collected for 2000 was $834,348. Over the last five (5) years of this redevelopment this department has collected in excess of $2,904,860 in permit fees.

One of the major goals the Building Department has accomplished this past year was the continued implementation of the permit tracking system which performs the printing of permits cards, inspection tracking and record keeping via a computer software system. The department expanded the system this year, tracking 71 complaints and 82 annual inspections. The Planning and Conservation offices are linked to share this information and to track permit approvals or recommendations (i.e., order of conditions, site plan and special permit). This system is updated annually with information from the Assessor's Office.

The department has available an informational brochure, *Building/Development Process Handbook*, explaining the permitting process, whether it be a residential or commercial project. Anyone wishing to have this information should call our staff or look on the Town's web page. New this year, *2nd Water Meter Guidelines*, a brochure developed and coordinated with DPW, explaining the procedure for installing these meters.

The Building Department has also used the Senior Work Off Program developed by the Town to help produce, file and record the paperwork created by this office. To date this program has been a tremendous success for this office.

The goals of the Building Department for the coming years is (1) to stay ahead of the demand that will be imposed by construction activity underway and what is being planned, and (2) integrate existing files into the records tracking software. To date, we have been able to cope with the demand imposed upon us, which is directly attributable to the maintenance of the Department's current staffing levels.

The total number of permits issued and estimated values are as follows:

BUILDING DEPARTMENT	2000 TOTALS
TOTAL PERMITS ISSUED	3082
TOTAL INSPECTIONS MADE	4920
TOTAL FEES COLLECTED	$834,348

BUILDING		
Permit Types		
New Dwelling	27	$3,697,000
Commercial Structures	11	$51,766,912
Residential Additions	173	$5,522,289
Commercial Additions	3	$1,227,500
Residential Alterations/Remodel	239	$1,997,730
Commercial Alterations/Remodel	207	$45,193,489
Residential Garages	9	$146,000
Swimming Pools – In-ground/Above	34	$184,762
Signs	89	$266,850
Miscellaneous*	38	$422,533
Demolition	63	$1,734,235
Foundation Only	3	$29,500
Temporary Mobile Home	1	$5,000
Temporary Trailer	24	$47,475
No Issued / Construction Cost	**921**	**$112,241,275**
Permit Fees Posted		$686,729
TOTAL INSPECTIONS MADE	2154	
Copies		$562
Annual Inspections Issued / Rec'd & Fees Paid	72/81	$4,799

**shed, tent, wood/coal stove, kiosk, barns, antennas & retaining walls*

ELECTRICAL	
Permits Issued	1025
Inspections Made	1280
Fees Paid	$116,597

PLUMBING	
Permits Issued	636
Inspections Made	975
Fees Paid	$25,940

GAS	
Permits Issued	421
Inspections Made	531
Fees Paid	$11,109

Respectfully Submitted,

JOHN J. CLANCY
Inspector of Buildings

THE OFFICE OF VETERANS SERVICE

There were three major events that the Burlington Office of Veterans Services sponsored in 2000. Two were related to the Korean War, and another to World War II. On Memorial Day 2000, our Parade and Ceremony remembered all our Fallen Comrades who gave their lives in battle and here at home, for our country and our community. During the ceremony, we remembered and honored our Korean War Veterans, with the 50th Anniversary of the start of that terrible conflict beginning in June 2000.



Memorial Day: *SSgt. Cheryl Coleman of Burlington, a member of the USAR 94th Regional Support Command at Devens participates in the special POW/MIA ceremony.*

A very moving and special POW/MIA ceremony was held to remember not only those captured and lost in Korea, but all POW's and MIA's. More than a hundred carnations were placed on the POW/MIA table by friends and family, and veterans remembering those from all U.S. conflicts.

July 26th, 1953 marks the end of the terrible war in Korea. On Thursday, July 26, 2000 there was a special ceremony in Burlington to remember the sacrifice of Korean War Veterans. Heavy rain brought the ceremony indoors. A Commemorative 50th Anniversary Korean/American Flag was presented and now flies at several locations around town and will fly for the three years in memory of the 50th anniversary of the Korean War.



Korean War Recognition Day: *Bob Hogan unveils the Korean War Memorial Flags that will fly at several locations around town until July 2003*

On Veterans Day, as we remember the sacrifices of all the men and women who wore the uniform of our country's military, we also honored 11 men, who while still in high school, enlisted to serve during World War II, and never returned to receive their high school diplomas. Operation Recognition is a program developed here in Massachusetts to honor those brave young men and women who at a very young age, left high school in order to serve in the military. Eleven World War II Veterans received their high school diplomas during our Veterans Day Ceremonies. High School Principal, Maynard Suffredini, presented the diplomas in a very moving ceremony to the veterans, and to the families of five veterans who received their diplomas posthumously.

In April, the Burlington Director of Veterans Services was invited by Congressman Christopher Shays of Connecticut, to speak before the House Subcommittee on Government Reform, to give testimony, about the present and future healthcare services available to veterans at the VA Hospital.



Congressional Hearing: *Bob Hogan (L) is sworn in at the Congressional Hearings.*



Operation Recognition: *The graduates and the families who received the diplomas for their deceased loved ones, pose for a picture at the Operation Graduation Ceremony. (Photo by Rick Karwan)*

The focus and primary concerns of the Burlington Office of Veterans Services is not just the public ceremonies, but working with veterans and families on a myriad of issues and topics.

The Office of Veterans Services has as its top priority: the providing of services designed to improve the quality of life for every veteran in town, their families and surviving dependents, for people with disabilities and their families, families in need of fuel assistance and those wishing to be employed under Labor Services with the town.

This does not include people and entire families who continue to arrive at our door looking for advice and assistance with issues not listed in our title. The Office of Veterans Services handles innumerable human service issues for many citizens of town. Elderly and young alike are always asking about job assistance, or seeking information and assistance about Social Security, Medicare and Medicaid. Families seek us out and ask for advice about health insurance and health care as well as educational assistance for college bound children. We also answer questions about long term care. With additional low income families living in subsidized housing in Burlington, many people arrive at this office to ask questions and seek assistance.

VETERANS SERVICES

Massachusetts General Laws Chapter 115 grants eligible Burlington veterans, their families and their surviving dependents, benefits to provide for daily living. These benefits also cover medical insurance and medical care payments for residents who are uninsured or underinsured. These benefits are intended to be temporary in nature and not a full time, permanent support system.

The Commonwealth reimburses the town 75% of the money spent directly on the veteran in the way of veterans benefits.

VETERANS AFFAIRS

US Code, Title 38 directs federal benefits to eligible veterans and their families. These include pensions, disability compensation, final burial expenses, education, hospitalization, mortgage loan guarantee, outpatient care and domiciliary care. Evaluation, assistance and counseling are offered at the local level to facilitate access to these programs.

Veterans benefits are not automatic in any sense of the word. These benefits must be applied for in accordance with strict state and federal laws, rules and regulations. Many hours are spent counseling veterans, their families, and surviving dependents regarding the filing of claims to the Department of Veterans Services in Boston for state claims, and the Department of Veterans Affairs in Washington for federal benefits.

Daily consultations with local veterans regarding retirement and pension issues, medical and insurance assistance, employment possibilities, rehabilitation through various programs including the State and Federal Outreach Centers, individual problems, affect of new legislative proposals, and updating of existing programs, plus discussions with families and dependents continue to claim a large proportion of our time. With the veterans population aging and dying in ever larger numbers, the number of veterans and families seeking veterans benefits, counseling and advice continues to increase.

The Veterans Agent also writes articles for the local newspapers informing veterans and their families about important and historical information that might be of interest to them. In addition, a semi-annual newsletter is mailed directly into the home of every veteran with valuable updates and information about services available to the veterans and their family.

The Burlington Director of Veterans Services presently serves as the President of the Northeast Veterans Services Officers Association, encompassing all of Middlesex, Suffolk and Essex Counties. He is also an active member of the Massachusetts Veterans Service Officers Association, sitting on several committees, such as the Legislative Committee and the Agent Training Committee.

DECEASED VETERANS

Assistance is offered to families of deceased veterans in reviewing available benefits, filing for government life insurance, obtaining burial allowances, markers, and burial lots in our local cemeteries. With our World War 2 Veterans passing away in large numbers, this office has seen an increase in the services requested by surviving family members for assistance.

VETERANS GRAVES OFFICER

Section 9 of Chapter 115 MGL requires flags of the United States to be placed on graves of deceased veterans each Memorial Day. Cooperation in this responsibility has always been afforded by the town's cemetery personnel, local veterans and boy scout troops. Individual flag holders are provided by the town. The Director of Veterans Services is the Veterans Graves Officer and he ensures that every eligible veteran has a flag on his or her grave. The Graves Officer is also responsible for ensuring that only veterans discharged under Honorable Conditions are given consideration for the purchase of a grave in the Veterans Section of either the Chestnut Hill or Pine Haven Cemeteries. In addition, a bronze marker is provided by the US Government for honorably discharged veterans and is applied for by the Graves Officer.

VETERANS SERVICE ORGANIZATIONS

The Veterans Agent is the Adjutant of the Burlington Allied Veterans Council, comprised of representatives of the American Legion Post #273, the Veterans of Foreign Wars Post # 7423, The Disabled American Veterans Post #113, and the Marine Corp League. Every effort is put forth by the Office of Veterans Services and the Allied Veterans Council to ensure proper observances of Memorial Day and Veterans Day. The Council conducts Poppy (Forget Me Nots) Sales through its member organizations at the high school polling place each election.

The Director of Veterans Services is also a member of the Burlington American Legion, the Burlington VFW and the Vietnam Veterans of America.

DISABILITY ACCESS COMMISSION (DAC)

This office provides coordination between the Commission and the town, local businesses and residents of Burlington. Serving as the representative of the Board of Selectmen to the Commission, this office coordinates, schedules and maintains records of all DAC business. We also serve as the office receiving complaints about handicapped issues. The DAC continues to work with the town and the schools to ensure accessibility and reasonable accommodations in the various buildings.

The Polaroid Program is underway. This program was researched and established by the Disability Access Commission and supported by the Board of Selectmen as another avenue in the enforcement of handicapped parking rules and regulations. Each member of the DAC has been trained by the Burlington Police Department in the procedures established by the State of Massachusetts, other communities around the state, and the Polaroid Corporation. When a DAC member sees a violation, they take Polaroid photos of the violator and those photos become the evidence in the issuing of a $100 fine by the Burlington Police Department for parking in a handicapped spot.

The funds acquired by the Town of Burlington from Handicapped Parking Fines, are placed in a special account to be used on handicapped related projects in town. The funds have been used to replace two old heavy front doors to the Police Station, and have purchased scanners for each public school, in order for blind parents and guardians to receive through the computers, information that the schools send home with the students. Handicapped water bubblers will also be placed at several parks around town, purchased with these funds.

HANDICAPPED PARKING TICKET ADJUDICATING OFFICER

Handicapped parking fines, when protested or appealed are referred to this office for clarification and appeal. The Director of Veterans Services/Disability Access Coordinator serves as the Handicapped Parking Ticket Adjudicating Officer for all appeals and hearings. Hearings are held in the police station with the ticketing officer in attendance. There continues to be an active increase in the number of handicapped parking violations handed out, and an increase in the number of requests for hearings.

FUEL ASSISTANCE

As the intake office for Burlington, eligible residents under 60 years of age apply for this joint state and federal benefit in our office. Burlington has more than three hundred families who apply for and receive fuel assistance benefits every year. Verification is sometimes time consuming, but obtaining all the information needed for determination of the candidate is absolutely necessary. Also, families on fuel assistance often need additional guidance and assistance and utilize this office as the resource for information and direction they need to improve their quality of life.

LABOR SERVICE

This office also is responsible for maintaining the Labor Services List for the town. Labor Service is the part of Civil Service that does not require an exam to be placed on the list. The departments in town that utilize the Labor Services List are: DPW, Recreation and the School Cafeterias. There are more than 300 individuals who are presently listed on the Labor Services Roster.

HUMAN SERVICES

This office remains the first contact for initial referrals within the town for many residents, who are not veterans or disabled, but do not know where else to go. On a regular basis, residents, both veterans and non-veterans alike, come to the office or call for help. Jobless people, families in need of financial assistance, residents seeking advice on nursing homes, education, medical advice, social security or health insurance, just to name a few. Assisting people locate the proper services, regardless of their status as a veteran or not, has become and will continue to be an important part of the service delivered by this office.

Respectfully submitted,

Robert C. Hogan, Director
Betty McDonough, Principal Clerk

DISABILITY ACCESS COMMISSION

The Disability Access Commission (DAC) was established by the Burlington Board of Selectmen in 1991. The Commission utilizes education and information as the means of assisting people, the community and local businesses to think positively about people with disabilities. The Town of Burlington has made great strides in making all town buildings accessible to all people. The DAC is the repository for information and the focus of questions by the community dealing with accessibility issues.

The Disability Access Coordinator, Robert Hogan, is the overseer of all the issues and efforts by the DAC to inform and educate the public about issues relevant and important to those people and families with disabilities. The Commission is not an enforcement group, but strictly advisory in nature.

The Commission continues its efforts to ensure that public parking areas have sufficient handicapped parking and that the public is aware of and adheres to both the spirit and the letter of the law. An ongoing program that the members of the DAC have researched, supported and have been trained in, is what is best known as the Polaroid Program. Simply speaking, members use Polaroid cameras, and when they come upon a vehicle illegally parked in a handicapped spot, they take several photos, and according to Massachusetts General Laws, that photo becomes the evidence for the Burlington Police who then issue a $100 parking ticket. Each member has a photo ID to identify them to the public should the need arise.

The funds that are raised from the handicapped parking tickets are used for handicapped friendly equipment for the general public. To date, the funds have been used to purchase new handicapped front doors for the police station, scanners for the school department to use for blind parents, and handicapped accessible water bubblers that will be placed on the town common, the high school football field and the Francis Wyman School.

The Disability Access Coordinator is the Handicapped Parking Ticket Hearing Officer, when ticketed citizens object to the ticket and request a hearing. The hearings are held in the police station with the ticketing officer in attendance. The Burlington Police Department has been vigilant in enforcing handicapped parking laws, as seen in the ever increasing number of handicapped tickets written. The DAC

wishes to publicly thank the Burlington Police Department for all their hard work and support.



Members of teh DAC show off the new handicapped doors at the police station. From (l to r) Ken Tigges, Maura Mazzocca, Bob Hogan, and Officer Tim MCDonough.

The Disability Friendly Booklet has been distributed to businesses in town, to help them in the awareness of dealing with handicapped customers and employees.

It is important that we as a society continue to work together to ensure that the disabled have the same freedoms and opportunities as the abled.

Respectfully Submitted:

Kenneth Tigges, Chairman
Bernice Ferguson
Barbara Adler
Thomas Carlson
Robert Emmert
Joseph Impemba
Christine Monaco
Walter Sullivan
Robert Butts
Maura Mazzocca
Robert Hogan, Coordinator
Elizabeth McDonough, Recording Secretary

BURLINGTON COMMUNITY LIFE CENTER

MISSION AND OVERVIEW

The Burlington Community Life Center is a Department for the Town with the responsibility of providing mental health and social services to families with children, adolescents and young adults (specifically ages 9-22). BCLC also provides information and referral services for ALL Burlington residents of any age. In addition, BCLC staff provide screening for People Helping People, primarily for residents making requests of the Covenant for Basic Needs (established in 1981).

The BCLC has been in operation since 1974 when it became a Town department. Prior to this, the office had opened under the name House of Common in 1972. In 1978, BCLC was given the specific mandate to provide counseling services to teenagers and their families. In recent years, there have been increasing demands for BCLC to provide services to younger children, so the age range was expanded down to nine years old.

The BCLC continues to work with adults and young people on such diverse problems as family conflict, adolescent issues, parenting skills, marriage and relationship problems, drug and alcohol use, depression and suicide, neglect, domestic violence and the like. The BCLC offers individual, family, and group therapy services, and our philosophy is oriented toward involving entire families in treatment whenever possible. Since it is within the family that these problems are most acutely felt, and these same families often possess the best and most available resources to resolve problems, we believe that family therapy is often the most useful and effective means of treatment. Evening appointments may be arranged for working families by calling in during regular office hours (9-5). (During later evening hours and on weekends, the telephone answering machine will collect messages for BCLC staff and refer callers to a 24-hour back-up emergency mental health service if there is an immediate crisis that cannot wait until staff is available.)

INTERDEPARTMENTAL/AGENCY COLLABORATION

BCLC staff work collaboratively with town departments and other mental health and social service agencies. Discussions regarding issues of violence prevention were a new initiative in the fall of 1998 when the clergy association met with BCLC staff, Ellie Packer (High School Adjustment Counselor), Dennis Thompson (Youth Services Officer), and Paul Anderson (DARE Officer).

In January of this year, we also were asked by the Winnmere Family Theatre to facilitate discussions after a violence prevention production called "Bang, Bang, You're Dead". This play, directed by Burlington Players' Jennifer Howard, was written by nationally known playwright William Mastrosimone to send an anti-violence message after tragedies at several schools around the country. All four productions were filled to capacity and BCLC staff led useful discussions after each presentation.

At the request of the school's Health department, we have again provided workshops for sophomore health classes on depression.

Charlie Franich, BCLC therapist, was re-elected in June 2000 to serve as the chair of the town's Drug & Alcohol Task Force. Again this year, Peggi Durand and Charles Franich have worked very hard with Ellie Packer in the school department to implement a Peer Education Program with over 75 juniors and seniors at the high school. In the spring, these high school students speak with between 200-250 seventh graders about the dangers of substance abuse. The assumption is that seventh graders will be receptive in a different way to these issues when hearing about them from other youth. The design of this program has been in demand by schools across the state as a model for others interested in attacking the problems of substance abuse through peer education.

BCLC staff also met regularly with members of the Burlington Clergy Association and were involved in local and regional meetings of agencies and programs concerned with mental health or social services (Lahey Initiative Committee on Domestic Violence, Lahey Community Benefits Committee, Local Officials of Human Services Council, Fox Hill School Council, and other adolescent service organizations).

SOCIAL SERVICES

The BCLC also offers ALL Burlington residents a range of social services including the administration of resources offered through People Helping People, Inc. PHP is an umbrella organization made up of community volunteers who help oversee and coordinate the efforts of three established groups: Community Pantry, Covenant for Basic Needs and Burlington Holiday Program (formerly Burlington Santa). Wes Simons continued to serve on the Board of Directors of PHP. Many residents are aware that the Holiday Program helps families during Thanksgiving and Christmas. However, some other extensions of this program help needy families throughout the year with summer camperships, back-to-school clothes and the like.

The Covenant for Basic Needs is managed by the PHP Board that works with the Burlington Clergy Association providing limited help for those residents experiencing financial emergencies. The BCLC staff screen those applying for this assistance. In FY 2000, we handled requests that involved 128 residents. This is in addition to the many requests from residents applying for the Holiday Program and the scores of residents already served by the Pantry.

Several residents have put a lot of time and energy into making this program work. Our thanks to members of the PHP Board and all those residents who contributed time, talent, and money to help PHP through another year.

BCLC also maintains an information and referral service to assist ANY resident in locating the particular social service that a resident may require. Staff has assisted young people and their parents in situations requiring hospitalizations, finding appropriate emergency or residential care, and the like. Due to dwindling resources and program cuts, this search has been more difficult and sometimes resources have been unavailable.

STATISTICAL NOTES

An average of over 200 residents each month receive counseling services. Over 100 people made requests for assistance from People Helping People throughout the year, and especially during the holidays.

COUNSELING CASELOAD AGE DISTRIBUTION (12 Month Period)

190	Adults (26 & Older)
27	Young Adults (19-25)
232	Adolescents & Children

TREATMENT MODALITY

284	**Family Treatment**
139	Adults (18 young adults: 19-25yrs)
145	Adolescents & Children
97	**Individual Treatment**
58	Adults (parent with adolescent in family)
39	Young Adults, Adolescents & Children
16	**Team Treatment**
7	Adults
9	Young Adults, Adolescents & Children
52	**Group Treatment**
52	Adolescents

REFERRAL SOURCES

1. Schools: 43%.
2. Self-referrals: 13% (A majority of these self-referred clients were former clients who returned to deal with new crises or issues, and because they were happy with the services provided previously.)
3. Family and Friends: 12% (Approximately 61% of these residents had been clients at BCLC and recommended our services.)
4. Community Sources: 26% (police, clergy, doctors, crisis team, other town departments, DMH, DSS)
5. Other Sources: 7% (2 from psychiatric hospitals; 9 other therapists or mental health clinics)

OTHER COMMUNITY SERVICES

As in previous years, the BCLC provided administrative and other support to a number of programs in the community of benefit to Burlington residents. Michele Trigilio continues to do an excellent job coordinating the FISH and Rent-A-Kid programs. FISH (Friends In Sharing Help) volunteers provided 106 rides to local medical and social service appointments for residents in need of transportation. The Rent-A-Kid referral service received 140 requests from adult residents who wanted to hire young people to do a variety of odd jobs.

TRAINING

The BCLC provides training to graduate student interns as part of their professional education. BCLC has provided field placement training since the late seventies to graduate students from Boston University, Simmons College, Lesley Graduate School, Tufts University, Antioch University, Northeastern University and University of Massachusetts. We thank the students for their long hours of service and dedication.

BOARD OF DIRECTORS

The Board of Directors at the Community Life Center continued their involvement and I deeply appreciate their help and support. Board members include:

Ronald MacKenzie, Chair	Thelma Iozzo
Marilyn Langley, Vice-chair	Ann McNamara
Father John Crispo	Betty Murphy
Candace Gustafson	Roberta Mills
Michael Howard	Russ Petersen

SUMMARY

The staff experienced a significant loss this past year with the resignation of one of our therapists, Monica Guckenheimer. We thank her for her contributions and service and she will be sorely missed. We look forward to working with Dinah Lane who was hired as permanent staff in October to fill this vacancy.

The demand for our services continues to be heavy while other resources in the area continue to diminish. Our thanks to the many in the town who have supported our efforts.

Respectfully submitted,

Wesley M. Simons, Executive Director

B-LINE

Because transportation is a necessity in today's world, the B-Line began operation in 1988.

Although it's primary goal is to serve Burlington residents who, for myriad reasons ranging from blindness to a disabled car, cannot drive, it serves many others as well. They need to get to work, the store, the doctor's etc. no less than anyone else. Within the constrictions of the schedule, these special passengers are picked up and dropped of as close to their destinations as is humanly possible. Complaints are rare. In the end, decisions made about an inexpensive bus to make life easier and more independent for those who cannot drive is philosophical. It goes to the values of the whole community.

This unique local bus service has been accomplished with a budget under $200,000.00, less than of the Town budget, or ½ of 1%. The B-Line is not a luxury. It is in same category as the Library, 11.65% of our budget or the Recreation Department at 2.48%. It is not intended to make money anymore than they are, but to improve the quality of life.

The Recreation Department included a B-Line flyer in their Spring Brochure which included a survey, schedules, B-Line information and maps. Appreciation also to Mrs. Barbara Cohen for her time and expertise in designing the flyer.

The B-Line was able to assist Captain Devereau with the Fire Department's "Mock Disaster" at the High School by taking 15 "injured" people to Lahey Clinic. We then took 30 students from Lahey Clinic back to the high school. Lahey Clinic used the B-Line in July and August for their summer campers.

There have been some requests for transportation from hotel residents. All of these provisions help to keep some vehicles off of our roads. A day care facility has used the B-Line as a back-up for potential emergency evacuation, which is part of day care requirements.

Did you know that students use the B-Line as a late bus? We go to Marshall Simonds Middle School at 40 minutes before the hour and we access the High School after hours at 2:20, 2:50 and 3:20pm. The students and personnel then may change to another bus for work or home etc.

The #6 route (at 8:30 and 9:30am) has been taking people who work on Crosby Drive and Sun Microsystems. The pick up time for these people is 4:30 and 5:30pm.

Commuters without cars are a key user group of the B-Line. Lahey Clinic, the Mall and other corporate citizens echo the responses received from every survey the B-Line Advisory Committee has done: that personnel who need to be on the job before 8:30am are able to use the B-Line only for their return home. The committee strongly urges that the B-Line begin operations at 6:30am, because there is a direct correlation between the the number of hours the B-Line operates and the number of riders using this service. The early MBTA and LRTA riders would be very happy to have this convenience as well. This will improve service and increase ridership, two of the B-Line's major goals.

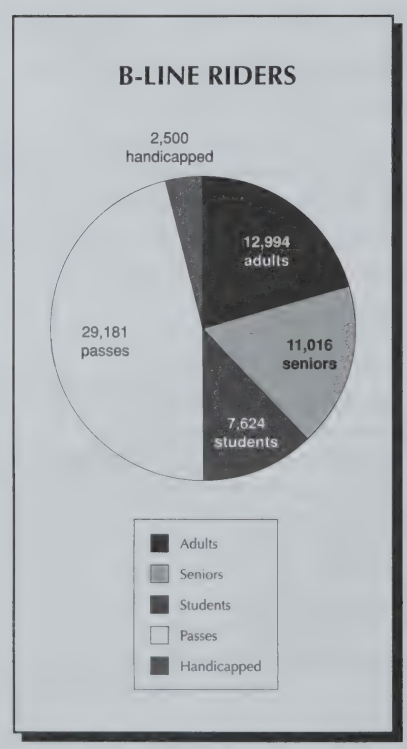
The widening of Route 3 and how the public gets to their destinations will be a study in motion. Our already failed traffic will be a nightmare. If the economy fails, the reason for public transportation is even more important.

Just flag us down and have a Bee-utiful Day.

Eleanor O'Connell

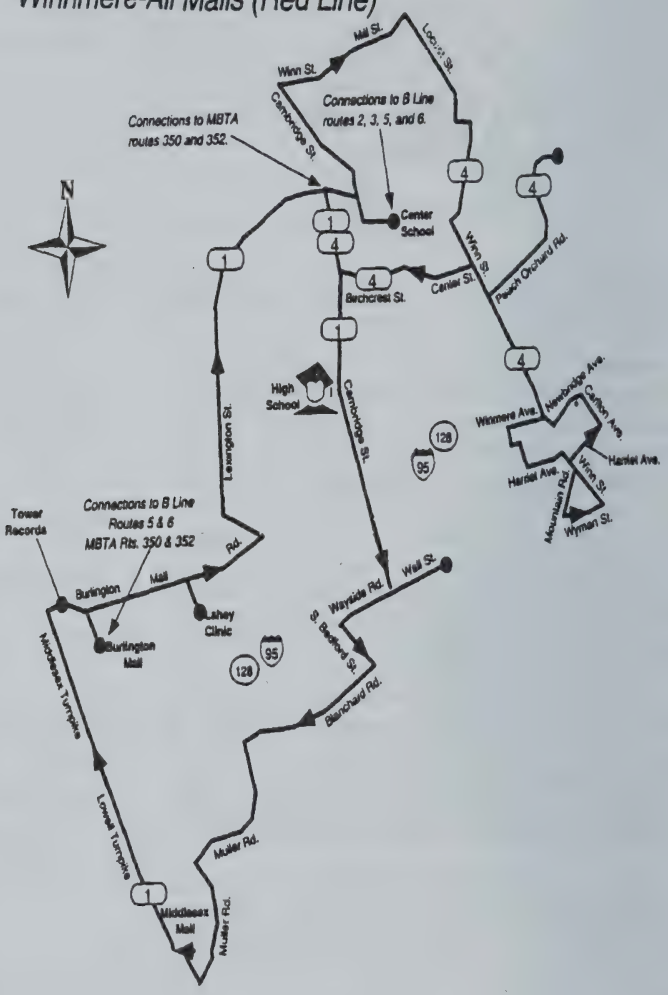
Transportation Coordinator

B-Line Advisory Committee:
Mr. Kevin B. McKelvey, Selectman
Mr. Bruce Silverman, American Landmark
Mr. Peter Coppola, Planning Board
Ms. Patricia Churchill
Mrs. Virginia Mooney
Mrs. Mildred Nash
Mr. Stephen Nelson
Mrs. Mabel Nevins
Mrs. Anne Rowe



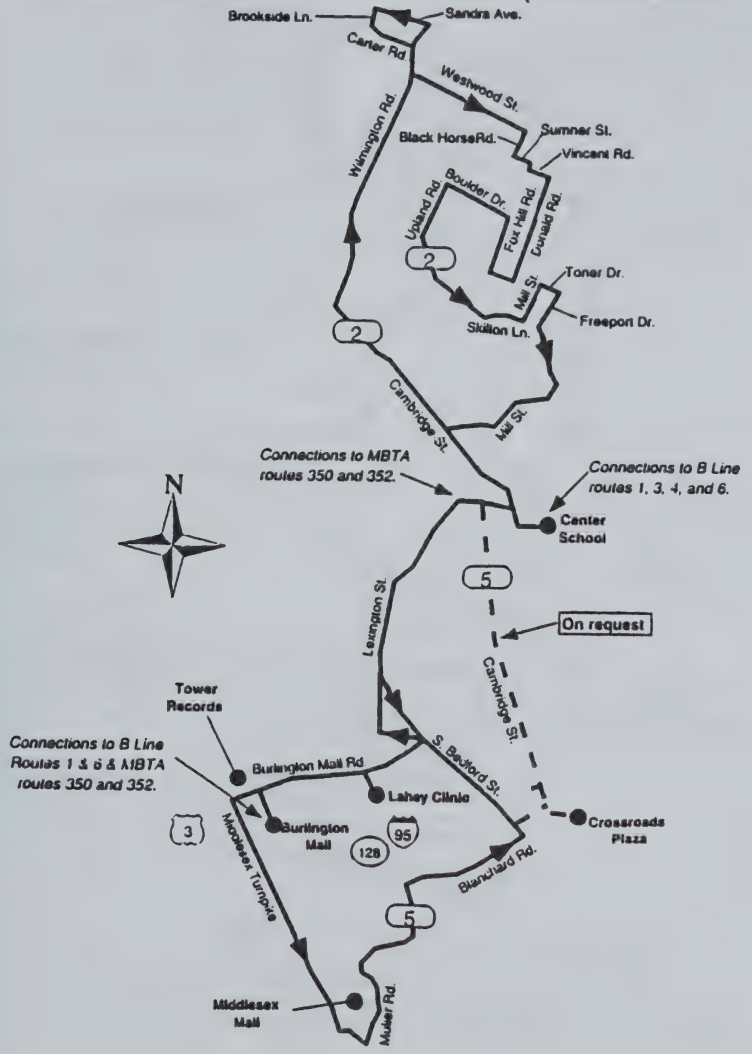
B Line 1 & 4

Winnmere-All Malls (Red Line)



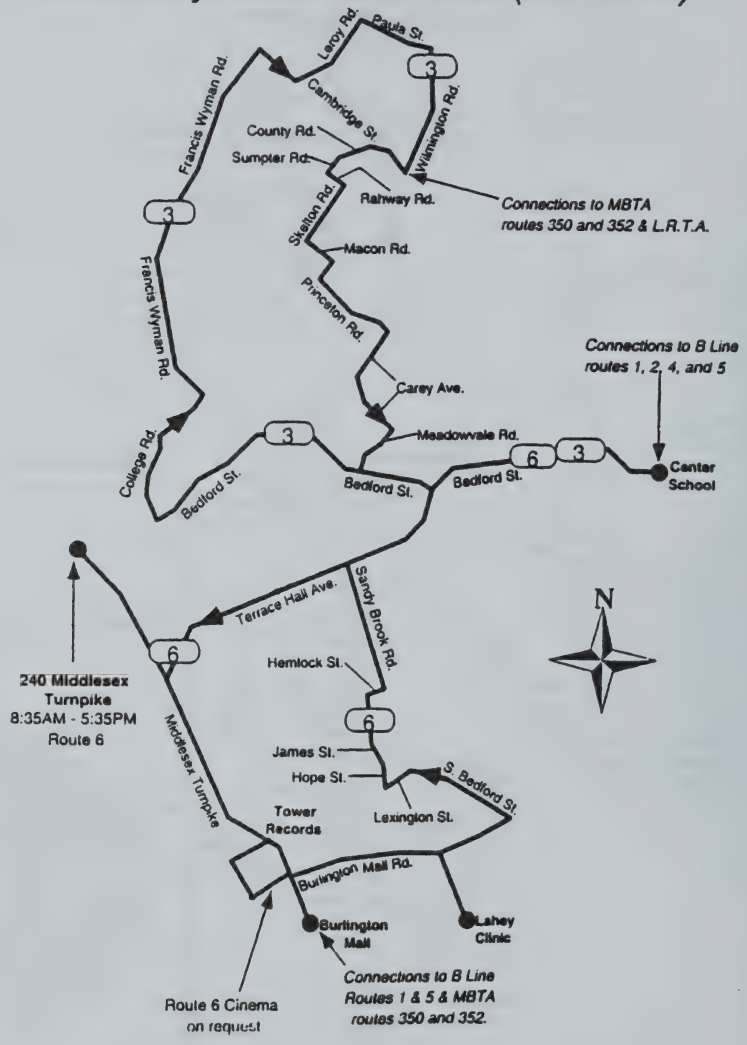
B Line 2 & 5

Fox Hill-Lahey Clinic and Malls (Green Line



B Line 3 & 6

Francis Wyman-Terrace Hall (Blue Line)



COUNCIL ON AGING

The Burlington Council on Aging was formed in September 1967, by a vote of Town Meeting. Burlington residents are appointed by the Selectmen for one and three year terms. They serve as volunteers and set Policies and Procedures to provide a fuller way of life for seniors, sixty and over.

Where Are We?

We are located in the Human Resource Center, 61 Center Street and are open Monday thru Friday from 8:30 to 4:30 pm. Office: 270-1950, Coordinator: 270-1953, Transportation and Senior Citizen Organization: 270-1951, Lunch Program: 270-1952.

Monthly Meetings

The Council on Aging Board meetings are held on the second Monday of the month at the Senior Center at 5:00pm in Room 136. The meetings are open to all, with citizen participation encouraged.

Monthly Bulletin

A monthly informational Bulletin is mailed to all persons 60 and over who have registered at the COA Office - Free. The monthly Bulletin serves as a most valuable link between the Council and the elderly community. The Bulletin updates news pertaining to Medical and Legal issues and a monthly Calendar of schedules and events, with a daily lunch menu. The Burlington Senior Citizens Newsletter is also included in the mailing of the Bulletin.

Services Available

A lunchtime "Eating Together Program" operated by Minuteman Home Care is available Monday thru Friday at the Senior Center providing a nutritious meal and an opportunity to socialize with old and new friends. Operated by Minuteman Home Care, the Nutrition Program also provides Home Delivered Meals to those Burlington residents who are homebound and in need. In addition, Minuteman Home Care provides a wide range of services to Burlington residents designed to maintain individuals in their own home and communities. Services include Case Management, In-home Services, Money Management, Nursing Home Pre-screening, Companionship.

Shine

Serving Health Insurance Needs of Elders - Available twice a month on Mon day from 12:30- 3:30pm. This service is available to assist and inform elders of their rights and availability of Health Benefits. Nursing Home Assistance is part of this service. The SHINE Counselor is a qualified, trained volunteer sponsored by the State Department of Elder Affairs through Minuteman Home Care. Appointment is recommended.

Legal Assistance

Available monthly by appointment only - this is a free service with a knowledgeable lawyer, specializing in "Elderly Law".

Salvation Army

A Satellite Unit for the Salvation Army program is available at the COA Office. The program services all age groups, along with the Good Neighbor Energy Fund.

Fuel Assistance

Available at the Council on Aging Office from October through March in collaboration with the Emergency Fuel and Weatherization Program located in Lowell, MA.

Social Services

Tuesdays from 10:00 - 2:00pm. Home visits available upon request. Appointments may be made by calling the COA Office - 781- 270-1950.

Grandparent Information

Updated State and Federal Information available for Older Caregivers of minor children.

Transportation

Door to door transportation is available Free to Seniors within the boundaries of the Town for Senior Center Programs, Lunch Program, Shopping and Medical. Call 781-270-1950 or 781-270-1951.

Tax Assistance

Available FREE from February to March. Volunteers are trained and available thru the AARP Tax Assistance Program. Appointments are necessary - call the COA Office.

BCAT (Cable Access Television)

Cable Program for Seniors, under the direction of talented senior Mary Clancy.

Notary Services

Available free of charge at the COA Office.

Senior Property Tax Program

Senior Home owners who are eligible may apply for this program at the COA office.

Informational Presentations

Offered at the Senior Center on a wide array of subjects, such as Medicare, Long Term Care, HMO's, Wills, Trusts, Power of Attorney, along with experts in the field of Financial Planning, Retirement, Finance, Reverse Mortgage and Assisted Living.

Celebrations

Senior Center Open House in May, Cabaret Variety Show, Holiday parties, Volunteer Recognition, Summer Cookout and Games .

Programs Available at the Senior Center

Artist Workshop on Friday mornings – pick the media of your choice with the talented assistance of Gwen Burgess, volunteer instructor for the class.

Share Arts/Crafts – every Tuesday afternoon.

Beano on Thursdays, after lunch.

Bridge/Whist group on Wednesday mornings.

Shape Up and Stay Fit with student intern therapist from Lahey Clinic, on Monday, Wednesday & Friday morning. Prior to the fitness class on Monday the Weight Loss group meets in Room 136.

TaiChi is exercise through meditation. Class is held on Thursday mornings. Registration necessary.

Line Dancing – Beginners on Tuesday — Intermediate on Monday afternoons.

Movie Presentations, Day/Overnight Trips sign up on the Trip Board at the Senior Center.

** The Council would like to take this opportunity to thank Lahey Clinic for their most generous donation for weekend senior transportation. We look forward to an on-going community services and good will.*

COA Board Members

Mary Lindley, Chairperson	Robert Tyler
Arlene DiRocco, Vice Chair	Robert Wong
Gwen Burgess, Treasurer	Marie George
Eleanor Bonfanti, Secretary	Gordon Thomson
Muriel O'Brien	Jack Gulde

Respectfully submitted,

Jeanne A. Garrett, Coordinator

TREASURER/COLLECTOR

The Town of Burlington continued its growth in Real Estate by increasing its property values by $282,007,410 to a total value of all Property Classes of $3,010,389,285. The Tax Levy increased from $46,664,653 to $47,298,174 or an increase of $633,521 from Fiscal Year 2000. Our reserve in taxing capacity now stands at $3,090,000.

The Residential tax rate was reduced from $10.30 per thousand to $9.60 per thousand. The commercial industrial tax rate was also reduced from $26.50 to $24.00. The amount levied percentage for residential went up slightly from 34.9308% to 35.1737% under the classification of property the Town has two rates it uses to allocate the taxes it assesses and collects. Below is the breakdown of Taxes levied for FY 2001 for the Town of Burlington.

The Town of Burlington's health insurance claims increased significantly in 2000. This was a direct result of 10 large claim employees who generated total claims of $1,128,637. This large claims experience combined with health insurance costs rising nationally at 20% gave the Town no choice but to recommend a 20% increase for insurance premiums beginning January 2001.

Drug costs are also rising over 20% annually which indicates that health care claims, and insurance premiums for both the Town and the employees will continue to increase significantly the next few years.

The Town and all Unions representing the Town employees were able to negotiate a memorandum of agreement for health insurance for a two-year period beginning January 1, 2001 through December 31, 2002. This agreement binds the Town to offer the same insurance carriers' at the same percentage contribution for the contract period.

The following is a listing of gross and net Payroll. Included are the withholdings for the benefits and other payroll deductions of Town employees for the years 1996 through 2000.

	1996	1997	1998	1999	2000
GROSS PAYROLL	**$35,220,025.33**	**$36,978,728.32**	**39,647,384.76**	**42,612,636.31**	**44,766,058.70**
Withholdings					
Federal Tax	4,385,207.57	4,612,834.96	4,937,073.97	5,358,366.21	5,657,195.50
State Tax	1,790,076.42	1,889,591.99	2,009,333.64	2,096,064.81	2,166,966.28
Retirement	2,189,037.87	2,357,030.93	2,573,942.06	2,813,320.52	2,991,565.77
Chap 32-B Health Insurance	772,768.89	720,257.36	782,520.31	913,644.38	1,069,889.86
Disability Insurance	29,349.45	29,189.21	30,495.03	31,905.96	31,045.64
Delta Dental Insurance	101,839.59	133,767.30	157,623.92	177,003.25	188,810.23
Credit Union	3,363,559.49	3,408,081.25	3,437,853.62	3,454,755.21	3,489,654.36
Tax Shelter Annuities	466,982.89	556,233.61	641,262.78	689,980.21	669,644.49
Deferred Comp Plans	885,398.61	1,004,120.47	1,086,742.16	1,133,419.16	1,153,135.47
Teachers' Association	115,745.96	120,434.77	126,853.53	142,015.30	142,768.44
Union Dues	87,974.35	97,340.86	99,285.96	106,190.87	111,172.21
Suspense	129,709.42	142,302.18	141,197.56	142,710.24	157,716.76
United Way	2,373.00	2,186.00	2,590.00	2,003.00	2,326.00
Life Insurance	106,114.22	110,103.22	113,068.49	107,900.46	104,143.70
FICA-Medex	189,589.64	215,015.91	250,222.42	290,851.38	326,945.76
Social Security	14,956.25	12,515.08	12,037.51	11,432.63	5,808.99
U.S.Savings Bonds	22,664.28	18,357.40	17,112.36	15,077.92	12,834.54
TOTAL WITHHOLDINGS	**14,653,347.90**	**15,429,362.50**	**16,419,215.32**	**17,486,641.51**	**18,281,624.00**
NET PAYROLL	**20,566,677.43**	**21,549,365.82**	**23,228,169.44**	**25,125,994.80**	**26,484,434.70**

CLASS	LEVY PERCENTAGE	VALUATION BY CLASS	TAX RATES	LEVY BY CLASS
Residential	35.1737%	1,732,720,090.00	9.60	16,634,112.86
Open Space	00.0000%	0.00		
Commercial	53.4161%	1,052,784,645.00	24.00	25,266,831.48
Industrial	07.7371%	152,491,700.00	24.00	3,659,800.80
SUBTOTAL	96.3269%	2,937,996,435.00		45,560,745.14
Personal	3.6731%	72,392,850.00	24.00	1,737,428.40
TOTAL	100.0000%	3,010,389,285.00		47,298,173.54

The Town of Burlington's Community Scholarship Foundation had its most successful year since inception. The foundation increased its assets by $412,414. The largest reason for this increase was the generous donation of John Blais a 1956 graduate of Burlington High School who donated $258,000 to become the single largest donor in our history. The High School fund, which came under the Burlington Community Scholarship umbrella, was merged under the Town Custody. This fund was $125,000 before scholarships were awarded.

Our largest fundraiser each year is the telethon and in 2000 this event raised a record $58,000. We were also able to raise another $12,753 for general taxpayers check-off contributions and our Adopt-A-Class Program raised another $18,118. This brought our fund balances to a record $694,476 as of December 31, 2000. The Town of Burlington is very proud of the success of The Burlington Community Scholarship Foundation. Through business and residential contributions the fund has grown handsomely. We applaud all volunteers and Directors of the Foundation who have succeeded in making Joan Miles our President's dream come true.

The Town continued its successful financial management and vision to increase its reserve balances. Town meeting voted and approved adding $350,000 to our stabilization fund to help reduce future tax increases. The Town's certified free cash had a balance of $1,562,845 as of December 31, 2000. Management has committed to funding projects through a thoughtful process of planning and budgeting based on critical needs. Understanding that the economic success of the last several years will not last forever.

Another favorable result was the collection of $393,081 in prior years motor vehicle excise taxes outstanding. We were also able to collect $1,887,026 in prior years tax title accounts. The Town's outstanding taxes for prior years are at a record low due to an aggressive collection effort and a healthy economy. The Town investment income was $629,922 for FY 2000. The Town has been very fortunate to be able to have paid for all the projects and funding without seeking any proposition 2½ override votes. The strong economy with healthy growth in our real estate values and new growth development in the commercial industrial sectors has given the Town the ability to fund all necessary Town meeting votes.

STAFF: Sheila Flaherty, Virginia Gallagher, Debra Gochis, Madeline Griffin, Jayne Hyde, Michelle Maguire, Paula McMahon, Laura Nichols, Andria O'Shea, Lorraine Percoskie, Mary T. Smith, Teresa Tarpey and Phyllis Van Wart

Respectfully submitted,

Brian P. Curtin
Treasurer/Collector

ASSESSORS DEPARTMENT

Once again the Board of Assessors is pleased to submit the following activities report for the calendar year ending December 31, 2000.

The primary function of the Assessors Office is to value all real and personal property within its community. This is a Massachusetts law and every property from a single family residential to a large Commercial/Industrial enterprise is valued. A great deal of information about property and marked characteristics is collected, recorded and analyzed. As an example, Income and Expense Statements are mailed to Commercial and Industrial property/building owners every year, and sales information forms are mailed to every new owner of real property each month. Every building permit received in the office is reviewed and any that reflect value, require a site visit. Russell Washburn, Appraiser/Assistant Assessor, reviews and visits all the Commercial/Industrial sites; John Dillon, Data Collector/Assistant Assessor, reviews and visits all residential properties with permits. The State Department of Revenue mandates that the Assessing Department visit each house every nine years to verify property data. Although the last Data Verification Program was conducted in 1999, we have already entered into the new cycle. John Dillon has already been working in the neighborhoods. Valuation inspections are conducted by map area (approximately 100 per map).

A letter from the Assessors Office was mailed to each residential owner notifying the taxpayer when to expect John. If access is not gained, a subsequent letter requesting an appointment is mailed. At this point in time, visits have been conducted to one eighth of the residential households.

Once the tax rate is set by the Board of Selectmen the tax bills are mailed out. This generates a lot of activity within the office, including but not limited to, processing exemptions and abatement applications. This year we processed 132 real estate and 13 personal property abatement applications. Exemption applications totaled 440. With the addition of the Assistant Assessor/Data Collector all real estate and personal property abatement applications were subject to field review. This information was provided to the Board of Assessors, along with the Assistant Assessors' recommendation, for a determination on the application. Notices are sent out to the applicants of the Board's decision. All applicants can file an appeal within three months of the date the application was denied by the Board.

During the first two weeks of January over 1000+ Forms of List that reflect businesses were mailed and due back in the office by March 1, 2000. Additionally, 400 Income and Expense forms, which reflect income and expense to Commercial or Industrial buildings, were mailed and due back in sixty days.

Also at the beginning of the year, a large motor vehicle excise commitment was received from the Registry of Motor Vehicles with ten additional small to medium commitments received periodically during the year. Since many in the community receive an excise tax bill, the bills generate a flurry of varied questions that are addressed by the staff. Out of approximately 25,000+ excise bills received, over 1,126 required some sort of adjustment. As an example, if a car is sold, stolen, taken off the road or the taxpayer has moved to another community or state, the taxpayer will call or visit the office to clarify this matter.

Additionally, the office staff processed 585 deed transfers, new owner sales verification questionnaires that reflect the sales analysis, 961+ building permits and 134 certified abutters lists. Also, 469 unpaid water/sewer bills were liened against the real estate tax bills. Each unpaid water/sewer bill must be entered into the computer so that it will appear on the real estate tax bill for that particular property.

The assessed value tax roll for the Town of Burlington contains 8,687 real property accounts and 789 personal property accounts with an annual total assessed value of $3,010,389,285.00 for the tax year Fiscal Year 2001.

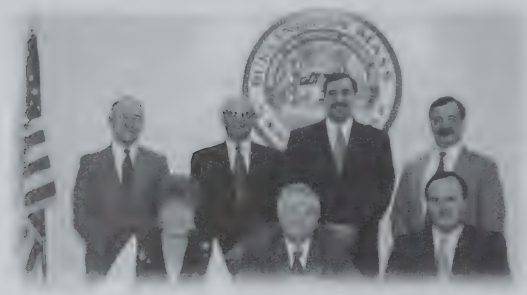
The two installed touch computer terminals for the public that provide easy access to assessment records have been a continued success. The computer software allows searches by ownership, street, and map, parcel and lot of all taxable and exempt properties in the Town of Burlington.

The Board would like to thank the administrative staff, Russell Washburn, John Dillon, Patricia Golden, Marcia Nonni and Maureen Nicoloro for their dedication in an ever-expanding workload.

Respectively submitted,

Michael Crocker, Chairman
Paul R. Sheehan, Vice Chairman
Lisa M. Annunziata, Secretary

PLANNING BOARD



Planning Board: Front row: (left to right): Jayne L. Hyde; Albert L. Fay, Jr.; Paul F. Roth, Chairman; Back row: (left to right): Paul R. Raymond, Vice-Chairman; Ernest E. Covino, Jr.; Peter J. Coppola; John A. DeFrancesco

ORGANIZATION AND MEMBERSHIP

As the result of the Annual Town Elections in April 2000, Ernest E. Covino, Jr. and Paul R. Raymond were re-elected to serve five (5) year terms.

The Planning Board's officers and committee appointments following the May 18, 2000 Board reorganization were as follows:

OFFICERS

Paul F. Roth	Chairman
Paul R. Raymond	Vice-Chairman
Peter J. Coppola	Member Clerk

MEMBERS

Ernest E. Covino, Jr.
John A. DeFrancesco
Albert L. Fay, Jr.
Jayne L. Hyde

COMMITTEE MEMBERSHIP

Albert L. Fay, Jr.	Tri-Town Growth Committee
Albert L. Fay, Jr.	Citizens' Advisory Committee
Albert L. Fay, Jr.	Sign Bylaw Committee
John A. DeFrancesco	Information Systems Advisory Committee
John A. DeFrancesco	Housing Partnership Committee
Jayne L. Hyde	Land Use Committee
Jayne L. Hyde	Sign Bylaw Committee
Jayne L. Hyde	Housing Partnership Committee
Jayne L. Hyde	Senior Housing Options Advisory Committee
Peter J. Coppola	Route 3A Committee
Peter J. Coppola	Facilities Study Committee
Peter J. Coppola	Town Meeting Growth Impact Task Force
Ernest E. Covino, Jr.	Route 3A Committee
Ernest E. Covino, Jr.	Housing Partnership Committee
Paul R. Raymond	Town Bike Committee
Paul R. Raymond	Land Use Committee
Paul R. Raymond	North Suburban Planning Council
Paul F. Roth	Facilities Study Committee
Paul F. Roth	Route 3A Committee
Paul F. Roth	Recreation Commission
D. Anthony Fields (*Planning Director*)	North Suburban Planning Council

PLANNING BOARD SUBCOMMITTEES

Zoning, Site Plan, and Subdivision Rules and Regulations Revision Subcommittee:
John A. DeFrancesco
Ernest E. Covino, Jr.
Paul R. Raymond

Master Plan Subcommittee:
Peter J. Coppola, Chairman
Paul R. Raymond, (Alternate)
D. Anthony Fields (Staff)

PLANNING BOARD STAFF

D. Anthony Fields, Planning Director
Melissa M. Ryan, Assistant Planner (*Resigned July*, 2000)
Melissa M. Santucci, Assistant Planner (*Hired October*, 2000)
Diane D. Andrade, Principal Clerk
Jane M. Richard, Recording Clerk (*Resigned September*, 2000)

ROLES AND RESPONSIBILITIES OF THE PLANNING BOARD

The Planning Board was established by a vote of Town Meeting in 1939 in accordance with Massachusetts General Laws, and the first Board was elected in 1940. The Board normally holds regularly scheduled meetings on the first and third Thursdays of each month. As required by the number of applications, the circumstances of a specific application, or the need to consider specific issues or topics, the Planning Board also holds additional special meetings.

The Board is responsible for:

1. **Long Range Planning:** The Planning Board initiates planning studies to identify existing and future land use issues and problems and proposes courses of action to address such issues and problems. To implement the recommendations of planning studies, or in response to changes in state or federal law, the Planning Board directs the preparation of proposed amendments to the Zoning Bylaw and Planning Board Rules and Regulations, and conducts the public hearings required for adoption of such amendments.
2. **Statutory Responsibilities:** By State law, the Board is responsible for the exercise of the Subdivision Control Law in Burlington and has, in the absence of superseding Court action, final authority regarding subdivisions and Approval Not Required plans (certification that a land division is not subject to subdivision control law).
3. **Responsibility Authorized by Town Meeting:** By authority delegated by Town Meeting through the Zoning Bylaw, the Board is responsible for making decisions on site plans, site plan waivers and special permits. The Planning Board also conducts public hearings and makes recommendations to Town Meeting regarding applications for changes in zoning districts and for amendments to the text of the Zoning Bylaw.

LONG RANGE PLANNING ACTIVITIES

In 1993, the Planning Board initiated a Master Plan effort to analyze our growth potential and its impact on the Town's infrastructure and services. The year 2000 saw continued economic growth, with progression towards the build-out projected. The Master Plan identified an existing commercial sector of 12 million square feet, with the potential to grow to 15 million square feet. With new corporate campuses appearing on the landscape, such as Sun Microsystems, Oracle, and Nokia, it might appear that we have grown beyond our projections. However, much of our construction activity involves demolition of older buildings and structures, such that the recent "growth" will see us approach 14 million square feet when these campuses are complete. Impacts to water supply, sewer, and roads have been accommodated as these changes evolve on the commercial landscape. On the residential side, there were approximately 8200 dwelling units in 1993, with a build-out projection of 9,000 dwelling units. There are now approximately 8400 dwelling units in Burlington. During 2000, the State's Executive Office of Environmental Affairs has undertaken a build-out analysis of every community in the Commonwealth. The analysis of Burlington was not able to be scheduled by the end of 2000, and will likely be presented in early 2001. It is anticipated that this analysis will be comparable with our internal research. The EOEA analysis will also enable the Town to receive $30,000 for planning research in the coming year.

The Planning Department continued to work with Wilmington, Reading and North Reading to study land use issues and impacts on the upper Ipswich River watershed. The four towns worked cooperatively to secure a $100,000 Planning for Growth Grant from the Department of Housing and Community Development. The northeastern portion of Burlington lies within the Ipswich River watershed. Issues pertaining to water supply, sewerage and septic disposal, open space, and future growth management in the watershed have been the subject of substantial research and debate. A tour of the river was provided in March. Unfortunately, a follow-up tour in the fall was unable to be scheduled. A second public forum to present recommendations and findings of the consultant will be held in January 2001. This effort will continue into 2001.

PLANNING OVERSIGHT

In 2000, there were 136 applications and requests related to land development that required a formal decision by the Planning Board. The demand on the Board members and its staff to respond to general inquiries, complaints, preliminary review of potential projects, and site inspections of ongoing and proposed construction has remained high for the past several years. Burlington continues to be a desirable location for both new businesses and residents, creating a variety of challenges for the Planning Board in balancing goals related to economic development, water supply protection, sidewalk and pedestrian enhancements, traffic management, and community character.

Oracle received approval to build a 3 building, 420,000 square foot campus in Burlington, to consolidate its regional offices into a central location. The campus will be located on a combination of land formerly occupied by Bellofram, High Voltage, and the Strike One (Tennis 128) sports facility. When complete, the campus is expected to employ 2,000 people.



Demolition activity at the former Strike One and Bellofram sites in preparation for Oracle's future 3 building campus.



Oracle Phase I

Adjoining the Oracle campus, approval was granted to demolish an existing R&D structure and replace it with a 92,000 square foot office building. The resulting structure will be incorporated into the "Landmark" office park that now includes the multitenant building owned by Mass Mutual, GTE, Summerfield Suites Hotel, and Oracle.

Buildings 5 and 6 at the Sun Microsystems campus were approved in 2000, adding 300,000 square feet to the existing 525,000 square feet that was built under Phase I. The next phase for an additional 300,000 square feet was filed in October of 2000. This phase is anticipated to be approved during the Winter of 2001. This will bring the campus to approximately 1.1 million square feet out of the total 1.4 million square feet authorized by Town Meeting. The remaining build-out of approximately 200,000 square feet will be built on the east side of Network Drive.



Sun Microsystems Earthwork for building 5 and 6.



Buildings 5 and 6 Sun Microsystems



Backfilling the foundation for Building III in Trammell Crow's Burlington Centre Office Park

Nokia Phase II was approved, adding 135,000 square feet to the existing 155,000 squarefeet of space at Burlington Office Park II. Burlington Office Park II was once the site of a Houghton Mifflin warehouse. Nokia focuses on wireless communications and is a world leader in the mobile phone supplier industry.



Building III Trammell Crow



Nokia Phase II

Trammell Crow III, a 120,000 square foot building in the Planned Development District off Cambridge Street, was under construction during 2000. Trammell Crow acquired the abutting Epsilon facility in 2000, and received approval to incorporate this property into the PDD, enabling certain modifications to be made to enhance the project to the benefit of the residents of the residential component of this mixed use project.

Burlington Woods 4, originally approved in the mid-1980's but never built, was resubmitted and approved. This 90,000 square foot building was part of the original Master Design for the Burlington Woods office park.

Kindercare received approval to build a child care facility on a vacant parcel on Cambridge Street. The Board had significant reservations over the safety of access to the site, but worked with Mass Highway to design a compromise.

Friend Building Center received approval to expand its two facilities on Adams Street, incorporating a drive-thru warehouse concept to help protect materials and customers from inclement weather.



Friend Building Center's future drive-thru warehouse

Wireless telecommunications issues provided substantial controversy during 2000, both in site-specific applications and in a philosophical debate over how to regulate the wireless communications industry in general. Representatives of the Planning Board worked with other Town officials and a consultant to prepare a Wireless Communications Facilities Bylaw. The resulting bylaw yielded a denial of one Sprint application and two Omnipoint applications as these pending applications did not comply with the new bylaw. All three of these denials are being challenged in court. In keeping with the goals of the new bylaw, a multicarrier monopole is proposed by American Tower within the Northwest Park office park adjacent to Route 3. The application will continue to be reviewed in 2001.

Eating establishments also continue to thrive on the current disposable income of the current economy. Sushi Masa has opened on the site of a former McDonald's that has since seen two other restaurants fail. Panera Bread received approval to open within the Crossroads Center. A proposed bagel shop on Cambridge Street continues to be reviewed as it raised substantial concern over safety of access.

A Roche Brothers grocery store proposal surfaced in November, seeking to locate within existing tenant space at Crossroads Center on Cambridge Street. The proposed 46,000 square foot store would be the first grocery on Cambridge Street in many years. The application continues to be reviewed into 2001.

Yet another service station converts its service bays into a convenience store, as the Shell gas station at 198 Cambridge Street received approval to remodel in 2000.

The Candlewood Hotel, originally approved in 1998, received substantial attention in 2000 pursuant to a collapse of a portion of a stone retaining wall and other construction issues. Slow progress on the required mitigation and other conditions resulted in the Board's denial of an occupancy permit until substantial progress was made on such issues.

Nordblom Company received approvals to renovate or replace facilities at 52 Second Avenue, 71 Third Avenue, and 164 and 174 Middlesex Turnpike.

DEVELOPMENT APPLICATIONS

Development activity under the jurisdiction of the Planning Board falls into three categories: subdivisions, site plans, and special permits. The Subdivision Control Law gives the Planning Board jurisdiction over the creation of new lots and construction of new streets. Site Plan review and Special Permit granting authority are derived from the Burlington Zoning Bylaw.

UNDER SUBDIVISION CONTROL LAW

The review of proposals to create new lots or construct new streets under the Subdivision Control Law may fall under one of three categories.

Approval Not Required Plans (ANR's)

The ANR procedure may be used to create new lots if the proposed lots have the minimum required frontage on a public way, or to convey land area to an adjacent lot. By State Law, these divisions of land are not regulated under the full requirements of the Subdivision Control Law, and the Planning Board has no authority to review and approve them as definitive subdivisions. If the plan proposes lots with the minimum required frontage and legitimate access, the Planning Board must endorse the plan to acknowledge that it is not subject to the full requirements of the subdivision control law.

There were twelve "Approval Not Required" (ANR) plans filed with the Board in 2000. Eleven were approved, one application the Board took no action on, and one remains pending into 2001.

Preliminary Subdivisions

A preliminary subdivision plan reflects the potential division of land into two or more lots, and is required for all non-residential subdivisions. It is recommended, but optional, for residential subdivisions. The preliminary subdivision plan allows the Planning Board and the Board of Health to review and have input on a conceptual proposal with respect to lot configuration, road layout, utilities, and drainage.

Six preliminary subdivision plans were filed with the Planning Board in 2000 in order to freeze zoning due to a two year construction moratorium filed in August. All six applications were withdrawn in October after the moratorium was denied at the September Town Meeting.

Of the two pending preliminary subdivision plans from 1999, one was approved in 2000 and the other withdrawn.

Definitive Subdivisions

A definitive subdivision plan is a division of land into two or more lots and details specifically how a new subdivision road will be laid out, the final lot configuration, and the location and dimensions of utilities such as water, sewer, and drainage facilities. The Planning Board must review the submitted plan for conformance with the Board's adopted Subdivision Rules and Regulations and the Board of Health's recommendations. The Planning Board must approve the plan unless it does not conform with its adopted regulations or with the regulations of the Board of Health.

Six definitive subdivision plans were filed in 2000. Five were approved and one withdrawn.

Two of the residential subdivisions filed in 1999 were approved. One industrial subdivision plan filed in 1999 was withdrawn as well as one that was filed in 1989. One of the two industrial subdivision plans filed in 1993 remains pending, the other has been withdrawn. The status of the subdivision plans reviewed in 2000 are as follows:

Residentially Zoned Land Approved Definitive Subdivisions:

- Vincent and Jennifer Carabetta – 2 Lots – 220 Winn Street
- John J. Skehan – 2 Lots – 9 Mill Street
- Heritage Realty Trust – 2 Lots – Old Road

Residentially Zoned Land Withdrawn Definitive Subdivisions:

- Timothy & Lisa Hovasse – 2 Lots – Hillsdale Avenue

Commercially Zoned Land Approved:

- American Landmark III – Amended Definitive Subdivision – Blanchard Park
- American Landmark III – Amended Definitive Subdivision – Van de Graaff Drive

Commercially Zoned Land Pending:

- Andrews Way - 2 Lots - 43 South Avenue — (M/A-COM, Inc.) (Filed in 1993)

Commercially Zoned Land, Withdrawn:

- Blanchard Park - 2 Lots - 28 Blanchard Road—(28 Blanchard Associates Limited Partnership) (Filed in 1989, withdrawn in 2000)
- Burbank Way - 2 Lots - 63 South Avenue — (M/A-COM, Inc.) (Filed in 1993, withdrawn in 2000)

UNDER THE ZONING BYLAW

The Zoning Bylaw requires that the development, redevelopment, or improvement of all commercial, multi-unit residential and municipal services projects may only be constructed in accordance with an approved site plan. The Planning Board reviews such proposals to ensure that the development of a site is conducted in accordance with the Zoning Bylaw and will not result in problems with respect to Town utilities, or create adverse impacts on adjacent property. The Planning Board's Site Plan Rules and Regulations have established four levels of review depend-

ing on the scope of activity proposed and previous decisions of the Planning Board affecting the subject property. The four levels of review are Site Plan, Site Plan Waiver, Minor Engineering Change, and Insignificant Change. The Zoning Bylaw also designates the Planning Board as the Special Permit Granting Authority.

Site Plans

A formal Site Plan review is required for projects involving new construction or substantial additions or alterations to an existing facility, and may be imposed where an alteration is proposed for existing facilities that predate the establishment of the site plan review process. The application process requires a public hearing and a multi-departmental review of the proposal.

Sixteen site plan applications were filed in 2000. Twelve of the applications were approved and four remain pending into 2001. Seven pending applications from 1999 were all approved in 2000. A discussion of some of the major projects is provided earlier in this report.

Site Plan Waivers

For property where a site plan has been previously approved, or for a relatively minor change to a property where there is no approved site plan, a property owner may receive permission to make changes to the development on that property by applying for a site plan waiver. A waiver of the site plan requirement may also be considered for existing properties which need to implement handicapped accessibility improvements when no approved site plan is on file.

The Planning Board received six requests for site plan waivers in 2000. All six of the requests were approved. One pending application from 1999 was approved in 2000.

Minor Engineering Changes

A property owner may wish to make a minor change to an approved site plan. Such changes usually involve minor adjustments in plan details necessitated by field conditions. Examples of such changes include parking space alignment, handicapped access adjustments, and minor drainage improvements.

The Planning Board received twenty-one requests for minor engineering changes in 2000. Nineteen of the requests were approved and two remain pending into 2001. One pending application from 1999 was approved in 2000.

Insignificant Changes

Insignificant changes to an approved plan constitute the most minor site changes made in accordance with site plan review. This type of change may include a minor adjustment of parking space alignment necessitated by on-site conditions, changes in exterior doorways, minor handicapped accessibility improvements, or changes in building footprint which do not increase the gross floor area of the building.

The Planning Board received nine requests for insignificant changes in 2000. Eight of the requests were approved and one remains pending into 2001.

Special Permits

The purpose of a special permit is to control uses which may be appropriate, depending on the location and the manner in which the use is developed and operated. Special permits are generally for uses specified in the Zoning Bylaw which require the highest degree of scrutiny by the Planning Board. The Planning Board reviews each proposed special permit and determines if the use should be allowed and what conditions should be required. The Town of Burlington requires special permits for three types of use:

- Certain land uses determined to require conditional review for development throughout the town.
- Certain land uses and site development, such as discharge of storm water into a wetlands, which have the potential to adversely affect wetlands.
- Certain uses and site development which have the potential to adversely affect the aquifer and water resource districts.

Restaurants, fast-order food establishments, hazardous materials use and storage, fuel storage, automotive uses, and communication antennas are common examples of uses that require a special permit in Burlington.

Twenty-eight special permit applications were filed in 2000, of which nineteen were issued, two were denied, one withdrawn, and six remain pending into 2001. Two permits pending from 1999 were issued in 2000.

CHANGES IN THE ZONING BYLAW

There are two kinds of zoning amendment actions: (1) the change of zoning district designation for one or more parcels of land (rezoning), and (2) amending the text of the Zoning Bylaw to revise the regulations governing use of property and the procedures for seeking development approval (text amendments). The Planning Board must conduct public hearings on proposed rezoning petitions and zoning text amendments and make recommendations to Town Meeting. Town Meeting has the final responsibility to approve or deny a proposed rezoning or zoning text amendment.

Rezonings:

There was one new rezoning petition submitted in 2000, and one pending rezoning petition from 1999.

The Trammell Crow Company submitted a petition to amend an existing Planned Development (PD) District to incorporate two abutting industrial parcels located at 88 and 90 Cambridge Street, which was approved at the September 2000 Town Meeting.

The pending 1999 petition of the Westgate Apartments to rezone a portion of the property from One Family Dwelling (RO) District to Garden Apartment (RG) District was approved at the January 2000 Town Meeting.

Text Amendments:

The proposed text amendment to establish telecommunications regulations, submitted by the Board of Selectmen in 1999, was approved by Town Meeting at its September 2000 session. A parallel proposal prepared by a group of residents was defeated at the September 2000 Town Meeting.

A proposed text amendment to enact a two-year moratorium was defeated at the September 2000 Town Meeting. A proposed text amendment to allow Coin Operated Kiddie Rides in shopping centers was withdrawn following a negative recommendation from the Planning Board.

There is one petition that was filed in December 2000 for consideration at the January 2001 Town Meeting to modify the sign regulations for nonresidential uses in the one Family Dwelling (RO) District.

APPLICATION FEES

The Town collects fees for applications made to the Planning Board for subdivisions, site plans, site plan waivers, special permits, and planned development district rezoning applications. Subdivision inspection fees are also required. Fees collected are directed to the general revenue fund of the Town. In 2000, the following fees were collected:

Construction Inspection Fees	(5)	$ 23,951.00
Subdivisions	(11)	$ 7,813.00
Approval Not Required	(12)	$ 1,030.00
Special Permits	(28)	$ 23,700.00
Site Plans	(16)	$ 29,056.00
Site Plan Waivers	(6)	$ 2,125.00
Minor Engineering Changes	(21)	$ 5,700.00
Insignificant Changes	(9)	$ 900.00
Rezoning	(1)	$ 0.00
Miscellaneous	(27)	$ 0.00
TOTAL FEES COLLECTED	(136)	$ 94,275.00

Respectfully submitted,

Paul F. Roth, Chairman
Paul R. Raymond, Vice Chairman
Peter J. Coppola, Member Clerk
Ernest E. Covino, Jr.
John A. DeFrancesco
Albert L. Fay, Jr.
Jayne L. Hyde

RECREATION DEPARTMENT



The Recreation Department added golf lessons for teens, children, and adults. All photos by Rick Karwan

The primary focus of the Recreation Commission and the Recreation Department staff in 2000 was evaluating all Recreation Department operations and identifying areas that needed to be improved or updated. We are pleased to report that a great number of improvements were made during the past year, and plans have already been made for further upgrades in 2001. As a result, we believe the Recreation Department is ready to face the challenges of the twenty-first century.

During 2000 the Recreation Department made significant improvements in the areas of:

- Customer service
- Office efficiency
- Long-range planning
- Program development
- Computer applications
- Facility maintenance
- Brochure production
- Staffing

The Recreation Department's greatest challenge is to respond appropriately to the recreational needs and wishes of the Burlington townspeople. Following is a summary of actions taken by the Recreation Department in 2000 to improve programs, facilities, and services for residents of all ages.

- Our creative staff added a variety of new programs, such as Irish Step Dancing, Tai Chi, Yoga, Decorative Painting, Calligraphy, NFL Flag Football Camp, and Tumbling for Cheerleaders.
- A new coffee house program was established for high school students.
- Computer classes for adults were expanded greatly.
- The youth basketball program was reorganized, and new guidelines were established for travel basketball teams. More than 500 girls and boys participated in Recreation Youth Basketball.
- Golf classes were added for adults, teens, and children.
- The Recreation Department offered over thirty-five fitness classes for adults in 2000.
- A wider selection of trips and tours was offered, including theatre shows, musical performances, cruises, day trips and a trip to Europe.



Part-time workers help the Recreation Department maintain the Town Common, as well as parks, playgrounds, and school grounds.

- The Recreation Department continued to support popular youth activities and events such as the Youth Center, Kids Fishing Festival, the Youth Ski program, Daddy/Daughter Dance, Track and Field, Club Simonds, Mother/Son Night, Sailing, and Breakfast with Santa.

- Summer events on the Town Common were highlighted by band concerts, movies, and Burlington Pride Day.
- The Recreation Department's long-range plan for improving the town's outdoor recreation facilities was nearly completed in 2000. The Recreation commission expects to approve the final plan in January, 2001.
- The Recreation Commissioners adopted a new fence replacement plan as part of the Recreation Department's 5-year capital budget plan.



Children love Burlington's new, modern playgrounds, especially this one at Simonds Park.

- Plans and cost estimates for Burlington's skatepark were completed in 2000. The Skatepark Committee needs to raise an additional $58,000 for the project to go forward.
- The improvement project at Wildmere Tot Lot was started in the fall of 2000 and will be completed early next year.
- Ballfield renovations were undertaken at Regan Park, Memorial School, Rahanis Park, and Marvin Field.
- A beach volleyball court was constructed at Rahanis Park, and an outdoor ice skating rink was installed at the Human Services Center.
- A new outfield fence was installed at Rotary Field.
- Customer service and office efficiency were improved significantly as a result of the addition of a senior clerk position and a permanent part-time clerk position.
- The Recreation Department's brochure production process was substantially modernized.

The Recreation Department's accomplishments in 2000 were mainly a result of dedicated employees and volunteers, a supportive Recreation Commission, and the generosity of local businesses and organizations. The following individuals deserve special credit for helping to improve and enhance Recreation Department operations during the past year.

- Carol Lynch was promoted to the position of full-time senior clerk, and Nancy Santilli was hired as permanent part-time clerk.
- Principal Clerk, Nancy Pondelli, initiated a great number of improvements in customer service, office procedures, program registrations, record-keeping, and brochure production.
- Bill Boudreau, who spent considerable time on sick leave for knee replacement surgery, was honored by the Recreation Commission for his outstanding service as Assistant Director of Recreation and his enormous contributions to the success of Burlington Pride Day.



What's a magiclown? That's what these Club Simonds participants want to know.

- Recreation Supervisor, Brendan Egan, provided the leadership and expertise needed to develop several new programs, reorganize Recreation Youth Basketball, expand computer classes, modernize the brochure production process, and upgrade the Recreation Department's technological capabilities.



Sometimes, messy craft projects are the most fun.

- Program Coordinator, Mary Nelson, did an outstanding job overseeing the Recreation Department's extensive selection of fitness classes and filling in for Bill Boudreau as coordinator of Pride Day.
- Ed Schuler, who had served as a Recreation Commissioner for over fourteen years, resigned from the Commission in September. Early next year, Ed will be honored for his many years of distinguished service to the town.
- In November, Karen Hoyt was appointed by unanimous vote to fill the vacant seat on the Recreation Commission.
- Jon Freedman, former managing partner of the Outback Steakhouse in Burlington, was honored by the Recreation Commission for his extraordinary contributions to recreation programs and events over the past few years.

We wish to extend our sincere appreciation to the many volunteers, businesses, and organizations that supported the Recreation Department during 2000. Together, we have helped to enhance the quality of life for our citizens and make Burlington a better community in which to live, work, and play.

Respectfully submitted
for the Recreation Commission by:

Don Roberts, Director of Recreation
Doug Gillingham, Director of Recreation Maintenance

Burlington Recreation Commissioners:
Jack Ferren, Chairman
Mark Sherwood, Vice-Chairman
Karen Hoyt
Paul Roth
John Vanella

BOARD OF HEALTH



Standing left to right: Chairman Douglas Hyde, James Dion, Eugene McSweeney, and Edward Weiner, Sitting: Jane Richard (Photo by Brian Lockard)

HEALTH AGENT/SANITARIAN

I hereby submit my annual report as Board of Health Agent/Sanitarian for the year 2000.

Inspections

Food Establishments	499
Housing	39
Public Swimming Pools	19
Septic Systems, Drainage	83
Occupancy Permits	39
Animals/Kennels	8
Tanning Salons	8
Nuisances, Illegal Dumping, Investigations	160
Recreation Camps	1
Massage Therapy	2
Biotech Laboratories	3

Complaints

Food Service	68
Miscellaneous	109

Other

Special Sampling/Testing	8

During the year meetings were held with contractors, architects, restaurant owners, and facility managers to review plans for renovation and construction of food establishments. 17 establishments were constructed or renovated during 2000. Plan review also included subdivisions, site plans, special permits, sewage/drainage permits, septic systems, and plumbing code variances. Ongoing grant programs include the Tobacco Control Program and the Title 5 Assistance Program.

Among new issues confronted by the Board of Health were the adoption of a new state food code and the introduction of the West Nile Virus to the community. A major revision of the new food code requires establishments to employ certified food managers who must be knowledgeable in food safety and the prevention of food borne illnesses. Last October an ill crow submitted to the State Laboratory for testing was determined to be infected with the West Nile Virus. Public health information will be provided concerning this mosquito borne disease and the Board of Health will continue to support the Mosquito Control Program.

Another successful rabies clinic was held on April 8, 2000 at the Department of Public Works Highway Garage that allowed residents to have their pets vaccinated prior to licensing.

Licenses and permits issued included the following: food establishments (restaurants, retail markets, cafeterias), mobile vendors, drain layers, septage haulers, kennels, public swimming pools, keeping of animals and fowl, sewer, wells, drainage, septic system installer, tanning salons, biotechnology, ice rink, and massage therapy. Additional duties included the dissemination of health information, and I also attended a total of 25 seminars on public health topics.

I wish to thank the members of the Board of Health for their support during the year and, again, I look forward to working with and for the Town of Burlington.

Respectfully submitted,

Brian A. Lockard, C.H.O., R.S.
Health Agent/Sanitarian

ENVIRONMENTAL ENGINEER'S REPORT

An important duty of the Environmental Engineer is to administer and enforce the "Control of Toxic and Hazardous Materials" bylaw. This bylaw requires local businesses to register their hazardous materials annually with the Board of Health. During 2000, 103 facilities registered their chemical inventories with the Town. Of these facilities, 6 were found to maintain toxic or hazardous materials in excess of the minimum reporting requirements established by the federal Emergency Planning and Community Right to Know Act and were consequently identified as SARA Title III facilities. As part of these duties, I have also completed 108 compliance inspections in order to verify chemical inventories and to review on site storage and handling practices.

Additional related activities have included monitoring the assessment and remediation of local contamination sites. These efforts have involved the review of 177 environmental studies as well as numerous consultations with state and federal agencies and private consultants. I also responded to 5 incidents involving the release or discovery of hazardous materials.

During 2000, I reviewed 130 site plans, special permits, minor engineering changes, and storm water pollution prevention plans. The purpose of these reviews is to evaluate the proposals for environmental impact, to promote aquifer protection, and to ensure the proper storage of hazardous materials.

In 2000, the Board of Health celebrated the fifteenth anniversary of the Household Hazardous Waste Collection program by sponsoring two successful collections. A total of 785 households participated in these events. As part of this effort, the Board of Health also offers programs to assist municipal departments and local small businesses with the safe and proper disposal of their hazardous waste. The Board of Health also offers a Universal Waste Recycling Program to assist local businesses with the safe and proper disposal of fluorescent light, electronic ballast's, computer equipment, and batteries. This effort has helped to reduce the amount of toxic mercury and heavy metals entering the local solid waste stream. In conjunction with this effort, the Board of Health continued to offer a mercury thermometer exchange where mercury thermometers can be redeemed for a free non-mercury replacement. This effort has resulted in the collection of 1925 mercury thermometers, 55 mercury bearing devices, and 111 pounds of elemental mercury. In April 2000, the United States Environmental Protection Agency presented an Environment Merit Award to the Board of Health in recognition for the success and innovativeness of the local mercury recovery efforts.

In response to numerous requests, I have also enclosed a brief summary of the local commercial sites where chemical releases have occurred. This summary includes the name and location of the site, whether the site is located in the aquifer and water resource districts, contaminant(s) of concern, and a general description of where the site is in the evaluation and remediation process. All descriptions are of a general nature, please contact the Board of Health for a more technical information.

BURLINGTON ENVIRONMENTAL SITES:

1. Jerguson Gage & Valve, 15 Adams Street, located in aquifer district. Chlorinated solvents are the main contaminants of concern. Soil remediation completed. Groundwater remediation underway.
2. Property, 25 Adams Street, located in aquifer district. Impacted by petroleum contamination believed to have originated from a neighboring property. Groundwater contamination present. Additional assessment and possible remediation needed.
3. Mobil Station, 173 Bedford Street, outside Burlington protection districts. Located within Zone II for Bedford Well No. 3. Gasoline contamination in soil and groundwater. Soil and groundwater remediation underway.
4. Texaco Station, 161 Bedford Street, outside Burlington protection districts. Located within Zone II for Bedford Well No. 3. Gasoline contamination in soil and groundwater. Short term remedial efforts completed. Additional remediation needed.
5. Dobbins Auto Repair, 177 Bedford Street, outside Burlington protection districts. Located within Zone II for Bedford Well No 3. Gasoline contamination in groundwater. Additional assessment and possible remediation needed.
6. RCA/Lockheed Martin, 183 Bedford Street, partially located within water resource district. Contaminants located outside Burlington protection districts. Contaminants located within Zone II for Bedford Well No. 3. Chlorinated solvents present in groundwater. Heavy metal contamination present in stream

sediments present in Central Brook. Assessment phase complete. Proposing to monitor site conditions for up to five years. No additional remedial efforts planned at this time.

7. Intersection Network Drive and Bedford Street, located outside Burlington protection districts. Located within Zone II for Bedford Well No. 3. Petroleum contamination present in soil and groundwater. Additional assessment needed.
8. 175 Bedford Street, leaking underground storage tank. Located outside Burlington protection districts. Located within Zone II for Bedford Well No. 3. Petroleum contamination remediated.
9. Bellofram, 30 Blanchard Road, located within water resource district. Chlorinated solvents present in groundwater. Soil remediation completed. Groundwater remediation in progress.
10. DataCon, 60 Blanchard Road, located within water resource district. Chlorinated solvents present in groundwater. This site has been impacted by a release at a neighboring site. Additional assessment and remediation required.
11. Tech Weld Corporation, 70 Blanchard Road, located in aquifer district. Chlorinated solvents present in groundwater. Additional assessment and remediation required.
12. Varian, 78 Blanchard Road, located in aquifer district. Chlorinated solvents present in groundwater. Additional assessment and possible remediation needed.
13. Herb Chambers Honda, 33 Cambridge Street, outside protection district. Leaking underground storage tank removed from this location. Remediation completed.
14. State Equipment, 62 Cambridge Street, outside protection district. Petroleum release. Additional assessment required.
15. Burlington Centre property, 100 Cambridge Street, located in water resource district. Petroleum release. Remediation completed.
16. Polystructures, 101 Cambridge Street, partially located in water resource district. Petroleum release. Remediation completed.
17. Citgo Station, 108 Cambridge Street, located in water resource district. Gasoline contamination detected in groundwater. Additional assessment and remediation required.
18. Gibbs (Mobil) Station, 110 Cambridge Street, located in water resource district. Gasoline detected in groundwater. Groundwater remediation underway.
19. RJ Kelly, 116 Cambridge Street, located in water resource district. Gasoline detected in groundwater. Additional site assessment and remediation required.
20. Exxon Station, 118 Cambridge Street, located in water resource district. Gasoline detected in groundwater. Additional site assessment and remediation required.
21. 138 Cambridge Street, located in water resource district. Petroleum products detected in groundwater. Additional assessment required.
22. Shell Station, 140 Cambridge Street, located in water resource district. Gasoline release. Assessment continuing.
23. Exxon Station, 181 Cambridge Street, located in water resource district. Gasoline release. Additional remediation required.
24. Shell Station, 198 Cambridge Street, partially located in water resource district. Gasoline release. Assessment continuing.
25. Property, 7 Cypress Drive, located in aquifer district. Impacted by petroleum release occurring at a neighboring site. Additional assessment needed.
26. Middlesex Courier, 5 Cypress Drive, located in aquifer district. Leaking underground storage tank released gasoline. Additional assessment and remediation needed.
27. Atlantic Industrial, 11 Cypress Drive, located in aquifer district. Petroleum contamination detected in soil. Remedial efforts completed.
28. Property, 16 Garfield Circle, located in aquifer district. Petroleum release originating from a leaking underground storage tank. Remedial efforts have been completed.
29. Burlington Highway Garage, Meadow Road, located in aquifer district. Petroleum release originating from leaking underground storage tanks. Site assessment activities in progress.

30. Wang Labs, 20 South Avenue, located in aquifer district. Petroleum release. Remedial efforts have been completed.
31. General Cinema, 20 South Avenue, located in aquifer district. Chlorinated solvents detected in groundwater. Additional assessment required.
32. Former TRW facility, 1 Kimball Avenue, located in water resource district. Chlorinated solvents detected in groundwater. Site evaluation continuing.
33. Property, 43 Middlesex Turnpike, located in aquifer district. Chlorinated solvents detected in groundwater. Additional assessment required.
34. Property, 44 Middlesex Turnpike, located in aquifer district. Chlorinated solvents detected in groundwater. Site closure completed.
35. Ned's Towing, 49 Middlesex Turnpike, located in aquifer district. Gasoline release originating from leaking underground storage tanks. Additional assessment and possibly remediation required.
36. Amoco (Mobil) Station, 50 Middlesex Turnpike, located in aquifer district. Gasoline release. Site closure completed.
37. Strato Reprographics, 62 Middlesex Turnpike, aquifer district. Petroleum and metals contamination. Remedial efforts completed.
38. Hertz, 68 Middlesex Turnpike, located in aquifer district. Petroleum release. Additional site assessment and possibly remediation needed.
39. Burlington Dodge, 90 Middlesex Turnpike, located in aquifer district. Gasoline release from leaking underground storage tank. This site has also been impacted by chlorinated solvents originating from a neighboring site. The chlorinated solvents issue needs to be addressed by the neighboring site owner. A second gasoline release has also been detected at this location which requires additional assessment and remediation.
40. Semicon, 10 North Avenue, located in water resource district. Chlorinated solvent detected in groundwater. Groundwater remediation was initiated at this location in 1999.
41. Property, 3 Old Concord Road, located in aquifer district. Petroleum release originating from a leaking underground storage tank. Remedial effort completed.
42. Property, 80R Cambridge Street, outside protection district. Petroleum release originating from a leaking underground storage tank. Remedial effort completed.
43. M/A Com, 63 South Avenue, located in aquifer district. Chlorinated solvents detected in groundwater. Groundwater remediation in progress.
44. Nike Missile site, 145 South Bedford Street, outside protection district. Petroleum release originating from leaking underground storage tank. Remedial efforts completed.
45. High Voltage Engineering, 101 South Bedford Street, partially located within water resource district. Chlorinated solvents detected in groundwater. Soil remediation completed. Groundwater remediation underway.
46. Itek Corporation, 53 Third Avenue, located in water resource district. Chlorinated solvents detected in groundwater. Additional remediation required.
47. Altotronics, 71 Third Avenue, located in water resource district. Chlorinated solvents detected in groundwater. A groundwater treatment system began operation in 1999.
48. Property, 1 Van de Graaff Drive, outside protection district. Chlorinated solvents detected in groundwater. Site closure has been completed.
49. Raytheon, 2 Wayside Road, outside protection district. Petroleum release, and limited chlorinated solvent contamination. Site closure has been achieved.
50. Former M/A Com facility, 52 Second Avenue, the site is located in the water resource district. Chlorinated solvents detected in soil and ground water. Additional assessment and remediation required.
51. US Windpower, 200 Wheeler Road, located in water resource district. Chlorinated solvents detected in groundwater. Soil remediation has been implemented. A groundwater remediation has been initiated at for this location.
52. Vine Brook and tributaries, near Great Meadow Road and Middlesex Turnpike. Chlorinated solvents detected in surface water. Additional assessment and possibly remediation or corrective measures required.

Please note that additional sites have been impacted by the migration of contaminants from these locations. This is especially true for sites located within the aquifer and water resource district where the operation of the public well field has caused contaminants to be drawn toward the wells. In 1999, I developed a comprehensive well data base which contains geological and water quality data for approximately 1300 wells known to exist in Burlington. This reference tool has enhanced our ability to monitor the impact of local hazardous waste sites on water quality. This resource also enables us to review development proposals for potential environmental impacts. This data base continues to be revised as new information becomes available. This information is available for review to all interested parties.

I would like to thank the members of the Board of Health for their continued support during the year. Anyone interested in learning more about environmental issues affecting Burlington is invited to contact me at 270-1956 or via e-mail at 'tdresser@burlmass.org'.

Respectfully submitted,

Todd H. Dresser
Environmental Engineer

REPORT OF THE EAST MIDDLESEX MOSQUITO CONTROL PROJECT

The East Middlesex Mosquito Control Project conducts a program in Burlington consisting of mosquito and wetland surveillance, larval and adult mosquito control, ditch maintenance and public education. The Project also participates in the State's West Nile Virus surveillance program and in the State's Vector Control Plan To Prevent Eastern Equine Encephalitis (EEE).

The spread of West Nile Virus from the metropolitan New York area into Massachusetts has raised new health concerns related to mosquitoes. In addition a case of Eastern Equine Encephalitis and the introduction of 2 new mosquito species to Massachusetts kept mosquitoes in the news throughout the summer and early fall.

Mosquito populations were generally average to below average in Burlington this year. Beginning in early July and continuing through September, the Project began using a specialized mosquito surveillance trap to monitor and tests species associated with West Nile Virus.

The larval mosquito control program relies on the biological larvicide, Bti (Bacillus thuringiensis var. israelensis). An April 2000 helicopter application applied Bti to 119 wetland acres. Field crews using a truck mounted hydraulic sprayer and portable sprayers applied Bti to 23.5 wetland acres when high densities of mosquito larvae were found breeding in stagnant water.

The adult mosquito control program involved the use of truck mounted aerosol sprayers at night to treat 2,111 acres when survey traps indicated high populations of nuisance mosquitoes. The Project uses a formulation of resmethrin to control adult mosquitoes. Advance notification of the spray program is done through newspaper notices in the Daily Times and notices on the Project's web site.

The Project's public education program is designed to develop awareness within the public and the private sectors as to their roles in mosquito control. The Project serves as a resource to residents, schools, municipal officials and the local media on controlling mosquitoes, breeding sites and mosquito borne diseases. A web page was developed to provide residents with information on mosquitoes, Project control programs and related topics. The website address is www.town.sudbury.ma.us/services/health/emmcp

Respectfully submitted,

David M. Henley, Superintendent

PUBLIC HEALTH NURSE

I hereby submit my report as Public Health Nurse for the year ending December 31, 2000.

A summary of programs and services follow:

IN-HOME SERVICES - 55 Home Visits

Office Services:

Well Elderly Clinics	289
Tuesday Morning Walk-In Clinic	1,669
Wednesday Evening Walk-In Clinic	104
Communicable Disease Follow-up	209
Blood Pressure Screening	2,538
Blood Sugar Screening	198
Cholesterol Screening	54
Health/Nutrition Counseling	1,588
Immunizations - (Polio, MMR, DTaP, Td, HIB, Hep B)	590
Immunizations - (Flu)	2,046
Immunizations - (Pneumonia)	85
Lead Poisoning Blood Testing	10
Mantoux Skin TEsting for Tuberculosis	181
Morbidity	333
Weight Monitoring	513

Additional Programs:

Employee CPR Certification

Hepatitis B -Adolescent/Adult Immunizations (Adult Hep B vaccine may be purchased at a reduced cost.)

Longmeadow Place - Flu/Pneumonia Vaccination

COMMUNITY FREE CARE HEALTH CLINIC

Office Visits: 54 Physical Exams: 15 Labs: 20
Follow-up Consultations: 147

In an effort to make health care available to all Burlington residents, the Burlington Board of Health and Lahey Clinic reached a landmark agreement in 1998 to provide medical services at no cost to Burlington residents from the ages of 19 to 65 who either do not have health insurance, or have limited health insurance coverage. This Community Clinic is staffed by Lahey Clinic physicians and Board of Health nurses twice monthly on the 2nd and 4th Thursdays of each month. Late afternoon and early evening appointments are available at the Office of the Burlington Board of Health, 61 Center Street.

The following services will be offered: routine physical exams, routine gynecological screening, diagnosis and treatment of medical illnesses such as hypertension and diabetes, and diagnosis and treatment of non-emergency medical illnesses. Laboratory and diagnostic testing will also be available as indicated.

Deborah Carnell, RN, joins staff member Susan Sawyer to provide Board of Health services to Burlington residents and employees.

An office brochure providing information on the Comprehensive Public Health Nursing Program and Services offered is available in the office, or, if requested, by mail.

For questions on services and/or programs, please contact us in the office at 61 Center Street, Human Services Building.

I gratefully acknowledge the support and cooperation throughout the year of Board of Health members, staff, and our faithful volunteers.

Respectfully submitted,

Judith E. Baggs, RN, BSN
Public Health Nurse

TOBACCO CONTROL PROGRAM

Do you remember? In November 1992, the voters of Massachusetts voiced their commitment to prevent tobacco use and addiction among youth by authorizing "Question 1", a referendum which increased the tobacco excise tax by twenty-five cents on each pack of cigarettes sold in the state. These revenues created the Health Protection Fund which supports Massachusetts Control Program (MTCP) initiatives across the state.

Due to this tobacco movement, adult smoking declined 15% and adolescent tobacco use has declined from 31% in 1996 to 23% in 1999. Experts say reaching out to kids is key to public health efforts against smoking because almost 90 percent of adult smokers started before they were eighteen years old.

The Burlington Board of Health can offer tobacco education, policy control and enforcement in addition to tobacco cessation referrals due to these additional state revenues. We continue to co-sponsor community events such as DARE Day in June and Pride Day in August. With support from DARE Officer Tom Fournier, our year-end

compliance check was at a record low. Of the thirty- three Burlington vendors licensed to sell tobacco, only two establishments sold to underage youth. Our collaboration with SADD (Students Against Destructive Decisions) at Burlington High School for the Great American Smokeout has proved to be well-attended and highly successful.



SADD seniors Liz Presley and Sarah Kashi join Board of Health's Joanne Fitzpatrick, Tobacco Control Coordinator at the Great American Smokeout table at Burlington High School, as smoking BHS senior Geoff Davis looks on. (Photo by Rick Karwan)

This year the tobacco advisory committee will again be chaired by board members, Eugene McSweeney and Edward Weiner, Ph.D. We will be looking to strengthen our smoking regulations and will bring proposals to the full board for a final vote. The board members need to hear from residents who share the same vision of a healthier smoke-free Burlington.

Sincere thanks to Brian Lockard, Tobacco Control Program Director and the board members for their input on our smoking regulations and Lianne Abramo and Todd Dresser for their assistance throughout the year. Thank you to DARE Officer Tom Fournier who helps to do compliance checks in Burlington. Please call us at (781) 270-1954 and give us your support.

Respectfully submitted,

Joanne Salvi Fitzpatrick, M.Ed.
Tobacco Control Coordinator

PUBLIC LIBRARY

INTRODUCTION

The year just past was notable both for change and continuity. Marcia Rich, director of the Burlington Public Library since 1991, resigned in April and until August, when Hilding Hedberg was appointed, that crucial leadership post was vacant. Changes in leadership are always important events in the life of any library. The departure of a library's director can be marked by a period in which it loses direction and vitality. That did not happen in Burlington! Last year, although Burlington Public Library's director resigned, the staff, Acting Director Betty Owens and the Board of Trustees made decisions and took action so that the service to which the citizens of Burlington have become accustomed did not falter.

Important decisions were made during this time. The Merrimack Valley Library Consortium (MVLC) had decided to replace the GEAC library automation system that had been in place for over a decade. Preparation for this began in the spring. New equipment for Burlington Public Library had to be decided upon and ordered. By the time the new director arrived new PCs had arrived for the circulation desk and to replace dumb terminals used with the old system. These were installed during the fall and in December additional PCs were ordered and installed. Meanwhile, in November and December staff members were being trained to, search, catalog, and check items in and out using the new system. Finally, on December the thirteenth the new system began circulation for real. Apart from being more efficient and flexible for such staff activities as circulation and cataloging, patrons will welcome what the new system enables them to do. For the first time in MVLC's history they will be able to place their own requests for books, without intervention by a librarian. Holds will be system wide, as well, not limited to local material in any way. Patrons will be able to do this from new online public access stations in the library, or via the Internet. They will also be able to check what they have borrowed, when it is due, and even renew it themselves, either in the library or from home. Introduction of the new system marks an auspicious beginning for the coming year.

PERSONNEL

The Library's staff is the foundation of all of its services. The staff has been challenged this year not only to become adept at using a new automation system, but also by chronic demands to fill in for colleagues who may have resigned or been absent for health reasons. Attaining a full complement of staff was a challenge this year. The year began well, with the appointment of Judith Carbone as Assistant to the Children's Librarian in January. In February Celia Pederson joined the staff as a page. Finding qualified circulation aides proved to be exceedingly difficult, however. Two vacancies went unfilled from January through June, as, despite repeated recruitment efforts, no suitable candidates were found to take the positions, until June when Hermayne Gordon was hired. For the summer Celia Pederson was temporarily promoted to Circulation Aide.

There were several significant resignations during the year. The most notable occurred in April when Director Marcia Rich left after more than eight years of service. Her tenure as director encompassed the design and construction of the new library. In May, Judy Carbone, who had taken a leave of absence, also resigned. Her place was taken, for the summer, by her predecessor, Ruth Jarvis. In August Circulation Aide Ardith LaRochelle gave up her position to stay home with her infant. After the end of summer several pages left also: Jennifer Baylor, Audrey Jackson, and Celia Pederson. Finally in December, Circulation Librarian Debra Hindes resigned to take a position as Reference Librarian in North Reading. The absence of several staff members due to extended illnesses or maternity leave further stretched the remaining staff.

Fortunately there were some additions to the staff as well. They include the appointment of Hilding Hedberg as Director in August, Library Technology Specialist Congmei McCombs in October, Amy Hitchcock and Virginia Sheldon, as Circulation Aides in November, and Pages Evan Miller and Nilofer Khalifa.

Unfilled vacancies still existed at the end of the year for Circulation Librarian, Assistant to the Children's Librarian and Page.

VOLUNTEERS

In 2000 twenty-six volunteers gave 1,410 hours of scheduled help to the library. They stamped DATE DUE cards, shelved videos and Books on Tape, prepared craft class materials, and made telephone calls to borrowers telling them their Interlibrary Loan materials had arrived.

Additionally, thirty other volunteers helped with special library events such as Authorfest, The Ice Cream Social, Wine-Tasting Fund-raiser, Book Sales, Antique Appraisal Day, and Pride Day.

REFERENCE SERVICES

Use of the reference department remains strong. Reflecting the increased use of the Internet, the number of reference questions has gone down. Training for patrons in the use of CL-Cat, the online catalog of the Merrimack Valley Library Consortium was held in the spring. A similar program of Internet training was held also.

Reference Activity	Questions	ILL's
Jan	1215	797
Feb	1069	849
Mar	1266	863
Apr	1133	664
May	1028	624
Jun	805	626
Jul	716	682
Aug	804	700
Sep	844	671
Oct	980	783
Nov	837	656
Dec	817	519
Total	11514	8434

CHILDREN'S SERVICES

The first extensive weeding in many years has eliminated many old, worn out titles. In conjunction with installation of new shelving in the spring the Children's Department staff has created a more appealing collection in a welcoming and easier to use setting for children and their parents. Other activities included a successful Family Night in the YMCA, introducing immigrant families to the library, the annual Summer Reading program, in which over

750 children participated, and the fourteenth annual AuthorFest that reached several thousand children in the Burlington Public Schools. The department's ongoing program of story hours for toddlers through third grade continues each month to provide a dozen programs for three to four hundred children and their parents.

Story Hours	Given	Attendance	Att/SH
Jan-Feb	28	430	15.4
Mar	10	335	33.5
Apr	7	300	42.9
May	9	378	42
Jun-Jul	17	620	36.5
Aug	9	500	55.6
Sep	15	456	30.4
Oct	22	856	38.9
Nov	15	480	32
Dec	7	199	28.4
Total	139	4554	32.8

TECHNICAL SERVICES

The Technical Services Department is kept busy by the constant need to prepare new material for circulation, and to accurately update the database when material is withdrawn.

CIRCULATION

Circulation of items of all types during the year (as reported by MVLC) totaled 224,648. This represents 99.5 per cent of the previous years circulation, and does not reflect the increased use of information obtained via the library's Internet terminals. At a time when many libraries are experiencing significant declines in circulation, the ability of Burlington Public Library to maintain a consistent level of circulation activity is an indication of the quality service it provides.

The number of new patrons registered declined from 1574 to 1458. The number of holds filled, a measure of direct service rose from 3841 to 4064. The increase in December may in some degree reflect differences between statistical record keeping in old and new systems. Nonetheless, it indicates that despite changes, excellent service is given our patrons.

FRIENDS OF THE LIBRARY

The Friends of the Burlington Public Library had a successful year of special events and donations to the library. Two book sales recycled over 6,000 gently used books to happy new owners. The Friends popular Fall Winetasting Event featured prizes donated by 29 local businesses and Friends, as over 200 people enjoyed the food and drink provided by 25 local hospitality establishments.

Authorfest brought authors and school children togeth-

Items Added	Adult Books	Adult AV	Juv. /YA Books	Juv./YA AV	TOTAL	Items Withdrawn	Adult Books	Adult AV	Juv./YA BooksYA	Juv./ AV	TOTAL
Jan	256	47	291	17	611	Jan	71	0	83	11	165
Feb	248	49	288	55	640	Feb	22	18	242	5	287
Mar	198	21	262	26	507	Mar	96	7	160	2	265
Apr	220	32	231	9	492	Apr	60	0	226	0	286
May	257	59	174	31	521	May	171	2	1085	1	1259
Jun	256	36	377	35	704	Jun	114	0	76	1	191
Jul	156	23	188	13	380	Jul	80	5	46	17	148
Aug	282	52	263	19	616	Aug	265	2	370	17	654
Sep	222	18	139	52	431	179	179	3	779	3	964
Oct	231	26	167	3	427	Sep	67	3	341	5	416
Nov	252	26	317	35	630	Oct	91	0	85	6	182
Dec	147	9	16	29	201	Nov	6	1	0	0	7
Total	2725	398	2713	324	6160	Dec	1222	41	3493	68	4824

er in the day and adults enjoyed hearing Civil War historian Jeffrey D. Marshall speak about his book, A War of the People: Vermont Civil War Letters, in the evening.

A new event, Antique Appraisal Day, was a popular offering where for a small amount of money, experts valued Burlington area residents' family treasures.

Once again the Friends were there to support the Library's Summer Reading Program and the ever-popular Ice Cream Social.

The Friends of the Library provide passes to the Aquarium, the Children's Museum, Discovery Museum, Museum of Fine Arts, Roger Williams Zoo (in Rhode Island), and the Science Museum. They have donated money to establish a collection of Unabridged Books on Tape and a word-processing workstation for public use. Each year they host an appreciation luncheon for volunteers and staff. Last year they spent $1500 to provide extra curriculum materials for public school teachers through the Friends' school-community grant program.

Friends Officers for 2000-2001 include Timothy Braceland, President; David Bojarczuk, Vice-President; Rose Magliozzi, Recording Secretary; Anna Papalegis, Corresponding Secretary; Amy Warfield, Treasurer; and Nominating Committee members Jane Calo, Jennifer Chang, and Ruth Farrey.

AUTOMATION

In 2000 the library spent much effort preparing for the MVLC network migration to new hardware and new software. Accordingly 21 PCs were installed so that the staff and the public could have faster access to our library network, the Internet and other library reference tools. Additionally the staff workstations are being upgraded to provide state of the art communications.

HOMEBOUND

In the year 2000 the library continued its services to the homebound, sending materials to customers who are temporarily or permanently confined to home. Volunteers Joan Bardwell, Jim Connors, Wendy Hovey and Lillian Perkins provided this vital service.

Respecfully submitted,

Hilding Hedberg
Library Director

PUBLIC LIBRARY TRUSTEES



Front row: (left to right): Robert Peters, Ruth Yannetti, Vice-Chair, Cliff Reed; Back row: (left to right): Dotty Sykes, Elliot Chikofsky, Edith Entwistle, Chair (Photo by Burlington Studio of Photography)

This year was an eventful year. In February, Marcia Rich the Library Director resigned effective March 31. Betty Owens the Assistant Director, agreed to act as Director until a replacement could be found.

I was asked to serve as chair of the Search Committee. Board Members Ruth Ann Yannetti and Bob Peters agreed to help with the research involved in deciding how to conduct a search for a new director. The Massachusetts Library Commissioners were very helpful and a rough draft was written for the best way to conduct the search. Gary Gianino, Wendy Hovey, Marnie Smith and Janet Zahora agreed to serve on the committee with us. The plan for doing the search was refined and implemented with the help of the whole committee. Mary Rose Quinn, the director of the Saugus Library acted as an advisor. By the end of June, Hilding Hedberg had agreed to accept the offer of the position as Library Director and started early in August.

Words just cannot express our gratitude to the Search Committee, our Advisor, and Betty Owens for their hard work, the many hours they put in, and their dedication in completing this very difficult task in such a short period of time.

Elia Marnik, Library Commissioner Chair joined us in March for a showing of the Library Commissioners Video

on Changing Libraries. Copies of the Libraries Long Range Plan was available to those who attended this interesting program. Elia was available after the Program to answer questions. For those who missed the showing copies of the video are available at the Library.

Ruth Ann Yannetti, Dotty Sykes and I attended a Legislative Breakfast at the Danvers Library in March. The breakfast was sponsored by the Danvers Friends of the Library. The Library Commissioners presented the concepts of where libraries are headed in the future to the legislators, Trustees, and library personnel present. Changes are happening so fast it's amazing.

A Farewell Party was held for Marcia Rich the end of March. This event was sponsored by the Friends of the Library and gave patrons the chance to say good-bye.

The Library and the schools sponsored the 14th Annual Authorfest. Eight authors entertained the children. The children look forward to this event each year.

Elliot Chikofsky was elected to the Board in April for a three-year term.

The Town Meeting in May was very special to the Library as the Director's position was upgraded to a grade 15, money was appropriated for a part time tech aide, and additional monies were allocated for the purchase of more computers. THANK YOU!

In June the Board met with the ISAC committee. This proved to be a very interesting night. Bob Peters has been appointed as the liaison between the board and ISAC.

After much discussion the schedule for the Saturday summer hours was worked out between the union and the library. Next summer's hours are yet to be negotiated.

The new shelving for the children's area was finally completed. The shelving for the historical room arrived and things are being moved into that room.

The Board has been busy reviewing policies. It is an ongoing procedure as each policy is reviewed annually and updates are made as necessary.

A reception was held at the library, in late September, to introduce Hilding Hedberg our new Director.

The 15-minute parking area was finally modified to accommodate the increase in the size of cars and to make that area safer.

The Annual Wine Tasting was held in October. This is a yearly event and many look forward to it. The Friends and the many volunteers make this affair a huge success. They are looking for volunteers for next year.

Our meeting night has been changed to the second Thursday of the month. This was done so that we wouldn't conflict with the ISAC meeting night.

In November, Ruth Ann Yannetti, Bob Peters and I attended the joint MLTA Friends Conference in Marlborough. This proved to be a very interesting and informative day.

The new computers were installed and the change over for the new MVLC computer system completed. Despite a few glitches that we all survived the conversion went fairly smoothly. Thank you for bearing with us during the change over period.

A huge thank you goes to the staff for their hard work and cooperation during a year in which many changes occurred. A staff appreciation luncheon held early in the year was a very small token of our appreciation for all they have done to help the library through a very trying year.

We have had many positive comments on the programs available and the staff. I would like to thank the patrons, the businesses and the volunteers for their support of the library. Above all I would like to thank the Trustees for their cooperation and support during the year. Without all of you we would not be where we are today. Last but not least A Big Thank You goes to our new Director, Hilding Hedberg.for joining us.

Respectfully submitted,

Edith F. Entwistle, Chair
The Board of Library Trustees

HISTORICAL COMMISSION

The Burlington Historical Commission is pleased to submit its 2000 Annual Report of activities.

Objectives for 2000

In 1966 the Commission was established for the preservation, promotion and development of the historical assets of the Town. In the year 2000, the objectives remain the same. This year a variety of preservation projects were addressed. The rapid changes in Burlington have brought to our attention the importance of preserving endangered historical properties and sites. We continued to create exhibits, tours, and partake in special events, providing publicity and educating the public about the history of Burlington. An Advisory Committee, headed by Judy Wasserman, was created to help the five member Commission accomplish some of the goals. With the cooperation of the Town Clerk, Jane Chew, and Archivist, Lisa Plato, some of our objectives have been realized. The accessibility of the materials in the archives have made it possible to create flyers, photo displays, booklets, and publicity. This year, donations of artifacts and photographs have increased as a result.

In February, the Commission endorsed the Friends of Burlington History (FOBH) mailing list. FOBH is group of individuals interested in Burlington, Mass. and regional history, genealogy, historic sites, and archaeology. The group shares information via the burlingtonhist email list. To subscribe, go to www.geocities.com/friendsofburlhist and follow the link to about the Friends. Please note, the list is an informal organization of individuals interested in Burlington history and is not a town project.

Museum

The malfunctioning furnace slowed the start of the painting and repair of the interior of the Museum until March. The application of wallboard, plastering, chimney repair, and interior painting was at last completed in July. The Museum is open by appointment and for special exhibits.

Accurate labeling and photographing of pictures and artifacts is on going. Original paintings, photographs, and documents are in the archives and may be displayed for special exhibits. The undesirable light, temperature, humidity and security conditions that existed in the museum prompted the decision.

Exhibits and Activities

1. A copy of the completed Historical Survey of Burlington was presented to the Burlington Public Library at a presentation held on the 24th of February. It was well attended by the press, public, Commission members, Library Trustees, and town officials. John Goff, who conducted the survey presented a copy to Marcia Rich, the Library Director, the second copy was presented to Mr. Jeffrey Hoyt and Mr. Bob Costa of the High School Social Studies Department, and the third copy to Lisa Plato for the town Archives.
2. On June third, the replica of the Barge, Burlington's first school bus was displayed outside of the Museum in conjunction with the Truck and Equipment Show that was held on the common. Brochures and information were distributed by Norman Biggart, Gene Rossi, Kathi Horton, and Judy Wasserman.
3. In September, The Historical Society met at the museum giving the Commission an opportunity to display the restored circa 1890's wedding dress, as well as twenty seven early photographs from the museum inventory and the Fogelberg collection. The program, "History Mystery" displayed the unlabeled photographs for identification by the members.
4. October 7th the exhibit "Archaeology in Burlington" opened at the museum in conjunction with Archeology Week, celebrated state wide, and the Centennial of the Francis Wyman Association. It was an ambitious undertaking, consisting of eight exhibits. The first was Clues to the Past, followed by Introduction to the Land, Native Americans and Burlington, Commemorative Historical Items, Francis Wyman, Pioneer Settler, In Retrospect: the Excavation of the Amos Wyman Site, Wyman Family and Francis Wyman Association, and lastly, Archaeology in Burlington Today.

 The excavation of the Amos Wyman site consisted of a large display of artifacts of the Amos Wyman archaeological dig of 1975, conducted by the school children of Burlington, under the direction of Mrs. Lillian Thibodeau, a teacher at the Middle School.

The result of the dig produced arrowheads, crockery, buttons, china, buckles and clothing accessories. Ms. Thibodeau was the author of the book written at the time of the dig, which was also on display. She was invited to attend the recent exhibit and signed a release of copyright to allow the Commission to reproduce information written in her book about the dig.



Archaeology in Burlington Exhibit – Artifacts from the Amos Wyman Dig

The exhibit was planned to support the Francis Wyman Association Centennial held on the same day. A meeting of the association was held at the house to mark the celebration. Commission member Kathi Horton represented the commission. Photographs accompanied the large display in the museum of the Francis Wyman House and association. Documents, maps and the current efforts to complete the restoration were also displayed. John Goff helped with planning of the display and provided the text and identity of the arrow heads collection as well as the Francis Wyman collection.Lisa Plato provided text, maps, and photo reproductions from the archives. Toni Faria and Joyce Fay assembled artifacts, displays, created the flyers, and the publicity. Chairman, Norman Biggart prepared the gun display and John DeMelo handcrafted the gun case. Joyce Fay, and Historical Society members assembled the bottle display, the commemorative historical items and the artifacts of the Amos Wyman dig. Society members Alice Pederson, Hope Paulsen, Irme Raske and Sandy Covino attired in early American dress and acted as hostesses.



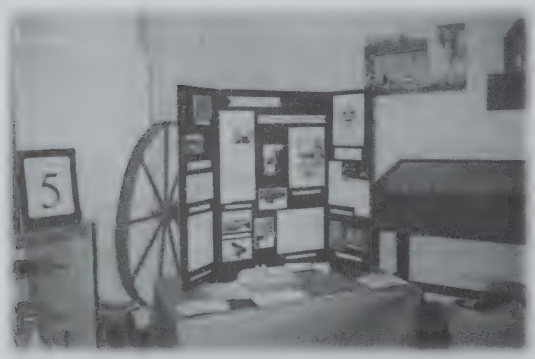
Archaeology in Burlington Exhibit – Arrowhead Collection



Archaeology in Burlington Exhibit – Francis Wyman Exhibit

Library Director, Hilding Hedberg, and his staff arranged to have the History Room at the Public Library ready for the opening day of the exhibit. Jim Ashworth, past member of the commission, was present to answer any questions about the documents and artifacts.

5. On November 11th the Veteran's Day Celebration gave the Commission an opportunity to display photographs and information about the 1919 Returning Veterans Jubilee held in front of the Town Hall.
6. The booklet of Historic Houses in Burlington containing eighteen houses, was completed and presented to the public for sale. Complimentary booklets were sent to the homeowners.



Archaeology in Burlington Exhibit – Francis Wyman Exhibit – by Susan Kenagy



Veteran's Day – 1919 Returning Veterans Jubilee Display , left to right Norman Biggart, Chairman, Joyce Fay, and Toni Faria

7. In December, to help support the oral history transcription and National Register nomination, photographs from the archives were featured in the packaged stationary that documents the visual history of the area around the Common. The project was planned and executed by the Lisa Plato, Archivist, the Town Clerk's Office, and the Historical Commission.
8. Various commission activities related to the Bicentennial were forwarded to the Bicentennial Committee for inclusion in the Bicentennial Book. Also, the Bicentennial transferred the remaining inventory of the Bicentennial Store to the Commission in March.
9. The five-year Plan was submitted to the Selectman's Office.

Endangered Sites

1. **The former East School -** In February, it was learned that the former East School, a one room school house on Mountain Road, built in 1794, was demolished. The owner was unaware of the age of the building, because the records had stated that the house was built in 1910, and the Demolition Delay by law did not apply. During the demolition, an 1849 map was found and donated to the archives along with wooden pegs.
2. **Clapps Mill -** Also in February, the news of the possible sale of the Clapps Mill site on Mill Street generated action from the Commission. The Massachusetts Historical Commission was notified, and flyers were made and circulated about the Clapps Mill and other endangered sites. At the May Town Meeting, The Demolition Delay Bylaw amendment was submitted, which would allow homes 75 years or older to be protected by the Bylaw as opposed to the 100 year and older Bylaw. Unfortunately, the article failed. In March, The Trust for Public Land in Boston was contacted. The Town of Wilmington, and The Town of Burlington, and the Trust for Public Land began communicating on the subject. A walk of the site was held with Burlington and Wilmington officials to clarify the condition of the site. Selectman, Juliet Perdichizzi hosted a meeting in July with town officials from Wilmington and Burlington for further discussions on state funding, appraisal of land, and open space plans. Considered endangered are the **Grandview Farm** and barn, **the Kent House**, and **Clapps Mill**. A letter was written to

the Massachusetts Historical Commission to have the Grandview and Clapps Mill sites evaluated.

3. Concerns about the future of the **Kent House** on the Sun Microsystems property prompted a meeting at Sun Microsystems in May. A representative from the company invited commission members and Planning Board member Al Fay to discuss the future of the Kent House. Subsequently two representatives of Sun Microsystems presented a program to the Historical Society and the public, on the plans to preserve the Kent House. The Commission is pleased to report that the exterior is in the process of being restored.
4. The Commission is concerned with the preservation and future of the **Grandview Farm** on Center Street. The property is the most important historic site in and around the common. In the Historic Preservation Survey of Burlington, it was noted that Grandview Farm was significant for eligibility for the National Register of Historic Places. The eligibility was based on the Grandview Farm's historic associations with stage coach travel routes between Boston and Lowell, and its association with the Marion and McIntire families. It is also Burlington's best preserved example of a 19th century New England farm building, with possible archaeological resources on the property, and an original framing system employed to construct the barns. The present owner has agreed to preserve the house by giving it to the town. The future of the property is a priority with the commission.

The West School

The West School is open to the public by appointment. The Halloween open house is held yearly for the school children of Burlington. This year, in addition, it was opened on the previous Sunday. The Burlington Girl Scout Troop #1591 made the Halloween decorations and decorated the interior of the school. The troop also planted bulbs at the school for the opening in May. The Commission was pleased and thankful for the time and effort they gave to the project, under the direction of Sandy Covino. The West School is also open by appointment and hosted by the commission members.

Plans for updating the security and electrical systems are in order.

This year, surplus chairs and desks were donated to The Great Brook Farm State Park in Carlisle.

The Old Burying Ground

The Burying Ground has been open for tours on several occasions during the year. Jim Ashworth, Norman Biggart, and Kathi Horton have conducted them.

DONATIONS

Herbert Crawford - Mr. Crawford donated original photographs of the Crawford farm and family photographs.

Al Fay - Three glass display cases were donated and delivered to the museum.

Fellowship Baptist Church - The Commission was allowed to copy an early photograph of the Hugh Stewart house, now the parsonage.

John Edward Fogelberg Collection - The most important donation to the Town of Burlington in many years is the acquisition of 400 photographs, documents, maps and memorabilia from John (Ed) Fogelberg, historian, teacher and civic leader in Burlington for many years. The Commission requested permission from Mr. Fogelberg to acquire any artifacts of an historical nature, when he relocated to Arizona. Permission was granted, and with the cooperation his friend and realtor, Binnie Factor, the artifacts were taken from his home before his move to Arizona. Judy Wasserman, Lisa Plato, and Toni Faria moved the material to the archives for safe keeping. The volume of documents, and photographs, have proven invaluable to the Commission. The Town will benefit for many years from the generous donation of information, photographs and documents donated by Mr. Fogelberg.

Guiterez Co. - A 12 foot ladder was donated to the Museum.

Glass Resources of Burlington - A glass top for the display case was donated and delivered.

Pauline Keans - Returned the Overseers of the Poor Records for the archives.

Erme Raske - Ms. Raske gave a cash donation to the Commission.

Joan Rolfe - Ms. Rolfe, a photographer, donated a large colored photograph of the Kent House.

Lorna Scolponeti - A child's pair of leather shoes, ca 1900.

Staples Family - A generous donation of Staples family memorabilia was given to the Commission by Ms. Jean Pitts of Woburn. The donation includes an early painting of the Staples house, which is still standing on the corner of Bedford Street and Middlesex Turnpike, on the Mitre Field side of the road.

David Lovering - Mr. Lovering donated one blue cotton dress ca. 1850's and negatives and a photograph of Cora McIntire and students on front of the East School ca.1900.

Nancy McIntire - Ms. McIntire donated 5 photographs of the Grandview Farm 1898-1940.

Phillip Mills - Courtesy of Sherrie and Lauren Mills. Seven wooden pegs, ca. 1790s and one 1849 map taken from his home on Mountain before the demolition in 2000 were donated.

Linda Paulsen Pauech - Ms. Pauech donated deeds, wills, documents, and genealogy records from the Marion family of Burlington.

Betty Sims - A 1920 photograph of a Burlington teacher, Ms. Ruth of Burlington.

CONCLUSION

The Historical Commission members are pleased with the activities and accomplishments of the year. The addition of an Advisory Committee has been an asset this year. Judy Wasserman, Hope Paulsen, and Kristen Norwood, have joined the committee.

We welcomed new alternate member Sandy Covino this year.

We extend special thanks to Larry Rittenberg, for his continued involvement with the upkeep of the Museum, and West School. Our appreciation and thanks are extended to Lisa Plato, for the research and cataloging of artifacts, Jane Chew, The Town Clerk and her staff for the distribution of materials to the public, and Nancy Pondelli of the Recreation Department and Ellie O'Connor of the B-Line, for their help in the sale of the Bicentennial commemoratives. Lastly, we thank Jim Ashworth for his continued research and interest in the efforts of the commission.

Respectfully Submitted,

The Burlington Historical Commission

Norman Biggart, Chairman
Toni Faria, Secretary,
Joyce Fay, Kathleen Horton, John DeMelo,
Alternates, Gene Rossi and Sandy Covino

Advisory Committee: Judy Wasserman,
Chairman, Kristen Norwood, and
Hope Paulsen

Photographs taken by Lawrence Faria

BEAUTIFICATION COMMITTEE

The Beautification Committee, in its eighth year, submits the following report for the year 2000.

1. We continually solicit local landscapers for their efforts to beautify selected areas of town. Those who generously donated their time and materials in 2000 were:
 - Burlington Landscapers - Ron Givin - at the intersection of Center and Winn Streets.
 - Cut Above Landscaping - Chris Clark - the Dilorio Green at Cambridge Street and Mall Road.
 - Leprechaun Landscaping - Tim Moroney - on the common across from the telephone company on Bedford Street.
 - Mac's Landscaping - Jerry McCarthy - at the Historic Museum on the corner of Cambridge and Bedford Streets.
 - Prato Associates - Davis Prato - on the common around the gazebo.
 - R.H. Rich Landscaping - Bob Rich - on the common at the corner of Bedford and Cambridge Streets.
 - Runyan Landscaping - Mike Runyan - off Olympian Way across from the fire station.
 - Garden Club - Colonial Gardens adjacent to the fire station.
 - Mr. & Mrs. John Gulde - the island on Olympian Way.
2. Because of the difficulty in keeping the planters on the islands at Cambridge and Winn Streets properly watered, we had the planters moved to the common. Through the efforts of members of both the Garden Club and Beautification Committee, each planter is stocked and maintained regularly.
3. Thanks to the Supervisor of Recreation Maintenance, the lighting at the Dilorio Green has finally been restored.
4. Because of their popularity, our committee purchased a third granite table and bench (handicap accessible) for use on the common.
5. In striving to continue our five-year plan for the common, the installation of a sprinkler system should be completed in 2001.
6. Our committee donated 50 tulip bulbs to each school's 4th grade Girl Scouts for planting at their respective schools. These plantings were a part of their program of "outdoor creativity" for some scouts and "community service" for others.

The following information outlines our goals and strategies established in January 1993 for the Beautification Committee:

January 27, 1993

GOALS	STRATEGIES	Means
a. Reduce litter	• Identify problem areas • Invoke by-laws • Routine Observations	• Direct contact with owner • Written and official notification • Publicized praise for compliance
b. Set standards for new development	• Enhance by-laws • Enhance Community Involvement • Suggest property and landscape improvements	• Site plan review • Mandate input by the committee • Mandate input by abutters, tempered by the committee
c. Improve appearance of key public areas	• Identify and prioritize specific areas • Suggest possible tasks and features	• Solicit support from private contractors • Work in conjunction with established community organizations • Offer recognition to involved parties
d. Improve appearance of general public areas	• Identify and prioritize typical areas • Suggest possible tasks and features	• Offer suggestions to appropriate town authority • Create budget estimates for presentation to the Selectmen
e. Improve appearance of privately held problem areas	• Identify and assess specific problems through routine observations • invoke by-laws • Suggest guidelines for routine care • Offer suggestions for special improvements	• Direct contact with owner • Written and official notifications • Publicized praise for compliance • Press releases to local media • Town-sponsored contests • Public recognition

Respectfully submitted,

Carol Engel
Ed Hastings
George Major
Joan McSweeney
Elaine Zuccaro

SCHOOL COMMITTEE

	Term Expires
John T. Lyons, Chairman 105 Bedford Street	2003
Christine M. Monaco, Vice Chairman 18 Corcoran Road	2001
Thomas F. Murphy, Jr. 3 Lexington Street	2001
John L. Vanella 8 Pearson Circle	2002
Stephen A. Nelson 25 Fairfax Street	2002
Amy Dotson Student Representative	



The regular meetings of the School Committee are held in the School Committee Room, Open Space A, Burlington High School, 123 Cambridge Street, Burlington, on the second and fourth Tuesday of each month at 7:30 p.m. If a change in meeting dates is voted, a posting on the Town bulletin board is required by law. Information is secured by calling the Superintendent's Office.

SCHOOL COMMITTEE ANNUAL REPORT

The year 2000 began as the year 1999 concluded, with continued discussion and preparation for the state mandated MCAS (Massachusetts Comprehensive Assessment System) testing. Our Assistant Superintendent for Curriculum and Instruction developed numerous and varied curriculum review sessions to assist our teachers; course offerings were modified to keep within the guidelines of the State Curriculum Frameworks. Compared to Burlington's 1999 results, the average scaled scores on the MCAS this year increased by a statistically-significant degree in all areas and across all grades except in one area at the fourth grade level where it remained the same. In the meantime, specific courses are being offered during and after school and over the summer to assist students who have been identified as having a need for additional instruction.

A Facilities Study Committee has been looking into our projected enrollments and available classroom space, particularly at the elementary level. In December this committee submitted two options to the School Committee to house an increasing elementary population, and beginning early in 2001 meetings will be held with parents and community leaders to address the issue of overcrowding in grades K-8.

The 2000-01 school budget was submitted and approved at the Annual Town Meeting in the amount of $27,063,270 which was in keeping with the guidelines established by the Ways and Means Committee and supports the goal to continuously improve instruction and student learning. A major addition to the staff was an Elementary Math Specialist, and we are confident this individual, who will work with the teaching staff, will have a positive impact on our students.

Throughout the course of this year with the efforts of the PTO groups at the Fox Hill, Pine Glen, and Memorial schools, new and safe playgrounds were constructed at these three facilities. The diligence of these parent groups in raising funds was recognized by Town Meeting by providing the extra financial support needed to complete the projects.

With the April elections, Mr. John T. Lyons was successful in his second campaign for the School Committee and was also named Chairman for the coming year with Mrs. Christine M. Monaco being named as Vice Chairman. A new item, Principal's Report, is now included on the School Committee meeting agenda which is designed to provide time for each of the principals to highlight efforts being made within their building that relate to the MCAS, and an opportunity for them to highlight new and innovative programs that improve teaching and learning.

The tragedy at Columbine High School in Colorado has drawn greater awareness to the security of our buildings and how the safety of our students and staff can be enhanced. Outside doors at Burlington High School will soon be equipped with a card swipe system, and precautions are being taken at other buildings as well.

The end of the school year brought with it a number of changes in staff. One particular retirement that should be recognized was that of Mr. Otto Contardi, Associate Principal at Burlington High School. Mr. Contardi was a member of the staff for 39 years, and his dedication and commitment to the Burlington Public Schools and his many students throughout the years is deserving of recognition in this report. In addition to Mr. Contardi, Ann O'Leary, Sandra Hoy, Henry Razzaboni, Mildred Polcaro, Nancy Ferretti, Raymond Lang, and Marjorie Cimmino, all serving more than twenty-five years as members of the staff, submitted their letters of retirement. We wish each and every one many years of health and happiness. Another successful Post Graduation Party was held for our graduates in June. This is a tremendous undertaking on the part of staff, parents, and the business community and goes a long way in demonstrating how highly we regard the safety of our young people.

The efforts to provide increased time for staff development prompted the School Committee, through negotiations with the Burlington Educators Association, to begin the school year prior to Labor Day, a departure from historical practice. While there was some dissension to this early start, it proved to be advantageous in fulfilling our teacher training needs and avoided the reinstitution of early release days for this purpose.

This year Amy Dotson, a junior at Burlington High School, served as our Student Representative to the School Committee. Ms. Dotson's contributions have been outstanding, and we wish her success in her career goals. Let me extend my appreciation to my fellow committee members for their support and cooperation since assuming the Chairmanship. With the leadership of the Superintendent of Schools Dr. William P. Conners and the commitment of our central office staff, administrators, teachers, and sup-

port staff, we, the Burlington School Committee, are confident that the challenges that lie ahead will be met and our goals will be achieved to the benefit of all of our students.

Respectfully submitted,

BURLINGTON SCHOOL COMMITTEE
John T. Lyons, Chairman
Christine M. Monaco, Vice Chairman
Thomas F. Murphy, Jr.
Stephen A. Nelson
John L. Vanella

Superintendent of Schools

William P. Conners	B.A., Maryglade College M.Ed., Boston College C.A.E.S., Boston College Ed.D., Boston College

Assistant Superintendent for Business and Finance

James L. Picone	B.S., Salem State College M.A., Suffolk University Ed.D., Boston College

Assistant Superintendent for Curriculum and Instruction

Katie Spinos	B.A., Boston College M.Ed., Boston College M.S.M., Lesley College Ph.D., Candidate, Boston College

Director of Pupil Services

J. Kevin Foley	B.S., Boston University M.Ed., Northeastern University

Supervisor of Attendance

Monica J. Curtin	B.A., Villa Maria College M.Ed., Salem State College

Burlington High School Administration

Maynard M. Suffredini, Jr. Principal	B.S., Boston State College M.Ed., Fitchburg State College C.A.G.S., Northeastern University Ed.D., Boston College
Linda A. Hayes Associate Principal	B.A., University of Massachusetts M.Ed., Fitchburg State College C.A.G.S., University of Massachusetts
Vincent P. McKay Associate Principal	B.S., University of Massachusetts M.A., Tufts University Ph.D., Boston College

Marshall Simonds Middle School

Richard J. Connors Principal	B.S., Salem State College M.Ed., Boston University

Elementary Schools

Richard J. Benowitz, Principal Fox Hill School	B.S., Temple University M.Ed., Boston University
Paul A. Cabral, Principal Frances Wyman School	B.A. U. Mass/Boston M.Ed., Boston State College
Robert L. Teel, Principal Memorial School	B.A. U. Mass/Boston M.Ed., Boston State College
Stephen E. Preston Principal Pine Glen School	B.S., Salem State College M.Ed., Northeastern University

SUPERINTENDENT OF SCHOOLS

The Burlington Public Schools continues to experience incremental growth. We now have more than 3550 students in attendance, and we anticipate even more in the future. In response to this, the Facilities Study Committee has made recommendations for the community to examine potential changes to existing buildings and/or new construction. As these discussions move forward, the best option will emerge to meet future growth needs.

Our professional development program has been significantly strengthened as we have moved to the full implementation of the curriculum frameworks. We were gratified to see this reflected in some incremental increase in the scores our students attained on the MCAS (Massachusetts Comprehensive Assessment System) testing program. Some examples of our professional development include participation in the Teachers as Scholars program and the Mentor program that we developed locally.

Technology as a vehicle for instruction continues to be improved. Some examples of this include our new Youth Tech Entrepreneurs program that was initiated at Burlington High School as well as the new World Language Lab, which was installed at Burlington High School. Many of our staff took part in the Superintendents' Technology Leadership Conference that I chaired this past fall in Sturbridge.

This past year there were so many other significant events that involved our work with the community. On Saturday, November 11, through Operation Recognition, diplomas were awarded to eleven veterans of World War II or

posthumously to their families to recognize the sacrifice they made in leaving Burlington High School prior to graduation in order to serve in the armed forces. The school community enthusiastically participated in this program. Another community event that brought great excitement was the first BHS Athletic Hall of Fame banquet. On October 12, 2000, nine former athletes, coaches, and supporters of our athletic program were recognized for their contributions to BHS and the community. We look forward to this as an annual event so that we can recognize many of those who brought excitement to our athletic program over the years.

The Burlington Public Schools continues its international outreach. This fall the second visit by students from Thailand took place as part of our cultural exchange program. We also welcomed distinguished visitor Dr. Ross Todd from Australia who spent several days with us consulting on our technology program. Additionally, Professor Shigemitsu from Japan was able to spend a day visiting our programs and speaking to our students in the multicultural group. This past year saw the consolidation of the Burlington Community Scholarship Foundation and the Burlington High School Scholarship Program. We were all energized when Mr. and Mrs. John Blais, who have been contributors in the past, presented a $200,000 grant to the BCSF. They further laid a challenge at the feet of the community by offering to match the monies raised at the sixth annual telethon, contributing a further $58,000. Other significant grants including $5,000 from RCN have boosted the Foundation to over $500,000.

We have received other donations as well, such as, the Rotary Club's contribution for materials for the kindergarten classes and the Burlington Disabilities Access Commission gift of scanners to each school for communicating with sight-impaired parents. All of these contributions are gratefully received for the good that they will do for our students, and they further serve to encourage us knowing the high esteem the community has for our programs.

On a related note, Sun Microsystems, Inc. awarded us a grant of $41,000 to install a Sun Ray Lab at BHS that will be used to enhance the math skills of our students. C.A.S.IT, Inc. (Centro Attività Scolastiche Italiane) once again renewed its $50,000 grant to support our elementary Italian program. Our students continue to receive state and national awards for their performance. This year's areas include: awards to our marching band, cheerleaders, art students, music composition students, and the invitational math meet held at WPI in Worcester. After three years of participation in the School-to-Career program, funded through federal grants, this year we joined the regional School-to-Career Consortium in order to continue to provide opportunities for our secondary students to explore career opportunities. The Massachusetts Department of Education completed our Special Education Program Coordinated Review that confirms our compliance with all regulations.

Our physical plants continue to be enhanced. We have completed all of the window projects at the Middle School and High School and have followed up with replacement doors at BHS. A new studio was constructed at BHS for BCAT, providing opportunities for our students in their Video Production classes as well as serving as a resource for the entire community. We have completed the renovation of a former locker room at the Francis Wyman School to establish a Child Care program serving over 80 children in that facility.

While there were many successes this year and much to be proud of, we also suffered the sudden loss of an esteemed second grade Fox Hill teacher Marie Yassemedis in the fall. In all of the eulogies offered, all who knew and worked with her presented the image of a caring and dedicated teacher. Her love for children epitomized all that is best about our school district. With examples like this we continue to persevere to provide the best possible education to the children entrusted to our care.

Through the continued support and commitment of the School Committee and Town Meeting, Burlington residents have demonstrated the great importance they place on the education of their youth and its future. I am proud to be serving as the educational leader of the Burlington Public Schools and look forward to the many challenges that lie ahead.

Respectfully submitted,

William P. Conners, Ed.D.
Superintendent of Schools

BUILDINGS AND GROUNDS

Burlington High School:

Utilizing the systemwide pavement management program, both the teachers and students parking lots were refurbished by repairing all cracks and applying two coats of sealer. The window replacement program, funded at the May 1999 Town Meeting, was finished with the installation of new frames and operable sash windows in all classrooms. New carpet was installed in the upper library completing the installation of new carpets in both library areas. New fire doors were installed throughout the facility's corridors replacing missing or damaged doors. The LABBB Collaborative, for the use of the LABBB preschool, installed a new preschool playground in the rear of the facility. The area was also landscaped and planted. A bathroom renovation program was started with the refurbishment of two bathrooms located adjacent to the music area. The project consisted of new floors, walls, bathroom stalls, and fixtures. With the cooperation of the Middlesex County House of Correction Community Service Outreach Program, numerous corridors and classrooms were painted during the summer recess.

Marshall Simonds Middle School:

The third year of a scheduled three-year program renovating the former Industrial Arts areas to more functional general educational space continued with the refurbishment of the last remaining industrial arts area. The renovation included new lighting, new ceilings and new classroom storage. The window replacement program, funded at the May 1999 Town Meeting, was finished with the installation of new frames and operable sash windows in all classrooms. The front lobby's slate floor was removed and a new glazed quarry tile floor was installed. New bleachers were installed in the gymnasium replacing the original units. Small projects consisted of ceiling tile replacement in A and B corridors and carpet installation in various offices.

Pine Glen School:

New playground equipment was purchased and installed in the rear of the school through the joint cooperation of the School Department, the Parent Teachers Organization (PTO), and The Burlington Recreation Department. Additional student "cubbies" were installed for the third and fourth grades under a program initiated by the building principal. Small projects consisted of ceiling tile replacement in the classroom corridors and painting of corridors and classrooms.

Fox Hill School:

New playground equipment was purchased and installed in the rear of the school through the joint cooperation of the School Department, the Parent Teachers Organization (PTO), The Burlington Recreation Department and numerous donations from local merchants. The installation of ADA compliant emergency exit ramps from classroom exits was started and is scheduled for completion in the spring. Additional student "cubbies" were installed within the building under a program initiated by the building principal. Utilizing the systemwide pavement management program, the student play area adjacent to the playgrounds was refurbished by repairing all cracks and applying two coats of sealer. Small projects consisted of floor tile replacement and painting of corridors and classrooms.

Francis Wyman and Memorial Schools:

With the cooperation of the Middlesex County House of Correction Community Service Outreach Program, the exterior trim and fascia of the Memorial School were painted during the summer break. New gymnasium ventilation equipment was installed improving the indoor environment of the gym area at the Memorial School. New playground equipment was installed in two locations at the Memorial School replacing outdated equipment. A classroom refurbishment program was started at the Memorial School with the installation of new ceilings, cabinetry and sinks in two classrooms. At the Francis Wyman School, interior painting of corridor trim and walls took place by the custodial staff and the summer student employees.

Systemwide:

Systemwide, the continuation of the water pipe replacement program consisted of replacement of two hundred sixty feet of two-inch water pipe at Burlington High School and replacement of water fountains at Marshall Simonds, Fox Hill and Burlington High School. The School Department van was replaced with a new van. The year saw the retirement of five, long-time employees of the Buildings and Grounds Department. Retiring were Eugene Calhalane (Memorial School), James Reynolds (Francis Wyman School), John Harbour (Burlington High School), Marge

Foster (Marshall Simonds) and Yvonne Peters (Marshall Simonds). Combined, these individuals contributed one hundred and forty five years of dedicated service to the Burlington School Department and will be missed by all.

In conclusion, Burlington School Department buildings continue to see significant improvements through the support of the School Committee, Ways & Means, Capital Budget, Town Meeting Members, numerous Parent Teachers Organizations, and other town departments. The students and staff' can continue to look forward to a safe and clean educational environment. The Buildings and Grounds personnel thank those involved for their past and future support in our effort to make the Burlington School Department a showcase for all users.

Respectfully submitted,

Craig Robinson, Director

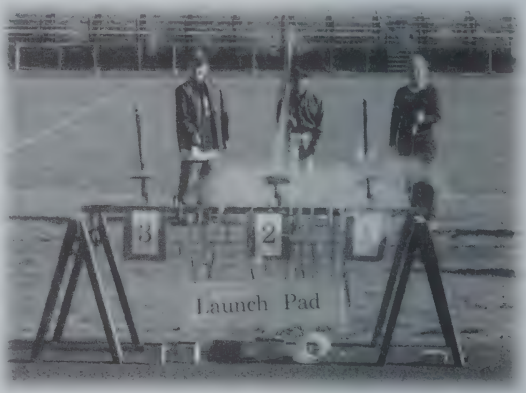
BURLINGTON SCIENCE CENTER

The Science Center continued its efforts in supporting the Elementary Science Curriculum and State Frameworks through the design of new materials and ideas, and presenting these ideas and materials to teachers.



Some of the methods used to create an exciting Science Program this year were:

- Rocket Day - fourth graders in Pine Glen and Memorial piloted a new program in which they designed and built their own model rockets as part of the study of flight.
- Water was the subject in a large auditorium program for all the elementary schools. In conjunction with the Massachusetts Water Resource Authority, a poster/writing contest was held. Three Burlington elementary students received awards and recognition by the MWRA in Boston!
- A giant 4' x 3' x 4' block of crushed aluminum soda cans was the highlight of a Lobby Exhibit on the Science of Recycling. Students had the opportunity to try and guess the number of cans in the block.
- An exhibit on Animal Feet and Tracks visited each elementary school.
- As in the past, all first graders had the opportunity to collect tide pool animals at Marblehead Neck. All of the third graders visited the Burlington Reservoir for a trip focusing on habitats.
- Some of the exciting classroom presentations included: chick hatching, cocoon hatching, tulip and squid dissection, static and current electricity, sound, animal coverings, maple sugaring, animal behavior, magnetism and superfish.



Upgrading the Science Center facility this year took place with the addition of a large shelving facility constructed in the shop area for storage of large exhibits and program props.

After 15 years of dedicated service, Elementary Natural Science Specialist Ms. Anne Schloder moved on to become the Director of the Needham Science Center. The Burlington Science Center is proud to have Ms. Wendy Pavlicek from the Museum of Science join the staff. As always, the Science Center continues to provide information and support to the entire Burlington Community.

Respectfully submitted,

John Papadonis and Wendy Pavlicek

CURRICULUM AND INSTRUCTION REPORT

During the 2000-01 school year there are a few key initiatives underway focusing on curriculum review and alignment; professional development; and media literacy through the effective integration of technology.

Curriculum Review and Alignment

First we are continuing our K–12 English Language Arts review. Grade level expectations have been drafted for grades K–10 that correspond to the new State Curriculum Framework. Elementary teachers have collaborated on recommendations for meeting these expectations by defining best practices and the resources that are essential for implementation. Teachers have introduced new strategies in the classrooms, including: Writing in the Content Areas, Junior Great Books, Guided Reading, etc. At the secondary level the English Language Arts Committee is refining draft grade level expectations and setting program priorities (e.g., expected literature by grade level/course; progression of skills; emphases in writing; appropriate integration of media literacy, etc.).

Over the past six months, teachers working with Kathy Fitzgerald, the system's new elementary math facilitator, have articulated grade level math expectations and are in the process of refining these through grade level discussions across the four elementary schools. A common set of expectations for mathematics drives recommendations for additional resources. At the secondary level, the School-Based Math Teams are in the process of articulating grade level expectations and identifying the corresponding curriculum resources and professional development needed to implement changes. A shared K–12 focus is for all students to meet higher achievement expectations on the math MCAS exams.

The K–6 Social Studies Committee finished its work on articulating grade level expectations. This year a new fifth grade text was introduced to assist teachers in meeting the early U.S. History content expectations. Teachers developed curriculum guides and relevant resource materials for their peers to begin implementing the new grades 2–4 social studies curriculum. These resources were well received and very much appreciated by classroom teachers. The overlap in learning expectations found in the State Curriculum Framework regarding the study of Ancient Cultures was reviewed by grade 4 and grade 6 representative teachers. They reached consensus on strategies to minimize redundancy and develop greater in-depth study where appropriate. Additional work in social studies is also expected but is pending the final release of the State's anticipated new version of the Curriculum Framework.

Professional Development

The Professional Development Plan is geared to meeting five goals: 1) Articulate and align local curricula with State Frameworks; 2) Align teaching practice with updated local curricula, and instructional and assessment strategies with the needs of diverse learners; 3) Improve communication about student learning (curriculum, instruction, and assessment); 4) Provide support for effective (standard) procedures for the recruitment, selection and retention of highly qualified staff; and 5) Provide no-cost recertification and professional development opportunities required by the Massachusetts Department of Education. The system includes many opportunities including full professional development days embedded into the school calendar, a mentor program for new teachers, participation in the Teachers as Scholars program, and involvement in the Mass Insight Standards-Based Education course.

Media Literacy/Effective Integration of Technology

A team of teachers, technology specialists and library/media specialists collaborated to draft media literacy standards that align with state expectations. The next step is to effectively intertwine these in content area expectations. Professional development focused on this has included Dr. Ross Todd, distinguished guest from the University of Technology in Sydney, Australia working with Administrative Council, presenting to all staff, and meeting with a working group. Additional follow up sessions have focused on refining expectations, weaving in assessment of the effectiveness of technology, etc. In addition, efforts to write curriculum include technology specialists and library/media specialists to embed the use of technology into teaching and learning expectations. Covered elsewhere within this report is the completion of the Technology Milestone Report.

Other Highlights

- Last summer (2000), Burlington offered its first summer reading program for students entering grades 1–3. Over 80 students enrolled. Plans are underway to expand the program for the summer of 2001 to include students through grade 5.
- Memorial School received a three-year John Silber Grant for Reading Literacy. This funding has enabled Memorial to provide an additional reading specialist and resource materials to improve reading achievement.
- Marshall Simonds Middle School was awarded the second year of a MEET Grant to support a math/science project and an additional technology grant for innovative curriculum work in consumer sciences.
- The high school language lab was installed and is now fully utilized to support language acquisition.
- The first year of the Youth Tech Entrepreneurs (YTE) program is underway and has been a success. Students are engaged in an array of learning experiences including providing support and serving as a resource to faculty, especially regarding web page design and support.
- This year Burlington became a member of the Teachers as Scholars Program, a professional development project for K-12 teachers involving Boston area school districts. The seminars are led by scholars from Harvard, Boston University, MIT, Brandeis, Simmons College, Wheelock College and other area universities. Thirty-four Burlington teachers and two administrators are enrolled in Teachers as Scholars seminars in 2000-01.

Respectfully submitted,

Katie Spinos
Assistant Superintendent
for Curriculum and Instruction

SUPERVISOR OF ATTENDANCE

The primary focus of the Supervisor of Attendance is the enforcement of the Department of Education regulations pursuant to compulsory school attendance. Children between the ages of 6 and 16 years are required to be enrolled in a public, private, or school committee approved home-schooled program. Daily attendance is monitored. Telephone contact is made with the home when notification of absence by the parent has not occurred. Habitual tardiness and absenteeism result in further intervention by the administration and appropriate action is taken. Parents are encouraged to help their children maintain regular and timely attendance so necessary for the achievement of academic success.

Students between the ages of 14 and 18 years seeking part time employment may obtain employment permits from the Office of Pupil Services. Permits are issued specifically for the work positions stated on the certificate. When a student seeks another position, a new permit must be obtained. It is the responsibility of the Supervisor of Attendance to maintain records pursuant to student employment. The Department of Labor and Industries publishes a booklet providing information relative to child labor laws affecting student employment. Copies of these booklets are available to students in the Office of Pupil Services.

The Burlington School System participates in the National School Lunch Program. Eligibility for the program is determined by income guidelines published by the Federal Government. Any student attending grades K-12 may make application for free or reduced priced meals. These applications are available at the schools. Applications are accepted and processed at anytime during the school year.

The Department of Education requests that Spring and Fall Statistical Reports be filed each year. It is the responsibility of the Supervisor of Attendance to coordinate the filing of these reports which incorporate data relative to student enrollment. It is further the responsibility of the Supervisor of Attendance to perform other such duties related to school age children that may be requested by the school administration.

Respectfully submitted,

Monica J. Curtin
Supervisor of Attendance

SCHOOL NURSES

The Burlington school nurses continued to meet the challenges and maintain the high level of competence in their daily schedule. Each school employs a full time registered nurse. Each nurse is certified by the Massachusetts D.O.E. and upholds the same standards as educators.

Two positions were filled at the end of the school year. Patricia Peach replaced Lillian Brooks at the High School, and Keiren Stewart replaced Kathy Sherburne at the Frances Wyman School. Patricia and Keiren have emergency and pediatric experience and we are fortunate to welcome them to the Burlington schools. We wish Mrs. Brooks and Mrs. Sherburne a fond farewell and much success in their new endeavors.

The following is a summary of services that were provided during the school year:

Health room visits by students:	43,242
Health room visits by staff:	1,150
Student dismissals:	2,447
Health counseling and education provided to parents:	5,725
Medication administration:	13,931
Individual Health Care Plans written:	25

Subjects such as puberty, hygiene, hand washing, head lice prevention, and healthy heart were taught in classrooms.

All children were screened for hearing, vision, height and weight. Students in grades 5 through 9 were screened for scoliosis problems. The following are the number of students for physician referral:

Hearing:	183
Vision:	119
Postural:	21

Another Hepatitis B clinic was successfully held at the M.S.M.S. With the help of Judy Baggs, public health nurse, 159 students were immunized. Our thanks go to Mr. Connors and Mrs. Abatti for their support in organizing the students.

We want to thank the administration and School Committee for recognition and appreciation on School Nurse Day. We, again, look forward to serving the students, parents, and staff in 2001.

Respectfully submitted,

Paula Hayes, RN, BSN
Supervisor of School Nurses

SCHOOL PHYSICIAN

All the regular physicals and the sport physicals for the high school have been completed. The physicals for the middle and elementary schools will take place in the spring.

All the students have been courteous and orderly during these physicals and I thank them for this. My thanks go to all the nurses for organizing and coordinating these student physicals so that this difficult task can go smoothly and efficiently.

My congratulations to the football team and their coaches for the best year of football that I have seen in my 16 years with the school department. Their determination and stamina under pressure and stiff competition were an inspiration to all of us as well as future generations of football players. My appreciation goes to the trainers for their assistance during the home games.

As always, my gratitude goes to the school department.

Respectfully submitted,

Gary L. Goldfarb, M.D., F.A.A.P.
School Physician

BURLINGTON HIGH SCHOOL

During this past year, Burlington High School has developed many new programs. In an attempt to foster tolerance and a better understanding of cultural and personal differences within our school community and society, a Diversity Awareness Program was run throughout the school year on a variety of topics. Through the efforts of Dr. Suffredini and Mrs. Pam Baafi, programs on race, religion, cultural and gender awareness were held at the school. Outside speakers were brought in to articulate key issues on their programs. Also, students and staff were actively involved on topics and programs of diversity.

In the area of technology, new computer facilities were developed. The Math Department received upgrades on current labs as well as having received the addition of a new Sun Micro System Facility. Also, after several years of planning and organizing, a new State of the Art Language Lab was built. With the approval of ISAC Committee members, funding for this facility was granted from the Sun Micro Systems Technology Grant in the town. Other computer labs which received upgrades were the school newspaper, music lab and art lab. Also, a new Youth Technology Entrepreneur Course was instituted which is designed to teach students about the construction and design of computers, the engineering of hardware and software and the application of systems. Ms. Lisa Francescan was hired through a YTE Grant to teach this program in addition to Mr. William Brown and Mrs. Marsha Heinz who are regular BHS staff members.

As the year concluded, several long term veteran staff members retired. Among those members were Associate Principal, Mr. Otto Contardi; History Teacher and former basketball coach, Mr. Raymond Lang; Music Teacher, Mrs. Nancy Ferretti; English Teacher, Mr. George Yore; Business Teacher, Mr. George Toth; Science Teacher, Mr. Henry Razzaboni and long-time Library Assistant, Mrs. Marjorie Cimino. Other staff members who moved on were John Dillon, who was appointed Associate Principal at Maynard High School; Mrs. Amanda Rossi, Ms. Amy Morrissey, Mr. Jon Skillings and Ms. Claudia Vanderborght. With the large number of retirees and resignations, the number of new staff entering the high school reached a high not seen since the days of the sixties and seventies.

New to our staff are: Mrs. Linda Hayes, Associate Principal; Mrs. Susan McGrath, Mr. Kevin Corrigan, Mrs. Katherine Akerman, Ms. Deborah Bassett, Mr. Benjamin Lally, Ms. Rachel Zucker, Ms. Joyce Grady, Ms. Amy Provenzano, Mr. Adam Gustafson, Mr. John Middleton, Mrs. Sandra Sheppard and Ms. Abigail Abbott. Also due to a long-term medical leave Mrs. Maria Walton was appointed acting Department Head of the Foreign Language Department during the absence of Mr. Edward Doyle.

During the fall, several staff members attended a two-day program at Harvard University presented by Dr. Jeff Howard. Those who attended were: Mrs. Carolyn Weiser, Mr. Leonard Connolly, Mr. Thomas Imbriglio, Dr. Vincent McKay, Ms. Katie Spinos and Dr. Maynard M. Suffredini, Jr. The focus of the program was "Changing the Paradigm of Public High Schools". Plans are being made to incorporate concepts addressed within the high school professional development program for the future.

State testing remains a major focus for all staff at the school. With a mandatory requirement of a passing grade in order for students to obtain a diploma, the administration and staff continue to explore methods to improve student performance on these tests. Extensive work has been done on aligning the curriculum with the new state frameworks and broadening methodologies in the area of classroom instruction to advance learning for students. Additional courses and tutoring programs have been developed specifically to assist those students who have either failed or performed poorly on their previous grade 8 and grade 10 exam. Work will continue in this area to address the changing demands of the state MCAS.

Respectfully submitted

Dr. Maynard M. Suffredini, Jr.
Principal

ART DEPARTMENT

Burlington High School art students again received honors in the state and national Scholastic Art Exhibition. Vickie Graham, Jillian Martin and Zoard Tykelar received Gold Key awards. Jill Butler, Jill DeCarlo, Holly Widtfeldt, Mike Bova, Pete DeCareau and Siobhan Englert received Silver Key awards. Ashley Bevis, Elizabeth Orgettas and Jessica White received Honorable Mentions. Two of these students were recognized at the national level. Jillian Martin received a Gold Medal for her computergraphics piece - one of ten awards in computergraphics given at the national show and one of eight Gold Medals from the state of Massachusetts. Zoard Tykelar received a Silver Medal for

his portfolio. 100 Silver Medal portfolio awards were given and twelve were from Massachusetts. 155 gold medal pieces were chosen from 15,000 gold key regional winners from across the United States. Ms. Sullivan and Mr. Young continued to serve as members of the Scholastic Advisory Board. In the spring of 2000 the department produced its twenty-seventh annual "Exhibition." Over 1,000 pieces of work were exhibited in the library and main lobby. The department again participated in the annual area high school exhibition at the Lexington Arts & Crafts Society.

Vickie Graham was selected to represent Burlington High at the thirteenth annual Art All-State Festival at the Worcester Art Museum. Burlington High was again a site for the regional interviews for the festival. All-State is jointly sponsored by the museum, the Massachusetts Art Education Association, the Massachusetts Alliance for Arts Education and the Massachusetts Directors of Art Education.

Vickie Graham and Shana Larkin were among forty students exhibiting in the Wang Center's "1999 - 2000 Art by Kids" exhibition at the Wang Center. 525 students entered the annual competition.

The department continues to host visitors from the New England area interested in implementing computers in their art curriculum. The new lab, part of the long-range technology plan financed by Sun Microsystems, continues to provide students with exciting possibilities in the computergraphics field. Ms. Sullivan and Mr. Young conducted a workshop for faculty in "Digital Photography. They also were presenters at the Mass Art Educators' Conference in October. Their topic was "Preparing a Portfolio for Art School Admission." Mr. Little continued to be involved with Factathalon, Science Olympiad, and Students for Environmental Action.

Ms. Sullivan was recognized as "Massachusetts High School Art Educator , 2000" by the Massachusetts Art Education Association, recognizing her long-time role as one of the state's most outstanding art teachers.

Graduating students were accepted at Mass College of Art, UMass Dartmouth and Lowell, RISD, Montserrat, Suffolk and the Art Institute of Boston.

Respectfully submitted,

Philip E. Young
Art Department Chairman

DEPARTMENT OF ATHLETICS

The Burlington Athletic Department has had yet another season of pride and strength in its athletic programs. The twenty-four varsity programs have grown to twenty-five with the addition of a Girl's Hockey program. These programs have been receiving great support from the student body, which is a great asset to the school.

This past year has brought great recognition to successful Burlington High School Alumni. On Friday February 5, 2000, a ceremony was held for Burlington's All-Americans. The honorees were Jeremy Royds for Wrestling, Liam Govostes for Track, Jim Caputo for Gymnastics and Jerry Skelton for Football.

Another great addition to the Athletic Department was the First Annual Burlington High School Athletic Hall of Fame Induction. Inductees included Benefactor, Doey Ganley and former Hockey Coach, Ed Cahoon. The list of athletes inducted were Deborah Ahern Evans, Dick Garibotto, Karen Grutchfield, Bill Harvey, Mary Bennett McGinn, Jerry Skelton and Steve Strachan. The inductees were honored on October 12, 2000 at the Four Points Barcelo Hotel in Burlington.

The Winter Sports programs had another solid year of competitive play. The Boy's Basketball team was led by senior co-captains, Ray Murphy and Bill Lisano. Ray Murphy was picked for the All-League team, as well as posting his second year as a Lowell Sun All-Star. Sarah Sweetland and Lyndsay Miles led the Girl's Basketball team into the State Tournament. The first Girl's Hockey team started a great new tradition providing a good base for future years. Katie Reardon and Callie Graham played well all season long. Boy's Hockey showed to be amongst the top of the league, finishing with a strong 16-4 record. Patrick Byrne and Dave Abramo led the team to the second round of the State Tournament, losing an exciting game to Billerica in overtime. The Boy's Indoor Track team finished the season with a 5-4 record in the league. The team was led by four All-Stars in Andrew Ulliani, Ryan McPherson, Jon Cole and Matt Giacoppo. Giacoppo was also undefeated in the Two Mile for the entire season. Siobhan Englert and Danielle Joyce played major roles in the Girl's Indoor Track season. Captains Josh Woodbury and Andres Fuentes led the Boy's Swimming team into a great 8-2 season. Andres set a school record in the 100 m Breast. First Team All-Star Ed Gillis and Radu Brestyan led the Wrestling Team to a 12-6 record. Brestyan and Gillis both qualified for the New

Englands. Congratulations to *all* of the winter athletes.

First year Lacrosse Coach, Steven Stone, tried to boost the program with the help of junior Joe Gordon and senior captain Pete Decareau. Middlesex League First Team All-Stars Tim Read and Michael Morgan led the Baseball Team into the second round of the State Tournament. Senior Captain Kristy Wing and the Softball Team came within one game away from the State Tournament posting a 9-11 record. Boy's Tennis also had a 9-11 record coming close to a Tourney bid. The Boy's Track Team had a solid 6-3 season. Jon Cole finished as a State Champion in the Decathlon. Like the Boy's, the Girls Track Team also had a very strong season. First Team All-Stars Stefanie Howlett and Danielle Joyce led the team to a 7-2 record. Tanya Ngangan and Lindsey Suffredini led the Girl's Tennis Team to a strong 12-8 season. The Girl's lost a thriller in the second round of the State Tournament to Boston Latin.

In the fall, The Boy's Soccer team faced a tough season, but senior goal tender, Ryan Johnson did not. Ryan was named an Eastern Massachusetts All-Star. The Girl's Soccer team was led by senior captain Stephanie Leahy. After posting a 10-2-6 record, they lost an exciting game to Pentucket in the State tournament. The Boy's and Girl's Cross Country teams faced rebuilding after loosing a strong senior class. Coach Don Tocci's Girls Swimming Team finished with a 4-7 record this season. The Golf team almost had an even record. Kevin Kenney led them to a 4-5 record. The Football team had it's best record ever with 8-2-1. The team was led by senior captains Tim Read, Jason Cook, Adam Jenkins and Ed Gillis. The Competition Cheering Squad also had a great season by placing first in the Friends of Woburn Competition.

The Athletic Department would like to recognize two individuals for contributing over and above to the athletic program. Boy's Gymnastics Coach Rick Hayes, who doubles as the Equipment Manager for all sports is doing a great job with the uniforms and equipment for all varsity and sub-varsity programs. Lynda Bannon is the Athletic Trainer and also does a great job caring for our injured athletes while keeping safety a priority on all fields of play.

Respectfully submitted,

Edward L. Gillis
Athletic Director

COMPUTER APPLICATIONS/MEDIA DEPARTMENT

The computer and media staff has had the opportunity to assist teachers and students in using technology and library media services to enhance learning. At the end of this year a Sun Grant Milestone report was presented to the Burlington School Committee and approved for forwarding to the Board of Selectman. This report details the Sun Grant Funds at the mid point of grant period. This report will be made available to the public early in the spring of 2001. This report represents the collective efforts of many staff and administrators of the school district with input from the I.S.A.C. and other town hall administrators.

This year the Sun Grant has allowed the staff in the elementary and the high school to have the opportunity to use new equipment and software to support learning. A newly installed World Language Lab supports online and digital electronic foreign language learning activities in all languages offered at Burlington High School. This lab allows students to use computer and digital input devices to practice and create world language projects that they can use to improve their written and oral command of the particular languages they are studying. The lab equipment presents the opportunity for teachers to conference and interact with individual students and to carry on several learning experiences at the same time within the lab. Additional Sun grant funds supported the set-up of a technical classroom to support the YTE technology leadership program at Burlington High School. The district-wide area network is in its final stages of completion and all grade 5-8 classrooms have a connection to the Internet.

Additional Sun Grant projects provided updated computer stations for all grade K-5 classroom teachers for professional use and developing learning activities for IBM based workstations which will be provided later next year to replace outdated Apple computers.

Budget funds supported the addition of new equipment, software upgrades for use in all the schools, additional staff, increased computer supplies at all levels and support of training initiatives and workshops.

The district continues to participate in the Cognos Consortium for review of MCAS data and has successfully competed for grants through administrative and teacher leadership. The middle school received $70, 000 in additional grant support for a continuation of its excellent program in grade 6 "Flight and Finance" and has received a second

grant for a collaboration between the Consumer Science Curricula and the Burlington Senior's Center. This exciting grant provides video conferencing and communications between senior citizens and MSMS students to provide both groups with new insights about life and increased use of technology. A Sunray grant from the Educational Innovation Grant Program at Sun Micro Systems provided independent funds for a new initiative at BHS to assist students who failed the Math section of the MCAS test. This new computer lab uses web enabled math software from Boxer Math and other web sites to help support the teachers in assisting students to improve their math skills. This innovative use of technology has provided BHS staff with a new way to improve student learning. Additional web enabled software implementation is planned in the near future.

Additional staff has been added to our technical team for network and service technology support as our network is expanded and more equipment is added to the system.

Our satellite dish continues to provide a window to the world for distance learning and has been a cooperative project with the BCAT staff to support programming for schools and the community at large.

The staff of the computer and media department extends a heartfelt thank you for the townspeople's support of these vital services for staff and students.

Respectfully submitted,

Arthur Fallon, Coordinator
Computer Applications/ Media

ENGLISH DEPARTMENT

The English Department bids farewell to George K. Yore who retired after 38 years of service to the young men and women of Burlington. Three other teachers also resigned. Amanda Rossi and Amy Morrissey left to accept other teaching positions, and Jon Skillings departed to return to employment in the private sector. These young teachers, committed and enthusiastic, will be missed.

Kathy Akerman, Deborah Bassett, Benjamin Lally and Sandra Sheppard filled the aforementioned vacancies. Akerman and Lally, who graduated from Amherst and Boston College respectively, are new to the profession. Bassett, a registered nurse, taught English in a private school in Connecticut for several years. Sheppard, who lives in Burlington, has been a long term substitute in the high school and has previously held teaching positions in Reading and Tewksbury.

Along with personnel changes, the department continues to address curriculum matters. Alignment with the state framework continues, as the K-12 English Language Arts Committee, with the guidance of Assistant Superintendent Spinos, is working to establish language arts expectations for all students through a challenging, diverse program. On the technology front, teacher Patrick Daly has integrated state-of-the-art technology in the Media Production classes while the department has added a second writing lab for students in all grades.

Finally, the school's magazine and newspaper, **Collab** and the **Devil's Advocate**, have enjoyed success and bring the power and beauty of the written word to our school and community. The advanced placement program under the able direction of Maura Bullock, continues to prepare record numbers of seniors to pass the rigorous AP examination.

Respectively submitted,

Robert W. Casey,
English Department Head

WORLD LANGUAGE DEPARTMENT

Approximately 600 students study a foreign language at Burlington High School. A five-year sequence is offered in French, Spanish, Italian and Latin. A four-year sequence is available in German. Teachers utilize conventional texts, workbooks, worksheets and realia. In September, the Department began using a state-of-the-art language lab. Students now have CD ROM's, videos and audio cassettes in the target language to supplement the classroom materials.

Mrs. Walton attended a one-week course at Fitchburg State College in July to prepare for the Advanced Placement class in Spanish this year. There are sixteen students in this course. In December, Mrs. DeBellis' Latin classes attended the play "Antigone" at the Loeb Drama Center. Elementary school students, who study Italian in Burlington, performed a play for the Child Development classes during Foreign Language Week. They also presented the play during the International Buffet organized by the Foreign Language Department and enjoyed by the members of the Burlington High School staff.

In September, Ms. Abigail Abbott joined the department staff as a Spanish teacher and Mr. Edward Doyle returned to teaching and Department Chairman duties after an extended medical leave.

Respectfully submitted,

Mr. Edward A. Doyle
Chairman
World Language Department

HIGH SCHOOL LIBRARY

The Joan F. Miles Library was pleased to welcome Mrs. Gayle Field, a graduate of Burlington High School, to the staff as an Instructional Assistant. She replaced Mrs. Marge Cimmino who retired in June. Mrs. Cimmino had worked in the library for eighteen years managing the Circulation desk. Mrs. Field brings a wealth of library experience to the high school. She has worked at the Middlesex Community College Library in Lowell and at the Wilmington High School Library.

The library was open seven hours a day during the school year. Staffed by one media specialist and two instructional assistants, the library served a building population of approximately 1000. In January, 3008 materials were circulated. February found 101 classes researching in the library. May was a record-breaking month with a student attendance of 3301.

Collection development focused on audio-visual, print and electronic materials to support and enrich the English Language Arts, Science and Social Studies Curriculum Frameworks. Freshmen Orientation and information skills lessons were revised and a high school media services packet was distributed to new teachers. Acquisitions lists were compiled and published bimonthly by Mrs. Rielly. The Technology and Facility Improvement plans were updated. The library coordinated the BHS Summer 2000 Reading Program, maintained its webpage, proctored MCAS testing, hosted BHS visitors Mr. and Mrs. Intanin of Thailand, and held a monthly information skills tutoring activity.

Many improvements were made to the facility. Wall-to-wall carpeting was installed over the summer. Video cabinets were purchased to store the expanded audio-visual collection and a comfortable reading area was designed for students. Networked computer monitors were replaced, as was the Internet Room whiteboard. The automation system was upgraded to a Windows version. The collection strengthened as book loss continued to decline thanks to the installation of doors which help secure the library when school is not in session.

Mrs. Hallisey led the BPS K-12 Media Literacy Curriculum Team Summer Workshop. The Team articulated student learning expectations for media literacy. She served on the BPS Technology Professional Development and Grants Committees, taught staff development courses on Internet resources and participated in district library staff meetings led by Assistant Superintendent Katie Spinos. In July, Mrs. Hallisey completed her term as American Association of School Librarians (AASL) Region I Director and was reappointed to the Executive Board of the Massachusetts School Library Media Association.

The Library would like to thank BHS students Celia Pederson, Michael Woodbury, Jen Finkle and Kara Crosby. They were tireless workers who added a great deal to the program. With their help, the library was able to complete inventory in record time, revamp the *Reading Counts* program, reorganize the collection, and have more time to work with individual students.

Respectfully submitted,

Margaret A. Hallisey
High School Library Media Specialist

MATHEMATICS DEPARTMENT

The Math Department continues to meet the needs of all student levels. This is accomplished by offering a wide variety of courses ranging from Advanced Placement courses such as Calculus and Computer Programming to Basic Skill courses in math and computers. This year a new course in MCAS math has been added to help students pass the state mandated MCAS exam.

The Math League team had another successful year finishing first in their league and participating in the playoffs. The coaches for the team are Jean Saxe and Fred Miksenas. The teams in the league are Arlington Catholic, Bedford, Stoneham, Woburn, Somerville, Wakefield, and Andover.

Many math teachers such as Angela Guerra, Leonard Connolly, Ed Chapdelaine, Ross Paine, Marlin Kagan, Janice Sykes, Jean Saxe, and James Curtin have attended workshops or courses to keep abreast of current trends in math. These have included NCTM conferences, A.P. workshops, MCAS workshops, and college courses.

A number of courses have been upgraded with use of technology. A new Math Computer Lab has been installed this year and is used by the MCAS class.

Respectively submitted,

James P. Curtin
Math Department Head

MUSIC DEPARTMENT

Two changes occurred in the music staff during the '2000' school year. High school choral director Nancy Ferretti retired and her position was filled by John Middleton. MSMS choral director Holly Ahearn left and was replaced by Debra Fobelle.

As usual, 2000 was filled with musical performances at all grade levels. Young performers from the Francis Wyman School presented concerts on June 6, and December 13, under the direction of Jack Butler and Kerry Gendron. At the Memorial School, music teacher Beth Mosier led her students in performances on May 9, and December 13. At the Fox Hill School, Jeanne Coroniti directed concerts on May 11, and December 13. Elementary instrumental instructors Kerry Gendron and Mark Napierkowski directed bands at all elementary school performances.

Students at the middle school were featured in concerts on January 11, and May 3. Throughout the year, young musicians made their presence felt at many other M.S.M.S. activities such as scholars' brunches, team assemblies, and the annual Vaudeville Show. Clarinetist Mark Shvartsman earned membership in the Northeast District Junior Band, while chorus members, Mark Alavi, Kimberly Harris, Soraya Martial, Angela Richardson, and Erik Spraklin achieved membership in the Northeast District Junior Chorus. These talented students performed at the Northeast District Junior Festival in Lowell on March 25. A band awards banquet was held on May 17, to celebrate the achievements of all M.S.M.S. instrumentalists. The middle school vocalists celebrated the year's achievements with a field trip to Whalom Park in June.

The B.H.S. Band under the direction of Matthew Lovell enjoyed a full performance schedule during 2000. The year began with a recruitment concert for M.S.M.S. eighth graders on January 27. The B.H.S. Band performed at evening concerts on March 15, May 11, and December 14. The band also participated in the Memorial, Halloween, and Veteran's Day parades, the Salem High School Invitational Band Show, pep rallies, and the June graduation ceremony. Tara Sainath performed at the Northeast District Festival in January and the Massachusetts All State Festival in March.

The B.H.S. music theory lab under the direction of Matt Lovell continues to be a popular elective course with students. Carl Wishneusky received recognition for compositional excellence at the Massachusetts Music Educators All State Convention. The Theory I, II, and III classes produced their fourth annual compact disk, "Theory is Life".

B.H.S. choral groups under the direction of Nancy Ferretti and John Middleton performed in concerts on March 15, May 11, June 7, and December 14. Chorus members Kristin Crosby, Dan Giles and Lauren Hagopian were chosen to perform with the Northeast District Chorus in January. The chorus students played major roles in this year's musical, "The Sound of Music". On June 4 an awards banquet was held to recognize the accomplishments of all band and chorus members.

The music department wishes to thank the community for its continued support of our programs.

Respectfully submitted,

Stephen Correia
Music Coordinator

HIGH SCHOOL PUPIL SERVICES DEPARTMENT

The High School Pupil Services Department has worked to meet the diverse and complex needs of the high school student population. The Guidance Counselors, through the use of varied counseling techniques, work with students to identify and remediate problem areas as well as to help them develop appropriate educational/career goals and courses of action to achieve those goals. The program for special needs students continues to be effective in identifying learning problems while offering in-depth special needs support and academic diversity for those students with learning disabilities.

The Guidance Department hosted representatives from 59 colleges and technical schools who spoke to interested students regarding admission requirements, costs and financial aid information during conferences at the high school. The Guidance Department also co-sponsored a regional college fair held at Reading High School that had representatives from over two hundred colleges and universities.

The 2000 Burlington High School Scholarship Program, which is now under the umbrella of the Burlington Community Scholarship Foundation, produced highly successful results. One hundred seventy nine donors contributed to the 2000 program. Three hundred twelve scholarships, totaling $254,875.00, were awarded at the presentation ceremonies. Our deepest gratitude is extended to the local individuals, civic groups and business organizations that contributed to the scholarship program. Since 1988, three thousand four hundred twenty four scholarships totaling $2,385,185.00 have been awarded to the graduates of Burlington High School.

The following is a profile of the Class of 2000:

Size of Class:	214 students
Number of Students Continuing Education:	198 or 92.5% of Class
Number of Students Seeking Employment:	11 or 5.0% of Class
Number of Students Entering Military Service:	4 or 5.0% of Class
Number of Students With Other Plans:	1 or 0.5% of Class

Continuing Education Information:

Four Year Baccalaureate Programs:	167 or 78.0% of Class
Four Year Public Institutions:	70 or 32.7% of Class
Four Year Private Institutions:	97 or 45.3% of Class
Two Year Associate Degree Programs:	29 or 13.5% of Class
Two Year Public Institutions:	24 or 11.2% of Class
Two Year Private Institutions:	5 or 2.3% of Class
Educational/Vocational Non-Degree Programs:	2 or 1.0% of Class

2000 CEEB Test Summary:

201 students tested out of a Class of 214 or 94%

SAT I Mean Scores: Verbal: 513 Math: 517

SAT I Cumulative Percentages

(Per Cent of Students scoring at or above a given range):

	Verbal	Math
Above 700	7%	6%
Above 650	14%	13%
Above 600	24%	25%
Above 550	38%	38%
Above 500	57%	55%
Above 450	75%	74%

#Of Scores In A Given Range:

	Verbal	Math
750-800	4	4
700-740	9	8
650-690	13	14
600-640	20	24
550-590	28	26
500-540	37	33
450-490	35	37
400-449	26	31
	172	177

SAT II Mean Scores:

Writing:	620	Literature:	621
Biology M:	584	Math Level IC:	619
Math Level IIC	679	American History:	576
Chemistry:	654		

Six members of the Class of 2000 were recognized as National Merit Commended Students. Two members of the Class of 2000 were recognized as semifinalists in the National Merit Scholarship Program. Five members of the Class of 2000 were recognized as Advanced Placement Scholars for their performance on the Advanced Placement Examinations. In addition, one member of the Class of 2000 was recognized as an Advanced Placement Scholar With Honor and one student was recognized as an Advanced Placement Scholar With Distinction. Lastly, nine members of the Class of 2000 were awarded the Stanley Z. Koplik Certificate of Mastery for their competencies in academic excellence, MCAS achievements, and extra-curricular accomplishments.

Respectfully submitted,

Thomas Imbriglio, Chairperson,
BHS Pupil Services

READING DEPARTMENT

At Burlington High School, reinforcement of developmental reading and study skills is considered essential to the understanding of a complex curriculum. To assist in this important skill building process, the high school reading specialist provides the necessary support services to students in all grades. Diagnostic testing provides valuable information leading to individually designed programs for individuals, groups, and classes. Referrals come directly to the office of the reading specialist from guidance personnel, classroom teachers, parents, and the students themselves.

For the eighth consecutive year, this program has been funded with a three-fifths position. Despite this limitation, the reading program has continued to address the reading related needs of the students at Burlington High School. This year, three new programs have been initiated targeting students in basic level freshman and sophomore English classes as well as students enrolled in the new MCAS English course. Considering the ever-increasing need in the area of verbal skill development, all high school teachers are making a concerted effort to maintain an effective reading program.

Respectfully submitted,

Robert F. Conceison,
Reading Specialist

SCIENCE DEPARTMENT

The 2000-2001 school year has been a year of improvement for the Science Department.

1. Students excelled in the Advance Placement courses. Over 40 students gained college AP credit with 15 scoring a "5," the top grade.
2. Our current 10th grade class improved around five points over the previous year's class in the Science and Technology portion of the MCAS Exam.
3. In May the Young Science Lecture Hall was formally dedicated.
4. Young Hall was used for a national satellite lecture series from the Howard Hughes Medical Center in December and a NASA Space Station Program in April.
5. We hosted the American Chemical Society's "High School Teachers' Night," in October where over 110 teachers attended. Dr. Michael Tinnesan, ACS National High School Coordinator, was the keynote speaker.
6. Dr. Stacie Williams' Environmental Science Class won a bronze metal in the New England Flower Show in March for their presentation of "Edible Flowers."
7. Mr. Chuck Wood introduced AP Biology last year with outstanding results. Around 25 students took his rigorous course,19 passed and 7 scored the top grade of a "5"
8. Dr. Nassiff joined the State MCAS Assessment Committee in Science/Technology, was the NEACT president and 62nd Summer Conference Coordinator, and a member of the High School Communications Committee.
9. Dr. Williams and David Luther started a student science journal.

The Science staff underwent some changes this past year. Ms. Claudia Vanderborght resigned, and Dr. Henry Razzaboni retired. Two members joined our staff: Mr. Kevin Corrigan in physics and Frameworks and Ms. Susan McGrath in chemistry.

Respectfully submitted,

Dr. Peter J. Nassiff,
Science Department Head

SOCIAL STUDIES DEPARTMENT

During the past year, a variety of activities have been conducted to meet the changes required by education reform and the MCAS examinations.

Staff development days have been split between programs to monitor change in the state curriculum frameworks and activities to build up individual teacher professional development points towards certification. In March, Mr. John Chiang Keh from the Massachusetts Department of Education presented an all-day seminar for K-12 Social Studies teachers regarding proposed changes to the state frameworks. He also gave advice on preparing students for the next round of exams. During other staff development days, professional development activities ranged from computer applications to writing across the curriculum.

Group and individual test score results on the MCAS exams have been carefully analyzed. Where indicated, modifications have been made to our curriculum and course

units. Although the Social Studies component to the MCAS exams will not be required for graduation for several more years, we believe it is important to start now to develop strategies to help individual students that have performed poorly or are at risk.

Beyond the state mandates for professional development, six members of the department attended the 31st annual Northeast Region Social Studies convention held this year at Hartford, Connecticut in March. Attending were: Mr. Bridge, Mr. Carr, Mr. Driscoll, Mr. Halvorson, Mr. Hoyt, and Mrs. Toole. At subsequent department meetings, highlights of seminars and workshops were shared with other department members.

The traditional field trips for law (Mr. Driscoll), sociology (Mr. Costa), freshmen World History (Mr. Bridge & Mrs. Baierlein), and United States History (Mr. Carr) were conducted, again, with sound educational results. We are indeed fortunate to have teachers that are willing to give the extra time and effort to provide our students with these valuable enrichment activities.

The new field trip started last year for sophomore World History II students to the United Nations and Ellis Island was again conducted this year with much success. The teacher chaperons were Mr. Halvorson and Mr. Hoyt. Our parent chaperon was Mrs. Kathy Deleskey and we wish to thank her for her time and cheerful assistance.

Commendably, during the year, Mr. Peter Halvorson has started a Model United Nations programs at Burlington High School. The level of student interest and involvement has been substantial. Their plans for the future are ambitious and impressive. They have already attended Model United Nations programs at Johns Hopkins, Brown, and Harvard University. Mrs. Baierlein has also volunteered to help chaperon and transport students.

The Daughters of the American Revolution "Good Citizen" Award was presented this year to Samuel Shaw (nominated by the faculty and elected by the members of the senior class). The two Burlington delegates to Girls' State, held in June, were Puja Aggarwal and Shara Hegde. For Boys' State, the delegates were Jeffrey Gottfredsen and Samuel Shaw. Callie Graham was chosen to be the recipient of the Middlesex County Bar Association's "Law Day" award.

For the first time in many years, a local Student Government Day was conducted on May 10, 2000. Student participants were members of the junior class elected from their United States History class. Twenty-nine students fill the various positions of town elected and appointed officials for that day. Mr. Robert Mercier, Burlington Town Administrator, was the master of ceremonies and coordinator at Town Hall. At the end of the day, students were given lunch at the Dandelion Green Restaurant. Dr. Beaudry, Mr. Carr, Mr. Costa, and Mr. Driscoll were United States History teachers that conducted the elections and made sure that the student government delegates reported back to the rest of the class what they had learned about local government. Mr. Tocci, for the Student Council, and Mr. Contardi, for the administration, also rendered valuable assistance.

This being a presidential election year, the Social Studies Department, in conjunction with Mr. Tocci and the Student Council conducted a school-wide mock election. Balloting was done through homeroom so that every student had an opportunity to participate. The results may be seen in the chart that follows this report.

There were several staff changes during the year. Mr. Raymond Lang retired from teaching this year after being with the Burlington school system for 27 years. Mr. Matthew Carr took a year's leave of absence for travel and study. Mrs. Cynthia Toole, also on leave, has moved to Rome, Italy, because of her husband's job. Mrs. Baierlein, out on maternity leave the school year before, has returned as a full time teacher in September.

Two new teachers were hired this summer. Miss Joyce A. Grady attended the University of Massachusetts, at Amherst, where she received a Bachelor of Arts degree in Political Science, *cum laude*, in 1991. She then conducted her graduate study at the University of Massachusetts, Boston campus, being awarded the Master of Arts degree in American Studies in December of 1996. Massachusetts' teacher certification was obtained by Miss Grady in the spring of this year while working on a second master's degree program at Lesley College. Miss Grady's teaching schedule includes four sections of freshman *World History* I and one section of junior year *United States History*.

Miss Rachel W. Zucker conducted her undergraduate studies at Transylvania University, in Lexington, Kentucky. She graduated, with highest honors, in 1998 with a double major in History and Secondary Education. In the summer of 1998, Miss Zucker was selected as Tennessee's James Madison Congressional Fellow to attend a seminar on the origins of the United States Constitution at Georgetown

University (through funds provided by the James Madison Memorial Fellowship Foundation). In December of 1999 she was awarded the Master of Arts degree in Teaching at Tufts University and holds Massachusetts' teacher certification in Secondary Education. Miss Zucker's teaching schedule includes two sections of junior year United States History and three sections of sophomore *World History* II.

Respectfully submitted,

Jeffrey W. Hoyt, Chairman
Social Studies Department

MARSHALL SIMONDS MIDDLE SCHOOL

The year 2000 brought significant improvements to the physical plant and instructional programs at Marshall Simonds Middle School.

The physical condition and appearance of Marshall Simonds Middle School was enhanced by the following initiatives:

- Replacement of exterior windows, exterior doors, and glass blocks in the gymnasium
- Installation of new bleachers in the gymnasium
- Renovation of the Technology Education area
- The replacement of the slate floor outside of the school auditorium
- The purchase of a new exterior sign by the Parent Teachers' Organization

The above school projects contributed significantly to the student-centered atmosphere that prevails at Marshall Simonds. Much credit should be directed to the initiative of the Burlington School Committee and the support of Town Meeting for funding these important school improvements.

Throughout the past year the integration of technology into middle school curriculums and teacher training was emphasized. The faculty at Marshall Simonds was provided with training on a regular basis to enable staff to develop proficiencies which include the following core set of skills:

- E-mail
- PC Basics
- Microsoft Office
- Web Research
- The use of peripheral devices – Scanners, Digital Cameras, etc.

The John C. Rennie Technology Training Center proved to be an exemplary professional development site for teachers to increase their competencies.

Presently middle school teachers are pursuing technology initiatives in science, mathematics, social studies, language arts, technology education, family and consumer science, foreign language, physical education and special education. Marshall Simonds has been awarded a federal grant to promote the integration of technology into the curriculum. Project MEET (Massachusetts Empowering Educators with Technology) is one of 20 projects nationwide that has been funded through the federal Technology Innovation Challenge Grant. Project MEET's technology emphasis will be on the use of technology for teaching and learning.

Grade 8 students participated in MCAS testing during the months of April and May. Student skills were assessed in language arts, mathematics, science, and social studies. The results of these tests indicate that Burlington's eighth graders exceeded state averages in all areas of the curriculum. Almost 80% of the students received a score of proficient or better in language arts while individual scores in science, math, and social studies improved.

Teachers and Team Leaders convened at weekly curriculum meetings to align their curriculums with the state frameworks. The test item analysis report of individual student scores was examined to ascertain questions that proved difficult for our students. Weekly and semester assessments were given to students that included questions similar to those found on MCAS tests. Parents were invited to an education night that was used to share the results of MCAS and to provide them with opportunities to raise questions and concerns. Faculty members met for three days during the February vacation to prepare materials that could be used by grade 8 teachers to address areas of the curriculum that required additional attention. A four-month MCAS Prep course for 150 eighth graders was used to assist students in their preparation for state assessments in science and mathematics.

Thirty-two Marshall Simonds teachers enrolled in a summer workshop entitled "MCAS and the Special Needs Child." They created portfolios of curriculum materials that are being used in learning centers to address the academic needs of special education students.

Yvonne Peter retired as middle school houseworker after completing 16 years of dedicated service to the Burlington Public Schools.

Foreign language instructor Giovanni Catalani passed away in May. Mr. Catalani devoted 25 years to the teaching of Spanish and Italian at Marshall Simonds and Burlington High School. A scholarship in his name has been established to benefit a graduate of Marshall Simonds and Burlington High School who will pursue the field of foreign language in college.

Six new teachers joined the middle school faculty in 2000. Michelle Eovine, who transferred from Burlington High School to M.S.M.S., is a health and adaptive physical education teacher. Susan Rubino and Gayle Lynch have been hired as instructional assistants in the middle school special education department. Julie Calabrese is an instructor for the middle school Wilson Reading Program. Debra Fobelle is a full-time vocal music teacher and Mark Shaughnessy has joined our foreign language department as a Spanish and Italian teacher.

Barbara Dembrowski, the new houseworker at M.S.M.S., comes to this position after completing 11 years working in the school cafeteria.

Our major goal at Marshall Simonds Middle School will continue to be to create a school culture that supports high achievement and personal development. The use of diverse and rigorous student assessments will be used to prepare students for the challenges that await them in high school. We will not however, ignore the wonderful student activities and special events that have become a trademark of Marshall Simonds, "the school in the middle."

Respectfully submitted,

Richard J. Connors
Principal

FOX HILL SCHOOL

The Fox Hill School Community was deeply saddened in September of 2000 with the sudden loss of a beloved teacher, Marie Yassemedis, a dedicated professional with the Burlington Public Schools for over 25 years.

Fox Hill School welcomed the following new staff members in 2000: Christine Reekie, tutor; Adrienne Levesque, permanent substitute; and Catherine Bilmazes, speech and language assistant.

The new, safe, updated Fox Hill School Playground was completed in 2000, thanks to the outstanding efforts of the Fox Hill School PTO Playground Committee. The partnership of this committee, the Town of Burlington, and generous Burlington citizens was responsible for completing this valuable project.

The Fox Hill School Council, comprised of teachers, parents, and community members met monthly in 2000 to identify needs and establish school goals, review the school budget, and create action plans for school improvement. The 2000 Fox Hill School Improvement Plan focussed on increased tutorial services and maintaining small class sizes, completion of maintenance projects, experts and consultants in residence programs, and the support of technology initiatives.

Educational priorities for 2000 included: utilization of effective techniques emphasized in the John Collins Writing Program, work with the new Elementary Math Facilitator, and the alignment of curriculum with Massachusetts State Standards.

Parents and children in the Fox Hill School Community are to be commended for their efforts in contributing to many worthwhile charitable organizations in 2000. Their generosity was responsible for significant contributions to People Helping People, Boston Community Schools, Coats for Kids, Project Bread, and the United Way.

The Fox Hill School Parent Teacher Organization deserves special recognition for the time, energy, caring and support they have devoted to Fox Hill School. The outstanding cultural and educational enrichment programs they sponsor, the generous gifts they donate, and the successful family activities they organize are most significant and valuable assets to our school.

Fox Hill School continues to make a strong commitment to the thorough implementation of the Burlington Public Schools Mission Statement and the Fox Hill Code, in an atmosphere of encouragement and respect.

Respectfully submitted,

Richard J. Benowitz
Principal

FRANCIS WYMAN SCHOOL

The year 2000 has come and gone in an apparent blur. January quickly turned into March which just as quickly turned into September, then into December. The year passed more than quickly with many noteworthy events taking place:

Imagine a school with a 12' sandcastle in the hallway, a 12' by 12' "Rainforest" stained glass window in the front of the school, 22 quilts hung to celebrate the towns Bicentennial and a 6' wooden sculpture depicting two children and a dove "celebrating the year 2000" -- you must be at the Francis Wyman Elementary School in Burlington, Massachusetts.

Justin Gordon, our "Artist in Residence", spent two weeks working in the school turning an 8' tree trunk into a wooden sculpture depicting two children and a dove "celebrating the year 2000". The Artist in Residence Program is an enrichment program that greatly benefits the students. The children learn how the artists get their ideas and ultimately solve their problems. They see and learn more about the life of the artist and about art as a profession.

The year 2000 was also the kick-off year for the "Reading for Life" program. The Francis Wyman School is committed to instilling in each student the desire to be life-long readers. To this end, the school and the P.T.O. are providing increased classroom libraries including magazines and a series of activities focusing on reading as an exciting recreational activity.

The year 2000 saw the development of our summer reading and writing program. The Kindergarten through grade two children received writing kits to take home during the summer. They were asked to keep written logs of their summer activities. These logs were discussed in groups once the children returned to school. The grade three through five students were provided with reading packets consisting of books of their choice, bookmarks and reading guides. The children participated in book discussion groups and shared their reading experiences.

As in every year, the P.T.O. played an important roll in the success of the school. The P.T.O. provides help, support, encouragement and finances to bring a wide variety of programs and opportunities to the school.

On a less happy note, Mrs. Anne O'Leary, a teacher of many years decided to retire during the year 2000. Her contributions to the school community can never be replaced. She will be missed!

Respectfully submitted,

Paul A. Cabral
Principal

MEMORIAL SCHOOL

Memorial School continues to make progress towards realizing our goals and achieving the objectives outlined in the Memorial School Compact. Four years ago, parents, staff, and community members were surveyed as to their priorities. Recent test scores and other indicators were examined to help identify specific strengths and weaknesses. As a result, curriculum and instruction are being continuously reviewed and adjusted to address local and state standards for excellence. During this process, we have focused on the academics, building and grounds, and computers as three major areas that have a direct impact on all teaching and learning at Memorial School. Let me quickly review our progress during 2000:

Academics - MCAS and the Massachusetts Curriculum Frameworks drove much of our work during the past year. Major emphasis was placed on Language Arts including reading, writing, and spelling; Mathematics; and Social Studies with Memorial School faculty and staff directly involved in several district curriculum and professional development projects. To supplement local efforts, the school received over $80,000.00 of competitive grant money. Specifically, we hired an additional reading teacher, updated textbooks and other English Language Arts instructional materials, provided teachers with several professional development opportunities, and developed specific grade level study units. These initiatives and others have helped Memorial School realize many of its goals during the last four years. Listed below are the results of six state tests administered to third and fourth graders since 1997. Not only do they reflect a definite trend towards

improvement, but they also show that a well–defined plan emphasizing high standards and values for achievement and performance positively effects teaching and learning at Memorial School.

Results of IOWA *Tests of Basic Skills Administered to Third Graders*
(Numbers represent the percentile at which students scored)

	1997	1998	1999
Vocabulary	82nd	78th	88th
Reading Comprehension	75th	86th	87th
Reading Total (V and RC)	78th	84th	88th
Spelling	75th	79th	88th

Results of MCAS *Tests Administered to Fourth Graders*
(Numbers represent the percentile at which students scored)

	Testing Dates (May)	English Language Arts	Mathematics	Science Technology
Advanced	'98	0	11	11
	'99	0	0	2
	'00	4	19	19
Proficient	'98	16	16	34
	'99	9	30	48
	'00	32	49	60
Needs Improvement	'98	79	63	42
	'99	91	57	50
	'00	60	28	19
Failing	'98	5	11	13
	'99	0	14	0
	'00	4	4	2

For a better understanding of these figures, compare one year to the next in each of the three core curriculum areas. Try combining Advanced with Proficient in each area and compare that number to the Failing figure for the same year. Also, notice that the Needs Improvement percentage in each curriculum area has steadily decreased in favor of higher Advanced and Proficient percentages.

Building and Grounds - Major improvements to the building this year included a ventilation system for the gymnasium and two partial classroom renovations. Outside, parents and staff continued landscaping the grounds and new playgrounds were installed in the front and rear of the school. The building and grounds remain in good condition.

Computers and Technology - During 2000, all Memorial classrooms were equipped with a Pentium III computer system. We purchased a state-of-the-art digital camera and received two more through donations. The technology inventory was updated with new scanners, a digital microscope, robotic Lego kits, and several printers including two color laser units. We also acquired a new laptop. All new computers are equipped with DVDs and connected to the Internet. Memorial School teachers and students began spending more time integrating technology with the classroom curriculum this past year. I visit classrooms everyday and consistently observe computers being used as teaching and learning tools.

I would like to thank the Memorial School faculty and staff; our parents/guardians and friends, especially the PTO and School Council; the Superintendent and his administration; and, most important, the girls and boys of Memorial School. These people work very hard to make sure our school is a safe, pleasant, and interesting place to teach and learn. I am very proud of them.

Respectfully submitted,

Robert Teel, Principal

PINE GLEN SCHOOL

Four veteran teachers retired from Pine Glen during the past year. Mrs. Frances Amenta, Mrs. Sandra Hoy, Mr. Roger Maloney and Mrs. Mildred Polcaro left after many dedicated years of teaching the children of Burlington. All four people were wonderful teachers and role models. Their legacy includes many happy memories and a love of children. Needless to say, all four will be missed by our school community. We wish these nice people a happy and healthy retirement.

Our Internet wiring project was brought to a successful completion thanks to the help of many parents and the computer department staff. Each classroom in our school is wired for the Internet and students are being taught how to access the information therein. This project was a nice school/community endeavor.

Our next major project is the addition of a new playground for our students. Thanks to the leadership of Mr. John Calvino and a committee of parents and the help of Craig Robinson we will soon have a new playground at Pine Glen School. All of the existing equipment will be replaced with modern, appropriate structures. We extend our sincere thanks to all of the town meeting members who voted for this expenditure.

Improving teaching and learning continues to be our top priority. The teachers have been receiving training with a math consultant as well as help from the new math specialists, Mrs. Kathy Fitzgerald. In English Language Arts we have had a writing consultant working in the school along with our own specialist, Mrs. Nancy Brown on a continuous basis. In addition, our reading specialist, Mrs. Carol Jacobson, is doing an excellent job in teacher training and in helping children. Our goal is to have each child perform to his/her very best in each facet of the school system's curriculum.

Improvements to the building have been on-going and successful. Each year, each principal is allocated a sum of money for this purpose. This year, funds were spent for coat cubbies, replacing a wall, installing a new ceiling in the upstairs corridor, painting and electrical work. To my biased eye, Pine Glen looks terrific for its age.

Respectfully submitted

Stephen E. Preston. Jr.
Principal

SHAWSHEEN VALLEY REGIONAL VOCATIONAL/TECHNICAL SCHOOL DISTRICT

The Shawsheen Valley Regional Vocational/Technical School District is pleased to submit its 2000 Annual Report to the citizens of Bedford, Billerica, Burlington, Tewksbury and Wilmington. Located on Cook Street in Billerica next to the Towns of Burlington and Wilmington, we celebrated our 31st anniversary offering quality vocational technical education to area youth and residents.

The District is governed by a ten-member, elected School Committee empowered by the Massachusetts General Laws and by a Regional Agreement among the five member towns. Elected representatives of the Regional School Committee include: Mark Trifiro and Don Drouin from Bedford; Kenneth L. Buffum, Vice Chairman, and Bernard F. Hoar, Treasurer, from Billerica; John P. Miller, Chairman, and Alfred Verrier from Burlington; J. Peter Downing and Patricia W. Meuse from Tewksbury; and James M. Gillis, Secretary, and Robert G. Peterson from Wilmington. Charles Lyons is Superintendent/Director of the District, serving in that capacity since 1987.

Shawsheen Valley Technical High School is one of twenty-seven regional vocational technical school districts in Massachusetts. Eleven hundred and fifty high school students were enrolled in Shawsheen Tech's day school programs in October of 2000. Over eight hundred adults also participated in Shawsheen Tech's adult and continuing education courses.

The high school graduating class of 2000 numbered two hundred twenty-five seniors. Sixty-seven percent of these alums secured employment in their respective professions immediately after graduation; seventeen percent elected to pursue further education in post secondary institutions; and two percent joined the armed services. The placement statistics for this class are among the highest of the twenty-seven other regional vocational technical schools located in the Commonwealth.

Shawsheen Tech has articulation agreements with eleven area colleges, all of who grant students college credit for the work they complete during high school. Known as the "Tech Prep" program, this unique approach further develops career paths for high school students, maximizes

student interest to obtain advanced degrees in emerging technical areas, and assures students a career educational path that is both relevant and rewarding. Industry leaders and educational professionals throughout the United States have applauded and emulated Shawsheen Tech's "Tech Prep" program.

In addition to this innovative program, Shawsheen Tech expanded its partnership with area institutions in 2000 by developing a dual-enrollment program with Middlesex Community College. Underwritten by the Department of Education, this program allows students to receive both high school and college credit for after school courses taken at Middlesex Community College in Bedford, MA. Sixteen upper class students have taken foreign language courses at Middlesex Community College.

COMMITTED TO STUDENT INTERESTS AND SPECIAL TALENTS

Three hundred and twenty of three hundred and ninety ninth-grade applicants entered Shawsheen Tech last fall as inquisitive learners. Interest in attending Shawsheen Tech is so high that the school found it necessary to establish a waiting list of students for the first time in a decade. Shawsheen Tech students attend vocational/technical classes and academic classes during alternate weeks. Commencing at the beginning of the school year, the initial ninth-grade vocational/technical experience comprises the exploration of fourteen of this school's nineteen vocational/technical occupations. Parents and students are entitled to select eight of the fourteen explorations. All students at Shawsheen Valley Technical High School participate in challenging academic and vocational technical course work appropriate for future aspirations. The career preparatory focus of Shawsheen Tech's educational program includes college preparatory course work.

During April of their freshmen year, students select a vocational/technical profession in which they will major for the next three and a quarter years. Those who select Plumbing or Electrical will earn at least fifteen hundred-hours towards their requirement for a journeyman's license after graduating from high school. Those who select Cosmetology will acquire the thousand-hour trade experience needed to take the state examination. Program offerings range from highly technical (e.g. Health Careers, Telecommunications, and Electrical) to challenging vocational (e.g. Culinary Arts, Graphic Arts, and Welding) programs. The public is invited to contact the Guidance Department at (978) 671-3613 for a catalog of Shawsheen Tech's diverse program offerings.

By the fall of their senior year, many students begin initial employment as either apprentices or co-op interns with local companies during their shop week. Over three hundred area businesspersons serve on Shawsheen Tech's Craft Advisory Committees ensuring our curriculum, content, and technology is up-to-date. The local businesspersons who meet twice each year with Shawsheen Tech administrators are among the first to hire graduates from programs that they have had a part in developing.

Shawsheen Tech students participate in a wide variety of extra curricular activities such as the National Honor Society, the School Yearbook, the Student Newspaper, the World Wide Web Club, Peer Leaders and the Student Council. Providing opportunities for students to showcase their vocational technical skills at local, state, national and international competitions, Skills USA VICA is the most popular co-curricula activity. Fourteen students participated in the national competition in Kansas City in late June of 2000. Culinary Arts student, Mary Theresa Tringale, a resident of Billerica, was elected President of the Massachusetts VICA for the 2001-2001 school year.

During the 1999-2000 academic year, over 345 students participated in interscholastic athletics, capturing Commonwealth Conference Championships in softball, football and basketball and cheerleading. In addition to league championships, the football and basketball cheerleading squads won the State Division II North titles. The spring track team won the freshman/sophomore league meet championship. The girls' swim team won the league meet championship. The boys' soccer, girls' basketball, boys basketball and softball teams qualified for state tournament play.

In individual competition, 145-pound wrestler Robert Cassidy, a resident of Billerica, won the Division I State title and the All-State title and finished second in the New England Tournament. Cassidy was afforded a major scholarship and was admitted to Brown University in the fall of 2000.

Shawsheen Tech was the recipient of the Nathan Aldrich Memorial Award from the Basketball Referees' Association as the school that most exemplifies the highest degree of sportsmanship, character and ethics amongst

its players, coaches and spectators in the conduct of its Basketball program.

Shawsheen Tech continues to assess individual learning progress internally through the administration of standardized testing, final examinations and performance assessments. Shawsheen Tech leads the way in advocating for a national assessment that will recognize the attainment of occupational knowledge and skills. Members of the school leadership team are actively engaged in the creation of occupational-proficiency and occupational-mastery standards that will provide evidence of learning progress and the graduation eligibility for students enrolled in vocational technical schools.

During the 1999-2000 school year, the School Council, co-chaired by Assistant Superintendent-Director/Principal Robert Cunningham and parent Bonny Smith, approved the initial school budget prior to submission to the School Committee and endorsed a new School Improvement Plan detailing Shawsheen Tech's curriculum standards, student attitudes for success, guidance services, communication, parent involvement, and building needs. Minor language changes regarding discipline policy and procedures were made in the student handbook. Thanks to the efforts of the School Council, the school store has become fully operational and is now visited daily by parents, staff and students. The store was particularly active during the holiday season. The Council had recommended landscaping to the school property, which has vastly improved its appearance. Mr. Cunningham greatly appreciates the tireless efforts of the School Council members, particularly parent Bonny Smith and English teacher Margarida Mello.

Professional Development is a year-round program at Shawsheen Tech. The staff is surveyed every February for input on school needs. The Professional Development Committee meets to design a one-year plan for the School Committee's approval in April of each school year. The past three years Shawsheen Tech held a four-day Summer Institute Training Program. Over eighty teachers participated each summer.

Student Services expanded its staff during the past three years with the addition of a social worker in the Dean of Students' office and an Alternative Education Coordinator.

Shawsheen Tech is the only high school in the area offering students' dances on a regular basis. We recognized over six hundred students and their families last year in our Citizenship Banquet Program. We hold a ninth and tenth grade parent social at the Elks' Club in Billerica at the beginning of the school year. Ten years ago, we initiated an all-night senior party at the school following senior graduation in June.

SPECIAL ACTIVITIES IN 2000

Attention continues to be paid to improving informational resources for parents and students. A new Career and College Planning Handbook was developed. The Guidance Department offered a special Career and College Planning night to present the information in this new Handbook. The Program of Studies was revised with input from parents on the Parent Advisory Council and the School Council.

A Teacher Mentor Program was planned and implemented. Each newly hired teacher was paired with a veteran teacher from the staff to assist and support him/her during their first year at Shawsheen Tech. The Teacher Mentor Program was strengthened by adding a position of Teacher Mentor Coordinator and by including a professional development-training component for all teachers who wish to serve as mentors.

Collaborative decision-making has expanded with working committees meeting regularly during the school year to act on technology issues and professional development offerings. In the fall of 2000, a Curriculum Council was convened. This group further broadened input on educational improvement issues. There are eighteen voting members on the Curriculum Council representing all educational programs. The Curriculum Council meets every month.

The content and sequence of all mathematics courses was revised in order to improve opportunities for all students to acquire the mathematics skills necessary to attain state graduation requirements. All students, regardless of previous difficulties in mathematics, now have an appropriate route to challenging and relevant mathematics courses. Algebra I is now offered in all four years at Shawsheen Tech. A greater emphasis is placed on teaching algebra in context with applications to vocational technical programs.

Shawsheen Tech's vocational teachers and academic teachers joined forces to target the need to help students improve mathematics skills. An after-school program was designed to teach ninth and tenth grade students how to approach and offer resolution to the open-response questions they will face on the mathematics MCAS test.

Modernization and improvement of Shawsheen Tech's science laboratories continued. A considerable increase in active learning in science classes was realized as a result of these improved instructional areas.

Shawsheen Tech's faculty members Leah Marquis and Margarida Mello were recognized for their exceptional educational contribution in the area of technological applications. Ms. Marquis and Ms. Mello receive daily accolades from teachers across the globe for creating web sites that enhance the teaching of popular literature. These two Shawsheen Tech English teachers were also recognized by the National Council of Teachers of English and invited to present at the NCTE Annual Conference.

Efforts continue to see performing arts at Shawsheen Tech take hold. Erica Gemellaro, Class of 1999, performed the National Anthem on her classical violin at a truly spectacular graduation ceremony in June. Piano, guitar and vocals have enriched school activities from football games to daily lunches. A Performing Arts Club began under the advisorship of Mrs. Kate Maniscalco.

Our Building and Grounds personnel undertook several major projects. Those included the installation of a surveillance system throughout the school, the facilitation of a new fitness center, and the installation of outside doors and roof top units.

The Finance Office instituted a new financial system for payroll and accounts payable.

Consistent with its history of significant innovation, the Computer Services Department:

1. Experienced no significant Y2K problems.
2. Put 75+ new computers on the network.
3. Concluded integration of districts copier by putting Canon Color Pass copier on network.
4. Certified a network manager in Intrusion detection and implemented numerous security upgrades to our network, including centralized virus protection.
5. Conversions of 200+ PC's to Windows 2000.
6. Upgraded office software to Microsoft Office 2000.
7. Implemented 4 new servers including new financial server and 2 new Sun Servers.
8. Put Galileo's Universe web site and Curriculum Units.com on-line.
9. Implemented a new client/server, graphical, object oriented Student Software, including scheduling, grades, attendance, discipline, exploratory system, statistical analyses, testing and state of Massachusetts SIMS reporting.
10. Implemented problem tracking and management system.

Graphic Arts: The Graphic Arts program is now affiliated with the Graphic Arts Education and Research Foundation. The curriculum has been redesigned to meet Print Ed standards. A new piece of equipment was added to the shop to allow color printing. The printer is called a Heidelberg PrintMaster 46-2. Tom Struthers from Wakefield was added as an instructor to replace Dan Grant. Tom has quickly acclimated himself to the students and the shop.

Technical Illustration: The number of students has been increased because of the high demand for the shop by incoming freshmen. A new instructor has been added, Mike Azevedo, who comes with a wealth of experience, from the New Bedford area. A new piece of equipment, called a Roland Camm – 1 24-inch sign cutter/ plotter, was added to the shop. Students are actively involved in designing advertising campaigns utilizing Adobe Photoshop and the results are amazing.

Internet Technology: Two of our instructors have been certified to teach the first two of four sections leading to national certification in networking by Cisco Systems with the two highest grades of the entire class. Hats off to Joe Guarino and new instructor Alan Warren for a job very well done. They will complete the next two sections in the summer. The students are excited and have all passed the first section of the program leading to their certification. The new equipment purchased in order to become a Cisco Academy and to run the program include: six new routers (2501 and 2514), four switches Cisco Catalyst (1900 and 3500) and one-HP Network Test Equipment. A new networking lab has been added to the department in room 513. The program in Web Page Design has also been upgraded. A new Tech Prep articulation agreement with Middlesex Community College has been established. We

were fortunate to obtain the services of Alan Warren as a new Internet Technology instructor. He is rich in industry experience.

Auto Body/Automotive/Diesel: All shops in the Transportation Cluster now meet NATEF national standards. A new computer was added to Auto Body, as students in the cluster must now obtain the computer skills necessary to check the web for upgrades on car motors, transmissions, etc. A computer lab for automotive students is in operation next to the related room. Software on automotive technology has been added to increase students' knowledge and keep them up to the "state-of-the-art" technology.

Machine Shop / Metal Fabrication: NIMS sent a team to Shawsheen Tech for two days to see if this school met national accreditation standards. We were recently notified that we have met all the requirements and will be receiving full accreditation in the spring. A new instructor, Joe Barrett from Billerica, has joined the staff. He comes with over 20 years of experience at Raytheon and has taught at Wentworth Institute. The students will really benefit from Mr. Barrett's recent experience in industry.

Cosmetology: The Lead Teacher, Phyllis Mario, has been named to the advisory board for Clairol Resource Center, Creative Connection. She has been nominated for Who's Who in American (Education).

Masonry: They recently acquired a Work Pro Mover to increase the productivity and time on task of laying brick and block for the Masonry students. At Open House the students and staff created a beach scene with a beautiful lighthouse. The results showed the creative part of Masonry. The patio area is being redone this year and the Masonry students and staff did an outstanding job laying the brick in a creative design.

Air Conditioning and Refrigeration: Two exciting new programs have been instituted along with EPA exams to accommodate co-op seniors for job placements. In the 2000-2001 year, computer skills have been integrated in the HVAC Program through "Energy Management Software System (Computerized Electrical Controlled Equipment". They will continue utilizing the technology by adding new "Manuel J. Software" this year. The new programs will enable our students to learn how to calculate the heating and cooling loads of buildings as well as designing the system for these buildings. New curriculum has been written for troubleshooting and installing new high efficiency furnaces that have arrived this year. The new program should result in 100% employability for students who are successful in the program.

Health: A new instructor, Nanci MacKenzie from Tewksbury, was hired in the Health Technology Program. Nanci was a substitute teacher at Shawsheen Tech both in the Health Shop and in the Nurse's Office. The senior students are finishing their externships at area medical facilities and all have obtained Co-op positions.

Skills USA-VICA: There were many district and state gold medalists in the Skills USA-VICA. Shawsheen Tech was well represented in the national competition in Kansas City. They were in the top 10% in the country in the Health Knowledge Bowl, Diesel Mechanics, the Total Quality Management Team and Technical Illustration. A VICA rally was held for the first time on the football field to give the district winners an appreciative and supportive send off to their state competition.

Vocational / Technical Class Day: A Class Day was held for the first time during Graduation Week for the seniors. At this time, shop awards were given to deserving students by their Department Heads. Students sat by shop and really enjoyed seeing awards such as the "unsung hero" award given to their classmates. Recognition was also given to shops for their outstanding community service. A tradition was started and we will continue this year by inviting parents, staff and special guests.

Certificate of Occupational Competency: All vocational/technical teachers are in the process of writing competencies for each grade level. Curriculum is being updated to go along with each competency and mathematics and writing skills are being integrated into the shop and related curriculum.

COMMUNITY PROJECTS

Culinary: Mary Theresa Tringale, a member of the Culinary Arts Department, has been elected President for the state of Massachusetts – Skills USA – VICA. This is quite an honor and the first time a student from Shawsheen Tech has been president of the state organization. Her training for the position has already taken her to the nation's capital for training. The bakery made over one thousand pies for Thanksgiving with many of them given to charity. A new low calorie meal has been available at lunchtime for all the teachers involved in Weight Watchers. Ms. Meg Costello is the new Lead Teacher in the Culinary Arts Department.

Habitat for Humanity of Greater Lowell Inc.: We have entered into an agreement in conjunction with the Town of Billerica with Habitat for Humanity of Greater Lowell, Inc. to build a new affordable house. All of the construction trades will be involved including carpentry, masonry, electrical and plumbing.

CONCLUSION AND ACKNOWLEDGEMENT

The Shawsheen Valley Technical High School District School Committee, staff, and students gratefully appreciate the support they receive from the residents of the five member communities. The Shawsheen Tech family especially thanks the local Town Managers, Finance Committees, and Town Meetings for their continued financial support, ensuring the highest quality in vocational technical training opportunities for area youth.

BCAT ANNUAL REPORT

The year 2000 has been a year of growth and expansion for Burlington Cable Access Television. BCAT's major expansion and renovation project culminated with the highlight of the year – our "Official Grand Opening and Studio Dedication," held on November 8th.



Ernie DeMartinis, BCAT President and Dick Linder, BCAT Quality Engineer unveil the Studio Dedication Plaque at BCAT's Offical Grand Opening on November 8, 2000.

BCAT now has a very sophisticated cable operation available to the community. We can now offer the community more accessibility to our equipment, with less interruptions and distractions. Each robotic camera console is in a separate room, and we have 2 edit suites. The studio control is available as a third edit suit when the studio isn't in use. We have four full remote field kits in our equipment room available for community members (with proper training from BCAT staff) to tape shows and events in town to cablecast on BCAT. The progress of our new construction moved quickly and effectively, due to the leadership of our engineer, Dick Linder, and to high quality work by our contractors.

During the year 2000, BCAT's engineering resources have been consumed by the design and construction of the new studio facility. All architectural, HVAC, electrical, video, audio, data and telephone systems were designed and documented prior to, or during the early stages of construction.

During the fall and winter months of 1999/2000 demolition of existing interior walls, reconstruction according to plan, installation of HVAC and other major structural and electrical issues were addressed.

The spring of 2000 saw the beginning of the installation of the extensive wiring network required to facilitate the complex. In the final count, approximately six miles of assorted wire cable and optical fiber make up this network which carries audio, video broadband, computer, and data within the facility.

During the late spring and summer we accomplished the facilitizing of the studio control room. This consisted of the construction of a new five bay control console. Unlike the previous console, which was "designed by committee" the new system is in accordance with applicable NAB studio standards.



The BCAT Studio Control Room, where directors control all camera shots, a complete audio board & graphics generator. (Photographs submitted by Rick Karwan Photos)

The mid summer months marked the installation of the master control room. This is the central "nervous system" of any TV facility. Monitoring, routing and quality control of all audio, video, telephony and data takes place in master control.

Our BCAT staff and new facilities will now allow us to meet the goals we established together within our new contract with the Selectmen. One of many goals we are concentrating on is to effectuate and support educational, cultural, and informational programming. This began with the acquisition of the MCET satellite. Channel 22/16 now carry many hours of informational and cultural programming for the benefit of our school community.

OTHER BCAT HIGHLIGHTS IN 2000

- A few shows reached their "100th show milestone." Herb Clancey producer of *The Luthier Shop*, has been informing Burlington on the art and technique of instrument making for over 100 episodes now. Herb is a wonderful luthier and we are proud that he produces a show for BCAT. *The Sportsmen* starring Dan Brothers, Bob Loeber, Tom Ladd, and Eric Pastore also passed their 100th show mark. All four sportsmen are well versed in their sports knowledge, and if you enjoy an educated discussion of the Boston sports scene, the Sportsmen can be found on BCAT's public channel.
- Bryan Ellsworth was named Volunteer of the Year at BCAT's Annual Meeting and Open House last April. He is the anchor of *Bnews Weekly*, as well as the producer of *The Basketball W/ Coach Bry Show*, and commentator for many BCAT sporting events. David Merrill was awarded the BCAT college grant as outstanding student of 1999. He produced a series of short filers called *Nature Clips* and two documentaries, STS-93-Columbia: *The Launch* and *Insects Small Wonder*.
- BCAT had a very busy year full of special productions. Some of the more notable specials include *Authorfest 2000*, *Dare Graduation at the State House*, *Cindy Cambell's Visit to* BCAT, BHS *Hall of Fame*, A *Community Forum on Domestic Violence hosted by Lahey Clinic*, and *the Sixth Annual* BCSF *Telethon*. BCAT also provided coverage of Burlington's Annual Pride Day, as well as participated in the event itself.
- BCAT offered more services in the year 2000. The training of our volunteers is free and more accessible then ever before. We implemented two full training programs in 2000, one for young people and one for adults. The program for adults offers training in many areas of production, including pre and post-production. The youth program has evolved into a video club. The youngsters work together on a variety of video projects and learn through these projects. BCAT also provides tours of our facility to community organizations.

- We have continued to provide educational programming via the satellite on BCAT's educational access channel, and have increased our satellite programming. We now provide the Classic Arts Showcase (commercial and copyright free) over the weekends.
- In 2000, the BCAT Board of Directors received letters of resignation from Al Fay and Elizabeth Gianino. BCAT sincerely thanks them for their contributions. Attorney Jim Melchionna has joined the BCAT Board.

STAFF CHANGES IN 2000

- The BCAT production staff has expanded. In February 2000, Tricia Hicks joined us as a full-time Production Coordinator. Long time BCAT volunteer Cory McNeil also joined us in June as a Production Coordinator. A newcomer to the BCAT family, Jon Bieluch a recent graduate from the College of William & Mary, joined the production team in September. With a larger studio, we are able to provide more services, and the expansion of production staff allows us to do so.

Respectfully submitted,

Ernest J. DeMartinis
President,
Burlington Cable Access Television

Board of Directors:
John Hofferty
Edward Hastings
Rick Karwan
Arlene DiRocco
Virginia Mooney
Herbert Clancey
Jim Melchionna

COMMUNITY SCHOLARSHIP FOUNDATION

This has been a banner year for BCSF-Dollars for Scholars. Our endowment has reached close to $625,000, thanks to the generosity of Jack Blais, a gentleman who graduated from Burlington High School in the Class of 1956 and who now lives in Framingham, Massachusetts. His gift of $200,000, donated at a breakfast held for selected businesses in town designed to enlist their support for our annual telethon, raised our endowment from $300,000 to $500,000 on the spot and his challenge of matching dollar-for-dollar all monies raised in that telethon added another $116,000. We also thank RCN for its generous contribution of $5000 and the following businesses which contributed $1000 or more: Gibson & Behman, Nordblum Management, Curtin Financial Services, Long's Jewelers, AT & T Broadband, Gedick Brothers, American Landmark, Eastern Bank & Trust, Fleet Bank, Burlington Police Patrolman's Association, Jack Rennie, Mass Audio Visual Equipment Corporation, Lemon Tree Restaurant, Friend Lumber Company, Lahey Clinic Hospital, The Gutierrez Company, Burlington Ice Palace, Facility Management Corporation, Reimer & Braunstein and the Burlington Firefighters. $500 donations were made by Stoneham Savings Bank, A & F Bus Company, Cranney Company, HVAC Company, J&B Flooring, Julie Industries, Back Bay Restaurant Group, Vidoli & Bettinson, BMEFCU, Harvard Vanguard and the Burlington Marriott. We are most grateful to all others who have contributed to our cause through the tax check-off system, which continues to grow in the numbers of regular contributors, and to the Adopt-A-Class program sponsors.

Once again we are indebted to Ernie DeMartinis, who masterminds and produces the telethon; to Jack Ferren who acted as Master of Ceremonies and whose enthusiasm maintains the momentum and keeps the pledges coming in; to the entire B.C.A.T. staff, especially Jen Dodge and Dick Linder who control the technical aspects; to Jack Dillon of Telecommunications, who supplies and sets up the telephones and telephone lines. We thank our Adopt-A-Class Business Partners who make sizable contributions every year; the hosts of the different telethon segments representing the Schools, Town Government, Community Businesses, and sports and other town organizations within the community. And, last but far from least, we are grateful to the enthusiastic students who made calls during the telethon and on the two evenings prior to and following that event and to

the many wonderful residents who responded to the Blais challenge and to the student calls so generously. The total amount pledged surpassed by a wide margin what had been realized in previous telethons.

With this year's scholarship awards, the Foundation has awarded $96,000 in scholarship assistance to seventy-eight high school seniors and sixteen adult residents for a total of ninety-four residents of this community. In this year alone, we awarded $28,000 in scholarship aid to twenty-three graduating high school seniors and three adult residents of this community. We are pleased to announce that we are adding two $1500 scholarships in honor of Jack Blais and four $1000 scholarships to our scholarship list this year, one of them to be named John J. Rennie Memorial Education Scholarship to honor this man who has done so much for the Burlington School System and public education in general. Once again following the presentations of scholarships to Burlington student winners at Awards Night at Burlington High School, we joined the Burlington Business Round Table for our joint annual scholarship breakfast in June to honor our student winners and make presentations to our adult winners. A brochure which included photographs of all our winners, the colleges they are attending, and brief biographical sketches was mailed to all community taxpayers in early September as has become our custom.

The list of Business Partners in our Adopt-A-Class program remains the same with one exception. Harold DuLong of Reimer and Braunstein decided to join our Board of Directors as a member of the Fund-raising Committee rather than to continue in the Adopt-A-Class program. We have not at this writing found sponsors for the Class of 2012, this year's first grade, or the Class of 2013, this year's kindergarten, but are pursuing this diligently and with determination. The optimistic news is that Oracle has expressed an interest in joining the program in the very near future. We remain indebted to all our Adopt-A-Class Partners and the many faithful and committed parents and Class advisors at the high school level who work with them for their invaluable and continuing help in expanding educational opportunities for Burlington students, for challenging them to stay in school, and for enabling them to pursue the critical benefits of post secondary education. We particularly thank the parents who are already involved and who see the advantages in this program for their children and we encourage others to join the program by communicating their interest to either of the Co-Chairs, Debbie Keene or Sharon Piccolo.

The Adopt-A-Class Business Partners in order of their sponsorship, grade 2 through grade 12, are Burlington Firefighters, Century 21-Tibaldi Real Estate, Curtin Financial Services, Police Patrolman's Association, Barnes & Noble, Eastern Bank, Lahey Clinic, Citizen's Bank (formerly Somerset Bank & US Trust), Gibson & Behman, American Landmark, and Harvard Vanguard.

The Adopt-A-Class program remains a Community Partner in a program offered by Yankee Magazine. Through this program any new subscription or renewal of a subscription to Yankee Magazine at a cost of $20 results in $ 10 being returned to the class which obtained the subscription or to the endowment. The twelve community businesses are encouraged to participate along with students and their parents in the various classes. It is our hope that all will take advantage of this opportunity to add monies to our growing scholarship coffers through subscribing themselves or giving gifts of Yankee Magazine to friends and family.

There were a couple of changes to the Board of Directors. We accepted with regret the resignation of Vincent Restivo and we elected Harold DuLong. Director Juliette Mott was appointed to replace Vincent Restivo on the Financial Review and Oversight Committee to assist our Treasurer, Brian Curtin, with investment strategies for our endowment funds. Serving on this committee also is Jim Picone, the Assistant Superintendent for Business and Finance in the Burlington School System.

Once again, we thank our Awards Committee for their dedication and hard work in distributing and processing applications for the BCSF scholarship awards. Members are Linda Collins, who chairs the committee, Ann Marie Baden, Dierdre Carr, Diane Cortese, Susan Eby, Sally Hennessey, Nancy Mooney, Donna Murray and Rosemarie Tieri. We thank Marilyn Langley, particularly, for her past chairmanship and her long and dedicated service to this committee and we were sorry to lose Selina Ramlochan so soon. We welcome Garry Feldman, Peter Barry, Peter Sims, Rosalie Nardelia, and Suzette Jones to the committee by virtue of their appointments by the Board of Selectmen.

In closing, I wish to express my deep appreciation to Superintendent of Schools, Dr. William Conners and to Dr. James Picone, the Assistant Superintendent for Business and Finance, for their continuing support and encouragement and to Dr. Maynard Suffredini and Tom Imbriglio for their cooperation in combining their scholarship efforts with ours for the benefit of students and donors, and to the members of the Board of Directors for their continuing, enthusiastic commitment to expanding educational opportunities for all Burlington residents through building a substantial scholarship endowment fund. Members of the Board in addition to myself are 1st Vice President Lucy Damiani, 2nd Vice President Deborah Keene, Treasurer Brian Curtin, Secretary Joan Corrao, Vita Cyr (former Vice President), Ernie DeMartinis, Harold Dulong, Arthur Fallon, Jack Ferren, Tom Imbriglio, Nancy Jones, Tom Killilea, Miriam Malkasian, Stephen Miles, Juliette Mott, Paul Sheehan, Connie Skourtis, and student representatives Elizabeth Keene, Kim Piccolo, Lauren Piccolo, Christopher Keene, and Laura Greene.

Respectively submitted,

Joan F. Miles, President

HOUSING AUTHORITY

The Burlington Housing Authority, organized in 1966 operates under the provision of Chapter 121B of the Massachusetts General Laws and 24CFR, Section VIII of the Federal Regulations.

There were some staff changes in 2000. The Authority hired Rina Petit as its new Executive Director in June. Mary Jane Doherty became the new Resident Relations Coordinator in July. Joan Bannon, the bookkeeper, resigned in September. Maureen Lynch became the new bookkeeper during the fall.

The Department of Housing and Community Development (DHCD) awarded the Authority two grants: $145,000 to paint the exteriors at Birchcrest Arms & Tower Hill and $3,750 to purchase new computers. The painting should get underway by the summer of 2001.

The work crews from the Middlesex Sheriff's Office provided four weeks of extensive labor at the Authority's properties. They cleared out an overgrown/heavily wooded area and stacked logs for disposal; painted sheds, picnic tables, and benches; prunned trees and shrubbery; leveled eroded areas; painted the interior common hallways at Tower Hill; and painted three vacant apartments. The work crew saved the Authority over $15,000. Sheriff James DiPaola's Community Work Program provides a positive transitional experience for the work crews and saves thousands of dollars for participating agencies on limited budgets.

The Authority transferred the administration of One Hundred (100) units in the Section 8 Federal Subsidized Housing Program to the Dedham Housing Authority for a two year period. The Authority continues to administer the sixteen (16) units of the State Massachusetts Rental Voucher Program, One Hundred Five (105) elderly conventional units at Birchcrest Arms and Tower Hill, Two (2) units of scattered site family housing under the State 705 Program, and the Ten (10) studio apartments for low-income elderly at Longmeadow Place, an assisted living facility for elderly. The units at Longmeadow Place were provided to the Burlington Housing Authority for tenant selection under an agreement with the Newton Group.

The Burlington Housing Authority continues to dedicate their Agency to providing low income housing for the community and the residents of the Town of Burlington.

Respectfully submitted,

James Marchese, Chairman

METROPOLITAN AREA PLANNING COUNCIL

The Metropolitan Area Planning Council (MAPC) is the regional planning agency representing 101 cities and towns in the metropolitan Boston area. Created by an act of the Legislature in 1963, it serves as a forum for state and local officials to address issues of regional importance. As one of 14 members of the Boston Metropolitan Planning Organization (MPO), MAPC has oversight responsibility for the region's federally funded transportation program. Council membership consists of community representatives, gubernatorial appointees and city and state agencies who collaborate in the development of comprehensive plans and recommendations in areas of population and employment, transportation, economic development, housing, regional growth and the environment. The 25 member elected Executive Committee meets 11 times a year. The full Council meets three times a year. Meetings are held at various localities throughout the region.

MAPC works with its 101 cities and towns through eight subregional organizations. Each subregion has members appointed by the chief elected officials and planning boards of the member communities and is coordinated by an MAPC staff planner. The MAPC subregions meet on a regular basis to discuss and work on issues of local concern. Burlington, Lynnfield, North Reading, Reading, Stoneham, Wakefield, Wilmington, Winchester, and Woburn are members of the North Suburban Planning Council (NSPC), one of eight subregional organizations of MAPC. The community representatives of the NSPC subregion consist primarily of town planners and planning board members.

This year, the North Suburban Planning Council:

- participated in the development of the new Regional Transportation Plan, the main document that will determine transportation investments and funding until 2025, by reviewing the region's existing conditions, policies, and growth management options;
- discussed the implications of potential growth as shown by buildout analyses completed by MAPC;
- hosted a workshop on Conservation Subdivision Design, a model study completed by MAPC on an innovative land use technique to preserve land while accommodating development;
- held a housing forum on Comprehensive Permits with the Department of Housing and Community Development and North Suburban town planners;
- started to work with the Central Transportation Planning Staff to develop a transportation study in the North Suburban area, focussing on suburb-to-suburb transit.

In the upcoming year, MAPC will work with four North Suburban communities and other state and regional agencies on an EOEA Planning for Growth/Communities Connected by Water grant to study the implications of local master plans on water consumption in the Upper Ipswich River watershed.

LEGISLATIVE

Working with state legislators, MAPC defined the parameters of a statewide road and bridge construction program under Chapter 87 of the Acts of 2000. The legislation will help to secure a more stable funding source and insure an annual $400 million statewide road and bridge construction program. MAPC also played a key role in shaping and insuring the passage of legislation that reformed the funding of the Massachusetts Bay Transportation Authority. Similar efforts this year led to the passage of the Community Preservation Act and reform of the Commonwealth's Zoning Enabling Act.

BUILDOUT ANALYSIS PROJECTS

MAPC is continuing its work with local communities on Buildout Analyses throughout the region. The Executive Office of Environmental Affairs has funded this two-year long effort and has contracted with MAPC to complete a buildout analysis for every city and town in the metropolitan region. The purpose of the study is to create an approximate "vision" in quantitative terms of the potential future growth permitted and encouraged by a community's bylaws. If the level or type of potential future development shown in the buildout analysis is not consistent with the community's goals or vision for the future, the residents may choose to make appropriate changes to the regulations. Many of the communities in the North Suburban Planning Council subregion have had their buildout analysis completed during this past year. By the end of June 2001, every city and town will have had their buildout analysis completed and publicly presented.

Respectfully submitted,

David C. Soule
Executive Director

TOWN ACCOUNTANT

SUBJECT: FINANCIAL STATEMENTS FISCAL 2000

Enclosed are the audited financial statements of the Town of Burlington for the period ending June 30, 2000. These statements have been prepared by this office and our independent auditor Powers & Sullivan.

Patrick J. Mullin
Town Accountant

TOWN ACCOUNTANT/FINANCIAL REPORT

TOWN OF BURLINGTON, MASSACHUSETTS REPORT ON EXAMINATION OF GENERAL PURPOSE FINANCIAL STATEMENTS FISCAL YEAR ENDED JUNE 30, 2000

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POWERS & SULLIVAN
Certified Public Accountants

323 New Boston Street
Woburn, MA 01801
Telephone 781-937-9322
Facsimile 781-937-9474

Independent Auditors' Report

To the Board of Selectmen
Town of Burlington, Massachusetts

We have audited the accompanying general purpose financial statements of the Town of Burlington, Massachusetts, as of and for the year ended June 30, 1999, as listed in the table of contents. These general purpose financial statements are the responsibility of the Town of Burlington's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

Inasmuch as the Commonwealth of Massachusetts does not require the capitalization of fixed assets, the Town has not maintained complete historical cost records of its General Fixed Assets. Accordingly, a statement of General Fixed Assets, required by generally accepted accounting principles, is not included in the financial statements.

As more fully described in Note 1, the Town maintains the Sewer Enterprise Fund on a comprehensive basis of accounting other than generally accepted accounting principles. Accordingly, the Sewer Enterprise Fund is not intended to present the financial position and results of operations in conformity with generally accepted accounting principles.

In our opinion, except for the effect on the financial statements of the matters described in the preceding two paragraphs, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Town of Burlington, Massachusetts, as of June 30, 1999, and the results of its operations and the cash flows of its Proprietary Fund Types and Nonexpendable Trust Funds for the year then ended in conformity with generally accepted accounting principles.

In accordance with *Government Auditing Standards*, we have also issued reports dated December 17, 1999 on our consideration of the Town of Burlington, Massachusetts' internal control structure and on it's compliance with laws and regulations.

December 17, 1999

GENERAL PURPOSE FINANCIAL STATEMENTS

ALL FUND TYPES AND ACCOUNT GROUP
COMBINED BALANCE SHEET

JUNE 30, 2000

	Governmental Fund Types		
ASSETS AND OTHER DEBITS	General	Special Revenue	Capital Projects
CASH AND SHORT-TERM INVESTMENTS	$ 13,252,173	$ 1,821,836	$ 605,469
INVESTMENTS	499,459		
RECEIVABLES:			
Real estate and personal property taxes	1,434,021		
Tax liens	854,972		
Excise taxes	1,141,078		
Water	283,360		
Sewer			
Other receivables	138,887		
INVESTMENT IN JOINT VENTURE	1,462,611		
WORKING CAPITAL DEPOSIT			
FIXED ASSETS, net of accumulated depreciation			
AMOUNTS TO BE PROVIDED FOR RETIREMENT OF LONG-TERM OBLIGATIONS			
TOTAL ASSETS AND OTHER DEBITS	$ 19,066,561	$ 1,821,836	$ 605,469
LIABILITIES AND FUND EQUITY			
LIABILITIES:			
Warrants payable	$ 573,818	$ 61,400	$ 280,328
Accrued payroll	1,820,810	42,214	
Accrued health insurance benefits			
Other liabilities	867,286		
Reserve for abatements	1,176,940		
Deferred revenues	2,535,378		
Liabilities due depositors			
Accrued compensated absences			
Workers' compensation			
Environmental settlement payable			
Bonds and notes payable			
TOTAL LIABILITIES	6,974,232	103,614	280,328
FUND EQUITY:			
Retained earnings			
Fund balances:			
Reserved for:			
Encumbrances and continuing appropriations	1,564,647		
Stabilization			
Nonexpendable trust			
Unreserved:			
Designated for investment in joint venture	1,462,611		
Undesignated	9,065,071	1,718,222	325,141
TOTAL FUND EQUITY	12,092,329	1,718,222	325,141
TOTAL LIABILITIES AND FUND EQUITY	$ 19,066,561	$ 1,821,836	$ 605,469

See notes to general purpose financial statements.

Proprietary Fund Types			Fiduciary Fund Types	Account Group	
Ice Palace	Sewer	Internal Service	Trust and Agency	General Long-Term Obligations	Total (Memorandum Only)
185,971	$ 1,789,171	$ 629,794	$ 3,931,289	$ -	$ 22,215,703
			508,854		1,008,313
					1,434,021
					854,972
					1,141,078
					283,360
	845,188				845,188
					138,887
					1,462,611
		658,200			658,200
1,712,489					1,712,489
				29,375,702	29,375,702
1,898,460	$ 2,634,359	$ 1,287,994	$ 4,440,143	$ 29,375,702	$ 61,130,524
-	$ 154	$ -	$ 230	$ -	$ 915,930
			327,940		2,190,964
		726,000			726,000
			129,058		996,344
					1,176,940
	845,188				3,380,566
			2,739,187		2,739,187
				2,700,000	2,700,000
				122,000	122,000
				356,702	356,702
1,663,000				26,197,000	27,860,000
1,663,000	845,342	726,000	3,196,415	29,375,702	43,164,633
235,460	1,789,017	561,994			2,586,471
					1,564,647
			265,441		265,441
			356,938		356,938
					1,462,611
			621,349		11,729,783
235,460	1,789,017	561,994	1,243,728	-	17,965,891
1,898,460	$ 2,634,359	$ 1,287,994	$ 4,440,143	$ 29,375,702	$ 61,130,524

ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES

FISCAL YEAR ENDED JUNE 30, 2000

	Governmental Fund Types			Fiduciary Fund Type	
	General	Special Revenue	Capital Projects	Expendable Trusts	Total (Memorandum Only)
REVENUES:					
Real estate and personal property taxes, net of reserve for abatements	$ 47,239,511	$ -	$ -	$ -	$ 47,239,511
Excise taxes	4,541,789				4,541,789
User charges	1,479,014				1,479,014
Intergovernmental	10,547,244	929,468			11,476,712
Departmental and other	2,614,218	3,917,763			6,531,981
Contributions				191,057	191,057
Investment income	586,290	5,276		38,356	629,922
TOTAL REVENUES	67,008,066	4,852,507	-	229,413	72,089,986
EXPENDITURES:					
Current:					
General Government	3,234,807	281,674			3,516,481
Public Safety	8,974,609	134,622			9,109,231
Education	27,688,987	3,355,903		49,731	31,094,621
Public Works	7,447,425	545,437		13,271	8,006,133
Health and Human Services	868,466	23,240			891,706
Culture and Recreation	2,065,726	710,334			2,776,060
Pension contributions	5,448,136				5,448,136
Employee benefits	4,650,092				4,650,092
State and County Charges	810,596				810,596
Capital Outlay			2,118,872		2,118,872
Debt Service:					
Principal	1,853,000				1,853,000
Interest	1,250,175				1,250,175
TOTAL EXPENDITURES	64,292,019	5,051,210	2,118,872	63,002	71,525,103
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	2,716,047	(198,703)	(2,118,872)	166,411	564,883
OTHER FINANCING SOURCES (USES):					
Bond proceeds			2,055,000		2,055,000
Operating transfers in	173,255	637,320	133,500	250,000	1,194,075
Operating transfers out	(1,020,820)	(15,755)			(1,036,575)
TOTAL OTHER FINANCING SOURCES (USES)	(847,565)	621,565	2,188,500	250,000	2,212,500
EXCESS OF REVENUES AND OTHER FINANCING SOURCES (USES) OVER EXPENDITURES	1,868,482	422,862	69,628	416,411	2,777,383
FUND BALANCES AT BEGINNING OF YEAR	10,223,847	1,295,360	255,513	470,379	12,245,099
FUND BALANCES AT END OF YEAR	$ 12,092,329	$ 1,718,222	$ 325,141	$ 886,790	$ 15,022,482

See notes to general purpose financial statements.

GENERAL FUND
STATEMENT OF REVENUES AND EXPENDITURES
BUDGETARY BASIS - BUDGET AND ACTUAL

FISCAL YEAR ENDED JUNE 30, 2000

	Budget	Actual	Variance Favorable (Unfavorable)
REVENUES:			
Real estate and personal property taxes, net of reserve for abatements	$ 45,806,517	$ 47,402,309	$ 1,595,792
Excise taxes	3,532,000	4,541,789	1,009,789
User charges	1,365,000	1,479,014	114,014
Intergovernmental	7,361,707	7,324,822	(36,885)
Departmental and other	1,642,900	2,614,218	971,318
Investment income	762,000	586,290	(175,710)
TOTAL REVENUES	60,470,124	63,948,442	3,478,318
EXPENDITURES:			
Current:			
General Government	3,316,728	3,052,265	264,463
Public Safety	9,070,630	8,997,394	73,236
Education	27,140,810	27,138,993	1,817
Public Works	7,773,570	7,663,708	109,862
Health and Human Services	879,015	868,686	10,329
Culture and Recreation	2,158,059	2,086,624	71,435
Pension contributions	2,225,714	2,225,714	-
Employee benefits	4,723,993	4,711,009	12,984
State and County Charges	821,602	810,596	11,006
Debt Service:			
Principal	1,853,000	1,853,000	-
Interest	1,250,175	1,250,175	-
TOTAL EXPENDITURES	61,213,296	60,658,164	555,132
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(743,172)	3,290,278	4,033,450
OTHER FINANCING SOURCES (USES):			
Operating transfers in	173,255	173,255	-
Operating transfers out	(1,020,820)	(1,020,820)	-
Encumbrance reversions	296,632	296,632	-
Use of unreserved fund balance	1,294,105	1,294,105	-
TOTAL OTHER FINANCING SOURCES (USES)	743,172	743,172	-
EXCESS OF REVENUES AND OTHER FINANCING SOURCES (USES) OVER EXPENDITURES	$ -	$ 4,033,450	$ 4,033,450

See notes to general purpose financial statements.

ALL PROPRIETARY FUND TYPES AND NONEXPENDABLE TRUST FUNDS
COMBINED STATEMENT OF REVENUES, EXPENSES,
AND CHANGES IN RETAINED EARNINGS/FUND BALANCE

FISCAL YEAR ENDED JUNE 30, 2000

	Proprietary Fund Types			Fiduciary Fund Type	
	Ice Palace	Sewer	Internal Service	Non-Expendable Trusts	Total (Memorandum Only)
OPERATING REVENUES:					
Employee contributions	$ -	$ -	$ 1,285,972	$ -	$ 1,285,972
Employer contributions			4,181,185		4,181,185
Charges for services	625,610	3,797,797			4,423,407
Contributions				1,470	1,470
TOTAL OPERATING REVENUES	625,610	3,797,797	5,467,157	1,470	9,892,034
OPERATING EXPENSES:					
Cost of service and administration	372,058	2,981,389			3,353,447
Employee benefits and administration			4,616,334		4,616,334
Depreciation	53,544				53,544
TOTAL OPERATING EXPENSES	425,602	2,981,389	4,616,334	-	8,023,325
OPERATING INCOME	200,008	816,408	850,823	1,470	1,868,709
OPERATING TRANSFERS:					
Transfer out		(157,500)			(157,500)
NONOPERATING REVENUES (EXPENSES):					
Interest income	3,160		32,156		35,316
Interest expense	(65,295)				(65,295)
TOTAL NONOPERATING REVENUES (EXPENSES), NET	(62,135)	-	32,156	-	(29,979)
NET INCOME	137,873	658,908	882,979	1,470	1,681,230
RETAINED EARNINGS/FUND BALANCE AT BEGINNING OF YEAR	97,587	1,130,109	(320,985)	355,468	1,262,179
RETAINED EARNINGS/FUND BALANCE AT END OF YEAR	$ 235,460	$ 1,789,017	$ 561,994	$ 356,938	$ 2,943,409

See notes to general purpose financial statements.

ALL PROPRIETARY FUND TYPES AND NONEXPENDABLE TRUST FUNDS
COMBINED STATEMENT OF CASH FLOWS

FISCAL YEAR ENDED JUNE 30, 2000

	Proprietary Fund Types			Fiduciary Fund Types	
	Ice Palace	Sewer	Internal Service	Non-Expendable Trusts	Total (Memorandum Only)
CASH FLOWS FROM OPERATING ACTIVITIES:					
Operating income	$ 200,008	$ 816,408	$ 850,823	$ 1,470	$ 1,868,709
Adjustments to reconcile operating income to net cash provided by (used for) operating activities:					
Depreciation	53,544				53,544
Change in assets and liabilities:					
Warrants payable		(2,566)	(630,357)		(632,923)
Accrued health insurance benefits			22,000		22,000
NET CASH PROVIDED BY OPERATING ACTIVITIES	253,552	813,842	242,466	1,470	1,311,330
CASH FLOWS PROVIDED BY (USED FOR) INVESTING ACTIVITIES:					
Net purchases of investments				(1,470)	(1,470)
Investment income	3,160		32,156		35,316
NET CASH PROVIDED BY (USED FOR) INVESTING ACTIVITIES	3,160	-	32,156	(1,470)	33,846
CASH FLOWS PROVIDED BY (USED FOR) CAPITAL AND RELATED FINANCING ACTIVITIES:					
Proceeds of notes payable	500,000				500,000
Acquisition of fixed assets	(500,000)				(500,000)
Interest payments on bonds and notes	(65,295)				(65,295)
Principal payments on bonds and notes	(77,000)				(77,000)
NET CASH PROVIDED BY (USED FOR) CAPITAL AND RELATED FINANCING ACTIVITIES	(142,295)	-	-	-	(142,295)
CASH FLOWS (USED FOR) NONCAPITAL FINANCING ACTIVITIES:					
Operating transfers out		(157,500)			(157,500)
NET INCREASE IN CASH	114,417	656,342	274,622	-	1,045,381
CASH AND SHORT-TERM INVESTMENTS AT BEGINNING OF YEAR	71,554	1,132,829	355,172	-	1,559,555
CASH AND SHORT-TERM INVESTMENTS AT END OF YEAR	$ 185,971	$ 1,789,171	$ 629,794	$ -	$ 2,604,936
RECONCILIATION:					
Cash and short-term investments at end of year	$ 185,971	$ 1,789,171	$ 629,794	$ -	$ 2,604,936
Cash and short-term investments at end of year, Expendable Trust and Agency				3,931,289	3,931,289
CASH AND SHORT-TERM INVESTMENTS PER THE COMBINED BALANCE SHEET	$ 185,971	$ 1,789,171	$ 629,794	$ 3,931,289	$ 6,536,225

See notes to general purpose financial statements.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The general purpose financial statements of the Town of Burlington, Massachusetts (the Town) have been prepared in accordance with generally accepted accounting principles (GAAP). The Governmental Accounting Standards Board (GASB) is the recognized standard-setting body for establishing governmental accounting and financial reporting principles. The significant Town accounting policies are described herein.

A. REPORTING ENTITY

The Town of Burlington, Massachusetts, is a municipal corporation governed by an elected Board of Selectmen. As required by GAAP, these financial statements present the government and its component units, entities for which the Town is considered to be financially accountable.

The Town is a member of the North East Solid Waste Committee (NESWC), a joint venture with 23 communities, organized to represent its members in all matters related with solid waste disposal at a regional waste-to-energy facility located in North Andover, Massachusetts. In accordance with a depository agreement, NESWC was granted control over various funds received from contractual communities. As of June 30, 2000, the Town's equity interest of $1,462,611 in the operation of NESWC is recorded in the general fund.

B. MEASUREMENT FOCUS, BASIS OF ACCOUNTING AND BASIS OF PRESENTATION

The accounts of the Town are organized and operated on the basis of funds and account groups. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds are maintained consistent with legal and managerial requirements. Account groups are a reporting device to account for certain assets and liabilities of governmental funds not recorded directly in those funds.

The Town has the following fund types and account group:

Governmental Funds are used to account for the Town's general governmental activity. Governmental fund types use the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting revenues are recognized when susceptible to accrual (i.e., measurable and available). Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. Expenditures are recorded when the related fund liability is incurred, except for unmatured interest on general long-term debt which is recognized when due, and certain compensated absences and judgements which are recognized when the obligations are expected to be liquidated with current expendable available resources.

The Town considers property tax revenues available if they are collected within 60 days after year end. Investment income is susceptible to accrual. Other receipts and tax revenues become measurable and available when the cash is received by the Town.

Entitlements and shared revenues are recorded at the time of receipt or earlier if the susceptible to accrual criteria are met. Expenditure driven grants recognize revenue when the qualifying expenditures are incurred and all other grant requirements are met.

Governmental funds include the following fund types:

The *General Fund* is the general operating fund of the Town. It is used to account for all financial resources, except those required to be accounted for in another fund.

The *Special Revenue Fund* is used to account for the proceeds of specific revenue sources (other than expendable trusts or capital projects) that are restricted by law or administrative action to expenditures for specified purposes.

The *Capital Projects Fund* is used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by Trust Funds).

Proprietary Funds are accounted for on the flow of economic resources measurement focus and use the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time the liabilities are incurred.

The *Internal Service Fund* is used to account for the financing of services provided by one department to other departments or governmental units. The Town is accounting for its risk financing activities related to health insurance in its Internal Service Fund.

Enterprise funds are used to account for those operations that are financed and operated in a manner similar to pri-

vate business or where the Town has decided that the determination of revenues earned, costs incurred and/or net income is necessary for management accountability.

The Town has not maintained adequate records to properly account for the Sewer Enterprise Fund using a flow of economic resources measurement focus and the accrual basis of accounting. The Town does not record fixed assets, depreciation, contributed capital, accrued revenues and accrued expenses. Therefore the financial statements of the Sewer Enterprise Fund are reported using the modified accrual basis of accounting. This presentation is not in accordance with GAAP.

Fiduciary Funds account for assets held by the Town in a trustee capacity or as an agent on behalf of others. Trust funds account for assets held by the Town under the terms of a trust agreement.

The *Expendable Trust Fund* is accounted for in essentially the same manner as governmental fund types, using the same measurement focus and basis of accounting. Expendable trust funds are used to account for trusts where both principal and earnings may be spent.

The *Nonexpendable Trust Fund* is accounted for on the flow of economic resources measurement focus and uses the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time the liabilities are incurred. The nonexpendable trust fund is used to account for trusts that stipulate that only earnings, and not principal, may be spent.

The *Agency Fund* is custodial in nature and does not present results of operations or have a measurement focus. Agency funds are accounted for using the modified accrual basis of accounting. This fund is used to account for assets that the Town holds for others in an agency capacity.

The General Long-Term Obligations Account Group is used to account for general long-term debt and certain other liabilities that are related to governmental funds.

The General Long-Term Obligations Account Group also includes long-term liabilities of the Sewer Enterprise Fund which is a departure from generally accepted accounting principles.

C. CASH AND INVESTMENTS

The Town's cash and short-term investments are considered to be cash on hand, demand deposits and investments with original maturities of three months or less from the date of acquisition.

Investments are carried at fair value.

D. INVENTORIES

Inventories of the Governmental and Enterprise Funds are not material and are recorded as expenditures/expenses at the time of purchase.

E. PROPERTY TAXES

Property taxes are levied and based on values assessed as of January 1 and are used for the fiscal year beginning on the next July 1. Assessed values are established by the Board of Assessor's for 100% of the estimated fair market value. Taxes are due on August 1, November 1, February 1 and May 1 and are subject to penalties and interest if they are not paid by the respective due date. Tax liens are processed by the last day in September following the last billing cycle. Property taxes levied are recorded as receivables in the fiscal year of the levy and are recorded under the modified accrual basis of accounting.

F. FIXED ASSETS

Governmental Funds

The Commonwealth of Massachusetts does not require the Town to capitalize expenditures for General Fixed Assets. Accordingly, such disbursements in the Governmental Funds are considered expenses in the year payments are made. As a result of this practice, the accompanying financial statements do not include a statement of the General Fixed Asset Account Group, which is a departure from GAAP.

Ice Palace Enterprise Fund

The fixed assets of the Ice Palace Enterprise Fund are capitalized upon purchase and depreciated on a straight-line basis. The estimated useful lives of fixed assets are as follows:

Description	Estimated Useful Life (Years)
Building and improvements	20-40

Sewer Enterprise Fund

A complete accounting of fixed assets and depreciation of the Sewer Enterprise Funds has not been maintained and therefore are not reported. This is a departure from generally accepted accounting principles.

G. FUND BALANCES

The Town reports fund balances as reserved and designated where legally restricted for a specific future use. Otherwise, these balances are considered unreserved.

Fund balances have been "reserved for" the following:

"Encumbrances and continuing appropriations" represents amounts obligated under purchase orders, contracts and other commitments for expenditures that are being carried over to the ensuing fiscal year.

"Stabilization" represents the amount accumulated for general or capital purposes upon Town Meeting approval.

"Nonexpendable trust" represents amounts held by the Town for which only investment earnings may be expended.

Fund balances have been "designated for' the following:

"Investment in joint venture" represents the Town's equity interest in the operations of the North East Solid Waste Committee.

H. LONG-TERM DEBT

Long-term financing of the Governmental Funds and the Sewer Enterprise Fund is recorded in the General Long-Term Obligations account group. Principal and interest paid on the long-term debt is recorded in the General Fund.

Long-term financing of the Ice Palace Enterprise Fund are recorded as liabilities of that fund. Principal paydowns and interest expenses paid on long-term debt are recorded in the Ice Palace Enterprise Fund.

I. Investment Income

Investment income from Special Revenue Funds and Capital Project Funds is legally assigned to the General Fund unless otherwise directed by Massachusetts General Law (MGL).

Investment income from the Sewer Enterprise Fund is voluntarily assigned and transferred to the General Fund.

Investment income from the Nonexpendable Trust Fund is legally assigned to the Expendable Trust Fund.

J. INTERFUND/INTRAFUND TRANSACTIONS

During the course of its operations, the Town records transactions between Funds and/or between departments. Transactions of a buyer/seller nature between departments within a Fund are not eliminated from the individual Fund statements. Receivables and payables resulting from transactions between Funds are classified as "Due from other funds" or "Due to other funds" on the balance sheet.

K. COMPENSATED ABSENCES

Employees are granted vacation and sick leave in varying amounts based on collective bargaining agreements, state laws and executive policies. For Governmental Funds and the Sewer Enterprise Fund, vested or accumulated vacation and sick leave that are expected to be liquidated with expendable available financial resources are reported as expenditures and fund liabilities. Amounts that are not expected to be so liquidated are reported in the General Long-Term Obligations Account Group.

For the Ice Palace Enterprise Fund, vested or accumulated vacation and sick leave are reported as expenses and a fund liability.

L. POST RETIREMENT BENEFITS

In addition to providing pension benefits, the Town provides health insurance coverage for retired employees and their survivors. The Town recognizes the cost of providing health insurance by recording its share of insurance premiums in the General Fund in the year paid. For the year ended June 30, 2000, this expenditure was approximately $854,000. There were approximately 400 participants eligible to receive benefits at June 30, 2000.

USE OF ESTIMATES

The preparation of general purpose financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure for contingent assets and liabilities at the date of the general purpose financial statements and the reported amounts of the revenues and expenditures/expenses during the fiscal year. Actual results could vary from estimates that were used.

N. Total Column (Memorandum Only)

The total column used on the Combined General Purpose Financial Statements is presented only to facilitate financial analysis. Data in this column is not the equivalent of consolidated financial information.

NOTE 2 - STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

A. BUDGETARY INFORMATION

Massachusetts General Laws (MGL) requires the Town to adopt a balanced budget that is approved by Town Meeting. The Finance and Advisory Board presents an annual budget to Town Meeting, which includes estimates of revenues and other financing sources and recommendations of expenditures and other financing uses. Town Meeting, which has full authority to amend and/or reject the budget or any line item, adopts the expenditure budget by majority vote.

Increases or transfers between departments subsequent to the approval of the annual budget, requires majority Town Meeting approval via a supplemental appropriation.

The majority of the Town's appropriations are non-continuing which lapse at the end of each fiscal year. Others are continuing appropriations for which the governing body has authorized that an unspent balance from a prior fiscal year be carried forward and made available for spending in the current fiscal year.

Generally, expenditures may not exceed the level of spending authorized for an appropriation account. However, the Town is statutorily required to pay debt service, regardless of whether such amounts are appropriated. Additionally, expenditures for disasters, natural or otherwise, and final judgements may exceed the level of spending authorized by majority vote of Town Meeting.

The Town adopts an annual budget for the General Fund in conformity with the guidelines described above. The original fiscal year 2000 approved budget for the General Fund authorized approximately $57,500,000 in appropriations. During fiscal year 2000, Town Meeting also approved supplemental appropriations in the General Fund for approximately $4,750,000.

The Town Accountant has the responsibility to ensure that budgetary control is maintained on an individual line item appropriation account basis. Budgetary control is exercised through the Town's accounting system.

B. BUDGETARY - GAAP RECONCILIATION

Accounting principles followed for purposes of preparing financial statements on a budgetary basis differ from those used to present financial statements in conformity with generally accepted accounting principles (GAAP). A reconciliation of budgetary-basis to GAAP-basis results for the General Fund for the year ended June 30, 2000, are presented below:

Excess of revenues and other financing sources (uses) over expenditures – budgetary basis	$4,033,450
Basis of accounting differences:	
Net increase in revenues	3,059,624
Use of unreserved fund balance	(1,294,105)
Use of overlay surplus	(296,632)
Net decrease in recording expenditures, Encumbrances and continuing appropriations	3,633,855
Excess of revenues and other financing sources (uses) over expenditures – GAAP basis	$1,868,482

C. INDIVIDUAL FUND DEFICITS

There are several individual fund deficits within the Special Revenue Fund. These deficits are anticipated to be funded through available fund balance and grant proceeds in fiscal 2000.

NOTE 3 - CASH AND INVESTMENTS

The Town maintains a cash and investment pool that is available for use by all funds, except the Trust Funds. Each fund type's portion of this pool is displayed on the combined balance sheet as "Cash and Short-Term Investments". The deposits and investments of the Trust Funds are held separately from those of other Town funds.

At year-end, the carrying amount of the Town's deposits was $16,339,966 and the bank balance was $17,353,369. Of the bank balance, $600,000 was covered by federal depository insurance, $793,383 was covered by securities investor protection corporation, $5,137,309 was covered by depositors insurance fund, and $10,822,677 was uninsured and uncollateralized.

The June 30, 2000, carrying value of the Town's deposits consisted of the following:

Checking, Savings and NOW accounts	$ 9,465,668
Money Market accounts	3,364,965
Certificates of deposit	3,509,333
Carrying amount of cash	$16,339,966

Statutes authorize the Town to invest in obligations of the U.S. Treasury, agencies, and instrumentalities, certificates of deposit, repurchase agreements, money market accounts, bank deposits and the State Treasurer's investment pool (the Pool). In addition, there are various restrictions limiting the amount and length of deposits and investments.

The Town participates in the Pool, which meets the criteria of an external investment pool. The Pool is administered by the Massachusetts Municipal Depository Trust (MMDT), which was established by the Treasurer of the Commonwealth of Massachusetts who serves as Trustee. The fair value of the position in the Pool is the same as the value of the Pool shares.

Investments are classified as to collateral risk into the following three categories:

Category 1: Insured or registered, or securities held by the Town or its agent in the Town's name.

Category 2: Uninsured and unregistered, with securities

held by the counterparty's trust department or agent in the Town's name.

Category 3: Uninsured and unregistered, with securities held by the counterparty or its trust department or agent but not the Town's name.

The Town's investments at June 30, 2000 are as follows:

	Amount
Investments classified as category 3:	
U.S. Government Securities	$ 4,710,177
Equity Securities	90,405
Fixed Income Securities	145,000
Total	4,945,582
Investments not subject to categorization:	
Mutual Funds	10,049
State Treasurer's Investment Pool (MMDT)	1,928,419
Total	1,938,468
Total Investments	$6,884,050

The following is a reconciliation of investments as summarized above to the balance as recorded in the combined balance sheet:

Investments of the Town as summarized above	$6,884,050
Less: Short-term investments reported in the combined balance sheet as cash and short-term investments	(5,875,737)
Investments of the Town as reported on the combined balance sheet	$1,008,313

The following is a reconciliation of the Town's balance of cash and short-term investments as reported on the combined balance sheet at June 30, 2000:

Carrying amount of cash	$16,339,966
Add: Short-term investments	5,875,737
Cash and short-term investments as reported on the combined balance sheet	$22,215,703

NOTE 4 - FIXED ASSETS

Fixed assets reported in the Ice Palace Enterprise Fund consist of the following at June 30, 2000:

Building	$ 745,000
Land	505,000
Building improvements	901,771
Sub-total	2,151,771
Less: accumulated depreciation	(439,282)
Total fixed assets	$1,712,489

NOTE 5 - PENSION PLAN

Plan Description – The Town contributes to the Middlesex Contributory Retirement System (System), a cost-sharing multiple-employer defined benefit pension plan administered by the Middlesex Retirement Board. Substantially all employees are members of the System except for public school teachers and certain administrators who are members of the Commonwealth of Massachusetts Teachers Contributory Retirement System (MTCRS) to which the Town does not contribute. Pension benefits and administrative expenses paid by the Teachers Retirement Board are funded by the Commonwealth of Massachusetts (the Commonwealth). The amount of these on-behalf payments totaled approximately $3,222,000 for the fiscal year ended June 30, 2000, and, accordingly, are reported in the General Fund as Intergovernmental Revenues and Pension Expenditures.

The System provides retirement, disability and death benefits to plan members and beneficiaries. Chapter 32 of the Massachusetts General Laws (MGL) assigns authority to establish and amend benefit provisions of the plan. Cost-of-living adjustments granted between 1981 and 1997 are funded by the Commonwealth and are deposited into the pension fund. Cost-of-living adjustments granted after 1997 must be approved by the Middlesex Contributory Retirement Board and are funded by the System. The System issues a publicly available financial report in accordance with guidelines established by the Commonwealth of Massachusetts Public Employee Retirement Administration Commission. That report may be obtained by contacting the System located at 40 Thorndike Street, Cambridge, MA 02141.

Funding Policy – Plan members are required to contribute to the System at rates ranging from 5% to 11% of annual covered compensation. The Town is required to pay into the System its share of the systemwide actuarial determined contribution which is apportioned among the employers based on active current payroll. The contribu-

tions of plan members and the Town are governed by Chapter 32 of the MGL. The Town's contributions to the System for the years ended June 30, 2000, 1999, and 1998 were $2,225,714, $2,228,417, and $1,996,517 respectively, which equaled its required contribution for each year.

NOTE 6 - SHORT-TERM FINANCING

The Town is authorized to borrow on a temporary basis to fund the following:

- Current operating costs prior to the collection of revenues through issuance of revenue or tax anticipation notes (RANS or TANS).
- Capital project costs and other approved expenditures incurred prior to obtaining permanent financingthrough issuance of bond anticipation notes (BANS) or grant anticipation notes (GANS).

Temporary loans are general obligations of the Town and carry maturity dates which are limited by statute. Interest expenditures for temporary borrowings are accounted for in the General Fund and Enterprise Funds.

As of June 30, 2000, the Town did not have any outstanding temporary borrowings.

NOTE 7 - LONG-TERM DEBT

Details relating to the Town's outstanding indebtedness for governmental fund types at June 30, 2000 are as follows:

Bonds and Notes Payable Schedule – Governmental Funds

Project	Date of Issue	Interest Rate (%)	Outstanding At June 30, 1999	Issued	Redeemed	Outstanding at June 30, 2000
Land acquisition #1	01/15/90	6.80	$ 1,230,000	$ -	$ 410,000	$ 820,000
Land acquisition #2	04/15/90	7.17	335,000	-	115,000	220,000
Police station	12/15/91	6.17	870,000	-	145,000	725,000
Library	01/15/94	4.74	2,240,000	-	150,000	2,090,000
Land acquisition #1	02/15/94	4.86	3,608,000	-	43,000	3,565,000
Land acquisition #2	02/15/94	4.86	367,000	-	7,000	360,000
Police station	02/15/94	4.86	915,000	-	8,000	907,000
Wyman school	11/01/95	5.90	4,855,000	-	300,000	4,555,000
Water Treatment	12/01/97	4.70	5,700,000	-	300,000	5,400,000
Town Hall Remodeling	12/01/97	4.70	3,800,000	-	200,000	3,600,000
School Remodeling	12/01/97	4.70	1,575,000	-	175,000	1,400,000
School Remodeling	12/01/99	5.43	500,000	1,650,000	-	2,150,000
Water Project	12/01/99	5.43	-	300,000	-	300,000
Boiler Replacement	12/01/99	5.43	-	105,000	-	105,000
Total			$25,995,000	$2,055,000	$1,853,000	$26,197,000

The annual debt service requirements for bonds payable of the governmental funds are as follows:

Year	Principal	Interest	Total
2001	$ 2,018,000	$ 1,302,124	$ 3,320,124
2002	2,008,000	1,176,936	3,184,936
2003	2,005,000	1,075,200	3,080,200
2004	1,993,000	986,165	2,979,165
2005	1,983,000	896,145	2,879,145
Thereafter	16,190,000	4,676,655	20,866,655
Total	$26,197,000	$10,113,225	$36,310,225

Ice Palace Enterprise Fund

Bonds outstanding of the Ice Palace Enterprise Fund at June 30, 2000 are as follows:

Project	Date of Issue	Interest Rate (%)	Outstanding At June 30, 1999	Issued	Redeemed	Outstanding at June 30, 2000
Ice Palace	12/15/91	6.17	$ 475,000	$ -	$70,000	$ 405,000
Ice Palace	02/15/94	4.86	765,000	-	7,000	758,000
Ice Palace	12/01/99	5.43		500,000	-	500,000
Total			$1,240,000	$500,000	$77,000	$1,663,000

The annual debt service requirements of the Ice Palace Enterprise Fund are as follows:

Year	Principal	Interest	Total
2001	$ 127,000	$ 89,394	$ 216,394
2002	132,000	78,672	210,672
2003	135,000	71,580	206,580
2004	142,000	64,188	206,188
2005	152,000	56,320	208,320
Thereafter	975,000	167,766	1,142,766
Total	$1,663,000	$527,920	$2,190,920

State law permits the Town, under the provisions of Chapter 44, Section 10, to authorize indebtedness up to a limit of 5% of its equalized valuation. Debt issued in accordance with this section of the law is designated as being "inside the debt limit". In addition, however, a Town may authorize debt in excess of that limit for specific purposes. Such debt, when issued, is designated as being "outside the debt limit".

As authorized by the Massachusetts General Laws, the Town advance refunded certain general obligation and other bonds through the issuance of $5,985,000 of general obligation refunding bonds during fiscal year 1994. At June 30, 2000, $5,590,000 of the bonds refunded remain outstanding and are considered defeased.

The Town is subject to various debt limits by statute and may issue additional general obligation debt under the normal debt limit. As of June 30, 2000, the Town had a total authorized and unissued debt of $1,851,000 summarized as follows:

Description	Date Authorized d	Amount Authorized And Unissued
Water Treatment Plant	05/18/87	$1,600,000
Other school renovations	06/16/98	245,000
Francis Wyman school renovations	06/16/98	5,000
School renovations	05/10/99	1,000
Total		$1,851,000

General Long-Term Obligations Account Group

The Town records its liability for long-term bonds and notes in the General Long-Term Obligations Account Group. Other general long-term obligations recognized by the Town are its obligations under vacation and sick pay benefits and landfill closure costs. These liabilities will be liquidated in the future from governmental funds.

During the year ended June 30, 2000, the following changes occurred in liabilities reported in the General Long-Term Obligations Account Group:

	Balance July 1, 1999	Bonds and Notes Issued	Bonds and Notes Redeemed	Other Net Increase (Decrease)	Balance June 30, 2000
Long-Term bonds and notes	$25,995,000	$2,055,000	$1,853,000	$ -	$26,197,000
Environmental settlement	475,603	-	-	(118,901)	356,702
Workers' compensation	157,000	-	-	(35,000)	122,000
Compensated absences	2,660,000	-	-	40,000	2,700,000
Total	$29,287,603	$2,055,000	$1,853,000	($113,901)	$29,375,702

The Town receives Chapter 645 Construction Assistance from the Commonwealth of Massachusetts consisting of resources for debt service of general obligation school bonds outstanding. These resources are subject to annual appropriation by the State Legislature and the Town complying with certain audit and reporting requirements. During fiscal 1999, the Town received approximately $262,000 of such assistance. The Town anticipates receiving approximately $4,700,000 of such assistance in future years.

NOTE 8 - STABILIZATION FUND

The Town has $265,441 in a stabilization fund classified in the expendable trust fund. The stabilization fund may be used for general or capital purposes upon approval by the Town during the budget process.

NOTE 9 - COMMITMENTS

Under the terms of an agreement with the State Department of Environmental Management and Massachusetts Refusetech Inc. (MRI), the Town is unconditionally obligated to make certain payments for its portion of the costs of using a resource recovery plant based on its projected minimum tonnage of solid waste to be disposed of at the plant. The cost to the Town under the agreement was approximately $1,213,000 in fiscal year 2000. The facility was financed by the issuance of bonds in the amount of approximately $197,000,000. In the event of a facility failure, under circumstances in which the MRI is not required or is unable to pay damages, the Town's indirect share of the bonds, based on the aggregate projected minimum disposal tonnage of all participating communities, would be 5.49% of the total.

Environmental Settlement

In 1989, the Town, along with other municipalities, was named as a third-party defendant in a lawsuit filed by the United States of America and the Commonwealth of Massachusetts against a trucking company and others. The Towns were alleged to have arranged with the trucking company and others for the transportation, disposal, storage or treatment of hazardous substances and materials at the trucking company's landfill. The Town has agreed to settle this lawsuit. The Town's portion of the settlement, less recovery from insurance companies, is $1,189,000, which is being paid over 10 years at 4% interest per annum, which began in fiscal 1994. The annual payments will be raised and appropriated each year. The liability remaining at June 30, 2000, was approximately $356,700, which is reflected in the General Long-Term Obligations Account Group.

NOTE 10 – SUN MICROSYSTEMS AGREEMENT

The Town has a Tax Increment Financing Agreement (TIF) with Sun Microsystems, Inc. for the exemption of taxes on all development of property located between Middlesex Turnpike, Burlington Road and Route 3, Burlington, Massachusetts in accordance with the Massachusetts Economic Development Incentive Program and Chapter 32A of the Massachusetts General Laws.

The exemption is for a period of twenty years commencing with fiscal year 1998 and ending with fiscal year 2017. The agreement provides an exemption from taxation on the value of all improvements on the site constructed and used for office and/or research and development purposes for each phase of the project and for the value of all personal property located on the site.

Sun Microsystems, Inc. agreed to pay the Town the sum of $6,000,000 to be used by the Town for the implementation of a technology plan for the Town school system and for such other purposes as the Board of Selectmen deem advisable. The sum is payable in ten equal semi-annual installments of $600,000 each due on June 1 and January 1 of the first five years of the exemption period that began on June 1, 1997. These revenues and related expenditures are recorded in the Special Revenue Fund.

NOTE 11 - RISK FINANCING

The Town is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the Town carries commercial insurance.

The Town is self-insured for its health and workers' compensation (excluding public safety employees injured on duty) activities.

Workers' Compensation

Workers' compensation claims are funded on a pay-as-you-go basis from annual appropriations. These claims are administered by a third party administrator and are funded on a pay-as-you-go basis from annual appropriations.The Town has recorded a liability of $122,000 at June 30, 2000, which represents an estimate of all outstanding claims as of that date. As of June 30, 2000, the Town has not adopted a formal plan for funding this accrued liability.

Changes in the reported liability since July 1, 1998 are as follows:

	Balance at Beginning of Fiscal Year	Current Year Claims and Changes in Estimate	Claims Payments	Balance at Fiscal Year-End
Fiscal 1999	$ 164,530	$ 224,130	$ 231,660	$ 157,000
Fiscal 2000	$ 157,000	$ 70,155	$ 105,155	$ 122,000

Health Insurance

Health insurance claims are administered by a third party administrator and are funded on an as needed basis from the Town's Internal Service Fund. The Town estimates it's Incurred But Not Reported (IBNR) claims based on a three-month claim paid average. At June 30, 2000, the amount of the liability for health insurance claims recorded in the Internal Service Fund was $726,000. This liability is the Town's best estimate based on available information.

Changes in the reported liability since July 1, 1998 are as follows:

	Balance at Beginning of Fiscal Year	Current Year Claims and Changes in Estimate	Claims Payments	Balance at Fiscal Year-End
Fiscal 1999	$ 635,000	$4,680,309	$4,611,309	$ 704,000
Fiscal 2000	$ 704,000	$5,246,690	$5,224,690	$ 726,000

NOTE 12 - CONTINGENCIES

The Town participates in a number of State and Federal financial assistance programs. These programs are subject to financial and compliance audits. The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time, although the Town expects such amounts, if any, to be immaterial.

Various legal actions and claims are pending against the Town. Litigation is subject to many uncertainties, and the outcome of individual litigated matters is not always predictable. Although the amount of liability, if any, at June 30, 2000, cannot be ascertained, management believes any resulting liability should not materially affect the financial position of the Town at June 30, 2000.

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